



CITY COUNCIL MEETING
Tuesday, September 3, 2019, 7:30 PM
CITY HALL
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309
(937) 833-2135
www.brookvilleohio.com

Agenda

I. Opening of Regular Council Meeting

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

II. Adoption of Agenda

III. Approval of Minutes

- a. Approval of the August 29, 2019 Special Meeting Minutes
- b. Approval of the August 20, 2019 Regular Meeting Minutes

IV. Reports of Municipal Officers

- a. City Manager
- b. Finance Director
 - 1. Fund Balance
- c. Fire Chief
- d. Police Chief
- e. Law Director
- f. Mayor Chuck Letner

V. Old Business

- a. Third reading of proposed Resolution No. 19-15 entitled, "A Resolution to renew the Municipal Bridge Inspection Program for 2020, 2021 and 2022."



VI. New Business

- a. Approval of Columbia Street Block Party
- b. First reading of proposed Resolution No. 19-17 entitled, "A Resolution amending the 2019 Appropriations, as set forth below, pursuant to Section 5705.40 of the Ohio Revised Code, and Section 12.35 of the Ohio Administrative Code."
- c. First reading of proposed Resolution No. 19-18 entitled, "A Resolution appointing Sonja M. Keaton to serve as Housing Officer of the City of Brookville, Ohio, and declaring it an emergency.

VII. Reports of Boards and Commissions

- a. JD Fowler - Park Board Liaison
- b. Curt Schreier - Planning Commission

VIII. Public Comments (5 minutes per speaker)

IX. Motion for Adjournment

Please note: Council welcomes the comments and input of the public during Council Meetings. In order to provide an orderly fashion in which all interested parties have an opportunity to address Council, Council has adopted the following procedure for citizen's comments during any portion of the Council Meeting or Public Hearing.

Any citizen who wishes to address Council should state their name, address and then their comments. Speakers should not approach Council Members without first obtaining permission. After completion of their comments, Council would request that the speakers return to their seat so that any other interested persons could then be recognized and address Council.

The purpose of this procedure is to afford the maximum opportunity for citizen input without any type of disruption of the Council proceedings. While others are addressing Council from the podium, Council requests that audience members not make comments to Council or to other individuals to prevent any potential confusion or disruption.

Brookville City Council
Special Meeting
August 29, 2019

The Special Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on August 29, 2019 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Swabb, Wilder, and Zimmerlin; City Manager/Interim Finance Director Keaton, Law Director Stephan, and Clerk Wheeler were present. Fire Chief Fletcher and Police Chief Jerome were absent.

Roll Call by Clerk Wheeler.

Motion by Zimmerlin, second by Fowler to approve the Agenda as presented. All yeas, motion carried.

In New Business,

Law Director Stephan requested Council approval of the Brookville Retail and Industrial Campus Section Two, Record Plan. He informed this subdivision record plan will re-plat 74.54 acres in the Brookville Retail and Industrial Campus as Lot 2652 of the City of Brookville. He informed this property is currently part of Lot 2173, and the re-plat is necessary to establish the 74.54 acres as a separate City lot and create a lot number that would be transferable through the Montgomery County Recorder. He advised Planning Commission held a Special Meeting last night and approved this Record Plan.

Member Schreier informed Planning Commission reviewed the same material last night and it seemed pretty straight forward.

Mayor Letner stated it passed at Planning Commission unanimously.

Motion by Swabb, second by Fowler to approve the Brookville Retail and Industrial Campus Section Two, Record Plan. All yeas, motion carried.

Law Director Stephan advised proposed Ordinance No. 19-05 will re-zone a portion of the new Lot 2652 from its current zoning classification of HS (Highway Service District) to its new zoning classification of I-2 (General Industrial District). He stated as a result of this Ordinance, all of Lot 2652 will be zoned I-2.

Motion by Zimmerlin, second by Crane to read proposed Ordinance No. 19-05. All yeas, motion carried.

Motion by Schreier, second by Wilder to accept the first reading of proposed Ordinance No. 19-05 entitled, "AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF PART OF LOT 2652, FORMERLY PART OF LOT 2173, OF THE CITY OF BROOKVILLE FROM ITS PREENT CLASSIFICATION OF (HS) HIGHWAY SERVICE DISTRICT TO THE NEW CLASSIFICATION OF (I-2) GENERAL INDUSTRIAL DISTRICT." All yeas, motion carried.

Law Director Stephan provided two proposed dates for a Public Hearing to be scheduled on proposed Ordinance No. 2019-05. He informed a Public Hearing could be held on Monday September 16 followed by a Special Planning Commission Meeting and then Council would hold their regularly scheduled meeting the next night on Tuesday, September 17. He informed the other option would be to hold the Public Hearing on Tuesday, September 17 at 6:30 p.m. followed by a Special Planning Commission Meeting and then Council's Regular Meeting at 7:30 p.m.

Council Members agreed Tuesday, September 17 would work best.

Motion by Crane, second by Swabb to schedule the Public Hearing for proposed Ordinance No. 2019-05 on Tuesday, September 17, 2019 at 6:30 p.m. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to adjourn. All yeas, motion carried.

Meghan Wheeler, Clerk

Charles Letner, Mayor

Brookville City Council
Regular Meeting
August 20, 2019

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on August 20, 2019 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Swabb, Wilder, and Zimmerlin; City Manager/Interim Finance Director Keaton, Law Director Stephan, Police Chief Jerome and Clerk Wheeler were present. Fire Chief Fletcher was absent.

Roll Call by Clerk Wheeler.

Law Director Stephan requested an Executive Session per ORC 121.22(G)(8) to consider confidential information of an applicant for economic development assistance be added to tonight's Agenda.

Motion by Zimmerlin, second by Crane to approve the Agenda as amended. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to approve the Regular Council Meeting Minutes of August 6, 2019. All yeas, motion carried.

City Manager/Interim Finance Director Keaton informed we will be submitting our Ohio Public Works Commission application on Wednesday. She informed this application is for Hay Avenue Roadway Improvements, Phase I, which runs from Wolf Creek Street to Maple Street. Phase I consists of 550' of street reconstruction that includes the installation of approximately 1,000' of new storm sewer, 550' of water main, 555' of curb and gutter and 1,100' of sidewalk. She informed these improvements will improve the drainage on Hay Avenue and also increase the life of the proposed pavement. She explained the Engineer's construction estimate for this project is \$521,223 which broken down is \$132,885 for Stormwater; \$88,585 for Water; and \$299,753 for Roadway. She informed this will be a 50% grant/50% loan application and we should know sometime in November if the project is awarded.

City Manager/Interim Finance Director Keaton reminded the Montgomery County Auditor's Office will be at the Brookville Branch Library on Saturday, August 24 from 1-4 p.m. to assist residents, whose homes were damaged or destroyed as a result of the Memorial Day tornado, with completing an application for property tax reduction.

City Manager/Interim Finance Director Keaton reported to date she has received nine resumes for the Finance Director position. She stated the posting ends this Friday and interviews will be scheduled soon.

City Manager/Interim Finance Director Keaton informed the two plaques were installed last week on the pedestrian bridge at Golden Gate Park in recognition of the generous donation received earlier in the year to ensure the bridge was repaired.

City Manager/Interim Finance Director Keaton informed she received two more proposals on repairs for the WWTP over the last few days. She informed one proposal received was from Thrush and Son that totaled approximately \$133,000 for a roof, siding, gutter, down spouts, windows, overhead door, chain link fence and privacy fence at the WWTP. She stated we also need to replace the chain link fence around the lift station on Heckathorn Road because it was in the path of the tornado as well. She informed the other estimate received was for the repairs needed to our backhoe for a total of \$7,546. She stated she is still waiting approval from the insurance company before moving forward. She informed the last major quote she is still waiting on is the quote for the air handler, which will be costly.

Mayor Letner informed Fire Chief Fletcher has been excused tonight.

Police Chief Jerome reported the Brookville Police Department handled 437 Incidents year-to-date, compared to 401 during this same time last year. Police Chief Jerome reported Citations were down a total of 69 Citations year-to-date, for a total of 286 Citations issued year-to-date. There were 90 traffic stops for July compared to 190 during July 2018.

Police Chief Jerome informed police exams were completed and he is now working on background checks for a few candidates.

Police Chief Jerome informed school has started off to a great start.

Police Chief Jerome reminded this Saturday, August 24 is the Brookville Soccer Parade.

Police Chief Jerome reported as of August 13 the Tornado Relief Assistance Fund has helped 51 families in excess of \$40,000 dispensed so far. He informed additional applications have been approved since then and they continue to receive and verify applications.

Mayor Letner asked if a final date for the program has been determined yet?

Police Chief Jerome stated they initially thought it would be the end of August, but that's not final. He stated the goal is to run out of money and the word has finally really gotten out and people are turning in applications. He stated he thinks with the amount of people that have learned of the application process, they will eventually run out of money.

Law Director Stephan requested Council authorize the City Manager to execute an easement on the corner of Arlington and Upper Lewisburg Salem Road as part of the Arlington Road/Triggs STP Project. He explained the City will dedicate a small portion of park ground at the corner back to itself and it will be dedicated for highway purpose. He stated this was requested by ODOT and we need authority for the City Manager to execute the document and then it will be filed with the Montgomery County Recorder.

Mayor Letner asked if this is part of the intersection enhancement project?

Law Director Stephan stated yes.

Motion by Zimmerlin, second by Fowler to authorize the City Manager to execute an easement on the corner of Arlington and Upper Lewisburg Salem Road as part of the Arlington Road/Triggs STP Project. All yeas, motion carried.

Mayor Letner wished everyone a Happy Labor Day and for everyone to get out and enjoy themselves, it's been an eventful 2019.

In Old Business,

Motion by Zimmerlin, second by Fowler to read proposed Resolution No. 19-14. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to accept the third reading and adopt Resolution No. 19-14 entitled, "A RESOLUTION AUTHORIZING THE CITY OF BROOKVILLE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT PROGRAM AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAMS AND TO EXECUTE CONTRACTS AS REQUIRED." All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to read proposed Resolution No. 19-15. All yeas, motion carried.

Motion by Wilder, second by Schreier to accept the second reading of proposed Resolution No. 19-15 entitled, "A RESOLUTION TO RENEW THE MUNICIPAL BRIDGE INSPECTION PROGRAM FOR 2020, 2021 AND 2022." All yeas, motion carried.

In New Business,

Motion by Zimmerlin, second by Fowler to read proposed Resolution No. 19-16. All yeas, motion carried.

City Manager/Interim Finance Director Keaton requested Council accept the first reading and dispense with the second and third reading and adopt proposed Resolution No. 19-16, which amends the 2019 Appropriations and Estimated Resources. She stated the Resolution shall take effect immediately after passage as provided in 4.07(A)(1) of the Charter of the City.

Motion by Zimmerlin, second by Schreier to accept the first reading, dispense with the second and third reading and adopt Resolution No. 19-16 entitled, "A RESOLUTION AMENDING THE 2019 APPROPRIATIONS, AS SET FORTH BELOW, PURSUANT TO SECTION 5705.40 OF THE OHIO REVISED CODE, AND SECTION 12.35 OF THE OHIO ADMINISTRATIVE CODE AND APPROVING THE AMENDMENT TO THE CERTIFICATE OF ESTIMATED RESOURCES, AS SET FORTH BELOW." All yeas, motion carried.

Member Fowler, Park Board Liaison reported Park Board has been working to schedule a community work day in the park to work on the open air shelters and are currently reaching out to the various service groups for help.

Bonnie Cordes, Park Board President, informed they have decided on scheduling the work day for Saturday, October 5 with a rain date of Saturday, October 12.

Mayor Letner stated after seeing the plaques mounted on the pedestrian bridge and how the project turned out, the Service Department went above and beyond with the work on that bridge. He stated it is simply amazing what ingenuity and farm boy technology will do. He thanked the donor who contributed such a thoughtful donation to make the bridge possible. He stated the pedestrian bridge is just the start, we will take off from there and continue to add to the grove area.

Member Schreier reported a Special Use Permit was approved at the last Planning Commission Meeting for a premium pre-owned vehicle sales location at 464 N. Wolf Creek Street. He explained Randy Miller and Shawn Landis will be leasing a portion of the north end of the building from Allstate to conduct vehicle sales, primarily web based and no more than 10 vehicles will be on the lot at one time. He informed the location is currently zoned General Business (GB) and required a Special Use.

Mayor Letner informed after talking with those gentleman at the Planning Commission Meeting, it is an entrepreneurial type deal and will be mostly internet based. He wished them luck and thinks they can really do it.

Mayor Letner thanked everyone for attending.

Motion by Zimmerlin, second by Fowler to enter into Executive Session per ORC 121.22 (G)(8) to consider the confidential information of an applicant for economic development assistance and that the information is directly related to the economic development request for assistance under 37.35.67 to 37.35.70 of the ORC and the Executive Session is necessary to protect the interest of the applicant. All yeas, motion carried.

Motion by Zimmerlin, second by Crane to enter back into Regular Session. All yeas, motion carried.

Motion by Fowler, second by Swabb to allow the City Manager to approve certain agreements for Project Nora. All yeas, motion carried.

Motion by Zimmerlin, second by Schreier to adjourn. All yeas, motion carried.

Meghan Wheeler, Clerk

Charles Letner, Mayor

MEMORANDUM

To: Mayor & Council
From: Sonja M. Keaton, City Manager/Interim Finance Director
Date: 8/30/19
Subject: Manager/Finance Report

The OWDA Water Tower Project was completed this week with the installation of the outdoor lighting. We should be receiving the last pay requests soon so we can finalize our OWDA loan.

Mayor Letner, Chief Fletcher, Service Superintendent Homan and I recently met with the City of Dayton Department of Water Director and Deputy Director. The meeting was very productive.

Now that FEMA approved the public assistance for local governments, we are required to have Mutual Aid Agreements in place to reimburse the public entities that assisted us with our tornado cleanup. I am requesting Council authorization to allow the City Manager to sign a Public Works Mutual Aid Contract between the City of Brookville and the City of Centerville and a Public Works Mutual Aid Contract between the City of Brookville and the City of Union. Both cities assisted Brookville with limb chipping.

Our 2015 Freightliner refuse truck lease was paid off this month.

Requesting Council accept the first reading and dispense with the second and third reading and adopt proposed Resolution No. 19-17, which amends the 2019 Appropriations. The Resolution shall take effect immediately after passage as provided in Section 4.07(A)(1) of the Charter of the City.

Request Council accept the August 31, 2019 Fund Balance. For August, MTD Receipts exceeded Expenditures by \$145,055. This is attributed to our water/sewer/refuse receipts.

