



CITY COUNCIL MEETING  
Tuesday, October 15, 2019, 7:30 PM  
CITY HALL  
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309  
(937) 833-2135  
[www.brookvilleohio.com](http://www.brookvilleohio.com)

## **Agenda**

### **I. Opening of Regular Council Meeting**

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

### **II. Adoption of Agenda**

### **III. Approval of Minutes**

- a. Approval of the October 1, 2019 Regular Meeting Minutes

### **IV. Special Recognition of John Ritter**

### **V. Reports of Municipal Officers**

- a. City Manager
- b. Finance Director
- c. Fire Chief
- d. Police Chief
- e. Law Director
- f. Mayor Chuck Letner

### **VI. Old Business**

- a. Third reading of proposed Resolution No. 19-19 entitled, "A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor."
- b. Third reading of proposed Resolution No. 19-20 entitled, "A Resolution establishing the compensation of the Clerk of Council."



**VII. New Business**

**VIII. Reports of Boards and Commissions**

- a. JD Fowler - Council Liaison
- b. Curt Schreier - Planning Commission

**IX. Public Comments (5 minutes per speaker)**

**X. Motion for Adjournment**

Please note: Council welcomes the comments and input of the public during Council Meetings. In order to provide an orderly fashion in which all interested parties have an opportunity to address Council, Council has adopted the following procedure for citizen's comments during any portion of the Council Meeting or Public Hearing.

Any citizen who wishes to address Council should state their name, address and then their comments. Speakers should not approach Council Members without first obtaining permission. After completion of their comments, Council would request that the speakers return to their seat so that any other interested persons could then be recognized and address Council.

The purpose of this procedure is to afford the maximum opportunity for citizen input without any type of disruption of the Council proceedings. While others are addressing Council from the podium, Council requests that audience members not make comments to Council or to other individuals to prevent any potential confusion or disruption.

Brookville City Council  
Regular Meeting  
October 1, 2019

The Regular Meeting of the Brookville City Council was called to order by Vice-Mayor Zimmerlin at 7:30 p.m. on October 1, 2019 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Swabb and Wilder; City Manager/Interim Finance Director Keaton, Law Director Stephan, Clerk Wheeler, Fire Chief Fletcher and Police Chief Jerome were present. Mayor Letner was absent.

Roll Call by Clerk Wheeler.

City Manager/Interim Finance Director Keaton requested an amendment to the Agenda to add the approval of the September 30, 2019 Fund Balance.

Motion by Wilder, second by Fowler to approve the Agenda as amended. All yeas, motion carried.

Motion by Crane, second by Swabb to approve the Regular Council Meeting Minutes of September 17, 2019 and the Special Meeting Minutes of September 17, 2019. All yeas, motion carried.

City Manager/Interim Finance Director Keaton reported our Annual Information Filing for fiscal year 2018 for our Fire Station Bonds, Series 2016 was filed with the Electronic Municipal Market Access (EMMA) on September 17, 2019. She informed we are required to annually provide financial information and operating data under our Continuing Disclosure Agreement entered into at the time of the primary offering for our Bonds.

City Manager/Interim Finance Director Keaton informed she and Service Superintendent Homan recently met with a representative of the Natural Resources Conservation Service regarding financial assistance for the cleanup of the tree debris in Wolf Creek, adjacent to the Wastewater Treatment Plant. She informed the Natural Resources Conservation Service is currently reviewing the tree estimates that we were required to provide and if our project is awarded, we could be reimbursed for up to 75% of the cleanup costs.

City Manager/Interim Finance Director Keaton informed the Service Department will be repairing the damage storm line on Sycamore Street this week. She informed Sycamore Street will be closed from Lisa Court to Oak Street beginning tomorrow morning until the work is completed.

City Manager/Interim Finance Director Keaton reported we took delivery of 347 tons of road salt this week.

City Manager/Interim Finance Director Keaton informed J&A Construction, out of Greenville, completed crack sealing on Arlington Road from Triggs Road to Wolf Creek Street, Patricia Faye Court, Elk Court, Flanders Avenue from Mound Street to Westbrook Road, Ashmark Court, and Meadow Glen from Mound Street to the dead end. She informed J&A completed all of the work in one day because they have the employees and equipment needed for more than one crew compared to us doing the work and taking more time to complete.

Vice-Mayor Zimmerlin asked how long does crack sealing extend the life of the road?

Service Superintendent Homan explained on average it increases it two to five years. He stated we have some streets that haven't had anything done for six or seven years. He stated they are trying to catch up and get a routine system set in place. He stated some streets should be resurfaced, but we are trying to extend the life, so they will be crack sealed. He informed we are no longer doing yearly resurfacing projects so we are trying to submit for different grants and

STP Projects to help with funding. He stated they are trying to increase the life of the roads with increased maintenance activity.

City Manager/Interim Finance Director Keaton informed a Purchase order was issued to Fryman and Kuck for equipment repairs at the Wastewater Treatment Plant totaling \$188,668 for miscellaneous valves, probes, blower, screw conveyor and VLR hoods that were damaged as a result of the tornado.

City Manager/Interim Finance Director Keaton informed Council Members received a copy of an Income Tax Revenue Survey of 18 cities and 2 Joint Economic Developments Districts (JEDD's ) that was completed earlier this year by the Dayton Area Mayors and Managers Association.

City Manager/Interim Finance Director Keaton reported we received our Ohio Workers Compensation rebate check yesterday, which totaled \$34,793.44 and the check was receipted back into the funds originally dispersed from.

City Manager/Interim Finance Director Keaton requested Council accept Change Order #4 on the 200,000-gallon Elevated Tank Project. She informed the Change Order reduces the contract total by \$32,500 and adjusts the completion date to August 30, 2019. She stated the approval of this Change Order will complete the project with a final project total of \$933,304.

Motion by Schreier, second by Swabb to approve Change Order #4 on the 200,000-gallon Elevated Tank Project. All yeas, motion carried.

City Manager/Interim Finance Director Keaton presented the September 30, 2019 Fund Balance.

Member Schreier asked if we have to accept the lowest bid for the Natural Resources Conservation Service project?

