



CITY COUNCIL MEETING
Tuesday, August 6, 2019, 7:30 PM
CITY HALL
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309
(937) 833-2135
www.brookvilleohio.com

Agenda

- I. Opening of Regular Council Meeting**
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call
- II. Adoption of Agenda**
- III. Approval of Minutes**
 - a. Approval of the July 16, 2019 Regular Meeting Minutes
- IV. Montgomery County Auditor - Karl Keith**
- V. Recognition of former Mayor David Seagraves**
- VI. Reports of Municipal Officers**
 - a. City Manager
 - b. Finance Director
 - 1. July 31, 2019 Fund Balance
 - c. Fire Chief
 - d. Police Chief
 - e. Law Director
 - f. Mayor Chuck Letner



VII. Old Business

- a. Third reading of proposed Ordinance No. 2019-02 entitled, "An Ordinance establishing a Storm Water Management Utility in the City of Brookville, Ohio."
- b. Second reading of proposed Resolution No. 19-14 entitled, "A Resolution authorizing the City of Brookville to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program and to execute contracts as required."
- c. Member Matthew Swabb - Wolf Creek Drone Photos

VIII. New Business

- a. First reading of proposed Resolution No. 19-15 entitled, "A Resolution to renew the Municipal Bridge Inspection Program for 2020, 2021 and 2022."

IX. Reports of Boards and Commissions

- a. JD Fowler - Park Board Liaison
- b. Curt Schreier - Planning Commission

X. Public Comments (5 minutes per speaker)

XI. Motion for Adjournment

Please note: Council welcomes the comments and input of the public during Council Meetings. In order to provide an orderly fashion in which all interested parties have an opportunity to address Council, Council has adopted the following procedure for citizen's comments during any portion of the Council Meeting or Public Hearing.

Any citizen who wishes to address Council should state their name, address and then their comments. Speakers should not approach Council Members without first obtaining permission. After completion of their comments, Council would request that the speakers return to their seat so that any other interested persons could then be recognized and address Council.

The purpose of this procedure is to afford the maximum opportunity for citizen input without any type of disruption of the Council proceedings. While others are addressing Council from the podium, Council requests that audience members not make comments to Council or to other individuals to prevent any potential confusion or disruption.

Brookville City Council
Regular Meeting
July 16, 2019

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on July 16, 2019 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Swabb, Wilder, and Zimmerlin; Acting City Manager/Finance Director Keaton, Law Director Stephan, Fire Chief Fletcher, Police Chief Jerome and Clerk Wheeler were present.

Roll Call by Clerk Wheeler.

Motion by Zimmerlin, second by Schreier to approve the Agenda as presented. All yeas, motion carried.

Motion by Zimmerlin, second by Swabb to approve the Regular Council Meeting Minutes of July 2, 2019. All yeas, motion carried.

Acting City Manager/Finance Director Keaton reported the Southwest Ohio Purchasers for Government (SWOP4G) recently opened the 2019/2020 Rock Salt Bids and the lowest bidder for Brookville was Cargill, Inc. at a cost of \$85.12 per ton, delivered price. She informed this is the same cost per ton that we paid last year. She requested Council approve the 2019/2020 Rock Salt Bid for the purchase of 500 tons at a cost of \$85.12 per ton from Cargill, Inc.

Mayor Letner asked how many tons of salt we used last year?

Service Superintendent Homan informed last year approximately 450 tons were used. He stated he does not anticipate using any more than that this next year. He stated last winter was very long and drawn out.

Motion by Fowler, second by Crane to approve the 2019/2020 Rock Salt Bid for the purchase of 500 tons at a cost of \$85.12 per ton from Cargill, Inc. All yeas, motion carried.

Acting City Manager/Finance Director Keaton requested Council accept the first reading of proposed Resolution No. 19-14. She informed proposed Resolution No. 19-14 authorizes the City of Brookville to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and or Local Transportation Improvement Program. The application deadline is August 21, 2019. She informed this project will be the first phase of the reconstruction of Hay Avenue between Wolf Creek and Maple Streets, which includes the replacement of the existing 4" waterline with an 8" waterline, replacement of the existing street, storm, curb, gutter and sidewalk. She described the street, curb, gutter and sidewalk are currently in poor condition. She stated by dividing this project into four phases we should score better on our grant application.

Mayor Letner stated Hay Avenue is in desperate need of an upgrade.

Member Zimmerlin asked if the property owners will be assessed for the curb and sidewalks on Hay Avenue?

Acting City Manager/Finance Director Keaton stated yes.

Motion by Swabb, second by Crane to read proposed Resolution No. 19-14. All yeas, motion carried.

Motion by Schreier, second by Zimmerlin to accept the first reading of proposed Resolution No. 19-14 entitled, "A RESOLUTION AUTHORIZING THE CITY OF BROOKVILLE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED." All yeas, motion carried.

Acting City Manager/Finance Director Keaton reported she received a letter last week from Rumpke that indicated they would be charging an additional \$0.09 per unit per month on their invoices due to the increase in gas tax that began on July 1. She informed based on our June invoice that would be an additional \$204 per month. She requested Council approval for her to sign the amendment to our contract with Rumpke. She stated there is a provision in our current contract to allow Rumpke to do this because of a governmental fee increase, such as the gas tax.

Member Fowler asked how much our rate has gone up since our initial contract was signed with Rumpke?

Acting City Manager/Finance Director Keaton informed this is the first rate adjustment since we signed with Rumpke.

Motion by Zimmerlin, second by Fowler to authorize the Acting City Manager/Finance Director to sign an amendment to our contract with Rumpke for an additional \$0.09 per unit per month charge due to the increase in gas tax beginning July 1, 2019. All yeas, motion carried.

Acting City Manager/Finance Director Keaton informed she provided Council with a copy of an article found on the Public Utilities Commission of Ohio (PUCO) website, where they announced last August that they approved a plan to implement the new 326 area code. She informed the 326 area code will overlay the existing 937 area code, which is expected to run out of available phone numbers in 2020. She stated mandatory 10 or 11-digit dialing for all local calls will begin on February 8, 2020 and the new 326 area code will take effect on March 8, 2020.

Acting City Manager/Finance Director Keaton provided a Service Department update. She informed the fountain at Gateway Park is now working; the pedestrian bridge at Golden Gate Park is open; four trees were removed in Golden Gate Park; and the bridge on North Wolf Creek at Main Street was recently painted.

Acting City Manager/Finance Director Keaton informed the City recently submitted a Hazard Mitigation Grant Pre-Application for 320 South Wolf Creek Street. She reminded the President declared a major disaster for the State of Ohio as the result of flooding in February 2019. She explained this application is similar to the one that was submitted in March for 306-312 South Wolf Creek Street. She informed the State Hazard Mitigation Team will meet in mid-July to prioritize the pre-applications.

Acting City Manager/Finance Director Keaton informed the Governor has asked FEMA for an addendum to the ongoing disaster declaration. She stated if the request is granted, five Ohio counties, including Montgomery, will be eligible for federal funds for eligible response and recovery efforts including debris removal, emergency protective measures and damaged infrastructure.

Acting City Manager/Finance Director Keaton reminded the Annual Community Picnic is July 25-27.

Member Fowler asked if there has been any update on the progress of the work being done on the school roof?

Acting City Manager/Finance Director Keaton stated she hasn't heard anything recently, but she will follow up with the School Superintendent to see how it's going.

Fire Chief Fletcher reported the Department of Public Health has issued a warning of extreme heat expected this weekend. He stated the Fire Department will do the opposite of what they do in cold temperatures and will open a cooling center for anyone as needed this weekend.

Fire Chief Fletcher informed the Fire Department is working on fire hydrant preventative maintenance. He stated they will coordinate this project with the Service Department. He informed the fire hydrant maintenance project is about 60 days behind. He stated the tornado affected their whole schedule of routine maintenance projects.

Fire Chief Fletcher reported the Tornado Relief Committee has dispersed approximately \$11,000 of donated funds to tornado victims. He stated the program is going well. He encouraged anyone affected by the tornado to fill out an assistance form. He informed the Committee has discussed a possible end date of sometime in August.

Member Zimmerlin asked if the K's Restaurant building will be repaired?

Fire Chief Fletcher stated he would imagine they would rebuild. He stated there was significant damage to the building, but it should be repairable. He informed our first on-duty crew was actually on another fire in old Clayton when the call at K's came in. He stated with the help of our 2nd on-duty crew, personnel who responded off-duty and some mutual aid, a response to K's was made. He informed some of the mutual aid crews who are normally quick to back us up were on the first fire also. He stated the Fire Department is always appreciative to our mutual aid, which is why we are always so quick to help others. Chief Fletcher stated he sees no aspect of the call that was affected by our first on-duty crew being out of town.

Mayor Letner asked if there were really patrons inside the restaurant who wanted to box their food before evacuating?

Fire Chief Fletcher informed the true first responders are typically dispatchers and the dispatcher was the first one to advise that everyone should evacuate the restaurant even though some people inside the building didn't even realize the building was on fire. He stated that is common in buildings when the fire starts in an attic or inside the walls. He stated when people don't think there is a fire just because there isn't anything where they are or that they can physically see, that becomes dangerous.

Police Chief Jerome reported the Brookville Police Department handled 379 Incidents year-to-date, compared to 329 during this same time last year. Police Chief Jerome reported Citations were down a total of 52 Citations year-to-date, for a total of 257 Citations issued year-to-date. There were 170 traffic stops for June compared to 205 during June 2018.

Police Chief Jerome informed a Police Test will be given in August. He stated some personnel need to be replaced because there have been some departures.

Police Chief Jerome reported he met with the Judge last Friday and one thing discussed was stiffer penalties for distracted drivers passing school buses. He informed the Police Department will do a public service announcement with the Judge, SRO and the schools in August. He stated there is zero tolerance for cars passing a school bus with a stop sign out.

Member Fowler asked if our school buses have dash cams?

Police Chief Jerome informed the buses do not, there are cameras on the inside though. He stated the drivers usually do a good job of documenting violations. He stated he will double check with the Superintendent if additional cameras will be placed on the buses.

Member Wilder asked if an increase in accidents have occurred on Route 49 because of the current construction?

Fire Chief Fletcher informed there have been a few accidents recently, but he wouldn't say an increase, no more accidents than usual.

Law Director Stephan advised Council has received a brief memorandum from him explaining the items listed under New Business tonight in order to appoint Sonja Keaton as City Manager.

Motion by Zimmerlin, second by Fowler to read proposed Resolution No. 19-13. All yeas, motion carried.

Motion by Fowler, second by Schreier to accept the first reading, dispense with the second and third readings and adopt Resolution No. 19-13 entitled, "A RESOLUTION NAMING SONJA M. KEATON CITY MANAGER AND ESTABLISHING THE COMPENSATION FOR THIS POSITION, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Law Director Stephan stated he would like to note this appointment would take effect July 21, 2019.

Motion by Schreier, second by Zimmerlin to approve an Employment Agreement with Sonja M. Keaton for the position of City Manager. All yeas, motion carried.

Motion by Fowler, second by Wilder to appoint Sonja M. Keaton as Interim Finance Director effective July 21, 2019. All yeas, motion carried.

Law Director Stephan advised the purpose of this motion is to be in compliance with the Charter as the permanent City Manager cannot also act as the permanent Finance Director or Law Director.

Law Director Stephan requested a motion to advertise the open position of Finance Director. He informed Council has been provided a copy of the advertisement for the open position.

Motion by Fowler, second by Zimmerlin to advertise for the position of Finance Director. All yeas, motion carried.

Member Wilder asked for an update on the BP station?

Law Director Stephan informed the permits were approved and the project should be moving forward. He stated the biggest factor is that all the plans have been approved.

Mayor Letner informed he and Acting City Manager Keaton met with Congressman Mike Turner last week. He informed they toured the tornado hit areas and their conversation stayed mainly on that task. He informed they only briefly discussed the Dayton water issues, but not in depth. He stated Congressman Turner was very attentive and asked about our needs.

Mayor Letner informed he recently participated in a tornado relief event held at Five Rivers Metro Park last weekend, where he briefly spoke on behalf of the City. He stated he received a lot of positive feedback from people who were there on what we did and how we represented ourselves.

Mayor Letner encouraged everyone to get out to the Community Picnic this year. He stated everyone needs a break and a chance to catch their breath since the tornado two months ago. He stated he hopes everyone will take a break and enjoy the Picnic.

In Old Business,

Motion by Zimmerlin, second by Schreier to read proposed Resolution No. 19-10. All yeas, motion carried.

Motion by Schreier, second by Fowler to accept the third reading of proposed Resolution No. 19-10 entitled, "A RESOLUTION AUTHORIZING THE ACTING CITY MANAGER TO ENTER INTO AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE STP PROJECT AT ARLINGTON ROAD AND UPPER LEWISBURG SALEM ROAD." All yeas, motion carried.

Law Director Stephan requested a motion by Council to amend proposed Ordinance No. 2019-02 to reduce the user fees. He informed as Council requested at the last Council Meeting, the user fees in the Ordinance have been reduced by half.

Motion by Schreier, second by Zimmerlin to amend proposed Ordinance No. 2019-02 to reduce the user fees. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to read proposed Ordinance No. 2019-02. All yeas, motion carried.

Motion by Fowler, second by Swabb to accept the second reading of proposed Ordinance No. 2019-02 entitled, "AN ORDINANCE ESTABLISHING A STORM WATER MANAGEMENT UTILITY IN THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

Acting City Manager/Finance Director Keaton provided Council a packet of information on Stormwater Management. She informed the packet includes examples of stormwater expenditures.

In New Business,

Member Fowler informed the Brookville Soccer Association Parade is scheduled for Saturday, August 24, 2019.

Mayor Letner asked if both Chiefs are okay with the parade route?

Police Chief Jerome stated yes, the route is the same as last year.

Motion by Swabb, second by Crane to approve the Brookville Soccer Association Parade on August 24, 2019. Member Fowler abstained. Motion carried with 6 yeas and 1 abstention.

Police Chief Jerome reminded candy throwing is prohibited during parades.

Member Fowler, Park Board Liaison reported Park Board has been busy with the pedestrian bridge in Golden Gate Park and it has now been painted. He informed the volleyball court will be getting some new sand. He reported the Special Wish Car Show in June raised \$5,000 and had 140 cars show up. He stated the park has been busy and Park Board is doing a great job.

Mayor Letner stated the bridge really does look great.

Member Schreier informed Planning Commission has an upcoming meeting on July 18.

Bonnie Cordes, of the Brookville Park Board, stated she wanted to thank everyone who came out to help paint the bridge, it was a very neat community event.

Mayor Letner stated it is amazing the people that come together for a good cause.

Motion by Fowler, second by Wilder to adjourn. All yeas, motion carried.

Meghan Wheeler, Clerk

Charles Letner, Mayor

MONTGOMERY COUNTY-INTERMUNICIPAL WASTE SERVICES AGREEMENT

Between the
COUNTY OF MONTGOMERY
And
[District Member]

Dated as of _____, 2019

MONTGOMERY COUNTY-INTERMUNICIPAL WASTE SERVICES AGREEMENT

INTRODUCTION

This Montgomery County-Intermunicipal Waste Services Agreement (the “Agreement”) is entered as of _____, 2019 by the County of Montgomery, Ohio (the “County”), acting by and through its Board of County Commissioners (the “Board”) and on behalf of the Montgomery County Waste District (the “District”), and _____, a political subdivision of the State of Ohio and a member of the District (the “District Member”). This Agreement arises in the following context:

The Board and the District Members entered into the previous Waste Delivery and Disposal Agreement in 1985, which was subsequently amended. With the desire to replace the 1985 Waste Delivery and Disposal Agreement, and the intent to be legally bound, the County and District Member agree as follows:

ARTICLE I

PRIOR AGREEMENTS SUPERCEDED

1.1 This Agreement supersedes the 1985 Waste Delivery and Disposal Agreement, as amended, and all other agreements between the County and the District Member relating to the management of Disposable Solid Waste. Said agreements are hereby terminated as of the Effective Date of this Agreement, which is the date specified in Section 8.1 of this Agreement.

ARTICLE II

DEFINITIONS

As used in this Agreement, the following terms shall have the meanings set forth below:

Annual Property Charge means the charge established by the Board and assessed annually with respect to the cost of the County’s solid waste management infrastructure and services upon the owner of each lot within the County insofar as the lot currently has, or is in the process of being improved with, at least one permanent, portable, or temporary building.

Debt Obligations means any bond, note, certificate of indebtedness, or other indebtedness of the County issued prior to or subsequent to the date of this Agreement with respect to the Solid Waste Processing and Transfer Facilities, including any obligation or portion thereof issued to refinance or refund any previously issued indebtedness of the County with respect to the Solid Waste Processing and Transfer Facilities.

Debt Service means the required installment payments of the principal amount of Debt Obligations, together with interest on Debt Obligations and any premium.

Disposable Solid Waste means all trash or rubbish ordinarily produced by a family or other household at its private residence, including without limitation single- and multiple-household dwellings as well as waste from any commercial, agricultural or industrial activity conducted on those premises insofar as the waste is similar in composition and quantity to domestic waste from a household, and similar general municipal wastes generated in offices, restaurants, hospitals, retail establishments, and other businesses and industry insofar as such trash, rubbish or waste is similar to household waste and generated from a source within the political boundaries of the County. Disposable Solid Waste includes Yardwaste and White Goods, as defined herein, but excludes Unacceptable Waste and “source separated recyclable materials,” as that term is defined Section 343.01(M)(1) of the Ohio Revised Code, including source separated Yardwaste. Disposable Solid Waste includes other wastes if deemed acceptable by the County under this Agreement.

District Member means each political subdivision, other than the County, that obligates itself to deliver Disposable Solid Waste to the Solid Waste Processing and Transfer Facilities pursuant to this Agreement or another agreement with terms substantially similar to those in this Agreement.

Financing Requirements means, with respect to Debt Obligations, the Debt Service on such obligations as it is due and payable on specified dates and, insofar as they are not otherwise included in Debt Service, each of the following: (a) prorated fees representing financing costs (either initial or ongoing) of the County; and (b) the funding of any reserve, replacement, working capital or similar funds required by any instrument that specifies the County’s duties

with respect to the Debt Obligations. "Financing Requirements" also includes any payments or deposits of funds in addition to operation and maintenance expenses and Debt Service that are required under any indenture or other instrument issued in conjunction with the Debt Obligations.

Operational Rules means the Montgomery County Solid Waste District Operational Rules adopted by the Board, as they may change from time-to-time, for the operation and management of the District including without limitation operation and management of the Solid Waste Processing and Transfer Facilities.

Solid Waste Management Plan means the Plan adopted in accordance with Section 3734.54 *et seq.* of the Ohio Revised Code.

Solid Waste Processing and Transfer Facilities means all facilities, buildings, property, and supporting appurtenances owned, operated, managed, identified, designated or otherwise approved by rule or resolution of the Board, as they may change from time-to-time, for management, processing or other disposition of Disposable Solid Waste, and includes, by way of example and without limitation, such equipment as may be required to transport Disposable Solid Waste to processing and recycling facilities, landfills and other disposal sites, all supporting equipment and appurtenances, combustion equipment and supporting appurtenances, as well as such recovery equipment as may be installed to recover or recycle any materials or energy from Disposable Solid Waste.

Tipping Fee means the per unit charge or charges (such as a per ton amount) levied by and assessed by the County for Disposable Solid Waste delivered to the Solid Waste Processing and Transfer Facilities.

Unacceptable Waste has the meaning set forth in the Operational Rules.

White Goods means articles of Disposable Solid Waste that may require special handling and management, including stoves, ranges, refrigerators (including refrigerants contained therein such as chlorofluorocarbons (CFCs) and hydrochlorofluorocarbons (HCFCs)), dishwashers, and other appliances similar to those listed above.

Yardwaste means discarded organic material such as wood chips, branches, leaves, flowers, shrubs, grass and other similar organic material.

ARTICLE III

REPRESENTATIONS AND WARRANTIES

3.1 The County represents and warrants to the District Member that the execution and delivery of this Agreement has been duly authorized by all appropriate actions of the County's governing body and that the Agreement constitutes a legal, valid and binding obligation of the County in accordance with its terms.