- General Fund Beginning Balance is down \$11,196 compared to 2018
 - General Fund YTD Revenue is down \$266,879 compared to last August
 - Real Estate Tax is down \$3,380
 - Income Tax is down \$249,461
 - EMS Billing is up \$48,079
 - Interest on Investments is up \$18,904

- General Fund YTD Expenses are down \$182,554 compared to last August (Transfers out of the General Fund are down \$58,000, capital purchases in the Police Dept. are down \$79,518 and operating costs in the Fire Dept. are down \$31,047 compared to last August)
- Street M&R Fund Beginning Balance is down \$38,725 compared to 2018
 - Street M&R Fund YTD Revenue is up \$110,183 compared to last August
 - Transfer-in from the General Fund is up \$100,000
 - Motor Vehicle, Gas & Highway Taxes are down \$4,531
 - Grass /Weed & Sidewalk Assessments are up \$6,303
 - Street M&R Fund YTD Expenses are down \$17,761 compared to last August
 - Professional Services and Operating Supplies are down
- Park & Rec. Fund Beginning Balance is down \$13,538 compared to 2018
 - Park & Rec. Fund YTD Revenue is up \$9,415 compared to last August
 - Park Permits are up \$5,929
 - Donations are up \$10,908
 - Park & Rec. Fund YTD Expenses are up \$18,228 compared to last August
 - Increase in percentage charged to Payroll & Benefits in 2019, Payroll, Utilities, Grove Project, Leiber Roof, Tennis Court repairs
- Water Fund Beginning Balance is up \$67,679 compared to 2018
 - Water Fund YTD Revenue is down \$175,784 compared to last August
 - OWDA Water Tower Project
 - Water Sales are up \$110,186
 - Water Fund YTD Expenses are down \$299,739
 - 2018 OWDA Project (\$289,919) & OPWC Project
- Sewer Fund Beginning Balance is up \$53,277 compared to 2018
 - Sewer Fund YTD Revenue is down \$90,716, compared to last August
 - 2018 OPWC Project
 - Sewer Sales are up \$40,560
 - Sewer Fund YTD Expenses are down \$148,541
 - 2018 OPWC Project & Debt
- Refuse Fund Beginning Balance is up \$8,759 compared to 2018
 - Refuse Fund YTD Revenue is up \$12,455 and Expenses are up \$22,883 compared to last August
 - Refuse Sales are up \$12,322
 - Expenditures will be up in 2019 as our first payment to Rumpke in 2018 was in February for January services, and in 2019 a payment was made in January for December services.



Agenda Item

COUNCIL MEETING DATE: September 3, 2019

TYPE OF AGENDA ITEM: Action Item

TO: Meghan Wheeler, Clerk of Council

FROM: Sonja Keaton, Finance Director

DATE:

SUBJECT: Fund Balance

I. BACKGROUND: August 30, 2019 Fund Balance approval

II. DISCUSSION:

III. CONCLUSION:

IV. RECOMMENDED MOTION:

Attachments:

1. Fund Balance

City of Brookville
Statement of Cash Position with MTD Totals

From: 1/1/2019 to 8/31/2019
Funds: A01 to E10

Include Inactive Accounts: No
Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
A01	GENERAL FUND	\$2,289,471.44	\$210,318.71	\$3,017,249.14	\$297,758.05	\$3,219,236.26	\$2,087,484.32	\$378,008.75	\$1,709,475.57
B01	STREET M. & R.	\$161,925.57	\$36,986.87	\$608,977.96	\$54,797.34	\$499,058.70	\$271,844.83	\$164,655.39	\$107,189.44
B04	PARK & RECREATION	\$51,705.67	\$8,040.00	\$194,889.45	\$17,854.49	\$167,392.54	\$79,202.58	\$15,302.47	\$63,900.11
B09	LAND REUTILIZATION	\$39,266.96	\$0.00	\$0.00	\$0.00	\$0.00	\$39,266.96	\$0.00	\$39,266.96
B13	LAW ENFORCEMENT	\$11,480.48	\$25.00	\$5,623.08	\$0.00	\$5,675.36	\$11,428.20	\$0.00	\$11,428.20
C01	BOND RETIREMENT	\$263,921.33	\$0.00	\$113,858.62	\$0.00	\$121,900.00	\$255,879.95	\$251,900.00	\$3,979.95
C03	NOTE RETIRE- NORTHBROOK	\$2,575.31	\$6,000.00	\$86,000.00	\$606.43	\$10,739.33	\$77,835.98	\$72,566.40	\$5,269.58
D03	CAPITAL IMPROVEMENT	\$309,125.66	\$3,629.00	\$14,330.66	\$660.00	\$31,594.80	\$291,861.52	\$150,000.00	\$141,861.52
D04	FIRE CAPITAL IMPROVEMENT	\$115,454.67	\$3,604.52	\$182,692.34	\$14,760.00	\$116,751.08	\$181,395.93	\$322.05	\$181,073.88
E01	WATER	\$178,015.07	\$186,429.26	\$1,005,351.93	\$18,938.72	\$635,013.91	\$548,353.09	\$294,680.00	\$253,673.09
E02	SANITARY SEWER	\$425,341.67	\$99,769.49	\$500,220.72	\$30,296.32	\$366,520.18	\$559,042.21	\$305,399.14	\$253,643.07
E10	REFUSE	\$153,279.70	\$69,085.45	\$335,571.45	\$43,162.03	\$302,008.78	\$186,842.37	\$122,743.27	\$64,099.10
Grand Total:		\$4,001,563.53	\$623,888.30	\$6,064,765.35	\$478,833.38	\$5,475,890.94	\$4,590,437.94	\$1,755,577.47	\$2,834,860.47

City of Brookville
Encumbrance Report by Account

Accounts: A01-01A1-2110 to E10-05F2-2530
As Of: 8/31/2019

Purchase Order Status: Open
Include Inactive Accounts: No

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
Fund: A01GENERAL FUND										
POLICE DEPARTMENT										
A01-01A1-2122	2019	2019000560-001	07/22/2019	LIFE/AD&D INSURANCE	Open	08/26/2019	\$935.00	\$1,326.00	\$391.00	
A01-01A1-2122	2019	2019000602-001	07/25/2019	EMPLOYER HSA CONTRI	Open	08/02/2019	\$2,600.00	\$8,450.00	\$5,850.00	
A01-01A1-2122	2019	2019000666-001	08/23/2019	HEALTH/DENTAL INSURA	Open	08/26/2019	\$55,018.01	\$70,000.00	\$14,981.99	
A01-01A1-2124	2019	2019000033-001	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$6,758.62	\$22,329.86	\$15,571.24	
A01-01A1-2310	2019	2019000006-001	01/03/2019	ELECTRIC DISTRIBUTIO	Open	08/13/2019	\$863.95	\$2,400.00	\$1,536.05	
A01-01A1-2310	2019	2019000010-001	01/03/2019	ELECTRIC GENERATION	Open	08/08/2019	\$1,466.41	\$3,100.00	\$1,633.59	
A01-01A1-2310	2019	2019000030-001	01/03/2019	301 SYCAMORE	Open	08/08/2019	\$281.92	\$900.00	\$618.08	
A01-01A1-2320	2019	2019000022-001	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$6,387.50	\$7,300.00	\$912.50	
A01-01A1-2320	2019	2019000031-001	01/03/2019	CELL/DATA SERVICE	Open	08/08/2019	\$1,301.04	\$3,092.00	\$1,790.96	
A01-01A1-2323	2019	2019000007-001	01/03/2019	DISPATCHING SERVICE	Open	08/08/2019	\$28,311.99	\$75,000.00	\$46,688.01	
A01-01A1-2325	2019	2019000015-001	01/03/2019	RADIO USER FEES	Open	08/08/2019	\$1,380.00	\$5,040.00	\$3,660.00	
A01-01A1-2330	2019	2019000014-001	01/03/2019	COPIER LEASE	Open	08/08/2019	\$1,788.64	\$5,000.00	\$3,211.36	
A01-01A1-2340	2019	2019000019-001	01/03/2019	JANITORIAL SERVICES	Open	08/08/2019	\$3,600.00	\$8,640.00	\$5,040.00	
A01-01A1-2348	2019	2019000026-001	01/03/2019	PROSECUTOR SERVICE	Open	08/08/2019	\$4,000.00	\$12,000.00	\$8,000.00	
A01-01A1-2351	2019	2019000339-001	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$172.37	\$369.33	\$196.96	
A01-01A1-2351	2019	2019000605-001	08/03/2019	IT SERVICES	Open	08/03/2019	\$2,640.00	\$2,640.00	\$0.00	
A01-01A1-2391	2019	2019000697-001	08/28/2019	TUITION REIMBURSEME	Open	08/28/2019	\$1,500.00	\$1,500.00	\$0.00	
A01-01A1-2421	2019	2019000025-001	01/03/2019	FUEL	Open	08/26/2019	\$9,304.51	\$28,000.00	\$18,695.49	
POLICE DEPARTMENT Totals:							\$128,309.96	\$257,087.19	\$128,777.23	
FIRE DEPARTMENT										
A01-01B1-2122	2019	2019000560-002	07/22/2019	LIFE/AD&D INSURANCE	Open	08/26/2019	\$68.00	\$102.00	\$34.00	
A01-01B1-2122	2019	2019000602-002	07/25/2019	EMPLOYER HSA CONTRI	Open	08/02/2019	\$400.00	\$1,300.00	\$900.00	
A01-01B1-2122	2019	2019000666-002	08/23/2019	HEALTH/DENTAL INSURA	Open	08/26/2019	\$4,002.69	\$5,000.00	\$997.31	
A01-01B1-2124	2019	2019000033-002	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$4,681.52	\$15,804.37	\$11,122.85	
A01-01B1-2310	2019	2019000006-002	01/03/2019	ELECTRIC DISTRIBUTIO	Open	08/13/2019	\$5,384.67	\$16,600.00	\$11,215.33	
A01-01B1-2310	2019	2019000030-004	01/03/2019	775 E UPR-LEWISBURG	Open	08/08/2019	\$2,910.51	\$11,700.00	\$8,789.49	

Encumbrance Report by Account As Of: 8/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-01B1-2320	2019	2019000022-002	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$6,387.50	\$7,300.00	\$912.50	
A01-01B1-2320	2019	2019000031-002	01/03/2019	DATA SERVICE	Open	08/08/2019	\$1,610.48	\$3,860.00	\$2,249.52	
A01-01B1-2323	2019	2019000007-002	01/03/2019	DISPATCHING SERVICE	Open	08/08/2019	\$13,079.39	\$38,000.00	\$24,920.61	
A01-01B1-2325	2019	2019000015-002	01/03/2019	RADIO USER FEES	Open	08/08/2019	\$2,940.00	\$11,760.00	\$8,820.00	
A01-01B1-2330	2019	2019000014-002	01/03/2019	COPIER LEASE	Open	08/08/2019	\$715.44	\$2,000.00	\$1,284.56	
A01-01B1-2340	2018	2018000644-002	07/19/2018	ADDITIONAL 50 HOURS I	Open	09/24/2018	\$2,295.00	\$4,500.00	\$2,205.00	
A01-01B1-2340	2019	2019000022-016	01/03/2019	MICROSOFT ESSENTIAL	Open	07/30/2019	\$250.00	\$750.00	\$500.00	
A01-01B1-2340	2019	2019000024-001	01/03/2019	24/7 MONITORING	Open	08/08/2019	\$151.60	\$454.80	\$303.20	
A01-01B1-2340	2019	2019000555-001	07/16/2019	RADIO UPDATES/PROGR	Open	07/16/2019	\$3,850.00	\$3,850.00	\$0.00	
A01-01B1-2347	2019	2019000005-001	01/03/2019	EMS BILLING SERVICES	Open	08/08/2019	\$5,364.61	\$21,500.00	\$16,135.39	
A01-01B1-2347	2019	2019000012-001	01/03/2019	EMS LOCKBOX SERVICE	Open	07/10/2019	\$250.00	\$600.00	\$350.00	
A01-01B1-2351	2019	2019000339-008	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$295.56	\$591.00	\$295.44	
A01-01B1-2351	2019	2019000605-002	08/03/2019	IT SERVICES	Open	08/03/2019	\$2,640.00	\$2,640.00	\$0.00	
A01-01B1-2421	2019	2019000025-002	01/03/2019	FUEL	Open	08/26/2019	\$5,879.79	\$18,200.00	\$12,320.21	
FIRE DEPARTMENT Totals:							\$63,156.76	\$166,512.17	\$103,355.41	
GOVN. & ADMIN. DEPT										
A01-07A2-2122	2019	2019000560-003	07/22/2019	LIFE/AD&D INSURANCE	Open	08/26/2019	\$252.96	\$379.44	\$126.48	
A01-07A2-2122	2019	2019000602-003	07/25/2019	EMPLOYER HSA CONTRI	Open	08/02/2019	\$1,200.00	\$3,900.00	\$2,700.00	
A01-07A2-2122	2019	2019000666-003	08/23/2019	HEALTH/DENTAL INSURA	Open	08/26/2019	\$11,561.10	\$15,000.00	\$3,438.90	
A01-07A2-2124	2019	2019000033-003	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$2,272.61	\$7,505.38	\$5,232.77	
A01-07A2-2310	2019	2019000006-003	01/03/2019	ELECTRIC DISTRIBUTIO	Open	08/13/2019	\$2,444.85	\$7,700.00	\$5,255.15	
A01-07A2-2310	2019	2019000010-002	01/03/2019	ELECTRIC GENERATION	Open	08/08/2019	\$1,641.02	\$6,500.00	\$4,858.98	
A01-07A2-2310	2019	2019000030-002	01/03/2019	301 SYCAMORE	Open	08/08/2019	\$281.89	\$900.00	\$618.11	
A01-07A2-2310	2019	2019000030-003	01/03/2019	245 SYCAMORE	Open	08/08/2019	\$357.19	\$1,300.00	\$942.81	
A01-07A2-2310	2019	2019000030-005	01/03/2019	20 MULBERRY	Open	08/08/2019	\$241.12	\$1,500.00	\$1,258.88	
A01-07A2-2320	2019	2019000022-003	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$6,387.50	\$7,300.00	\$912.50	
A01-07A2-2320	2019	2019000031-003	01/03/2019	CELL/IPAD SERVICE	Open	08/08/2019	\$909.98	\$1,850.00	\$940.02	
A01-07A2-2330	2019	2019000014-003	01/03/2019	COPIER LEASE	Open	08/08/2019	\$2,861.76	\$8,000.00	\$5,138.24	
A01-07A2-2330	2019	2019000021-001	01/03/2019	POSTAGE MACHINE LEA	Open	06/10/2019	\$720.92	\$1,400.00	\$679.08	
A01-07A2-2340	2014	0000049011-001	07/17/2014	IMPLEMENTATION SERVI	Open	03/21/2017	\$6,500.00	\$19,500.00	\$13,000.00	
A01-07A2-2340	2018	2018000132-001	02/08/2018	VIP ANALYTICS SUITE B	Open	08/14/2018	\$10,000.00	\$15,000.00	\$5,000.00	
A01-07A2-2340	2019	2019000019-002	01/03/2019	JANITORIAL SERVICES	Open	08/08/2019	\$2,400.00	\$5,760.00	\$3,360.00	
A01-07A2-2340	2019	2019000022-017	01/03/2019	MICROSOFT ESSENTIAL	Open	07/30/2019	\$35.00	\$105.00	\$70.00	
A01-07A2-2340	2019	2019000138-001	02/08/2019	ASSET REPORTING/INSU	Open	02/08/2019	\$1,700.00	\$1,700.00	\$0.00	
A01-07A2-2340	2019	2019000479-001	06/14/2019	AIF FY2018 FEE	Open	06/14/2019	\$2,500.00	\$2,500.00	\$0.00	
A01-07A2-2340	2019	2019000694-001	08/27/2019	PURCHASE & SALE AGR	Open	08/27/2019	\$5,000.00	\$5,000.00	\$0.00	

