



CITY COUNCIL MEETING
Tuesday, December 3, 2019, 7:30 PM
CITY HALL
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309
(937) 833-2135
www.brookvilleohio.com

Agenda

I. Opening of Regular Council Meeting

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

II. Adoption of Agenda

III. Approval of Minutes

- a. Approval of the November 19, 2019 Regular Meeting Minutes
- b. Approval of the November 26, 2019 Special Budget Work Session Meeting Minutes

IV. Montgomery County ED/GE Presentation

- a. First reading of proposed Resolution No. 19-26 entitled, "A Resolution authorizing a ten-year participation agreement with the Montgomery County Economic Development/Government Equity (ED/GE) Program."

V. Reports of Municipal Officers

- a. City Manager
- b. Finance Director
 - 1. Fund Balance
- c. Fire Chief
- d. Police Chief
- e. Law Director
- f. Mayor Chuck Letner



VI. Old Business

- a. Second reading of proposed Resolution No. 19-24 entitled, "A Resolution authorizing the request for an advance of taxes collected in 2020 for Tax Year 2019."

VII. New Business

- a. First reading of proposed Resolution No. 19-27 entitled, "A Resolution to make appropriations for the Current Expenses and other Expenditures of the City of Brookville, State of Ohio, during the fiscal year ending December 31, 2020."

VIII. Reports of Boards and Commissions

- a. JD Fowler - Park Board Liaison
- b. Curt Schreier - Planning Commission

IX. Public Comments (5 minutes per speaker)

X. Motion for Adjournment

Please note: Council welcomes the comments and input of the public during Council Meetings. In order to provide an orderly fashion in which all interested parties have an opportunity to address Council, Council has adopted the following procedure for citizen's comments during any portion of the Council Meeting or Public Hearing.

Any citizen who wishes to address Council should state their name, address and then their comments. Speakers should not approach Council Members without first obtaining permission. After completion of their comments, Council would request that the speakers return to their seat so that any other interested persons could then be recognized and address Council.

The purpose of this procedure is to afford the maximum opportunity for citizen input without any type of disruption of the Council proceedings. While others are addressing Council from the podium, Council requests that audience members not make comments to Council or to other individuals to prevent any potential confusion or disruption.

Brookville City Council
Regular Meeting
November 19, 2019

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on November 19, 2019 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Swabb, Wilder and Zimmerlin; City Manager Keaton, Finance Director Brandt, Law Director Stephan, Clerk Wheeler, Fire Chief Fletcher, Police Chief Jerome and Service Superintendent Homan were present.

Roll Call by Clerk Wheeler.

Motion by Zimmerlin, second by Fowler to approve the Agenda as presented. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to approve the Regular Council Meeting Minutes of November 5, 2019. All yeas, motion carried.

Cindy Tietge, of the Brookville Historical Society, stated the Historical Society is grateful for everything Council and City Staff have done for them including the mowing, snow removal, Fire and Police services. She informed this year they moved 100 years of Brookville Stars into their archives. She informed they also have lots of photos that were displaced from the tornado that they are holding onto in hopes of locating the owners. She informed they participated in a few different events this year so far and will participate in the upcoming Christmas Tree Lighting and cover the cost of the electric for the Christmas tree as usual.

Ms. Tietge stated the problem is money, they are looking at maybe another 5-10 years. She stated they just haven't had a successful moneymaker. She described their projected projects include: an updated website, gutters, a taxidermist for the two headed cow, a new roof at the Exhibit Building. She stated what money is given from the City pays their bills and allows them to buy the things they need. She stated she is asking City Council for financial help from the City again this year to help preserve the City's history.

Mayor Letner stated in the past Council has approved \$7,500 to the Historical Society plus mowing and snow removal services. He stated 2020 will be tough on the City with the loss of Payless and IMI Norgren, but the Historical Society is preserving the City's history and is very important.

Motion by Schreier, second by Swabb to approve a \$7,500 grant to the Brookville Historical Society's operating expenses for 2020. All yeas, motion carried.

Mayor Letner thanked Cindy and Chris Tietge for all they do.

Council Liaison Fowler encouraged the Historical Society to reach out to the Chamber of Commerce for possible assistance.

