

Brookville City Council  
Regular Meeting  
June 18, 2019

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on June 18, 2019 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Swabb, and Zimmerlin; Acting City Manager/Finance Director Keaton and Law Director Stephan were present. Members Schreier and Wilder; Fire Chief Fletcher, Police Chief Jerome and Clerk Wheeler were absent.

Mayor Letner informed Members Schreier and Wilder have been excused from tonight's Meeting because they are out of town.

Roll Call by Acting City Manager/Finance Director Keaton.

Motion by Zimmerlin, second by Fowler to approve the Agenda as presented. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to approve the Regular Council Meeting Minutes of June 4, 2019. All yeas, motion carried.

Acting City Manager/Finance Director Keaton reported our Safe Routes to School (SRTS) Application was selected for funding. She informed the City was approved for \$312,584, which was our full funding request for upgrading three intersection crosswalks with high visibility markings, one crosswalk will also include a rapid flashing beacon and sidewalk connection along Johnsville-Brookville Road. She informed the project will be completed during the State Fiscal Year 2022.

Acting City Manager/Finance Director Keaton stated we are waiting to hear if the President will issue a disaster declaration for the tornado that went through Brookville on May 27. She explained in the meantime, she is tracking all costs associated with the cleanup and most of the big ticket items are being paid out of the General Fund. She informed if we receive the declaration, a FEMA Fund will be setup and once federal funds are received they will be deposited in the FEMA Fund and all costs associated with the tornado cleanup will be reimbursed to the Funds they were distributed from, which will make those Funds whole again.

Acting City Manager/Finance Director Keaton requested Council authorization to issue a check to S&M Container Service in the amount of \$26,850. She informed S&M Container is a small company out of Arcanum that provided the City with 48 30-yard containers and 1 20-yard container for tornado cleanup. The cost includes removal and disposal of the containers.

Motion by Fowler, second by Zimmerlin allow Acting City Manager/Finance Director Keaton to issue a check to S&M Container Service in the amount of \$26,850 for 48 30-yard containers and 1 20-yard container for tornado cleanup. All yeas, motion carried.

Acting City Manager/Finance Director Keaton informed our Commercial Property, Automobile and Liability insurance coverage through the Ohio Plan renews on July 1 for a one year period. She informed the renewal premium came in at \$69,835, which is a \$6,472 increase over our expiring policy. She explained our risk insurance includes Property, Liability, Automobile, Equipment Breakdown, Special Property, Computer, Crime, Malicious Assailant, Cyber and Terrorism coverages. She informed our property/equipment values increased \$325,490, which includes the addition of our new water tower; Special Scheduled equipment values increased \$137,998; computer equipment values increased \$5,278; and our Law Enforcement Officers increased by one from our last renewal. She reported in addition to the exposure increases, our rate increase is due to our losses over the last several years.

Acting City Manager/Finance Director Keaton informed our Ohio Plan Advantage Premium credit totaled \$4,543 this year and last year our credit totaled \$5,324. She informed we received a perfect score on our Risk Management points and 32 out of 60 points on our loss ratio and we have been an active Ohio Plan Member since 2008. She requested Council approval to accept our Commercial Property, Automobile and Liability Insurance coverage through the Ohio Plan at a rate of \$69,835, effective July 1, 2019 for a one year period.

Motion by Zimmerlin, second by Swabb to accept the Commercial Property, Automobile and Liability Insurance Coverage through the Ohio Plan at a rate of \$69,835, effective July 1, 2019 for a one year period. All yeas, motion carried.

Acting City Manager/Finance Director Keaton reported she received health insurance renewal rates from Anthem and with some negotiation, Anthem is allowing us to renew our current dual health insurance plans, with a few modifications, at an overall 5.2% rate increase. She informed since implementing our HSA health insurance option in 2011, the City has contributed \$1,500 for an employee only plan and \$3,000 for an employee + dependent plan each policy year, which has gone toward the employees HSA deductible. She suggested modifying the employers' contribution to \$1,000 for an employee only plan and \$2,000 for an employee + dependent plan. She stated this decrease will save the City \$24,500 from August 1, 2019 through July 31, 2020. She explained employees can choose to designate an amount to be withheld from their payroll checks, pretax, which will be direct deposited into their HSA account.

