



CITY COUNCIL MEETING
Tuesday, June 18, 2019, 7:30 PM
CITY HALL
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309
(937) 833-2135
www.brookvilleohio.com

Agenda

I. Opening of Regular Council Meeting

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

II. Adoption of Agenda

III. Approval of Minutes

- a. Approval of the June 4, 2019 Regular Meeting Minutes

IV. Reports of Municipal Officers

- a. City Manager
- b. Finance Director
- c. Fire Chief
- d. Police Chief
- e. Law Director
- f. Mayor Chuck Letner



V. Old Business

VI. New Business

- a. First reading of proposed Resolution No. 19-10 entitled, "A Resolution authorizing the Acting City Manager to enter into an Agreement with the Ohio Department of Transportation for the STP Project at Arlington Road and Upper Lewisburg Salem Road."
- b. First reading of proposed Resolution No. 19-11 entitled, "A Resolution authorizing the Acting City Manager to enter into contracts to provide emergency repairs at the Wastewater Treatment Facility, and declaring it an emergency."

VII. Reports of Boards and Commissions

- a. Park Board Liaison - JD Fowler
- b. Planning Commission - Curt Schreier

VIII. Public Comments (5 minutes per speaker)

IX. Motion for Adjournment

Please note: Council welcomes the comments and input of the public during Council Meetings. In order to provide an orderly fashion in which all interested parties have an opportunity to address Council, Council has adopted the following procedure for citizen's comments during any portion of the Council Meeting or Public Hearing.

Any citizen who wishes to address Council should state their name, address and then their comments. Speakers should not approach Council Members without first obtaining permission. After completion of their comments, Council would request that the speakers return to their seat so that any other interested persons could then be recognized and address Council.

The purpose of this procedure is to afford the maximum opportunity for citizen input without any type of disruption of the Council proceedings. While others are addressing Council from the podium, Council requests that audience members not make comments to Council or to other individuals to prevent any potential confusion or disruption.

Brookville City Council
Regular Meeting
June 4, 2019

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on June 4, 2019 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Fowler, Schreier, Swabb, Wilder and Zimmerlin; Fire Chief Fletcher, Police Chief Jerome, Acting City Manager/Finance Director Keaton, Law Director Stephan, and Clerk Wheeler were present.

Roll Call by Clerk Wheeler.

Motion by Zimmerlin, second by Schreier to approve the Agenda as presented. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to approve the Regular Council Meeting Minutes of May 7, 2019. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to approve the Emergency Council Meeting Minutes of May 28, 2019. All yeas, motion carried.

Mayor Letner asked for a Moment of Silence for the traumatic event that happened last week with the tornados and for one of our own, Wayne Ward, who passed away this past Sunday.

Motion by Fowler, second by Zimmerlin to appoint Stephen Crane to City Council with an expiring term of December 31, 2019. All yeas, motion carried.

Law Director Stephan administered the Oath of Office to Stephen Crane.

Acting City Manager/Finance Director Keaton stated she has a list of people she would like to thank for their work during the recent tornado. She stated a huge thank you goes out to Fire Chief Fletcher and Police Chief Jerome. She informed they began monitoring the weather early last Monday and communicated with each other to set the tornado sirens off prior to the tornado touching down, which saved many lives. She thanked them both for getting the Emergency Operations Center (EOC) set up so quickly. She thanked the Fire Department for their quick response to the subdivisions damaged to quickly assess the turnoff of gas to damaged homes and to check on residents; the Police Department for their assistance with traffic control and manning the entrance to Terrace Park; CERT members who volunteered their time and worked tirelessly in assisting and their dedication and hard work was greatly appreciated; Chris Homan and his staff in the Service Department; Montgomery County for sending out a track hoe to assist with the removal of trees in Wolf Creek; the front office staff for answering the phones all day everyday; the Montgomery County Common Pleas Court Officials for sending inmates out to assist with the clean up effort; Rumpke for their quick response in delivering porta-jons and dumpsters; the many businesses who donated water and equipment; the City of Centerville, City of Union, Village of Lewisburg, and Clay and Perry Townships for their assistance with chipping; the hundreds of volunteers who donated food, water, supplies and volunteered cleanup efforts, we would not be where we are today without the amount of volunteers who showed up from near and far. She stated she is very proud to be an employee and resident of the City of Brookville. She thanked the utility companies for working diligently to restore our electric, water, gas, and cable.

Acting City Manager/Finance Director Keaton provided Council with a copy of the 2019 Water and Sewer Rate Survey conducted by the City of Oakwood.

Acting City Manager/Finance Director Keaton informed all of the bulbs on Market Street from Wolf Creek to Jefferson streets have been replaced with LED bulbs.

Acting City Manager/Finance Director Keaton reported the NorthBrook Water Tower Project will be wrapped up soon. She informed the light poles are currently on back order.

Acting City Manager/Finance Director Keaton informed the large cracks in the Golden Gate Park tennis courts have been filled in.

Acting City Manager/Finance Director Keaton informed Park Board granted the Special Wish Car Show to be held in Golden Gate Park on June 29, 2019 from 9:00 a.m. to 4:30 p.m. She informed this Car Show raises funds for A Special Wish of Dayton.

Acting City Manager/Finance Director Keaton informed work will begin soon on the pedestrian bridge in Golden Gate Park, the materials have been ordered.

Acting City Manager/Finance Director Keaton presented the May 31, 2019 Fund Balance.

Motion by Wilder, second by Fowler to approve the May 31, 2019 Fund Balance as presented. All yeas, motion carried.

Member Zimmerlin thanked Acting City Manager/Finance Director Keaton for her leadership during the tornado and cleanup, it is much appreciated.

Fire Chief Fletcher informed he does not have the Operations Report report for May completed yet.