Encumbrance Report by Account As Of: 8/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-07A2-2341	2019	2019000027-001	01/03/2019	LAW DIRECTOR SERVIC	Open	08/08/2019	\$31,625.00	\$70,000.00	\$38,375.00	
A01-07A2-2342	2019	2019000029-001	01/03/2019	INCOME TAX ADMINISTR	Open	08/26/2019	\$42,545.62	\$128,500.00	\$85,954.38	
A01-07A2-2344	2019	2019000006-009	01/03/2019	ELECTRIC DISTRIBUTIO	Open	08/13/2019	\$751.83	\$2,000.00	\$1,248.17	
A01-07A2-2344	2019	2019000010-007	01/03/2019	ELECTRIC GENERATION	Open	08/08/2019	\$777.90	\$1,500.00	\$722.10	
A01-07A2-2344	2019	2019000017-001	01/03/2019	STREET LIGHTING	Open	08/08/2019	\$24,763.52	\$73,500.00	\$48,736.48	
A01-07A2-2351	2019	2019000339-002	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$86.19	\$184.67	\$98.48	
A01-07A2-2351	2019	2019000339-003	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$55.14	\$129.00	\$73.86	
A01-07A2-2351	2019	2019000339-004	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$202.59	\$498.00	\$295.41	
A01-07A2-2351	2019	2019000605-003	08/03/2019	IT SERVICES	Open	08/03/2019	\$2,640.00	\$2,640.00	\$0.00	
A01-07A2-2395	2019	2019000004-001	01/03/2019	INCOME TAX REVENUE	Open	06/24/2019	\$14,179.28	\$100,000.00	\$85,820.72	
A01-07A2-2420	2019	2019000508-001	07/03/2019	CITY SEAL INSERTS/WEL	Open	07/03/2019	\$677.00	\$677.00	\$0.00	
A01-07A2-2421	2019	2019000025-003	01/03/2019	FUEL	Open	08/26/2019	\$756.33	\$1,700.00	\$943.67	
A01-07A2-2520	2019	2019000603-001	07/25/2019	MANAGER OFFICE FURN	Open	07/25/2019	\$8,213.73	\$8,213.73	\$0.00	
GOVN. & ADMIN. DEPT Totals:							\$186,542.03	\$502,342.22	\$315,800.19	
Fund: A01 Total							\$378,008.75	\$925,941.58	\$547,932.83	
Fund: B01 STREET M. & R.										
GARAGE										
B01-06B2-2122	2019	2019000560-004	07/22/2019	LIFE/AD&D INSURANCE	Open	08/26/2019	\$68.00	\$102.00	\$34.00	
B01-06B2-2122	2019	2019000602-004	07/25/2019	EMPLOYER HSA CONTRI	Open	08/02/2019	\$400.00	\$1,300.00	\$900.00	
B01-06B2-2122	2019	2019000666-004	08/23/2019	HEALTH/DENTAL INSURA	Open	08/26/2019	\$5,592.33	\$7,000.00	\$1,407.67	
B01-06B2-2124	2019	2019000033-004	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$412.72	\$1,394.89	\$982.17	
B01-06B2-2310	2019	2019000006-004	01/03/2019	ELECTRIC DISTRIBUTIO	Open	08/13/2019	\$1,022.82	\$2,400.00	\$1,377.18	
B01-06B2-2310	2019	2019000010-003	01/03/2019	ELECTRIC GENERATION	Open	08/08/2019	\$689.46	\$2,300.00	\$1,610.54	
B01-06B2-2320	2019	2019000022-004	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$1,277.50	\$1,460.00	\$182.50	
B01-06B2-2421	2019	2019000665-001	08/22/2019	STAINLESS STEEL FUEL	Open	08/22/2019	\$3,108.00	\$3,108.00	\$0.00	
GARAGE Totals:							\$12,570.83	\$19,064.89	\$6,494.06	
STREET DEPARTMENT										
B01-06B3-2122	2019	2019000560-005	07/22/2019	LIFE/AD&D INSURANCE	Open	08/26/2019	\$321.64	\$482.46	\$160.82	
B01-06B3-2122	2019	2019000602-005	07/25/2019	EMPLOYER HSA CONTRI	Open	08/02/2019	\$1,732.00	\$5,629.00	\$3,897.00	
B01-06B3-2122	2019	2019000666-005	08/23/2019	HEALTH/DENTAL INSURA	Open	08/26/2019	\$20,400.90	\$25,500.00	\$5,099.10	
B01-06B3-2124	2019	2019000033-005	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$1,809.67	\$7,128.90	\$5,319.23	

Encumbrance Report by Account										
As Of: 8/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
B01-06B3-2310	2019	2019000006-005	01/03/2019	ELECTRIC DISTRIBUTIO	Open	08/13/2019	\$1,053.78	\$3,250.00	\$2,196.22	
B01-06B3-2310	2019	2019000010-004	01/03/2019	ELECTRIC GENERATION	Open	08/08/2019	\$638.91	\$1,600.00	\$961.09	
B01-06B3-2310	2019	2019000030-006	01/03/2019	401 ALBERT	Open	08/08/2019	\$429.56	\$1,000.00	\$570.44	
B01-06B3-2320	2019	2019000022-005	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$1,277.50	\$1,460.00	\$182.50	
B01-06B3-2320	2019	2019000031-004	01/03/2019	IPAD SERVICE	Open	08/08/2019	\$100.39	\$241.00	\$140.61	
B01-06B3-2340	2019	2019000209-001	03/11/2019	MS4 COMPLIANCE CONT	Open	03/26/2019	\$4,500.00	\$4,500.00	\$0.00	
B01-06B3-2346	2019	2019000476-001	06/11/2019	ENGINEERING SERVICE	Open	07/25/2019	\$15,767.42	\$22,700.00	\$6,932.58	
B01-06B3-2350	2019	2019000660-001	08/20/2019	REPAIRS TO 2019 GMC S	Open	08/23/2019	\$1,840.18	\$1,840.18	\$0.00	
B01-06B3-2350	2019	2019000663-001	08/22/2019	BACKHOE REPAIRS-TOR	Open	08/22/2019	\$4,534.40	\$4,534.40	\$0.00	
B01-06B3-2351	2019	2019000340-001	05/08/2019	STRIPING ROADWAYS	Open	05/08/2019	\$3,600.00	\$3,600.00	\$0.00	
B01-06B3-2351	2019	2019000605-004	08/03/2019	IT SERVICES	Open	08/03/2019	\$660.00	\$660.00	\$0.00	
B01-06B3-2352	2019	2019000339-005	05/02/2019	ANNUAL HVAC SERVICE-	Open	05/02/2019	\$93.00	\$93.00	\$0.00	
B01-06B3-2420	2019	2019000661-001	08/22/2019	HIGH CAPACITY STAKE	Open	08/26/2019	\$1,566.50	\$1,566.50	\$0.00	
B01-06B3-2421	2019	2019000025-004	01/03/2019	FUEL	Open	08/26/2019	\$4,021.80	\$14,400.00	\$10,378.20	
B01-06B3-2422	2019	2019000693-001	08/27/2019	SALT SUPPLY	Open	08/27/2019	\$30,000.00	\$30,000.00	\$0.00	
B01-06B3-2610	2019	2019000059-001	01/10/2019	SIB LOAN	Open	03/28/2019	\$32,371.08	\$32,371.08	\$0.00	
B01-06B3-2610	2019	2019000260-001	04/05/2019	LOAN CD21M-WESTBRO	Open	06/24/2019	\$861.29	\$1,722.63	\$861.34	
B01-06B3-2620	2019	2019000059-002	01/10/2019	SIB LOAN	Open	03/28/2019	\$24,504.54	\$24,504.54	\$0.00	
STREET DEPARTMENT Totals:							\$152,084.56	\$188,783.69	\$36,699.13	
Fund: B01 Total							\$164,655.39	\$207,848.58	\$43,193.19	

Fund: B04
PARK & RECREATION

PARK DEPARTMENT										
B04-03B4-2122	2019	2019000560-006	07/22/2019	LIFE/AD&D INSURANCE	Open	08/26/2019	\$78.88	\$118.32	\$39.44	
B04-03B4-2122	2019	2019000602-006	07/25/2019	EMPLOYER HSA CONTRI	Open	08/02/2019	\$404.00	\$1,322.00	\$918.00	
B04-03B4-2122	2019	2019000666-006	08/23/2019	HEALTH/DENTAL INSURA	Open	08/26/2019	\$4,808.01	\$6,000.00	\$1,191.99	
B04-03B4-2124	2019	2019000033-006	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$375.27	\$1,654.28	\$1,279.01	
B04-03B4-2310	2019	2019000006-006	01/03/2019	ELECTRIC DISTRIBUTIO	Open	08/13/2019	\$1,637.06	\$4,760.00	\$3,122.94	
B04-03B4-2310	2019	2019000010-005	01/03/2019	ELECTRIC GENERATION	Open	08/08/2019	\$607.42	\$3,200.00	\$2,592.58	
B04-03B4-2310	2019	2019000030-007	01/03/2019	545 E UPR-LEWISBURG	Open	08/08/2019	\$245.54	\$1,400.00	\$1,154.46	
B04-03B4-2320	2019	2019000022-006	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$1,277.50	\$1,460.00	\$182.50	
B04-03B4-2320	2019	2019000031-005	01/03/2019	IPAD SERVICE	Open	08/08/2019	\$100.41	\$241.00	\$140.59	
B04-03B4-2340	2019	2019000018-001	01/03/2019	CARETAKER SERVICES	Open	08/08/2019	\$875.00	\$2,100.00	\$1,225.00	
B04-03B4-2346	2019	2019000604-001	07/30/2019	PRELIM COST ESTIMATE	Open	07/30/2019	\$1,975.00	\$1,975.00	\$0.00	
B04-03B4-2350	2019	2019000660-002	08/20/2019	REPAIRS TO 2019 GMC S	Open	08/23/2019	\$84.93	\$84.93	\$0.00	
B04-03B4-2350	2019	2019000663-002	08/22/2019	BACKHOE REPAIRS-TOR	Open	08/22/2019	\$209.28	\$209.28	\$0.00	

Encumbrance Report by Account										
As Of: 8/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
B04-03B4-2351	2019	2019000339-006	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$276.70	\$646.00	\$369.30	
B04-03B4-2351	2019	2019000605-005	08/03/2019	IT SERVICES	Open	08/03/2019	\$660.00	\$660.00	\$0.00	
B04-03B4-2420	2019	2019000661-002	08/22/2019	HIGH CAPACITY STAKE	Open	08/26/2019	\$72.30	\$72.30	\$0.00	
B04-03B4-2421	2019	2019000025-005	01/03/2019	FUEL	Open	08/26/2019	\$220.99	\$700.00	\$479.01	
PARK DEPARTMENT Totals:							\$13,908.29	\$26,603.11	\$12,694.82	
BALL DIAMONDS										
B04-03B5-2310	2019	2019000006-010	01/03/2019	ELECTRIC DISTRIBUTIO	Open	08/13/2019	\$304.51	\$500.00	\$195.49	
B04-03B5-2310	2019	2019000010-008	01/03/2019	ELECTRIC GENERATION	Open	08/08/2019	\$264.67	\$400.00	\$135.33	
B04-03B5-2340	2019	2019000219-001	03/22/2019	2019 BALL DIAMOND MA	Open	07/10/2019	\$825.00	\$3,400.00	\$2,575.00	
BALL DIAMONDS Totals:							\$1,394.18	\$4,300.00	\$2,905.82	
Fund: B04 Total							\$15,302.47	\$30,903.11	\$15,600.64	
Fund: B09		LAND REUTILIZATION								
LAND REUTILIZATION										
LAND REUTILIZATION Totals:							\$0.00	\$0.00	\$0.00	
Fund: B09 Total							\$0.00	\$0.00	\$0.00	
Fund: B13		LAW ENFORCEMENT								
LAW ENFORCEMENT										
LAW ENFORCEMENT Totals:							\$0.00	\$0.00	\$0.00	
Fund: B13 Total							\$0.00	\$0.00	\$0.00	
Fund: C01		BOND RETIREMENT								
DEBT SERVICE										
C01-08A1-2610	2019	2019000032-001	01/03/2019	SERIES 2016 FIRE STATI	Open	01/03/2019	\$130,000.00	\$130,000.00	\$0.00	
C01-08A1-2620	2019	2019000032-002	01/03/2019	SERIES 2016 FIRE STATI	Open	05/10/2019	\$121,900.00	\$243,800.00	\$121,900.00	
DEBT SERVICE Totals:							\$251,900.00	\$373,800.00	\$121,900.00	
Fund: C01 Total							\$251,900.00	\$373,800.00	\$121,900.00	
Fund: C03		NOTE RETIRE-NORTHBROOK								
DEBT SERVICE										
C03-08A1-2610	2019	2019000028-001	01/03/2019	NORTHBROOK NOTE	Open	01/03/2019	\$67,000.00	\$67,000.00	\$0.00	
C03-08A1-2620	2019	2019000028-002	01/03/2019	NORTHBROOK NOTE	Open	06/21/2019	\$5,566.40	\$11,132.80	\$5,566.40	