Acting City Manager/Finance Director Keaton requested with this change in HSA contributions, she recommended renewal of our Anthem Dental Insurance with an annual maximum coverage of \$1,500 per individual, an increase of \$500 per individual and the increase in dental coverage will cost the City an additional \$3,512 for the 2019/2020 policy year. She informed there were no changes to the Life AD&D insurance coverage or rates.

Acting City Manager/Finance Director Keaton requested Council approval to renew the Anthem Blue Access 11.0 HSA Option E2 health insurance plan with the RX-T8 prescription Plan and the Anthem Blue Access 11.0 Option 17 health insurance plan with the RX-T2 prescription plan, which allows the City to offer dual health insurance plans, with the employee contributing 15% and the employer contributing 85% of the monthly rate and the City will contribute \$1,000 for each single employee and \$2,000 for an employee and dependent contract under the Blue Access HSA Plan; and to renew our dental insurance through Anthem at a monthly rate of \$26.41 per single employee, \$52.77 per employee and one dependent and \$81.10 per family; and to renew our Life and AD&D insurance through Anthem at a monthly rate of \$17.00 per full-time employee with the dental and life insurance paid 100% by the employer and to offer Avesis Vision Care Plus as a voluntary vision plan through a Cafeteria 125 Plan.

Mayor Letner stated the City's contribution is very generous, even if changed to \$2,000. He stated a lot of employers do not offer anything. He stated decreasing the amount may be a 33% hit, but it's something that needs to be done. He stated HSAs are the wave of the future, it puts the power in the patient's hands.

Motion by Zimmerlin, second by Fowler to approve the health, dental, vision, life and AD&D insurance renewal as presented. All yeas, motion carried.

Acting City Manager/Finance Director Keaton requested Council accept the first reading of proposed Resolution No. 19-10. She informed the Arlington/Upper Lewisburg-Salem Road Project was approved by the Miami Valley Regional Planning Commission (MVRPC) Board of Directors in March. This project includes an intersection upgrade by removing the concrete island, realigning the crosswalks on the northwest corner, new pedestrian push buttons, upgraded truncated domes, resurfacing of the intersection pavement and a signal detection conversion to a non-intrusive detecting system. She informed the estimated cost of the project is \$152,000 with federal funds providing 70% and the City providing 30% of the costs and any cost overruns.

Mayor Letner asked if this project will take place in 2020?

Acting City Manager/Finance Director Keaton stated yes.

Motion by Fowler, second by Swabb to read proposed Resolution No. 19-10. All yeas, motion carried.

Motion by Zimmerlin, second by Crane to accept the first reading of proposed Resolution No. 19-10 entitled, "A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO ENTER INTO AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE STP PROJECT AT ARLINGTON ROAD AND UPPER LEWISBURG SALEM ROAD." All yeas, motion carried.

Acting City Manager/Finance Director Keaton requested Council accept the first reading, dispense with the second and third reading and adopt proposed Resolution No. 19-11. She informed proposed Resolution No. 19-11 authorizes the Acting City Manager to enter into contracts on behalf of the City to provide emergency repairs at the Wastewater Treatment Plant without competitive bidding per Section 8.02(B)(4) of the City Charter. She stated she will provide Council with updates at each Council Meeting as it relates to the repairs at the WWTP. She informed we are in the process of obtaining quotes and estimated time frames on repairs from several vendors and these damages will be covered by our insurance. She informed some of the repairs will be below our \$50,000 competitive bidding threshold and others will exceed our threshold, but this Resolution was reviewed and approved by our auditing firm. She described the repairs currently needed at the WWTP are: Pre-treatment Building equipment, air handler, fine screen auger, removal of debris from the bottom of the outside tanks, VLR hoods and hand railings; exterior lighting at the WWTP and interior lighting in the Pretreatment building; replacement of the swing door on the Sludge Press trailer; installation of a roof on the Pretreatment building, and roof repairs to other buildings, siding, windows, doors, garage door and exterior fencing at the WWTP and fencing around the Heckathorn Lift Station; and lab equipment.

Motion by Zimmerlin, second by Swabb to read proposed Resolution No. 19-11. All yeas, motion carried.

Mayor Letner stated our WWTP took a pretty good hit by the tornado and these repairs need to be expedited or we will get into trouble with the Ohio EPA. He stated because of the urgency, we can make these repairs per the City Charter without going out to bid and some of the work will be able to be done locally.