3.2 The District Member represents and warrants to the County that the execution and delivery of this Agreement has been duly authorized by all appropriate actions of the District Member's governing body, is fully consistent with the laws, rules and ordinances of the District Member, and that this Agreement constitutes a legal, valid and binding obligation of the District Member in accordance with its terms.

3.3 The County represents and warrants to the District Member, and the District Member represents and warrants to the County, that to the best of each of their knowledge there is no pending or threatened litigation or government proceeding that would adversely affect the performance of their respective obligations under this Agreement.

ARTICLE IV

OBLIGATIONS OF THE COUNTY

4.1 The County shall accept or cause to be accepted from the District Member at the Solid Waste Processing and Transfer Facilities all Disposable Solid Waste generated from within the boundaries of the District Member, and shall arrange for environmentally sound and otherwise proper processing, disposal or other management of all of the Disposable Solid Waste that is delivered to the Solid Waste Processing and Transfer Facilities.

4.2 (a) To the extent the District Member's performance under this Agreement results in the District Member or the District incurring liability and associated costs under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, 42 U.S.C. §§ 9601-9675 (commonly known as "Superfund liability"), all such costs, including all expenses of litigation or settlement, shall be treated, subject to Section 4.2(b) hereof, as obligations of the District on the same basis as other obligations of the District under this Agreement.

(b) Pursuant to Ohio Revised Code Section 5705.44, funds for satisfaction of the obligations described in Section 4.2(a) shall be expended only from earnings of the District as currently deposited into Montgomery County Treasury Sub-Fund 559, a sub-fund of Montgomery County Treasury Fund 299, or a successor or substitute fund or sub-fund used for a similar purpose. These obligations shall be limited to earnings of the District that have been deposited in Sub-Fund 559 or successor or substitute fund or sub-fund used for a similar purpose, and the obligations shall not exceed the amount of earnings of the District that have been deposited into the above-referenced fund(s) or sub-fund(s).

4.3 The County shall establish and collect, and from time-to-time revise and update as necessary, Annual Property Charges and Tipping Fees sufficient to recover all of the costs incurred and expenditures made to operate and maintain the Solid Waste Processing and Transfer Facilities. The cost recovered through the Annual Property Charges and Tipping Fees include without limitation: (a) all costs for operation and maintenance for the Solid Waste Processing and Transfer Facilities; (b) the Financing Requirements; (c) and sufficient reserves, as determined by the County in its sole discretion, for future maintenance, repair and replacement of the Solid Waste Processing and Transfer Facilities including all associated equipment and structures.

4.4 The County shall maintain and enforce the Operational Rules.

4.5 The recommendations of the Solid Waste Advisory Committee ("SWAC"), which has been established by various Board resolutions, shall be considered by the County prior to its

adoption of Annual Property Charges and Tipping Fees to which Section 4.3 refers and the Operational Rules to which Section 4.4 refers.

4.6 In the unlikely event that the Solid Waste Processing and Transfer Facilities are not available to receive Disposable Solid Waste, the District Member, as directed by the County, shall undertake reasonable efforts to deliver or cause delivery of such Disposable Solid Waste to an alternative facility (or facilities) designated by the County for waste processing and transportation. In the circumstances described in the preceding sentence, the following shall apply:

- (a) If the District Member collects Disposable Solid Waste generated within the District Member's political boundaries, it shall continue to pay the applicable Tipping Fees and the County shall (i) pay the applicable charges with respect to such alternative facility and (ii) credit a subsequent invoice to the District Member for Tipping Fees with the substantiated amount of unavoidable costs or expenses, if any, the District Member incurred for waste transportation due to use of such alternative facility.
- (b) Alternatively, if the District Member contracts with a commercial hauling company for collection of Disposable Solid Waste generated within the District Member's political boundaries, and use of the alternative facility causes the hauler to incur substantiated and unavoidable costs or expenses that it would not otherwise have incurred, the County will reimburse the District Member insofar as it is contractually obligated to reimburse the hauler for such costs.

ARTICLE V

OBLIGATIONS OF DISTRICT MEMBERS

5.1 The District Member shall deliver or cause to be delivered to the Solid Waste Processing and Transfer Facilities, or other such facilities as the County may designate as set forth in Section 4.6 of this Agreement, all Disposable Solid Waste generated or collected within the District Member's political boundaries. The District Member, however, shall not deliver or

cause the delivery of any Unacceptable Waste or other types of solid waste, refuse or garbage for which delivery to the Solid Waste Processing and Transfer Facilities is prohibited pursuant to the Operational Rules.

5.2 The District Member agrees to pay the Tipping Fees established by the County, which may be modified by the County from time-to-time, for all Disposable Solid Waste delivered to the Solid Waste Processing and Transfer Facilities by or on behalf of the District Member.

5.3 The District Member further agrees to take such steps as are necessary to cause private collectors and haulers of Disposable Solid Waste operating within the District Member's political boundaries to deliver to the Solid Waste Processing and Transfer Facilities, or such other facilities as the County may reasonably designate in the event that the Solid Waste Processing and Transfer Facilities are unavailable, all Disposable Solid Waste the private collectors and haulers collect within the political boundaries of the District Member and to pay the Tipping Fees established by the County, as the Tipping Fees may be modified by the County from time-to-time. The above-stated obligation for delivery of Disposable Solid Waste and payment of the associated Tipping Fees shall be included as a contract term if the District Member contracts with a private hauler or collector for collection of Disposable Solid Waste generated within the District Member's political boundaries. In the event that a District Member does not contract with a private hauler or collector for collection of Disposable Solid Waste, nothing in this Agreement is intended to depart from the restriction in Ohio Revised Code § 343.01(I)(2) on the applicability of designation authority with respect to source separated recyclable materials. Payment of Tipping Fees by a private collector and hauler shall satisfy the obligation of the District Member to pay Tipping Fees as required by Section 5.2.

5.4 If at any time during the term of this Agreement (i) a District Member does not have a fully operative contract with a private hauler or collector for collection of all Disposable Solid Waste generated within the District Member's political boundaries and (ii) the County's Director of Environmental Services (or another County representative with comparable responsibility for administration of this Agreement) advises the District Member that a private

hauler or collector collecting Disposable Solid Waste generated within the District Member's political boundaries is not delivering all such Disposable Solid Waste to the Solid Waste Processing and Transfer Facilities, the District Member shall within 120 days thereafter, unless otherwise agreed to in writing by the County, enter a contract with a private hauler or collector for collection of all Disposable Solid Waste generated within the District Member's political boundaries and delivery of that Disposable Solid Waste to the Solid Waste Processing and Transfer Facilities.

5.5 The County and the District Member expressly recognize that the County is a third party beneficiary of the District Member's agreement with each private hauler or collector for collection of Disposable Solid Waste, and the County is entitled to enforce the delivery requirements of those agreements on the same basis as the District Member as if the County would be a party to the agreements.

ARTICLE VI

FORCE MAJEURE

6.1 For the purposes of this Article VI, the term Force Majeure shall mean any cause beyond the reasonable control of the party whose performance is affected, including without limitation acts of God, war, riot, fire, explosion, wind storm, flooding, labor disputes, military or usurped power, sabotage, inability to obtain or use fuel, power or raw materials, shortage or failure of the usual means of transportation, court injunction, accident or breakdown of machinery or equipment, or action taken by any governmental authority which prevents or hinders performance of the parties' obligations under this Agreement (except insofar as the governmental action in question was taken by the County or the District Member).

6.2 In fulfilling the obligations hereunder, except with regard to the payment of Tipping Fees by the District Member, neither the County nor the District Member shall be liable for delay or failure to perform caused by reason of Force Majeure. The District Member's obligations to deliver Disposable Solid Waste, as required hereunder, and the County's obligations to accept Disposable Solid Waste in accordance with the terms and conditions hereof,

shall be suspended, respectively, for the period of the Force Majeure event and the respective party's time for performance shall be extended accordingly. The obligation to pay Tipping Fees shall not be affected in any way by reason of Force Majeure.

6.3 In the event of any delay in performance caused by Force Majeure, the affected party shall notify the other by telephone within 2 business days of the onset of the Force Majeure event and provide written confirmation within 7 business day of the onset of the Force Majeure event. The telephone notification and written confirmation shall identify: (i) the date on which the Force Majeure event commenced; (ii) its estimated duration; and (iii) its estimated impact, including cost impact, on the party's respective obligations under this Agreement.

6.4 If, due to Force Majeure, either the County or a District Member shall have been excused for a period of time from performance of its obligations under this Agreement and is able to commence or resume performance in accordance with the provisions hereof, the County shall cooperate with the District Member and use its best efforts to accept at the Solid Waste Processing and Transfer Facilities all of the Disposable Solid Waste the District Member accumulated during the period of the excused performance, provided that receipt and processing of the accumulated Disposable Solid Waste at the Solid Waste Processing and Transfer Facilities can be implemented in a manner that is: (i) within the design limitations of the Solid Waste Processing and Transfer Facilities; (ii) efficient, sanitary and consistent with the contractual obligations of the County to others with respect to availability of the Solid Waste Processing and Transfer Facilities; and (iii) is not contrary to or in violation of any permit, law, regulation, ordinance, or order of any federal, state or local authority or agency thereof (except for any law, regulation, ordinance or order of the District Member), or any applicable and legally binding judicial decision or order.

ARTICLE VII

DISPUTE RESOLUTION

7.1 If any dispute arises between the County and the District Member concerning this Agreement, they shall use their best efforts to resolve the dispute by mutual agreement.

7.2 In the event of such claim, controversy or other dispute between the County and the District Member arising out of or relating to this Agreement, representatives of the County and the District Member authorized to resolve the dispute shall meet in person and make a good faith effort to negotiate a settlement of such dispute. Unless otherwise agreed by the parties, the meeting shall take place within 5 business days of the adverse party's receipt from the other party of a written notice of the dispute. If the dispute is not resolved at the meeting, and absent an agreement by both parties to continue the informal dispute resolution process, either party can declare the informal dispute resolution process ended with respect to the matters at issue. No statement, written or oral, made by any representative of either party during the informal dispute resolution process shall be admitted into evidence for any purpose during any subsequent litigation, regardless of whether the litigation is in court or before an arbitrator.

7.3 Notwithstanding the foregoing, the informal process for dispute resolution shall not prevent either party from pursuing limited judicial remedies where immediate action is necessary to prevent irreparable injury.

7.4 Absent informal resolution of a dispute, the County and the District Member can agree to arbitrate any dispute arising out of this Agreement. Unless otherwise agreed in writing, the County and the District Member shall continue to perform their respective obligations under this Agreement during any arbitration proceeding.

7.5 Subject to Sections 7.1 and 7.2, nothing in this Agreement restricts the rights of the County or the District Member to pursue all remedies available at law or equity for protection and enforcement of their respective rights under this Agreement.

7.6 The rights, obligations, and remedies of the parties under this Agreement shall be interpreted and governed in all respects by the laws of the State of Ohio. Any litigation concerning any dispute that arises out of or relates to this Agreement or the breach thereof, whether arising at law or in equity, based upon statutory or common law, or asserting claims based on contract, tort or otherwise, shall be brought and conducted exclusively in a court of the State of Ohio in Montgomery County, Ohio.

ARTICLE VIII
TERM OF AGREEMENT

8.1 The term of this Agreement shall commence on the date that it is executed by the Board on behalf of the County (“the Effective Date”) and shall continue until the following, which is referred to below as the “Termination Date”: 20 years from the date that the County executes this Agreement. This Agreement shall continue automatically beyond the Termination Date unless either the County or the District Member elects to terminate this Agreement after having provided to the other not less than one year’s prior written notice of the election.

ARTICLE IX
NON-WAIVER

9.1 The waiver by either party of any default or breach of any provision of this Agreement by the other party, regardless of whether the waiver is agreed to in writing or the result of inaction by the non-defaulting (non-breaching) party, shall not operate or be construed to operate as a waiver of any subsequent default or breach or otherwise affect the rights of the waiving party with respect to any subsequent default or subsequent breach of this Agreement.

ARTICLE X
AMENDMENTS, CHANGES AND MODIFICATIONS

10.1 This Agreement shall not be amended except in writing signed on behalf of the County and the District Member. No amendment shall become effective except upon the execution of substantially similar amendments by each District Member listed in the resolution of the Board authorizing the execution of this Agreement.

10.2 No amendment to this Agreement shall be effective in the absence of a certificate issued by the appropriate trustees under any indentures securing any Debt Obligations affirming that no covenants in such indentures will be violated by reason of the amendment.

10.3 The Board shall not finance or construct capital improvements, including new or additional facilities to replace or supplement the Solid Waste Processing and Transfer Facilities, prior to submitting to the Financial Advisory Committee ("FAC") and SWAC the Board's plans for those capital improvements and requesting recommendations from the FAC and SWAC with respect to the planned capital improvements, which follows the current established procedure as of the Effective Date.

ARTICLE XI

NOTICES AND CORRESPONDENCE

11.1 All notices pertaining to or affecting performance under this Agreement shall be in writing. While email is encouraged, all notifications shall also be delivered in person or sent by certified mail return receipt requested to the parties as shown below:

For the County:

Email: _____

Postal address: _____

Address for hand-delivery: _____

For the District Member:

Email: _____

Postal address: _____

Address for hand-delivery: _____

The parties are free to change the preceding information by providing notice of the change (or changes) by certified mail. The changes shall become effective 5 days from the other party's receipt of the notice.

ARTICLE XII
ASSIGNMENT

12.1 Except as otherwise provided in this Section 12.1, the rights and obligations of the County or the District Member under this Agreement may be assigned by the County or the District Member. Notwithstanding any such assignment, the County and the District Member, respectively, shall remain liable for all of their obligations under this Agreement except insofar as, and only to the extent that, either may be expressly released of a portion or all of its obligations hereunder by the other party. No assignment hereunder shall be permitted in any case where doing so adversely affects the tax-exempt status of any Debt Obligations or violates any provision of any instrument authorizing or securing any Debt Obligation. In addition, no assignment by a District Member is permitted where such assignment would result in downgrading the credit rating assigned to any Debt Obligations by any nationally recognized credit rating agency.

ARTICLE XIII
INTEGRATED AGREEMENT

13.1 This Agreement, including the recitals hereto, constitutes the entire understanding of the parties with respect to the subject matter and supersedes all prior agreements and negotiations. The parties hereby affirm that the terms, conditions and provisions of this Agreement, and any amendments that may be entered in accordance with its terms, conditions and provisions, shall govern the obligations of the parties.

ARTICLE XIV
BINDING EFFECT

14.1 This Agreement shall inure to the benefit of and shall be binding upon the County and the District Member and their respective legal successors. Any obligations of the County created by or arising out of this Agreement shall be payable out of revenue received from

payment of Annual Property Charges and Tipping Fees and, in the sole discretion of County, from any other source deemed legal and appropriate by the County. Any obligations of the District Member created by or arising out of this Agreement shall be payable from whatever source is deemed legal and appropriate by the District Member.

ARTICLE XV
SEVERABILITY

15.1 In the event that any provision of this Agreement be held invalid, illegal or unenforceable in any respect, the remainder of the terms, provisions, covenants and restrictions set forth herein shall remain in full force and effect and shall in no way be affected, impaired or invalidated. With respect to any invalidated provision of this Agreement, the parties hereto shall negotiate and in good faith agree to such amendments, modifications or supplements to this Agreement and shall, to the maximum extent practicable, implement and give effect to the intentions of the parties herein.

ARTICLE XVI
COUNTERPARTS

16.1 This Agreement may be executed in one or more counterparts, each of which shall be an original and all of which collectively shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have hereunto set their hands on this ____ day of _____,
2019

BOARD OF COMMISSIONERS OF MONTGOMERY COUNTY, OHIO

Carolyn Rice, County Commissioner

Deborah A. Lieberman, County Commissioner

Judy Dodge, County Commissioner

By _____

Michael Colbert, County Administrator

APPROVED AS TO FORM

Mathias H. Heck, Jr., Prosecuting Attorney

By _____

Assistant Prosecuting Attorney

DISTRICT MEMBER

By: _____

Title: _____

Dated: _____

APPROVED AS TO FORM:

Title: _____

Certification

This shall certify that the funds required to meet the municipality's (or township's) obligations set forth herein during the fiscal year in which this contract is made or obligation incurred, have been lawfully appropriated for such purpose and are in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrance. Ref. R.C. 5705.41.

(Municipality/Township)

Signature

Title: _____

Dated: _____

MEMORANDUM

To: Mayor & Council
From: Sonja M. Keaton, City Manager/Interim Finance Director
Date: 8/5/19
Subject: Manager/Finance Report

The 2020 Montgomery County Budget Commission Meeting will be held on Thursday, August 29. Annually, all public entities need to complete and submit a form to the Auditor's Office that indicates if they want to waive or request a hearing before the Budget Commission. It is my recommendation that Council waive the hearing before the Montgomery County Budget Commission for the 2019/2020 Tax Information/Budget and/or Inside Millage.

The Montgomery County Solid Waste District has completed its updates of the Waste Delivery and Disposal Agreement it holds with each District Member in Montgomery County. The City of Brookville and the Solid Waste District last entered into this type of agreement in 1985. Since then, the Solid Waste District has made significant changes to the overall operation as recommended by the Solid Waste Advisory Committee, Solid Waste Policy Committee and the Finance Advisory Committee, and changes in federal and state law governing the Solid Waste District have changed the way the District operates. I am requesting Council approve the Montgomery County-Intermunicipal Waste Services Agreement between Montgomery County and the City of Brookville and to authorize the City Manager to sign the Agreement.

FEMA approved the public assistance for local governments, which provides the City 75% reimbursement for debris removal and emergency protective measures as a result of the Memorial Day tornado. All applicants must designate an Authorized Agent, which is the point of contact for Ohio EMA and is responsible for all grant administration. I am requesting Council appoint the City Manager as the Primary Contact/Applicant's Authorized Agent, as I am not permitted to designate myself.

I am requesting Council authorization to set up a Special Revenue Fund for FEMA money that the City will be receiving for debris removal and security measures as a result of the Memorial Day tornado.

Following the Memorial Day tornado, 27 water meters were removed from damaged homes and final utility bills were processed. Four of those homes have requested a water meter be set. Our current Water Ordinance states that we are to charge a fee to install water meters. I am requesting that Council waive the water meter installation fee of \$81.00 for those homeowners whose water meter was removed as a result of the tornado. The City of Dayton has agreed not to charge us their meter installation fee if we provide them with a list of addresses.

The current Ohio Department of Transportation (ODOT) municipal bridge inspection program is ending on December 31, 2019. ODOT is renewing this program for three more years, 2020, 2021 and 2022. Proposed Resolution No. 19-15 renews this program for the McKinley Street bridge, which is required to be inspected annually by a certified engineer. ODOT's bridge inspection program began in 2014 and is for any municipality in Ohio with bridge inspection responsibilities and has a population of less than 50,000. The City opted into the program in 2014 and these inspections are done at no charge. Prior to 2014, these inspections were performed by the Montgomery County Engineer's Office.

Request Council accept the July 31, 2019 Fund Balance. For July, MTD Expenditures exceeded Receipts by \$42,007. This is attributed to the purchase of our used oil tank, Workers' Comp quarterly payment, risk insurance premium and tornado cleanup costs.