Encumbrance Report by Account										
As Of: 8/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
DEBT SERVICE Totals:							\$72,566.40	\$78,132.80	\$5,566.40	
Fund: C03 Total							\$72,566.40	\$78,132.80	\$5,566.40	
Fund: D03 CAPITAL IMPROVEMENT										
CAPITAL IMPROVEMENT										
D03-07A4-2552	2019	2019000695-001	08/27/2019	PROJECT NORA INCENTI	Open	08/27/2019	\$125,000.00	\$125,000.00	\$0.00	
D03-07A4-2552	2019	2019000696-001	08/27/2019	PROJECT NORA INCENTI	Open	08/27/2019	\$25,000.00	\$25,000.00	\$0.00	
CAPITAL IMPROVEMENT Totals:							\$150,000.00	\$150,000.00	\$0.00	
GRANT FUNDS										
GRANT FUNDS Totals:							\$0.00	\$0.00	\$0.00	
Fund: D03 Total							\$150,000.00	\$150,000.00	\$0.00	
Fund: D04 FIRE CAPITAL IMPROVEMENT										
FIRE CAPITAL IMPROVMENT										
D04-07A5-2520	2019	2019000257-001	04/01/2019	STRUCTURAL GEAR/GLO	Open	08/08/2019	\$322.05	\$16,166.00	\$15,843.95	
FIRE CAPITAL IMPROVMENT Totals:							\$322.05	\$16,166.00	\$15,843.95	
Fund: D04 Total							\$322.05	\$16,166.00	\$15,843.95	
Fund: E01 WATER										
WATER DEPARTMENT										
E01-05C2-2122	2019	2019000560-007	07/22/2019	LIFE/AD&D INSURANCE	Open	08/26/2019	\$155.04	\$232.56	\$77.52	
E01-05C2-2122	2019	2019000602-007	07/25/2019	EMPLOYER HSA CONTRI	Open	08/02/2019	\$800.00	\$2,600.00	\$1,800.00	
E01-05C2-2122	2019	2019000666-007	08/23/2019	HEALTH/DENTAL INSURA	Open	08/26/2019	\$9,449.41	\$11,800.00	\$2,350.59	
E01-05C2-2124	2019	2019000033-007	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$881.62	\$3,332.19	\$2,450.57	
E01-05C2-2310	2019	2019000006-007	01/03/2019	ELECTRIC DISTRIBUTIO	Open	08/13/2019	\$868.16	\$1,900.00	\$1,031.84	
E01-05C2-2320	2019	2019000022-007	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$1,277.50	\$1,460.00	\$182.50	
E01-05C2-2320	2019	2019000031-006	01/03/2019	IPAD SERVICE	Open	08/08/2019	\$100.42	\$241.00	\$140.58	
E01-05C2-2340	2019	2019000013-001	01/03/2019	LAB FEES	Open	08/13/2019	\$1,538.75	\$2,100.00	\$561.25	
E01-05C2-2340	2019	2019000020-001	01/03/2019	LAB FEES	Open	08/13/2019	\$2,059.72	\$2,500.00	\$440.28	
E01-05C2-2340	2019	2019000605-006	08/03/2019	IT SERVICES	Open	08/03/2019	\$660.00	\$660.00	\$0.00	
E01-05C2-2350	2019	2019000660-003	08/20/2019	REPAIRS TO 2019 GMC S	Open	08/23/2019	\$452.97	\$452.97	\$0.00	
E01-05C2-2350	2019	2019000663-003	08/22/2019	BACKHOE REPAIRS-TOR	Open	08/22/2019	\$1,116.16	\$1,116.16	\$0.00	
E01-05C2-2392	2019	2019000480-001	06/20/2019	2ND QTR WATER BILLIN	Open	06/20/2019	\$176,770.37	\$176,770.37	\$0.00	
E01-05C2-2420	2019	2019000661-003	08/22/2019	HIGH CAPACITY STAKE	Open	08/26/2019	\$385.60	\$385.60	\$0.00	

Encumbrance Report by Account As Of: 8/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
E01-05C2-2421	2019	2019000025-006	01/03/2019	FUEL	Open	08/26/2019	\$1,045.39	\$3,600.00	\$2,554.61	
E01-05C2-2562	2018	2018000402-001	05/09/2018	ENGINEERING-200,000 G	Open	06/07/2019	\$10,036.98	\$47,500.00	\$37,463.02	
E01-05C2-2562	2018	2018000452-002	05/18/2018	200,000 GALLON ELEVAT	Open	06/21/2019	\$48,031.16	\$862,003.00	\$813,971.84	
E01-05C2-2562	2018	2018000452-003	05/18/2018	CHANGE ORDER #1	Open	08/31/2018	\$6,394.00	\$6,394.00	\$0.00	
E01-05C2-2562	2018	2018000452-004	05/18/2018	CHANGE ORDER #2	Open	11/08/2018	\$11,607.00	\$11,607.00	\$0.00	
E01-05C2-2562	2018	2018000452-005	05/18/2018	CHANGE ORDER #3	Open	12/05/2018	\$3,100.00	\$3,100.00	\$0.00	
E01-05C2-2610	2019	2019000059-003	01/10/2019	SIB LOAN	Open	03/28/2019	\$5,867.32	\$5,867.32	\$0.00	
E01-05C2-2610	2019	2019000260-002	04/05/2019	LOAN CD04V-ARLINGTO	Open	06/24/2019	\$2,776.39	\$5,552.78	\$2,776.39	
E01-05C2-2610	2019	2019000260-003	04/05/2019	LOAN CD27T-MAPLE WA	Open	06/24/2019	\$4,864.55	\$9,729.10	\$4,864.55	
E01-05C2-2620	2019	2019000059-004	01/10/2019	SIB LOAN	Open	03/28/2019	\$4,441.49	\$4,441.49	\$0.00	
WATER DEPARTMENT Totals:							\$294,680.00	\$1,165,345.54	\$870,665.54	
Fund: E01 Total							\$294,680.00	\$1,165,345.54	\$870,665.54	

Fund: E02 SANITARY SEWER

SANITARY SEWER DEPT										
E02-05C3-2122	2019	2019000560-008	07/22/2019	LIFE/AD&D INSURANCE	Open	08/26/2019	\$182.24	\$273.36	\$91.12	
E02-05C3-2122	2019	2019000602-008	07/25/2019	EMPLOYER HSA CONTRI	Open	08/02/2019	\$952.00	\$3,094.00	\$2,142.00	
E02-05C3-2122	2019	2019000666-008	08/23/2019	HEALTH/DENTAL INSURA	Open	08/26/2019	\$11,292.56	\$14,100.00	\$2,807.44	
E02-05C3-2124	2019	2019000033-008	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$1,023.95	\$4,070.17	\$3,046.22	
E02-05C3-2310	2019	2019000006-008	01/03/2019	ELECTRIC DISTRIBUTIO	Open	08/13/2019	\$7,732.76	\$23,400.00	\$15,667.24	
E02-05C3-2310	2019	2019000010-006	01/03/2019	ELECTRIC GENERATION	Open	08/08/2019	\$16,723.35	\$39,500.00	\$22,776.65	
E02-05C3-2310	2019	2019000030-008	01/03/2019	610 S WOLF CREEK	Open	08/08/2019	\$639.49	\$3,700.00	\$3,060.51	
E02-05C3-2320	2019	2019000022-008	01/03/2019	INTERNET SERVICES	Open	07/30/2019	\$1,277.50	\$1,460.00	\$182.50	
E02-05C3-2320	2019	2019000031-007	01/03/2019	IPAD SERVICE	Open	08/08/2019	\$100.40	\$241.00	\$140.60	
E02-05C3-2340	2019	2019000020-002	01/03/2019	LAB FEES	Open	08/13/2019	\$9,183.33	\$18,000.00	\$8,816.67	
E02-05C3-2340	2019	2019000557-001	07/17/2019	ANNUAL ROOT CONTRO	Open	07/17/2019	\$3,700.00	\$3,700.00	\$0.00	
E02-05C3-2340	2019	2019000605-007	08/03/2019	IT SERVICES	Open	08/03/2019	\$660.00	\$660.00	\$0.00	
E02-05C3-2340	2019	2019000662-001	08/22/2019	TOW BACKHOE TO OHIO	Open	08/22/2019	\$570.00	\$570.00	\$0.00	
E02-05C3-2350	2019	2019000554-001	07/12/2019	INSTALL LIGHTING FIXTU	Open	07/12/2019	\$10,304.00	\$10,304.00	\$0.00	
E02-05C3-2350	2019	2019000559-001	07/19/2019	FABRICATE NEW DOORS	Open	07/19/2019	\$4,810.00	\$4,810.00	\$0.00	
E02-05C3-2350	2019	2019000660-004	08/20/2019	REPAIRS TO 2019 GMC S	Open	08/23/2019	\$452.97	\$452.97	\$0.00	
E02-05C3-2350	2019	2019000663-004	08/22/2019	BACKHOE REPAIRS-TOR	Open	08/22/2019	\$1,116.16	\$1,116.16	\$0.00	
E02-05C3-2352	2019	2019000339-007	05/02/2019	ANNUAL HVAC SERVICE-	Open	07/25/2019	\$166.35	\$351.00	\$184.65	
E02-05C3-2420	2019	2019000661-004	08/22/2019	HIGH CAPACITY STAKE	Open	08/26/2019	\$385.60	\$385.60	\$0.00	
E02-05C3-2421	2019	2019000025-007	01/03/2019	FUEL	Open	08/26/2019	\$1,045.36	\$3,600.00	\$2,554.64	

Encumbrance Report by Account										
As Of: 8/31/2019										
Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
E02-05C3-2520	2019	2019000553-001	07/11/2019	HVAC REPAIRS TO WWT	Open	07/11/2019	\$48,634.00	\$48,634.00	\$0.00	
E02-05C3-2560	2019	2019000664-001	08/22/2019	REPAIRS TO WWTP-TOR	Open	08/22/2019	\$126,291.49	\$126,291.49	\$0.00	
E02-05C3-2610	2019	2019000059-005	01/10/2019	SIB LOAN	Open	03/28/2019	\$3,558.74	\$3,558.74	\$0.00	
E02-05C3-2610	2019	2019000260-004	04/05/2019	LOAN CD25Q-WWTP, PH	Open	06/24/2019	\$48,152.97	\$96,305.94	\$48,152.97	
E02-05C3-2610	2019	2019000260-005	04/05/2019	LOAN CD04U-WWTP, PH	Open	06/24/2019	\$3,750.00	\$7,500.00	\$3,750.00	
E02-05C3-2620	2019	2019000059-006	01/10/2019	SIB LOAN	Open	03/28/2019	\$2,693.92	\$2,693.92	\$0.00	
SANITARY SEWER DEPT Totals:							\$305,399.14	\$418,772.35	\$113,373.21	
Fund: E02 Total							\$305,399.14	\$418,772.35	\$113,373.21	
Fund: E10		REFUSE								
REFUSE DEPARTMENT										
E10-05F2-2122	2019	2019000560-009	07/22/2019	LIFE/AD&D INSURANCE	Open	08/26/2019	\$29.24	\$43.86	\$14.62	
E10-05F2-2122	2019	2019000602-009	07/25/2019	EMPLOYER HSA CONTRI	Open	08/02/2019	\$112.00	\$355.00	\$243.00	
E10-05F2-2122	2019	2019000666-009	08/23/2019	HEALTH/DENTAL INSURA	Open	08/26/2019	\$1,295.18	\$1,600.00	\$304.82	
E10-05F2-2124	2019	2019000033-009	01/04/2019	2018 TRUE-UP/2019 WOR	Open	07/10/2019	\$172.27	\$516.81	\$344.54	
E10-05F2-2343	2019	2019000023-001	01/03/2019	REFUSE/RECYCLING SE	Open	08/08/2019	\$119,049.04	\$364,000.00	\$244,950.96	
E10-05F2-2392	2019	2019000016-001	01/03/2019	TIPPING FEES	Open	08/13/2019	\$745.42	\$2,500.00	\$1,754.58	
E10-05F2-2421	2019	2019000025-008	01/03/2019	FUEL	Open	08/26/2019	\$1,340.12	\$2,500.00	\$1,159.88	
REFUSE DEPARTMENT Totals:							\$122,743.27	\$371,515.67	\$248,772.40	
Fund: E10 Total							\$122,743.27	\$371,515.67	\$248,772.40	
Grand Total:							\$1,755,577.47	\$3,738,425.63	\$1,982,848.16	

City of Brookville
Check Report by Check Number

Bank: LCNB - LCNB - LCNB NATIONAL BANK

Payment Method: Checks, ACH, EFT

Vendors: A99000 to ZZ0600

Checks: All

Check Dates: 8/1/2019 to 8/31/2019

As Of Check Cashed Date: 1/1/1900 to 8/31/2019

Include Voids: Yes

Check Status: Cashed And Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: LCNB - LCNB - LCNB NATIONAL BANK								
0000056309	08/02/2019	CC0525	CODE CREDIT UNION	Check	Outstanding		\$0.00	\$19,350.00
0000056310	08/12/2019	Paper Voids	Paper Voids	Check	Voided			\$0.00
0000056311	08/07/2019	F99000	MUN. OF BROOKVILLE-F.I.C.A.	Check	Outstanding		\$0.00	\$1,205.05
0000056312	08/07/2019	M99000	MUN. OF BROOKVILLE-MEDICARE	Check	Outstanding		\$0.00	\$1,567.87
0000056313	08/07/2019	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Outstanding		\$0.00	\$114,712.78
0000056314	08/08/2019	AA0125	A.E. DAVID & CO.	Check	Outstanding		\$0.00	\$257.90
0000056315	08/08/2019	AA0485	ALL AMERICAN STORE LLC	Check	Outstanding		\$0.00	\$42.99
0000056316	08/08/2019	AA0660	APT US&C	Check	Outstanding		\$0.00	\$145.00
0000056317	08/08/2019	AA0788	AUDITOR, STATE OF OHIO	Check	Outstanding		\$0.00	\$233.70
0000056318	08/08/2019	AA0920	AXON ENTERPRISE INC	Check	Outstanding		\$0.00	\$1,664.00
0000056319	08/08/2019	BB0500	BLUEPRINT CYBER ENGINEERING	Check	Outstanding		\$0.00	\$5,027.12
0000056320	08/08/2019	BB0548	BOB SUMEREL TIRE COMPANY	Check	Outstanding		\$0.00	\$1,247.36
0000056321	08/08/2019	BB0550	BOBCAT OF DAYTON, INC	Check	Outstanding		\$0.00	\$800.00
0000056322	08/08/2019	BB0565	BOONE'S POWER EQUIPMENT	Check	Outstanding		\$0.00	\$492.35
0000056323	08/08/2019	BB0572	BOUND TREE MEDICAL LLC	Check	Outstanding		\$0.00	\$267.94
0000056324	08/08/2019	BB0603	BROOKVILLE AUTO PARTS	Check	Outstanding		\$0.00	\$848.48
0000056325	08/08/2019	BB0627	BROOKVILLE RENTAL & SALES	Check	Outstanding		\$0.00	\$298.75
0000056326	08/08/2019	BB0839	BUCKEYE METALS & MORE	Check	Outstanding		\$0.00	\$180.00
0000056327	08/08/2019	CC0294	CHANGE HEALTHCARE	Check	Outstanding		\$0.00	\$2,235.13
0000056328	08/08/2019	CC0296	CHANDLER, RON	Check	Outstanding		\$0.00	\$809.00
0000056329	08/08/2019	CC0297	CHASE ELECTRIC	Check	Outstanding		\$0.00	\$297.16
0000056330	08/08/2019	CC0549	CONCENTRA HEALTH SERVICES, INC	Check	Outstanding		\$0.00	\$602.00
0000056331	08/08/2019	DD0055	DANCER, JACKIE SHANE	Check	Outstanding		\$0.00	\$440.00
0000056332	08/08/2019	DD0178	DAYTON QUALITY STARTER	Check	Outstanding		\$0.00	\$51.48
0000056333	08/08/2019	DD0577	DOORS GALORE	Check	Outstanding		\$0.00	\$333.00
0000056334	08/08/2019	EE0380	E. J. PRESCOTT INC	Check	Outstanding		\$0.00	\$590.79
0000056335	08/08/2019	EE0556	CITY OF ENGLEWOOD	Check	Outstanding		\$0.00	\$8,544.65
0000056336	08/08/2019	GG0740	GREEN VELVET SOD FARMS	Check	Outstanding		\$0.00	\$396.30
0000056337	08/08/2019	II0060	IGS ENERGY	Check	Outstanding		\$0.00	\$4,583.10
0000056338	08/08/2019	JJ0014	JACKS AUTO WASH	Check	Outstanding		\$0.00	\$245.00
0000056339	08/08/2019	JJ0400	JJS TECHNICAL SERVICES	Check	Outstanding		\$0.00	\$583.00
0000056340	08/08/2019	KK0002	K E ROSE COMPANY	Check	Outstanding		\$0.00	\$50.00
0000056341	08/08/2019	KK0200	KENWORTH OF DAYTON	Check	Outstanding		\$0.00	\$36.84
0000056342	08/08/2019	KK0600	JAMES KOHN (SNAP-ON TOOLS)	Check	Outstanding		\$0.00	\$24.85
0000056343	08/08/2019	MM0022	MARTIN MARIETTA AGGREGATES	Check	Outstanding		\$0.00	\$1,144.87