City Manager/Interim Finance Director Keaton informed we received a few estimates and at this time they are being reviewed. She stated she is unsure of the criteria they will use to make a determination.

Service Superintendent Homan explained the Natural Resources Conservation Service wanted to have three estimates from applicants in order to know how much federal funding to request. He stated if the project is approved, there may be a requirement to re-bid. He informed he explained this to the contractors who provided estimates that just because they were the lowest bidder would not mean they would be awarded the project, that the estimates were a generalization for what kind of formal funding to apply for.

City Manager/Interim Finance Director Keaton informed the same day they visited us they also visited Clayton, Trotwood and Perry Township.

Member Schreier asked if the tornado related repairs at the WWTP are part of the FEMA reimbursements?

City Manager/Interim Finance Director Keaton informed the repairs at the WWTP will be reimbursed by our insurance. She informed she was just notified of a potential delay on the electrical work due at the WWTP.

Service Superintendent Homan explained there is a significant amount of lead time on a lot of the materials needing to be replaced, most are special made or custom order. He stated every contractor is very busy right now and most are booked up the remainder of the year. He stated the WWTP is up and running though and has never stopped. He informed the siding, gutters and soffit should be completed within the next two weeks and the electrical contractor should start next week with repairs on the conduit.

Service Superintendent Homan stated what is needed for these repairs are not ordinary materials for most electricians and have to be custom ordered. He stated they are trying to get all of the repairs buttoned up before winter.

Motion by Wilder, second by Swabb to approve the September 30, 2019 Fund Balance as presented. All yeas, motion carried.

Vice-Mayor Zimmerlin asked for an update on hiring a Finance Director?

City Manager/Interim Finance Director Keaton informed the process didn't start off well, but she does have a promising candidate she will be interviewing this week and hopes to have more information to provide at the next Council Meeting.

Vice-Mayor Zimmerlin asked when leaf pickup will begin?

Service Superintendent Homan informed the Service Department did the first run of leaf pickup last week. He informed they had noticed a few piles and received a few calls, so they went ahead and made the first lap around town last week. He informed it will be done on a weekly basis until the need gets heavy enough for multiple times a week. He informed if it is too dry, they will try to wait until after a little rain has fallen because it is easier to shred the leaves when they are a little wet.

Vice-Mayor Zimmerlin asked if the emblems have been replaced on the service vehicles yet?

City Manager/Interim Finance Director Keaton informed it is being worked on. She stated that is typically a rainy day project. She stated the City was put behind six weeks due to storm clean up. She informed the stickers are in stock and it is being worked on.

Fire Chief Fletcher presented the September Operations Report.

Fire Chief Fletcher reported there has been an increase in calls at Brookhaven. He informed historically, calls from Brookhaven only make up approximately 25% of their activity per year. He informed he does keep an eye on this number. He informed there have been a lot of calls related to falls from Brookhaven. He informed this is an example of why they are looking at not only fire prevention, but EMS prevention. He described the Brookville Fire Department now has a fire fighter/paramedic who has a primary assignment of community paramedicine. He explained her primary initiative is keeping an eye on why people are calling for ambulances and trying to match up residents with a need with known resources. He stated the first area of this project is falls because a tremendous amount of EMS calls are fall related. He stated for every EMS call we can prevent, there is an ambulance available for a heart attack, crash or other illness much harder to prevent.

Fire Chief Fletcher reminded the Fire Prevention Parade is tomorrow, Wednesday, October 2 at 6:30 p.m. He informed he has been working with various teachers on groups of students who would like to participate in the parade. He encouraged everyone to come out and informed the parade will end at the Fire Station with an open house including hot dogs and activities.

Police Chief Jerome reported the Brookville Police Department handled 520 Incidents year-to-date, compared to 526 during this same time last year. Police Chief Jerome reported Citations were down a total of 107 Citations year-to-date, for a total of 333 Citations issued year-to-date. There were 138 Traffic Stops for August compared to 224 during August 2018.

Police Chief Jerome informed last weekend's Pink Ribbon Girls 5k was great. He stated it was a safe successful event and it was great to be able to hold it at the school again.

Police Chief Jerome reminded Ghostly Night Out is coming up on October 26. He informed they are busy planning for the event.

Police Chief Jerome requested Council determine the date and time for Trick or Treat. He suggested Thursday, October 31. He stated the Police Department as well as the front office will begin getting phone calls soon asking about Trick or Treat.

Motion by Fowler, second by Crane to approve Trick or Treat on Thursday, October 31 from 6:00 to 7:30 p.m. All yeas, motion carried.

Police Chief Jerome informed the two newest full-time Officers are out on the road on their own and it is nice to be back up to full staff.

Law Director Stephan had no report.

Vice-Mayor Zimmerlin informed Mayor Letner asked him to recognize Gale Colston for another successful Breast Cancer Walk last weekend. He also wanted to thank both Chiefs for their support as well as School Superintendent Tim Hopkins for the use of the school facilities to support the event.

Member Schreier stated the Brookville Pink Ribbon Girls 5K is one of the biggest fundraising walks in the state of Ohio.

In Old Business,

Motion by Swabb, second by Fowler to read proposed Resolution No. 19-19. All yeas, motion carried.

Motion by Fowler, second by Swabb to accept the second reading of proposed Resolution No. 19-19 entitled, "A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR." All yeas, motion carried.

Motion by Swabb, second by Schreier to read proposed Resolution No. 19-20. All yeas, motion carried.

Motion by Swabb, second by Fowler to accept the second reading of proposed Resolution No. 19-20 entitled, "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE CLERK OF COUNCIL." All yeas, motion carried.

In New Business,

City Manager/Interim Finance Director Keaton informed on September 5, 2019, the Miami Valley Regional Planning Commission (MVRPC) Board formally authorized MVRPC Staff to solicit qualified member jurisdictions for new transportation projects using MVRPC regionally controlled federal funds (STP or TA). She informed funding for the STP resurfacing program is only available in SFY2021 and SFY2022. She described the proposed project would resurface Westbrook Road from our western city limits to just east of Mosier Parkway and would coincide with the Safe Routes to School Grant that was approved earlier this year for SFY2022, which begins July 1, 2021. She stated the project would consist of resurfacing 2.25 total miles of roadway, which will provide consistent paving from our western limits to the east. She informed in this 2.25 miles of roadway, there are three sections of Westbrook Road that Montgomery County is responsible for maintaining. She informed she recently met with representatives of Montgomery County Engineering, and they have verbally agreed to pay their portion on this project, which total's \$75,000. She informed Montgomery County is preparing a Resolution for their share of the project.