Fire Chief Fletcher reported during the six hours after the tornado, the unified command operations, which included our Fire and Police and neighboring Chiefs and jurisdictions who came to help us, checked 450 locations that were exposed to the tornado and they were able to leave the homes confident no one was trapped inside. He informed there was not a single animal left unattended after the storm. He stated the initial operations were centered around the heavily damaged areas where buildings were leveled. He stated within minutes a command post was established at the fire station and were soon joined by the Manager and Mayor and they had contact with everyone within our area of responsibility including Township Trustees. He stated he and the Police Chief never doubt they have the support of the City Manager and Mayor, but it is important to them in a situation like this to have their presence and know they have their full support to make the decisions they need to do their jobs in this type of situation. He stated everyone worked together flawlessly. He thanked CERT for their hard work and help during this situation. He stated CERT is made up of citizen volunteers who went above and beyond the call during this incident. He thanked the neighboring communities who provided us with mutual aid, the cities of Englewood, Union, Farmersville and New Lebanon. He stated unfortunately, we were on our own for a period right after the tornado struck because the help that was immediately available had trouble getting to us. He described our crews encountered destruction that made them have to go on foot in order to reach homes affected back in Terrace Park, which caused longer times before crews could reach people. He stated emergency personnel did their best to reach everyone in a timely manner.

Chief Fletcher reported recovery efforts are winding down. He informed he will be working with Police Chief Jerome on a list of people they would like to periodically check up on. He informed there are people that want to stay in their homes even though that may not be the best idea and they will continue to check in on their well being.

Fire Chief Fletcher stated the City may have great relationships with liaisons from DP&L and Vectren, however, the City nor the Fire Department can control when they come out to get the electric or gas turned back on.

Fire Chief Fletcher informed there was a burn ban in effect within our Fire District during the water emergency. He stated it defied common sense to have burning going on when there was very little water to effectively defend against a fire. He informed once the water was stabilized, we went back to normal burning regulations within our Fire District. He reminded construction materials cannot be burned. He informed a limb drop off area has been established at Westbrook Road and Mosier Parkway. He stated a huge thank you goes to John Ritter for having that area set up so quickly for us to use for people to drop off their limbs.

Member Schreier stated amazing work was done by both Chiefs and the Service Superintendent and they handled this situation amazingly and with such quick response.

Police Chief Jerome stated having the firehouse during this type of situation was wonderful. He stated they all train for these type of events, but it's so different when it actually happens to your own community. He thanked everyone for all of their help in the relief efforts. He thanked the City Manager for letting the Department Heads do what they needed to do and what they were hired to do. He stated things would not have gone so smoothly if the Department Heads weren't able to make the calls and do what they were trained and hired to do. He stated safety and security were an immediate paramount concern because they heard of immediate looting concerns in other communities. He stated that is why the curfew was implemented. He thanked the Chiefs from Englewood, Union and Clay Township for their help. He stated everyone worked together as a team, which was unbelievable. He stated CERT was an amazing help including their help with patrols. He informed Terrace Park was just opened back up yesterday and there have been no instances since. He informed he is not sorry they locked the media out of the plat until the next day after the tornado struck. He stated the media was understanding of that and he feels they actually did a good job with their coverage on the situation. He stated the City pushed out more information on social media and the Hyper Reach System than ever before. He described resources started pouring in on Tuesday after the tornado and eventually so many donations were received they had to move the donation center to Fire Station #1. He informed a designated hotline was also created to handle the amount of calls coming in from those wanting to donate or volunteer. He thanked Brittany Ferguson for her work on the phones with the high amount of calls that came in. He also thanked Clay Township Trustee Steve Woolf for all of his help at the EOC. He stated relationships that have been built over the years helped to be amazing resources. He informed once the donation center was moved to Station #1, the training room of Station 76 was transformed into the main Operations Center where all calls were being organized by needs, resources and volunteers. He stated this went on through Sunday and the call center was then able to be closed down at 4:00 pm on Sunday. He informed reports will be generated soon on the whole event. He informed the donation center at Station #1 will be done after tonight, but FISH and Shephards Hand have now been overstocked with items. He informed the rest of the food was sent to other food pantries. He stated this was the most organized operation he has seen in a long time. He was glad to have seen Rumpke deliver wash stations and porta-jons to the Terrace Park area. He thanked everyone for their support including City Council Members.

Fire Chief Fletcher thanked the Ridge Church for all of their help. He stated Red Cross was able to meet people there, which was a big help. He informed the school sent school buses to transport people to the Ridge Church for shelter, showers or food. He also thanked Trinity Church for the use of their parking lot. He stated these things were exactly what was needed and was wonderful to have provided.

Police Chief Jerome informed he was on the phone immediately after the tornado struck with the School Superintendent. He stated the school had a lot going on with their own damages, but they still arranged to help with transportation. He informed teachers and students volunteered on Wednesday in Terrace Park cleaning up and it was the most amazing team effort he has never seen in his career.

Law Director Stephan informed proposed Resolution No. 19-09 is before City Council tonight. He informed on May 29, 2019 Acting City Manager Keaton requested he prepare a Declaration of State of Emergency. He informed the document was executed on May 29, 2019 by the Mayor and Acting City Manager. He advised the Declaration of State of Emergency was to provide additional legal basis for steps being taken during the emergency and to outline the current conditions at the time. He advised the purpose of Resolution 19-09 is for City Council to ratify the State of Emergency declared by the Mayor and Acting City Manager and provides additional legal basis for the actions taken and puts Council on record of supporting the declaration. He requested Resolution No. 19-09 be passed in emergency format since it deals with an emergency situation, Staff would like it to go into effect immediately.

Motion by Schreier, second by Wilder to read proposed Resolution No. 19-09. All yeas, motion carried.