As Of Check Cashed Date: 1/1/1900 to 8/31/2019

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000056344	08/08/2019	MM0090	MCMAKEN'S IGA	Check	Outstanding		\$0.00	\$27.05
0000056345	08/08/2019	MM0116	METAL DESIGNS NY, INC	Check	Outstanding		\$0.00	\$1,172.32
0000056346	08/08/2019	MM0382	MIAMI VALLEY COMMUNICATIONS COUN	Check	Outstanding		\$0.00	\$35.00
0000056347	08/08/2019	MM0423	MILL SUPPLY, INC	Check	Outstanding		\$0.00	\$91.24
0000056348	08/08/2019	MM0554	MODERN LEASING	Check	Outstanding		\$0.00	\$1,204.27
0000056349	08/08/2019	MM0579	MONTGOMERY COUNTY	Check	Outstanding		\$0.00	\$4,140.00
0000056350	08/08/2019	MM0595	MONTGOMERY COUNTY TREASURER	Check	Outstanding		\$0.00	\$1,500.00
0000056351	08/08/2019	MM0606	MIAMI VALLEY LIGHTING, LLC	Check	Outstanding		\$0.00	\$6,093.05
0000056352	08/08/2019	MM0825	MUSIC, DANNY	Check	Outstanding		\$0.00	\$475.00
0000056353	08/08/2019	MM0826	MUSIC, SHELLY	Check	Outstanding		\$0.00	\$1,200.00
0000056354	08/08/2019	OO0330	OHIO GFOA	Check	Outstanding		\$0.00	\$260.00
0000056355	08/08/2019	PP0290	PHILLIPS COMPANIES	Check	Outstanding		\$0.00	\$313.38
0000056356	08/08/2019	PP0298	PHOENIX SAFETY OUTFITTERS	Check	Outstanding		\$0.00	\$14,760.00
0000056357	08/08/2019	PP0680	PROAIR	Check	Outstanding		\$0.00	\$622.36
0000056358	08/08/2019	RR0359	RKM FIREWORKS COMPANY	Check	Outstanding		\$0.00	\$7,500.00
0000056359	08/08/2019	RR0825	RUMPKE	Check	Outstanding		\$0.00	\$31,951.71
0000056360	08/08/2019	SS0066	SCARBERRY, SHAWN	Check	Outstanding		\$0.00	\$60.00
0000056361	08/08/2019	SS0149	SECURITY CENTRAL	Check	Outstanding		\$0.00	\$37.90
0000056362	08/08/2019	SS0200	SEIM'S HARDWARE & WELDING LLC	Check	Outstanding		\$0.00	\$36.78
0000056363	08/08/2019	SS0312	THE SHERWIN-WILLIAMS COMPANY	Check	Outstanding		\$0.00	\$178.28
0000056364	08/08/2019	SS0801	STAPLES BUSINESS ADVANTAGE	Check	Outstanding		\$0.00	\$930.99
0000056365	08/08/2019	SS0805	JEFFREY P. STARTZMAN	Check	Outstanding		\$0.00	\$1,000.00
0000056366	08/08/2019	SS0820	STEINKE TRACTOR SALES INC	Check	Outstanding		\$0.00	\$273.50
0000056367	08/08/2019	SS0822	RODNEY L. STEPHAN	Check	Outstanding		\$0.00	\$5,529.00
0000056368	08/08/2019	TT0100	TERMINAL SUPPLY COMPANY	Check	Outstanding		\$0.00	\$1,122.73
0000056369	08/08/2019	TT0664	TRACTOR SUPPLY CREDIT PLAN	Check	Outstanding		\$0.00	\$155.91
0000056370	08/08/2019	TT0800	TRUCKPRO, LLC	Check	Outstanding		\$0.00	\$72.69
0000056371	08/08/2019	VV0035	VANDALIA RENTAL	Check	Outstanding		\$0.00	\$131.94
0000056372	08/08/2019	VV0180	VECTREN ENERGY DELIVERY	Check	Outstanding		\$0.00	\$565.28
0000056373	08/08/2019	VV0187	VERIZON WIRELESS	Check	Outstanding		\$0.00	\$762.04
0000056374	08/08/2019	VV0390	CODE CREDIT UNION	Check	Outstanding		\$0.00	\$911.83
0000056375	08/08/2019	Z99999	MAYORS ASSOCIATION OF OHIO	Check	Outstanding		\$0.00	\$100.00
0000056376	08/13/2019	AA0116	ADVANCE AUTO PARTS	Check	Outstanding		\$0.00	\$34.97
0000056377	08/13/2019	CC0185	CITY OF CENTERVILLE	Check	Outstanding		\$0.00	\$6,326.39
0000056378	08/13/2019	CC0361	CINTAS	Check	Outstanding		\$0.00	\$1,227.42
0000056379	08/13/2019	CC0501	CLAY TOWNSHIP	Check	Outstanding		\$0.00	\$9,211.24
0000056380	08/13/2019	DD0077	DAVE ARBOGAST FORD	Check	Outstanding		\$0.00	\$184.44
0000056381	08/13/2019	DD0155	DAYTON POWER & LIGHT COMPANY	Check	Outstanding		\$0.00	\$6,315.21
0000056382	08/13/2019	II0330	INDUSTRIAL ORGANIZATIONAL SOLUTIO	Check	Outstanding		\$0.00	\$295.00
0000056383	08/13/2019	LL0440	LOWES BUSINESS ACCT/SYNCE	Check	Outstanding		\$0.00	\$432.63
0000056384	08/13/2019	MM0025	MOBILE ANALYTICAL SERVICES INC	Check	Outstanding		\$0.00	\$81.74
0000056385	08/13/2019	MM0593	MONTGOMERY COUNTY SOLID WASTE	Check	Outstanding		\$0.00	\$478.53
0000056386	08/13/2019	PP0012	PACE ANALYTICAL SERVICES INC	Check	Outstanding		\$0.00	\$2,133.12
0000056387	08/13/2019	RR0213	REICHARD CHEVROLET CO	Check	Outstanding		\$0.00	\$61.61
0000056388	08/13/2019	RR0353	RITTER PLUMBING COMPANY INC	Check	Outstanding		\$0.00	\$22,241.15
0000056389	08/13/2019	SS0035	SAM'S CLUB	Check	Outstanding		\$0.00	\$434.74

As Of Check Cashed Date: 1/1/1900 to 8/31/2019

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000056390	08/13/2019	UU0555	CITY OF UNION	Check	Outstanding		\$0.00	\$5,419.65
0000056391	08/13/2019	ZZ0224	ZIMMERMAN CONCRETE COMPANY LLC	Check	Outstanding		\$0.00	\$660.00
0000056392	08/21/2019	F99000	MUN. OF BROOKVILLE-F.I.C.A.	Check	Outstanding		\$0.00	\$1,279.42
0000056393	08/21/2019	M99000	MUN. OF BROOKVILLE-MEDICARE	Check	Outstanding		\$0.00	\$1,310.81
0000056394	08/21/2019	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Outstanding		\$0.00	\$97,211.42
0000056395	08/26/2019	AA0125	A.E. DAVID & CO.	Check	Outstanding		\$0.00	\$653.35
0000056396	08/26/2019	AA0561	AMERICAN SAFETY & HEALTH INSTITUT	Check	Outstanding		\$0.00	\$240.98
0000056397	08/26/2019	AA0641	ANTHEM	Check	Outstanding		\$0.00	\$32,579.81
0000056398	08/26/2019	AA0642	ANTHEM LIFE	Check	Outstanding		\$0.00	\$493.00
0000056399	08/26/2019	BB0633	BROWN PEST CONTROL CORP	Check	Outstanding		\$0.00	\$400.00
0000056400	08/26/2019	CC0022	CASH, RICHARD A	Check	Outstanding		\$0.00	\$210.00
0000056401	08/26/2019	CC0549	CONCENTRA HEALTH SERVICES, INC	Check	Outstanding		\$0.00	\$59.00
0000056402	08/26/2019	CC0552	CONCENTRA HEALTH SERVICES INC	Check	Outstanding		\$0.00	\$120.00
0000056403	08/26/2019	CC0611	CMG-OHI REMITTANCE ADDRESS	Check	Outstanding		\$0.00	\$585.00
0000056404	08/26/2019	FF0289	FIFTH THIRD BANK	Check	Outstanding		\$0.00	\$8,304.33
0000056405	08/26/2019	FF0291	FIFTH THIRD BANK	Check	Outstanding		\$0.00	\$187.04
0000056406	08/26/2019	FF0698	FRONTIER	Check	Outstanding		\$0.00	\$661.88
0000056407	08/26/2019	GG0022	GAMETIME	Check	Outstanding		\$0.00	\$801.31
0000056408	08/26/2019	GG0585	GOVDEALS INC	Check	Outstanding		\$0.00	\$10.00
0000056409	08/26/2019	HH0605	HOME DEPOT CREDIT SERVICES	Check	Outstanding		\$0.00	\$79.68
0000056410	08/26/2019	II0329	INDIANA OXYGEN	Check	Outstanding		\$0.00	\$104.65
0000056411	08/26/2019	MM0600	MONTGOMERY COUNTY SHERIFF'S OFFI	Check	Outstanding		\$0.00	\$195.00
0000056412	08/26/2019	MM0725	MSD ENVIRONMENTAL SERVICES, INC	Check	Outstanding		\$0.00	\$832.50
0000056413	08/26/2019	OO0326	OHIO FIRE CHIEFS' ASSOCIATION	Check	Outstanding		\$0.00	\$125.00
0000056414	08/26/2019	OO0329	OHIO DEPARTMENT OF AGRICULTURE	Check	Outstanding		\$0.00	\$140.00
0000056415	08/26/2019	RR0370	ROB'S RESTAURANT & CATERING	Check	Outstanding		\$0.00	\$387.50
0000056416	08/26/2019	SS0075	SCHWAAB, INC.	Check	Outstanding		\$0.00	\$29.24
0000056417	08/26/2019	SS0110	SCOTTISSUE - A FLEXPAC COMPANY	Check	Outstanding		\$0.00	\$743.79
0000056418	08/26/2019	SS0150	SECURITY FENCE GROUP, INC	Check	Outstanding		\$0.00	\$422.50
0000056419	08/26/2019	SS0745	SUPERFLEET MASTERCARD PROGRAM	Check	Outstanding		\$0.00	\$6,497.37
0000056420	08/26/2019	TT0100	TERMINAL SUPPLY COMPANY	Check	Outstanding		\$0.00	\$42.69
0000056421	08/26/2019	TT0344	TIME WARNER CABLE	Check	Outstanding		\$0.00	\$733.00
0000056422	08/26/2019	TT0685	TRIAD TECHNOLOGIES LLC	Check	Outstanding		\$0.00	\$53.26
0000056423	08/26/2019	TT0770	TREASURER, STATE OF OHIO	Check	Outstanding		\$0.00	\$1,200.00
0000056424	08/26/2019	VV0034	CITY OF VANDALIA	Check	Outstanding		\$0.00	\$10,699.17
0000056425	08/26/2019	WW0046	WASTE MANAGEMENT OF OHIO INC	Check	Outstanding		\$0.00	\$192.39
0000056426	08/26/2019	MM0591	MONTGOMERY COUNTY PROSECUTORS	Check	Outstanding		\$0.00	\$220.00
0201800123	08/02/2019	AA0788	AUDITOR, STATE OF OHIO	EFT	Outstanding		\$0.00	\$33.58
0201800124	08/05/2019	RR0215	REIMBURSEMENTS	EFT	Outstanding		\$0.00	\$9,780.65
0201800125	08/06/2019	II0348	INVOICE CLOUD	EFT	Outstanding		\$0.00	\$200.00
0201800126	08/12/2019	LL0035	LCNB NATIONAL BANK	EFT	Outstanding		\$0.00	\$104.84
0201800127	08/27/2019	GG0740	GREEN VELVET SOD FARMS	EFT	Outstanding		\$0.00	\$0.00
0201800128	08/29/2019	UU0749	U.S. BANK	EFT	Outstanding		\$0.00	\$606.43
LCNB - LCNB - LCNB NATIONAL BANK Total:							\$0.00	\$486,591.14
Grand Total:							\$0.00	\$486,591.14

