



CITY COUNCIL MEETING
Tuesday, July 2, 2019, 7:30 PM
CITY HALL
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309
(937) 833-2135
www.brookvilleohio.com

Agenda

I. Opening of Regular Council Meeting

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

II. Adoption of Agenda

III. Approval of Minutes

- a. Approval of the June 18, 2019 Regular Meeting Minutes

IV. Reports of Municipal Officers

- a. City Manager
- b. Finance Director
 - 1. Fund Balance
- c. Fire Chief
- d. Police Chief
- e. Law Director
- f. Mayor Chuck Letner

V. Old Business

- a. Second reading of proposed Resolution No. 19-10 entitled, "A Resolution authorizing the Acting City Manager to enter into an Agreement with the Ohio Department of Transportation for the 2019 STP Project at Arlington Road and Upper Lewisburg Salem Road."
- b. Discussion of Storm Water Utility Fund



VI. New Business

- a. First reading of proposed Resolution No. 19-12 entitled, "A Resolution to continue participation in a Multi-Jurisdictional Hazard Mitigation Plan in conjunction with the Montgomery County Office of Emergency Management, and declaring it an emergency."

VII. Reports of Boards and Commissions

- a. Park Board Liaison - JD Fowler
- b. Planning Commission - Curt Schreier

VIII. Public Comments (5 minutes per speaker)

IX. Executive Session

- a. Per ORC 121.22 (G)(1) to consider the appointment of a public employee or public official.

X. Motion for Adjournment

Please note: Council welcomes the comments and input of the public during Council Meetings. In order to provide an orderly fashion in which all interested parties have an opportunity to address Council, Council has adopted the following procedure for citizen's comments during any portion of the Council Meeting or Public Hearing.

Any citizen who wishes to address Council should state their name, address and then their comments. Speakers should not approach Council Members without first obtaining permission. After completion of their comments, Council would request that the speakers return to their seat so that any other interested persons could then be recognized and address Council.

The purpose of this procedure is to afford the maximum opportunity for citizen input without any type of disruption of the Council proceedings. While others are addressing Council from the podium, Council requests that audience members not make comments to Council or to other individuals to prevent any potential confusion or disruption.

Brookville City Council
Regular Meeting
June 18, 2019

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on June 18, 2019 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Swabb, and Zimmerlin; Acting City Manager/Finance Director Keaton and Law Director Stephan were present. Members Schreier and Wilder; Fire Chief Fletcher, Police Chief Jerome and Clerk Wheeler were absent.

Mayor Letner informed Members Schreier and Wilder have been excused from tonight's Meeting because they are out of town.

Roll Call by Acting City Manager/Finance Director Keaton.

Motion by Zimmerlin, second by Fowler to approve the Agenda as presented. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to approve the Regular Council Meeting Minutes of June 4, 2019. All yeas, motion carried.

Acting City Manager/Finance Director Keaton reported our Safe Routes to School (SRTS) Application was selected for funding. She informed the City was approved for \$312,584, which was our full funding request for upgrading three intersection crosswalks with high visibility markings, one crosswalk will also include a rapid flashing beacon and sidewalk connection along Johnsville-Brookville Road. She informed the project will be completed during the State Fiscal Year 2022.

Acting City Manager/Finance Director Keaton stated we are waiting to hear if the President will issue a disaster declaration for the tornado that went through Brookville on May 27. She explained in the meantime, she is tracking all costs associated with the cleanup and most of the big ticket items are being paid out of the General Fund. She informed if we receive the declaration, a FEMA Fund will be setup and once federal funds are received they will be deposited in the FEMA Fund and all costs associated with the tornado cleanup will be reimbursed to the Funds they were distributed from, which will make those Funds whole again.

Acting City Manager/Finance Director Keaton requested Council authorization to issue a check to S&M Container Service in the amount of \$26,850. She informed S&M Container is a small company out of Arcanum that provided the City with 48 30-yard containers and 1 20-yard container for tornado cleanup. The cost includes removal and disposal of the containers.

Motion by Fowler, second by Zimmerlin allow Acting City Manager/Finance Director Keaton to issue a check to S&M Container Service in the amount of \$26,850 for 48 30-yard containers and 1 20-yard container for tornado cleanup. All yeas, motion carried.

Acting City Manager/Finance Director Keaton informed our Commercial Property, Automobile and Liability insurance coverage through the Ohio Plan renews on July 1 for a one year period. She informed the renewal premium came in at \$69,835, which is a \$6,472 increase over our expiring policy. She explained our risk insurance includes Property, Liability, Automobile, Equipment Breakdown, Special Property, Computer, Crime, Malicious Assailant, Cyber and Terrorism coverages. She informed our property/equipment values increased \$325,490, which includes the addition of our new water tower; Special Scheduled equipment values increased \$137,998; computer equipment values increased \$5,278; and our Law Enforcement Officers increased by one from our last renewal. She reported in addition to the exposure increases, our rate increase is due to our losses over the last several years.

Acting City Manager/Finance Director Keaton informed our Ohio Plan Advantage Premium credit totaled \$4,543 this year and last year our credit totaled \$5,324. She informed we received a perfect score on our Risk Management points and 32 out of 60 points on our loss ratio and we have been an active Ohio Plan Member since 2008. She requested Council approval to accept our Commercial Property, Automobile and Liability Insurance coverage through the Ohio Plan at a rate of \$69,835, effective July 1, 2019 for a one year period.

Motion by Zimmerlin, second by Swabb to accept the Commercial Property, Automobile and Liability Insurance Coverage through the Ohio Plan at a rate of \$69,835, effective July 1, 2019 for a one year period. All yeas, motion carried.

Acting City Manager/Finance Director Keaton reported she received health insurance renewal rates from Anthem and with some negotiation, Anthem is allowing us to renew our current dual health insurance plans, with a few modifications, at an overall 5.2% rate increase. She informed since implementing our HSA health insurance option in 2011, the City has contributed \$1,500 for an employee only plan and \$3,000 for an employee + dependent plan each policy year, which has gone toward the employees HSA deductible. She suggested modifying the employers' contribution to \$1,000 for an employee only plan and \$2,000 for an employee + dependent plan. She stated this decrease will save the City \$24,500 from August 1, 2019 through July 31, 2020. She explained employees can choose to designate an amount to be withheld from their payroll checks, pretax, which will be direct deposited into their HSA account.

Acting City Manager/Finance Director Keaton requested with this change in HSA contributions, she recommended renewal of our Anthem Dental Insurance with an annual maximum coverage of \$1,500 per individual, an increase of \$500 per individual and the increase in dental coverage will cost the City an additional \$3,512 for the 2019/2020 policy year. She informed there were no changes to the Life AD&D insurance coverage or rates.

Acting City Manager/Finance Director Keaton requested Council approval to renew the Anthem Blue Access 11.0 HSA Option E2 health insurance plan with the RX-T8 prescription Plan and the Anthem Blue Access 11.0 Option 17 health insurance plan with the RX-T2 prescription plan, which allows the City to offer dual health insurance plans, with the employee contributing 15% and the employer contributing 85% of the monthly rate and the City will contribute \$1,000 for each single employee and \$2,000 for an employee and dependent contract under the Blue Access HSA Plan; and to renew our dental insurance through Anthem at a monthly rate of \$26.41 per single employee, \$52.77 per employee and one dependent and \$81.10 per family; and to renew our Life and AD&D insurance through Anthem at a monthly rate of \$17.00 per full-time employee with the dental and life insurance paid 100% by the employer and to offer Avesis Vision Care Plus as a voluntary vision plan through a Cafeteria 125 Plan.

Mayor Letner stated the City's contribution is very generous, even if changed to \$2,000. He stated a lot of employers do not offer anything. He stated decreasing the amount may be a 33% hit, but it's something that needs to be done. He stated HSAs are the wave of the future, it puts the power in the patient's hands.

Motion by Zimmerlin, second by Fowler to approve the health, dental, vision, life and AD&D insurance renewal as presented. All yeas, motion carried.

Acting City Manager/Finance Director Keaton requested Council accept the first reading of proposed Resolution No. 19-10. She informed the Arlington/Upper Lewisburg-Salem Road Project was approved by the Miami Valley Regional Planning Commission (MVRPC) Board of Directors in March. This project includes an intersection upgrade by removing the concrete island, realigning the crosswalks on the northwest corner, new pedestrian push buttons, upgraded truncated domes, resurfacing of the intersection pavement and a signal detection conversion to a non-intrusive detecting system. She informed the estimated cost of the project is \$152,000 with federal funds providing 70% and the City providing 30% of the costs and any cost overruns.

Mayor Letner asked if this project will take place in 2020?

Acting City Manager/Finance Director Keaton stated yes.

Motion by Fowler, second by Swabb to read proposed Resolution No. 19-10. All yeas, motion carried.

Motion by Zimmerlin, second by Crane to accept the first reading of proposed Resolution No. 19-10 entitled, "A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO ENTER INTO AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE STP PROJECT AT ARLINGTON ROAD AND UPPER LEWISBURG SALEM ROAD." All yeas, motion carried.

Acting City Manager/Finance Director Keaton requested Council accept the first reading, dispense with the second and third reading and adopt proposed Resolution No. 19-11. She informed proposed Resolution No. 19-11 authorizes the Acting City Manager to enter into contracts on behalf of the City to provide emergency repairs at the Wastewater Treatment Plant without competitive bidding per Section 8.02(B)(4) of the City Charter. She stated she will provide Council with updates at each Council Meeting as it relates to the repairs at the WWTP. She informed we are in the process of obtaining quotes and estimated time frames on repairs from several vendors and these damages will be covered by our insurance. She informed some of the repairs will be below our \$50,000 competitive bidding threshold and others will exceed our threshold, but this Resolution was reviewed and approved by our auditing firm. She described the repairs currently needed at the WWTP are: Pre-treatment Building equipment, air handler, fine screen auger, removal of debris from the bottom of the outside tanks, VLR hoods and hand railings; exterior lighting at the WWTP and interior lighting in the Pretreatment building; replacement of the swing door on the Sludge Press trailer; installation of a roof on the Pretreatment building, and roof repairs to other buildings, siding, windows, doors, garage door and exterior fencing at the WWTP and fencing around the Heckathorn Lift Station; and lab equipment.

Motion by Zimmerlin, second by Swabb to read proposed Resolution No. 19-11. All yeas, motion carried.

Mayor Letner stated our WWTP took a pretty good hit by the tornado and these repairs need to be expedited or we will get into trouble with the Ohio EPA. He stated because of the urgency, we can make these repairs per the City Charter without going out to bid and some of the work will be able to be done locally.

Motion by Crane, second by Swabb to accept the first reading, dispense with the second and third readings and adopt Resolution No. 19-11 entitled, "A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO ENTER INTO CONTRACTS TO PROVIDE EMERGENCY REPAIRS AT THE WASTEWATER TREATMENT FACILITY, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Mayor Letner asked if the SRTS Project will be scheduled for when school is not in session?

Acting City Manager/Finance Director Keaton stated that is her goal. She informed there is an upcoming Project Meeting scheduled for August.

Mayor Letner asked for a timeline on the STP Project on Arlington Road, since it is a major intersection?

Acting City Manager/Finance Director Keaton informed the project is estimated to last approximately two to two in half months.

Member Zimmerlin asked if Service Superintendent Homan could provide some explanation on what's going on with Dayton's water situation and the concern Montgomery County has with the water quality?

Service Superintendent Homan informed he has been following the story and apparently Montgomery County addressed the City of Dayton with concerns of PFAS levels in the water, which is a byproduct of fire fighting foam that was detected in some of Dayton's well fields. He informed Dayton has stopped using one of their well fields because of this. He informed Dayton has stated they are continuing to monitor the situation, reports have only shown very low levels and they are taking every precaution and are well within EPA standards. He stated this has been something that has been known about for quite sometime. He stated the other issue addressed by Montgomery County was Dayton's lack of emergency power to their treatment facilities. He stated he would agree that is something that needs to be addressed. He informed we have emergency power at our WWTP and our generator ran for two days after the tornado before power was restored and we never missed a beat.

Mayor Letner informed Fire Chief Fletcher is absent this evening, but Captain Hart is here in his place.

Fire Captain Hart informed the Fire Department is looking to surplus equipment no longer needed. He informed VHF radios were purchased in 2014 to communicate with Darke and Preble counties. He explained those counties joined the Marcs 800 platform in late 2018 and now the need for the VHF radios is almost non-existent. He described the batteries in the radios are failing on a regular basis and it does not make sense to purchase new batteries because we received a good deal when we purchased the radios and new batteries would cost as much as what we paid to purchase the radios five years ago. He informed Captain Shaw who runs the Miami Valley CTC (MVCTC) Fire and EMS Program has expressed interest in these radios to use for training purposes. He stated the Fire Department would like to donate the radios to MVCTC.

Captain Hart informed AmVets has expressed interest in the old message board from Station 1. He stated the Fire Department would like to request permission to donate the message board and letters to AmVets. He informed since Station 76 opened, they have an electronic sign outside and no longer have a need for the message board.

Motion by Zimmerlin, second by Fowler to donate the VHF radios to Captain Shaw of the MVCTC Fire and EMS Program for training purposes. All yeas, motion carried.

Mayor Letner asked if there would be any zoning issues for AmVets to use the message board?

Law Director Stephan advised he has reviewed the new Sign Code and a portable message board is still permitted.

Motion by Fowler, second by Zimmerlin to allow the Fire Department to donate the old message board from Fire Station 1 to the Brookville AmVets. All yeas, motion carried.

Mayor Letner informed Police Chief Jerome is absent tonight, but did provide a report.

Law Director Stephan had no report.

Mayor Letner stated he once again would like to thank everyone for the turnout after the tornado. He stated a list of people to thank is currently being worked on, there are just so many people to thank.

Mayor Letner stated on a personal note, he was driving home tonight on I-70W and when he got near Route 49 North he noticed a car behind him veering and almost hit another car. He stated he dialed dispatch because the car kept going all over the place and by the time he got off onto

Arlington Road in Brookville from I-70, the guy had gotten off the interstate too and almost hit him from behind. Mayor Letner stated he watched the guy then pull into the Dollar General parking lot where he slumped over with a needle in his arm. He stated this is what we get with the highway. He stated he is unsure of the outcome, but the doors were locked on the car and Police couldn't get in to administer Narcan.

Fire Captain Hart informed the man was conscious when the ambulance arrived, but the Police had to use a wedge to get the car door unlocked.

Mayor Letner stated it is tragic, this guy could have potentially hurt numerous other people.

There was no Old Business.

Mayor Letner stated New Business was covered under Acting City Manager/Finance Director Keaton's report.

Member Fowler reported the next Park Board Meeting is scheduled for July 9, 2019. He reminded the Special Wish Car Show is scheduled for Saturday, June 29 at Golden Gate Park.