- General Fund Beginning Balance is down \$11,196 compared to 2018
 - General Fund YTD Revenue is down \$143,556 compared to last July
 - Real Estate Tax is down \$8,571
 - Income Tax is down \$128,098
 - EMS Billing is up \$44,733
 - Interest on Investments is up \$16,576
 - General Fund YTD Expenses are down \$126,245 compared to last July (Transfers out of the General Fund are down \$64,000, capital purchases in the Police Dept. are down \$45,862 and operating costs in the Fire Dept. are down \$27,852 compared to last July)
- Street M&R Fund Beginning Balance is down \$38,725 compared to 2018
 - Street M&R Fund YTD Revenue is up \$107,314 compared to last July
 - Transfer-in from the General Fund is up \$100,000
 - Motor Vehicle, Gas & Highway Taxes are down \$2,991
 - Grass /Weed Assess. are up \$4,490 & Sidewalk Assess. are up \$1,513
 - Street M&R Fund YTD Expenses are up \$9,703 compared to last July
 - Payroll, Fuel, Salt and Auto Repair Parts are up
- Park & Rec. Fund Beginning Balance is down \$13,538 compared to 2018
 - Park & Rec. Fund YTD Revenue is up \$21,699 compared to last July
 - Park Permits are up \$4,719
 - Donations are up \$20,908
 - Park & Rec. Fund YTD Expenses are up \$22,454 compared to last July
 - Increase in percentage charged to Payroll & Benefits in 2019, Payroll, Utilities, Grove Project, Leiber Roof, Tennis Court repairs

- Water Fund Beginning Balance is up \$67,679 compared to 2018
 - Water Fund YTD Revenue is up \$26,614 compared to last July
 - OWDA Water Tower Project
 - Water Sales are up \$89,976
 - Water Fund YTD Expenses are down \$63,011
 - OWDA Project, OPWC Project, Payroll, Dayton Water
- Sewer Fund Beginning Balance is up \$53,277 compared to 2018
 - Sewer Fund YTD Revenue is down \$100,244, compared to last July
 - 2018 OPWC Project
 - Sewer Sales are up \$34,103
 - Sewer Fund YTD Expenses are down \$133,736
 - 2018 OPWC Project
- Refuse Fund Beginning Balance is up \$8,759 compared to 2018
 - Refuse Fund YTD Revenue is up \$11,778 and Expenses are up \$22,131 compared to last July
 - Refuse Sales are up \$11,656
 - Expenditures will be up in 2019 as our first payment to Rumpke in 2018 was in February for January services, and in 2019 a payment was made in January for December services.

We received word that the Bureau of Workers' Compensation Board approved another rebate to Ohio employers, which includes public employers. The 88% rebate is based on the premium we paid for calendar year 2017, which I am estimating our rebate would be \$31,200. We should receive that rebate in October.

The City of Brookville's audited Basic Financial Statements for the year 2018 was recently released by the State Auditor. A copy of the audited 2018 Basic Financial Statements is available for inspection at the City Building, or on the Auditor of State website.

Effective July 18, 2019 through Fiscal Year 2021, Local Government Fund revenue that was temporarily redirected to the Targeting Addiction Assistance Fund for the 2018-2019 biennium, will now be paid directly to municipalities in accordance with House Bill 166.

I received word in late July that Miami Valley Lighting has repaired all the street light facilities in Brookville damaged by the Memorial Day tornadoes.

Brookville Schools will start on August 15 as scheduled. Their critical work should be completed by the end of this week.

The repaving of S. Wolf Creek Street, between Westbrook and our southern city limits is completed.

Agenda Item

COUNCIL MEETING DATE: August 6, 2019

TYPE OF AGENDA ITEM: Action Item

TO: Meghan Wheeler, Clerk of Council

FROM: Sonja Keaton, Finance Director

DATE:

SUBJECT: July 31, 2019 Fund Balance

I. BACKGROUND: July 31, 2019 Fund Balance

II. DISCUSSION:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Fund Balance

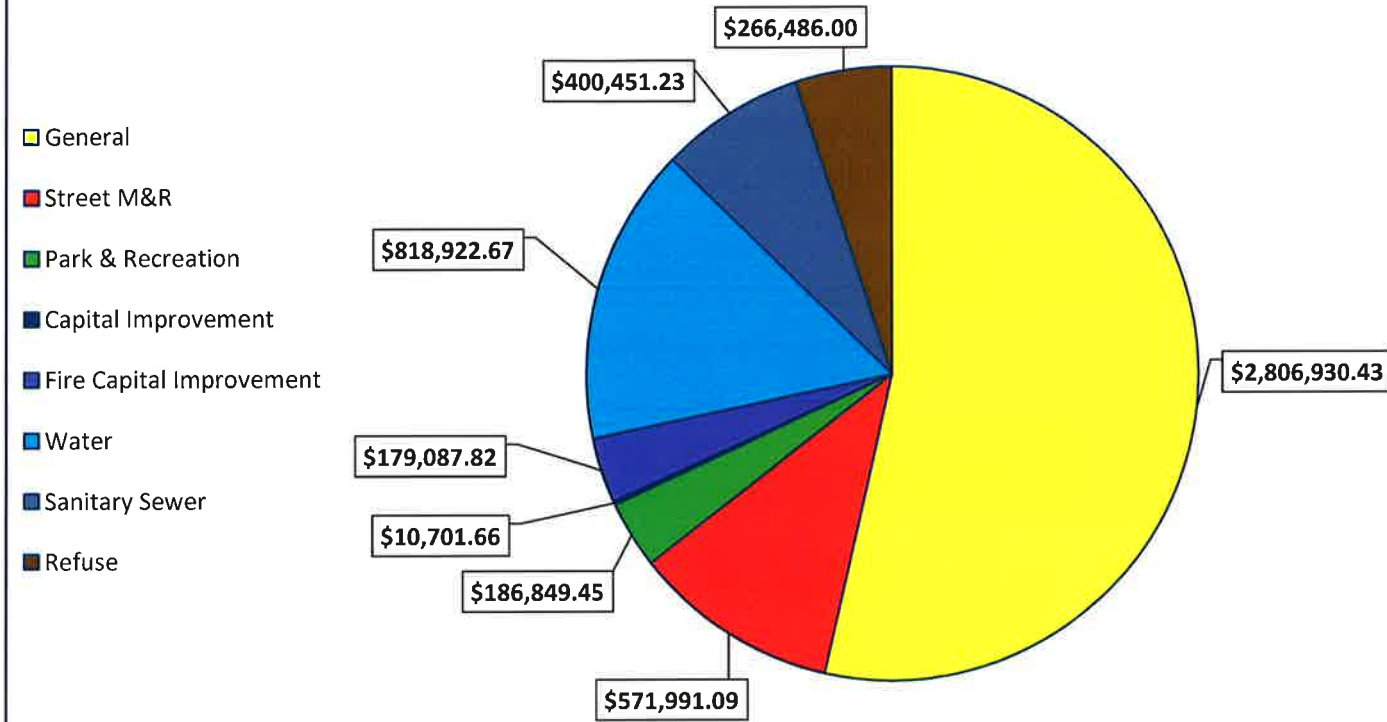
July Budget Comparison

	<u>2018 Y-T-D</u>	<u>2019 Y-T-D</u>	<u>SUM DIFF.</u>	<u>% DIFF.</u>
<u>GENERAL FUND</u>				
Beginning Balance	\$ 2,300,666.96	\$ 2,289,471.44	\$ (11,195.52)	-0.5%
Revenue	\$ 2,950,486.69	\$ 2,806,930.43	\$ (143,556.26)	-4.9%
Expenses	\$ 3,047,722.93	\$ 2,921,478.21	\$ (126,244.72)	-4.1%
Unexpended Balance	\$ 2,203,430.72	\$ 2,174,923.66	\$ (28,507.06)	-1.3%
Real Estate Taxes	\$ 112,261.93	\$ 103,690.72	\$ (8,571.21)	-7.6%
Income Tax	\$ 2,231,961.66	\$ 2,103,863.89	\$ (128,097.77)	-5.7%
Motel Tax	\$ 26,136.21	\$ 25,399.11	\$ (737.10)	-2.8%
Local Government County	\$ 38,673.05	\$ 40,383.80	\$ 1,710.75	4.4%
Local Government State	\$ -	\$ 1,174.13	\$ 1,174.13	#DIV/0!
Fire Protection Contract	\$ 210,263.70	\$ 208,155.16	\$ (2,108.54)	-1.0%
EMS Billing	\$ 174,959.82	\$ 219,692.56	\$ 44,732.74	25.6%
Zoning Permits	\$ 2,745.00	\$ 1,890.00	\$ (855.00)	-31.1%
Interest on Investments	\$ 32,620.97	\$ 49,197.34	\$ 16,576.37	50.8%
<u>STREET M&R FUND</u>				
Beginning Balance	\$ 200,650.37	\$ 161,925.57	\$ (38,724.80)	-19.3%
Revenue	\$ 464,677.24	\$ 571,991.09	\$ 107,313.85	23.1%
Expenses	\$ 434,557.89	\$ 444,261.36	\$ 9,703.47	2.2%
Unexpended Balance	\$ 230,769.72	\$ 289,655.30	\$ 58,885.58	25.5%
MV, Gas, Highway Taxes	\$ 172,552.37	\$ 169,561.58	\$ (2,990.79)	-1.7%
<u>PARK & REC. FUND</u>				
Beginning Balance	\$ 65,243.92	\$ 51,705.67	\$ (13,538.25)	-20.8%
Revenue	\$ 165,150.39	\$ 186,849.45	\$ 21,699.06	13.1%
Expenses	\$ 118,923.56	\$ 149,538.05	\$ 30,614.49	25.7%
Unexpended Balance	\$ 111,470.75	\$ 89,017.07	\$ (22,453.68)	-20.1%
Park Permits	\$ 22,749.50	\$ 27,468.50	\$ 4,719.00	20.7%
<u>CAPITAL IMPROV. FUND</u>				
Beginning Balance	\$ 222,518.79	\$ 309,125.66	\$ 86,606.87	38.9%
Revenue	\$ 185,664.10	\$ 10,701.66	\$ (174,962.44)	-94.2%
Expenses	\$ 139,753.56	\$ 30,934.80	\$ (108,818.76)	-77.9%
Unexpended Balance	\$ 268,429.33	\$ 288,892.52	\$ 20,463.19	7.6%
Grant Funds	\$ 6,531.24	\$ 3,997.23	\$ (2,534.01)	-38.8%
Assessments	\$ 7,132.86	\$ 6,415.48	\$ (717.38)	-10.1%

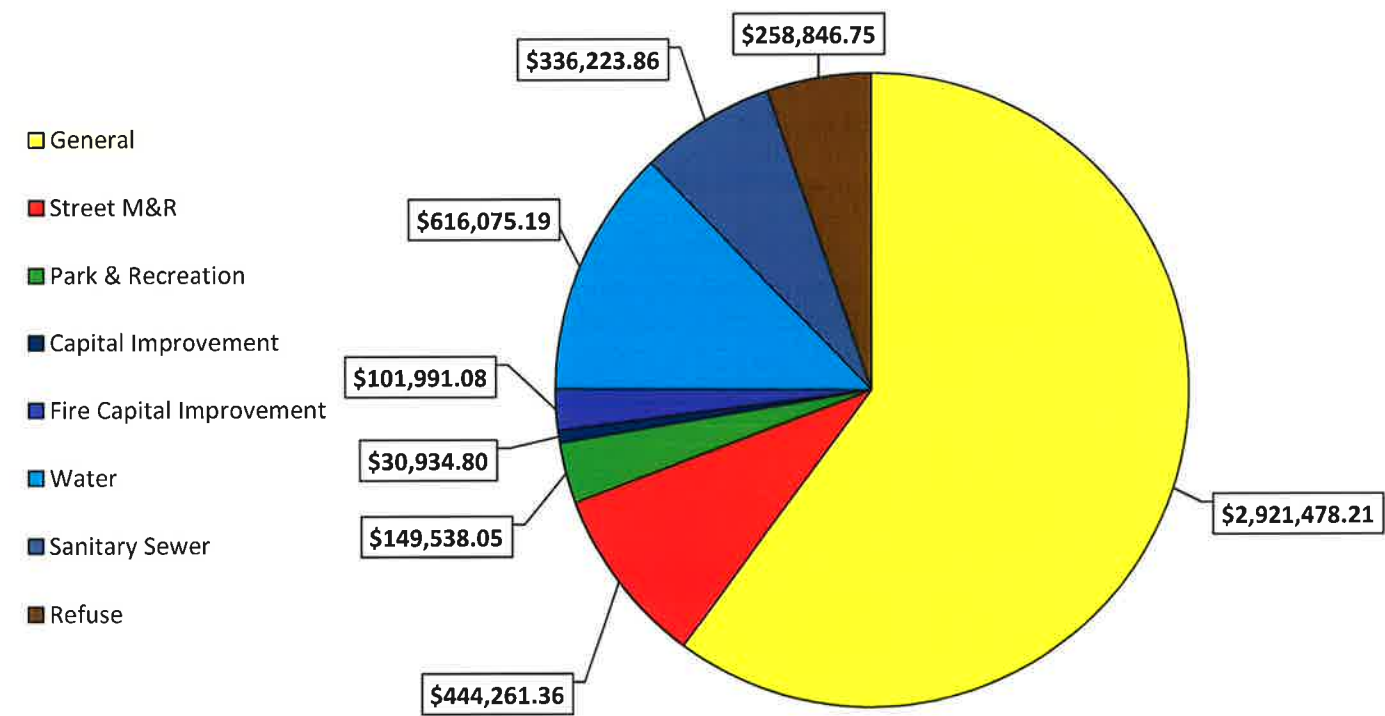
July Budget Comparison

	<u>2018 Y-T-D</u>	<u>2019 Y-T-D</u>	<u>SUM DIFF.</u>	<u>% DIFF.</u>
<u>FIRE CAP. IMPR. FUND</u>				
Beginning Balance	\$ 2,914,143.02	\$ 115,454.67	\$ (2,798,688.35)	-96.0%
Revenue	\$ 270,804.96	\$ 179,087.82	\$ (91,717.14)	-33.9%
Expenses	\$ 2,796,561.91	\$ 101,991.08	\$ (2,694,570.83)	-96.4%
Unexpended Balance	\$ 388,386.07	\$ 192,551.41	\$ (195,834.66)	-50.4%
EMS Billing	\$ 19,439.91	\$ 24,410.15	\$ 4,970.24	25.6%
Donations	\$ 92.14	\$ 707.79	\$ 615.65	668.2%
<u>WATER FUND</u>				
Beginning Balance	\$ 110,335.71	\$ 178,015.07	\$ 67,679.36	61.3%
Revenue	\$ 792,308.94	\$ 818,922.67	\$ 26,613.73	3.4%
Expenses	\$ 679,085.79	\$ 616,075.19	\$ (63,010.60)	-9.3%
Unexpended Balance	\$ 223,558.86	\$ 380,862.55	\$ 157,303.69	70.4%
Water Sales	\$ 630,801.96	\$ 720,777.75	\$ 89,975.79	14.3%
Tap Permits	\$ 7,500.00	\$ 7,500.00	\$ -	0.0%
<u>SEWER FUND</u>				
Beginning Balance	\$ 372,064.78	\$ 425,341.67	\$ 53,276.89	14.3%
Revenue	\$ 500,695.13	\$ 400,451.23	\$ (100,243.90)	-20.0%
Expenses	\$ 469,960.03	\$ 336,223.86	\$ (133,736.17)	-28.5%
Unexpended Balance	\$ 402,799.88	\$ 489,569.04	\$ 86,769.16	21.5%
Sewer Sales	\$ 355,750.79	\$ 389,854.16	\$ 34,103.37	9.6%
Tap Permits	\$ 6,000.00	\$ 9,000.00	\$ 3,000.00	50.0%
<u>REFUSE FUND</u>				
Beginning Balance	\$ 144,521.18	\$ 153,279.70	\$ 8,758.52	6.1%
Revenue	\$ 254,707.85	\$ 266,486.00	\$ 11,778.15	4.6%
Expenses	\$ 236,715.53	\$ 258,846.75	\$ 22,131.22	9.3%
Unexpended Balance	\$ 162,513.50	\$ 160,918.95	\$ (1,594.55)	-1.0%
Refuse Sales	\$ 251,386.09	\$ 263,041.62	\$ 11,655.53	4.6%
Sales & Service	\$ 2,654.85	\$ 1,102.29	\$ (1,552.56)	-58.5%

YTD-Fund Revenues - 7/31/2019



YTD-Fund Expenditures - 7/31/2019



City of Brookville
Statement of Cash Position with MTD Totals

From: 1/1/2019 to 7/31/2019
Funds: A01 to E10

Include Inactive Accounts: No
Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
A01	GENERAL FUND	\$2,289,471.44	\$283,425.89	\$2,806,930.43	\$547,341.26	\$2,921,478.21	\$2,174,923.66	\$408,363.64	\$1,766,560.02
B01	STREET M. & R.	\$161,925.57	\$179,405.55	\$571,991.09	\$73,243.99	\$444,261.36	\$289,655.30	\$105,317.77	\$184,337.53
B04	PARK & RECREATION	\$51,705.67	\$57,410.00	\$186,849.45	\$22,774.18	\$149,538.05	\$89,017.07	\$12,444.87	\$76,572.20
B09	LAND REUTILIZATION	\$39,266.96	\$0.00	\$0.00	\$0.00	\$0.00	\$39,266.96	\$0.00	\$39,266.96
B13	LAW ENFORCEMENT	\$11,480.48	\$1,575.00	\$5,598.08	\$0.00	\$5,675.36	\$11,403.20	\$0.00	\$11,403.20
C01	BOND RETIREMENT	\$263,921.33	\$544.14	\$113,858.62	\$0.00	\$121,900.00	\$255,879.95	\$251,900.00	\$3,979.95
C03	NOTE RETIRE- NORTHBROOK	\$2,575.31	\$0.00	\$80,000.00	\$615.22	\$10,132.90	\$72,442.41	\$72,566.40	(\$123.99)
D03	CAPITAL IMPROVEMENT	\$309,125.66	\$0.00	\$10,701.66	\$5,185.00	\$30,934.80	\$288,892.52	\$660.00	\$288,232.52
D04	FIRE CAPITAL IMPROVEMENT	\$115,454.67	\$3,257.44	\$179,087.82	\$0.00	\$101,991.08	\$192,551.41	\$15,082.05	\$177,469.36
E01	WATER	\$178,015.07	\$127,670.79	\$818,922.67	\$28,383.45	\$616,075.19	\$380,862.55	\$285,265.73	\$95,596.82
E02	SANITARY SEWER	\$425,341.67	\$65,843.19	\$400,451.23	\$85,701.84	\$336,223.86	\$489,569.04	\$175,041.70	\$314,527.34
E10	REFUSE	\$153,279.70	\$41,024.68	\$266,486.00	\$38,918.75	\$258,846.75	\$160,918.95	\$161,917.79	(\$998.84)
Grand Total:		\$4,001,563.53	\$760,156.68	\$5,440,877.05	\$802,163.69	\$4,997,057.56	\$4,445,383.02	\$1,488,559.95	\$2,956,823.07

