

Brookville Board of Park Trustees
Regular Meeting
October 8, 2019

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Cordes at 7:30 p.m. on October 8, 2019 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Haney, Music and Vance; Clerk Wheeler, and Council Liaison Fowler were present. City Manager/Interim Finance Director Keaton was absent.

Motion by Music, second by Haney to approve the Agenda as presented. All yeas, motion carried.

Motion by Music, second by Haney to approve the September 10, 2019 Regular Meeting Minutes as presented. All yeas, motion carried.

Don Cordes, of the Brookville Community Theatre, informed the Theatre is pleased to present a children's play again this year for the Christmas in the Park Event. He informed they have already approved the script for this year and the play will last approximately 25 minutes. He stated last year they had approximately 108 people attend the Theatre and they are hoping for more this year. He informed they do plan to use school buses again to transport instead of having people walk, which will avoid dirt and mud from being tracked into the Theatre. He stated the Theatre Board is very happy to be doing this again this year and they do have some sponsors to cover costs. He suggested having one bus per show and then having a few extra tickets available for anyone who shows up late, they could receive a ticket and then drive around to the Theatre from the park. He stated someone would need to notify him of any extra people on the way.

Trustee Music asked the capacity of the Theatre?

Mr. Cordes informed approximately 110.

Mr. Cordes invited Park Board Members to attend the dress rehearsal the night before the event on December 12 at 7:00 p.m.

President Cordes asked about color coding the bus tickets?

Mr. Cordes stated he doesn't care.

President Cordes reminded that is what was done last year.

Trustee Music asked the times for the shows?

Mr. Cordes informed 6:30, 7:30 and 8:30 p.m.

Mr. Cordes stated the Theatre is glad to be a part of the Christmas in the Park Program and working in coordination with Park Board. He informed they have a Board Meeting tomorrow and then he will be writing an article in the newspaper to include the Christmas play and their schedule for next year. He informed Park Board if they need any help in writing anything up for publicity on the event to let him know.

President Cordes stated she would like to promote the dress rehearsal.

Trustee Music stated if they promote the dress rehearsal to the public, it might hurt the attendance the night of the actual event.

Mr. Cordes stated the dress rehearsal will be intended for adults only.

Trustee Vance suggested the dress rehearsal be a special invitation.

Mr. Cordes thanked Park Board for letting him speak tonight.

President Cordes informed the City Manager is absent tonight, but did provide a report with updates to Park Board Members.

Trustee Haney informed she spoke with Mrs. Dorsey and Nick Wright on the Christmas program and both have agreed to help the night of the event and will also help to decorate Shelter #3. She informed she also spoke with AmVets about decorating their shelter. She informed Rotary and Kiwanas will be out at the park tomorrow to work on their shelters.

Trustee Vance apologized for being late tonight. She had no report.

Trustee Music had no report.

President Cordes asked each member for a list of their top five items they would like to do this next year. She stated after the Christmas in the Park event, she will compile the items and they can start working on the ideas and planning for them. She stated she would like a list from each member soon.

President Cordes stated they had a great group of people for the recent work day at the park. She thanked the Sorority for providing a great lunch. She described three pavilions were done and look terrific and hopefully two more will be done after tomorrow. She thanked Chris and Dale from the Service Department for their work the day of the event and all the prep work done ahead of time.

President Cordes suggested in the spring when the annual Park Cleanup day is scheduled, to combine it with another work day. She stated more people from the community might get involved if held together.

Trustee Haney asked if the Chamber will be adopting a shelter?

Council Liaison Fowler stated yes.

President Cordes asked if they will paint the shelter?

Council Liaison Fowler stated yes and they will decorate it for Christmas.

President Cordes informed Dave Monnin has volunteered to do the bonfire again this year and Chris Monnin has volunteered to help write children's names on name tags. She asked if anyone has any ideas of something new that could be done for this year? She asked what they should and should not repeat?

Trustee Vance stated with the entertainment last year, the singing didn't work out. She suggested maybe just having background music.

President Cordes agreed. She stated with the singing in the Leiber Center, Santa Clause couldn't hear very well. She stated if the singers were moved into a different shelter, then she doesn't think anyone would go into another shelter. She suggested maybe hooking up a sound system outside of the Leiber Center near the fire, then the music wouldn't interfere with Santa.

Council Liaison Fowler suggested partnering with a church. He suggested maybe they could help provide a manger for the center of the park or they might be able to help with labor.