Mayor Letner informed the next Planning Commission Meeting is scheduled for Thursday, June 20, 2019.

Jim Jones, of 836 Flanders Avenue, asked the status of the drone study on Wolf Creek?

Service Superintendent Homan informed he has an upcoming meeting soon with Stephan Bridenbaugh of Montgomery County Soil and Water. He informed they will be working on helping us to update some of our GIS information for our MS4 compliance. He informed Soil and Water is still compiling the data from the drone study of Wolf Creek and it will probably be a few more weeks until completed because they had some sort of program meltdown and failure and had to bring in some IT support to rectify. He informed they also were flying the drone to do a drone mapping of the tornado damage.

Mayor Letner asked Service Superintendent Homan to explain what the Service Department did after the trees fell into the creek as a cause of the tornado.

Service Superintendent Homan described after the tornado hit the creek looked like a pile of lincoln logs because logs had fallen all over the creek. He informed Ritter Plumbing came out with two track hoes and Montgomery County also came out with a track hoe to help cleanup and Dull Homestead sent out a crew that helped chop up some of the wood and then hauled it away. He stated it was a massive scale operation, but now the creek is well cleaned and flowing again.

Wayne Wissinger, of 160 Arlington Road, stated he is a retired auctioneer and has an idea to help raise large sums of money for Montgomery County. He suggested all of the communities in Montgomery County participate in an event where each business of every community would donate a prize of \$50 or more to be auctioned off. He stated an event could be held every other weekend at Montgomery County Fairgrounds and a different city or two within the county could get together to auction items off. He stated hopefully the media would help to spread the word and the money would go to help tornado victims in Montgomery County. He stated he is trying to get with Montgomery County Officials to get this idea going.

Mayor Letner stated it sounds like a good starting point, but he would need to get approval to use the fairgrounds.

Mr. Wissinger stated he needed to start someplace and he will keep Council posted on the progress of the idea.

Mayor Letner suggested Mr. Wissinger could also try reaching out to a local organization for help in planning the event. He suggested contacting the local organization called A Place for Hope.

Member Fowler suggested he also try contacting the Chamber of Commerce.

Kim Cheatham, of 565 Adrian Court, asked for an update on the project at the site of the old BP Station?

Law Director Stephan informed they did have to resubmit some of their plans to Montgomery County a second time, which did delay the process.

Mayor Letner stated at least something is going on there, even if it isn't to the degree we would like to see.

Ms. Cheatham stated she has seen Service Superintendent Homan driving around town in a blue truck. She asked if it is a City truck because there are no markings on it?

Service Superintendent Homan stated yes, it is a City truck.

Mayor Letner stated the truck should have a City tag on it.

Acting City Manager/Finance Director Keaton informed we have stickers for it, but just haven't had the time to put them on.

Service Superintendent Homan stated the plan was for him to take a vacation and leave his truck with the mechanic to put the stickers on, that just hasn't happened yet.

Bonnie Cordes, of the Brookville Park Board, asked the status of the repairs on the pedestrian bridge at Golden Gate Park?

Service Superintendent Homan informed work has begun, the vertical pillars have been poured, and turned out really well. He stated there has been too much rain to do the welding and steel replacement of the structure underneath. He stated he is hoping for a few dry days so that the creek level will go down and then they will be right back at it. He stated he is hoping the bridge will be completed in the next few weeks.

Mayor Letner informed Zach Music has offered to paint the bridge once completed. He asked Acting City Manager/Finance Director Keaton if a color has been decided upon yet to paint the bridge?

Acting City Manager/Finance Director Keaton stated she is looking at a brown or green, something that blends in with the natural look of the park.

Gary Horstman, of 11465 Upper Lewisburg Salem Road, asked if the Service Department has use for an H-Beam yet?

Mayor Letner stated yes, he will talk with Service Superintendent Homan about picking it up tomorrow.

Michelle Pittman, of 40 Urban Lane, asked if Council is planning to hire an outside City Manager in the future?

Mayor Letner stated it hasn't been discussed yet. He stated he would like to have a full Council in order to make that decision, so it will probably come up in July because a decision does need to be made.

Member Zimmerlin stated with having recently lost two Council Members, the remaining Members wanted to make sure those positions were replaced before making any sort of decision.

Motion by Zimmerlin, second by Fowler to adjourn. All yeas, motion carried.

Sonja Keaton, Acting City Manager/Finance Director

Charles Letner, Mayor

City of Brookville

Statement of Cash Position with MTD Totals

From: 1/1/2019 to 6/30/2019

Funds: A01 to E10

Include Inactive Accounts: No

Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
A01	GENERAL FUND	\$2,289,471.44	\$315,179.31	\$2,523,504.54	\$393,937.01	\$2,374,136.95	\$2,438,839.03	\$472,459.18	\$1,966,379.85
B01	STREET M. & R.	\$161,925.57	\$32,592.68	\$392,585.54	\$68,692.29	\$371,017.37	\$183,493.74	\$117,438.89	\$66,054.85
B04	PARK & RECREATION	\$51,705.67	\$2,736.94	\$129,439.45	\$20,577.01	\$126,763.87	\$54,381.25	\$15,406.57	\$38,974.68
B09	LAND REUTILIZATION	\$39,266.96	\$0.00	\$0.00	\$0.00	\$0.00	\$39,266.96	\$0.00	\$39,266.96
B13	LAW ENFORCEMENT	\$11,480.48	\$3,588.08	\$4,023.08	\$1,215.64	\$5,675.36	\$9,828.20	\$0.00	\$9,828.20
C01	BOND RETIREMENT	\$263,921.33	\$568.82	\$113,314.48	\$0.00	\$121,900.00	\$255,335.81	\$251,900.00	\$3,435.81
C03	NOTE RETIRE- NORTHBROOK	\$2,575.31	\$0.00	\$80,000.00	\$6,232.54	\$9,517.68	\$73,057.63	\$72,566.40	\$491.23
D03	CAPITAL IMPROVEMENT	\$309,125.66	\$0.00	\$10,701.66	(\$327.14)	\$25,749.80	\$294,077.52	\$5,845.00	\$288,232.52
D04	FIRE CAPITAL IMPROVEMENT	\$115,454.67	\$21,889.85	\$175,830.38	\$11,604.75	\$101,991.08	\$189,293.97	\$15,082.05	\$174,211.92
E01	WATER	\$178,015.07	\$11,287.47	\$691,251.88	\$217,616.04	\$587,691.74	\$281,575.21	\$289,113.18	(\$7,537.97)
E02	SANITARY SEWER	\$425,341.67	\$5,177.36	\$334,608.04	\$88,450.34	\$250,522.02	\$509,427.69	\$162,314.31	\$347,113.38
E10	REFUSE	\$153,279.70	\$2,185.04	\$225,461.32	\$34,637.99	\$219,928.00	\$158,813.02	\$196,479.69	(\$37,666.67)
Grand Total:		<u>\$4,001,563.53</u>	<u>\$395,205.55</u>	<u>\$4,680,720.37</u>	<u>\$842,636.47</u>	<u>\$4,194,893.87</u>	<u>\$4,487,390.03</u>	<u>\$1,598,605.27</u>	<u>\$2,888,784.76</u>

City of Brookville

Encumbrance Report by Account

Accounts: A01-01A1-2110 to E10-05F2-2530
As Of: 6/30/2019

Purchase Order Status: Open
Include Inactive Accounts: No

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
Fund: A01		GENERAL FUND								
POLICE DEPARTMENT										
A01-01A1-2124	2019	2019000033-001	01/04/2019	2018 TRUE-UP/2019 WOR	Open	04/09/2019	\$13,927.36	\$22,739.98	\$8,812.62	
A01-01A1-2310	2019	2019000006-001	01/03/2019	ELECTRIC DISTRIBUTIO	Open	06/10/2019	\$1,289.80	\$2,400.00	\$1,110.20	
A01-01A1-2310	2019	2019000010-001	01/03/2019	ELECTRIC GENERATION	Open	06/10/2019	\$1,885.23	\$3,100.00	\$1,214.77	
A01-01A1-2310	2019	2019000030-001	01/03/2019	301 SYCAMORE	Open	06/10/2019	\$315.88	\$900.00	\$584.12	
A01-01A1-2320	2019	2019000022-001	01/03/2019	INTERNET SERVICES	Open	02/08/2019	\$2,737.50	\$3,650.00	\$912.50	
A01-01A1-2320	2019	2019000031-001	01/03/2019	CELL/DATA SERVICE	Open	05/10/2019	\$1,812.98	\$3,092.00	\$1,279.02	
A01-01A1-2323	2019	2019000007-001	01/03/2019	DISPATCHING SERVICE	Open	06/10/2019	\$40,100.57	\$75,000.00	\$34,899.43	
A01-01A1-2325	2019	2019000015-001	01/03/2019	RADIO USER FEES	Open	05/10/2019	\$2,580.00	\$5,040.00	\$2,460.00	
A01-01A1-2330	2019	2019000014-001	01/03/2019	COPIER LEASE	Open	06/10/2019	\$2,591.48	\$5,000.00	\$2,408.52	
A01-01A1-2340	2019	2019000019-001	01/03/2019	JANITORIAL SERVICES	Open	06/10/2019	\$5,040.00	\$8,640.00	\$3,600.00	
A01-01A1-2348	2019	2019000026-001	01/03/2019	PROSECUTOR SERVICE	Open	06/10/2019	\$6,000.00	\$12,000.00	\$6,000.00	
A01-01A1-2351	2019	2019000022-009	01/03/2019	IT SERVICES	Open	04/25/2019	\$1,350.00	\$2,700.00	\$1,350.00	
A01-01A1-2351	2019	2019000136-001	02/08/2019	IT SERVICES	Open	06/10/2019	\$1,320.00	\$3,960.00	\$2,640.00	
A01-01A1-2351	2019	2019000339-001	05/02/2019	ANNUAL HVAC SERVICE-	Open	05/02/2019	\$369.33	\$369.33	\$0.00	
A01-01A1-2360	2019	2019000507-001	06/27/2019	RISK INSURANCE 2019/2	Open	06/27/2019	\$12,621.16	\$12,621.16	\$0.00	
A01-01A1-2421	2019	2019000025-001	01/03/2019	FUEL	Open	06/24/2019	\$14,348.69	\$28,000.00	\$13,651.31	
POLICE DEPARTMENT Totals:							\$108,289.98	\$189,212.47	\$80,922.49	
FIRE DEPARTMENT										
A01-01B1-2124	2019	2019000033-002	01/04/2019	2018 TRUE-UP/2019 WOR	Open	04/09/2019	\$9,279.11	\$15,720.44	\$6,441.33	
A01-01B1-2310	2019	2019000006-002	01/03/2019	ELECTRIC DISTRIBUTIO	Open	06/10/2019	\$6,573.63	\$14,000.00	\$7,426.37	
A01-01B1-2310	2019	2019000030-004	01/03/2019	775 E UPR-LEWISBURG	Open	06/10/2019	\$768.27	\$8,800.00	\$8,031.73	
A01-01B1-2320	2019	2019000022-002	01/03/2019	INTERNET SERVICES	Open	02/08/2019	\$2,737.50	\$3,650.00	\$912.50	
A01-01B1-2320	2019	2019000031-002	01/03/2019	DATA SERVICE	Open	05/10/2019	\$2,253.20	\$3,860.00	\$1,606.80	
A01-01B1-2323	2019	2019000007-002	01/03/2019	DISPATCHING SERVICE	Open	06/10/2019	\$19,649.52	\$38,000.00	\$18,350.48	