Motion by Schreier, second by Zimmerlin to accept the first reading, dispense with the second and third reading and adopt Resolution No. 19-09 entitled, "A RESOLUTION RATIFYING THE STATE OF EMERGENCY DECLARED BY THE MAYOR AND ACTING CITY MANAGER EFFECTIVE MAY 29, 2019, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Mayor Letner stated his home was directly affected by the tornado and so was his son's home. He described after the tornado hit, he checked on his neighbors and then contacted the Police Chief and they started driving around to assess damages. He stated they knew early on there would be a situation with the water and they were worried about Brookhaven. He informed the owners of McMakens live in London, Ohio and came in the early morning hours to deliver five pallets of water to get us started. He stated once the sun came up, damages could really be seen. He stated now we will be in the redevelopment stage, not the rebuilding stage, but redeveloping. He stated the Terrace Park plat was built back in the 1960's.

Mayor Letner thanked the Police and Fire Chiefs and Service Superintendent Homan for their hard work and stated their communication throughout this has been unbelievable.

Mayor Letner stated unfortunately, we are at the mercy of the City of Dayton with the water. He stated we thought we would have water back on Tuesday and it didn't happen, it turned out to be Wednesday evening before we had water again. He informed some water is still cloudy, but it is safe and drinkable. He described there has been air in the lines, which causes the cloudiness, but it is safe to drink. He again thanked the Department Heads because they make our community look so good, they make things happen.

In Old Business,

Motion by Zimmerlin, second by Schreier to read proposed Ordinance No. 2019-04. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler, to accept the third reading and adopt Ordinance No. 2019-04 entitled, "AN ORDINANCE LEVYING ASSESSMENTS FOR DELINQUENT UTILITY BILLS FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

Mayor Letner stated New Business was covered in Law Director Stephan's report.

Member Fowler reported the next Park Board Meeting is scheduled for June 11. He stated Park Board Members have been busy fielding calls from people who would like to use the park for fundraisers to help tornado victims.

Member Schreier informed Planning Commission met last on May 16. He reported the Community Development Block Grant (CDBG) grant that was applied for, was not approved for the three sided sign on Market Street to list out businesses. He stated Zoning Officer Snedeker is now working on other options.

Bonnie Cordes, Park Board President, informed the Optimist Club plans to have their waffle trailer in front of McMakens this weekend and all money raised will be donated to tornado victims. She asked if any sort of designated account has been set up yet for tornado relief donations?

Acting City Manager/Finance Director Keaton informed monetary donations are going through the Brookville Fire Association.

Fire Chief Fletcher informed an account was opened at LCNB for donations. He stated the immediate outpouring of donations was tremendous.

Ms. Cordes informed she was contacted by a band interested in hosting a concert at the Soccer Park. She stated she doesn't know anything about the band though and was worried now is not the best time to bring in a lot of people from out of town. She informed she suggested they reach out to the Brookville Event Center.

Janice Childers, of 304 Western Avenue, stated it was amazing the amount of people that stepped up to help or donate after the tornado. She stated she is so proud to be a part of this community. She stated one person that really needs recognition is John Ritter. She stated the amount of equipment and manpower he donated as well as the land for limbs to be dropped off was amazing. She thanked John Ritter for all he has done for this community.

Mayor Letner agreed.

Fire Chief Fletcher informed he called John Ritter right after the tornado to tell him some of his work equipment that was parked on his property off of Heckathorn Road was damaged. He stated right from the beginning John Ritter was more concerned with what Brookville needed than his own personal needs. He informed that even now that the cleanup efforts have slowed down in Brookville, he has asked for information on other areas in need of help with cleanup efforts. Chief Fletcher stated John Ritter is certainly a special man.

Ms. Childers informed last week she was behind a Rumpke driver near Brookside and Church Streets when the driver turned a corner and immediately put the truck in reverse to back up through an intersection. She stated the driver did it so fast, he couldn't have looked twice. She stated she was very concerned about this after the recent incident that happened here when a young lady was hit by a Rumpke truck. She stated she doesn't feel the drivers should be backing up into the intersections. She informed she feels this is a big concern and she called the City Offices and Rumpke after it happened and spoke with Rumpke's Safety Department.

Motion by Zimmerlin, second by Fowler to adjourn. All yeas, motion carried.

Meghan Wheeler, Clerk of Council

Charles Letner, Mayor

MEMORANDUM

To: Mayor & Council
From: Sonja M. Keaton, Acting City Manager/Finance Director
Date: 6/17/19
Subject: Manager Report

I am pleased to announce that our Safe Routes to School Infrastructure application was selected for funding. The City has been approved for \$312,584, which was our full funding request for upgrading three intersection crosswalks with high visibility markings, one crosswalk will also include a rapid flashing beacon and sidewalk connection along Johnsville-Brookville Road. The project will be completed during State Fiscal Year 2022.

We are waiting to hear if the President will issue a disaster declaration for the tornado that went through Brookville on May 27. In the meantime, I am tracking all costs associated with the cleanup. Most of the big ticket items are being paid out of the General Fund. If we receive the declaration, a FEMA Fund will be setup and once federal funds are received they will be deposited into the FEMA Fund and all costs associated with the tornado cleanup will be reimbursed to the Funds they were disbursed from, which will make those Funds whole again.

Request Council authorization to issue a check to S&M Container Service in the amount of \$26,850. S&M Container is a small company out of Arcanum that provided the City with 48 30-yard containers and 1 20-yard container for tornado cleanup. This cost includes removal and disposal of the containers.

Request Council authorization to accept our Commercial Property, Automobile and Liability Insurance coverage through The Ohio Plan at a rate of \$69,835, effective July 1, 2019 for a one year period.