City Manager/Interim Finance Director Keaton provided Council with a page from the STP application which showed the estimated total project cost of \$722,925, with the City providing 30% or \$259,402 of the project cost and federal funds totaling \$463,523 or 70% of the project cost. She informed the local share would be reduced by \$75,000 for Montgomery County's portion, leaving a local share of \$184,402. She informed we could further reduce our local share by applying for Permissive Tax Funding. She reported we currently have a \$23,004 balance in our Permissive Tax and we usually let it build up for a couple of years to use on larger projects. She stated we could potentially have \$69,000 in Permissive Tax that could apply toward this STP Project.

City Manager/Interim Finance Director Keaton requested Council authorization to adopt proposed Resolution No. 19-21, which authorizes the submittal of a Surface Transportation Resurfacing Project through the MVRPC. She informed the application is due October 9, which is the reason for declaring it an emergency.

Motion by Schreier, second by Crane to read proposed Resolution No. 19-21. All yeas, motion carried.

Motion by Swabb, second by Schreier to accept the first reading, dispense with the second and third readings and adopt Resolution No. 19-21 entitled, "A RESOLUTION AUTHORIZING THE SUBMITTAL OF APPLICATIONS FOR FEDERAL FAST ACT FUNDS THROUGH THE MIAMI VALLEY REGIONAL PLANNING COMMISSION AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

JD Fowler, Park Board Liaison, reminded a community work day at Golden Gate Park is scheduled for Saturday, October 5 from 10:00 a.m. to 2:00 p.m.

Member Schreier reported the Planning Commission has not had a meeting since the last Council Meeting, so he has nothing to report.

Motion by Swabb, second by Fowler to adjourn. All yeas, motion carried.

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Meghan Wheeler, Clerk

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James Zimmerlin, Vice-Mayor

# MEMORANDUM

**To:** Mayor & Council  
**From:** Sonja M. Keaton, City Manager/Interim Finance Director  
**Date:** 10/14/19  
**Subject:** Manager Report

A new Westbrook Park sign was installed at the dead end of Cherry Street. All three entrance signs now have hours listed, "Open from 8:00 a.m. to dark."

The Service Department will begin our annual leaf program on Tuesday, October 15 and continue through Friday, December 6, 2019. Pickup days will vary; however, it is the City's goal to pick up leaves throughout the whole city at least once a week. The following is a guide to leaf pickup:

- Rake your leaves into the street, approximately 6" away from the gutter, to allow rainwater to go into the catch basins.
- Leaf pickup creates a fine dust in the air, so plan to wash cars or hang laundry outside after pickup in your area.
- Leaves will not be picked up from under, between or around parked vehicles.
- Do not put grass clippings, tree branches or brush with your leaves. They clog the vacuum units and will not be picked up.
- Do not try to rake as trucks are going by.
- Bagged leaves will be collected during normal trash pickup.

We received word that the Community Development Block Grants (CDBG) that were submitted in May will not be approved this year unless a grant was submitted for demolition. The CDBG Committee decided those federal funds will be utilized to assist households and/or businesses that were impacted by the Memorial Day tornados.

Thank you to Park Board, Service Groups, and public for their assistance in painting five-open shelters at Golden Gate Park. Our Service Department also repaired some of the open-air shelters that needed extensive work.

I was notified today that a \$66,355 income tax refund check will be issued this month to a former business who overpaid their return.

Request Council approval for the City to pay the \$55.00 registration fee for those on Council, Planning Commission, BZA and Staff who are interested in attending the 33<sup>rd</sup> Annual Miami Valley Planning and Zoning Workshop that will be held on Friday, December 6, 2019 at Sinclair Community College.



# *City of* **BROOKVILLE** ***POLICE***

*Chief Douglas Jerome*

[djerome@brookvillepoliceohio.com](mailto:djerome@brookvillepoliceohio.com)