Encumbrance Report by Account

As Of: 6/30/2019

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-01B1-2325	2019	2019000015-002	01/03/2019	RADIO USER FEES	Open	05/10/2019	\$5,880.00	\$11,760.00	\$5,880.00	
A01-01B1-2330	2019	2019000014-002	01/03/2019	COPIER LEASE	Open	06/10/2019	\$1,036.58	\$2,000.00	\$963.42	
A01-01B1-2340	2018	2018000644-002	07/19/2018	ADDITIONAL 50 HOURS I	Open	09/24/2018	\$2,295.00	\$4,500.00	\$2,205.00	
A01-01B1-2340	2019	2019000022-016	01/03/2019	MICROSOFT ESSENTIAL	Open	04/25/2019	\$500.00	\$1,000.00	\$500.00	
A01-01B1-2340	2019	2019000024-001	01/03/2019	24/7 MONITORING	Open	06/10/2019	\$99.80	\$327.20	\$227.40	
A01-01B1-2347	2019	2019000005-001	01/03/2019	EMS BILLING SERVICES	Open	06/10/2019	\$9,957.77	\$21,500.00	\$11,542.23	
A01-01B1-2347	2019	2019000012-001	01/03/2019	EMS LOCKBOX SERVICE	Open	06/10/2019	\$300.00	\$600.00	\$300.00	
A01-01B1-2351	2019	2019000022-010	01/03/2019	IT SERVICES	Open	04/25/2019	\$1,350.00	\$2,700.00	\$1,350.00	
A01-01B1-2351	2019	2019000136-002	02/08/2019	IT SERVICES	Open	06/10/2019	\$1,320.00	\$3,960.00	\$2,640.00	
A01-01B1-2351	2019	2019000339-008	05/02/2019	ANNUAL HVAC SERVICE-	Open	05/02/2019	\$591.00	\$591.00	\$0.00	
A01-01B1-2360	2019	2019000507-002	06/27/2019	RISK INSURANCE 2019/2	Open	06/27/2019	\$17,140.95	\$17,140.95	\$0.00	
A01-01B1-2421	2019	2019000025-002	01/03/2019	FUEL	Open	06/24/2019	\$9,098.68	\$18,200.00	\$9,101.32	
FIRE DEPARTMENT Totals:							\$90,831.01	\$168,309.59	\$77,478.58	
GOVN. & ADMIN. DEPT										
A01-07A2-2124	2019	2019000033-003	01/04/2019	2018 TRUE-UP/2019 WOR	Open	04/09/2019	\$4,656.05	\$7,616.21	\$2,960.16	
A01-07A2-2310	2019	2019000006-003	01/03/2019	ELECTRIC DISTRIBUTIO	Open	06/10/2019	\$1,284.67	\$5,400.00	\$4,115.33	
A01-07A2-2310	2019	2019000010-002	01/03/2019	ELECTRIC GENERATION	Open	06/10/2019	\$2,514.39	\$6,500.00	\$3,985.61	
A01-07A2-2310	2019	2019000030-002	01/03/2019	301 SYCAMORE	Open	06/10/2019	\$315.87	\$900.00	\$584.13	
A01-07A2-2310	2019	2019000030-003	01/03/2019	245 SYCAMORE	Open	06/10/2019	\$448.73	\$1,300.00	\$851.27	
A01-07A2-2310	2019	2019000030-005	01/03/2019	20 MULBERRY	Open	06/10/2019	\$336.22	\$1,500.00	\$1,163.78	
A01-07A2-2320	2019	2019000022-003	01/03/2019	INTERNET SERVICES	Open	02/08/2019	\$2,737.50	\$3,650.00	\$912.50	
A01-07A2-2320	2019	2019000031-003	01/03/2019	CELL/IPAD SERVICE	Open	05/10/2019	\$1,080.09	\$1,850.00	\$769.91	
A01-07A2-2330	2019	2019000014-003	01/03/2019	COPIER LEASE	Open	06/10/2019	\$4,146.32	\$8,000.00	\$3,853.68	
A01-07A2-2330	2019	2019000021-001	01/03/2019	POSTAGE MACHINE LEA	Open	06/10/2019	\$720.92	\$1,400.00	\$679.08	
A01-07A2-2340	2014	0000049011-001	07/17/2014	IMPLEMENTATION SERVI	Open	03/21/2017	\$6,500.00	\$19,500.00	\$13,000.00	
A01-07A2-2340	2018	2018000132-001	02/08/2018	VIP ANALYTICS SUITE B	Open	08/14/2018	\$10,000.00	\$15,000.00	\$5,000.00	
A01-07A2-2340	2019	2019000019-002	01/03/2019	JANITORIAL SERVICES	Open	06/10/2019	\$3,360.00	\$5,760.00	\$2,400.00	
A01-07A2-2340	2019	2019000022-017	01/03/2019	MICROSOFT ESSENTIAL	Open	04/25/2019	\$70.00	\$140.00	\$70.00	
A01-07A2-2340	2019	2019000034-001	01/07/2019	2018 AUDIT SERVICES	Open	03/08/2019	\$2,640.00	\$8,800.00	\$6,160.00	
A01-07A2-2340	2019	2019000138-001	02/08/2019	ASSET REPORTING/INSU	Open	02/08/2019	\$1,700.00	\$1,700.00	\$0.00	
A01-07A2-2340	2019	2019000341-001	05/08/2019	2019 FIREWORKS DISPL	Open	05/08/2019	\$7,500.00	\$7,500.00	\$0.00	
A01-07A2-2340	2019	2019000421-001	06/06/2019	HYPER-REACH EMERGE	Open	06/06/2019	\$3,500.00	\$3,500.00	\$0.00	
A01-07A2-2340	2019	2019000479-001	06/14/2019	AIF FY2018 FEE	Open	06/14/2019	\$2,500.00	\$2,500.00	\$0.00	
A01-07A2-2341	2019	2019000027-001	01/03/2019	LAW DIRECTOR SERVIC	Open	06/10/2019	\$42,191.00	\$70,000.00	\$27,809.00	
A01-07A2-2342	2019	2019000029-001	01/03/2019	INCOME TAX ADMINISTR	Open	06/24/2019	\$63,951.64	\$128,500.00	\$64,548.36	
A01-07A2-2344	2019	2019000006-009	01/03/2019	ELECTRIC DISTRIBUTIO	Open	06/10/2019	\$780.75	\$1,800.00	\$1,019.25	
A01-07A2-2344	2019	2019000010-007	01/03/2019	ELECTRIC GENERATION	Open	06/10/2019	\$846.27	\$1,500.00	\$653.73	

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Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-07A2-2344	2019	2019000017-001	01/03/2019	STREET LIGHTING	Open	06/10/2019	\$36,949.62	\$73,500.00	\$36,550.38	
A01-07A2-2351	2019	2019000022-011	01/03/2019	IT SERVICES	Open	04/25/2019	\$1,350.00	\$2,700.00	\$1,350.00	
A01-07A2-2351	2019	2019000136-003	02/08/2019	IT SERVICES	Open	06/10/2019	\$1,320.00	\$3,960.00	\$2,640.00	
A01-07A2-2351	2019	2019000339-002	05/02/2019	ANNUAL HVAC SERVICE-	Open	05/02/2019	\$184.67	\$184.67	\$0.00	
A01-07A2-2351	2019	2019000339-003	05/02/2019	ANNUAL HVAC SERVICE-	Open	05/02/2019	\$129.00	\$129.00	\$0.00	
A01-07A2-2351	2019	2019000339-004	05/02/2019	ANNUAL HVAC SERVICE-	Open	05/02/2019	\$498.00	\$498.00	\$0.00	
A01-07A2-2360	2019	2019000507-003	06/27/2019	RISK INSURANCE 2019/2	Open	06/27/2019	\$5,129.96	\$5,129.96	\$0.00	
A01-07A2-2391	2019	2019000306-001	04/22/2019	CIVIC CLERK ANNUAL FE	Open	04/22/2019	\$7,200.00	\$7,200.00	\$0.00	
A01-07A2-2393	2019	2019000419-001	06/01/2019	DUMPSTER/PORTA-JON	Open	06/06/2019	\$30,000.00	\$30,000.00	\$0.00	
A01-07A2-2393	2019	2019000422-001	06/07/2019	BRUSH DEBRIS DISPOSAL	Open	06/18/2019	\$11,000.00	\$11,000.00	\$0.00	
A01-07A2-2395	2019	2019000004-001	01/03/2019	INCOME TAX REVENUE	Open	06/24/2019	\$14,179.28	\$100,000.00	\$85,820.72	
A01-07A2-2420	2019	2019000395-001	05/13/2019	RED & WHITE LED BULB	Open	06/24/2019	\$570.00	\$1,697.75	\$1,127.75	
A01-07A2-2421	2019	2019000025-003	01/03/2019	FUEL	Open	06/24/2019	\$1,047.24	\$1,700.00	\$652.76	
GOVN. & ADMIN. DEPT Totals:							\$273,338.19	\$542,015.59	\$268,677.40	
Fund: A01 Total							\$472,459.18	\$899,537.65	\$427,078.47	

Fund: B01

STREET M. & R.

GARAGE

B01-06B2-2124	2019	2019000033-004	01/04/2019	2018 TRUE-UP/2019 WOR	Open	04/09/2019	\$815.16	\$1,384.61	\$569.45	
B01-06B2-2310	2019	2019000006-004	01/03/2019	ELECTRIC DISTRIBUTIO	Open	06/10/2019	\$732.22	\$1,900.00	\$1,167.78	
B01-06B2-2310	2019	2019000010-003	01/03/2019	ELECTRIC GENERATION	Open	06/10/2019	\$912.95	\$2,300.00	\$1,387.05	
B01-06B2-2320	2019	2019000022-004	01/03/2019	INTERNET SERVICES	Open	02/08/2019	\$547.50	\$730.00	\$182.50	

B01-06B2-2360	2019	2019000507-004	06/27/2019	RISK INSURANCE 2019/2	Open	06/27/2019	\$1,789.56	\$1,789.56	\$0.00	
B01-06B2-2421	2019	2019000418-001	06/04/2019	STEER & DRIVE TIRES #3	Open	06/04/2019	\$2,922.80	\$2,922.80	\$0.00	

GARAGE Totals:

\$7,720.19 \$11,026.97 \$3,306.78

STREET DEPARTMENT

B01-06B3-2124	2019	2019000033-005	01/04/2019	2018 TRUE-UP/2019 WOR	Open	04/09/2019	\$2,678.86	\$6,188.42	\$3,509.56	
B01-06B3-2310	2019	2019000006-005	01/03/2019	ELECTRIC DISTRIBUTIO	Open	06/10/2019	\$621.06	\$2,400.00	\$1,778.94	
B01-06B3-2310	2019	2019000010-004	01/03/2019	ELECTRIC GENERATION	Open	06/10/2019	\$737.69	\$1,600.00	\$862.31	
B01-06B3-2310	2019	2019000030-006	01/03/2019	401 ALBERT	Open	06/10/2019	\$490.92	\$1,000.00	\$509.08	
B01-06B3-2320	2019	2019000022-005	01/03/2019	INTERNET SERVICES	Open	02/08/2019	\$547.50	\$730.00	\$182.50	
B01-06B3-2320	2019	2019000031-004	01/03/2019	IPAD SERVICE	Open	05/10/2019	\$140.57	\$241.00	\$100.43	

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B01-06B3-2340	2019	2019000022-012	01/03/2019	IT SERVICES	Open	04/25/2019	\$337.50	\$675.00	\$337.50	
B01-06B3-2340	2019	2019000136-004	02/08/2019	IT SERVICES	Open	06/10/2019	\$330.00	\$990.00	\$660.00	
B01-06B3-2340	2019	2019000209-001	03/11/2019	MS4 COMPLIANCE CONT	Open	03/26/2019	\$4,500.00	\$4,500.00	\$0.00	
B01-06B3-2346	2018	2018000391-001	05/03/2018	ENGINEERING-WOLF CR	Open	09/24/2018	\$1,498.52	\$11,000.00	\$9,501.48	
B01-06B3-2346	2019	2019000476-001	06/11/2019	ENGINEERING SERVICE	Open	06/11/2019	\$22,700.00	\$22,700.00	\$0.00	
B01-06B3-2351	2019	2019000340-001	05/08/2019	STRIPING ROADWAYS	Open	05/08/2019	\$3,600.00	\$3,600.00	\$0.00	
B01-06B3-2352	2019	2019000339-005	05/02/2019	ANNUAL HVAC SERVICE-	Open	05/02/2019	\$93.00	\$93.00	\$0.00	
B01-06B3-2360	2019	2019000507-005	06/27/2019	RISK INSURANCE 2019/2	Open	06/27/2019	\$6,285.86	\$6,285.86	\$0.00	
B01-06B3-2420	2019	2019000139-001	02/08/2019	REPLACE ARLINGTON S	Open	02/08/2019	\$1,184.00	\$1,184.00	\$0.00	
B01-06B3-2420	2019	2019000395-002	05/13/2019	WHITE LED BULBS	Open	05/13/2019	\$80.00	\$80.00	\$0.00	
B01-06B3-2421	2019	2019000025-004	01/03/2019	FUEL	Open	06/24/2019	\$6,156.31	\$14,400.00	\$8,243.69	
B01-06B3-2610	2019	2019000059-001	01/10/2019	SIB LOAN	Open	03/28/2019	\$32,371.08	\$32,371.08	\$0.00	
B01-06B3-2610	2019	2019000260-001	04/05/2019	LOAN CD21M-WESTBRO	Open	06/24/2019	\$861.29	\$1,722.63	\$861.34	
B01-06B3-2620	2019	2019000059-002	01/10/2019	SIB LOAN	Open	03/28/2019	\$24,504.54	\$24,504.54	\$0.00	
STREET DEPARTMENT Totals:							\$109,718.70	\$136,265.53	\$26,546.83	
Fund: B01 Total							\$117,438.89	\$147,292.50	\$29,853.61	

Fund: B04

PARK & RECREATION

PARK DEPARTMENT

B04-03B4-2124	2019	2019000033-006	01/04/2019	2018 TRUE-UP/2019 WOR	Open	04/09/2019	\$373.51	\$1,277.25	\$903.74	
B04-03B4-2310	2019	2019000006-006	01/03/2019	ELECTRIC DISTRIBUTIO	Open	06/10/2019	\$1,338.30	\$3,800.00	\$2,461.70	
B04-03B4-2310	2019	2019000010-005	01/03/2019	ELECTRIC GENERATION	Open	06/10/2019	\$1,106.59	\$3,200.00	\$2,093.41	
B04-03B4-2310	2019	2019000030-007	01/03/2019	545 E UPR-LEWISBURG	Open	06/10/2019	\$318.06	\$1,400.00	\$1,081.94	
B04-03B4-2320	2019	2019000022-006	01/03/2019	INTERNET SERVICES	Open	02/08/2019	\$547.50	\$730.00	\$182.50	
B04-03B4-2320	2019	2019000031-005	01/03/2019	IPAD SERVICE	Open	05/10/2019	\$140.57	\$241.00	\$100.43	
B04-03B4-2340	2019	2019000018-001	01/03/2019	CARETAKER SERVICES	Open	06/10/2019	\$1,225.00	\$2,100.00	\$875.00	
B04-03B4-2351	2019	2019000022-013	01/03/2019	IT SERVICES	Open	04/25/2019	\$337.50	\$675.00	\$337.50	
B04-03B4-2351	2019	2019000136-005	02/08/2019	IT SERVICES	Open	06/10/2019	\$330.00	\$990.00	\$660.00	
B04-03B4-2351	2019	2019000339-006	05/02/2019	ANNUAL HVAC SERVICE-	Open	05/02/2019	\$646.00	\$646.00	\$0.00	
B04-03B4-2360	2019	2019000507-006	06/27/2019	RISK INSURANCE 2019/2	Open	06/27/2019	\$6,284.62	\$6,284.62	\$0.00	
B04-03B4-2421	2019	2019000025-005	01/03/2019	FUEL	Open	06/24/2019	\$319.51	\$700.00	\$380.49	
PARK DEPARTMENT Totals:							\$12,967.16	\$22,043.87	\$9,076.71	

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BALL DIAMONDS										
B04-03B5-2310	2019	2019000006-010	01/03/2019	ELECTRIC DISTRIBUTIO	Open	06/10/2019	\$423.24	\$500.00	\$76.76	
B04-03B5-2310	2019	2019000010-008	01/03/2019	ELECTRIC GENERATION	Open	06/10/2019	\$366.17	\$400.00	\$33.83	
B04-03B5-2340	2019	2019000219-001	03/22/2019	2019 BALL DIAMOND MA	Open	06/10/2019	\$1,650.00	\$3,400.00	\$1,750.00	
BALL DIAMONDS Totals:							\$2,439.41	\$4,300.00	\$1,860.59	
Fund: B04 Total							\$15,406.57	\$26,343.87	\$10,937.30	
Fund: B09 LAND REUTILIZATION										
LAND REUTILIZATION										
LAND REUTILIZATION Totals:							\$0.00	\$0.00	\$0.00	
Fund: B09 Total							\$0.00	\$0.00	\$0.00	
Fund: B13 LAW ENFORCEMENT										
LAW ENFORCEMENT										
LAW ENFORCEMENT Totals:							\$0.00	\$0.00	\$0.00	
Fund: B13 Total							\$0.00	\$0.00	\$0.00	
Fund: C01 BOND RETIREMENT										
DEBT SERVICE										
C01-08A1-2610	2019	2019000032-001	01/03/2019	SERIES 2016 FIRE STATI	Open	01/03/2019	\$130,000.00	\$130,000.00	\$0.00	
C01-08A1-2620	2019	2019000032-002	01/03/2019	SERIES 2016 FIRE STATI	Open	05/10/2019	\$121,900.00	\$243,800.00	\$121,900.00	
DEBT SERVICE Totals:							\$251,900.00	\$373,800.00	\$121,900.00	
Fund: C01 Total							\$251,900.00	\$373,800.00	\$121,900.00	
Fund: C03 NOTE RETIRE-NORTHBROOK										
DEBT SERVICE										
C03-08A1-2610	2019	2019000028-001	01/03/2019	NORTHBROOK NOTE	Open	01/03/2019	\$67,000.00	\$67,000.00	\$0.00	
C03-08A1-2620	2019	2019000028-002	01/03/2019	NORTHBROOK NOTE	Open	06/21/2019	\$5,566.40	\$11,132.80	\$5,566.40	
DEBT SERVICE Totals:							\$72,566.40	\$78,132.80	\$5,566.40	
Fund: C03 Total							\$72,566.40	\$78,132.80	\$5,566.40	
Fund: D03 CAPITAL IMPROVEMENT										
CAPITAL IMPROVEMENT										
D03-07A4-2520	2019	2019000412-002	05/20/2019	1,000 GALLON WASTE OI	Open	05/20/2019	\$1,556.00	\$1,556.00	\$0.00	
D03-07A4-2551	2018	2018001123-001	12/14/2018	INSTALL 6 ADA RAMPS	Open	12/20/2018	\$660.00	\$3,689.00	\$3,029.00	