Request Council authorization to renew the Anthem Blue Access 11.0 HSA Option E2 health insurance plan with the RX-T8 prescription plan and the Anthem Blue Access 11.0 Option 17 health insurance plan with the RX-T2 prescription plan, which allows the City to offer dual health insurance plans, with the employee contributing 15% and the employer contributing 85% of the monthly rate. The City will contribute \$1,000 for each single employee and \$2,000 for an employee and dependent contract under the Blue Access HSA plan; renew our dental insurance through Anthem at a monthly rate of \$26.41 per single employee, \$52.77 per employee and one dependent and \$81.10 per family; and to renew our Life and AD&D insurance through Anthem at a monthly rate of \$17.00 per full-time employee with the dental and life insurance paid 100% by the employer and to offer Avesis Vision Care Plus as a voluntary vision plan through a Cafeteria 125 Plan.

Request Council accept the first reading of proposed Resolution #19-10. The Arlington/Upper Lewisburg-Salem Road project was approved by the Miami Valley Regional Planning Commission (MVRPC) Board of Directors in March. This project includes an intersection upgrade by removing the concrete island, realigning the crosswalks on the northwest corner, new pedestrian push buttons, upgraded truncated domes, resurfacing of the intersection pavement and a signal detection conversion to a non-intrusive detecting system. The estimated cost of the project is \$152,000 with federal funds providing 70% and the City providing 30% of the costs and any cost overruns.

Request Council accept the first reading, dispense with the second and third reading and adopt proposed Resolution #19-11 as an emergency. This Resolution authorizes the Acting City Manager to enter into contracts on behalf of the City to provide emergency repairs at the Wastewater Treatment Plant without competitive bidding per Section 8.02(B)(4) of the City Charter. I will provide Council with updates at each Council Meeting as it relates to the repairs at the WWTP. We are in the process of obtaining quotes and estimated time frames on repairs from several vendors. These damages will be covered by our insurance. Some of the repairs will be below our \$50,000 competitive bidding threshold and others will exceed our threshold. This proposed Resolution was reviewed and approved by our auditing firm.

Repairs currently needed at our WWTP:

- ▶ Pretreatment Building equipment, air handler, fine screen auger, removal of debris from the bottom of the outside tanks, VLR hoods and hand railings
- ▶ Exterior lighting at the WWTP and interior lighting in the Pretreatment Building
- ▶ Replacement of the swing door on the Sludge Press trailer
- ▶ Installation of a roof on the Pretreatment Building, and roof repairs to other buildings, siding, windows, doors, garage door and exterior fencing at the WWTP and fencing around the Heckathorn Lift Station
- ▶ Lab equipment



FROM THE DESK OF...
RONALD E. FLETCHER, OFE
DIRECTOR OF FIRE / FIRE CHIEF

June 13, 2019

TO: Mayor and Council
CC: Sonja Keaton, City Manager
FROM: Ronald Fletcher, Fire Chief
REF: **Operations Report for May 2019**

This is not our typical operations report for May. Due to the calls for service created by the tornado event on May 27, we have the data from 160 tornado-related calls to enter into our records system. That 160 calls for service over about eight hours matched the other 160 Fire and EMS calls we handled during the month.

What we were able to accomplish in a short amount of time absolutely amazes me. There are so many to thank for their contributions to a successful operation. And we are extremely thankful that all injuries were relatively minor.

A more comprehensive report for May, as well as a Tornado After-Action Report will eventually be provided.

I appreciate your patience.