## **Council Meeting Agenda October 15, 2019**

### **Reportable Incidents**

1/1/2018 – 10/11/2018 = 554

1/1/2019 – 10/11/2019 = 545

### **Citations**

1/1/2018 – 10/11/2018 = 458

1/1/2019 – 10/11/2019 = 353

### **Traffic Stops**

September 2018- 221

September 2019- 133



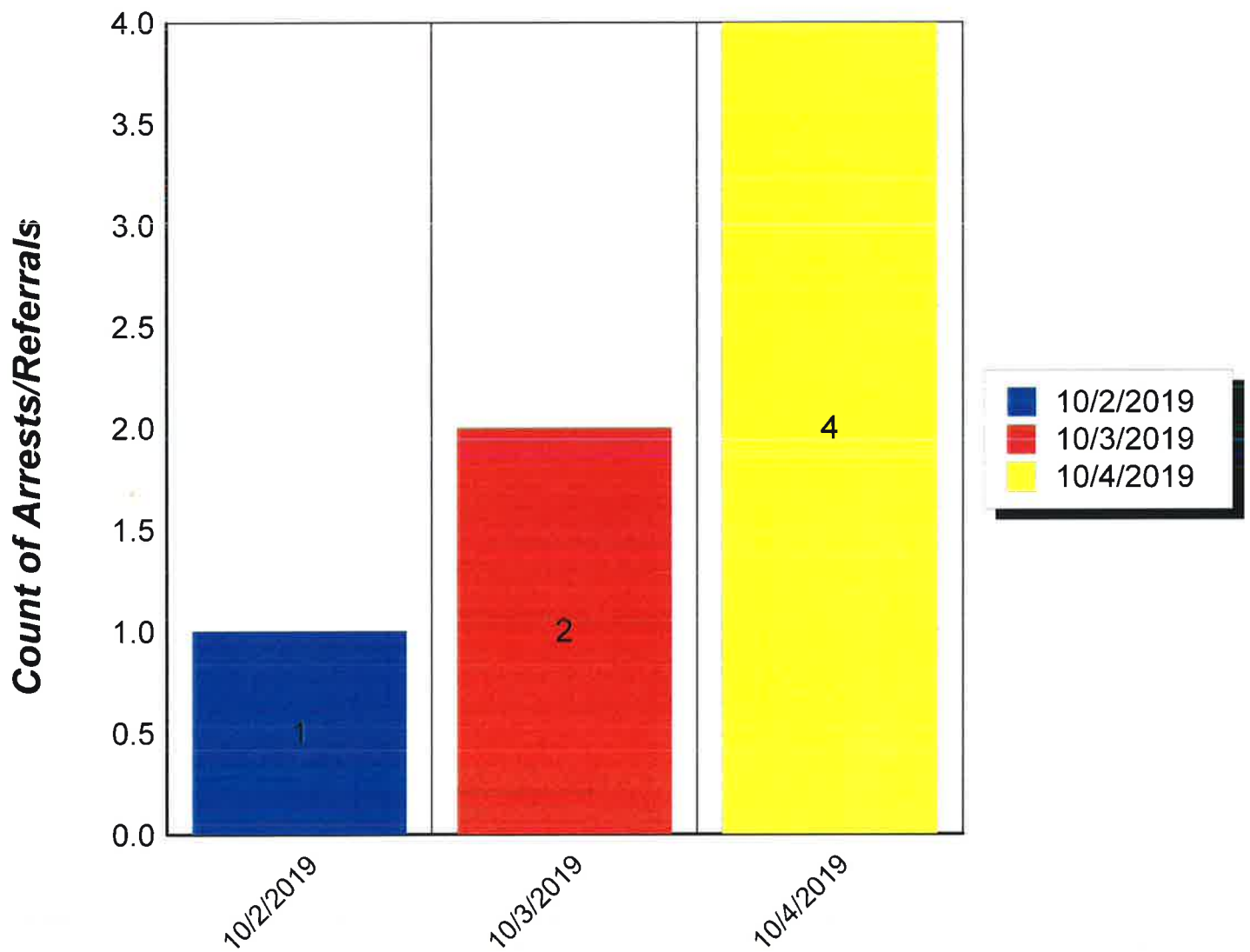
Brookville Police Department

## Arrest Log by Date

| Arrest Date        | Total Arrests |
|--------------------|---------------|
| October 02, 2019   | 1             |
| October 03, 2019   | 2             |
| October 04, 2019   | 4             |
| Total Selected = 7 |               |

**Selection Filter(s):** Date Arrested: 9/27/2019, to: 10/11/2019, Exclude Arrests: No, Exclude Referrals: No

## Arrest Log by Date



Brookville Police Department

# Incident Arrest Blotter

| Arrest Date | Time | Suspect's Name         | Address, Charges(s)                                                                      | Incident ID |
|-------------|------|------------------------|------------------------------------------------------------------------------------------|-------------|
| 10/02/2019  |      | CARNELL G. LEE, Junior | 5659 TROY VILLA BLVD, HUBER HEIGHTS, OH 45424<br>35: WARRANT ARREST                      | 2019-00531  |
| 10/03/2019  |      | ** JUVENILE **         | 275 CROSSWELL, BROOKVILLE, OH 45309<br>215187: Juv. tobacco prohibition:                 | 2019-00534  |
|             |      | COOPER L. PIERCE       | 601 S COMMERCE ST, LEWISBURG, OH 45338<br>292514: Drug paraphernalia                     | 2019-00534  |
| 10/04/2019  |      | MARY D. KETRON         | 928 SCHIRMEYER ST, DECATUR, OH 46733<br>292514: Drug paraphernalia                       | 2019-00537  |
|             |      | TAYLOR R. CAMPBELL     | 928 SCHIRMEYER ST, DECATUR, IN 46733<br>292514: Drug paraphernalia                       | 2019-00537  |
|             |      | EDGAR PIMENTEL, Jr     | 1224 W WATER, BERNE, IN 46711<br>35: WARRANT ARREST                                      | 2019-00537  |
|             |      | BRIAN E. KENNEY        | 10501 LANDING WAY, MIAMISBURG, OH 45342<br>291927A1: ISSUED PURSUANT TO 291926 OR 311331 | 2019-00538  |