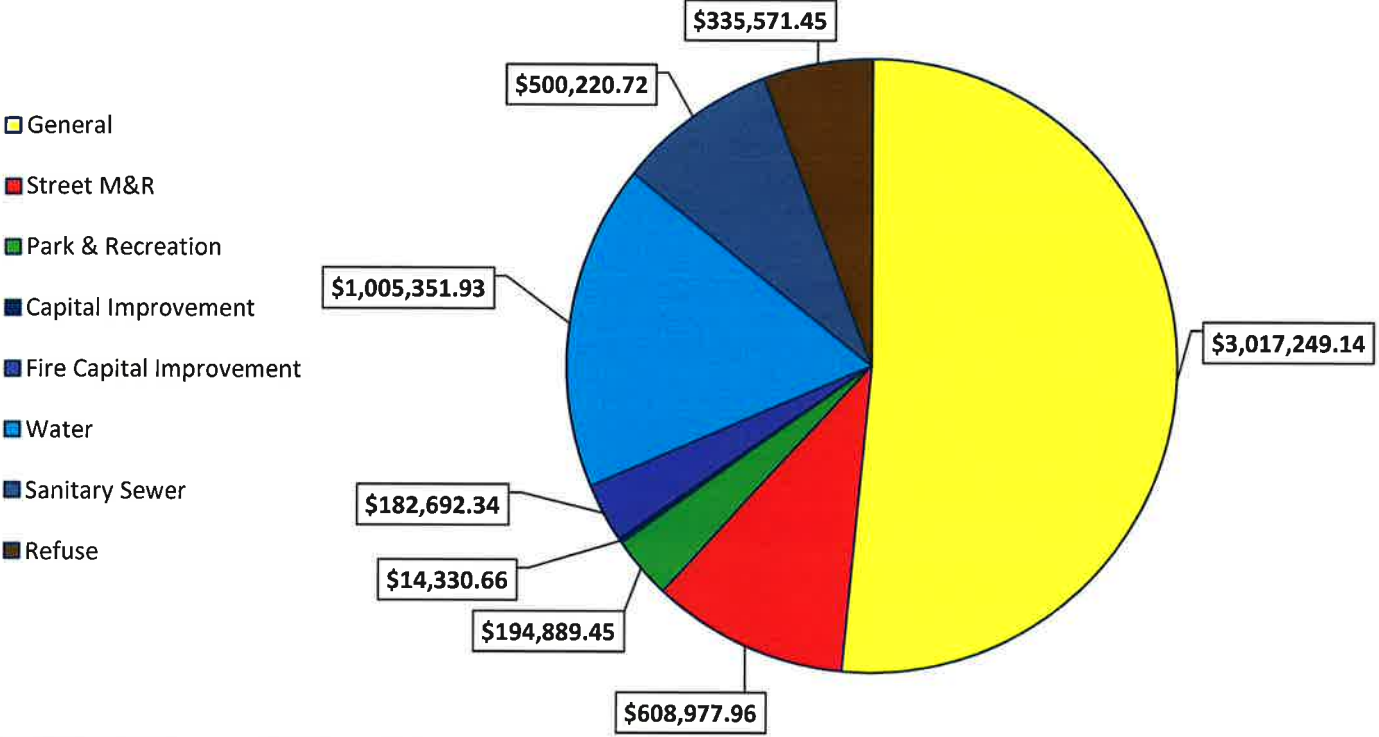
August Budget Comparison

	<u>2018 Y-T-D</u>	<u>2019 Y-T-D</u>	<u>SUM DIFF.</u>	<u>% DIFF.</u>
<u>GENERAL FUND</u>				
Beginning Balance	\$ 2,300,666.96	\$ 2,289,471.44	\$ (11,195.52)	-0.5%
Revenue	\$ 3,284,128.39	\$ 3,017,249.14	\$ (266,879.25)	-8.1%
Expenses	\$ 3,401,790.72	\$ 3,219,236.26	\$ (182,554.46)	-5.4%
Unexpended Balance	\$ 2,183,004.63	\$ 2,087,484.32	\$ (95,520.31)	-4.4%
Real Estate	\$ 117,949.15	\$ 114,569.19	\$ (3,379.96)	-2.9%
Income Tax	\$ 2,484,037.65	\$ 2,234,576.40	\$ (249,461.25)	-10.0%
Motel Tax	\$ 31,423.72	\$ 31,479.60	\$ 55.88	0.2%
Local Government	\$ 43,575.07	\$ 48,265.80	\$ 4,690.73	10.8%
EMS Billing	\$ 204,054.62	\$ 252,133.59	\$ 48,078.97	23.6%
Electric Permits	\$ 8,067.15	\$ -	\$ (8,067.15)	-100.0%
Building Permits	\$ 8,713.69	\$ -	\$ (8,713.69)	-100.0%
Zoning Permits	\$ 3,320.00	\$ 2,320.00	\$ (1,000.00)	-30.1%
Interest on Investments	\$ 36,147.00	\$ 55,050.96	\$ 18,903.96	52.3%
<u>STREET M&R FUND</u>				
Beginning Balance	\$ 200,650.37	\$ 161,925.57	\$ (38,724.80)	-19.3%
Revenue	\$ 498,795.21	\$ 608,977.96	\$ 110,182.75	22.1%
Expenses	\$ 516,819.62	\$ 499,058.70	\$ (17,760.92)	-3.4%
Unexpended Balance	\$ 182,625.96	\$ 271,844.83	\$ 89,218.87	48.9%
MV, Gas, Highway Taxes	\$ 201,030.02	\$ 196,498.84	\$ (4,531.18)	-2.3%
<u>PARK & REC. FUND</u>				
Beginning Balance	\$ 65,243.92	\$ 51,705.67	\$ (13,538.25)	-20.8%
Revenue	\$ 185,474.64	\$ 194,889.45	\$ 9,414.81	5.1%
Expenses	\$ 149,165.02	\$ 167,392.54	\$ 18,227.52	12.2%
Unexpended Balance	\$ 101,553.54	\$ 79,202.58	\$ (22,350.96)	-22.0%
Park Permits	\$ 25,839.50	\$ 31,768.50	\$ 5,929.00	22.9%
<u>CAPITAL IMPROV. FUND</u>				
Beginning Balance	\$ 222,518.79	\$ 309,125.66	\$ 86,606.87	38.9%
Revenue	\$ 303,137.39	\$ 14,330.66	\$ (288,806.73)	-95.3%
Expenses	\$ 162,431.26	\$ 31,594.80	\$ (130,836.46)	-80.5%
Unexpended Balance	\$ 363,224.92	\$ 291,861.52	\$ (71,363.40)	-19.6%
Grant Funds	\$ 124,004.53	\$ 7,626.23	\$ (116,378.30)	-93.9%
Assessments	\$ 7,132.86	\$ 6,415.48	\$ (717.38)	-10.1%

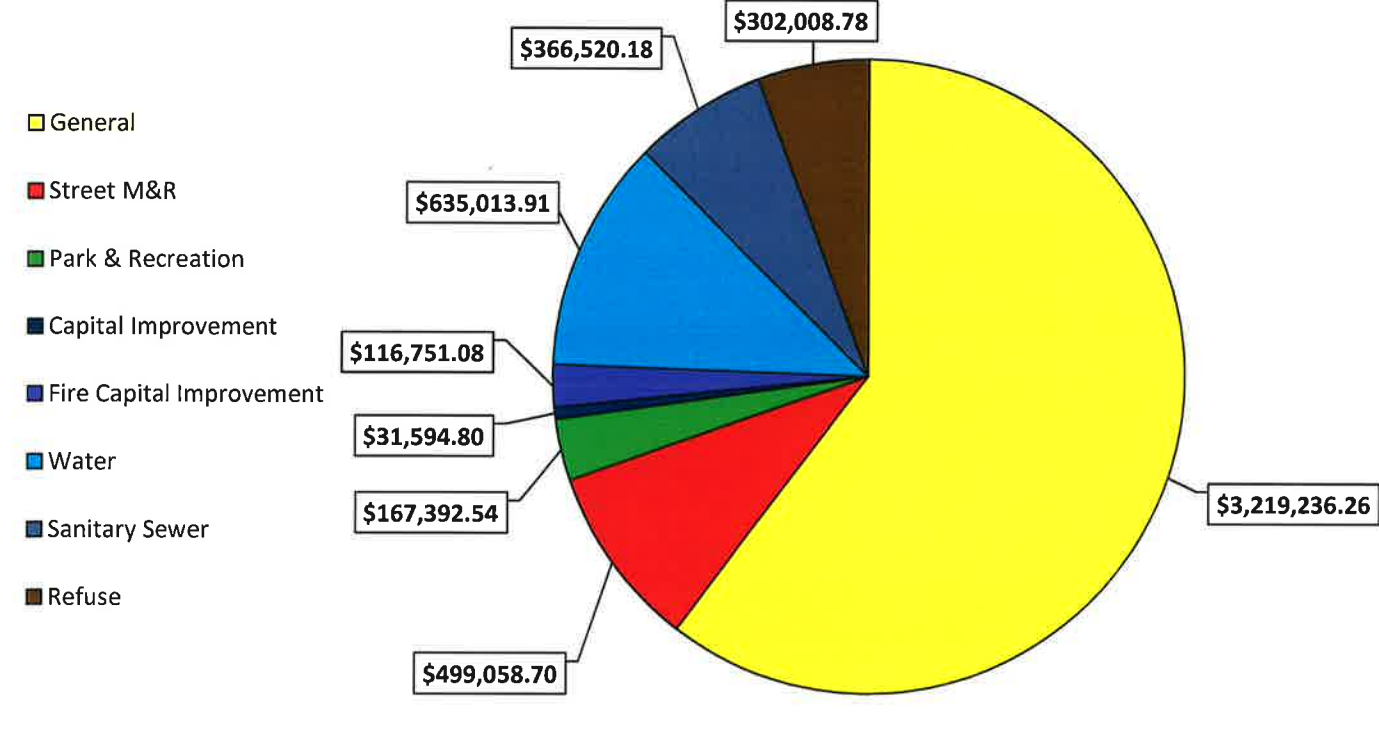
August Budget Comparison

	<u>2018 Y-T-D</u>	<u>2019 Y-T-D</u>	<u>SUM DIFF.</u>	<u>% DIFF.</u>
<u>FIRE CAP. IMPR. FUND</u>				
Beginning Balance	\$ 2,914,143.02	\$ 115,454.67	\$ (2,798,688.35)	-96.0%
Revenue	\$ 274,648.86	\$ 182,692.34	\$ (91,956.52)	-33.5%
Expenses	\$ 2,982,203.98	\$ 116,751.08	\$ (2,865,452.90)	-96.1%
Unexpended Balance	\$ 206,587.90	\$ 181,395.93	\$ (25,191.97)	-12.2%
EMS Billing	\$ 22,672.62	\$ 28,014.67	\$ 5,342.05	23.6%
Donations	\$ 92.14	\$ 707.79	\$ 615.65	668.2%
<u>WATER FUND</u>				
Beginning Balance	\$ 110,335.71	\$ 178,015.07	\$ 67,679.36	61.3%
Revenue	\$ 1,181,135.86	\$ 1,005,351.93	\$ (175,783.93)	-14.9%
Expenses	\$ 934,752.61	\$ 635,013.91	\$ (299,738.70)	-32.1%
Unexpended Balance	\$ 356,718.96	\$ 548,353.09	\$ 191,634.13	53.7%
Water Sales	\$ 793,346.13	\$ 903,531.77	\$ 110,185.64	13.9%
Tap Permits	\$ 7,500.00	\$ 9,000.00	\$ 1,500.00	20.0%
<u>SEWER FUND</u>				
Beginning Balance	\$ 372,064.78	\$ 425,341.67	\$ 53,276.89	14.3%
Revenue	\$ 590,936.47	\$ 500,220.72	\$ (90,715.75)	-15.4%
Expenses	\$ 515,061.57	\$ 366,520.18	\$ (148,541.39)	-28.8%
Unexpended Balance	\$ 447,939.68	\$ 559,042.21	\$ 111,102.53	24.8%
Sewer Sales	\$ 445,992.13	\$ 486,552.55	\$ 40,560.42	9.1%
Tap Permits	\$ 6,000.00	\$ 12,071.10	\$ 6,071.10	101.2%
<u>REFUSE FUND</u>				
Beginning Balance	\$ 144,521.18	\$ 153,279.70	\$ 8,758.52	6.1%
Revenue	\$ 323,116.13	\$ 335,571.45	\$ 12,455.32	3.9%
Expenses	\$ 279,125.59	\$ 302,008.78	\$ 22,883.19	8.2%
Unexpended Balance	\$ 188,511.72	\$ 186,842.37	\$ (1,669.35)	-0.9%
Refuse Sales	\$ 319,755.87	\$ 332,078.07	\$ 12,322.20	3.9%
Sales & Service	\$ 2,693.35	\$ 1,151.29	\$ (1,542.06)	-57.3%

YTD-Fund Revenues - 8/31/2019



YTD-Fund Expenditures - 8/31/2019





City of **BROOKVILLE** **POLICE**

Chief Douglas Jerome

djerome@brookvilleohio.com



Council Meeting Agenda

September 3, 2019

Reportable Incidents

1/1/2018 – 8/30/2018 = 435

1/1/2019 – 8/30/2019 = 462

Citations

1/1/2018 – 8/30/2018 = 380

1/1/2019 – 8/30/2019 = 300

Items of Interest

September 18th – Homecoming Parade

September 20th – Homecoming Game

September 21st – Homecoming Dance

September 28th – Pink Ribbon Girls – Annual Breast Cancer Walk

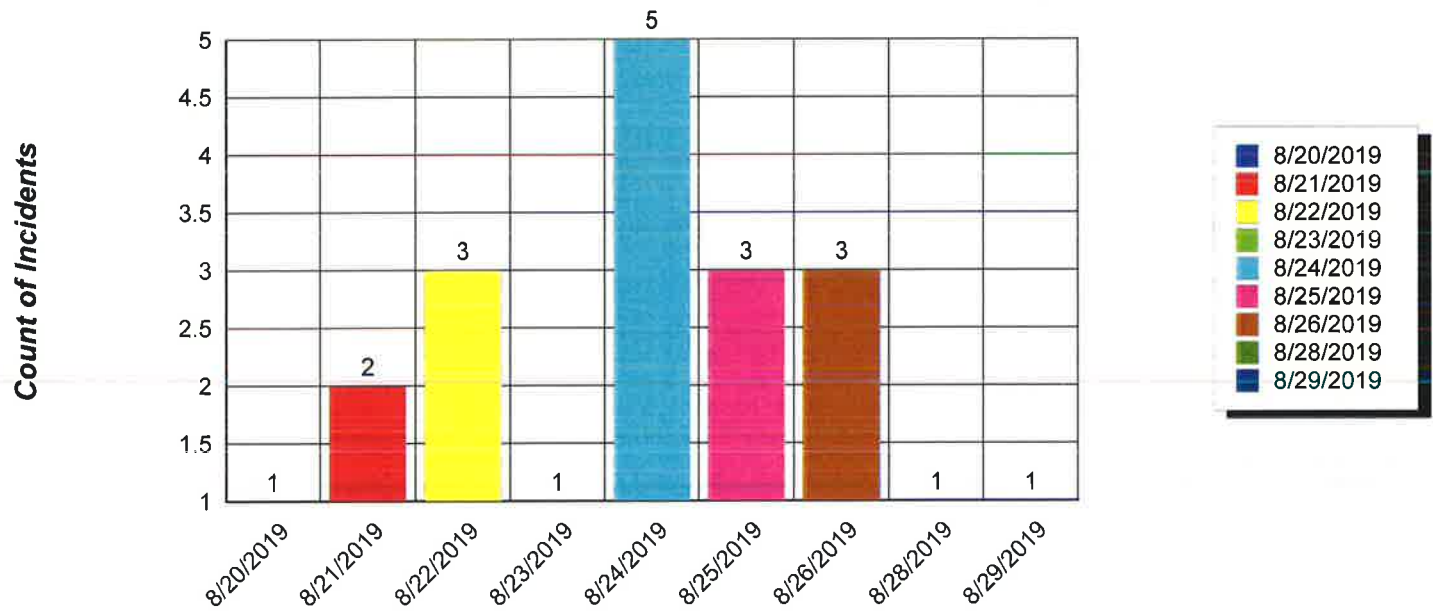
Annual Pink Ribbon Cruiser Project – Coming Soon!