City of **BROOKVILLE** ***POLICE***

Chief Douglas Jerome

djerome@brookvillepoliceohio.com



Council Meeting Agenda June 18, 2019

Reportable Incidents

1/1/2018 – 6/14/2018 = 250

1/1/2019 – 6/14/2019 = 302

Citations

1/1/2018 – 6/14/2018 = 213

1/1/2019 – 6/14/2019 = 215

Traffic Stops

May 2018 – 198

May 2019 – 184

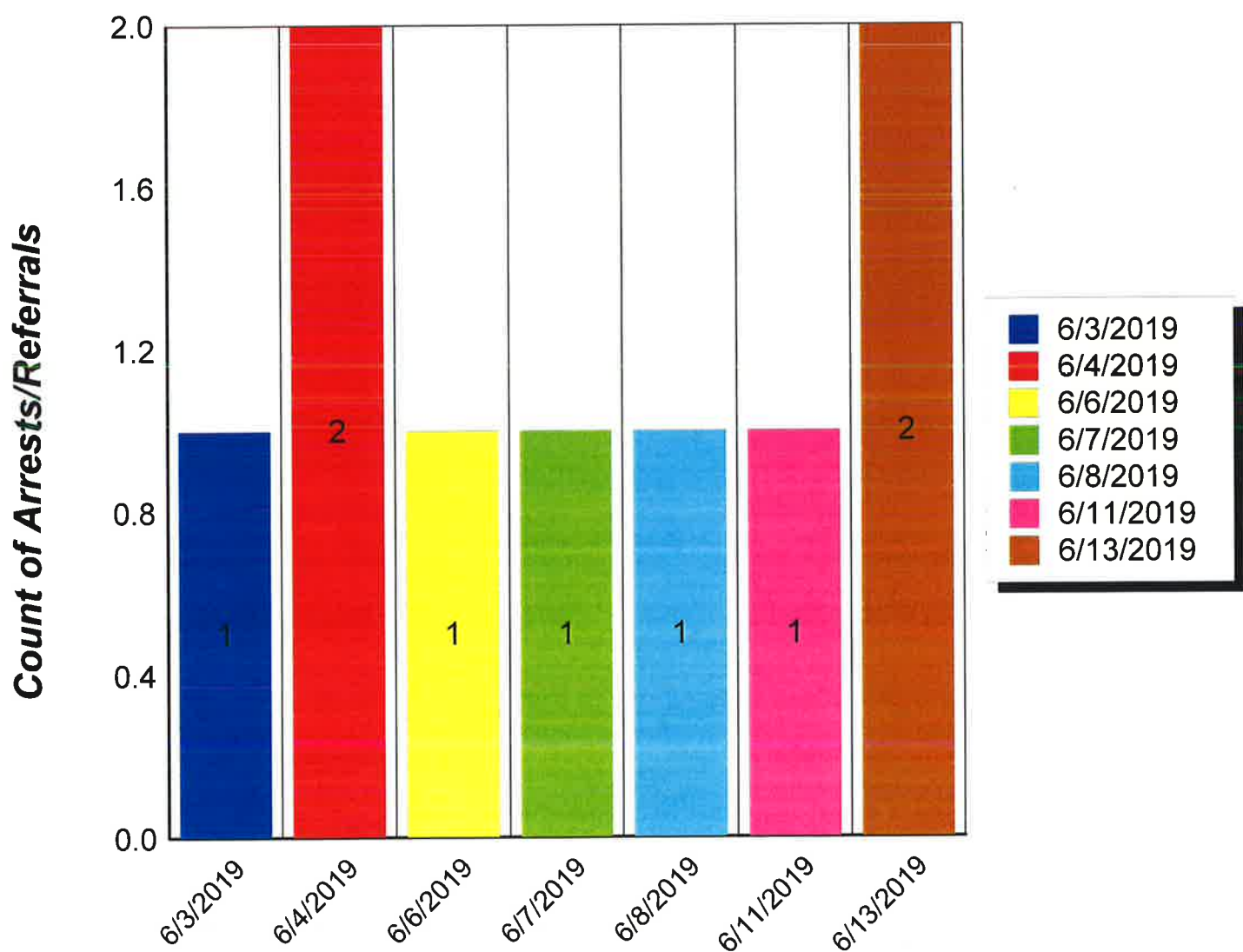
Brookville Police Department

Arrest Log by Date

Arrest Date	Total Arrests
June 03, 2019	1
June 04, 2019	2
June 06, 2019	1
June 07, 2019	1
June 08, 2019	1
June 11, 2019	1
June 13, 2019	2
Total Selected = 9	

Selection Filter(s): Date Arrested: 6/3/2019, to: 6/17/2019, Exclude Arrests: No, Exclude Referrals: No

Brookville Police Department

Arrest Log by Date

Brookville Police Department

Incident Arrest Blotter

Arrest Date	Time	Suspect's Name	Address, Charges(s)	Incident ID
06/03/2019		** JUVENILE **	105 RIDGE RD APT 33, BROOKVILLE, OH 45309 291711A2: Disorderly conduct - offensive gesture or noise 290313A: Assault - knowingly harm victim	2019-00307
06/04/2019		AMIE D. PUTERBAUGH	331 ALBERT, BROOKVILLE, OH 45309 292511C3: Drug abuse - marijuana	2019-00309
		DAVID G. BRISTOL	AT LARGE, DAGGETT, CA 92327 4511051: PROHIBITIONS ON USE OF FREEWAYS 292129: FAILURE TO IDENTIFY PERSONAL INFORMATION	2019-00311
06/06/2019		** JUVENILE **	105 RIDGE RD APT 33, BROOKVILLE, OH 45309 291925A: Domestic violence - knowingly cause physical harm	2019-00315
06/07/2019		WENDY L. ERVIN	1011 HOUGHTON ST, CONNERSVILLE, IN 47331 292512: Possessing drug abuse instrument - obtain, use 292131: Obstructing official business	2019-00316
06/08/2019		DAVIN L. STEARNS	20 RIDGE RD APT 13, BROOKVILLE, OH 45309 35: WARRANT ARREST 35: WARRANT ARREST	2019-00317
06/11/2019		JESS W. FLEMING	82 STEWART LN, GERMANTOWN, OH 45327 35: WARRANT ARREST	2019-00321
06/13/2019		NATHAN C. MCDOWEL	1322 SWALLOW CT, MIAMISBURG, OH 45342 292511C3: Drug abuse - marijuana 454908: FICTICIOUS PLATES 451322: EXCESSIVE SMOKE	2019-00325
		GWYNNDALLEN A. MCC	1161 REDBLUFF DR APT B, DAYTON, OH 45449 292511C3: Drug abuse - marijuana	2019-00325

Total Selected = 9

Selection Filter Used: Date Arrested: 6/3/2019, to: 6/17/2019, Exclude Arrests: No, Exclude Referrals: No