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CAPITAL IMPROVEMENT Totals:							\$2,216.00	\$5,245.00	\$3,029.00	
GRANT FUNDS										
D03-07B6-2504	2019	2019000412-001	05/20/2019	1,000 GALLON WASTE OI	Open	05/20/2019	\$3,629.00	\$3,629.00	\$0.00	
GRANT FUNDS Totals:							\$3,629.00	\$3,629.00	\$0.00	
Fund: D03 Total							\$5,845.00	\$8,874.00	\$3,029.00	
Fund: D04 FIRE CAPITAL IMPROVEMENT										
FIRE CAPITAL IMPROVMENT										
D04-07A5-2520	2019	2019000257-001	04/01/2019	STRUCTURAL GEAR/GLO	Open	05/10/2019	\$15,082.05	\$16,166.00	\$1,083.95	
FIRE CAPITAL IMPROVMENT Totals:							\$15,082.05	\$16,166.00	\$1,083.95	
Fund: D04 Total							\$15,082.05	\$16,166.00	\$1,083.95	
Fund: E01 WATER										
WATER DEPARTMENT										
E01-05C2-2124	2019	2019000033-007	01/04/2019	2018 TRUE-UP/2019 WOR	Open	04/09/2019	\$1,443.35	\$3,012.30	\$1,568.95	
E01-05C2-2310	2019	2019000006-007	01/03/2019	ELECTRIC DISTRIBUTIO	Open	06/10/2019	\$1,202.47	\$1,900.00	\$697.53	
E01-05C2-2320	2019	2019000022-007	01/03/2019	INTERNET SERVICES	Open	02/08/2019	\$547.50	\$730.00	\$182.50	
E01-05C2-2320	2019	2019000031-006	01/03/2019	IPAD SERVICE	Open	05/10/2019	\$140.59	\$241.00	\$100.41	
E01-05C2-2340	2019	2019000013-001	01/03/2019	LAB FEES	Open	05/10/2019	\$1,709.98	\$2,100.00	\$390.02	
E01-05C2-2340	2019	2019000020-001	01/03/2019	LAB FEES	Open	05/10/2019	\$2,206.48	\$2,500.00	\$293.52	
E01-05C2-2340	2019	2019000022-014	01/03/2019	IT SERVICES	Open	04/25/2019	\$337.50	\$675.00	\$337.50	
E01-05C2-2340	2019	2019000136-006	02/08/2019	IT SERVICES	Open	06/10/2019	\$330.00	\$990.00	\$660.00	
E01-05C2-2360	2019	2019000507-007	06/27/2019	RISK INSURANCE 2019/2	Open	06/27/2019	\$5,735.25	\$5,735.25	\$0.00	
E01-05C2-2392	2019	2019000480-001	06/20/2019	2ND QTR WATER BILLIN	Open	06/20/2019	\$176,770.37	\$176,770.37	\$0.00	
E01-05C2-2421	2019	2019000025-006	01/03/2019	FUEL	Open	06/24/2019	\$1,570.80	\$3,600.00	\$2,029.20	
E01-05C2-2562	2018	2018000402-001	05/09/2018	ENGINEERING-200,000 G	Open	06/07/2019	\$10,036.98	\$47,500.00	\$37,463.02	
E01-05C2-2562	2018	2018000452-002	05/18/2018	200,000 GALLON ELEVAT	Open	06/21/2019	\$48,031.16	\$862,003.00	\$813,971.84	
E01-05C2-2562	2018	2018000452-003	05/18/2018	CHANGE ORDER #1	Open	08/31/2018	\$6,394.00	\$6,394.00	\$0.00	
E01-05C2-2562	2018	2018000452-004	05/18/2018	CHANGE ORDER #2	Open	11/08/2018	\$11,607.00	\$11,607.00	\$0.00	
E01-05C2-2562	2018	2018000452-005	05/18/2018	CHANGE ORDER #3	Open	12/05/2018	\$3,100.00	\$3,100.00	\$0.00	
E01-05C2-2610	2019	2019000059-003	01/10/2019	SIB LOAN	Open	03/28/2019	\$5,867.32	\$5,867.32	\$0.00	
E01-05C2-2610	2019	2019000260-002	04/05/2019	LOAN CD04V-ARLINGTO	Open	06/24/2019	\$2,776.39	\$5,552.78	\$2,776.39	
E01-05C2-2610	2019	2019000260-003	04/05/2019	LOAN CD27T-MAPLE WA	Open	06/24/2019	\$4,864.55	\$9,729.10	\$4,864.55	
E01-05C2-2620	2019	2019000059-004	01/10/2019	SIB LOAN	Open	03/28/2019	\$4,441.49	\$4,441.49	\$0.00	

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Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
WATER DEPARTMENT Totals:							\$289,113.18	\$1,154,448.61	\$865,335.43	
Fund: E01 Total							\$289,113.18	\$1,154,448.61	\$865,335.43	
Fund: E02 SANITARY SEWER										
SANITARY SEWER DEPT										
E02-05C3-2124	2019	2019000033-008	01/04/2019	2018 TRUE-UP/2019 WOR	Open	04/09/2019	\$1,478.12	\$3,500.39	\$2,022.27	
E02-05C3-2310	2019	2019000006-008	01/03/2019	ELECTRIC DISTRIBUTIO	Open	06/10/2019	\$9,061.89	\$20,500.00	\$11,438.11	
E02-05C3-2310	2019	2019000010-006	01/03/2019	ELECTRIC GENERATION	Open	06/10/2019	\$22,991.08	\$39,500.00	\$16,508.92	
E02-05C3-2310	2019	2019000030-008	01/03/2019	610 S WOLF CREEK	Open	06/10/2019	\$702.01	\$3,700.00	\$2,997.99	
E02-05C3-2320	2019	2019000022-008	01/03/2019	INTERNET SERVICES	Open	02/08/2019	\$547.50	\$730.00	\$182.50	
E02-05C3-2320	2019	2019000031-007	01/03/2019	IPAD SERVICE	Open	05/10/2019	\$140.57	\$241.00	\$100.43	
E02-05C3-2340	2019	2019000020-002	01/03/2019	LAB FEES	Open	05/10/2019	\$12,085.93	\$18,000.00	\$5,914.07	
E02-05C3-2340	2019	2019000022-015	01/03/2019	IT SERVICES	Open	04/25/2019	\$337.50	\$675.00	\$337.50	
E02-05C3-2340	2019	2019000136-007	02/08/2019	IT SERVICES	Open	06/10/2019	\$330.00	\$990.00	\$660.00	
E02-05C3-2340	2019	2019000477-001	06/14/2019	INSTALL FAIRBANKS MO	Open	06/14/2019	\$1,140.00	\$1,140.00	\$0.00	
E02-05C3-2351	2019	2019000307-001	04/22/2019	FAIRBANKS MORSE RAS	Open	04/22/2019	\$4,000.00	\$4,000.00	\$0.00	
E02-05C3-2351	2019	2019000481-001	06/20/2019	PUMP DOWN 6 TANKS &	Open	06/20/2019	\$37,043.00	\$37,043.00	\$0.00	
E02-05C3-2352	2019	2019000339-007	05/02/2019	ANNUAL HVAC SERVICE-	Open	05/02/2019	\$351.00	\$351.00	\$0.00	
E02-05C3-2360	2019	2019000507-008	06/27/2019	RISK INSURANCE 2019/2	Open	06/27/2019	\$11,079.30	\$11,079.30	\$0.00	
E02-05C3-2420	2019	2019000478-001	06/14/2019	LAB EQUIPMENT DAMAG	Open	06/14/2019	\$1,300.00	\$1,300.00	\$0.00	
E02-05C3-2421	2019	2019000025-007	01/03/2019	FUEL	Open	06/24/2019	\$1,570.78	\$3,600.00	\$2,029.22	
E02-05C3-2610	2019	2019000059-005	01/10/2019	SIB LOAN	Open	03/28/2019	\$3,558.74	\$3,558.74	\$0.00	
E02-05C3-2610	2019	2019000260-004	04/05/2019	LOAN CD25Q-WWTP, PH	Open	06/24/2019	\$48,152.97	\$96,305.94	\$48,152.97	
E02-05C3-2610	2019	2019000260-005	04/05/2019	LOAN CD04U-WWTP, PH	Open	06/24/2019	\$3,750.00	\$7,500.00	\$3,750.00	
E02-05C3-2620	2019	2019000059-006	01/10/2019	SIB LOAN	Open	03/28/2019	\$2,693.92	\$2,693.92	\$0.00	
SANITARY SEWER DEPT Totals:							\$162,314.31	\$256,408.29	\$94,093.98	
Fund: E02 Total							\$162,314.31	\$256,408.29	\$94,093.98	
Fund: E10 REFUSE										
REFUSE DEPARTMENT										
E10-05F2-2124	2019	2019000033-009	01/04/2019	2018 TRUE-UP/2019 WOR	Open	04/09/2019	\$410.88	\$583.15	\$172.27	
E10-05F2-2330	2019	2019000008-001	01/03/2019	FREIGHTLINER LEASE	Open	05/20/2019	\$8,304.34	\$24,913.00	\$16,608.66	
E10-05F2-2343	2019	2019000023-001	01/03/2019	REFUSE/RECYCLING SE	Open	06/10/2019	\$180,944.10	\$364,000.00	\$183,055.90	

Encumbrance Report by Account

As Of: 6/30/2019

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
E10-05F2-2360	2019	2019000507-009	06/27/2019	RISK INSURANCE 2019/2	Open	06/27/2019	\$3,768.34	\$3,768.34	\$0.00	
E10-05F2-2392	2019	2019000016-001	01/03/2019	TIPPING FEES	Open	06/24/2019	\$1,430.50	\$2,500.00	\$1,069.50	
E10-05F2-2421	2019	2019000025-008	01/03/2019	FUEL	Open	06/24/2019	\$1,621.53	\$2,500.00	\$878.47	
REFUSE DEPARTMENT Totals:							\$196,479.69	\$398,264.49	\$201,784.80	
Fund: E10 Total							\$196,479.69	\$398,264.49	\$201,784.80	
Grand Total:							\$1,598,605.27	\$3,359,268.21	\$1,760,662.94	

City of Brookville

Check Report by Check Number

Bank: LCNB - LCNB - LCNB NATIONAL BANK

Payment Method: Checks, ACH, EFT

Vendors: A99000 to ZZ0600

Checks: All

Check Dates: 6/1/2019 to 6/30/2019

As Of Check Cashed Date: 1/1/1900 to 6/30/2019

Include Voids: Yes

Check Status: Cashed And Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: LCNB - LCNB - LCNB NATIONAL BANK								
0000056065	06/07/2019	R99999	BRITTANY SCHWABEROW	Check	Outstanding		\$0.00	\$105.00
0000056066	06/07/2019	Z99999	PUBLIC HEALTH-DAYTON & MONTGOME	Check	Outstanding		\$0.00	\$237.25
0000056067	06/10/2019	AA0125	A.E. DAVID & CO.	Check	Outstanding		\$0.00	\$241.28
0000056068	06/10/2019	AA0116	ADVANCE AUTO PARTS	Check	Outstanding		\$0.00	\$30.16
0000056069	06/10/2019	BB0500	BLUEPRINT CYBER ENGINEERING	Check	Outstanding		\$0.00	\$3,174.25
0000056070	06/10/2019	BB0548	BOB SUMEREL TIRE COMPANY	Check	Outstanding		\$0.00	\$2,662.39
0000056071	06/10/2019	BB0565	BOONE'S POWER EQUIPMENT	Check	Outstanding		\$0.00	\$797.90
0000056072	06/10/2019	BB0572	BOUND TREE MEDICAL LLC	Check	Outstanding		\$0.00	\$419.69
0000056073	06/10/2019	BB0603	BROOKVILLE AUTO PARTS	Check	Outstanding		\$0.00	\$1,064.16
0000056074	06/10/2019	BB0627	BROOKVILLE RENTAL & SALES	Check	Outstanding		\$0.00	\$590.10
0000056075	06/10/2019	BB0633	BROWN PEST CONTROL CORP	Check	Outstanding		\$0.00	\$200.00
0000056076	06/10/2019	BB0835	BUCK RUN COMMERCIAL DOORS & HAR	Check	Outstanding		\$0.00	\$3,583.00
0000056077	06/10/2019	CC0005	C & C OUTDOOR POWER EQUIPMENT	Check	Outstanding		\$0.00	\$76.00
0000056078	06/10/2019	CC0022	CASH, RICHARD A	Check	Outstanding		\$0.00	\$140.00
0000056079	06/10/2019	CC0296	CHANDLER, RON	Check	Outstanding		\$0.00	\$1,023.00
0000056080	06/10/2019	CC0294	CHANGE HEALTHCARE	Check	Outstanding		\$0.00	\$2,173.79
0000056081	06/10/2019	EE0556	CITY OF ENGLEWOOD	Check	Outstanding		\$0.00	\$10,049.33
0000056082	06/10/2019	VV0390	CODE CREDIT UNION	Check	Outstanding		\$0.00	\$2,249.31
0000056083	06/10/2019	CC0549	CONCENTRA HEALTH SERVICES, INC	Check	Outstanding		\$0.00	\$59.00
0000056084	06/10/2019	CC0605	CORE & MAIN LP	Check	Outstanding		\$0.00	\$222.19
0000056085	06/10/2019	DD0059	D & S AUTO PARTS, INC	Check	Outstanding		\$0.00	\$279.99
0000056086	06/10/2019	DD0055	DANCER, JACKIE SHANE	Check	Outstanding		\$0.00	\$280.00
0000056087	06/10/2019	DD0077	DAVE ARBOGAST FORD	Check	Outstanding		\$0.00	\$45.99
0000056088	06/10/2019	DD0155	DAYTON POWER & LIGHT COMPANY	Check	Outstanding		\$0.00	\$5,677.66
0000056089	06/10/2019	DD0178	DAYTON QUALITY STARTER	Check	Outstanding		\$0.00	\$119.00
0000056090	06/10/2019	FF0290	FIFTH THIRD BANK	Check	Outstanding		\$0.00	\$181,459.56
0000056091	06/10/2019	FF0600	FMI	Check	Outstanding		\$0.00	\$2,875.00
0000056092	06/10/2019	FF0697	FRIENDSOFFICE	Check	Outstanding		\$0.00	\$830.44
0000056093	06/10/2019	GG0585	GOVDEALS INC	Check	Outstanding		\$0.00	\$76.26
0000056094	06/10/2019	II0060	IGS ENERGY	Check	Outstanding		\$0.00	\$4,865.44
0000056095	06/10/2019	II0325	IMAGE PAVEMENT MAINTENANCE INC	Check	Outstanding		\$0.00	\$3,000.00
0000056096	06/10/2019	JJ0014	JACKS AUTO WASH	Check	Outstanding		\$0.00	\$245.00
0000056097	06/10/2019	KK0600	JAMES KOHN (SNAP-ON TOOLS)	Check	Voided		\$206.15	\$0.00
0000056098	06/10/2019	JJ0021	JB PAVERS & HARDSCAPES	Check	Outstanding		\$0.00	\$120.87
0000056099	06/10/2019	SS0805	JEFFREY P. STARTZMAN	Check	Outstanding		\$0.00	\$1,000.00