President Cordes stated they can't do a manger.

President Cordes reminded Manager Keaton will be applying for the Wal-Mart Grant again this year. She informed she did recently go to Lowe's to look at decorations.

Trustee Haney stated she would like to concentrate on purchasing outdoor decorations.

Trustee Vance stated she thinks more outdoor lights are definitely needed and she would like to see lights in the trees.

President Cordes asked how and who would hang lights in the trees?

Trustee Haney stated it would also be hard to have so many extension chords to have to plug in somewhere.

President Cordes stated they can't ask the Service Department to hang that many lights, but maybe they could get some volunteers to do it.

Council Liaison Fowler suggested reaching out to a church for help with decorating.

President Cordes asked if Trustee Vance could contact the youth group at her church?

Discussion on who to reach out to to help decorate outside and how soon to put up the outside decorations.

Trustee Vance asked about a tree truck to help get up high. She asked if they have enough lights?

President Cordes stated they will buy more if they need too.

Trustee Vance asked if the Girl Scouts could help again this year with decorations?

President Cordes stated that would be great. She suggested they use Shelter #3 on the December 7th Work Day to make their decorations.

All Members agreed on no entertainment, just background music.

Trustee Vance asked about flyers?

President Cordes stated they could use the same flyer as last year, just change the date.

Trustee Music asked if there was a name for the Christmas play yet?

President Cordes stated yes there is, but she is unsure of the title. She informed Don Cordes has written the play and will also be directing it.

Trustee Vance asked if the Caretaker Cabin will be open again this year?

Caretaker Music stated no, not this year, but they will have it decorated on the outside.

Trustee Music reminded Ghostly Night Out is scheduled for Saturday, October 26.

President Cordes reminded the Optimist Club's Pumpkin Walk is scheduled for Saturday, November 2.

Trustee Vance asked what time will Christmas in the Park be held?

President Cordes stated last year they did 6:00 p.m. to 9:00 p.m.

All Members agreed on 6:00 p.m. to 9:00 p.m. again this year for Christmas in the Park.

Trustee Vance asked who handles the different City Facebook pages? She stated she has noticed some Parks and Recreational Departments have their own Facebook page.

Clerk Wheeler informed each Department handles their own Facebook page.

Trustee Vance asked if a work day is scheduled for Christmas in the Park, to start decorating?

President Cordes informed a work day will be held on Saturday, December 7 to begin decorating for the event.

Trustee Vance asked if any Special Meetings will be held to plan the event?

President Cordes stated she does not think any Special Meetings will be needed.

Trustee Music stated they have one Regular Meeting left before the event.

President Cordes stated they are a little more experienced with the event now that they have done it the last two years. She stated she can't think of anything they would need to talk about in a Special Meeting.

Discussion on contacts for each Board Member to contact.

Trustee Vance stated she has been trying to think of something new to be in Shelter 3 for this year's event. She suggested maybe the Girl Scouts could plan some sort of activity. For example, helping children make Christmas ornaments.

President Cordes stated if the kids see Santa and then the play, they may not have time to make an ornament also and they really want everyone to go to the Theatre for the play.

Discussion on having Christmas lights by the ball diamonds and the concession stand and how lights would be nice for people to see while on the hayride.

Trustee Music stated he will also reach out to Pee Wee football to see if they can help.

Trustee Vance suggested having police or fire stationed somewhere to hand out candy canes during the hay ride.

Trustee Haney stated there is always a long line for the hay ride and that would probably slow the wait down even more.

President Cordes suggested having someone to hand out candy canes somewhere in the park.

Trustee Music suggested candy canes could be passed out by the bonfire.

Trustee Vance suggested reaching out to the Police and Fire Chiefs to see if they would bring a Fire Truck and Police Cruiser to sit somewhere in the park with the lights on.

President Cordes stated maybe they could even decorate the vehicles.

President Cordes stated she is hoping Sam's Club will donate cookies again.

Caretaker Music informed there was a wedding last weekend at the park and they donated a white arch. She stated she thought it might be cool with lights and greenery around it for the Christmas Event, or if Park Board is not interested, she could give it to the Community Theatre.

President Cordes stated she liked the idea of using it to decorate in the Leiber Center near Santa.

There was no Old Business.

There was no New Business.

Motion by Music, second by Haney to adjourn. All yeas, motion carried.


Meghan Wheeler, Clerk
Bonnie Cordes, President