Total Selected = 7

**Selection Filter Used:** Date Arrested: 9/27/2019, to: 10/11/2019, Exclude Arrests: No, Exclude Referrals: No



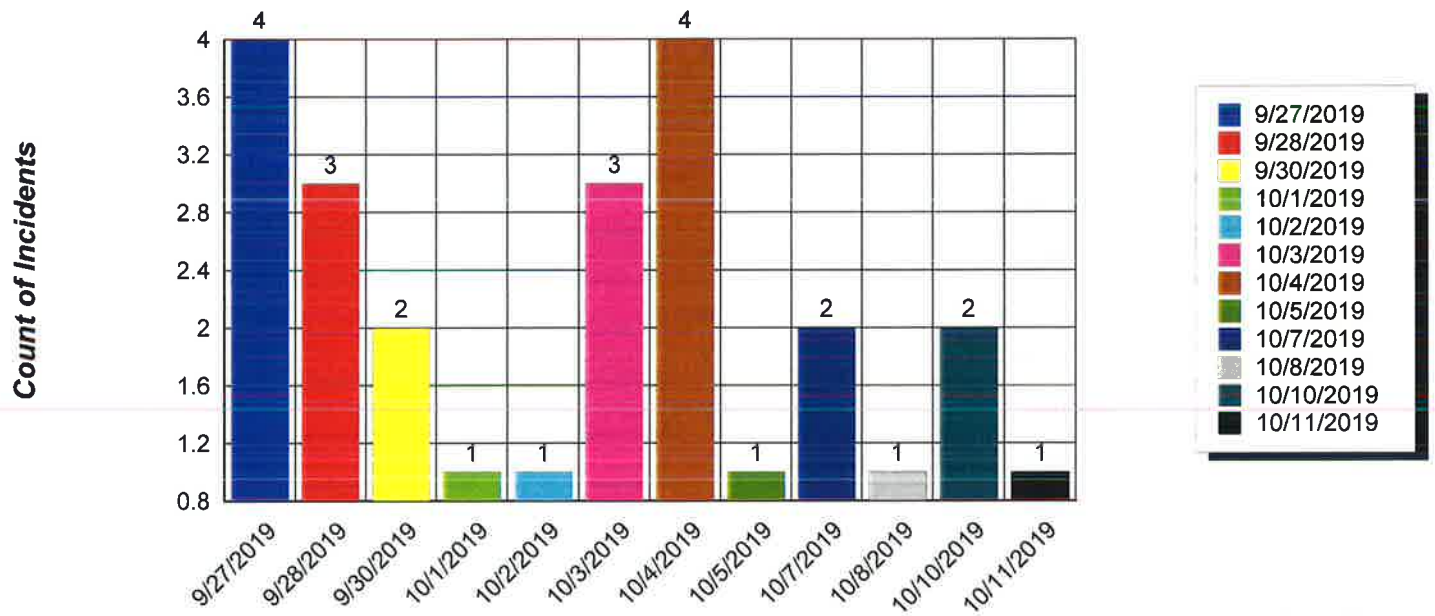
Brookville Police Department

## Incident Log by Date Reported

| Date Reported              | Day of Week | Total Reported |
|----------------------------|-------------|----------------|
| 09/27/2019                 | Friday      | 4              |
| 09/28/2019                 | Saturday    | 3              |
| 09/30/2019                 | Monday      | 2              |
| 10/01/2019                 | Tuesday     | 1              |
| 10/02/2019                 | Wednesday   | 1              |
| 10/03/2019                 | Thursday    | 3              |
| 10/04/2019                 | Friday      | 4              |
| 10/05/2019                 | Saturday    | 1              |
| 10/07/2019                 | Monday      | 2              |
| 10/08/2019                 | Tuesday     | 1              |
| 10/10/2019                 | Thursday    | 2              |
| 10/11/2019                 | Friday      | 1              |
| <b>Total Selected = 25</b> |             |                |

Selection Filter(s): Date Reported: 9/27/2019, to: 10/11/2019

## Incident Log by Date Reported



Brookville Police Department

# Incident Log by Date Reported

| Incident ID                                                                                                                                               | Location, Area                            | Description                    | Date Occurred | Cleared Date | Status                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------|---------------|--------------|-----------------------|
| <b>September 27, 2019</b>                                                                                                                                 |                                           |                                |               |              |                       |
| 2019-00520                                                                                                                                                | 428 N. WOLF CREEK STREET<br>BROOKVILLE PD | SIGNAL 55 - TRAFFIC STOP       | 09/27/2019    | 09/27/2019   | EXCEPTIONALLY CLEARED |
| <b>Offenses</b> UCR Offense Description<br>3 N/A 4510.111 - CHILD SUPPORT SUSPENSION<br>N/A 451016 - FRA SUSPENSION<br>N/A 450311A - Expired Registration |                                           |                                |               |              |                       |
| 2019-00522                                                                                                                                                | 120 BLUE PRIDE DR<br>BROOKVILLE PD        | SIGNAL 26I - FOUND PROPERTY    | 09/27/2019    | 09/27/2019   | EXCEPTIONALLY CLEARED |
| <b>Offenses</b> UCR Offense Description<br>1 02 26I - INFORMATION REPORT                                                                                  |                                           |                                |               |              |                       |
| 2019-00523                                                                                                                                                | 113 MARILYN WAY<br>BROOKVILLE PD          | SIGNAL 46 - JUVENILE COMPLAINT | 09/27/2019    | 09/27/2019   | EXCEPTIONALLY CLEARED |
| <b>Offenses</b> UCR Offense Description<br>1 02 26I - INFORMATION REPORT                                                                                  |                                           |                                |               |              |                       |
| 2019-00524                                                                                                                                                | 301 SYCAMORE ST.<br>BROOKVILLE PD         | SIGNAL 14 - FRAUD              | 09/27/2019    | 09/28/2019   | EXCEPTIONALLY CLEARED |
| <b>Offenses</b> UCR Offense Description<br>1 01 291321 - Misuse of credit card                                                                            |                                           |                                |               |              |                       |
| Total Incidents Reported for Date: 4                                                                                                                      |                                           |                                |               |              |                       |

## September 28, 2019

|                                                                                        |                                                       |                               |            |            |                       |
|----------------------------------------------------------------------------------------|-------------------------------------------------------|-------------------------------|------------|------------|-----------------------|
| 2019-00525                                                                             | 545 UPPER LEWISBURG<br>SALEM RD<br>BROOKVILLE PD      | SIGNAL 26I - FOUND PROPERTY   | 09/28/2019 | 09/28/2019 | EXCEPTIONALLY CLEARED |
| 2019-00526                                                                             | 545<br>E. UPPERLEWISBURG-SALEM<br>RD<br>BROOKVILLE PD | SIGNAL 14 - CRIMINAL DAMAGING | 09/28/2019 | 09/28/2019 | EXCEPTIONALLY CLEARED |
| <b>Offenses</b> UCR Offense Description<br>1 01 290906 - Criminal damaging/endangering |                                                       |                               |            |            |                       |
| 2019-00527                                                                             | 10 RIDGE RD UNIT 5<br>BROOKVILLE PD                   | SIGNAL 09 - ASSAULT           | 09/28/2019 | 09/28/2019 | EXCEPTIONALLY CLEARED |
| <b>Offenses</b> UCR Offense Description<br>1 04 290313 - Assault                       |                                                       |                               |            |            |                       |

# Brookville Police Department

## Incident Log by Date Reported

| Incident ID | Location, Area | Description | Date Occurred | Cleared Date | Status |
|-------------|----------------|-------------|---------------|--------------|--------|
|-------------|----------------|-------------|---------------|--------------|--------|

Total Incidents Reported for Date: 3

### September 30, 2019

|            |                               |                    |            |            |                       |
|------------|-------------------------------|--------------------|------------|------------|-----------------------|
| 2019-00528 | 301 SYCAMORE<br>BROOKVILLE PD | SIGNAL 06A - THEFT | 09/29/2019 | 09/30/2019 | EXCEPTIONALLY CLEARED |
|------------|-------------------------------|--------------------|------------|------------|-----------------------|