City of Brookville
Encumbrance Report by Account

Accounts: A01-01A1-2110 to E10-05F2-2530
As Of: 7/31/2019

Purchase Order Status: Open
Include Inactive Accounts: No

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
Fund: A01		GENERAL FUND								
POLICE DEPARTMENT										
A01-01A1-2122	2019	2019000560-001	07/22/2019	LIFE/AD&D INSURANCE	Open	07/25/2019	\$1,139.00	\$1,326.00	\$187.00	
A01-01A1-2122	2019	2019000602-001	07/25/2019	EMPLOYER HSA CONTRI	Open	07/25/2019	\$8,450.00	\$8,450.00	\$0.00	
A01-01A1-2124	2019	2019000033-001	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$6,758.62	\$22,329.86	\$15,571.24	
A01-01A1-2310	2019	2019000006-001	01/03/2019	ELECTRIC DISTRIBUTIO	Open	07/10/2019	\$1,111.16	\$2,400.00	\$1,288.84	
A01-01A1-2310	2019	2019000010-001	01/03/2019	ELECTRIC GENERATION	Open	07/10/2019	\$1,669.13	\$3,100.00	\$1,430.87	
A01-01A1-2310	2019	2019000030-001	01/03/2019	301 SYCAMORE	Open	07/10/2019	\$298.77	\$900.00	\$601.23	
A01-01A1-2320	2019	2019000022-001	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$6,387.50	\$7,300.00	\$912.50	
A01-01A1-2320	2019	2019000031-001	01/03/2019	CELL/DATA SERVICE	Open	07/10/2019	\$1,557.24	\$3,092.00	\$1,534.76	
A01-01A1-2323	2019	2019000007-001	01/03/2019	DISPATCHING SERVICE	Open	07/10/2019	\$33,721.35	\$75,000.00	\$41,278.65	
A01-01A1-2325	2019	2019000015-001	01/03/2019	RADIO USER FEES	Open	05/10/2019	\$2,580.00	\$5,040.00	\$2,460.00	
A01-01A1-2330	2019	2019000014-001	01/03/2019	COPIER LEASE	Open	07/10/2019	\$2,190.06	\$5,000.00	\$2,809.94	
A01-01A1-2340	2019	2019000019-001	01/03/2019	JANITORIAL SERVICES	Open	07/10/2019	\$4,320.00	\$8,640.00	\$4,320.00	
A01-01A1-2348	2019	2019000026-001	01/03/2019	PROSECUTOR SERVICE	Open	07/10/2019	\$5,000.00	\$12,000.00	\$7,000.00	
A01-01A1-2351	2019	2019000136-001	02/08/2019	IT SERVICES	Open	07/10/2019	\$660.00	\$3,960.00	\$3,300.00	
A01-01A1-2351	2019	2019000339-001	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$172.37	\$369.33	\$196.96	
A01-01A1-2421	2019	2019000025-001	01/03/2019	FUEL	Open	07/25/2019	\$11,805.21	\$28,000.00	\$16,194.79	
POLICE DEPARTMENT Totals:							\$87,820.41	\$186,907.19	\$99,086.78	
FIRE DEPARTMENT										
A01-01B1-2122	2019	2019000560-002	07/22/2019	LIFE/AD&D INSURANCE	Open	07/25/2019	\$85.00	\$102.00	\$17.00	
A01-01B1-2122	2019	2019000602-002	07/25/2019	EMPLOYER HSA CONTRI	Open	07/25/2019	\$1,300.00	\$1,300.00	\$0.00	
A01-01B1-2124	2019	2019000033-002	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$4,681.52	\$15,804.37	\$11,122.85	
A01-01B1-2310	2019	2019000006-002	01/03/2019	ELECTRIC DISTRIBUTIO	Open	07/10/2019	\$7,529.99	\$16,600.00	\$9,070.01	
A01-01B1-2310	2019	2019000030-004	01/03/2019	775 E UPR-LEWISBURG	Open	07/10/2019	\$350.73	\$8,800.00	\$8,449.27	
A01-01B1-2320	2019	2019000022-002	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$6,387.50	\$7,300.00	\$912.50	
A01-01B1-2320	2019	2019000031-002	01/03/2019	DATA SERVICE	Open	07/10/2019	\$1,931.84	\$3,860.00	\$1,928.16	

Encumbrance Report by Account As Of: 7/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-01B1-2323	2019	2019000007-002	01/03/2019	DISPATCHING SERVICE	Open	07/10/2019	\$16,214.68	\$38,000.00	\$21,785.32	
A01-01B1-2325	2019	2019000015-002	01/03/2019	RADIO USER FEES	Open	05/10/2019	\$5,880.00	\$11,760.00	\$5,880.00	
A01-01B1-2330	2019	2019000014-002	01/03/2019	COPIER LEASE	Open	07/10/2019	\$876.01	\$2,000.00	\$1,123.99	
A01-01B1-2340	2018	2018000644-002	07/19/2018	ADDITIONAL 50 HOURS I	Open	09/24/2018	\$2,295.00	\$4,500.00	\$2,205.00	
A01-01B1-2340	2019	2019000022-016	01/03/2019	MICROSOFT ESSENTIAL	Open	07/30/2019	\$250.00	\$750.00	\$500.00	
A01-01B1-2340	2019	2019000024-001	01/03/2019	24/7 MONITORING	Open	07/10/2019	\$61.90	\$327.20	\$265.30	
A01-01B1-2340	2019	2019000555-001	07/16/2019	RADIO UPDATES/PROGR	Open	07/16/2019	\$3,850.00	\$3,850.00	\$0.00	
A01-01B1-2347	2019	2019000005-001	01/03/2019	EMS BILLING SERVICES	Open	07/10/2019	\$7,599.74	\$21,500.00	\$13,900.26	
A01-01B1-2347	2019	2019000012-001	01/03/2019	EMS LOCKBOX SERVICE	Open	07/10/2019	\$250.00	\$600.00	\$350.00	
A01-01B1-2351	2019	2019000136-002	02/08/2019	IT SERVICES	Open	07/10/2019	\$660.00	\$3,960.00	\$3,300.00	
A01-01B1-2351	2019	2019000339-008	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$295.56	\$591.00	\$295.44	
A01-01B1-2421	2019	2019000025-002	01/03/2019	FUEL	Open	07/25/2019	\$7,611.37	\$18,200.00	\$10,588.63	
FIRE DEPARTMENT Totals:							\$68,110.84	\$159,804.57	\$91,693.73	
GOVN. & ADMIN. DEPT										
A01-07A2-2122	2019	2019000560-003	07/22/2019	LIFE/AD&D INSURANCE	Open	07/25/2019	\$316.20	\$379.44	\$63.24	
A01-07A2-2122	2019	2019000602-003	07/25/2019	EMPLOYER HSA CONTRI	Open	07/25/2019	\$3,900.00	\$3,900.00	\$0.00	
A01-07A2-2124	2019	2019000033-003	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$2,272.61	\$7,505.38	\$5,232.77	
A01-07A2-2310	2019	2019000006-003	01/03/2019	ELECTRIC DISTRIBUTIO	Open	07/10/2019	\$3,056.67	\$7,700.00	\$4,643.33	
A01-07A2-2310	2019	2019000010-002	01/03/2019	ELECTRIC GENERATION	Open	07/10/2019	\$2,102.00	\$6,500.00	\$4,398.00	
A01-07A2-2310	2019	2019000030-002	01/03/2019	301 SYCAMORE	Open	07/10/2019	\$298.75	\$900.00	\$601.25	
A01-07A2-2310	2019	2019000030-003	01/03/2019	245 SYCAMORE	Open	07/10/2019	\$402.65	\$1,300.00	\$897.35	
A01-07A2-2310	2019	2019000030-005	01/03/2019	20 MULBERRY	Open	07/10/2019	\$287.79	\$1,500.00	\$1,212.21	
A01-07A2-2320	2019	2019000022-003	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$6,387.50	\$7,300.00	\$912.50	
A01-07A2-2320	2019	2019000031-003	01/03/2019	CELL/IPAD SERVICE	Open	07/10/2019	\$1,014.12	\$1,850.00	\$835.88	
A01-07A2-2330	2019	2019000014-003	01/03/2019	COPIER LEASE	Open	07/10/2019	\$3,504.04	\$8,000.00	\$4,495.96	
A01-07A2-2330	2019	2019000021-001	01/03/2019	POSTAGE MACHINE LEA	Open	06/10/2019	\$720.92	\$1,400.00	\$679.08	
A01-07A2-2340	2014	0000049011-001	07/17/2014	IMPLEMENTATION SERVI	Open	03/21/2017	\$6,500.00	\$19,500.00	\$13,000.00	
A01-07A2-2340	2018	2018000132-001	02/08/2018	VIP ANALYTICS SUITE B	Open	08/14/2018	\$10,000.00	\$15,000.00	\$5,000.00	
A01-07A2-2340	2019	2019000019-002	01/03/2019	JANITORIAL SERVICES	Open	07/10/2019	\$2,880.00	\$5,760.00	\$2,880.00	
A01-07A2-2340	2019	2019000022-017	01/03/2019	MICROSOFT ESSENTIAL	Open	07/30/2019	\$35.00	\$105.00	\$70.00	
A01-07A2-2340	2019	2019000138-001	02/08/2019	ASSET REPORTING/INSU	Open	02/08/2019	\$1,700.00	\$1,700.00	\$0.00	
A01-07A2-2340	2019	2019000341-001	05/08/2019	2019 FIREWORKS DISPL	Open	05/08/2019	\$7,500.00	\$7,500.00	\$0.00	
A01-07A2-2340	2019	2019000479-001	06/14/2019	AIF FY2018 FEE	Open	06/14/2019	\$2,500.00	\$2,500.00	\$0.00	
A01-07A2-2341	2019	2019000027-001	01/03/2019	LAW DIRECTOR SERVIC	Open	07/10/2019	\$37,154.00	\$70,000.00	\$32,846.00	
A01-07A2-2342	2019	2019000029-001	01/03/2019	INCOME TAX ADMINISTR	Open	07/25/2019	\$53,244.79	\$128,500.00	\$75,255.21	
A01-07A2-2344	2019	2019000006-009	01/03/2019	ELECTRIC DISTRIBUTIO	Open	07/10/2019	\$867.21	\$2,000.00	\$1,132.79	

Encumbrance Report by Account										
As Of: 7/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-07A2-2344	2019	2019000010-007	01/03/2019	ELECTRIC GENERATION	Open	07/10/2019	\$807.55	\$1,500.00	\$692.45	
A01-07A2-2344	2019	2019000017-001	01/03/2019	STREET LIGHTING	Open	07/10/2019	\$30,856.57	\$73,500.00	\$42,643.43	
A01-07A2-2351	2019	2019000136-003	02/08/2019	IT SERVICES	Open	07/10/2019	\$660.00	\$3,960.00	\$3,300.00	
A01-07A2-2351	2019	2019000339-002	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$86.19	\$184.67	\$98.48	
A01-07A2-2351	2019	2019000339-003	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$55.14	\$129.00	\$73.86	
A01-07A2-2351	2019	2019000339-004	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$202.59	\$498.00	\$295.41	
A01-07A2-2391	2019	2019000509-001	07/03/2019	BUSINESSFIRST! PARTIC	Open	07/03/2019	\$1,500.00	\$1,500.00	\$0.00	
A01-07A2-2393	2019	2019000419-001	06/01/2019	DUMPSTER/PORTA-JON	Open	07/25/2019	\$4,448.49	\$30,000.00	\$25,551.51	
A01-07A2-2393	2019	2019000511-001	07/08/2019	ASSIST WITH TORNADO	Open	07/08/2019	\$6,326.39	\$6,326.39	\$0.00	
A01-07A2-2393	2019	2019000512-001	07/08/2019	ASSIST WITH TORNADO	Open	07/08/2019	\$9,211.24	\$9,211.24	\$0.00	
A01-07A2-2393	2019	2019000513-001	07/08/2019	ASSIST WITH TORNADO	Open	07/08/2019	\$5,419.65	\$5,419.65	\$0.00	
A01-07A2-2393	2019	2019000558-001	07/18/2019	TORNADO CLEANUP EFF	Open	07/18/2019	\$22,241.15	\$22,241.15	\$0.00	
A01-07A2-2395	2019	2019000004-001	01/03/2019	INCOME TAX REVENUE	Open	06/24/2019	\$14,179.28	\$100,000.00	\$85,820.72	
A01-07A2-2420	2019	2019000508-001	07/03/2019	CITY SEAL INSERTS/WEL	Open	07/03/2019	\$677.00	\$677.00	\$0.00	
A01-07A2-2421	2019	2019000025-003	01/03/2019	FUEL	Open	07/25/2019	\$903.17	\$1,700.00	\$796.83	
A01-07A2-2520	2019	2019000603-001	07/25/2019	MANAGER OFFICE FURN	Open	07/25/2019	\$8,213.73	\$8,213.73	\$0.00	
GOVN. & ADMIN. DEPT Totals:							\$252,432.39	\$565,860.65	\$313,428.26	
Fund: A01 Total							\$408,363.64	\$912,572.41	\$504,208.77	

Fund: B01 STREET M. & R.

GARAGE										
B01-06B2-2122	2019	2019000560-004	07/22/2019	LIFE/AD&D INSURANCE	Open	07/25/2019	\$85.00	\$102.00	\$17.00	
B01-06B2-2122	2019	2019000602-004	07/25/2019	EMPLOYER HSA CONTRI	Open	07/25/2019	\$1,300.00	\$1,300.00	\$0.00	
B01-06B2-2124	2019	2019000033-004	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$412.72	\$1,394.89	\$982.17	
B01-06B2-2310	2019	2019000006-004	01/03/2019	ELECTRIC DISTRIBUTIO	Open	07/10/2019	\$1,138.15	\$2,400.00	\$1,261.85	
B01-06B2-2310	2019	2019000010-003	01/03/2019	ELECTRIC GENERATION	Open	07/10/2019	\$815.63	\$2,300.00	\$1,484.37	
B01-06B2-2320	2019	2019000022-004	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$1,277.50	\$1,460.00	\$182.50	
GARAGE Totals:							\$5,029.00	\$8,956.89	\$3,927.89	
STREET DEPARTMENT										
B01-06B3-2122	2019	2019000560-005	07/22/2019	LIFE/AD&D INSURANCE	Open	07/25/2019	\$402.05	\$482.46	\$80.41	
B01-06B3-2122	2019	2019000602-005	07/25/2019	EMPLOYER HSA CONTRI	Open	07/25/2019	\$5,629.00	\$5,629.00	\$0.00	
B01-06B3-2124	2019	2019000033-005	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$1,809.67	\$7,128.90	\$5,319.23	
B01-06B3-2310	2019	2019000006-005	01/03/2019	ELECTRIC DISTRIBUTIO	Open	07/10/2019	\$1,263.89	\$3,250.00	\$1,986.11	

Encumbrance Report by Account										
As Of: 7/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
B01-06B3-2310	2019	2019000010-004	01/03/2019	ELECTRIC GENERATION	Open	07/10/2019	\$688.86	\$1,600.00	\$911.14	
B01-06B3-2310	2019	2019000030-006	01/03/2019	401 ALBERT	Open	07/10/2019	\$460.24	\$1,000.00	\$539.76	
B01-06B3-2320	2019	2019000022-005	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$1,277.50	\$1,460.00	\$182.50	
B01-06B3-2320	2019	2019000031-004	01/03/2019	IPAD SERVICE	Open	07/10/2019	\$120.48	\$241.00	\$120.52	
B01-06B3-2340	2019	2019000136-004	02/08/2019	IT SERVICES	Open	07/10/2019	\$165.00	\$990.00	\$825.00	
B01-06B3-2340	2019	2019000209-001	03/11/2019	MS4 COMPLIANCE CONT	Open	03/26/2019	\$4,500.00	\$4,500.00	\$0.00	
B01-06B3-2346	2018	2018000391-001	05/03/2018	ENGINEERING-WOLF CR	Open	09/24/2018	\$1,498.52	\$11,000.00	\$9,501.48	
B01-06B3-2346	2019	2019000476-001	06/11/2019	ENGINEERING SERVICE	Open	07/25/2019	\$15,767.42	\$22,700.00	\$6,932.58	
B01-06B3-2351	2019	2019000340-001	05/08/2019	STRIPING ROADWAYS	Open	05/08/2019	\$3,600.00	\$3,600.00	\$0.00	
B01-06B3-2352	2019	2019000339-005	05/02/2019	ANNUAL HVAC SERVICE-	Open	05/02/2019	\$93.00	\$93.00	\$0.00	
B01-06B3-2421	2019	2019000025-004	01/03/2019	FUEL	Open	07/25/2019	\$5,276.23	\$14,400.00	\$9,123.77	
B01-06B3-2610	2019	2019000059-001	01/10/2019	SIB LOAN	Open	03/28/2019	\$32,371.08	\$32,371.08	\$0.00	
B01-06B3-2610	2019	2019000260-001	04/05/2019	LOAN CD21M-WESTBRO	Open	06/24/2019	\$861.29	\$1,722.63	\$861.34	
B01-06B3-2620	2019	2019000059-002	01/10/2019	SIB LOAN	Open	03/28/2019	\$24,504.54	\$24,504.54	\$0.00	
STREET DEPARTMENT Totals:							\$100,288.77	\$136,672.61	\$36,383.84	
Fund: B01 Total							\$105,317.77	\$145,629.50	\$40,311.73	

Fund: B04 PARK & RECREATION

PARK DEPARTMENT										
B04-03B4-2122	2019	2019000560-006	07/22/2019	LIFE/AD&D INSURANCE	Open	07/25/2019	\$98.60	\$118.32	\$19.72	
B04-03B4-2122	2019	2019000602-006	07/25/2019	EMPLOYER HSA CONTRI	Open	07/25/2019	\$1,322.00	\$1,322.00	\$0.00	
B04-03B4-2124	2019	2019000033-006	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$375.27	\$1,654.28	\$1,279.01	
B04-03B4-2310	2019	2019000006-006	01/03/2019	ELECTRIC DISTRIBUTIO	Open	07/10/2019	\$2,000.06	\$4,760.00	\$2,759.94	
B04-03B4-2310	2019	2019000010-005	01/03/2019	ELECTRIC GENERATION	Open	07/10/2019	\$893.96	\$3,200.00	\$2,306.04	
B04-03B4-2310	2019	2019000030-007	01/03/2019	545 E UPR-LEWISBURG	Open	07/10/2019	\$282.82	\$1,400.00	\$1,117.18	
B04-03B4-2320	2019	2019000022-006	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$1,277.50	\$1,460.00	\$182.50	
B04-03B4-2320	2019	2019000031-005	01/03/2019	IPAD SERVICE	Open	07/10/2019	\$120.49	\$241.00	\$120.51	
B04-03B4-2340	2019	2019000018-001	01/03/2019	CARETAKER SERVICES	Open	07/10/2019	\$1,050.00	\$2,100.00	\$1,050.00	
B04-03B4-2346	2019	2019000604-001	07/30/2019	PRELIM COST ESTIMATE	Open	07/30/2019	\$1,975.00	\$1,975.00	\$0.00	
B04-03B4-2350	2019	2019000556-001	07/17/2019	TUBE SLIDE REPAIR PAR	Open	07/17/2019	\$801.31	\$801.31	\$0.00	
B04-03B4-2351	2019	2019000136-005	02/08/2019	IT SERVICES	Open	07/10/2019	\$165.00	\$990.00	\$825.00	
B04-03B4-2351	2019	2019000339-006	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$276.70	\$646.00	\$369.30	

Encumbrance Report by Account										
As Of: 7/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
B04-03B4-2421	2019	2019000025-005	01/03/2019	FUEL	Open	07/25/2019	\$278.89	\$700.00	\$421.11	
PARK DEPARTMENT Totals:							\$10,917.60	\$21,367.91	\$10,450.31	
BALL DIAMONDS										
B04-03B5-2310	2019	2019000006-010	01/03/2019	ELECTRIC DISTRIBUTIO	Open	07/10/2019	\$373.69	\$500.00	\$126.31	
B04-03B5-2310	2019	2019000010-008	01/03/2019	ELECTRIC GENERATION	Open	07/10/2019	\$328.58	\$400.00	\$71.42	
B04-03B5-2340	2019	2019000219-001	03/22/2019	2019 BALL DIAMOND MA	Open	07/10/2019	\$825.00	\$3,400.00	\$2,575.00	
BALL DIAMONDS Totals:							\$1,527.27	\$4,300.00	\$2,772.73	
Fund: B04 Total							\$12,444.87	\$25,667.91	\$13,223.04	
Fund: B09 LAND REUTILIZATION										
LAND REUTILIZATION										
LAND REUTILIZATION Totals:							\$0.00	\$0.00	\$0.00	
Fund: B09 Total							\$0.00	\$0.00	\$0.00	
Fund: B13 LAW ENFORCEMENT										
LAW ENFORCEMENT										
LAW ENFORCEMENT Totals:							\$0.00	\$0.00	\$0.00	
Fund: B13 Total							\$0.00	\$0.00	\$0.00	
Fund: C01 BOND RETIREMENT										
DEBT SERVICE										
C01-08A1-2610	2019	2019000032-001	01/03/2019	SERIES 2016 FIRE STATI	Open	01/03/2019	\$130,000.00	\$130,000.00	\$0.00	
C01-08A1-2620	2019	2019000032-002	01/03/2019	SERIES 2016 FIRE STATI	Open	05/10/2019	\$121,900.00	\$243,800.00	\$121,900.00	
DEBT SERVICE Totals:							\$251,900.00	\$373,800.00	\$121,900.00	
Fund: C01 Total							\$251,900.00	\$373,800.00	\$121,900.00	
Fund: C03 NOTE RETIRE-NORTHBROOK										
DEBT SERVICE										
C03-08A1-2610	2019	2019000028-001	01/03/2019	NORTHBROOK NOTE	Open	01/03/2019	\$67,000.00	\$67,000.00	\$0.00	
C03-08A1-2620	2019	2019000028-002	01/03/2019	NORTHBROOK NOTE	Open	06/21/2019	\$5,566.40	\$11,132.80	\$5,566.40	
DEBT SERVICE Totals:							\$72,566.40	\$78,132.80	\$5,566.40	
Fund: C03 Total							\$72,566.40	\$78,132.80	\$5,566.40	
Fund: D03 CAPITAL IMPROVEMENT										
CAPITAL IMPROVEMENT										