As Of Check Cashed Date: 1/1/1900 to 6/30/2019

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000056100	06/10/2019	JJ0814	JULIAN & GRUBE, INC	Check	Outstanding		\$0.00	\$2,367.00
0000056101	06/10/2019	KK0002	K E ROSE COMPANY	Check	Outstanding		\$0.00	\$84.00
0000056102	06/10/2019	KK0460	KLEEM INC.	Check	Outstanding		\$0.00	\$1,137.68
0000056103	06/10/2019	LL0035	LCNB NATIONAL BANK	Check	Outstanding		\$0.00	\$50.00
0000056104	06/10/2019	LL0440	LOWES BUSINESS ACCT/SYNCB	Check	Outstanding		\$0.00	\$598.21
0000056105	06/10/2019	EE0025	MANSFIELD OIL COMPANY R.W. EARHAR	Check	Outstanding		\$0.00	\$1,767.92
0000056106	06/10/2019	MM0090	MCMAKEN'S IGA	Check	Outstanding		\$0.00	\$15.92
0000056107	06/10/2019	MM0606	MIAMI VALLEY LIGHTING, LLC	Check	Outstanding		\$0.00	\$6,093.05
0000056108	06/10/2019	Z99999	GLASS AMERICA	Check	Outstanding		\$0.00	\$208.92
0000056109	06/10/2019	MM0554	MODERN LEASING	Check	Outstanding		\$0.00	\$1,204.27
0000056110	06/10/2019	MM0600	MONTGOMERY COUNTY SHERIFF'S OFFI	Check	Outstanding		\$0.00	\$120.00
0000056111	06/10/2019	MM0725	MSD ENVIRONMENTAL SERVICES, INC	Check	Outstanding		\$0.00	\$832.50
0000056112	06/10/2019	MM0825	MUSIC, DANNY	Check	Outstanding		\$0.00	\$295.00
0000056113	06/10/2019	MM0826	MUSIC, SHELLY	Check	Outstanding		\$0.00	\$1,200.00
0000056114	06/10/2019	MM0828	MUSICS AUTOMOTIVE	Check	Outstanding		\$0.00	\$551.91
0000056115	06/10/2019	OO0233	OFFICE DEPOT	Check	Outstanding		\$0.00	\$170.66
0000056116	06/10/2019	OO0330	OHIO GFOA	Check	Outstanding		\$0.00	\$60.00
0000056117	06/10/2019	PP0298	PHOENIX SAFETY OUTFITTERS	Check	Outstanding		\$0.00	\$320.00
0000056118	06/10/2019	PP0330	PICKREL BROTHERS INC.	Check	Outstanding		\$0.00	\$49.74
0000056119	06/10/2019	PP0370	PITNEY BOWES GLOBAL FINANCIAL SER	Check	Outstanding		\$0.00	\$339.54
0000056120	06/10/2019	UU0765	POSTMASTER-BROOKVILLE	Check	Outstanding		\$0.00	\$234.00
0000056121	06/10/2019	RR0213	REICHARD CHEVROLET CO	Check	Outstanding		\$0.00	\$1,915.86
0000056122	06/10/2019	SS0822	RODNEY L. STEPHAN	Check	Outstanding		\$0.00	\$5,857.00
0000056123	06/10/2019	RR0825	RUMPKE	Check	Outstanding		\$0.00	\$30,711.90
0000056124	06/10/2019	SS0035	SAM'S CLUB	Check	Outstanding		\$0.00	\$396.34
0000056125	06/10/2019	SS0066	SCARBERRY, SHAWN	Check	Outstanding		\$0.00	\$280.00
0000056126	06/10/2019	SS0110	SCOTTISSUE - A FLEXPAC COMPANY	Check	Outstanding		\$0.00	\$95.23
0000056127	06/10/2019	SS0149	SECURITY CENTRAL	Check	Outstanding		\$0.00	\$37.90
0000056128	06/10/2019	SS0200	SEIM'S HARDWARE & WELDING LLC	Check	Outstanding		\$0.00	\$29.14
0000056129	06/10/2019	SS0801	STAPLES BUSINESS ADVANTAGE	Check	Outstanding		\$0.00	\$354.41
0000056130	06/10/2019	SS0835	STOCKSLAGERS GREENHOUSE & GARD	Check	Outstanding		\$0.00	\$609.00
0000056131	06/10/2019	TT0664	TRACTOR SUPPLY CREDIT PLAN	Check	Outstanding		\$0.00	\$117.96
0000056132	06/10/2019	VV0180	VECTREN ENERGY DELIVERY	Check	Outstanding		\$0.00	\$875.28
0000056133	06/10/2019	VV0187	VERIZON WIRELESS	Check	Outstanding		\$0.00	\$957.59
0000056134	06/10/2019	VW0036	WALLS ASPHALT MFG. INC.	Check	Outstanding		\$0.00	\$1,251.90
0000056135	06/10/2019	VW0045	WARREN FIRE EQUIPMENT INC.	Check	Outstanding		\$0.00	\$3,412.51
0000056136	06/10/2019	VW0875	WYSONG GRAVEL CO.	Check	Outstanding		\$0.00	\$55.69
0000056137	06/10/2019	YY0100	YIPES STRIPES OF DAYTON	Check	Outstanding		\$0.00	\$100.00
0000056138	06/12/2019	F99000	MUN. OF BROOKVILLE-F.I.C.A.	Check	Outstanding		\$0.00	\$1,203.86
0000056139	06/12/2019	M99000	MUN. OF BROOKVILLE-MEDICARE	Check	Outstanding		\$0.00	\$1,727.62
0000056140	06/12/2019	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Outstanding		\$0.00	\$128,312.38
0000056141	06/18/2019	KK0600	JAMES KOHN (SNAP-ON TOOLS)	Check	Outstanding		\$0.00	\$93.75
0000056142	06/24/2019	AA0274	AIRGASS USA, LLC	Check	Outstanding		\$0.00	\$32.47
0000056143	06/24/2019	AA0641	ANTHEM	Check	Outstanding		\$0.00	\$30,088.85
0000056144	06/24/2019	AA0642	ANTHEM LIFE	Check	Outstanding		\$0.00	\$510.00
0000056145	06/24/2019	AA0643	ANTHEM DENTAL	Check	Outstanding		\$0.00	\$1,658.72

As Of Check Cashed Date: 1/1/1900 to 6/30/2019

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000056146	06/24/2019	AA0717	ARO LANDSCAPING LLC	Check	Outstanding		\$0.00	\$4,932.60
0000056147	06/24/2019	BB0034	BATTERIES PLUS	Check	Outstanding		\$0.00	\$17.95
0000056148	06/24/2019	BB0617	BROOKVILLE LOCAL SCHOOLS	Check	Outstanding		\$0.00	\$85,820.72
0000056149	06/24/2019	CC0361	CINTAS	Check	Outstanding		\$0.00	\$1,264.42
0000056150	06/24/2019	CC0362	CINTAS	Check	Outstanding		\$0.00	\$167.92
0000056151	06/24/2019	EE0380	E. J. PRESCOTT INC	Check	Outstanding		\$0.00	\$141.25
0000056152	06/24/2019	FF0698	FRONTIER	Check	Outstanding		\$0.00	\$665.37
0000056153	06/24/2019	GG0202	GINGERICH'S CLEAN BURN INC	Check	Outstanding		\$0.00	\$1,646.08
0000056154	06/24/2019	GG0650	GRAINGER	Check	Outstanding		\$0.00	\$627.91
0000056155	06/24/2019	HH0605	HOME DEPOT CREDIT SERVICES	Check	Outstanding		\$0.00	\$395.70
0000056156	06/24/2019	II0329	INDIANA OXYGEN	Check	Outstanding		\$0.00	\$192.59
0000056157	06/24/2019	MM0025	MOBILE ANALYTICAL SERVICES INC	Check	Outstanding		\$0.00	\$113.80
0000056158	06/24/2019	MM0396	MIDWEST SECURITY SERVICES	Check	Outstanding		\$0.00	\$496.42
0000056159	06/24/2019	MM0593	MONTGOMERY COUNTY SOLID WASTE	Check	Outstanding		\$0.00	\$267.76
0000056160	06/24/2019	MM0600	MONTGOMERY COUNTY SHERIFF'S OFFI	Check	Outstanding		\$0.00	\$90.00
0000056161	06/24/2019	PP0012	PACE ANALYTICAL SERVICES INC	Check	Outstanding		\$0.00	\$2,381.42
0000056162	06/24/2019	RR0228	RESERVE ACCOUNT	Check	Outstanding		\$0.00	\$1,500.00
0000056163	06/24/2019	SS0010	S & M CONTAINER SERVICE INC	Check	Outstanding		\$0.00	\$26,850.00
0000056164	06/24/2019	SS0075	SCHWAAB, INC.	Check	Outstanding		\$0.00	\$41.73
0000056165	06/24/2019	SS0110	SCOTTISUE - A FLEXPAC COMPANY	Check	Outstanding		\$0.00	\$909.17
0000056166	06/24/2019	SS0150	SECURITY FENCE GROUP, INC	Check	Outstanding		\$0.00	\$1,809.46
0000056167	06/24/2019	SS0312	THE SHERWIN-WILLIAMS COMPANY	Check	Outstanding		\$0.00	\$191.16
0000056168	06/24/2019	SS0745	SUPERFLEET MASTERCARD PROGRAM	Check	Outstanding		\$0.00	\$8,572.64
0000056169	06/24/2019	TT0344	TIME WARNER CABLE	Check	Outstanding		\$0.00	\$753.56
0000056170	06/24/2019	TT0763	TREASURER, STATE OF OHIO	Check	Outstanding		\$0.00	\$60,405.25
0000056171	06/24/2019	VV0034	CITY OF VANDALIA	Check	Outstanding		\$0.00	\$10,750.38
0000056172	06/24/2019	VV0190	VERMEER	Check	Outstanding		\$0.00	\$255.01
0000056173	06/24/2019	WW0046	WASTE MANAGEMENT OF OHIO INC	Check	Outstanding		\$0.00	\$552.77
0000056174	06/24/2019	WW0389	THE WILL-BURT COMPANY	Check	Outstanding		\$0.00	\$5,691.68
0000056175	06/24/2019	WW0400	WITMER PUBLIC SAFETY GROUP	Check	Outstanding		\$0.00	\$179.13
0000056176	06/24/2019	Paper Voids	Paper Voids	Check	Voided			\$0.00
0000056177	06/24/2019	DD0145	DAYTON MAILING SERVICES, INC	Check	Outstanding		\$0.00	\$798.33
0000056178	06/24/2019	DD0363	DISPLAY SALES	Check	Outstanding		\$0.00	\$1,127.75
0000056179	06/26/2019	F99000	MUN. OF BROOKVILLE-F.I.C.A.	Check	Outstanding		\$0.00	\$1,142.78
0000056180	06/26/2019	M99000	MUN. OF BROOKVILLE-MEDICARE	Check	Outstanding		\$0.00	\$1,367.22
0000056181	06/26/2019	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Outstanding		\$0.00	\$101,010.86
0000056182	06/26/2019	P99000	OHIO POLICE & FIRE PENSION FUND	Check	Outstanding		\$0.00	\$13,323.43
0000056183	06/26/2019	P99000	OHIO POLICE & FIRE PENSION FUND	Check	Outstanding		\$0.00	\$1,584.92
0000056184	06/26/2019	P99001	OPERS	Check	Outstanding		\$0.00	\$16,316.19
0000056185	06/27/2019	R99999	HARRY SIMPSON	Check	Outstanding		\$0.00	\$265.00
0000056186	06/27/2019	R99999	KENNETH DECKER	Check	Outstanding		\$0.00	\$100.00
0201800105	06/07/2019	PP0565	POGGEMEYER DESIGN GROUP	EFT	Outstanding		\$0.00	\$0.00
0201800106	06/06/2019	AA0788	AUDITOR, STATE OF OHIO	EFT	Outstanding		\$0.00	\$16.02
0201800107	06/06/2019	II0348	INVOICE CLOUD	EFT	Outstanding		\$0.00	\$217.60
0201800108	06/06/2019	HH0950	HYLANT	EFT	Outstanding		\$0.00	\$10,600.75
0201800109	06/06/2019	OO0366	OHIO WATER DEVELOPMENT AUTHORIT	EFT	Outstanding		\$0.00	\$2,277.76

As Of Check Cashed Date: 1/1/1900 to 6/30/2019

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0201800110	06/13/2019	HH0950	HYLANT	EFT	Outstanding		\$0.00	\$1,004.00
0201800111	06/14/2019	LL0035	LCNB NATIONAL BANK	EFT	Outstanding		\$0.00	\$123.60
0201800112	06/21/2019	PP0296	PHOENIX FABRICATORS & ERECTORS, L	EFT	Outstanding		\$0.00	\$2,513.00
0201800113	06/21/2019	RR0215	REIMBURSEMENTS	EFT	Outstanding		\$0.00	\$6,466.82
0201800114	06/21/2019	UU0749	U.S. BANK	EFT	Outstanding		\$0.00	\$5,566.40
0201800115	06/26/2019	SS0035	SAM'S CLUB	EFT	Outstanding		\$0.00	\$1,000.00
0201800116	06/26/2019	AA0788	AUDITOR, STATE OF OHIO	EFT	Outstanding		\$0.00	\$16.69
0201800117	06/27/2019	UU0749	U.S. BANK	EFT	Outstanding		\$0.00	\$666.14
LCNB - LCNB - LCNB NATIONAL BANK Total:							\$206.15	\$843,547.80
Grand Total:							\$206.15	\$843,547.80

MEMORANDUM

To: Mayor & Council
From: Sonja M. Keaton, Acting City Manager/Finance Director
Date: 7/1/19
Subject: Manager/Finance Report

Construction of the BP Station began last week. All permits submitted have been approved.