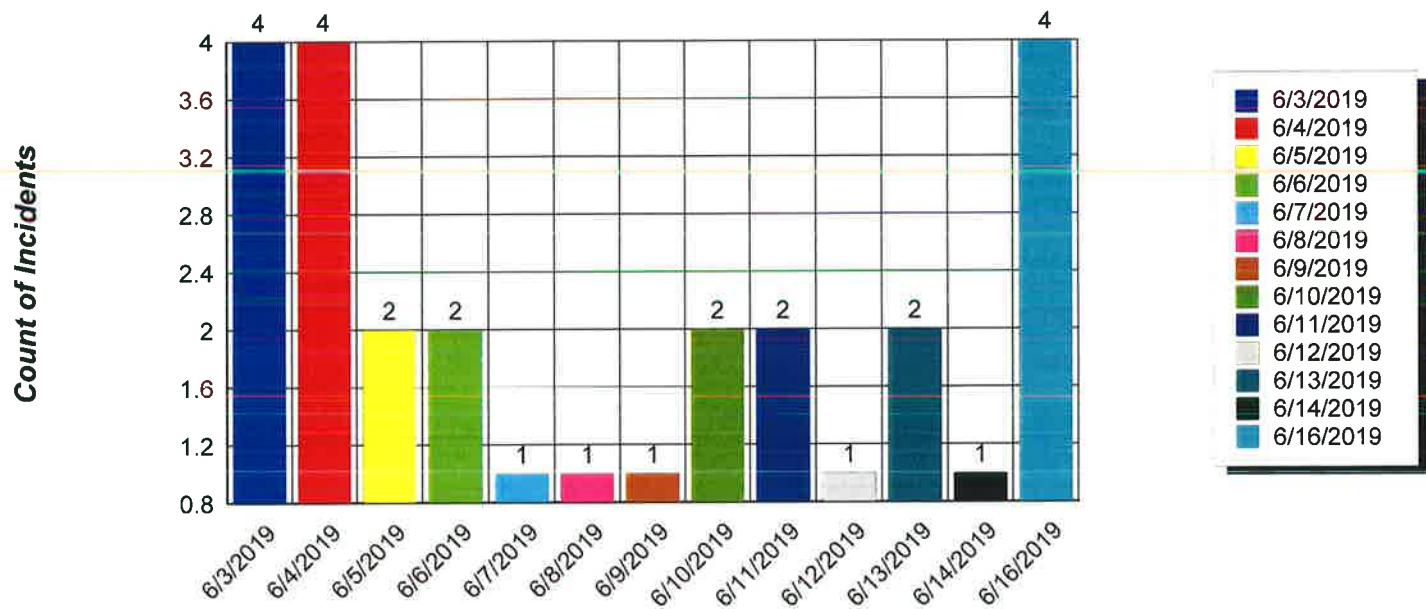
Brookville Police Department

Incident Log by Date Reported

Date Reported	Day of Week	Total Reported
06/03/2019	Monday	4
06/04/2019	Tuesday	4
06/05/2019	Wednesday	2
06/06/2019	Thursday	2
06/07/2019	Friday	1
06/08/2019	Saturday	1
06/09/2019	Sunday	1
06/10/2019	Monday	2
06/11/2019	Tuesday	2
06/12/2019	Wednesday	1
06/13/2019	Thursday	2
06/14/2019	Friday	1
06/16/2019	Sunday	4
Total Selected = 27		

Selection Filter(s): Date Reported: 6/3/2019, to: 6/17/2019

Brookville Police Department

Incident Log by Date Reported

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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June 03, 2019

2019-00304	CORONADA DR @ RAMBLEWOOD CT BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	06/03/2019	06/03/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 N/A 33727B3 - SEAT BELTS REQUIRED-PASSENGER					
2019-00305	504 S. WOLF CREEK ST BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	06/03/2019	06/03/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 4 N/A 451021 - FAILURE TO REINSTATE N/A 450702A3 - NO MOTORCYCLE ENDORSEMENT N/A 451012 - DRIVING WITHOUT VALID LICENSE N/A 451323 - REAR VIEW MIRRORS					
2019-00306	225 1/2 MARKET ST BROOKVILLE PD	SIGNAL 26O - FOUND PROPERTY	06/03/2019	06/03/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 02 26O - ALL OTHER CRIMINAL OFFENSES					
2019-00307	20 RIDGE RD BROOKVILLE PD	SIGNAL 09 - ASSAULT	06/03/2019	06/03/2019	ARREST
Offenses UCR Offense Description 2 02 291711A2 - Disorderly conduct - offensive gesture or noise 04 290313A - Assault - knowingly harm victim					
Total Incidents Reported for Date: 4					

June 04, 2019

2019-00308	95 N. PARKVIEW DRIVE BROOKVILLE PD	SIGNAL 26O - TRESPASS WARNING	06/04/2019	06/04/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 02 26O - ALL OTHER CRIMINAL OFFENSES					
2019-00309	780 ARLINGTON ROAD BROOKVILLE PD	SIGNAL 18 - DRUG ABUSE	06/04/2019	06/04/2019	ARREST
Offenses UCR Offense Description 1 01 292511C3 - Drug abuse - marijuana					
2019-00310	13359 BROOKVILLE PYRMONT ROAD BROOKVILLE PD	SIGNAL 26A- ASSIST ANOTHER AGENCY	06/04/2019	06/04/2019	EXCEPTIONALLY CLEARED

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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June 04, 2019

Offenses UCR Offense Description

1 02 26A - ASSIST ANOTHER AGENCY/OFFICER

2019-00311	70 WESTBOUND ON RAMP AT ARLINGTON BROOKVILLE PD	SIGNAL 55 - TRFFIC VIOLATION	06/04/2019	06/04/2019	ARREST
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Offenses UCR Offense Description

2 N/A 4511051 - PROHIBITIONS ON USE OF FREEWAYS

N/A 292129 - FAILURE TO IDENTIFY PERSONAL INFORMATION

Total Incidents Reported for Date: 4

June 05, 2019

2019-00312	MAPLE STREET @ HAY AVENUE BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	06/05/2019	06/05/2019	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description

3 N/A 4510.111 - CHILD SUPPORT SUSPENSION

N/A 451021 - FAILURE TO REINSTATE

N/A 451112 - OBEYING TRAFFIC CONTROL DEVICES

2019-00313	354 CARR DR BROOKVILLE PD	SIGNAL 53A - PROPERTY DAMAGE CRASH	06/05/2019	06/05/2019	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description

2 N/A 451021 - FAILURE TO REINSTATE

N/A 451121A - ASSURED CLEAR DISTANCE AHEAD

Total Incidents Reported for Date: 2

June 06, 2019

2019-00314	E. WESTBROOK RD & HUNTERSFIELD DR BROOKVILLE PD	SIGNAL 55 - TRAFFIC VIOLATION	06/06/2019	06/06/2019	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description

1 N/A 33303A - SPEED-UNREASONABLE FOR CONDITIONS/ ACD AHEAD

2019-00315	MIAMI VALLEY NORTH EMERGENCY ROOM BROOKVILLE PD	SIGNAL 20 - DOMESTIC VIOLENCE	06/06/2019	06/06/2019	ARREST
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Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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June 06, 2019