Encumbrance Report by Account										
As Of: 7/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
D03-07A4-2551	2018	2018001123-001	12/14/2018	INSTALL 6 ADA RAMPS	Open	12/20/2018	\$660.00	\$3,689.00	\$3,029.00	
CAPITAL IMPROVEMENT Totals:							\$660.00	\$3,689.00	\$3,029.00	
GRANT FUNDS										
GRANT FUNDS Totals:							\$0.00	\$0.00	\$0.00	
Fund: D03 Total							\$660.00	\$3,689.00	\$3,029.00	
Fund: D04 FIRE CAPITAL IMPROVEMENT										
FIRE CAPITAL IMPROVMENT										
D04-07A5-2520	2019	2019000257-001	04/01/2019	STRUCTURAL GEAR/GLO	Open	05/10/2019	\$15,082.05	\$16,166.00	\$1,083.95	
FIRE CAPITAL IMPROVMENT Totals:							\$15,082.05	\$16,166.00	\$1,083.95	
Fund: D04 Total							\$15,082.05	\$16,166.00	\$1,083.95	
Fund: E01 WATER										
WATER DEPARTMENT										
E01-05C2-2122	2019	2019000560-007	07/22/2019	LIFE/AD&D INSURANCE	Open	07/25/2019	\$193.80	\$232.56	\$38.76	
E01-05C2-2122	2019	2019000602-007	07/25/2019	EMPLOYER HSA CONTRI	Open	07/25/2019	\$2,600.00	\$2,600.00	\$0.00	
E01-05C2-2124	2019	2019000033-007	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$881.62	\$3,332.19	\$2,450.57	
E01-05C2-2310	2019	2019000006-007	01/03/2019	ELECTRIC DISTRIBUTIO	Open	07/10/2019	\$1,005.83	\$1,900.00	\$894.17	
E01-05C2-2320	2019	2019000022-007	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$1,277.50	\$1,460.00	\$182.50	
E01-05C2-2320	2019	2019000031-006	01/03/2019	IPAD SERVICE	Open	07/10/2019	\$120.50	\$241.00	\$120.50	
E01-05C2-2340	2019	2019000013-001	01/03/2019	LAB FEES	Open	07/10/2019	\$1,620.49	\$2,100.00	\$479.51	
E01-05C2-2340	2019	2019000020-001	01/03/2019	LAB FEES	Open	07/10/2019	\$2,157.56	\$2,500.00	\$342.44	
E01-05C2-2340	2019	2019000136-006	02/08/2019	IT SERVICES	Open	07/10/2019	\$165.00	\$990.00	\$825.00	
E01-05C2-2392	2019	2019000480-001	06/20/2019	2ND QTR WATER BILLIN	Open	06/20/2019	\$176,770.37	\$176,770.37	\$0.00	
E01-05C2-2421	2019	2019000025-006	01/03/2019	FUEL	Open	07/25/2019	\$1,354.17	\$3,600.00	\$2,245.83	
E01-05C2-2562	2018	2018000402-001	05/09/2018	ENGINEERING-200,000 G	Open	06/07/2019	\$10,036.98	\$47,500.00	\$37,463.02	
E01-05C2-2562	2018	2018000452-002	05/18/2018	200,000 GALLON ELEVAT	Open	06/21/2019	\$48,031.16	\$862,003.00	\$813,971.84	
E01-05C2-2562	2018	2018000452-003	05/18/2018	CHANGE ORDER #1	Open	08/31/2018	\$6,394.00	\$6,394.00	\$0.00	
E01-05C2-2562	2018	2018000452-004	05/18/2018	CHANGE ORDER #2	Open	11/08/2018	\$11,607.00	\$11,607.00	\$0.00	
E01-05C2-2562	2018	2018000452-005	05/18/2018	CHANGE ORDER #3	Open	12/05/2018	\$3,100.00	\$3,100.00	\$0.00	
E01-05C2-2610	2019	2019000059-003	01/10/2019	SIB LOAN	Open	03/28/2019	\$5,867.32	\$5,867.32	\$0.00	
E01-05C2-2610	2019	2019000260-002	04/05/2019	LOAN CD04V-ARLINGTO	Open	06/24/2019	\$2,776.39	\$5,552.78	\$2,776.39	
E01-05C2-2610	2019	2019000260-003	04/05/2019	LOAN CD27T-MAPLE WA	Open	06/24/2019	\$4,864.55	\$9,729.10	\$4,864.55	
E01-05C2-2620	2019	2019000059-004	01/10/2019	SIB LOAN	Open	03/28/2019	\$4,441.49	\$4,441.49	\$0.00	

Encumbrance Report by Account										
As Of: 7/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
WATER DEPARTMENT Totals:							\$285,265.73	\$1,151,920.81	\$866,655.08	
Fund: E01 Total							\$285,265.73	\$1,151,920.81	\$866,655.08	
Fund: E02		SANITARY SEWER								
SANITARY SEWER DEPT										
E02-05C3-2122	2019	2019000560-008	07/22/2019	LIFE/AD&D INSURANCE	Open	07/25/2019	\$227.80	\$273.36	\$45.56	
E02-05C3-2122	2019	2019000602-008	07/25/2019	EMPLOYER HSA CONTRI	Open	07/25/2019	\$3,094.00	\$3,094.00	\$0.00	
E02-05C3-2124	2019	2019000033-008	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$1,023.95	\$4,070.17	\$3,046.22	
E02-05C3-2310	2019	2019000006-008	01/03/2019	ELECTRIC DISTRIBUTIO	Open	07/10/2019	\$10,032.95	\$23,400.00	\$13,367.05	
E02-05C3-2310	2019	2019000010-006	01/03/2019	ELECTRIC GENERATION	Open	07/10/2019	\$20,086.53	\$39,500.00	\$19,413.47	
E02-05C3-2310	2019	2019000030-008	01/03/2019	610 S WOLF CREEK	Open	07/10/2019	\$670.75	\$3,700.00	\$3,029.25	
E02-05C3-2320	2019	2019000022-008	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$1,277.50	\$1,460.00	\$182.50	
E02-05C3-2320	2019	2019000031-007	01/03/2019	IPAD SERVICE	Open	07/10/2019	\$120.49	\$241.00	\$120.51	
E02-05C3-2340	2019	2019000020-002	01/03/2019	LAB FEES	Open	07/10/2019	\$11,218.61	\$18,000.00	\$6,781.39	
E02-05C3-2340	2019	2019000136-007	02/08/2019	IT SERVICES	Open	07/10/2019	\$165.00	\$990.00	\$825.00	
E02-05C3-2340	2019	2019000557-001	07/17/2019	ANNUAL ROOT CONTRO	Open	07/17/2019	\$3,700.00	\$3,700.00	\$0.00	
E02-05C3-2350	2019	2019000554-001	07/12/2019	INSTALL LIGHTING FIXTU	Open	07/12/2019	\$10,304.00	\$10,304.00	\$0.00	
E02-05C3-2350	2019	2019000559-001	07/19/2019	FABRICATE NEW DOORS	Open	07/19/2019	\$4,810.00	\$4,810.00	\$0.00	
E02-05C3-2352	2019	2019000339-007	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$166.35	\$351.00	\$184.65	
E02-05C3-2421	2019	2019000025-007	01/03/2019	FUEL	Open	07/25/2019	\$1,354.14	\$3,600.00	\$2,245.86	
E02-05C3-2520	2019	2019000553-001	07/11/2019	HVAC REPAIRS TO WWT	Open	07/11/2019	\$48,634.00	\$48,634.00	\$0.00	
E02-05C3-2610	2019	2019000059-005	01/10/2019	SIB LOAN	Open	03/28/2019	\$3,558.74	\$3,558.74	\$0.00	
E02-05C3-2610	2019	2019000260-004	04/05/2019	LOAN CD25Q-WWTP, PH	Open	06/24/2019	\$48,152.97	\$96,305.94	\$48,152.97	
E02-05C3-2610	2019	2019000260-005	04/05/2019	LOAN CD04U-WWTP, PH	Open	06/24/2019	\$3,750.00	\$7,500.00	\$3,750.00	
E02-05C3-2620	2019	2019000059-006	01/10/2019	SIB LOAN	Open	03/28/2019	\$2,693.92	\$2,693.92	\$0.00	
SANITARY SEWER DEPT Totals:							\$175,041.70	\$276,186.13	\$101,144.43	
Fund: E02 Total							\$175,041.70	\$276,186.13	\$101,144.43	
Fund: E10		REFUSE								
REFUSE DEPARTMENT										
E10-05F2-2122	2019	2019000560-009	07/22/2019	LIFE/AD&D INSURANCE	Open	07/25/2019	\$36.55	\$43.86	\$7.31	
E10-05F2-2122	2019	2019000602-009	07/25/2019	EMPLOYER HSA CONTRI	Open	07/25/2019	\$355.00	\$355.00	\$0.00	
E10-05F2-2124	2019	2019000033-009	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$172.27	\$516.81	\$344.54	
E10-05F2-2330	2019	2019000008-001	01/03/2019	FREIGHTLINER LEASE	Open	05/20/2019	\$8,304.34	\$24,913.00	\$16,608.66	
7/31/2019 7:23 PM										

Encumbrance Report by Account										
As Of: 7/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
E10-05F2-2343	2019	2019000023-001	01/03/2019	REFUSE/RECYCLING SE	Open	07/10/2019	\$150,297.20	\$364,000.00	\$213,702.80	
E10-05F2-2392	2019	2019000016-001	01/03/2019	TIPPING FEES	Open	07/10/2019	\$1,223.95	\$2,500.00	\$1,276.05	
E10-05F2-2421	2019	2019000025-008	01/03/2019	FUEL	Open	07/25/2019	\$1,528.48	\$2,500.00	\$971.52	
REFUSE DEPARTMENT Totals:							\$161,917.79	\$394,828.67	\$232,910.88	
Fund: E10 Total							\$161,917.79	\$394,828.67	\$232,910.88	
Grand Total:							\$1,488,559.95	\$3,378,593.23	\$1,890,033.28	

City of Brookville
Check Report by Check Number

Bank: LCNB - LCNB - LCNB NATIONAL BANK
Payment Method: Checks, ACH, EFT
Vendors: A99000 to ZZ0600
Checks: All

Check Dates: 7/1/2019 to 7/31/2019
As Of Check Cashed Date: 1/1/1900 to 7/31/2019
Include Voids: Yes
Check Status: Cashed And Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: LCNB - LCNB - LCNB NATIONAL BANK								
0000056187	07/03/2019	BB0299	B&H RESTAURANT EQUIPMENT	Check	Outstanding		\$0.00	\$1,000.00
0000056188	07/03/2019	MM0398	MIDWEST INDUSTRIAL TANKS	Check	Outstanding		\$0.00	\$5,185.00
0000056189	07/10/2019	F99000	MUN. OF BROOKVILLE-F.I.C.A.	Check	Outstanding		\$0.00	\$1,097.79
0000056190	07/10/2019	M99000	MUN. OF BROOKVILLE-MEDICARE	Check	Outstanding		\$0.00	\$1,370.10
0000056191	07/10/2019	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Outstanding		\$0.00	\$101,365.98
0000056192	07/10/2019	AA0272	AGP LOCK & SECURITY LLC	Check	Outstanding		\$0.00	\$127.50
0000056193	07/10/2019	AA0480	ALLIED TECHNICAL SERVICES INC	Check	Outstanding		\$0.00	\$5,116.28
0000056194	07/10/2019	BB0500	BLUEPRINT CYBER ENGINEERING	Check	Outstanding		\$0.00	\$3,186.73
0000056195	07/10/2019	BB0548	BOB SUMEREL TIRE COMPANY	Check	Outstanding		\$0.00	\$4,496.34
0000056196	07/10/2019	BB0560	BOOHER INSURANCE AGENCY, INC.	Check	Outstanding		\$0.00	\$238.00
0000056197	07/10/2019	BB0572	BOUND TREE MEDICAL LLC	Check	Outstanding		\$0.00	\$943.37
0000056198	07/10/2019	BB0603	BROOKVILLE AUTO PARTS	Check	Outstanding		\$0.00	\$378.07
0000056199	07/10/2019	BB0627	BROOKVILLE RENTAL & SALES	Check	Outstanding		\$0.00	\$200.00
0000056200	07/10/2019	CC0022	CASH, RICHARD A	Check	Outstanding		\$0.00	\$350.00
0000056201	07/10/2019	CC0294	CHANGE HEALTHCARE	Check	Outstanding		\$0.00	\$2,358.03
0000056202	07/10/2019	CC0296	CHANDLER, RON	Check	Outstanding		\$0.00	\$1,332.00
0000056203	07/10/2019	CC0420	CIVICPLUS	Check	Outstanding		\$0.00	\$7,200.00
0000056204	07/10/2019	CC0549	CONCENTRA HEALTH SERVICES, INC	Check	Outstanding		\$0.00	\$59.00
0000056205	07/10/2019	DD0055	DANCER, JACKIE SHANE	Check	Outstanding		\$0.00	\$500.00
0000056206	07/10/2019	DD0077	DAVE ARBOGAST FORD	Check	Outstanding		\$0.00	\$1,017.69
0000056207	07/10/2019	DD0145	DAYTON MAILING SERVICES, INC	Check	Outstanding		\$0.00	\$485.42
0000056208	07/10/2019	DD0155	DAYTON POWER & LIGHT COMPANY	Check	Outstanding		\$0.00	\$5,238.43
0000056209	07/10/2019	DD0363	DISPLAY SALES	Check	Outstanding		\$0.00	\$650.00
0000056210	07/10/2019	EE0025	MANSFIELD OIL COMPANY R.W. EARHAR	Check	Outstanding		\$0.00	\$1,383.69
0000056211	07/10/2019	EE0556	CITY OF ENGLEWOOD	Check	Outstanding		\$0.00	\$9,814.06
0000056212	07/10/2019	FF0290	FIFTH THIRD BANK	Check	Outstanding		\$0.00	\$18,388.25
0000056213	07/10/2019	FF0291	FIFTH THIRD BANK	Check	Outstanding		\$0.00	\$204.49
0000056214	07/10/2019	GG0585	GOVDEALS INC	Check	Outstanding		\$0.00	\$5.00
0000056215	07/10/2019	GG0590	GOVERNMENT FORMS AND SUPPLIES	Check	Outstanding		\$0.00	\$98.00
0000056216	07/10/2019	HH0950	HYLANT	Check	Outstanding		\$0.00	\$69,835.00
0000056217	07/10/2019	II0060	IGS ENERGY	Check	Outstanding		\$0.00	\$3,968.13
0000056218	07/10/2019	JJ0014	JACKS AUTO WASH	Check	Outstanding		\$0.00	\$245.00
0000056219	07/10/2019	KK0200	KENWORTH OF DAYTON	Check	Outstanding		\$0.00	\$60.16
0000056220	07/10/2019	KK0600	JAMES KOHN (SNAP-ON TOOLS)	Check	Outstanding		\$0.00	\$250.00
0000056221	07/10/2019	LL0035	LCNB NATIONAL BANK	Check	Outstanding		\$0.00	\$50.00

As Of Check Cashed Date: 1/1/1900 to 7/31/2019

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000056222	07/10/2019	LL0440	LOWES BUSINESS ACCT/SYNCB	Check	Outstanding		\$0.00	\$236.28
0000056223	07/10/2019	MM0022	MARTIN MARIETTA AGGREGATES	Check	Outstanding		\$0.00	\$175.06
0000056224	07/10/2019	MM0025	MOBILE ANALYTICAL SERVICES INC	Check	Outstanding		\$0.00	\$89.49
0000056225	07/10/2019	MM0090	MCMAKEN'S IGA	Check	Outstanding		\$0.00	\$4.47
0000056226	07/10/2019	MM0109	MEGACITY FIRE PROTECTION	Check	Outstanding		\$0.00	\$185.40
0000056227	07/10/2019	MM0554	MODERN LEASING	Check	Outstanding		\$0.00	\$1,204.27
0000056228	07/10/2019	MM0593	MONTGOMERY COUNTY SOLID WASTE	Check	Outstanding		\$0.00	\$1,246.20
0000056229	07/10/2019	MM0606	MIAMI VALLEY LIGHTING, LLC	Check	Outstanding		\$0.00	\$6,093.05
0000056230	07/10/2019	MM0825	MUSIC, DANNY	Check	Outstanding		\$0.00	\$275.00
0000056231	07/10/2019	MM0826	MUSIC, SHELLY	Check	Outstanding		\$0.00	\$1,200.00
0000056232	07/10/2019	MM0828	MUSICS AUTOMOTIVE	Check	Outstanding		\$0.00	\$85.00
0000056233	07/10/2019	PP0012	PACE ANALYTICAL SERVICES INC	Check	Outstanding		\$0.00	\$916.24
0000056234	07/10/2019	PP0330	PICKREL BROTHERS INC.	Check	Outstanding		\$0.00	\$44.57
0000056235	07/10/2019	RR0213	REICHARD CHEVROLET CO	Check	Outstanding		\$0.00	\$103.83
0000056236	07/10/2019	RR0353	RITTER PLUMBING COMPANY INC	Check	Outstanding		\$0.00	\$10,695.00
0000056237	07/10/2019	RR0825	RUMPKE	Check	Outstanding		\$0.00	\$55,126.15
0000056238	07/10/2019	SS0035	SAM'S CLUB	Check	Outstanding		\$0.00	\$36.96
0000056239	07/10/2019	SS0066	SCARBERRY, SHAWN	Check	Outstanding		\$0.00	\$240.00
0000056240	07/10/2019	SS0149	SECURITY CENTRAL	Check	Outstanding		\$0.00	\$37.90
0000056241	07/10/2019	SS0200	SEIM'S HARDWARE & WELDING LLC	Check	Outstanding		\$0.00	\$86.40
0000056242	07/10/2019	SS0312	THE SHERWIN-WILLIAMS COMPANY	Check	Outstanding		\$0.00	\$141.06
0000056243	07/10/2019	SS0801	STAPLES BUSINESS ADVANTAGE	Check	Outstanding		\$0.00	\$297.58
0000056244	07/10/2019	SS0805	JEFFREY P. STARTZMAN	Check	Outstanding		\$0.00	\$1,000.00
0000056245	07/10/2019	SS0822	RODNEY L. STEPHAN	Check	Outstanding		\$0.00	\$5,037.00
0000056246	07/10/2019	TT0100	TERMINAL SUPPLY COMPANY	Check	Outstanding		\$0.00	\$169.00
0000056247	07/10/2019	TT0664	TRACTOR SUPPLY CREDIT PLAN	Check	Outstanding		\$0.00	\$126.97
0000056248	07/10/2019	VV0025	VALLEY ASPHALT CORP.	Check	Outstanding		\$0.00	\$213.30
0000056249	07/10/2019	VV0180	VECTREN ENERGY DELIVERY	Check	Outstanding		\$0.00	\$643.46
0000056250	07/10/2019	VV0187	VERIZON WIRELESS	Check	Outstanding		\$0.00	\$723.41
0000056251	07/10/2019	VV0390	CODE CREDIT UNION	Check	Outstanding		\$0.00	\$529.23
0000056252	07/10/2019	WW0395	WILSON SHANNON & SNOW INC	Check	Outstanding		\$0.00	\$2,640.00
0000056253	07/15/2019	R99999	SHIRLEY BOWMAN	Check	Outstanding		\$0.00	\$7.00
0000056254	07/16/2019	R99999	MARK ESKEW	Check	Outstanding		\$0.00	\$792.24
0000056255	07/24/2019	F99000	MUN. OF BROOKVILLE-F.I.C.A.	Check	Outstanding		\$0.00	\$1,138.81
0000056256	07/24/2019	M99000	MUN. OF BROOKVILLE-MEDICARE	Check	Outstanding		\$0.00	\$1,370.16
0000056257	07/24/2019	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Outstanding		\$0.00	\$101,358.72
0000056258	07/24/2019	P99000	OHIO POLICE & FIRE PENSION FUND	Check	Outstanding		\$0.00	\$1,608.66
0000056259	07/24/2019	P99000	OHIO POLICE & FIRE PENSION FUND	Check	Outstanding		\$0.00	\$12,061.60
0000056260	07/24/2019	P99001	OPERS	Check	Outstanding		\$0.00	\$13,564.90
0000056261	07/25/2019	AA0116	ADVANCE AUTO PARTS	Check	Outstanding		\$0.00	\$37.70
0000056262	07/25/2019	AA0641	ANTHEM	Check	Outstanding		\$0.00	\$31,758.20
0000056263	07/25/2019	AA0642	ANTHEM LIFE	Check	Outstanding		\$0.00	\$476.00
0000056264	07/25/2019	BB0032	BARGE DESIGN SOLUTIONS, INC.	Check	Outstanding		\$0.00	\$7,963.58
0000056265	07/25/2019	BB0035	BASIC	Check	Outstanding		\$0.00	\$600.00
0000056266	07/25/2019	BB0108	BEAVER, TIMOTHY	Check	Outstanding		\$0.00	\$309.51
0000056267	07/25/2019	BB0643	BRYSON, WHITTNEY	Check	Outstanding		\$0.00	\$425.00