The front office is in the midst of updating our utility billing software to VIP, a windows-based software. The addition of utility billing will complete our VIP software upgrade that began in 2017. The water, sewer and refuse bills will not look different, but customers will see a new account number on their bills.

Last week the Service Department patched sections of Walker Court, Mound Street, Sycamore Street, and the crossovers on Terrace Park Blvd. Twenty-nine tons of asphalt was applied.

The Service Department completed the rehabilitation of the foot bridge in Golden Gate Park. The sides of the bridge will be painted soon.

The fountain at Gateway Park is currently inoperable. The motor is being rebuilt and we hope to reinstall the fountain prior to the Picnic.

Fryman & Kuck General Contractors, Inc. has been pumping down six tanks at the Wastewater Treatment Plant and removing any tornado debris they find in the bottom of the tanks. This project will take two days for each tank and the cost is \$37,043.

We are waiting on approval from our insurance company for the following repairs at the WWTP:

Chase Electric - Provide and install two explosion proof fixtures, five LED hook lights, tri-plex and misc. parts for outdoor/indoor lighting at a cost of \$10,304

Fryman & Kuck General Contractors, Inc. - Labor & materials to replace all stainless steel duct work, an exhaust fan, a grill, a smoke detector and electric unit heater on our air handler at a cost of \$48,644

We had a structural engineer look at the storage building at the rear of our lab building at the Wastewater Treatment Plant as several large cracks were discovered in the two corners that attach to the lab building and on the south wall. The good news, we do not have to demo and construct a new storage building. These cracks can be filled in and hurricane straps can be installed.

I've provided Council with a spreadsheet, prepared by our Zoning Officer, that shows there are currently 39 uninhabitable structures, six homes have been demolished with three homeowners that have no plans on rebuilding on their lots.

We submitted our Public Assistance Damage Assessment Form to FEMA on June 19. A meeting was held with FEMA representatives on June 25 to go over our Assessment Form. We are waiting to see if the President will issue a disaster declaration for public entities who incurred costs as part of the tornado cleanup. The Hazard Mitigation Grant full application for 306-312 S. Wolf Creek Street was submitted on June 21.

We've received several inquiries on the former Payless building. The building was shown to a potential client in early June. The Payless site is one of four properties the potential client is currently looking at. Another potential client reached out to us last week. The City of Brookville and the property owner is actively looking for an end user to occupy the vacant building.

Request Council accept the June 30, 2019 Fund Balance. For June, MTD Expenditures exceeded Receipts by \$447,431. This is attributed to our OPWC debt payments, our water payment to the City of Dayton, tornado cleanup costs and our revenue sharing with Brookville Local Schools.

- General Fund Beginning Balance is down \$11,196 compared to 2018
 - General Fund YTD Revenue is down \$56,848 compared to last June
 - Income Tax is down \$66,892
 - Motel Tax is down \$2,491
 - EMS Billing is up \$40,684
 - Interest on Investments is up \$15,133
 - General Fund YTD Expenses are down \$304,005 compared to last June (Transfers out of the General Fund are down \$264,000 compared to last June and capital purchases in the Police Dept. are down \$45,862)
- Street M&R Fund Beginning Balance is down \$38,725 compared to 2018
 - Street M&R Fund YTD Revenue is down \$35,965 compared to last June
 - Transfer-in from the General Fund is down \$50,000
 - Motor Vehicle, Gas & Highway Taxes are down \$1,730
 - Grass /Weed Assess. are up \$4,490 & Sidewalk Assess. are up \$1,513
 - Street M&R Fund YTD Expenses are up \$6,047 compared to last June
 - Payroll, Fuel, Salt and Auto Repair Parts are up
- Park & Rec. Fund Beginning Balance is down \$13,538 compared to 2018
 - Park & Rec. Fund YTD Revenue is down \$29,436 compared to last June

- Transfer-in from the General Fund is down \$50,000
- Park Permits are up \$3,557
- Donations are up \$20,408
- Park & Rec. Fund YTD Expenses are up \$29,907 compared to last June
 - Increase in percentage charged to Payroll & Benefits in 2019, Payroll, Utilities, Grove Project, Leiber Roof, Tennis Court repairs
- Water Fund Beginning Balance is up \$67,679 compared to 2018
 - Water Fund YTD Revenue is up \$152,491 compared to last June
 - OWDA Water Tower Project
 - Water Sales are up \$81,096
 - Water Fund YTD Expenses are up \$71,153
 - OWDA Project, Payroll, Dayton Water
- Sewer Fund Beginning Balance is up \$53,277 compared to 2018
 - Sewer Fund YTD Revenue is down \$98,114, compared to last June
 - 2018 OPWC Project
 - Sewer Sales are up \$34,568
 - Sewer Fund YTD Expenses are down \$180,164
 - 2018 OPWC Project
- Refuse Fund Beginning Balance is up \$8,759 compared to 2018
 - Refuse Fund YTD Revenue is up \$11,845 and Expenses are up \$21,226 compared to last June
 - Refuse Sales are up \$9,904
 - Expenditures will be up in 2019 as our first payment to Rumpke in 2018 was in February for January services, and in 2019 a payment was made in January for December services.

I am requesting Council authorization to transfer \$150,000 into the Street M&R Fund and \$50,000 into the Park Fund from the General Fund. These are both partial transfers that were included in our 2019 Appropriations.

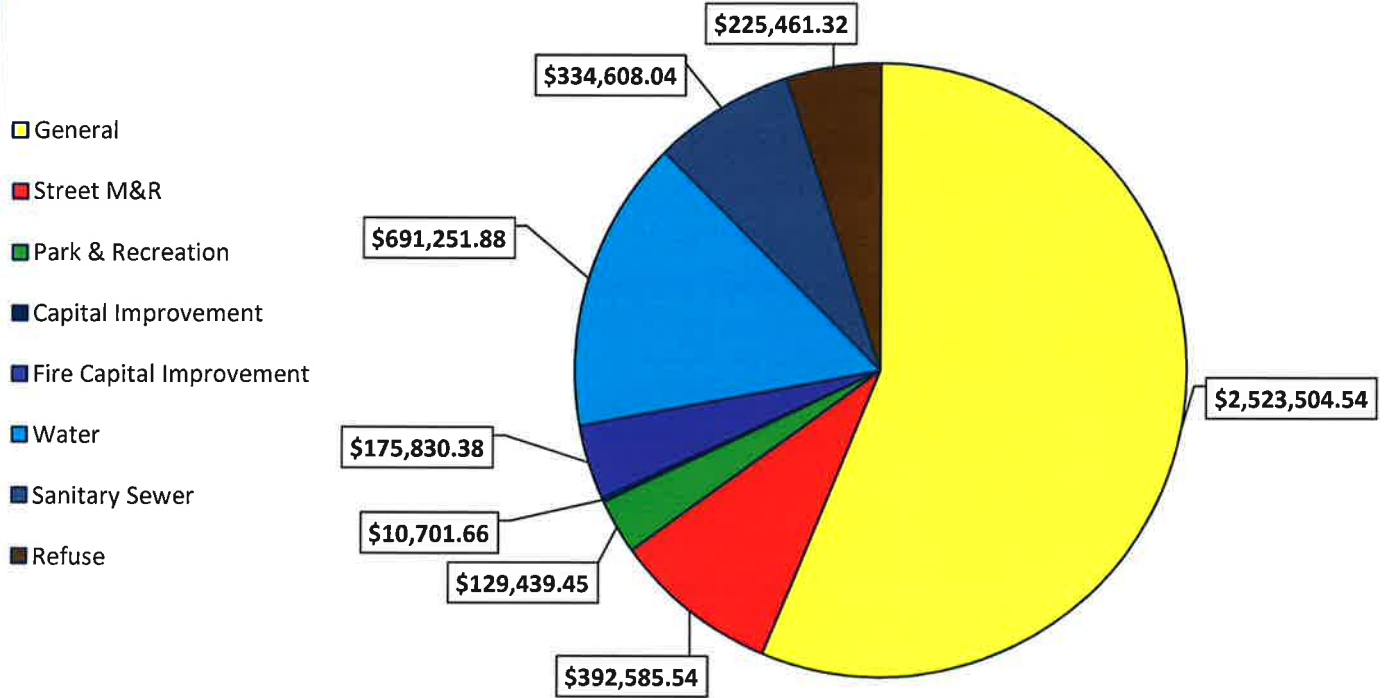
June Budget Comparison

	<u>2018 Y-T-D</u>	<u>2019 Y-T-D</u>	<u>SUM DIFF.</u>	<u>% DIFF.</u>
<u>GENERAL FUND</u>				
Beginning Balance	\$ 2,300,666.96	\$ 2,289,471.44	\$ (11,195.52)	-0.5%
Revenue	\$ 2,580,353.00	\$ 2,523,504.54	\$ (56,848.46)	-2.2%
Expenses	\$ 2,678,142.21	\$ 2,374,136.95	\$ (304,005.26)	-11.4%
Unexpended Balance	\$ 2,202,877.75	\$ 2,438,839.03	\$ 235,961.28	10.7%
Income Tax	\$ 1,980,787.97	\$ 1,913,895.59	\$ (66,892.38)	-3.4%
Motel Tax	\$ 20,776.96	\$ 18,286.37	\$ (2,490.59)	-12.0%
Local Government	\$ 32,311.12	\$ 33,936.18	\$ 1,625.06	5.0%
EMS Billing	\$ 149,691.43	\$ 190,375.71	\$ 40,684.28	27.2%
Electric Permits	\$ 3,715.85	\$ -	\$ (3,715.85)	-100.0%
Building Permits	\$ 5,809.27	\$ -	\$ (5,809.27)	-100.0%
Zoning Permits	\$ 2,240.00	\$ 1,535.00	\$ (705.00)	-31.5%
Interest on Investments	\$ 26,626.55	\$ 41,759.17	\$ 15,132.62	56.8%
Fire Protection Contract	\$ 210,263.70	\$ 208,155.16	\$ (2,108.54)	-1.0%
<u>STREET M&R FUND</u>				
Beginning Balance	\$ 200,650.37	\$ 161,925.57	\$ (38,724.80)	-19.3%
Revenue	\$ 428,550.43	\$ 392,585.54	\$ (35,964.89)	-8.4%
Expenses	\$ 364,970.65	\$ 371,017.37	\$ 6,046.72	1.7%
Unexpended Balance	\$ 264,230.15	\$ 183,493.74	\$ (80,736.41)	-30.6%
MV, Gas, Highway Taxes	\$ 147,376.73	\$ 145,647.03	\$ (1,729.70)	-1.2%
<u>PARK & REC. FUND</u>				
Beginning Balance	\$ 65,243.92	\$ 51,705.67	\$ (13,538.25)	-20.8%
Revenue	\$ 158,875.38	\$ 129,439.45	\$ (29,435.93)	-18.5%
Expenses	\$ 96,857.32	\$ 126,763.87	\$ 29,906.55	30.9%
Unexpended Balance	\$ 127,261.98	\$ 54,381.25	\$ (72,880.73)	-57.3%
Park Permits	\$ 19,044.50	\$ 22,601.50	\$ 3,557.00	18.7%
<u>CAPITAL IMPROV. FUND</u>				
Beginning Balance	\$ 222,518.79	\$ 309,125.66	\$ 86,606.87	38.9%
Revenue	\$ 185,664.10	\$ 10,701.66	\$ (174,962.44)	-94.2%
Expenses	\$ 16,450.81	\$ 25,749.80	\$ 9,298.99	56.5%
Unexpended Balance	\$ 391,732.08	\$ 294,077.52	\$ (97,654.56)	-24.9%
Grant Funds	\$ 6,531.24	\$ 3,997.23	\$ (2,534.01)	-38.8%
Assessments	\$ 7,132.86	\$ 6,415.48	\$ (717.38)	-10.1%