Brookville Police Department

Incident Log by Date Reported

Date Reported	Day of Week	Total Reported
08/20/2019	Tuesday	1
08/21/2019	Wednesday	2
08/22/2019	Thursday	3
08/23/2019	Friday	1
08/24/2019	Saturday	5
08/25/2019	Sunday	3
08/26/2019	Monday	3
08/28/2019	Wednesday	1
08/29/2019	Thursday	1
Total Selected = 20		

Brookville Police Department

Incident Log by Date Reported

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
August 20, 2019					
2019-00449	1 BLUE PRIDE DR BROOKVILLE PD	SIGNAL 26I - INFORMATION	08/20/2019	08/20/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 02 26I - INFORMATION REPORT					
Total Incidents Reported for Date: 1					
August 21, 2019					
2019-00450	799 ARLINGTON RD BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	08/21/2019	08/21/2019	ARREST
Offenses UCR Offense Description 2 N/A 35 - WARRANT ARREST N/A 454911 - OPERATING WITH NUMBER OF FORMER OWNER					
2019-00451	HUNTERFIELD@WESTBROOK BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	08/21/2019	08/21/2019	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 02 26I - INFORMATION REPORT					
Total Incidents Reported for Date: 2					
August 22, 2019					
2019-00452	715 ARLINGTON BROOKVILLE PD	SIGNAL 23 - PUBLIC INTOXICATION	08/22/2019	08/22/2019	ARREST
Offenses UCR Offense Description 3 02 291711B2 - Disorderly conduct - intoxicated create risk of ha 02 430164 - Consumption of liquor in motor vehicle 02 430162B4 - Open container liquor - operator or passenger of v					
2019-00453	536 W. WESTBROOK RD BROOKVILLE PD	SIGNAL 05 - BURGLARY	08/22/2019	08/22/2019	ARREST
Offenses UCR Offense Description 1 05 291112A3 - Burglary - purpose to commit crime					
2019-00454	3010 SYCAMORE ST BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	08/22/2019	08/22/2019	EXCEPTIONALLY CLEARED

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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August 22, 2019

Offenses UCR Offense Description
 1 02 26I - INFORMATION REPORT

Total Incidents Reported for Date: 3

August 23, 2019

2019-00455	275 Foothill Dr. BROOKVILLE PD	SIGNAL 9 - ASSAULT	08/23/2019		OPEN CASE
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Offenses UCR Offense Description
 1 04 290313 - Assault

Total Incidents Reported for Date: 1

August 24, 2019

2019-00456	WOLF CREEK ST. @ HAY AVE. BROOKVILLE PD	SIGNAL 20 - DOMESTIC VIOLENCE	08/24/2019	08/24/2019	ARREST
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Offenses UCR Offense Description
 1 02 291925A - Domestic violence - knowingly cause physical harm

2019-00457	ARLINGTON RD @ W. WESTBROOK RD BROOKVILLE PD	SIGNAL 35 - WARRANT	08/24/2019	08/24/2019	ARREST
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Offenses UCR Offense Description
 1 N/A 35 - WARRANT ARREST

2019-00458	106 POPLAR PLACE PI BROOKVILLE PD	SIGNAL 26O - LITTERING	08/24/2019	08/24/2019	ARREST
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Offenses UCR Offense Description
 1 N/A 376732A - LITTERING

2019-00460	11506 N DAYTON GREENVILLE PIKE BROOKVILLE PD	SIGNAL 35 - WARRANT	08/24/2019	08/24/2019	ARREST
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Offenses UCR Offense Description
 1 N/A 35 - WARRANT ARREST

2019-00459	1 COUNTRY LANE BROOKVILLE PD	SIGNAL 26I - SEARCH WARRANT	08/24/2019	08/24/2019	EXCEPTIONALLY CLEARED
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Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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August 24, 2019

Offenses UCR Offense Description
 1 02 26I - INFORMATION REPORT

Total Incidents Reported for Date: 5

August 25, 2019

2019-00461	25 TRIGGS ROAD BROOKVILLE PD	SIGNAL 11 - FRAUD	08/25/2019	08/25/2019	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
 1 01 291302A3 - Theft - deception

2019-00462	11857 WOLF CREEK RD BROOKVILLE PD	SIGNAL 26A - ASSIST OTHER AGENCY	08/25/2019	08/25/2019	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
 1 02 26A - ASSIST ANOTHER AGENCY/OFFICER

2019-00463	780 ARLINGTON RD BROOKVILLE PD	SIGNAL 24 - DISORDERLY	08/25/2019	08/25/2019	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
 1 02 291121A - Criminal trespass

Total Incidents Reported for Date: 3

August 26, 2019

2019-00466	2 BLUE PRIDE DRIVE BROOKVILLE PD	SIGNAL 26I - CRIMINAL TRESPASS WARNING	08/27/2019		OPEN CASE
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Offenses UCR Offense Description
 1 02 26I - INFORMATION REPORT

2019-00464	227 HUNTERFIELD DRIVE BROOKVILLE PD	SIGNAL 26 A - ASSIST OTHER AGENCY	08/26/2019		OPEN CASE
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Offenses UCR Offense Description
 1 02 26A - ASSIST ANOTHER AGENCY/OFFICER

2019-00465	1139 PREBLE DRIVE BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	08/26/2019	08/26/2019	ARREST
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Offenses UCR Offense Description
 1 N/A 35 - WARRANT ARREST

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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Total Incidents Reported for Date: 3

August 28, 2019

2019-00467	1 MCMAKEN LANE BROOKVILLE PD	SIGNAL 21 - PHYSICAL CONTROL	08/28/2019	08/28/2019	ARREST
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Offenses UCR Offense Description

2	N/A	4511194 - PHYSICAL CONTROL
01		292316 - Improperly handling firearms in motor vehicle

Total Incidents Reported for Date: 1

August 29, 2019

2019-00468	700 PLEASANT CT. BROOKVILLE PD	SIGNAL 260 - LITTERING/ ILLEGAL DUMPING	08/29/2019		OPEN CASE
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Offenses UCR Offense Description

1	02	376732B - ILLEGAL USE OF DUMPSTER ON PUB/PRIV PROP
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Total Incidents Reported for Date: 1

Total Selected = 20

Brookville Police Department

Incident Arrest Blotter

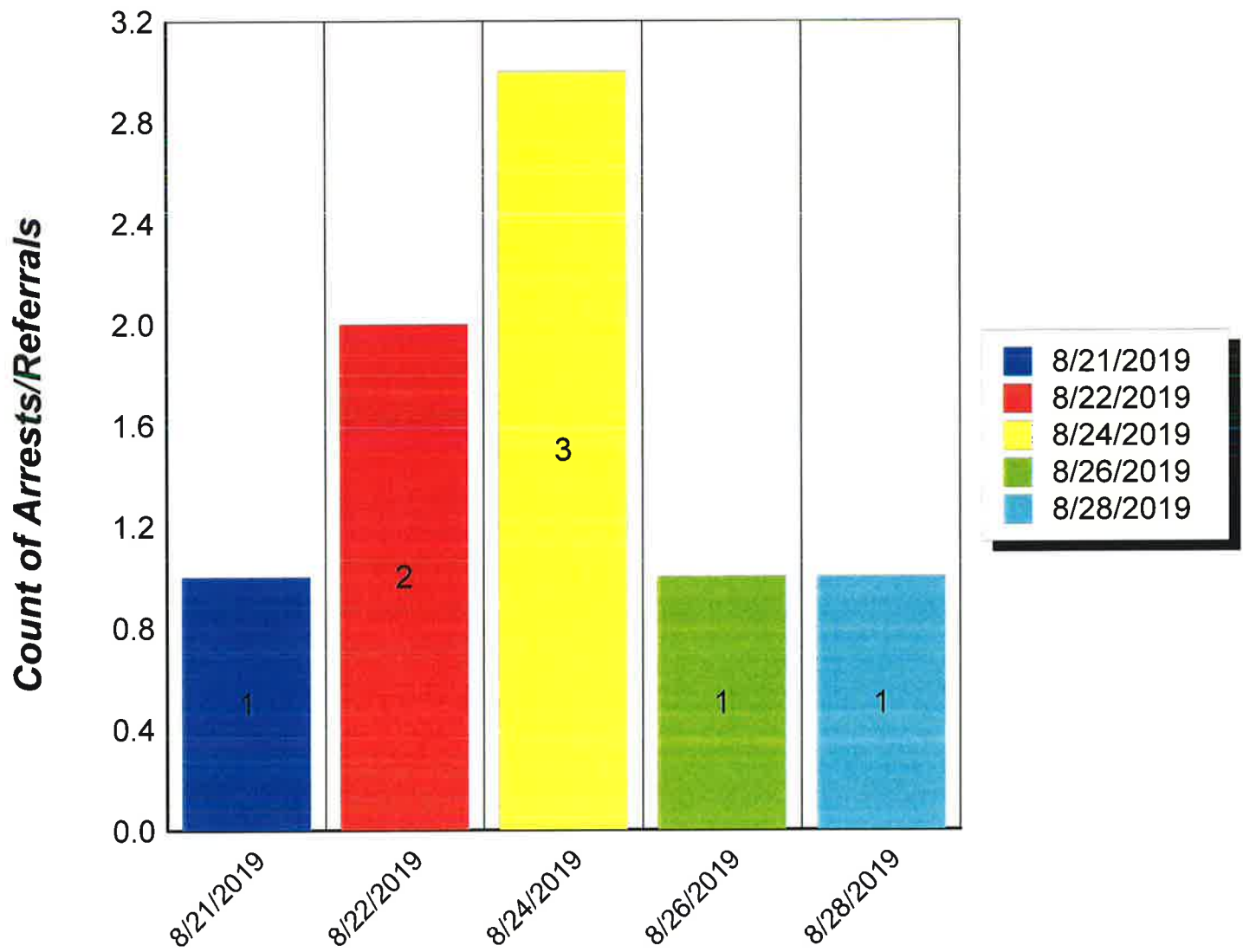
Arrest Date	Time	Suspect's Name	Address, Charges(s)	Incident ID
08/21/2019		DEWITT R. MARTIN	3390 BREMEN ST, COLUMBUS, OH 43201 35: WARRANT ARREST 454911: OPERATING WITH NUMBER OF FORMER OWNER	2019-00450
08/22/2019		JAMES E. SLATER	915 LINCOLN ST, BROOKFIELD, MO 64628 291711B2: Disorderly conduct - intoxicated create risk of ha 430164: Consumption of liquor in motor vehicle 430162B4: Open container liquor - operator or passenger of v	2019-00452
		KATHY A. HOLLON	275 CROSSWELL, BROOKVILLE, OH 45309 291112A3: Burglary - purpose to commit crime	2019-00453
08/24/2019		WESLEY E. PUGH	3411 TONEY LYBROOK RD, EATON, OH 45320 291925A: Domestic violence - knowingly cause physical harm	2019-00456
		DONALD L. LEWIS	4534 SHAWNRAY DR APT 94, MIDDLETOWN, OH 45044 35: WARRANT ARREST	2019-00457
		ALEXIS N. PEDEN	3215 HARRISON RD, HOLLANSBURG, OH 45332 35: WARRANT ARREST	2019-00460
08/26/2019		JOHN W. WARREN	121 S. BEECH ST, EATON, OH 45320 35: WARRANT ARREST	2019-00465
08/28/2019		JEFFREY D. WILSON	4460 OLD SALEM RD, ENGLEWOOD, OH 45309 4511194: PHYSICAL CONTROL 292316: Improperly handling firearms in motor vehicle	2019-00467
Total Selected = 8				

Brookville Police Department

Arrest Log by Date

Arrest Date	Total Arrests
August 21, 2019	1
August 22, 2019	2
August 24, 2019	3
August 26, 2019	1
August 28, 2019	1
Total Selected = 8	

Brookville Police Department

Arrest Log by Date

PRELIMINARY LEGISLATION

Consent

Rev. 6/26/00

Ordinance/Resolution # : 19-15

PID No. : 109334

County/Route/Section : Montgomery

The following is a Resolution enacted by the City of Brookville of Montgomery County, Ohio,
(Ordinance/Resolution) (Local Public Agency)
hereinafter referred to as the Local Public Agency (LPA).

SECTION I – Project Description

WHEREAS, the (LPA) has determined the need for the described project:

Bridge Inspection Program Services, including, but not limited to routine inspections, element level inspections, critical-findings reports, fracture critical member inspections, load rating calculations and reports, weight limits posting sign recommendations, scour assessments, scour plan of actions, development of fracture critical plans, and underwater dive inspection reports if needed.

NOW THEREFORE, be it ordained by the City of Brookville of Montgomery County, Ohio.
(LPA)

SECTION II – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION III – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

The State shall assume and bear 100% of all of the cost for Bridge Inspection Program Services requested by the City and agreed to by the State. Eligible Bridge Inspection Services are described in the Consultant's Scope of Services Task Order Contract (Exhibit A).

The LPA agrees to pay 100% of the cost of those features which are not included in Exhibit A. Those features may include but not limited to the purchasing and erecting the recommended weight limits postings signs, the implementation of critical findings reports such as partial or total bridge closures, the implementation of the scour plan of actions. When recommendations affect public safety, ODOT expects full implementation by the LPA. Starting in October 2019, FHWA requires installing weight limits posting signs within 30 days from the official date of the approved recommendations. Timely implementation is essential to the success of this program.

SECTION IV – Utilities and Right-of-Way Statement

The LPA agrees that all right-of-way required for the described project will be made available in accordance with current State and Federal regulations.

SECTION V Authority to Sign

I, _____ of said City of Brookville is hereby empowered on behalf of the
(Contractual Agent) (LPA)
City of Brookville to enter into contracts with the Director of Transportation which is necessary to
(LPA)
complete the above described project.

Passed: _____, 2019.
(Date)

Attested: _____
(Clerk)

(Contractual Agent of LPA – title)

Attested: _____
(Title)

(Mayor)

**CERTIFICATE OF COPY
STATE OF OHIO**

City of Brookville of Montgomery County, Ohio
(LPA)

I, _____, as Clerk of the _____
(LPA)
of _____ County, Ohio, do hereby certify that the foregoing is a true and correct copy of
_____ adopted by the legislative Authority of the said
(Ordinance/Resolution)

_____ on the _____ day of _____, 2____.
(LPA)

That the publication of such _____ has been made and certified of record according to
(Ordinance/Resolution)

Law; that no proceedings looking to a referendum upon such _____ have been taken;
(Ordinance/Resolution)

and that such _____ and certificate of publication thereof are of record in _____,
Page _____.
(Ordinance/Resolution)
(Record No.)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable,
this _____ day of _____, 2019.

(Clerk)

(CITY SEAL)

City of Brookville of Montgomery County, Ohio
(LPA)

(If the LPA is designated as a City then the "City Seal" is required. If no Seal, then a letter stating "No Seal is required to accompany the executed legislation.)

The foregoing is accepted as a basis for proceeding with the project herein described.

For the City of Brookville of Montgomery County, Ohio.