As Of Check Cashed Date: 1/1/1900 to 7/31/2019

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000056268	07/25/2019	BB0839	BUCKEYE METALS & MORE	Check	Outstanding		\$0.00	\$80.00
0000056269	07/25/2019	CC0361	CINTAS	Check	Outstanding		\$0.00	\$1,126.57
0000056270	07/25/2019	CC0549	CONCENTRA HEALTH SERVICES, INC	Check	Outstanding		\$0.00	\$59.00
0000056271	07/25/2019	EE0380	E. J. PRESCOTT INC	Check	Outstanding		\$0.00	\$575.00
0000056272	07/25/2019	EE0559	ENGLEWOOD TRUCK TOWING & RECOV	Check	Outstanding		\$0.00	\$100.00
0000056273	07/25/2019	FF0291	FIFTH THIRD BANK	Check	Outstanding		\$0.00	\$185.13
0000056274	07/25/2019	FF0698	FRONTIER	Check	Outstanding		\$0.00	\$662.42
0000056275	07/25/2019	FF0700	FRYMAN - KUCK GEN. CONTR. INC.	Check	Outstanding		\$0.00	\$38,483.00
0000056276	07/25/2019	GG0590	GOVERNMENT FORMS AND SUPPLIES	Check	Outstanding		\$0.00	\$41.90
0000056277	07/25/2019	GG0800	GROSCH QUALITY WATER INC	Check	Outstanding		\$0.00	\$137.00
0000056278	07/25/2019	HH0032	HANSON, JOHN	Check	Outstanding		\$0.00	\$425.00
0000056279	07/25/2019	HH0605	HOME DEPOT CREDIT SERVICES	Check	Outstanding		\$0.00	\$192.86
0000056280	07/25/2019	HH0614	HOWELL RESCUE SYSTEMS	Check	Outstanding		\$0.00	\$1,835.00
0000056281	07/25/2019	II0329	INDIANA OXYGEN	Check	Outstanding		\$0.00	\$101.95
0000056282	07/25/2019	JJ0017	JACOBS, JASON	Check	Outstanding		\$0.00	\$425.00
0000056283	07/25/2019	JJ0299	JJ GUN SUPPLY	Check	Outstanding		\$0.00	\$27.98
0000056284	07/25/2019	MM0100	MECHANICAL SYSTEMS OF DAYTON	Check	Outstanding		\$0.00	\$2,470.83
0000056285	07/25/2019	MM0421	MILLER, MARK	Check	Outstanding		\$0.00	\$425.00
0000056286	07/25/2019	MM0646	MORGAN, MICHAEL	Check	Outstanding		\$0.00	\$425.00
0000056287	07/25/2019	MM0800	MUN. OF BROOKVILLE	Check	Outstanding		\$0.00	\$2,620.65
0000056288	07/25/2019	NN0010	NCL	Check	Outstanding		\$0.00	\$1,372.28
0000056289	07/25/2019	RR0825	RUMPKE	Check	Outstanding		\$0.00	\$1,202.26
0000056290	07/25/2019	SS0034	SAM ASHER COMPUTING SERVICES, INC	Check	Outstanding		\$0.00	\$4,950.00
0000056291	07/25/2019	SS0110	SCOTTISSUE - A FLEXPAC COMPANY	Check	Outstanding		\$0.00	\$794.20
0000056292	07/25/2019	SS0150	SECURITY FENCE GROUP, INC	Check	Outstanding		\$0.00	\$1,184.00
0000056293	07/25/2019	SS0349	SIMON, THOMAS	Check	Outstanding		\$0.00	\$3,125.00
0000056294	07/25/2019	SS0650	SMARTBILL, LTD.	Check	Outstanding		\$0.00	\$2,119.55
0000056295	07/25/2019	SS0695	SNELL, ZACHARY	Check	Outstanding		\$0.00	\$425.00
0000056296	07/25/2019	SS0745	SUPERFLEET MASTERCARD PROGRAM	Check	Outstanding		\$0.00	\$5,621.88
0000056297	07/25/2019	SS0905	SWIGART ELECTRIC MOTORS LLC	Check	Outstanding		\$0.00	\$445.00
0000056298	07/25/2019	TT0344	TIME WARNER CABLE	Check	Outstanding		\$0.00	\$743.28
0000056299	07/25/2019	VV0034	CITY OF VANDALIA	Check	Outstanding		\$0.00	\$10,706.85
0000056300	07/25/2019	WW0036	WALLS ASPHALT MFG. INC.	Check	Outstanding		\$0.00	\$2,304.90
0000056301	07/25/2019	WW0046	WASTE MANAGEMENT OF OHIO INC	Check	Outstanding		\$0.00	\$189.12
0000056302	07/25/2019	Z99999	OHIO MUNICIPAL CLERKS ASSN.	Check	Outstanding		\$0.00	\$100.00
0000056303	07/25/2019	Z99999	DAYTON BAR ASSOCIATION	Check	Outstanding		\$0.00	\$75.00
0000056304	07/25/2019	Z99999	CONCENTRA HEALTH SERVICES, INC	Check	Outstanding		\$0.00	\$230.00
0000056305	07/25/2019	M99000	MUN. OF BROOKVILLE-MEDICARE	Check	Outstanding		\$0.00	\$18.06
0000056306	07/25/2019	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Outstanding		\$0.00	\$1,245.79
0000056307	07/25/2019	P99001	OPERS	Check	Outstanding		\$0.00	\$174.41
0000056308	07/30/2019	R99999	CHERYL THOKEY	Check	Outstanding		\$0.00	\$63.00
0201800118	07/03/2019	II0348	INVOICE CLOUD	EFT	Outstanding		\$0.00	\$215.20
0201800119	07/03/2019	OO0366	OHIO WATER DEVELOPMENT AUTHORITY	EFT	Outstanding		\$0.00	\$2,244.10
0201800120	07/03/2019	RR0215	REIMBURSEMENTS	EFT	Outstanding		\$0.00	\$5,130.68
0201800121	07/11/2019	LL0035	LCNB NATIONAL BANK	EFT	Outstanding		\$0.00	\$50.28
0201800122	07/24/2019	UU0749	U.S. BANK	EFT	Outstanding		\$0.00	\$615.22

As Of Check Cashed Date: 1/1/1900 to 7/31/2019

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
LCNB - LCNB - LCNB NATIONAL BANK Total:							\$0.00	\$607,016.22
Grand Total:							\$0.00	\$607,016.22



City of **BROOKVILLE** ***POLICE***

Chief Douglas Jerome

djerome@brookvilleohio.com



Council Meeting Agenda **August 6, 2019**

Reportable Incidents

01/01/2018 - 08/02/2018 – 372
01/01/2019 – 08/02/2019 – 413

Citations

01/01/2018 - 08/02/2018 – 333
01/01/2019 – 08/02/2019 – 267

Traffic Stops

July 2018 – 190
July 2019 – 90

Items of Interest

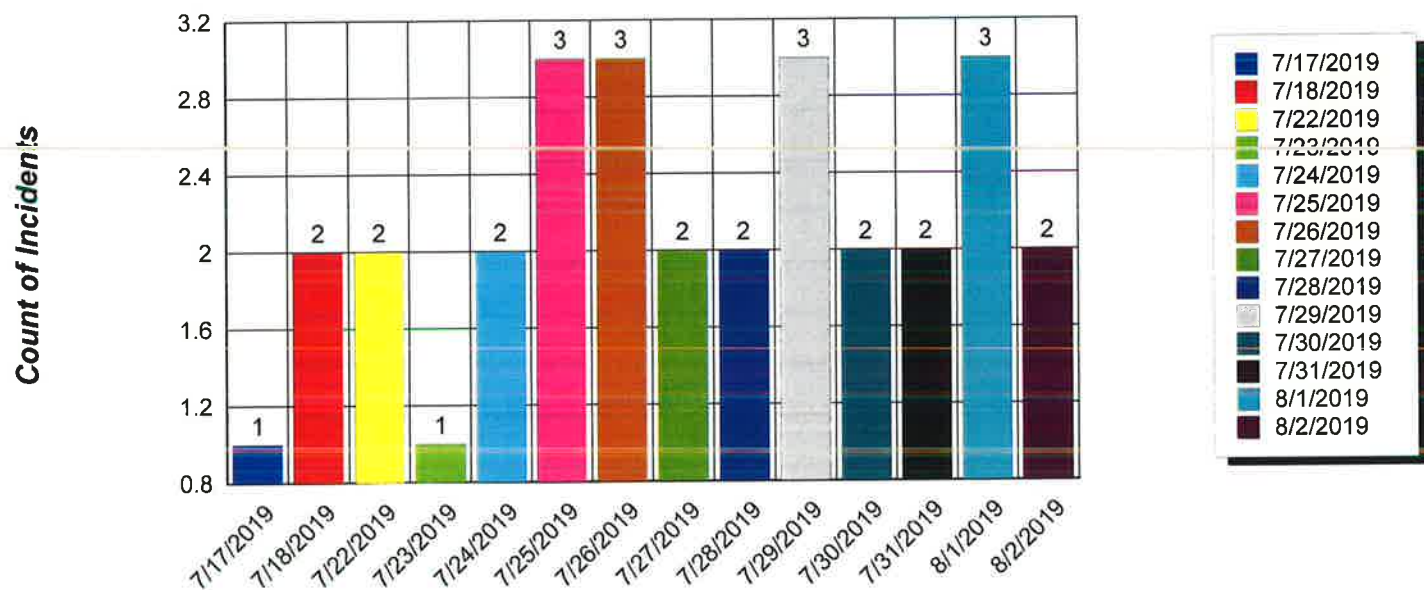
- 1. The police department gave a written test for potential full-time and part-time officers on August 3, 2019.**
- 2. Taylor Arthur has been hired as a full-time police officer effective August 4, 2019.**
- 3. First day of school is August 15, 2019.**

Brookville Police Department

Incident Log by Date Reported

Date Reported	Day of Week	Total Reported
07/17/2019	Wednesday	1
07/18/2019	Thursday	2
07/22/2019	Monday	2
07/23/2019	Tuesday	1
07/24/2019	Wednesday	2
07/25/2019	Thursday	3
07/26/2019	Friday	3
07/27/2019	Saturday	2
07/28/2019	Sunday	2
07/29/2019	Monday	3
07/30/2019	Tuesday	2
07/31/2019	Wednesday	2
08/01/2019	Thursday	3
08/02/2019	Friday	2
Total Selected = 30		

Brookville Police Department

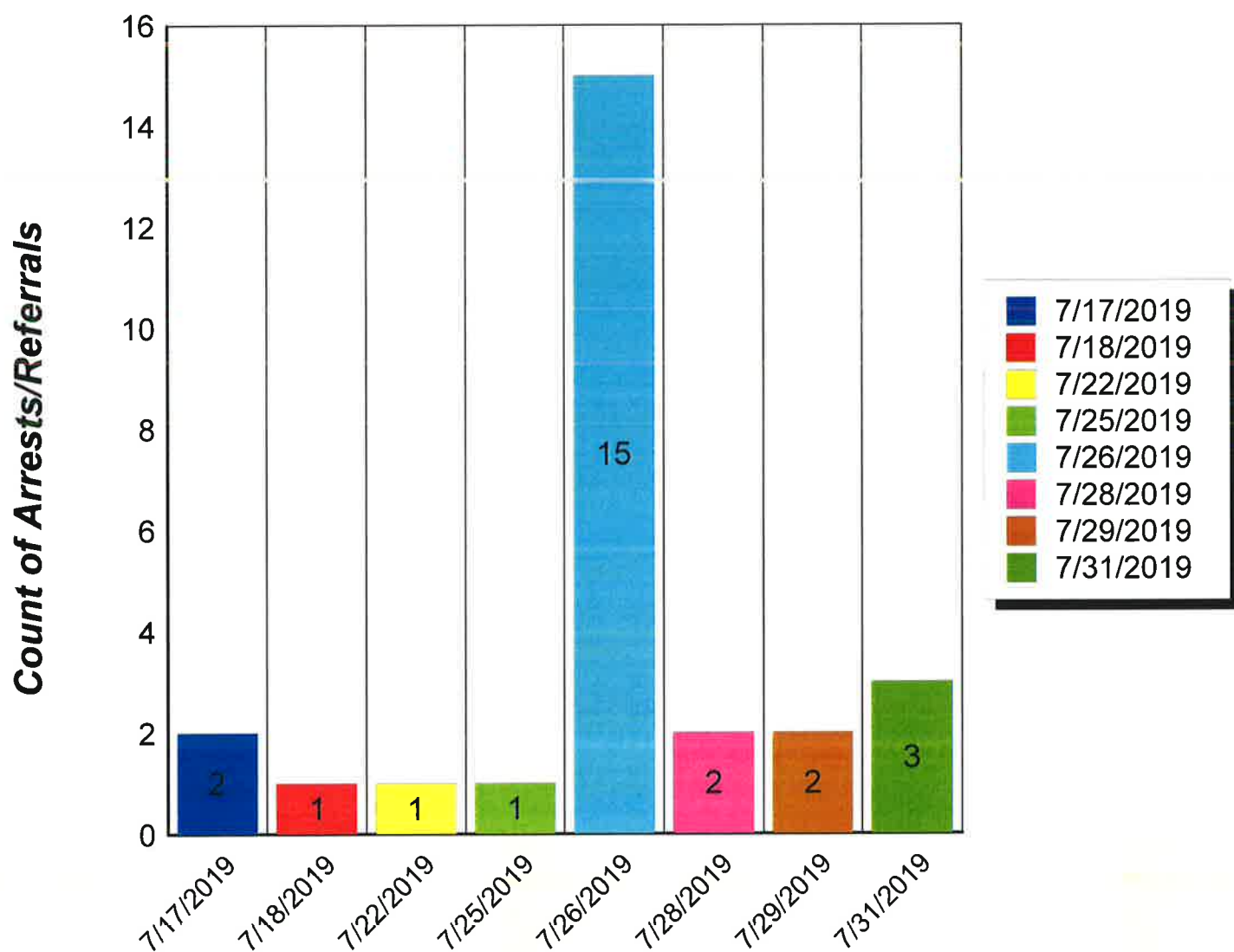
Incident Log by Date Reported

Brookville Police Department

Arrest Log by Date

Arrest Date	Total Arrests
July 17, 2019	2
July 18, 2019	1
July 22, 2019	1
July 25, 2019	1
July 26, 2019	15
July 28, 2019	2
July 29, 2019	2
July 31, 2019	3
Total Selected = 27	

Brookville Police Department

Arrest Log by Date

Brookville Police Department

Incident Arrest Blotter

Arrest Date	Time	Suspect's Name	Address, Charges(s)	Incident ID
07/17/2019		LAUREN E. HARKER	336 N WOLFCREEK ST, BROOKVILLE, OH 45309 292113A2: Falsification - incriminate another 292113A6: Falsification - notary	2019-00379
		JEFFREY S. BOLTON	109 E 3RD ST, GREENVILLE, OH 45331 291711B2: Disorderly conduct - intoxicated create risk of ha	2019-00387
07/18/2019		** JUVENILE **	540 ALBERT, BROOKVILLE, OH 45309 2151022G: Juvenile - unruly 292511C1: Drug abuse - sched. I or II substance	2019-00388
07/22/2019		MAURY E. MADDOX, Sr	153 E NORMAN AVE, DAYTON, OH 45405 35: WARRANT ARREST	2019-00391
07/25/2019		SARA L. WION	117 SYCAMORE APT 203, BROOKVILLE, OH 45309 35: WARRANT ARREST	2019-00398
07/26/2019		** JUVENILE **	10 RIDGE RD APT 1, BROOKVILLE, OH 45309 290906A1: Criminal damaging/endangering - knowingly, any mea	2019-00384
		** JUVENILE **	10 RIDGE RD APT 1, BROOKVILLE, OH 45309 290906: Criminal damaging/endangering	2019-00394
		** JUVENILE **	35 W MCKINLEY ST APT H, BROOKVILLE, OH 45309 290906: Criminal damaging/endangering	2019-00394
		** JUVENILE **	429 N. WOLFCREEK ST APT 6, BROOKVILLE, OH 45309 290906: Criminal damaging/endangering	2019-00394
		** JUVENILE **	20 RIDGE RD, BROOKVILLE, OH 45309 290906: Criminal damaging/endangering	2019-00394
		** JUVENILE **	10 RIDGE RD APT 1, BROOKVILLE, OH 45309 291711A5: Disorderly conduct - physically offensive conditio	2019-00395
		** JUVENILE **	35 W MCKINLEY ST APT H, BROOKVILLE, OH 45309 291711A5: Disorderly conduct - physically offensive conditio	2019-00395
		** JUVENILE **	10 RIDGE RD APT 1, BROOKVILLE, OH 45309 291121A: Criminal trespass 291711A5: Disorderly conduct - physically offensive conditio 376732A: LITTERING 290906: Criminal damaging/endangering	2019-00396
		** JUVENILE **	429 N. WOLFCREEK ST APT 6, BROOKVILLE, OH 45309 291121A: Criminal trespass 291711A5: Disorderly conduct - physically offensive conditio 376732A: LITTERING 290906: Criminal damaging/endangering	2019-00396