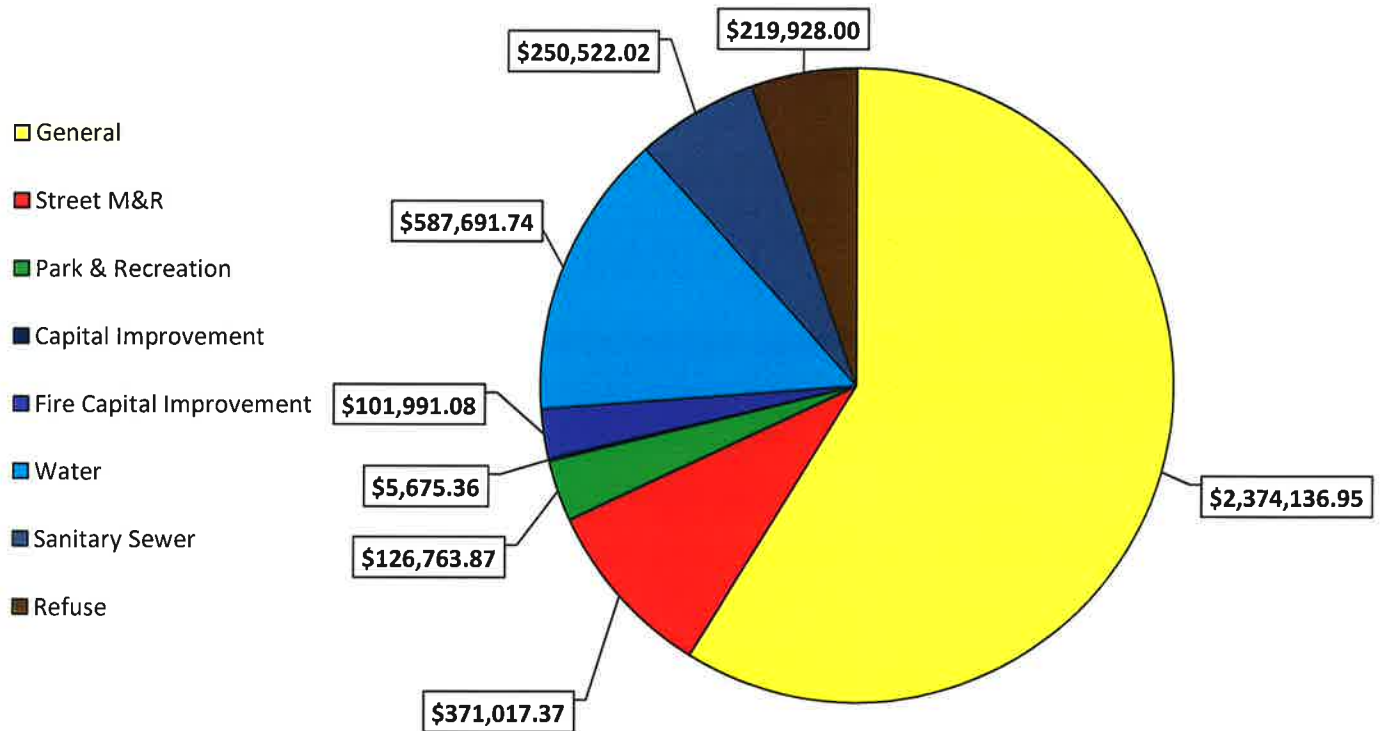
June Budget Comparison

	<u>2018 Y-T-D</u>	<u>2019 Y-T-D</u>	<u>SUM DIFF.</u>	<u>% DIFF.</u>
<u>FIRE CAP. IMPR. FUND</u>				
Beginning Balance	\$ 2,914,143.02	\$ 115,454.67	\$ (2,798,688.35)	-96.0%
Revenue	\$ 267,283.95	\$ 175,830.38	\$ (91,453.57)	-34.2%
Expenses	\$ 2,688,821.69	\$ 101,991.08	\$ (2,586,830.61)	-96.2%
Unexpended Balance	\$ 492,605.28	\$ 189,293.97	\$ (303,311.31)	-61.6%
EMS Billing	\$ 16,632.36	\$ 21,152.71	\$ 4,520.35	27.2%
Donations	\$ 92.14	\$ 707.79	\$ 615.65	668.2%
<u>WATER FUND</u>				
Beginning Balance	\$ 110,335.71	\$ 178,015.07	\$ 67,679.36	61.3%
Revenue	\$ 538,761.25	\$ 691,251.88	\$ 152,490.63	28.3%
Expenses	\$ 516,539.13	\$ 587,691.74	\$ 71,152.61	13.8%
Unexpended Balance	\$ 132,557.83	\$ 281,575.21	\$ 149,017.38	112.4%
Water Sales	\$ 518,082.70	\$ 599,178.60	\$ 81,095.90	15.7%
Tap Permits	\$ 4,500.00	\$ 4,500.00	\$ -	0.0%
<u>SEWER FUND</u>				
Beginning Balance	\$ 372,064.78	\$ 425,341.67	\$ 53,276.89	14.3%
Revenue	\$ 432,722.25	\$ 334,608.04	\$ (98,114.21)	-22.7%
Expenses	\$ 430,685.66	\$ 250,522.02	\$ (180,163.64)	-41.8%
Unexpended Balance	\$ 374,101.37	\$ 509,427.69	\$ 135,326.32	36.2%
Sewer Sales	\$ 292,443.01	\$ 327,010.97	\$ 34,567.96	11.8%
Tap Permits	\$ 3,000.00	\$ 6,000.00	\$ 3,000.00	100.0%
<u>REFUSE FUND</u>				
Beginning Balance	\$ 144,521.18	\$ 153,279.70	\$ 8,758.52	6.1%
Revenue	\$ 213,616.46	\$ 225,461.32	\$ 11,844.86	5.5%
Expenses	\$ 198,701.77	\$ 219,928.00	\$ 21,226.23	10.7%
Unexpended Balance	\$ 159,435.87	\$ 158,813.02	\$ (622.85)	-0.4%
Refuse Sales	\$ 212,179.75	\$ 222,083.94	\$ 9,904.19	4.7%
Sales & Service	\$ 769.80	\$ 1,035.29	\$ 265.49	34.5%

YTD-Fund Revenues - 6/30/2019



YTD-Fund Expenditures - 6/30/2019





Agenda Item

COUNCIL MEETING DATE: July 2, 2019

TYPE OF AGENDA ITEM: Action Item

TO: Meghan Wheeler, Clerk of Council

FROM:

DATE:

SUBJECT: Fund Balance

I. BACKGROUND: June 30, 2019 Fund Balance approval

II. DISCUSSION:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

None



City of **BROOKVILLE** ***POLICE***



Chief Douglas Jerome

djerome@brookvilleohio.com

Council Meeting Agenda July 2, 2019

Reportable Incidents

1/1/2018 – 6/28/2018 = 297

1/1/2019 – 6/28/2019 = 350

Citations

1/1/2018 – 6/28/2018 = 277

1/1/2019 – 6/28/2019 = 245

Traffic Stops

May 2018 – 198

May 2019 – 184

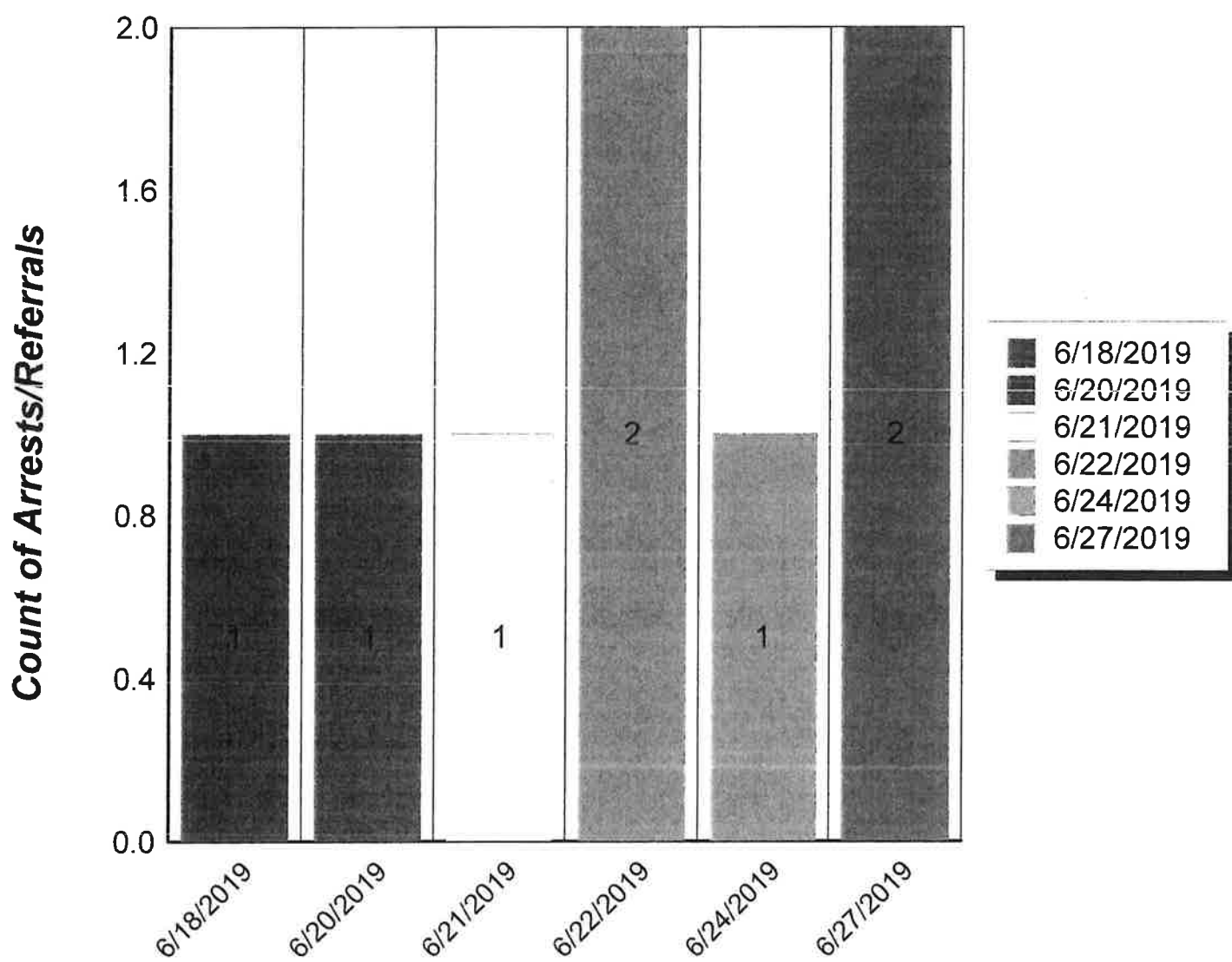
Brookville Police Department

Arrest Log by Date

Arrest Date	Total Arrests
June 18, 2019	1
June 20, 2019	1
June 21, 2019	1
June 22, 2019	2
June 24, 2019	1
June 27, 2019	2

Total Selected = 8

Brookville Police Department

Arrest Log by Date

Brookville Police Department

Incident Arrest Blotter

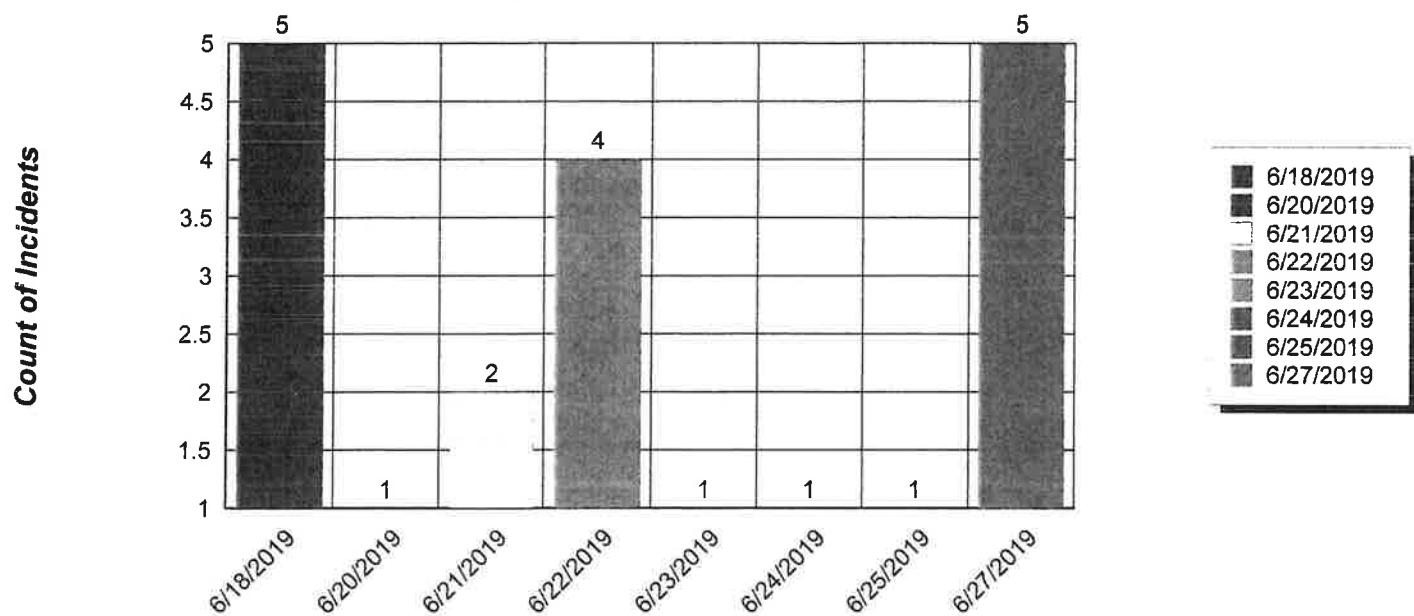
Arrest Date	Time	Suspect's Name	Address, Charges(s)	Incident ID
06/18/2019		RANDALL SMITH	5781PREBLE COUNTY LINE RD, LEWISBURG, OH 45338 451119A1: DUI - alcohol/drugs 292511C1: Drug abuse - sched. I or II substance 292512: Possessing drug abuse instrument - obtain, use	2019-00336
06/20/2019		CHASE A. BETTKER	324 VILLAGE DR S, EATON, OH 45320 2925.11(C)(7)(A): Liquid Hashish- No person shall knowingly obtain, possess, or use a controlled substance or a controlled substance analog.	2019-00199
06/21/2019		DUSTIN C. CAYTON	242 FOOTHILL, BROOKVILLE, OH 45309 376732A: LITTERING	2019-00340
06/22/2019		SHAWN E. DUKE	530 WESTERN, BROOKVILLE, OH 45309 291302A1: Theft - without consent	2019-00341
		JAMES W. HOSKINS	987 CARLISLE AVE, HAMILTON, OH 45013 292303A2: Complicity - aid / abet another	2019-00341
06/24/2019		MATTHEW B. CURTIS	720 HOMEWAY DR, NEW LEBANON, OH 45345 35: WARRANT ARREST	2019-00346
06/27/2019		KRISTA K. KILBARGER	105 RIDGE APT 35, BROOKVILLE, OH 45309 291922A: Endangering children - risk of harm	2019-00348
		KIMBERLY D. BOBBITT	120 N 18TH ST, RICHMOND, IN 47374 291351: Receiving stolen property	2019-00349
Total Selected = 8				

Brookville Police Department

Incident Log by Date Reported

Date Reported	Day of Week	Total Reported
06/18/2019	Tuesday	5
06/20/2019	Thursday	1
06/21/2019	Friday	2
06/22/2019	Saturday	4
06/23/2019	Sunday	1
06/24/2019	Monday	1
06/25/2019	Tuesday	1
06/27/2019	Thursday	5
Total Selected = 20		

Brookville Police Department

Incident Log by Date Reported

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
June 18, 2019					
2019-00333	102 TIMBERWOLF WAY BROOKVILLE PD	SIGNAL 06A - GRAND THEFT	06/18/2019	06/20/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 06 291302A1 - Theft - without consent					
2019-00334	182 S HILL ST BROOKVILLE PD	SIGNAL 26O - DOG AT LARGE	06/18/2019	06/18/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 2 N/A 50501C - ANIMAL AT LARGE N/A 50501C - ANIMAL AT LARGE					
2019-00335	4201 HOMESTEAD COURT BROOKVILLE PD	SIGNAL 06 - THEFT	06/18/2019		OPEN CASE
Offenses UCR Offense Description 1 06 291302A1 - Theft - without consent					
2019-00336	715 ARLINGTON RD BROOKVILLE PD	SIGNAL 18 - POSSESSION OF DRUGS	06/18/2019	06/18/2019	ARREST
Offenses UCR Offense Description 3 02 451119A1 - DUI - alcohol/drugs 01 292511C1 - Drug abuse - sched. I or II substance 01 292512 - Possessing drug abuse instrument - obtain, use					
2019-00337	429 N WOLF CREEK ST APT 5 BROOKVILLE PD	SIGNAL 26I - PINK SLIP	06/18/2019	06/18/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 02 26I - INFORMATION REPORT					