City Manager Keaton reported she and Service Superintendent Homan recently met with FEMA representatives for our public assistance costs from the tornado and they have a followup meeting on November 20. She informed they also met with FEMA reps to review the damaged roadways in the Terrace Park and Wenger Woods Subdivisions. She informed she is waiting to hear back if we will receive assistance in repairing the damaged roadways.

City Manager Keaton provided a recap of recent work completed by the Service Department including the use of 60 tons of salt during the snowfall/ice on November 11; a water main break on Villa Drive on November 14; the winterization of all seasonal water meters, continuation of leaf pickup and the trimming of trees on Market Street in preparation for the upcoming Christmas Tree Lighting on December 4.

City Manager Keaton informed she applied for and received a \$1,500 Walmart Community Grant for the Brookville Park Board. The grant funds will be used for purchasing Christmas decorations and supplies for the Christmas in the Park Event that will be held on Friday, December 13 at Golden Gate Park from 6:00 to 9:00 p.m.

City Manager Keaton reported our Ohio Public Works Commission Hay Avenue Reconstruction Project did not score well to be funded. She informed 53 applications were submitted and only 16 projects were awarded.

City Manager Keaton requested Council approval to enter into a contract with the Montgomery County Public Defender for 2020. She informed this Agreement allows the County to provide legal representation to indigent adults charged with a violation of an ordinance of a municipal corporation. She informed the 2020 Agreement is the same as the 2019 Agreement with the exception of a 2.5% rate increase, which would make the 2020 rate \$179.02 per case. She informed in 2019 we had no cases and in 2018, we only had one case.

Motion by Fowler, second by Zimmerlin to enter into an Agreement with the Montgomery County Public Defender for 2020 at a 2.5% rate increase with a rate of \$179.02 per case. All yeas, motion carried.

City Manager Keaton reminded the Budget Work Session is scheduled for Tuesday, November 26 at 6:00 p.m.

Finance Director Brandt requested Council accept the the first reading of proposed Resolution No. 19-24, which allows an advance on taxes collected by the Montgomery County Treasurer in 2020 for tax year 2019. She informed this Resolution allows the City to receive weekly distributions once the real estate taxes are paid instead of waiting to receive lump sum payments in April and September.

Mayor Letner stated this is something approved each year.

Motion by Zimmerlin, second by Fowler to read proposed Resolution No. 19-24. All yeas, motion carried.

Motion by Fowler, second by Schreier to accept the first reading of proposed Resolution No. 19-24 entitled, "A RESOLUTION AUTHORIZING THE REQUEST FOR AN ADVANCE OF TAXES COLLECTED IN 2020 FOR TAX YEAR 2019." All yeas, motion carried.

Fire Chief Fletcher had no Report.

Police Chief Jerome reported the Brookville Police Department handled 603 Incidents year-to-date, compared to 643 during this same time last year. Police Chief Jerome reported Citations were down a total of 107 Citations year-to-date, for a total of 403 Citations issued year-to-date. There were 167 Traffic Stops for October compared to 159 during October 2018.

Police Chief Jerome informed the Police Department has a box of displaced items from the tornado, they have been trying to find the owners, but have had no luck. He stated if the Historical Society has items also then the Police Department could bring them what they have.

Police Chief Jerome informed he and Mayor Letner attended the viewing last week for the Dayton Officer killed and we sent a car to help support the UD Campus Police and two cruisers for the procession.

Police Chief Jerome informed the Officers have donated money for No Shave November and December and that money will be used to purchase food to be donated to Shepherds Hand Food Pantry and Fish.

Police Chief Jerome informed the Police Department provides the Turkey and serves Thanksgiving lunch for the annual Let's Eat, formerly Feed Brookville, which is scheduled at the Board Office on Saturday, November 23 from 11:30 a.m. to 12:30 p.m.

Police Chief Jerome reported the Toys for Tots boxes are out in the community. He informed he is still waiting to hear back from Wal-Mart on the grant applied for to help with the purchase of toys for Toys for Tots and our local families. He stated they usually try to wrap these project up by mid-December.

Mayor Letner stated Veteran's Day was amazing.

Chief Jerome informed they fed about 250-300 veterans at Rob's for lunch on Veteran's Day.

Mayor Letner stated the kids at the school did a great job and so did the CTC students.

Police Chief Jerome stated CTC always does a great job. He informed the event is all paid for by Clay Township businesses. He thanked Rob's Restaurant. He stated the elementary school did a great job with the assembly, all of the students were so well behaved and there was a huge turnout of veterans.