Brookville Police Department

Incident Arrest Blotter

Arrest Date	Time	Suspect's Name	Address, Charges(s)	Incident ID				
07/26/2019		** JUVENILE **	35 W MCKINLEY ST APT H, BROOKVILLE, OH 45309	2019-00396				
			291121A: Criminal trespass					
			291711A5: Disorderly conduct - physically offensive conditio					
			376732A: LITTERING					
			290906: Criminal damaging/endangering					
		** JUVENILE **	35 W MCKINLEY ST APT H, BROOKVILLE, OH 45309	2019-00397				
			290906A1: Criminal damaging/endangering - knowingly, any mea					
		** JUVENILE **	10 RIDGE RD APT 1, BROOKVILLE, OH 45309	2019-00397				
			290906A1: Criminal damaging/endangering - knowingly, any mea					
		JOSHUA K. GARDNER	15255 LEXINGTON SALEM, WEST ALEXANDRIA, OH 45309	2019-00401				
450321: FAILURE TO DISPLAY REGISTRATION								
292511C3: Drug abuse - marijuana								
292514: Drug paraphernalia								
291924A1: Induce, aid, abet to the delinquency of a child								
	** JUVENILE **	429 N WOLFCREEK ST APT 6, BROOKVILLE, OH 45309	2019-00401					
		292511C3: Drug abuse - marijuana						
		292514: Drug paraphernalia						
		430169E: NO UNDERAGE PERSON SHALL POSSESS OR CONSUME INTOX						
		AMANDA L. WETZEL		15225 LEXINGTON SALEM, WEST ALEXANDRIA, OH 45309	2019-00401			
291924A1: Induce, aid, abet to the delinquency of a child								
07/28/2019		CHAD R. MIKESELL	2184 HOLLASBURG ARCANUM RD, NEW MADISON, OH 45309	2019-00404				
			35: WARRANT ARREST					
		** JUVENILE **	429 N WOLFCREEK ST APT 6, BROOKVILLE, OH 45309	2019-00405				
			291711A2: Disorderly conduct - offensive gesture or noise					
			290313: Assault					
			292133A: RESISTING ARREST					
			07/29/2019		** JUVENILE **	4690 CLAYTON RD, BROOKVILLE, OH 45309	2019-00406	
						292302: Attempt - use for ORC arrest offense code only		
						** JUVENILE **	4690 CLAYTON ROAD, BROOKVILLE, OH 45309	2019-00406
							292302: Attempt - use for ORC arrest offense code only	
07/31/2019		** JUVENILE **	10 RIDGE RD APT 1, BROOKVILLE, OH 45309	2019-00411				
			290906A1: Criminal damaging/endangering - knowingly, any mea					
			290906A1: Criminal damaging/endangering - knowingly, any mea					
			35 W MCKINLEY ST APT H, BROOKVILLE, OH 45309		2019-00411			
			290906A1: Criminal damaging/endangering - knowingly, any mea					
	290906A1: Criminal damaging/endangering - knowingly, any mea							
		MAX J. DILLON	200 S. 7TH ST., RICHMOND, IN 47374	2019-00412				
			292512: Possessing drug abuse instrument - obtain, use					

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
July 17, 2019					
2019-00387	799 ARLINGTON ROAD BROOKVILLE PD	SIGNAL 23 - PUBLIC INTOXICATION	07/17/2019	07/17/2019	ARREST
Offenses UCR Offense Description 1 02 291711B2 - Disorderly conduct - intoxicated create risk of ha					
Total Incidents Reported for Date: 1					
July 18, 2019					
2019-00388	540 ALBERT ROAD BROOKVILLE PD	SIGNAL 46 - MISSING JUVENILE	07/18/2019	07/18/2019	ARREST
Offenses UCR Offense Description 2 02 2151022G - Juvenile - unruly 01 292511C1 - Drug abuse - sched. I or II substance					
2019-00389	47 W. MCKINLEY STREET BROOKVILLE PD	SIGNAL 02- RAPE	04/01/2019		OPEN CASE
Offenses UCR Offense Description 1 02 290702A1A - Rape - substantially impair judgement					
Total Incidents Reported for Date: 2					
July 22, 2019					
2019-00392	610 ARLINGTON RD BROOKVILLE PD	SIGNAL 10 - COUNTERFEITING	07/22/2019	07/22/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 01 291331A2 - Forgery - copy, not genuine					
2019-00391	55 ROBERT WRIGHT DR BROOKVILLE PD	SIGNAL 35 - WARRANT	07/22/2019	07/22/2019	ARREST
Offenses UCR Offense Description 1 N/A 35 - WARRANT ARREST					
Total Incidents Reported for Date: 2					
July 23, 2019					
2019-00393	I-70 WESTBOUND @MILE MARK 21 BROOKVILLE PD	SIGNAL 53A - PROPERTY DAMAGE	07/23/2019	07/23/2019	EXCEPTIONALLY CLEARED

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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July 23, 2019

Offenses	UCR	Offense Description
1	N/A	451012 - DRIVING WITHOUT VALID LICENSE

Total Incidents Reported for Date: 1

July 24, 2019

2019-00394	50 RIDGE RD BROOKVILLE PD	SIGNAL 14 - CRIMINAL DAMAGE	07/24/2019	07/26/2019	ARREST
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Offenses	UCR	Offense Description
1	01	290906 - Criminal damaging/endangering

2019-00395	3 BLUE PRIDE DR BROOKVILLE PD	SIGNAL 14 - CRIMINAL DAMAGE	07/24/2019	07/26/2019	ARREST
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Offenses	UCR	Offense Description
2	01	290906A1 - Criminal damaging/endangering - knowingly, any mea
	02	291711A5 - Disorderly conduct - physically offensive conditio

Total Incidents Reported for Date: 2

July 25, 2019

2019-00396	545 UPPER LEWISBURG SALEM RD BROOKVILLE PD	SIGNAL 260 - CRIMINAL TRESPASS	07/25/2019	07/26/2019	ARREST
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Offenses	UCR	Offense Description
4	02	291121A - Criminal trespass
	02	291711A5 - Disorderly conduct - physically offensive conditio
	N/A	376732A - LITTERING
	01	290906 - Criminal damaging/endangering

2019-00398	1070 S. MAIN ST. BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	07/25/2019	07/25/2019	ARREST
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Offenses	UCR	Offense Description
1	N/A	35 - WARRANT ARREST

2019-00397	2 BLUE PRIDE BROOKVILLE PD	SIGNAL 14 - CRIMINAL DAMAGING	07/24/2019	07/25/2019	ARREST
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Offenses	UCR	Offense Description
1	01	290906A1 - Criminal damaging/endangering - knowingly, any mea

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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Total Incidents Reported for Date: 3

July 26, 2019

2019-00399	309 SUNRISE AVE BROOKVILLE PD	SIGNAL 11- FRAUD	06/01/2019	07/26/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
	2	01 291321A1 - Misuse of credit card - obtain by deception			
		06 291349B - Obtain, posses or use identity of another			
2019-00400	35 W. MCKINLEY ST APT H BROOKVILLE PD	SIGNAL 26A- ASSIST ANOTHER AGENCY	07/26/2019	07/26/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
	1	02 26I - INFORMATION REPORT			
2019-00401	429 N WOLF CREEK ST BROOKVILLE PD	SIGNAL 18 - DRUG ABUSE	07/26/2019	07/26/2019	ARREST
Offenses UCR Offense Description					
	8	N/A 450321 - FAILURE TO DISPLAY REGISTRATION			
		01 292511C3 - Drug abuse - marijuana			
		01 292511C3 - Drug abuse - marijuana			
		02 292514 - Drug paraphernalia			
		02 292514 - Drug paraphernalia			
		02 430169E - NO UNDERAGE PERSON SHALL POSSESS OR CONSUME INTOX			
		02 291924A1 - Induce, aid, abet to the delinquency of a child			
		02 291924A1 - Induce, aid, abet to the delinquency of a child			

Total Incidents Reported for Date: 3

July 27, 2019

2019-00402	700 ARLINGTON RD BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	07/27/2019	07/27/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
	1	N/A 451014 - DRIVING UNDER ALS SUSPENSION			
2019-00404	5185 COUNTY HOME ROAD GREENVILLE BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	07/27/2019	07/27/2019	ARREST
Offenses UCR Offense Description					
	1	N/A 35 - WARRANT ARREST			

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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Total Incidents Reported for Date: 2

July 28, 2019

2019-00405	429 N WOLFCREEK APT. 6 BROOKVILLE PD	SIGNAL 09 - ASSAULT ON A PEACE OFFICER	07/28/2019	07/28/2019	ARREST
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Offenses UCR Offense Description
 3 02 291711A2 - Disorderly conduct - offensive gesture or noise
 04 290313 - Assault
 04 292133A - RESISTING ARREST

2019-00403	570 UPPER LEWISBURG SALEM BROOKVILLE PD	SIGNAL 53C - PEDESTRIAN CRASH	07/28/2019		OPEN CASE
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Offenses UCR Offense Description
 1 N/A 53C - PEDESTRIAN/MOTOR VEHICLE CRASH

Total Incidents Reported for Date: 2

July 29, 2019

2019-00406	545 UPPER LEWISBURG SALEM BROOKVILLE PD	SIGNAL 05 - ATTEMPTED B&E	07/29/2019	07/29/2019	ARREST
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Offenses UCR Offense Description
 2 02 292302 - Attempt - use for ORC arrest offense code only
 02 292302 - Attempt - use for ORC arrest offense code only

2019-00407	1 COUNTRY LN BROOKVILLE PD	SIGNAL 06A - THEFT	07/29/2019		OPEN CASE
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Offenses UCR Offense Description
 1 01 291302A3 - Theft - deception

2019-00408	301 SYCAMORE BROOKVILLE PD	SIGNAL 17 - SEX OFFENSE	07/28/2019		OPEN CASE
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Offenses UCR Offense Description
 1 01 290706 - Sexual imposition

Total Incidents Reported for Date: 3

July 30, 2019

2019-00409	301 SYCAMORE	SIGNAL 11- FRAUD	07/30/2019	07/30/2019	
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Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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July 30, 2019

BROOKVILLE PD

EXCEPTIONALLY CLEARED

Offenses UCR Offense Description

1 01 291311 - Passing bad checks

2019-00410	301 SYCAMORE ST BROOKVILLE PD	SIGNAL 26I - FOUND PROPERTY	07/30/2019		OPEN CASE
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Offenses UCR Offense Description

1 02 26I - INFORMATION REPORT

Total Incidents Reported for Date: 2

July 31, 2019

2019-00411	301 SYCAMORE STREET BROOKVILLE PD	SIGNAL 14 - CRIMINAL DAMAGING	07/31/2019	07/31/2019	ARREST
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Offenses UCR Offense Description

4 01 290906A1 - Criminal damaging/endangering - knowingly, any mea
 01 290906A1 - Criminal damaging/endangering - knowingly, any mea
 01 290906A1 - Criminal damaging/endangering - knowingly, any mea
 01 290906A1 - Criminal damaging/endangering - knowingly, any mea

2019-00412	Arlington Rd. at Campus BROOKVILLE PD	SIGNAL 18 - DRUGS	07/31/2019	07/31/2019	ARREST
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Offenses UCR Offense Description

3 01 292512 - Possessing drug abuse instrument - obtain, use
 N/A 451012 - DRIVING WITHOUT VALID LICENSE
 N/A 450319 - Expired registration

Total Incidents Reported for Date: 2

August 01, 2019

2019-00413	301 SYCAMORE STREET BROOKVILLE PD	26 I - FOUND PROPERTY	08/01/2019		OPEN CASE
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Offenses UCR Offense Description

1 02 26I - INFORMATION REPORT

2019-00414	70 EB ON RAMP AT ARLINGTON BROOKVILLE PD	SIGNAL 18 - DRUG ABUSE	08/01/2019		OPEN CASE
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Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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August 01, 2019

Offenses UCR Offense Description

3 N/A 451011 - DRIVING UNDER SUSPENSION
 01 292511 - Drug abuse - obtain, possess, use controlled subst
 02 292514C1 - Illegal use or possession of drug paraphernalia

2019-00415	450 N WOLF CREEK STREET BROOKVILLE PD	SIGNAL - 260 VIOLATION OF PROTECTION ORDER	08/01/2019		OPEN CASE
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Offenses UCR Offense Description

1 02 291927 - Violate protection order or consent agreement

Total Incidents Reported for Date: 3

August 02, 2019

2019-00416	575 ARLINGTON ROAD BROOKVILLE PD	SIGNAL 06 A - GRAND THEFT	08/02/2019		OPEN CASE
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Offenses UCR Offense Description

1 06 291302A1 - Theft - without consent

2019-00417	100 PARKVIEW DR NORTH RM 125 BROOKVILLE PD	SIGNAL 07 - AUTO THEFT	08/02/2019		OPEN CASE
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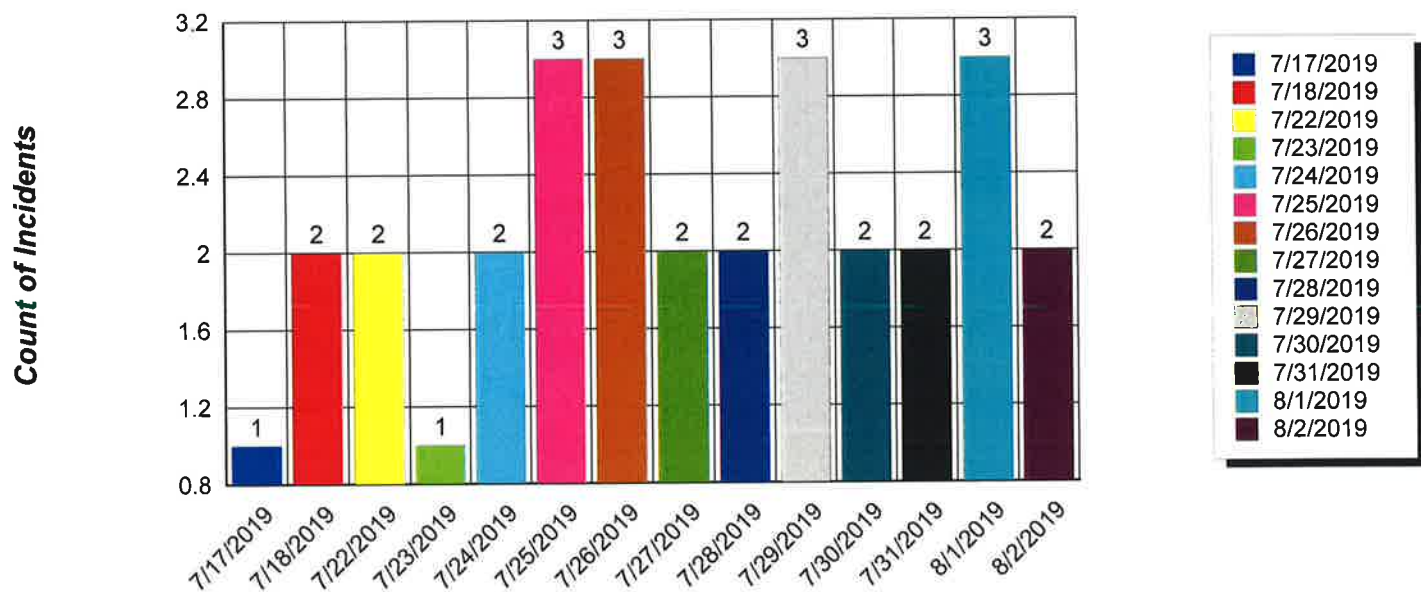
Offenses UCR Offense Description

1 07 291302B5 - Auto Theft

Total Incidents Reported for Date: 2

Total Selected = 30

Brookville Police Department

Incident Log by Date Reported

Agenda Item

COUNCIL MEETING DATE: August 6, 2019

TYPE OF AGENDA ITEM: Ordinance

TO: Meghan Wheeler, Clerk of Council

FROM: Sonja Keaton, Finance Director

DATE:

SUBJECT: Third reading of proposed Ordinance No. 2019-02 entitled, "An Ordinance establishing a Storm Water Management Utility in the City of Brookville, Ohio."

I. BACKGROUND:

II. DISCUSSION:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Ord. 2019-02-storm water

AN ORDINANCE ESTABLISHING A STORMWATER MANAGEMENT UTILITY IN THE CITY OF BROOKVILLE, OHIO.

WHEREAS, the City of Brookville is required by law to manage the stormwater system which provides for the collection, treatment, storage and disposal of stormwater in the City of Brookville; and

WHEREAS, the City desires to establish a stormwater management utility to assist with the cost of stormwater management in the City of Brookville.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, THAT:

SECTION I: The Council of the City of Brookville hereby adopts Chapter 937 entitled Stormwater Management Utility of the Code of Ordinances as follows:

CHAPTER 937

STORMWATER MANAGEMENT UTILITY

937.01 DEFINITIONS

For the purpose of this Chapter, the following definitions shall apply unless the context clearly indicated or requires a different meaning.

(A) STORMWATER MANAGEMENT UTILITY:

The Stormwater Management Utility for the City of Brookville which shall be responsible for developing and implementing stormwater management plans and for managing stormwater facilities, stormwater systems and stormwater sewers in the City of Brookville.

(B) STORMWATER MANAGEMENT USER FEE:

The Stormwater Management User Fee for the City of Brookville is a fee established to fund and support the City's efforts to address issues presented in the recital provisions of the National Pollutant Discharge Elimination System (NPDES) Phase II stormwater permit and required operation, maintenance and replacement costs of the stormwater system in the City of Brookville

(C) DIRECTOR OF STORMWATER MANAGEMENT UTILITY:

The Director of the Stormwater management utility shall be the City Manager.

(D) STORMWATER SYSTEM

Stormwater System means all manmade facilities, structures and natural watercourses used for collecting and conducting stormwater to, through and from drainage areas to the points of final outlet, including, but not limited to, any and all of the following: conduits and appurtenant features, canals, creeks, channels, catch basins, ditches, streams, gulches, gullies, flumes, culverts, siphons, streets, curbs, gutters, dams, floodwalls, levees and pumping stations.

937.02 STORMWATER MANAGEMENT FEE

A stormwater management fee is imposed on each and every residential structure, mixed use structure, commercial structure, industrial structure and governmental or non-profit structure, and the owner thereof, excepting only public street, road, and alley rights of way.

The stormwater management fee shall be used exclusively for the repair, replacement, improvement, operation, regulation and maintenance of existing and future City of Brookville stormwater systems.

937.03 CLASSIFICATION OF PROPERTY

(A) Except as provided in this Chapter, all residential developed property and non-residential developed property located within the limits of the city shall be subject to the stormwater management user fee established by this Chapter regardless of whether the properties are privately or publically owned. Unimproved property shall not be subject to the stormwater management user fee.

(B) There shall be five classifications of structures on property:

(1) Residential Structure: A Residential Structure is a structure or building that is used exclusively for residential purposes.

(2) Mixed Use Structure: A Mixed Use Structure is a structure or building that is used for both residential and commercial purposes.

(3) Commercial Structure: A Commercial Structure is a structure or building used for commercial purposes such as an occupation or enterprise for the purchase, sale, barter or exchange of goods, wares, merchandise, or services, or the maintenance or operation of an office or offices for the provision of services or goods.

(4) Industrial Structure. An industrial structure is a structure or building wherein an enterprise engages in the manufacturing, assembly, or production of goods, wares, merchandise or products.

(5) Governmental or Non-Profit Structure: A governmental or non-profit structure is a structure or building used primarily for a government or non-profit purpose.

937.04 USER FEES ESTABLISHED

(A) The City Manager is directed to prepare a list of all lots and parcels within the City, and assign a classification for each structure on a lot and parcel. The classifications shall include the following:

- (1) Class A-Residential Structure
- (2) Class B-Mixed Use Structure
- (2) Class C-Commercial Structure
- (3) Class D-Industrial Structure
- (4) Class E-Governmental or Non-Profit Structure

(B) The user fee for the classes of structures shall be as follows:

- | | |
|--|------------------|
| (1) Class A-Residential Structure | \$2.25 per month |
| (2) Class B-Mixed Use Structure | \$3.75 per month |
| (2) Class C-Commercial Structure | \$3.75 per month |
| (3) Class D-Industrial Structure | \$5.25 per month |
| (4) Class E-Governmental or Non-Profit Structure | \$2.25 per month |

(C) The user fee shall be assessed for each structure on a lot or parcel, excluding any accessory structures, and if there are multiple structures on a single lot or parcel, a user fee shall be assessed for each structure.

(D) Rates and charges incurred under this section shall be prepared and collected by the City in accordance with those provisions regulating the preparation and issuance of bills for utility service. The monies collected under this section shall be used expressly for the benefit of the stormwater system and shall be deposited into the stormwater management fund.

937.05 COLLECTION

(A) The billing and collection of stormwater user fees shall be administered by the City Utilities Billing Office. The stormwater user fees shall be billed quarterly with payment due as of the date stated in the billing.

(B) The Stormwater Management Utility shall have authority to assess unpaid stormwater management user fees to the Montgomery County Auditor to be placed on the tax duplicate as an assessment on the property. In the alternative, the City may take appropriate legal action to collect unpaid stormwater management user fees.

937.06 REVENUE ADMINISTRATION

(A) All revenues generated by or on behalf of the Stormwater Management Utility shall be deposited in a Stormwater Management Fund and used exclusively for the stormwater management program.

(B) To the extent that the Stormwater Management user fees collected are insufficient to construct needed stormwater drainage facilities, the cost of the same may be paid from such City funds as may be determined by the Council. However, revenues from the City’s stormwater utility shall not be utilized for non-stormwater drainage expenses.