Total Incidents Reported for Date: 5

June 20, 2019

2019-00338	ARLINGTON RD@ I-70 WEST RAMP BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	06/20/2019	06/20/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 2 N/A 450311A - Expired Registration N/A 4513263B - SEAT BELT					

Total Incidents Reported for Date: 1

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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June 21, 2019

2019-00339 402 PLEASANT CT SIGNAL 26O - ANIMAL COMPLAINT 06/22/2019 06/21/2019
BROOKVILLE PD EXCEPTIONALLY CLEARED

Offenses UCR Offense Description
1 02 26I - INFORMATION REPORT

2019-00340 131 ANTWERP AVE SIGNAL 06B - PETTY THEFT 06/21/2019 06/21/2019
BROOKVILLE PD ARREST

Offenses UCR Offense Description
1 N/A 376732A - LITTERING

Total Incidents Reported for Date: 2

June 22, 2019

2019-00341 401 MARKET STREET SIGNAL 06 B - PETTY THEFT 06/22/2019 06/22/2019
BROOKVILLE PD ARREST

Offenses UCR Offense Description
2 06 291302A1 - Theft - without consent
02 292303A2 - Complicity - aid / abet another

2019-00342 1 COUNTRY LN G209 SIGNAL 26DB - DEAD BODY 06/22/2019 06/22/2019
BROOKVILLE PD EXCEPTIONALLY CLEARED

Offenses UCR Offense Description
1 02 26DB - DEAD BODY

2019-00343 ARLINGTON@W. UPPER SIGNAL 53A - PROPERTY DAMAGE CRASH 06/22/2019 06/22/2019
LEWISBURG SALEM
BROOKVILLE PD EXCEPTIONALLY CLEARED

Offenses UCR Offense Description
2 N/A 53A - PROPERTY DAMAGE TRAFFIC CRASH
N/A 451121A - ASSURED CLEAR DISTANCE AHEAD

2019-00344 UPR LWSBRG SALEM @ SIGNAL 53A - PROPERTY DAMAGE CRASH 06/22/2019 06/22/2019
ARLINGTON RD
BROOKVILLE PD EXCEPTIONALLY CLEARED

Offenses UCR Offense Description
1 N/A 33303A - SPEED-UNREASONABLE FOR CONDITIONS/ ACD AHEAD

Total Incidents Reported for Date: 4

June 23, 2019

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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June 23, 2019

2019-00345 301 SYCAMORE STREET SIGNAL 260 - DOG BITE 06/19/2019 06/23/2019
 BROOKVILLE PD EXCEPTIONALLY CLEARED

Offenses UCR Offense Description
 1 02 260 - ALL OTHER CRIMINAL OFFENSES

Total Incidents Reported for Date: 1

June 24, 2019

2019-00346 ALBERT RD@MARILYN WAY SIGNAL 35 - WARRANT ARREST 06/24/2019 06/24/2019
 BROOKVILLE PD ARREST

Offenses UCR Offense Description
 1 N/A 35 - WARRANT ARREST

Total Incidents Reported for Date: 1

June 25, 2019

2019-00347 301 SYCAMORE STREET SIGNAL 14 - CRIMINAL DAMAGING 06/25/2019
 BROOKVILLE PD OPEN CASE

Offenses UCR Offense Description
 1 01 290906 - Criminal damaging/endeangering

Total Incidents Reported for Date: 1

June 27, 2019

2019-00348 50 RIDGE ROAD SIGNAL 46 - CHILD ENDANGERMENT 06/27/2019 06/27/2019
 BROOKVILLE PD ARREST

Offenses UCR Offense Description
 1 02 291922A - Endangering children - risk of harm

2019-00349 430 N. WOLF CREEK SIGNAL 10 - RECEIVING STOLEN PROPERTY 06/27/2019 06/27/2019
 BROOKVILLE PD ARREST

Offenses UCR Offense Description
 1 01 291351 - Receiving stolen property

2019-00350 DIAMOND MILL AT SIGNAL 35 - WARRANT ARREST 06/27/2019
 WESTBROOK OPEN CASE
 BROOKVILLE PD

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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June 27, 2019

Offenses UCR Offense Description
 1 N/A 35 - WARRANT ARREST

2019-00351	550 JUSTICE DRIVE LEBANON, OH45036 BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	06/27/2019		OPEN CASE
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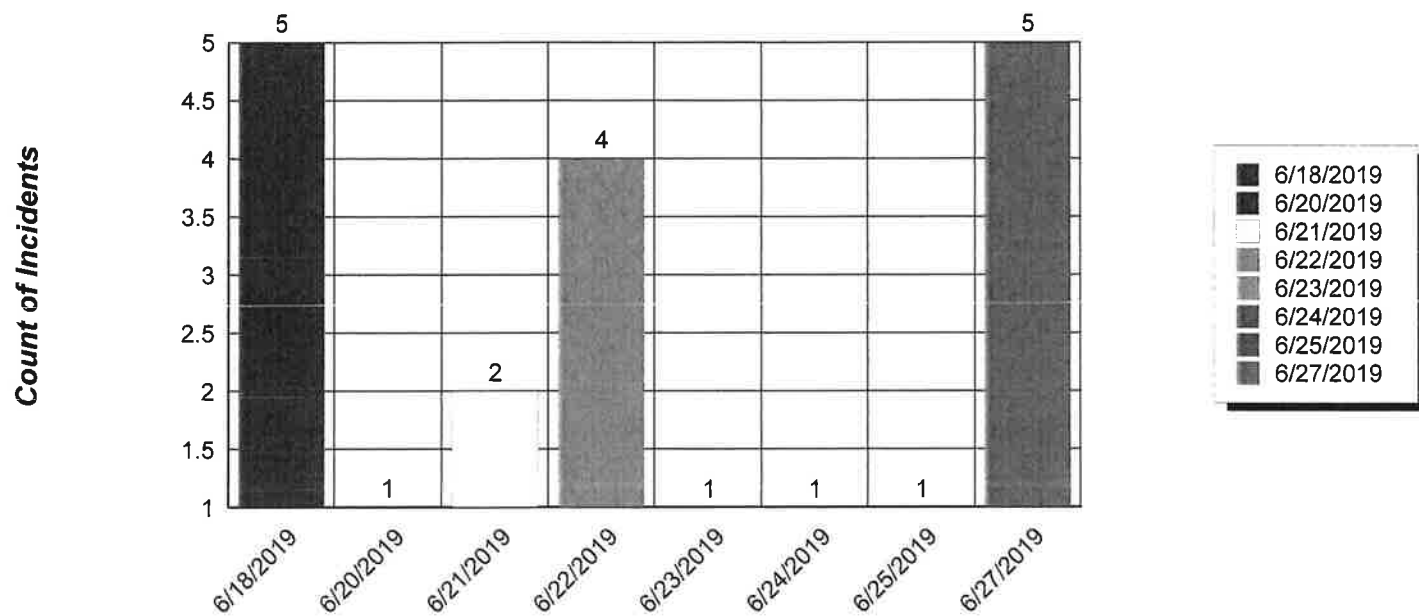
Offenses UCR Offense Description
 1 N/A 35 - WARRANT ARREST

2019-00352	MIAMI COUNTY JAIL BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	06/27/2019		OPEN CASE
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Total Incidents Reported for Date: 5

Total Selected = 20

Brookville Police Department

Incident Log by Date Reported

Agenda Item

COUNCIL MEETING DATE: July 2, 2019

TYPE OF AGENDA ITEM: Resolution

TO: Meghan Wheeler, Clerk of Council

FROM: Sonja Keaton, Finance Director

DATE:

SUBJECT: Second reading of proposed Resolution No. 19-10 entitled, "A Resolution authorizing the Acting City Manager to enter into an Agreement with the Ohio Department of Transportation for the 2019 STP Project at Arlington Road and Upper Lewisburg Salem Road."

I. BACKGROUND: Second reading. Legislation due to ODOT by August 28, 2019

II. DISCUSSION:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Res. 19-10

PRELIMINARY LEGISLATION

(LPA-ODOT-Let Project Agreement)

(PARTICIPATORY)

Resolution No. : 19-10

PID No. : 110348

County/Route/Section: MOT-Arlington/Upr Lewisbrg-Salem

The following is a Resolution enacted by the City of Brookville of Montgomery County, Ohio
(Motion/Ordinance/Resolution) (Local Public Agency)
hereinafter referred to as the Local Public Agency (LPA).

SECTION I – Project Description

WHEREAS, the City of Brookville has determined the need for the described project:

Intersection upgrade by removing the concrete island, realigning the crosswalks on the northwest corner, new pedestrian push buttons, upgraded truncated domes to the current standard, resurfacing of the intersection pavement and a signal detection conversion to a non-intrusive detecting system.

NOW THEREFORE, be it ordained by the City of Brookville of Montgomery County, Ohio.
(LPA)

SECTION II – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the development and construction of the above described project as well as any other agreements necessary to develop and construct the Project.

The LPA agrees to participate in the cost of the project.

The LPA further agrees to pay 100% of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.

The LPA further agrees that change orders and extra work contracts required to fulfill the construction contracts shall be processed as needed. The State shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.

The LPA further agrees to pay 100% of the cost to install and/or repair curb ramps at all necessary intersections to ensure compliance with the Americans with Disabilities Act.

SECTION IV Authority to Sign

The LPA hereby authorizes the City Manager of said City of Brookville to enter into and execute
(Signature Authority) (LPA-or its division, department or agency)
contracts with the Director of Transportation which are necessary to develop plans for and to complete the above-described project.

Upon request of ODOT, the City Manager is also empowered to execute any appropriate documents to
(Signature authority)
affect the assignment of all rights, title, and interests of the City of Brookville to ODOT arising from any
(LPA)
agreement with its consultant in order to allow ODOT to direct additional or corrective work, recover damages due to errors or omissions, and to exercise all other contractual rights and remedies afforded by law or equity.

SECTION V – Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.

The LPA agrees that all utility accommodation, relocation and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

SECTION VI – Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable State and Federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for the maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public highway purposes.

Resolution No:19-10
PID No: 110348

SECTION VII - This Resolution shall therefore take effect and be enforce thirty (30) days after passage as provided by the Charter of the City of Brookville, Ohio.

Passed: _____, 2019.
(Date)

Attested: _____
(Clerk)

(Mayor)

(Contractual Agent of LPA – title)

**CERTIFICATE OF COPY
STATE OF OHIO**

City of Brookville of Montgomery County, Ohio
(LPA)

I, _____, as Clerk of the City of Brookville of Montgomery County,
(LPA)
Ohio, do hereby certify that the foregoing is a true and correct copy of Resolution No. 19-10 adopted by
(Motion/Ordinance/Resolution)
legislative Authority of the said City of Brookville on the _____ day of _____, 2019.
(LPA)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if
applicable, this _____ day of _____ 2019.

SEAL

(Clerk)

City of Brookville of Montgomery County, Ohio
(LPA)

(If the LPA is designated as a City then the "City Seal" is required. If no Seal, then a letter stating "No Seal is required to accompany the executed legislation.")

Resolution No:19-10
PID No: 110348

CERTIFICATE

The undersigned, Clerk of the City of Brookville, does hereby certify that the foregoing is a true and correct copy of Resolution No. 19-10, passed by the Council of the City of Brookville, Ohio, on the ____ day of _____, 2019.

Meghan Wheeler, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Resolution No. 19-10 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the ____ day of _____ 2019, to the ____ day of _____ 2019, both days inclusive.

Meghan Wheeler, Clerk



Agenda Item

COUNCIL MEETING DATE: July 2, 2019

TYPE OF AGENDA ITEM: Presentation

TO: Meghan Wheeler, Clerk of Council

FROM:

DATE:

SUBJECT: Discussion of Storm Water Utility Fund

I. BACKGROUND:

II. DISCUSSION:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:
None

Agenda Item

COUNCIL MEETING DATE: July 2, 2019

TYPE OF AGENDA ITEM: Resolution

TO: Meghan Wheeler, Clerk of Council

FROM: Sonja Keaton, Finance Director

DATE:

SUBJECT: First reading of proposed Resolution No. 19-12 entitled, "A Resolution to continue participation in a Multi-Jurisdictional Hazard Mitigation Plan in conjunction with the Montgomery County Office of Emergency Management, and declaring it an emergency."

I. BACKGROUND: Please dispense with second and third readings and declare an emergency to participate.

II. DISCUSSION:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Draft Res. 19-12

A RESOLUTION TO CONTINUE PARTICIPATION IN A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN IN CONJUNCTION WITH THE MONTGOMERY COUNTY OFFICE OF EMERGENCY MANAGEMENT, AND DECLARING IT AN EMERGENCY.

WHEREAS, there currently exists between the City of Brookville, Ohio and the Board of Commissioners of Montgomery County, Ohio, an agreement that the County, through its Office of Emergency Management, shall provide emergency management for the City in conjunction with a countywide coordinated program; and

WHEREAS, through this countywide coordinated program, the Montgomery County Office of Emergency Management has developed the 2019 Montgomery County Natural Hazard Mitigation Plan that includes all hazards to which Montgomery County and its municipalities are susceptible as per Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

WHEREAS, goals, objectives and strategies to mitigate against the hazards that have been identified in the County, including the City of Brookville, have been developed; and

WHEREAS, mitigation measures for the City and surrounding areas have been analyzed and prioritized; and

WHEREAS, Montgomery County stakeholders have reviewed the 2019 Montgomery County Natural Hazard Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BROOKVILLE, STATE OF OHIO:

That this Council hereby adopts and plans to implement the actions prescribed in the 2019 Montgomery County Natural Hazard Mitigation Plan, which is on file in the Office of the Director, Montgomery County Office of Emergency Management. This Resolution is declared to be an emergency measure to preserve the peace, health, safety and general welfare of the citizens of the City of Brookville, and therefore, the Resolution shall take effect immediately upon passage as provided by the Charter of the City of Brookville, Ohio.

PASSED _____ SIGNED _____
(Date) Mayor

ATTEST _____
Clerk of Council

CERTIFICATE

The undersigned, Clerk of the City of Brookville, does hereby certify that the foregoing is a true and correct copy of Resolution No. 19-12, passed by the Council of the City of Brookville, Ohio, on the _____ day of _____ 2019.

Meghan Wheeler, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Resolution No. 19-12 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the ___ day of _____ 2019, to the ___ day of _____ 2019, both days inclusive.

Meghan Wheeler, Clerk