Motion by Crane, second by Swabb to accept the first reading, dispense with the second and third readings and adopt Resolution No. 19-11 entitled, "A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO ENTER INTO CONTRACTS TO PROVIDE EMERGENCY REPAIRS AT THE WASTEWATER TREATMENT FACILITY, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Mayor Letner asked if the SRTS Project will be scheduled for when school is not in session?

Acting City Manager/Finance Director Keaton stated that is her goal. She informed there is an upcoming Project Meeting scheduled for August.

Mayor Letner asked for a timeline on the STP Project on Arlington Road, since it is a major intersection?

Acting City Manager/Finance Director Keaton informed the project is estimated to last approximately two to two and a half months.

Member Zimmerlin asked if Service Superintendent Homan could provide some explanation on what's going on with Dayton's water situation and the concern Montgomery County has with the water quality?

Service Superintendent Homan informed he has been following the story and apparently Montgomery County addressed the City of Dayton with concerns of PFAS levels in the water, which is a byproduct of fire fighting foam that was detected in some of Dayton's well fields. He informed Dayton has stopped using one of their well fields because of this. He informed Dayton has stated they are continuing to monitor the situation, reports have only shown very low levels and they are taking every precaution and are well within EPA standards. He stated this has been something that has been known about for quite sometime. He stated the other issue addressed by Montgomery County was Dayton's lack of emergency power to their treatment facilities. He stated he would agree that is something that needs to be addressed. He informed we have emergency power at our WWTP and our generator ran for two days after the tornado before power was restored and we never missed a beat.

Mayor Letner informed Fire Chief Fletcher is absent this evening, but Captain Hart is here in his place.

Fire Captain Hart informed the Fire Department is looking to surplus equipment no longer needed. He informed VHF radios were purchased in 2014 to communicate with Darke and Preble counties. He explained those counties joined the Marcs 800 platform in late 2018 and now the need for the VHF radios is almost non-existent. He described the batteries in the radios are failing on a regular basis and it does not make sense to purchase new batteries because we received a good deal when we purchased the radios and new batteries would cost as much as what we paid to purchase the radios five years ago. He informed Captain Shaw who runs the Miami Valley CTC (MVCTC) Fire and EMS Program has expressed interest in these radios to use for training purposes. He stated the Fire Department would like to donate the radios to MVCTC.

Captain Hart informed AmVets has expressed interest in the old message board from Station 1. He stated the Fire Department would like to request permission to donate the message board and letters to AmVets. He informed since Station 76 opened, they have an electronic sign outside and no longer have a need for the message board.

Motion by Zimmerlin, second by Fowler to donate the VHF radios to Captain Shaw of the MVCTC Fire and EMS Program for training purposes. All yeas, motion carried.

Mayor Letner asked if there would be any zoning issues for AmVets to use the message board?

Law Director Stephan advised he has reviewed the new Sign Code and a portable message board is still permitted.

Motion by Fowler, second by Zimmerlin to allow the Fire Department to donate the old message board from Fire Station 1 to the Brookville AmVets. All yeas, motion carried.

Mayor Letner informed Police Chief Jerome is absent tonight, but did provide a report.

Law Director Stephan had no report.

Mayor Letner stated he once again would like to thank everyone for the turnout after the tornado. He stated a list of people to thank is currently being worked on, there are just so many people to thank.

Mayor Letner stated on a personal note, he was driving home tonight on I-70W and when he got near Route 49 North he noticed a car behind him veering and almost hit another car. He stated he dialed dispatch because the car kept going all over the place and by the time he got off onto

Arlington Road in Brookville from I-70, the guy had gotten off the interstate too and almost hit him from behind. Mayor Letner stated he watched the guy then pull into the Dollar General parking lot where he slumped over with a needle in his arm. He stated this is what we get with the highway. He stated he is unsure of the outcome, but the doors were locked on the car and Police couldn't get in to administer Narcan.

Fire Captain Hart informed the man was conscious when the ambulance arrived, but the Police had to use a wedge to get the car door unlocked.

Mayor Letner stated it is tragic, this guy could have potentially hurt numerous other people.

There was no Old Business.

Mayor Letner stated New Business was covered under Acting City Manager/Finance Director Keaton's report.

Member Fowler reported the next Park Board Meeting is scheduled for July 9, 2019. He reminded the Special Wish Car Show is scheduled for Saturday, June 29 at Golden Gate Park.

Mayor Letner informed the next Planning Commission Meeting is scheduled for Thursday, June 20, 2019.