**Offenses** UCR Offense Description  
1 06 291302 - Theft

|            |                                  |                        |            |            |                       |
|------------|----------------------------------|------------------------|------------|------------|-----------------------|
| 2019-00529 | 817 ALBERT ROAD<br>BROOKVILLE PD | SIGNAL 27 - SUSPICIOUS | 09/30/2019 | 09/30/2019 | EXCEPTIONALLY CLEARED |
|------------|----------------------------------|------------------------|------------|------------|-----------------------|

**Offenses** UCR Offense Description  
1 02 261 - INFORMATION REPORT

Total Incidents Reported for Date: 2

### October 01, 2019

|            |                                               |                                       |            |            |                       |
|------------|-----------------------------------------------|---------------------------------------|------------|------------|-----------------------|
| 2019-00530 | N WOLF CREEK AND<br>KARRLAND<br>BROOKVILLE PD | SIGNAL 53A - PROPERTY DAMAGE ACCIDENT | 10/01/2019 | 10/01/2019 | EXCEPTIONALLY CLEARED |
|------------|-----------------------------------------------|---------------------------------------|------------|------------|-----------------------|

**Offenses** UCR Offense Description  
1 N/A 33308 - REASONABLE CONTROL

Total Incidents Reported for Date: 1

### October 02, 2019

|            |                                   |                            |            |            |        |
|------------|-----------------------------------|----------------------------|------------|------------|--------|
| 2019-00531 | 1951 STANLEY AVE<br>BROOKVILLE PD | SIGNAL 35 - WARRANT ARREST | 10/02/2019 | 10/02/2019 | ARREST |
|------------|-----------------------------------|----------------------------|------------|------------|--------|

**Offenses** UCR Offense Description  
1 N/A 35 - WARRANT ARREST

Total Incidents Reported for Date: 1

### October 03, 2019

|            |                                   |                 |            |  |           |
|------------|-----------------------------------|-----------------|------------|--|-----------|
| 2019-00532 | HAY @ WOLF CREEK<br>BROOKVILLE PD | SIGNAL 21 - OVI | 10/03/2019 |  | OPEN CASE |
|------------|-----------------------------------|-----------------|------------|--|-----------|

# Brookville Police Department

## Incident Log by Date Reported

| Incident ID | Location, Area | Description | Date Occurred | Cleared Date | Status |
|-------------|----------------|-------------|---------------|--------------|--------|
|-------------|----------------|-------------|---------------|--------------|--------|

### October 03, 2019

| Offenses | UCR | Offense Description            |
|----------|-----|--------------------------------|
| 3        | N/A | 451133A - LANES AND LINES      |
|          | 02  | 451119A1 - DUI - alcohol/drugs |
|          | N/A | 454908 - FICTICIOUS PLATES     |

|            |                                   |                                    |            |            |                       |
|------------|-----------------------------------|------------------------------------|------------|------------|-----------------------|
| 2019-00533 | 780 ARLINGTON RD<br>BROOKVILLE PD | SIGNAL 53A - PROPERTY DAMAGE CRASH | 10/03/2019 | 10/03/2019 | EXCEPTIONALLY CLEARED |
|------------|-----------------------------------|------------------------------------|------------|------------|-----------------------|

| Offenses | UCR | Offense Description                    |
|----------|-----|----------------------------------------|
| 1        | N/A | 451121A - ASSURED CLEAR DISTANCE AHEAD |

|            |                                                |                       |            |            |        |
|------------|------------------------------------------------|-----------------------|------------|------------|--------|
| 2019-00534 | ARLINGTON @ARLINGTON<br>WOODS<br>BROOKVILLE PD | SIGNAL 18 - DRUG LAWS | 10/03/2019 | 10/03/2019 | ARREST |
|------------|------------------------------------------------|-----------------------|------------|------------|--------|

| Offenses | UCR | Offense Description                |
|----------|-----|------------------------------------|
| 2        | 02  | 292514 - Drug paraphernalia        |
|          | N/A | 215187 - Juv. tobacco prohibition: |

Total Incidents Reported for Date: 3

### October 04, 2019

|            |                                   |                   |            |            |                       |
|------------|-----------------------------------|-------------------|------------|------------|-----------------------|
| 2019-00535 | 799 ARLINGTON RD<br>BROOKVILLE PD | SIGNAL 11 - FRAUD | 10/04/2019 | 10/04/2019 | EXCEPTIONALLY CLEARED |
|------------|-----------------------------------|-------------------|------------|------------|-----------------------|

| Offenses | UCR | Offense Description          |
|----------|-----|------------------------------|
| 1        | 01  | 291302A3 - Theft - deception |

|            |                                 |                                 |            |            |           |
|------------|---------------------------------|---------------------------------|------------|------------|-----------|
| 2019-00536 | 1 COUNTRY LANE<br>BROOKVILLE PD | SIGNAL 26I - INFORMATION REPORT | 10/04/2019 | 10/11/2019 | OPEN CASE |
|------------|---------------------------------|---------------------------------|------------|------------|-----------|

| Offenses | UCR | Offense Description      |
|----------|-----|--------------------------|
| 1        | 02  | 26I - INFORMATION REPORT |

|            |                                                        |                        |            |            |        |
|------------|--------------------------------------------------------|------------------------|------------|------------|--------|
| 2019-00537 | ARLINGTON RD @ I-70<br>EASTBOUND RAMP<br>BROOKVILLE PD | SIGNAL 18 - DRUG ABUSE | 10/04/2019 | 10/04/2019 | ARREST |
|------------|--------------------------------------------------------|------------------------|------------|------------|--------|

| Offenses | UCR | Offense Description         |
|----------|-----|-----------------------------|
| 3        | 02  | 292514 - Drug paraphernalia |
|          | 02  | 292514 - Drug paraphernalia |
|          | N/A | 35 - WARRANT ARREST         |

|            |                                   |                                        |            |            |        |
|------------|-----------------------------------|----------------------------------------|------------|------------|--------|
| 2019-00538 | 260 CROSSWELL DR<br>BROOKVILLE PD | SIGNAL 20 - PROTECTION ORDER VIOLATION | 10/04/2019 | 10/04/2019 | ARREST |
|------------|-----------------------------------|----------------------------------------|------------|------------|--------|