Offenses UCR Offense Description
 1 02 291925A - Domestic violence - knowingly cause physical harm

Total Incidents Reported for Date: 2

June 07, 2019

2019-00316	FLANDERS AVE @ EDGEBROOK AVE BROOKVILLE PD	SIGNAL 18 - DRUG ABUSE INSTRUMENTS	06/07/2019	06/07/2019	ARREST
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Offenses UCR Offense Description
 4 01 292512 - Possessing drug abuse instrument - obtain, use
 02 292131 - Obstructing official business
 N/A 451021 - FAILURE TO REINSTATE
 N/A 451305 - NO TAIL LIGHTS

Total Incidents Reported for Date: 1

June 08, 2019

2019-00317	20 RIDGE ROAD UNIT 13 BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	06/08/2019	06/08/2019	ARREST
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Offenses UCR Offense Description
 2 N/A 35 - WARRANT ARREST
 N/A 35 - WARRANT ARREST

Total Incidents Reported for Date: 1

June 09, 2019

2019-00318	301 SYCAMORE BROOKVILLE PD	SIGNAL 26M - MISSING ADULT	06/09/2019		OPEN CASE
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Offenses UCR Offense Description
 1 N/A 26M - MISSING ADULT/JUVENILE

Total Incidents Reported for Date: 1

June 10, 2019

2019-00319	301 SYCAMORE STREET BROOKVILLE PD	SIGNAL 20 - DOMESTIC VIOLENCE	06/10/2019		OPEN CASE
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Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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June 10, 2019

Offenses UCR Offense Description
 1 02 291925 - Domestic violence

2019-00320	1 COUNTRY LANE BROOKVILLE PD	SIGNAL 14 - CRIMINAL DAMAGING	06/10/2019		OPEN CASE
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Offenses UCR Offense Description
 1 01 290906 - Criminal damaging/endangering

Total Incidents Reported for Date: 2

June 11, 2019

2019-00321	WESTBROOK @ WESTERN AVE BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	06/11/2019	06/11/2019	ARREST
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Offenses UCR Offense Description
 1 N/A 35 - WARRANT ARREST

2019-00322	430 ARLINGTON RD UNIT B BROOKVILLE PD	SIGNAL 53HR - HIT AND RUN CRASH	06/11/2019		
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Offenses UCR Offense Description
 1 N/A 53H&R - HIT & RUN CRASH

Total Incidents Reported for Date: 2

June 12, 2019

2019-00323	257 DOYLE BROOKVILLE PD	SIGNAL 06A - GRAND THEFT	05/03/2019		OPEN CASE
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Offenses UCR Offense Description
 1 06 291302A1 - Theft - without consent

Total Incidents Reported for Date: 1

June 13, 2019

2019-00324	85 RIDGE RD APT 44 BROOKVILLE PD	SIGNAL 26I - PINK SLIP	06/13/2019		OPEN CASE
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Offenses UCR Offense Description
 1 02 26I - INFORMATION REPORT

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
June 13, 2019					
2019-00325	40 TRIGGS ROAD BROOKVILLE PD	SIGNAL 18 - DRUG ABUSE	06/13/2019	06/13/2019	ARREST
Offenses UCR Offense Description 4 01 292511C3 - Drug abuse - marijuana 01 292511C3 - Drug abuse - marijuana N/A 454908 - FICTICIOUS PLATES N/A 451322 - EXCESSIVE SMOKE					
Total Incidents Reported for Date: 2					
June 14, 2019					
2019-00326	115 S. JEFFERSON STREET BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	06/14/2019		OPEN CASE
Offenses UCR Offense Description 1 02 26I - INFORMATION REPORT					
Total Incidents Reported for Date: 1					
June 16, 2019					
2019-00327	1 COLLECTIVE WAY BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	06/16/2019		OPEN CASE
Offenses UCR Offense Description 1 02 26I - INFORMATION REPORT					
2019-00328	445 W. WESTBROOK ROAD BROOKVILLE PD	SIGNAL 260 - THREATS/TELEPHONE HARASSMENT	06/16/2019		OPEN CASE
Offenses UCR Offense Description 1 02 260 - ALL OTHER CRIMINAL OFFENSES					
2019-00329	3600 SHROYER RD BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	06/16/2019		OPEN CASE
Offenses UCR Offense Description 1 N/A 35 - WARRANT ARREST					
2019-00330	105 RIDGE RD UNIT 35 BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	06/16/2019		OPEN CASE

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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June 16, 2019

Offenses	UCR	Offense Description
1	N/A	35 - WARRANT ARREST

Total Incidents Reported for Date: 4**Total Selected = 27***Selection Filter(s):* Date Reported: 6/3/2019, to: 6/17/2019*Informant PS*



Agenda Item

COUNCIL MEETING DATE: June 18, 2019

TYPE OF AGENDA ITEM: Resolution

TO: Meghan Wheeler, Clerk of Council

FROM: Sonja Keaton, Finance Director

DATE:

SUBJECT: First reading of proposed Resolution No. 19-10 entitled, "A Resolution authorizing the Acting City Manager to enter into an Agreement with the Ohio Department of Transportation for the STP Project at Arlington Road and Upper Lewisburg Salem Road."

I. BACKGROUND: First reading. Legislation due to ODOT by August 28, 2019

II. DISCUSSION:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Res. 19-10 PID 110348 agreement with ODOT on Arlington

PRELIMINARY LEGISLATION

(LPA-ODOT-Let Project Agreement)
(PARTICIPATORY)

Resolution No. : 19-10

PID No. : 110348

County/Route/Section: MOT-Arlington/Upr Lewisbrg-Salem

The following is a Resolution enacted by the City of Brookville of Montgomery County, Ohio
(Motion/Ordinance/Resolution) (Local Public Agency)
hereinafter referred to as the Local Public Agency (LPA).