Jim Jones, of 836 Flanders Avenue, asked the status of the drone study on Wolf Creek?

Service Superintendent Homan informed he has an upcoming meeting soon with Stephan Bridenbaugh of Montgomery County Soil and Water. He informed they will be working on helping us to update some of our GIS information for our MS4 compliance. He informed Soil and Water is still compiling the data from the drone study of Wolf Creek and it will probably be a few more weeks until completed because they had some sort of program meltdown and failure and had to bring in some IT support to rectify. He informed they also were flying the drone to do a drone mapping of the tornado damage.

Mayor Letner asked Service Superintendent Homan to explain what the Service Department did after the trees fell into the creek as a cause of the tornado.

Service Superintendent Homan described after the tornado hit the creek looked like a pile of lincoln logs because logs had fallen all over the creek. He informed Ritter Plumbing came out with two track hoes and Montgomery County also came out with a track hoe to help cleanup and Dull Homestead sent out a crew that helped chop up some of the wood and then hauled it away. He stated it was a massive scale operation, but now the creek is well cleaned and flowing again.

Wayne Wissinger, of 160 Arlington Road, stated he is a retired auctioneer and has an idea to help raise large sums of money for Montgomery County. He suggested all of the communities in Montgomery County participate in an event where each business of every community would donate a prize of \$50 or more to be auctioned off. He stated an event could be held every other weekend at Montgomery County Fairgrounds and a different city or two within the county could get together to auction items off. He stated hopefully the media would help to spread the word and the money would go to help tornado victims in Montgomery County. He stated he is trying to get with Montgomery County Officials to get this idea going.

Mayor Letner stated it sounds like a good starting point, but he would need to get approval to use the fairgrounds.

Mr. Wissinger stated he needed to start someplace and he will keep Council posted on the progress of the idea.

Mayor Letner suggested Mr. Wissinger could also try reaching out to a local organization for help in planning the event. He suggested contacting the local organization called A Place for Hope.

Member Fowler suggested he also try contacting the Chamber of Commerce.

Kim Cheatham, of 565 Adrian Court, asked for an update on the project at the site of the old BP Station?

Law Director Stephan informed they did have to resubmit some of their plans to Montgomery County a second time, which did delay the process.

Mayor Letner stated at least something is going on there, even if it isn't to the degree we would like to see.

Ms. Cheatham stated she has seen Service Superintendent Homan driving around town in a blue truck. She asked if it is a City truck because there are no markings on it?

Service Superintendent Homan stated yes, it is a City truck.

Mayor Letner stated the truck should have a City tag on it.

Acting City Manager/Finance Director Keaton informed we have stickers for it, but just haven't had the time to put them on.

Service Superintendent Homan stated the plan was for him to take a vacation and leave his truck with the mechanic to put the stickers on, that just hasn't happened yet.

Bonnie Cordes, of the Brookville Park Board, asked the status of the repairs on the pedestrian bridge at Golden Gate Park?

Service Superintendent Homan informed work has begun, the vertical pillars have been poured, and turned out really well. He stated there has been too much rain to do the welding and steel replacement of the structure underneath. He stated he is hoping for a few dry days so that the creek level will go down and then they will be right back at it. He stated he is hoping the bridge will be completed in the next few weeks.

Mayor Letner informed Zach Music has offered to paint the bridge once completed. He asked Acting City Manager/Finance Director Keaton if a color has been decided upon yet to paint the bridge?

Acting City Manager/Finance Director Keaton stated she is looking at a brown or green, something that blends in with the natural look of the park.

Gary Horstman, of 11465 Upper Lewisburg Salem Road, asked if the Service Department has use for an H-Beam yet?

Mayor Letner stated yes, he will talk with Service Superintendent Homan about picking it up tomorrow.

Michelle Pittman, of 40 Urban Lane, asked if Council is planning to hire an outside City Manager in the future?

Mayor Letner stated it hasn't been discussed yet. He stated he would like to have a full Council in order to make that decision, so it will probably come up in July because a decision does need to be made.

Member Zimmerlin stated with having recently lost two Council Members, the remaining Members wanted to make sure those positions were replaced before making any sort of decision.

Motion by Zimmerlin, second by Fowler to adjourn. All yeas, motion carried.



Sonja Keaton, Acting City Manager/Finance Director



Charles Letner, Mayor