# Brookville Police Department

## Incident Log by Date Reported

| Incident ID | Location, Area | Description | Date Occurred | Cleared Date | Status |
|-------------|----------------|-------------|---------------|--------------|--------|
|-------------|----------------|-------------|---------------|--------------|--------|

### October 04, 2019

| Offenses | UCR | Offense Description                            |
|----------|-----|------------------------------------------------|
| 1        | 02  | 291927A1 - ISSUED PURSUANT TO 291926 OR 311331 |

Total Incidents Reported for Date: 4

### October 05, 2019

|            |                                        |                   |            |  |           |
|------------|----------------------------------------|-------------------|------------|--|-----------|
| 2019-00539 | 372 LEISURE DR APT. 2<br>BROOKVILLE PD | SIGNAL 11 - FRAUD | 10/05/2019 |  | OPEN CASE |
|------------|----------------------------------------|-------------------|------------|--|-----------|

| Offenses | UCR | Offense Description                |
|----------|-----|------------------------------------|
| 2        | 01  | 291321 - Misuse of credit card     |
|          | 06  | 291302A1 - Theft - without consent |

Total Incidents Reported for Date: 1

### October 07, 2019

|            |                                           |                              |            |            |        |
|------------|-------------------------------------------|------------------------------|------------|------------|--------|
| 2019-00540 | 429 N WOLFCREEK ST APT 6<br>BROOKVILLE PD | SIGNAL 46 - MISSING JUVENILE | 10/07/2019 | 10/07/2019 | ARREST |
|------------|-------------------------------------------|------------------------------|------------|------------|--------|

| Offenses | UCR | Offense Description                                        |
|----------|-----|------------------------------------------------------------|
| 2        | 02  | 2151022A - Juvenile - incorrigible, habitually disobedient |
|          | 02  | 2151022B - Juvenile - truant                               |

|            |                                                   |                                 |            |  |           |
|------------|---------------------------------------------------|---------------------------------|------------|--|-----------|
| 2019-00541 | 575 Arlington Rd, Brookville, OH<br>BROOKVILLE PD | SIGNAL 6 - STOLEN LICENSE PLATE | 10/07/2019 |  | OPEN CASE |
|------------|---------------------------------------------------|---------------------------------|------------|--|-----------|

| Offenses | UCR | Offense Description                |
|----------|-----|------------------------------------|
| 1        | 06  | 291302A1 - Theft - without consent |

Total Incidents Reported for Date: 2

### October 08, 2019

|            |                                                       |                            |            |  |           |
|------------|-------------------------------------------------------|----------------------------|------------|--|-----------|
| 2019-00542 | 550 Justice Dr, Lebanon, OH<br>45036<br>BROOKVILLE PD | SIGNAL 35 - WARRANT ARREST | 10/08/2019 |  | OPEN CASE |
|------------|-------------------------------------------------------|----------------------------|------------|--|-----------|

| Offenses | UCR | Offense Description |
|----------|-----|---------------------|
| 1        | N/A | 35 - WARRANT ARREST |

Total Incidents Reported for Date: 1

### October 10, 2019

Brookville Police Department

## Incident Log by Date Reported

| Incident ID                                                              | Location, Area                            | Description                     | Date Occurred | Cleared Date | Status    |
|--------------------------------------------------------------------------|-------------------------------------------|---------------------------------|---------------|--------------|-----------|
| <b>October 10, 2019</b>                                                  |                                           |                                 |               |              |           |
| 2019-00543                                                               | 2 BLUE PRIDE DRIVE<br>BROOKVILLE PD       | SIGNAL 09 - ASSAULT             | 10/10/2019    |              | OPEN CASE |
| <b>Offenses</b> UCR Offense Description<br>1 04 290313 - Assault         |                                           |                                 |               |              |           |
| 2019-00544                                                               | 450 N. WOLF CREEK STREET<br>BROOKVILLE PD | SIGNAL 08 - POSSIBLE ASSAULT    | 10/09/2019    |              | OPEN CASE |
| <b>Offenses</b> UCR Offense Description<br>1 04 290313 - Assault         |                                           |                                 |               |              |           |
| <i>Total Incidents Reported for Date: 2</i>                              |                                           |                                 |               |              |           |
| <b>October 11, 2019</b>                                                  |                                           |                                 |               |              |           |
| 2019-00545                                                               | 126 WESTERN AVE<br>BROOKVILLE PD          | SIGNAL 26I - INFORMATION REPORT | 10/11/2019    |              | OPEN CASE |
| <b>Offenses</b> UCR Offense Description<br>1 02 26I - INFORMATION REPORT |                                           |                                 |               |              |           |
| <i>Total Incidents Reported for Date: 1</i>                              |                                           |                                 |               |              |           |
| <b>Total Selected = 25</b>                                               |                                           |                                 |               |              |           |

Selection Filter(s): Date Reported: 9/27/2019, to: 10/11/2019



# RESOLUTION NO. 19-19

## Tax Year 2019/2020

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### A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

#### (City Council)

Revised Code, Secs, 5705.34 - 5705.35

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The Council of the City of Brookville, Montgomery County, Ohio met in  
Regular session on the \_\_\_\_\_ day of \_\_\_\_\_ 2019, at the office  
of City of Brookville with the following members present:

Chuck Letner, Mayor  
JD Fowler, Council Member  
Stephen Crane, Council Member  
Matthew Swabb, Council Member  
Curt Schreier, Council Member  
Kim Wilder, Council Member  
James Zimmerlin, Council Member

\_\_\_\_\_ moved the adoption of the following Resolution:

WHEREAS, The Budget Commission of Montgomery County, Ohio, has certified its action thereon to this Board, together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Council of the City of Brookville Montgomery County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