(C) The Stormwater Utility Fund shall be used for the following purposes:

- 1. Acquisition of property by gift, purchase, or condemnation necessary to construct, operate, and maintain stormwater management facilities.

2. Costs of administration and implementation of the stormwater management program.

3. Engineering and design; debt service and related financing expenses, planning and construction costs for new stormwater facilities; and inspection, enlargement, or improvement of existing facilities.

4. Operation and maintenance of the stormwater system, including the monitoring and inspection of stormwater control devices and facilities.

5. Water quality monitoring and water quality programs.

6. Inspection and enforcement activities.

7. Elected official, appointed official, stakeholder, and general public education and outreach relating to storm water.

8. Billing and revenue collection.

9. Other activities that are reasonably required to manage and operate the stormwater system.

(D) Funding for the storm water management system and other stormwater management activities connected therewith may include, but not be limited to:

1. Funds appropriated by the City;

2. Stormwater management user fee;

3. Permit and inspection fees;

4. Direct Charges. This charge will be collected from owners and developers for the costs of designing and constructing stormwater facilities and administrative costs and related expenses where the City designs and constructs, or contracts for the construction of the facilities.

5. Direct Assessments. The City may assess property owners for the costs of maintaining stormwater facilities that are not being maintained by the property owners directly benefiting from the stormwater facility.

6. Other income obtained from federal, state, local, and private grants, loans, or revolving funds.

937.07 POLICY FAIRNESS AND EQUITABILITY

The City Manager, with approval by the City Council, shall develop, periodically update, and make available to the public a document that expresses in the necessary detail the City's policies governing the stormwater user fee rate structure, billing administration, and other related issues.

937.08 ENFORCEMENT

The City Manager is authorized to take appropriate legal action to require compliance with this Chapter.

937.09 FLOODING NO LIABILITY

Floods and stormwater runoff may occasionally occur which exceeds the capacity of the system. This Ordinance does not imply nor create a duty on the City to insure that property subject to fees and charges established herein will always be free from flooding or flood damage, or that stormwater systems capable of handling all storm events can be cost effectively constructed, operated, or maintained. Nor shall this ordinance create a liability on the part of, or cause of action against, the City, or any of their elected officials, officers, or employees for any flood damage or any damage that may result from storms or runoff thereof. Nor does this section purport to reduce the need or the necessity for obtaining flood insurance.

937.10 SEVERABILITY

If any section, subsection, sentence, clause or portion of this chapter is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not effect the validity of the remaining portions.

SECTION II: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION III: This Ordinance shall take effect thirty (30) days after passage as provide by the Charter of the City of Brookville.

PASSED this _____ day of _____, 2019.

ATTEST:

Meghan Wheeler, Clerk

Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio, does hereby certify that the foregoing is a true and correct copy of Ordinance 2019-02, passed by the Council of the City of Brookville, Ohio, on the _____ day of _____, 2019.

Meghan Wheeler, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance 2019-02 , was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the _____ day of _____, 2019 to _____ day of _____, 2019, both days inclusive.

Meghan Wheeler, Clerk

Agenda Item

COUNCIL MEETING DATE: August 6, 2019

TYPE OF AGENDA ITEM: Resolution

TO: Meghan Wheeler, Clerk of Council

FROM: Sonja Keaton, Finance Director

DATE:

SUBJECT: Second reading of proposed Resolution No. 19-14 entitled, "A Resolution authorizing the City of Brookville to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program and to execute contracts as required."

I. BACKGROUND:

II. DISCUSSION:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Res. 19-14

A RESOLUTION AUTHORIZING THE CITY OF BROOKVILLE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

WHEREAS, the City of Brookville is planning to make capital improvements to the Hay Avenue Reconstruction, Phase I Project; and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the Ohio Public Works Commission (OPWC) programs.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO, THAT:

SECTION I: The City Manager is hereby authorized to apply to the OPWC for funds as described above.

SECTION II: The City Manager is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

SECTION III: This Resolution shall take effect and be in force thirty (30) days after passage as provided by the Charter of the City of Brookville.

PASSED this _____ day of _____ 2019.

ATTEST:

Meghan Wheeler, Clerk

Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio does hereby certify that the foregoing is a true and correct copy of Resolution No. 19-14, passed by the Council of said City on the _____ day of _____ 2019.

Meghan Wheeler, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio hereby certifies that the foregoing Resolution No. 19-14 was posted at the City Building, U.S. Post Office, and the Brookville Branch of the Montgomery County Library, Brookville, Ohio on the _____ day of _____ 2019 to the _____ day of _____ 2019, both days inclusive.

Meghan Wheeler, Clerk

Agenda Item

COUNCIL MEETING DATE: August 6, 2019

TYPE OF AGENDA ITEM: Resolution

TO: Meghan Wheeler, Clerk of Council

FROM: Sonja Keaton, Finance Director

DATE:

SUBJECT: First reading of proposed Resolution No. 19-15 entitled, "A Resolution to renew the Municipal Bridge Inspection Program for 2020, 2021 and 2022."

I. BACKGROUND:

II. DISCUSSION:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Res. 19-15
2. Res. 19-15_Exhibit A

PRELIMINARY LEGISLATION

Consent

Rev. 6/26/00

Ordinance/Resolution # : 19-15

PID No. : 109334

County/Route/Section : Montgomery

The following is a Resolution enacted by the City of Brookville of Montgomery County, Ohio,
(Ordinance/Resolution) (Local Public Agency)
hereinafter referred to as the Local Public Agency (LPA).

SECTION I – Project Description

WHEREAS, the (LPA) has determined the need for the described project:

Bridge Inspection Program Services, including, but not limited to routine inspections, element level inspections, critical-findings reports, fracture critical member inspections, load rating calculations and reports, weight limits posting sign recommendations, scour assessments, scour plan of actions, development of fracture critical plans, and underwater dive inspection reports if needed.

NOW THEREFORE, be it ordained by the City of Brookville of Montgomery County, Ohio.
(LPA)

SECTION II – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

The State shall assume and bear 100% of all of the cost for Bridge Inspection Program Services requested by the City and agreed to by the State. Eligible Bridge Inspection Services are described in the Consultant's Scope of Services Task Order Contract (Exhibit A).

The LPA agrees to pay 100% of the cost of those features which are not included in Exhibit A. Those features may include but not limited to the purchasing and erecting the recommended weight limits postings signs, the implementation of critical findings reports such as partial or total bridge closures, the implementation of the scour plan of actions. When recommendations affect public safety, ODOT expects full implementation by the LPA. Starting in October 2019, FHWA requires installing weight limits posting signs within 30 days from the official date of the approved recommendations. Timely implementation is essential to the success of this program.

SECTION IV – Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required for the described project will be made available in accordance with current State and Federal regulations.

SECTION V Authority to Sign

I, _____ of said City of Brookville is hereby empowered on behalf of the
(Contractual Agent) (LPA)
City of Brookville to enter into contracts with the Director of Transportation which is necessary to
(LPA)
complete the above described project.

Passed: _____, 2019.
(Date)

Attested: _____
(Clerk)

(Contractual Agent of LPA – title)

Attested: _____
(Title)

(Mayor)

**CERTIFICATE OF COPY
STATE OF OHIO**

City of Brookville of Montgomery County, Ohio
(LPA)

I, _____, as Clerk of the _____
(LPA)
of _____ County, Ohio, do hereby certify that the foregoing is a true and correct copy of
_____ adopted by the legislative Authority of the said
(Ordinance/Resolution)

_____ on the _____ day of _____, 2____.
(LPA)

That the publication of such _____ has been made and certified of record according to
(Ordinance/Resolution)

Law; that no proceedings looking to a referendum upon such _____ have been taken;
(Ordinance/Resolution)

and that such _____ and certificate of publication thereof are of record in _____,
Page _____.
(Ordinance/Resolution)
(Record No.)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable,
this _____ day of _____, 2019.

(Clerk)

(CITY SEAL)

City of Brookville of Montgomery County, Ohio
(LPA)

(If the LPA is designated as a City then the "City Seal" is required. If no Seal, then a letter stating "No Seal is required to accompany the executed legislation.)

The foregoing is accepted as a basis for proceeding with the project herein described.
For the City of Brookville of Montgomery County, Ohio.
(LPA)

Attested: _____ Date _____
(Contractual Agent)

For the State of Ohio

Attested: _____ Date _____
(Director, Ohio Department of Transportation)

Approved Final Scope of Services Minutes Date: _____

GENERAL ENGINEERING SERVICES

Central Office, Office of Structural Engineering

Scope of Services

The CONSULTANT may be required to perform the following services on a task order type basis for bridges designated by regulation or by agreement as City or Village inspection responsibility. Tasks which may include but are not limited to the following:

Task 1 - Scour Tasks

- Task 1A - Scour Critical Assessment
- Task 1B - Scour Plan-of-Action
- Task 1C – Scour Analysis

Task 2 - Load Rating Tasks

- Task 2A - Field Measurements for Load Rating
- Task 2B - Load Rating Calculations

Task 3 – SMS Structure Inventory and Review

Task 4 – Inspection Procedures

- Task 4A - Fracture Critical Plan
- Task 4B – Underwater Inspection Procedures

Task 5 - Bridge Inspection

- Task 5A – Routine Bridge Inspection
- Task 5B – Fracture Critical Inspection
- Task 5C – Underwater Dive Inspection

Services shall be conducted in accordance with the following:

- ODOT Manual of Bridge Inspection, Latest Version
- ODOT SMS Bridge and Inventory Coding Guide, Latest Version
- ODOT Bridge Design Manual, Section 900), Latest Version
- Hydraulic Engineering Circulars 18, 20 and 23
- The Manual for Bridge Evaluation, Second Edition 2013 interim with revisions, AASHTO

Publication

- Bridge Inspector's Reference Manual, FHWA NHI Publication Number: 12-049,
Publication Year: 2012
- Underwater Bridge Inspection, FHWA Publication Number: FHWA NHI-10-027,
Publication Year: 2010

The CONSULTANT shall maintain a project cost accounting system that will segregate costs for individual task orders. The invoicing progress reports shall be detailed enough to show the breakdown of each assigned structure indicating the status of all subtasks. Completion of the individual subtasks is necessary for reimbursement credits.

The Department will be performing an annual Quality Assurance Review (QAR) for each selected consultant in accordance with Manual of Bridge Inspection to ensure accuracy and consistency of the inspection and documentation in SMS. This typically includes an office and field review.

The project will be divided into four (4) sub-projects (SP). A CONSULTANT will be selected for each sub-project. Municipalities opted into the previous inspection program will have the option to renew their legislation. Municipalities with population greater than 50,000 people are excluded from the program. The sub-projects have the following general geographic areas, category characteristics, and maximum contract values for the municipalities with municipal inspection responsibility obtained from SMS data as of March 2019.

Project: SP01 - District (1, 2, &3), Total Structures = 435*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	170	158	24	0	352
Multi-Span	21	18	29	15	83
Culvert	156	45	0	0	201
Truss	0	0	2	0	2
Underwater Inspection	0	0	0	0	0
Fracture Critical Inspection	0	4	0	0	4
Load Rating**	149	75	16	10	250

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

General Engineering Services Scope of Services
Central Office, Office of Structural Engineering
PID No. 109334

Project: SP02 - District (4, 11, &12), Total Structures = 270*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	86	86	25	0	197
Multi-Span	16	14	27	16	73
Culvert	82	36	0	0	118
Truss	1	1	5	0	7
Underwater Inspection	0	0	0	1	1
Fracture Critical Inspection	0	1	5	0	6
Load Rating**	67	35	16	5	123

* Level 1 Bridge Inspection structures

** Tasked as budget allows w/priority for NBI bridges

Project: SP03 - District (5, 6, &10), Total Structures = 355*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	132	126	29	0	287
Multi-Span	7	8	35	18	68
Culvert	108	62	4	0	174
Truss	0	0	8	0	8
Underwater Inspection	0	0	1	1	2
Fracture Critical Inspection	0	0	8	1	9
Load Rating**	141	73	20	8	242

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

Project: SP04 - District (7, 8 &9), Total Structures = 426*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	150	125	29	0	304
Multi-Span	27	42	41	12	122
Culvert	135	93	30		231
Truss	0	1	5	1	7
Underwater Inspection	0	0	1	1	2
Fracture Critical Inspection	0	2	4	1	7
Load Rating	180	81	27	2	290

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

Please note that the total number of structure types is estimated based on current SMS data query, and it may be adjusted when tasks are assigned in the future.

UNDERSTANDING

1. Inspections shall be completed by firm's full-time staff prequalified with ODOT for Level 1 bridge inspection according to the Manual of Bridge Inspection.
2. Task order are intended for maintaining compliance with the FHWA 23-Mertics, Ohio Revised Code, and ODOT policy manuals. Deadlines set by the task orders shall be respected.
3. All reports and records compiled under this agreement shall become the property of the City or Village and shall be housed in the City or Village. ODOT shall receive an electronic copy of plans, analysis files, reports and other items mentioned below.
 - a) CONSULTANT shall perform all applicable updates to SMS with new or revised information for structure inventory and appraisal data, inspections, scour, fracture critical members, and load ratings.
 - b) CONSULTANT shall submit copies of all reports and calculations electronically, or in hard copies when requested, to the City or Village for inclusion in their bridge records.
 - c) This includes, as applicable, a printed copy of the inspection report, Scour Plan-of-Action, Fracture Critical Plan, load rating report, gusset plate analysis, inspection procedures, and field measurement notes, digital pictures as well as a reproducible digital data file (.pdf, .doc, .xml, and .xls formats).
4. Copies of all transmittal letters related to this Task Order shall be submitted to Central Office, Office of Structural Engineering.
 - a) When required, CONSULTANTS shall locate the original construction plans, as-built, and shop drawings from archive locations specified by the municipality and upload them onto SMS.

Services to be furnished by CONSULTANT may include:

TASK 1 - SCOUR TASKS

Task 1A – Scour Critical Susceptibility NBIS Item 113) - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection. Deliverables include field notes, a completed Scour Critical Assessment Checklist as per Appendix I of the 2014 Manual of Bridge Inspection, and any other reference material needed for the bridge

owner to properly maintain their bridge files. Channel photos or cross sections maybe tasked under this item if assigned.

Task 1B - Scour Plan-of-Action - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection Appendix H for the scope of this task. Deliverables include a completed Scour Plan-of-Action, field notes, calculations, and any other reference material needed by bridge owner to maintain bridge files.

TASK 2 – LOAD RATING TASKS

Task 2A - Field Measurements for Load Rating - Should no plans exist or if additional information is required, each main member shall be field measured for load rating. The condition of the member should be noted on the field documentation. All measurements shall be included in the load rating report.

Task 2B - Load Rating Calculations – A bridge carrying vehicular traffic shall be rated to determine the safe load carrying capacity. The CONSULTANT shall review existing bridge plans and inspection reports and other inspection information such as photographs and estimates of section loss for bridge members and connections. The analysis for existing structures shall be performed for AASHTO HS20-44 [MS 18] (truck, lane, & military) loading for both inventory and operating levels, and for the four Ohio Legal Loads including the special hauling vehicles (2F1, 3F1, 4F1, and 5C1, SU4, SU5, SU6, SU7, EV2, and EV3) at operating level. The CONSULTANT shall try to complete the load rating analysis utilizing BrR (Virtis) at first. Hand-calculations or Spreadsheets if BrR is not applicable. The BrR analysis file, other load rating files, and BR100 shall be included with the submittal to OSE.

The inventory and operating ratings shall be coded as per the most recent version of the ODOT Bridge Inventory Coding Guide. Update SMS Inventory with the load rating results and upload BR100 pdf file.

The electronic deliverable shall include if applicable an Excel spreadsheet or other files used for analysis for each bridge which shall include the member areas, member capacities both with and without section loss, influence lines (can be the ordinates or graph of the lines), dead loads and dead load stresses in members, live loads and live load stresses in members for all truck loadings and the load ratings of the members. Truck loadings to be used for the ratings are specified in BDM Section 900.

The Load Rating Report shall be prepared by a registered or non-registered engineer and it shall be checked, signed, sealed and dated by an Ohio Registered Professional Engineer.

The Load Rating Report shall explain the method used to calculate the load rating of each bridge.

AASHTO Load Factor Rating (LFR) shall be utilized for all bridges not designed by Load and Resistance Factor Design. AASHTO Load and Resistance Factor Rating (LRFR) shall be utilized for all structures designed for HL93 loading starting October 2010.

Load Rating Report Submittal to the City or Village shall include:

- a. Two (2) printed copies and one electronic pdf copy of the Load Rating Report for each bridge.
- b. Final summary of inventory and operating ratings for each member and the overall ratings of the structure shall be presented for each live load truck. An acceptable format is ODOT form BR-100.
- c. Analysis program input files. Both input and output files shall be submitted when programs other than BrR or spreadsheets are used.
- d. All calculations related to the load rating.
- e. If applicable, the weight limits posting recommendations including a copy of the standard posting sign; such as R12-1 (24" x 30"), R12-H5 (30" x 48"), and R12-H7 (30" x 30").

TASK 3 – SMS STRUCTURE INVENTORY AND REVIEW

The scope of this task includes a limited review of the structure inventory data in the ODOT SMS. In general, the CONSULTANT shall review specific existing ODOT bridge inventory records (as provided by the City and approved by ODOT) of the designated bridge. The CONSULTANT may download the inventory report, which contains inventory data for each bridge on file with ODOT from the ODOT website.

The CONSULTANT shall verify this data and determine if the ODOT SMS structure file information needs changing. If no changes are necessary, then no SMS inventory needs to be filled out. If changes are necessary, the scope of this task shall also include completing and filing inventory updates (and supplements, as needed) in SMS. The CONSULTANT shall refer to the ODOT Office of Structural Engineering Inventory and Coding Guide of SMS for inventory coding details.

TASK 4 – INSPECTION PROCEDURES

Task 4A – Fracture Critical Plan – A Fracture Critical Member Plan and inspection procedure shall be developed and updated. For more details, refer to Chapter 4: Inspection Types in the Manual of Bridge Inspection. It shall include:

1. Sketches of the superstructure with locations of all fatigue and fracture prone details identified.
 - a. Use framing plan or schematic with detail locations labeled and a legend explaining each labeled item on the scheme.

- b. Use an elevation view for trusses.
 - c. Classify similar fatigue/fracture prone details as types (e.g. end of partial cover plate).
- 2. A table or location of important structural details indicating:
 - a. Type of detail (e.g. end of partial cover plate, short web gap, etc.)
 - b. Location of each occurrence of detail
 - c. AASHTO Fatigue Category of detail
 - d. Identify retrofits previously installed
- 3. Risk Factors Influencing the inspector access.

Photos and sketches shall be properly referenced. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 4B – Underwater Inspection Procedures – An underwater inspection procedure shall be developed. For more details, refer to Chapter 4: Underwater Inspections in the Manual of Bridge Inspection. Please note that ODOT has recently revised Appendix F of the inspection manual. The diving team shall fill out or update the new form and upload it on SMS prior to performing the actual dives. Please contact OSE for a copy of a blank form if not uploaded on SMS at the time.

TASK 5 – BRIDGE INSPECTION

Task 5A – Routine Bridge Inspection (SMS Input) - Perform a routine field inspection of the structure to determine the general condition. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task. Section 1111 of the Moving Ahead for Progress in the 21st Century Act (MAP-21) modified 23 U.S.C.144, requires Ohio to report bridge element level data for NBIS bridges on the National Highway System (NHS) to FHWA. A condition rating or element level inspection will be assigned. This task includes: Condition Rating Inspection for non-NBI structures, Condition Rating Inspection for NBI structures, and Element Level Inspection for NBI classified as NHS.

Task 5B – Fracture Critical Inspection - Perform a fracture critical field inspection of fracture critical items. The CONSULTANT shall update the FCM inspection procedure with current photos and descriptions. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 5C – Underwater Dive Inspection – Perform Underwater/ In-Water inspection of substructure units according to the cycle shown in SMS. Emergency underwater inspection may arise for specific structures over the duration of the contract period. Work shall be done in accordance with the reference manuals and inspection procedure. Scour risk shall be evaluated after field and data collection.