SECTION I – Project Description

WHEREAS, the City of Brookville has determined the need for the described project:

Intersection upgrade by removing the concrete island, realigning the crosswalks on the northwest corner, new pedestrian push buttons, upgraded truncated domes to the current standard, resurfacing of the intersection pavement and a signal detection conversion to a non-intrusive detecting system.

NOW THEREFORE, be it ordained by the City of Brookville of Montgomery County, Ohio.
(LPA)

SECTION II – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the development and construction of the above described project as well as any other agreements necessary to develop and construct the Project.

The LPA agrees to participate in the cost of the project.

The LPA further agrees to pay 100% of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.

The LPA further agrees that change orders and extra work contracts required to fulfill the construction contracts shall be processed as needed. The State shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.

The LPA further agrees to pay 100% of the cost to install and/or repair curb ramps at all necessary intersections to ensure compliance with the Americans with Disabilities Act.

SECTION IV Authority to Sign

The LPA hereby authorizes the City Manager of said City of Brookville to enter into and execute
(Signature Authority) (LPA-or its division, department or agency)
contracts with the Director of Transportation which are necessary to develop plans for and to complete the above-described project.

Upon request of ODOT, the City Manager is also empowered to execute any appropriate documents to
(Signature authority)
affect the assignment of all rights, title, and interests of the City of Brookville to ODOT arising from any
(LPA)
agreement with its consultant in order to allow ODOT to direct additional or corrective work, recover damages due to errors or omissions, and to exercise all other contractual rights and remedies afforded by law or equity.

SECTION V – Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.

The LPA agrees that all utility accommodation, relocation and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

SECTION VI – Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable State and Federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for the maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public highway purposes.

Resolution No:19-10
PID No: 110348

SECTION VII - This Resolution shall therefore take effect and be enforce thirty (30) days after passage as provided by the Charter of the City of Brookville, Ohio.

Passed: _____, 2019.
(Date)

Attested: _____
(Clerk)

(Mayor)

(Contractual Agent of LPA – title)

**CERTIFICATE OF COPY
STATE OF OHIO**

City of Brookville of Montgomery County, Ohio
(LPA)

I, Meghan Wheeler, as Clerk of the City of Brookville of Montgomery County,
(LPA)
Ohio, do hereby certify that the foregoing is a true and correct copy of Resolution No. 19-10 adopted by
(Motion/Ordinance/Resolution)
legislative Authority of the said City of Brookville on the ____ day of _____ 2019.
(LPA)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if
applicable, this ____ day of _____ 2019.

SEAL

(Clerk)

City of Brookville of Montgomery County, Ohio
(LPA)

(If the LPA is designated as a City then the "City Seal" is required. If no Seal, then a letter stating "No Seal is required to accompany the executed legislation.")

Resolution No:19-10
PID No: 110348

CERTIFICATE

The undersigned, Clerk of the City of Brookville, does hereby certify that the foregoing is a true and correct copy of Resolution No. 19-10, passed by the Council of the City of Brookville, Ohio, on the _____ day of ____ 2019.

Meghan Wheeler, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Resolution No. 19-10 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the _____ day of ____ 2019, to the ____ day of ____ 2019, both days inclusive.

Meghan Wheeler, Clerk

Agenda Item

COUNCIL MEETING DATE: June 18, 2019

TYPE OF AGENDA ITEM: Resolution

TO: Meghan Wheeler, Clerk of Council

FROM: Sonja Keaton, Finance Director

DATE:

SUBJECT: First reading of proposed Resolution No. 19-11 entitled, "A Resolution authorizing the Acting City Manager to enter into contracts to provide emergency repairs at the Wastewater Treatment Facility, and declaring it an emergency."

I. BACKGROUND: First reading, dispense with the second and third reading and declare an emergency.

II. DISCUSSION:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Res. 19-11

A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO ENTER INTO CONTRACTS TO PROVIDE EMERGENCY REPAIRS AT THE WASTEWATER TREATMENT FACILITY, AND DECLARING IT AN EMERGENCY.

WHEREAS, the City of Brookville was struck by a major tornado on May 27, 2019; and

WHEREAS, the wastewater treatment facility of the City of Brookville was significantly damaged by the tornado.

WHEREAS, the City of Brookville needs to make immediate repairs to the wastewater treatment facility; and

WHEREAS, pursuant to Section 8.02(B)(4), contracts may be awarded without competitive bidding in the case of a real and present emergency if approved by City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO THAT:

SECTION I: The City Council hereby finds that, pursuant to Section 8.02(B)(4) of the Charter of the City of Brookville, that a real and present emergency exists as a result of tornado damage to the wastewater treatment facility, and that it is necessary to award contracts for the repair of the Wastewater Treatment Facility without competitive bidding because of this real and present emergency.

SECTION II: The Acting City Manager is hereby authorized to enter into contracts on behalf of the City of Brookville to repair the Wastewater Treatment Facility without competitive bidding under such terms and conditions as the Acting City Manager deems appropriate.

SECTION III: This Resolution is declared to be an emergency measure to preserve the peace, health, safety and general welfare of the citizens of the City of Brookville for the reason that it is necessary to immediately repair the tornado damage to the wastewater treatment facility, and therefore, the Resolution shall take effect and be in force immediately upon passage as provided by the Charter of the City of Brookville, Ohio.

PASSED this _____ day of _____, 2019.

ATTEST:

Meghan Wheeler, Clerk

Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, does hereby certify that the foregoing is a true and correct copy of Resolution No. 19-11, passed by the Council of the City of Brookville, Ohio, on the _____ day of _____, 2019.

MEGHAN WHEELER, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Resolution No. 19-11 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the _____ day of _____, 2019, to the _____ day of _____, 2019, both days inclusive.

MEGHAN WHEELER, Clerk