## City of Brookville - Tax Year 2019/2020

**SCHEDULE A**

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION  
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

| FUND                                           | Amount Approved<br>By Budget<br>Commission<br>Inside<br>10 M. Limitation | Amount To Be<br>Derived From<br>Levies<br>Outside<br>10 M. Limitation | County Auditor's Estimate of<br>Tax Rate To Be Levied |                           |
|------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------------------------------------|-------------------------------------------------------|---------------------------|
|                                                |                                                                          |                                                                       | Inside<br>10 M.<br>Limit                              | Outside<br>10 M.<br>Limit |
| <b>City of Brookville - Tax Year 2019/2020</b> | <b>Column I</b>                                                          | <b>Column II</b>                                                      | <b>III</b>                                            | <b>IV</b>                 |
| General Fund C05, L54.....                     | 139,676                                                                  |                                                                       | 1.30                                                  |                           |
| General Fund L56.....                          | 198                                                                      |                                                                       | 0.65                                                  |                           |
| General Fund C04-1.....                        | 63                                                                       |                                                                       | 0.71                                                  |                           |
| TOTAL                                          | 139,937                                                                  | 0                                                                     | 2.66                                                  | 0.00                      |

**City of Brookville - Tax Year 2019/2020**

|                                                                                   |
|-----------------------------------------------------------------------------------|
| <b>SCHEDULE B</b><br><b>LEVIES OUTSIDE 10 MILL LIMITATION</b><br><b>Column II</b> |
|-----------------------------------------------------------------------------------|

| FUND            | Maximum Rate<br>Authorized<br>To Be Levied | County Auditor's<br>Estimate Of<br>Yield Of Levy<br>(Carry To Sch A<br>Column II) |  |
|-----------------|--------------------------------------------|-----------------------------------------------------------------------------------|--|
| SPECIAL LEVIES: |                                            |                                                                                   |  |

## RESOLUTION NO. 19-19

### Tax Year 2019/2020

and be it further

RESOLVED, That the Clerk of the Council be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

\_\_\_\_\_ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This Resolution shall take effect 30 days after passage by City Council as provided in the Charter of the City of Brookville.

Adopted the 15th day of October 2019.

\_\_\_\_\_  
Charles Letner, Mayor

\_\_\_\_\_  
Meghan Wheeler, Clerk of Council  
Brookville City  
Montgomery County, Ohio

### CERTIFICATE OF POSTING

The undersigned, Clerk of Council of the City of Brookville, Ohio, hereby certifies that the foregoing Resolution No. 19-19 was posted at the City Building, U.S. Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the \_\_\_\_\_ day of October 2019, to the \_\_\_\_\_ day of November 2019, both days inclusive.

\_\_\_\_\_  
Meghan Wheeler, Clerk

**RESOLUTION NO. 19-19**

**Tax Year 2019/2020**

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**CERTIFICATE OF COPY**

Original on File

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The State of Ohio, Montgomery County, ss.

I, Meghan Wheeler, Clerk of this Council of Brookville City, in said County, and in whose custody the Files and Records of said Board required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original minutes of \_\_\_\_\_ now on file with said Council, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Meghan Wheeler, Clerk of Council  
Brookville City  
Montgomery County, Ohio

**RESOLUTION NO. 19-19**

**Tax Year 2019/2020**

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**COUNCIL OF THE CITY OF  
BROOKVILLE  
MONTGOMERY COUNTY, OHIO**

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**RESOLUTION**

ACCEPTING THE AMOUNTS AND RATES  
AS DETERMINED BY THE BUDGET  
COMMISSION AND AUTHORIZING THE  
NECESSARY TAX LEVIES AND  
CERTIFYING THEM TO THE COUNTY  
AUDITOR.

(City Council)

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Adopted \_\_\_\_\_, 2019

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Meghan Wheeler, Clerk of Council

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Filed \_\_\_\_\_, 2019

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County Auditor

By \_\_\_\_\_  
Deputy

---

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No.

**RESOLUTION NO. 19-20**

Passed

Yr.

**A RESOLUTION ESTABLISHING THE COMPENSATION OF THE CLERK OF COUNCIL.**

**WHEREAS**, the City Charter requires that a Resolution be passed establishing the compensation of the Clerk of Council.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO, THAT:**

**SECTION I:** The salary of the Clerk of Council shall take effect October 15, 2019, and shall be \$21.16 hourly.

**SECTION II:** A full-time employee who possess an Associate's degree from a two (2) year program at an accredited college, or a Bachelor of Arts or Bachelor of Sciences degree from a four (4) year program at an accredited college or university, or a Master's degree and who has successfully passed their probationary period as a full-time employee shall receive the following additional pay supplement:

| <u>Degree</u>                  | <u>Amount</u> |
|--------------------------------|---------------|
| Job Related Associate's Degree | \$0.24/hour   |
| Job Related Bachelor's Degree  | \$0.36/hour   |
| Job Related Master's Degree    | \$0.48/hour   |

**SECTION III:** If any sentence, clause, section or part of this Resolution is found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall affect only such clause, sentence, section or part of this Resolution and shall not effect or impair any of the remaining provisions, sentences, clauses, sections or other parts of this Resolution. It is hereby declared to be the intention of the Council of the City of Brookville that this Resolution would have been adopted had such unconstitutional, illegal, or invalid sentence, clause, section or part thereof not been included herein.

**SECTION IV:** This Resolution shall revoke and rescind any Resolution that is in conflict herewith.

PASSED this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

ATTEST:

\_\_\_\_\_  
Meghan Wheeler, Clerk

\_\_\_\_\_  
Charles Letner, Mayor

**CERTIFICATE**

The undersigned, Clerk of the City of Brookville, Ohio does hereby certify that the foregoing is a true and correct copy of Resolution No. 19-20 passed by the Council of said City on the \_\_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
Meghan Wheeler, Clerk

**CERTIFICATE OF POSTING**

The undersigned, Clerk of Council of the City of Brookville, Ohio, hereby certifies that the foregoing Resolution No. 19-20 was posted at the City Building, U.S. Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the \_\_\_\_\_ day of \_\_\_\_\_ 2019, to the \_\_\_\_\_ day of \_\_\_\_\_ 2019, both days inclusive.

\_\_\_\_\_  
Meghan Wheeler, Clerk