(LPA)

Attested: _____ Date _____
(Contractual Agent)

.....
For the State of Ohio

Attested: _____ Date _____
(Director, Ohio Department of Transportation)

Approved Final Scope of Services Minutes Date: _____

GENERAL ENGINEERING SERVICES

Central Office, Office of Structural Engineering

Scope of Services

The CONSULTANT may be required to perform the following services on a task order type basis for bridges designated by regulation or by agreement as City or Village inspection responsibility. Tasks which may include but are not limited to the following:

Task 1 - Scour Tasks

- Task 1A - Scour Critical Assessment
- Task 1B - Scour Plan-of-Action
- Task 1C – Scour Analysis

Task 2 - Load Rating Tasks

- Task 2A - Field Measurements for Load Rating
- Task 2B - Load Rating Calculations

Task 3 – SMS Structure Inventory and Review

Task 4 – Inspection Procedures

- Task 4A - Fracture Critical Plan
- Task 4B – Underwater Inspection Procedures

Task 5 - Bridge Inspection

- Task 5A – Routine Bridge Inspection
- Task 5B – Fracture Critical Inspection
- Task 5C – Underwater Dive Inspection

Services shall be conducted in accordance with the following:

- ODOT Manual of Bridge Inspection, Latest Version
- ODOT SMS Bridge and Inventory Coding Guide, Latest Version
- ODOT Bridge Design Manual, Section 900), Latest Version
- Hydraulic Engineering Circulars 18, 20 and 23
- The Manual for Bridge Evaluation, Second Edition 2013 interim with revisions, AASHTO

Publication

- Bridge Inspector's Reference Manual, FHWA NHI Publication Number: 12-049,
Publication Year: 2012
- Underwater Bridge Inspection, FHWA Publication Number: FHWA NHI-10-027,
Publication Year: 2010

The CONSULTANT shall maintain a project cost accounting system that will segregate costs for individual task orders. The invoicing progress reports shall be detailed enough to show the breakdown of each assigned structure indicating the status of all subtasks. Completion of the individual subtasks is necessary for reimbursement credits.

The Department will be performing an annual Quality Assurance Review (QAR) for each selected consultant in accordance with Manual of Bridge Inspection to ensure accuracy and consistency of the inspection and documentation in SMS. This typically includes an office and field review.

The project will be divided into four (4) sub-projects (SP). A CONSULTANT will be selected for each sub-project. Municipalities opted into the previous inspection program will have the option to renew their legislation. Municipalities with population greater than 50,000 people are excluded from the program. The sub-projects have the following general geographic areas, category characteristics, and maximum contract values for the municipalities with municipal inspection responsibility obtained from SMS data as of March 2019.

Project: SP01 - District (1, 2, &3), Total Structures = 435*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	170	158	24	0	352
Multi-Span	21	18	29	15	83
Culvert	156	45	0	0	201
Truss	0	0	2	0	2
Underwater Inspection	0	0	0	0	0
Fracture Critical Inspection	0	4	0	0	4
Load Rating**	149	75	16	10	250

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

Project: SP02 - District (4, 11, &12), Total Structures = 270*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	86	86	25	0	197
Multi-Span	16	14	27	16	73
Culvert	82	36	0	0	118
Truss	1	1	5	0	7
Underwater Inspection	0	0	0	1	1
Fracture Critical Inspection	0	1	5	0	6
Load Rating**	67	35	16	5	123

* Level 1 Bridge Inspection structures

** Tasked as budget allows w/priority for NBI bridges

Project: SP03 - District (5, 6, &10), Total Structures = 355*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	132	126	29	0	287
Multi-Span	7	8	35	18	68
Culvert	108	62	4	0	174
Truss	0	0	8	0	8
Underwater Inspection	0	0	1	1	2
Fracture Critical Inspection	0	0	8	1	9
Load Rating**	141	73	20	8	242

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

Project: SP04 - District (7, 8 &9), Total Structures = 426*

Type	L ≤ 20'	20' < L ≤ 60'	60' < L ≤ 200'	L > 200'	Total
Single Span	150	125	29	0	304
Multi-Span	27	42	41	12	122
Culvert	135	93	30		231
Truss	0	1	5	1	7
Underwater Inspection	0	0	1	1	2
Fracture Critical Inspection	0	2	4	1	7
Load Rating	180	81	27	2	290

* Level 1 bridge inspection structures

** Tasked as budget allows w/priority for NBI bridges

Please note that the total number of structure types is estimated based on current SMS data query, and it may be adjusted when tasks are assigned in the future.

UNDERSTANDING

1. Inspections shall be completed by firm's full-time staff prequalified with ODOT for Level 1 bridge inspection according to the Manual of Bridge Inspection.
2. Task order are intended for maintaining compliance with the FHWA 23-Mertics, Ohio Revised Code, and ODOT policy manuals. Deadlines set by the task orders shall be respected.
3. All reports and records compiled under this agreement shall become the property of the City or Village and shall be housed in the City or Village. ODOT shall receive an electronic copy of plans, analysis files, reports and other items mentioned below.
 - a) CONSULTANT shall perform all applicable updates to SMS with new or revised information for structure inventory and appraisal data, inspections, scour, fracture critical members, and load ratings.
 - b) CONSULTANT shall submit copies of all reports and calculations electronically, or in hard copies when requested, to the City or Village for inclusion in their bridge records.
 - c) This includes, as applicable, a printed copy of the inspection report, Scour Plan-of-Action, Fracture Critical Plan, load rating report, gusset plate analysis, inspection procedures, and field measurement notes, digital pictures as well as a reproducible digital data file (.pdf, .doc, .xml, and .xls formats).
4. Copies of all transmittal letters related to this Task Order shall be submitted to Central Office, Office of Structural Engineering.
 - a) When required, CONSULTANTS shall locate the original construction plans, as-built, and shop drawings from archive locations specified by the municipality and upload them onto SMS.

Services to be furnished by CONSULTANT may include:

TASK 1 - SCOUR TASKS

Task 1A – Scour Critical Susceptibility NBIS Item 113) - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection. Deliverables include field notes, a completed Scour Critical Assessment Checklist as per Appendix I of the 2014 Manual of Bridge Inspection, and any other reference material needed for the bridge

owner to properly maintain their bridge files. Channel photos or cross sections maybe tasked under this item if assigned.

Task 1B - Scour Plan-of-Action - The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection Appendix H for the scope of this task. Deliverables include a completed Scour Plan-of-Action, field notes, calculations, and any other reference material needed by bridge owner to maintain bridge files.

TASK 2 – LOAD RATING TASKS

Task 2A - Field Measurements for Load Rating - Should no plans exist or if additional information is required, each main member shall be field measured for load rating. The condition of the member should be noted on the field documentation. All measurements shall be included in the load rating report.

Task 2B - Load Rating Calculations – A bridge carrying vehicular traffic shall be rated to determine the safe load carrying capacity. The CONSULTANT shall review existing bridge plans and inspection reports and other inspection information such as photographs and estimates of section loss for bridge members and connections. The analysis for existing structures shall be performed for AASHTO HS20-44 [MS 18] (truck, lane, & military) loading for both inventory and operating levels, and for the four Ohio Legal Loads including the special hauling vehicles (2F1, 3F1, 4F1, and 5C1, SU4, SU5, SU6, SU7, EV2, and EV3) at operating level. The CONSULTANT shall try to complete the load rating analysis utilizing BrR (Virtis) at first. Hand-calculations or Spreadsheets if BrR is not applicable. The BrR analysis file, other load rating files, and BR100 shall be included with the submittal to OSE.

The inventory and operating ratings shall be coded as per the most recent version of the ODOT Bridge Inventory Coding Guide. Update SMS Inventory with the load rating results and upload BR100 pdf file.

The electronic deliverable shall include if applicable an Excel spreadsheet or other files used for analysis for each bridge which shall include the member areas, member capacities both with and without section loss, influence lines (can be the ordinates or graph of the lines), dead loads and dead load stresses in members, live loads and live load stresses in members for all truck loadings and the load ratings of the members. Truck loadings to be used for the ratings are specified in BDM Section 900.

The Load Rating Report shall be prepared by a registered or non-registered engineer and it shall be checked, signed, sealed and dated by an Ohio Registered Professional Engineer.

The Load Rating Report shall explain the method used to calculate the load rating of each bridge.

AASHTO Load Factor Rating (LFR) shall be utilized for all bridges not designed by Load and Resistance Factor Design. AASHTO Load and Resistance Factor Rating (LRFR) shall be utilized for all structures designed for HL93 loading starting October 2010.

Load Rating Report Submittal to the City or Village shall include:

- a. Two (2) printed copies and one electronic pdf copy of the Load Rating Report for each bridge.
- b. Final summary of inventory and operating ratings for each member and the overall ratings of the structure shall be presented for each live load truck. An acceptable format is ODOT form BR-100.
- c. Analysis program input files. Both input and output files shall be submitted when programs other than BrR or spreadsheets are used.
- d. All calculations related to the load rating.
- e. If applicable, the weight limits posting recommendations including a copy of the standard posting sign; such as R12-1 (24" x 30"), R12-H5 (30" x 48"), and R12-H7 (30" x 30").

TASK 3 – SMS STRUCTURE INVENTORY AND REVIEW

The scope of this task includes a limited review of the structure inventory data in the ODOT SMS. In general, the CONSULTANT shall review specific existing ODOT bridge inventory records (as provided by the City and approved by ODOT) of the designated bridge. The CONSULTANT may download the inventory report, which contains inventory data for each bridge on file with ODOT from the ODOT website.

The CONSULTANT shall verify this data and determine if the ODOT SMS structure file information needs changing. If no changes are necessary, then no SMS inventory needs to be filled out. If changes are necessary, the scope of this task shall also include completing and filing inventory updates (and supplements, as needed) in SMS. The CONSULTANT shall refer to the ODOT Office of Structural Engineering Inventory and Coding Guide of SMS for inventory coding details.

TASK 4 – INSPECTION PROCEDURES

Task 4A – Fracture Critical Plan – A Fracture Critical Member Plan and inspection procedure shall be developed and updated. For more details, refer to Chapter 4: Inspection Types in the Manual of Bridge Inspection. It shall include:

1. Sketches of the superstructure with locations of all fatigue and fracture prone details identified.
 - a. Use framing plan or schematic with detail locations labeled and a legend explaining each labeled item on the scheme.

- b. Use an elevation view for trusses.
 - c. Classify similar fatigue/fracture prone details as types (e.g. end of partial cover plate).
2. A table or location of important structural details indicating:
 - a. Type of detail (e.g. end of partial cover plate, short web gap, etc.)
 - b. Location of each occurrence of detail
 - c. AASHTO Fatigue Category of detail
 - d. Identify retrofits previously installed
3. Risk Factors Influencing the inspector access.

Photos and sketches shall be properly referenced. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 4B – Underwater Inspection Procedures – An underwater inspection procedure shall be developed. For more details, refer to Chapter 4: Underwater Inspections in the Manual of Bridge Inspection. Please note that ODOT has recently revised Appendix F of the inspection manual. The diving team shall fill out or update the new form and upload it on SMS prior to performing the actual dives. Please contact OSE for a copy of a blank form if not uploaded on SMS at the time.

TASK 5 – BRIDGE INSPECTION

Task 5A – Routine Bridge Inspection (SMS Input) - Perform a routine field inspection of the structure to determine the general condition. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task. Section 1111 of the Moving Ahead for Progress in the 21st Century Act (MAP-21) modified 23 U.S.C.144, requires Ohio to report bridge element level data for NBIS bridges on the National Highway System (NHS) to FHWA. A condition rating or element level inspection will be assigned. This task includes: Condition Rating Inspection for non-NBI structures, Condition Rating Inspection for NBI structures, and Element Level Inspection for NBI classified as NHS.

Task 5B – Fracture Critical Inspection - Perform a fracture critical field inspection of fracture critical items. The CONSULTANT shall update the FCM inspection procedure with current photos and descriptions. The CONSULTANT shall refer to the most recent ODOT Manual of Bridge Inspection for additional details on the scope of this task.

Task 5C – Underwater Dive Inspection – Perform Underwater/ In-Water inspection of substructure units according to the cycle shown in SMS. Emergency underwater inspection may arise for specific structures over the duration of the contract period. Work shall be done in accordance with the reference manuals and inspection procedure. Scour risk shall be evaluated after field and data collection.

No. **RESOLUTION NO. 19-17** *Passed* Yr. _____

A RESOLUTION AMENDING THE 2019 APPROPRIATIONS, AS SET FORTH BELOW, PURSUANT TO SECTION 5705.40 OF THE OHIO REVISED CODE, AND SECTION 12.35 OF THE OHIO ADMINISTRATIVE CODE.

WHEREAS, the Council of the City of Brookville, Ohio approved the 2019 Original Appropriation Resolution; and

WHEREAS, the City of Brookville, Ohio needs to comply with the 2019 Budget; and

WHEREAS, the Finance Director has requested amendment of the Appropriations for 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO:

SECTION I: That the following expense line item be increased by:

<u>AMOUNT</u>	<u>LINE ITEM</u>	<u>FUND</u>
\$130,000.00	D03-07A4-2552	Capital

SECTION II: That Council approve the transfer of \$75,000 from the General Fund to the Capital Improvement Fund.

SECTION III: This Resolution shall take effect immediately after passage of this Resolution as provided in 4.07(A)(1) of the Charter of the City of Brookville, Ohio.

PASSED this _____ day of _____ 2019.

ATTEST:

Meghan Wheeler, Clerk

Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio, does hereby certify that the foregoing is a true and correct copy of Resolution No. 19-17 passed by the Council of the City of Brookville, Ohio, on the _____ day of _____ 2019.

Meghan Wheeler, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Resolution No. 19-17 was posted at the City Building, U.S. Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the _____ day of _____ 2019 to the _____ day of _____ 2019, both days inclusive.

Meghan Wheeler, Clerk

A RESOLUTION APPOINTING SONJA M. KEATON TO SERVE AS HOUSING OFFICER FOR THE COMMUNITY REINVESTMENT AREA #1 AND COMMUNITY REINVESTMENT AREA #2 OF THE CITY OF BROOKVILLE, OHIO, AND DECLARING IT AN EMERGENCY.

WHEREAS, Gary L. Burkholder was previously designated as Housing Officer for the Community Reinvestment Area #1 and Community Reinvestment Area #2 of the City of Brookville; and

WHEREAS, Gary L. Burkholder has resigned from his position as City Manager with the City of Brookville, and Sonja M. Keaton has been appointed City Manager; and

WHEREAS, it is necessary to appoint a new Housing Officer to replace Gary L. Burkholder.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO THAT:

SECTION I: Sonja M. Keaton is hereby appointed to serve as Housing Officer for Community Reinvestment Area #1 and Community Reinvestment Area #2 of the City of Brookville.

SECTION II: This Resolution is declared to be an emergency measure to preserve the peace, health, safety and general welfare of the citizens of the City of Brookville for the reason that the Housing Officer has certain duties for the Community Reinvestment Area #1 and Community Reinvestment Area #2 of the City of Brookville that require immediate action, and therefore, the Resolution shall take effect and be in force immediately upon passage as provided by the Charter of the City of Brookville, Ohio.

PASSED this _____ day of _____, 2019.

ATTEST:

Meghan Wheeler, Clerk

Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, does hereby certify that the foregoing is a true and correct copy of Resolution No. 2019- 18, passed by the Council of the City of Brookville, Ohio, on the _____ day of _____, 2019.

Meghan Wheeler, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Resolution No. 2019-18 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the _____ day of _____, 2019, to the _____ day of _____, 2019, both days inclusive.

Meghan Wheeler, Clerk