

Brookville Planning Commission
Regular Meeting
May 16, 2019

The Regular Meeting of the Brookville Planning Commission was called to order by Vice-Chairperson Boose at 7:30 p.m. on May 16, 2019 in the City Council Chambers. The Pledge of Allegiance was recited. Mayor Letner; Members Claggett, Cordes, Schreier and Sievers; Law Director Stephan, Zoning Officer Snedeker and Clerk Wheeler were present. Chairperson Henderson and Acting Manager/Finance Director Keaton were absent.

Vice-Chairperson Boose reminded the Meeting is being recorded.

Roll Call by Clerk Wheeler.

Motion by Claggett, second by Sievers to approve the Agenda as presented. Mayor Letner abstained, motion carried with 5 yeas and 1 abstention.

Vice-Chairperson Boose stated he noticed a typo on page two of the March 21, 2019 Meeting Minutes. He informed the minutes read Law Director Keaton instead of Law Director Stephan.

Motion by Cordes, second by Schreier to approve the minutes of the March 21, 2019 Regular Planning Commission Meeting as amended. Mayor Letner abstained, motion carried with 5 yeas and 1 abstention.

Zoning Officer Snedeker reported building permit applications and maintenance violations for April 2019 to mid-May 2019.

Zoning Officer Snedeker informed a few of the vacant properties the City has had to maintain have now been purchased. He stated some of our most troubled spots have been purchased, which is good. He informed the properties on Baker Street, Vine street, June Place and Ankara Avenue are the ones that have been purchased. He informed there are still outstanding properties on McKinley and Albert though.

Zoning Officer Snedeker met with one of the owners of Applewood Log Homes on site. He reported the owners are trying to bring back Applewood Log Homes. They have been working hard on the property and have already sold two of the cabins. He informed the owners would like to revisit the idea of a bed and breakfast in the main home.

Member Cordes asked if the log cabins have City water?

Zoning Officer Snedeker stated yes.

Zoning Officer Snedeker reported the Montgomery County Building Department has requested a list of more engineering information on the plans submitted for the BP site. He stated this is common for a building this size and hopefully the footers should be dug soon.

Zoning Officer Snedeker reported Payless is continuing with their liquidation process and the owner in California will be assigning a local broker to handle the listing over the next few weeks. He reported he was told by Payless that they have worked out a lease agreement with ODW who currently leases 200,000 square feet in the back of the building.

Zoning Officer Snedeker informed he has been speaking with various businesses along Market Street about the possibility of holding some sort of social event in the old fire station on Mulberry Street. He described it could be an event to bring people downtown and for businesses to promote their products. He informed right now the old fire station has old equipment stored there to be sold on GOV Deals. He suggested having a community event such as an ice cream social or craft beer and pretzels and has already spoken with Fire Chief Fletcher about opening up the bay doors to host the event especially in the event of rain. He stated we need something to generate younger people to come downtown and he is open to any ideas.

Member Schreier suggested a block party or beer tasting event.

Zoning Officer Snedeker stated now that the fire station operations have been moved, Mulberry Street could actually be blocked off for an event. He stated he is unsure of City Council's further plans for the building, but maybe the building is something that could be used by the City for different projects or events.

Zoning Officer Snedeker reported the idea of placing an informational sign on Market Street with a map inside has been tabled until further notice because the grant applied for was not approved.

Mayor Letner stated he would like to see a food truck rally. He informed he has spoken with the Chamber about this type of idea before because he would like to have them involved in an idea like this.

Zoning Officer Snedeker stated the only thing he worries about is that he would like to have a community event to benefit our businesses and bring the community together and he doesn't want to charge our businesses anything.

Zoning Officer Snedeker reported there will be no Farmers Market this year.

Member Claggett asked if there have been any new home building permit applications?

Zoning Officer Snedeker informed permits have been received on Meadow Glen and Flanders Avenue and soon should be receiving one on Golden Maple and Patricia Faye Court. He informed Tom McCoy applied for a building permit for the property at 300 Westbrook Road. He informed Mr. McCoy will be adding a second floor to the home and thinks he may even already have the property sold.

Member Claggett asked if the lots on Westbrook Road are sold if homes will be built there?

Zoning Officer Snedeker stated he has received a building permit on one lot and they should be starting to build soon.

Member Claggett asked if work will be starting on the pedestrian bridge in Golden Gate Park soon?

Mayor Letner informed it was to be pressure washed yesterday or today. He informed the Montgomery County Engineer has been very helpful during every step so far. He stated weather permitting, the bridge should be good for the upcoming Community Picnic.

Law Director Stephan had no report.

There was no Old Business.

In New Business,

Member Schreier asked about a re-plat being done in Hunter's Run?

Zoning Officer Snedeker informed our rules state the City Manager can sign off on minor subdivisions and the Acting City Manager has signed off on it.

Motion by Claggett, second by Cordes to adjourn. All yeas, motion carried.



Meghan Wheeler, Clerk



Brent Boose, Vice-Chairperson