Law Director Stephan had no report.

Mayor Letner thanked Police Chief Jerome for escorting him to the viewing last week for Detective Del Rio. He stated it was very unfortunate circumstances.

Mayor Letner thanked Service Superintendent Homan for the great job treating the snow and ice last week. He stated the leaves are also being picked up and the Service Department is doing a great job.

Service Superintendent stated they are trying to stay on it, they have had decent weather so far, which helps. He stated keeping up on the leaves also helps the stormwater system.

There was no Old Business.

In New Business,

Manager Keaton requested Council accept the first reading, dispense with the second and third readings and adopt proposed Resolution No. 19-25, which amends the 2019 Appropriations and Estimated Resources. She stated this Resolution shall take effect immediately after passage as provided in Section 4.07 (A)(1) of the Charter of the City.

Motion by Wilder, second by Zimmerlin to read proposed Resolution No. 19-25. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to accept the first reading, dispense with the second and third reading and adopt Resolution No. 19-25 entitled, "A RESOLUTION AMENDING THE 2019 APPROPRIATIONS, AS SET FORTH BELOW, PURSUANT TO SECTION 5705.40 OF THE OHIO REVISED CODE, AND SECTION 12.35 OF THE OHIO ADMINISTRATIVE CODE AND APPROVING THE AMENDMENT TO THE CERTIFICATE OF ESTIMATED RESOURCES, AS SET FORTH BELOW." All yeas, motion carried.

JD Fowler, Park Board Liaison, reported Park Board has been very busy planning for the upcoming Christmas in the Park Event.

Bonnie Cordes, of the Brookville Park Board, stated they are still looking for volunteers to help with the event.

Mayor Letner informed he was recently at the Mayors and Managers dinner at Wright Patterson Air Force Base and at his table there was a discussion on what some communities were doing for the holidays. He informed when he was describing our Christmas in the Park event, people seemed to love the idea.

Ms. Cordes stated this is the third annual event and the event seems to be growing each year. She stated the Community Theatre is a great addition to the event. She thanked Clerk Wheeler for her help in sharing the event on Facebook.

Member Schreier informed the November 21, 2019 Planning Commission Meeting has been cancelled.

Motion by Fowler, second by Zimmerlin to adjourn. All yeas, motion carried.

Meghan Wheeler, Clerk

Charles Letner, Mayor

Brookville City Council
Special Meeting - Budget Work Session
November 26, 2019

The Special Meeting for a Budget Work Session of the Brookville City Council was called to order by Mayor Letner at 6:00 p.m. on November 26, 2019 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Council Members Crane, Fowler, Schreier, Swabb, Wilder, and Zimmerlin; Manager Keaton, Law Director Stephan, Finance Director Brandt, Police Chief Jerome, Fire Chief Fletcher and Service Superintendent were present. Clerk Wheeler was absent.

Roll Call by Manager Keaton.

Motion by Fowler, second by Zimmerlin to approve the Agenda as presented. All yeas, motion carried.

Manager Keaton stated she wanted to provide Council with a recap of 2019 because it has been a very trying yet rewarding year from the Memorial Day tornado to landing General Motors. She described in February, we experienced a loss of water; March showed a change in leadership roles; May was the Memorial Day tornados and the second time we experienced a loss of water; In June and July, the community came together in the aftermath of the tornado; August was spent courting GM to our community; and in October she received a resume from a talented individual to hire as the new Finance Director. She stated preparing the budget is usually challenging, but 2020 was a bit more challenging with the closure of Payless and the impending closure of IMI Norgren.

Manager Keaton presented a Power Point Presentation on the 2020 Budget. Copy of Presentation attached to Meeting Minutes.

Manager Keaton explained the City of Brookville has 13 different Funds. She provided a brief explanation of the General Fund and the projected 2020 Revenues and Expenditures from the General Fund.

Discussion on EMS billing.

Manager Keaton presented the 2020 Police Department Budget.

Police Chief Jerome informed their fleet consists of six cruisers. He stated these cars are on the road 24 hours a day. He stated there is always something, one is fixed and then another has an issue. He reported this year they exceeded the \$10,000 mark on repairs. He stated they are trying to cut back in their budget as much as possible. He informed he fills in and covers as a second car whenever needed. He stated when they lose people though, they have to train new people. For example, when Officer Edds retired, they lost a firearms instructor and he would like to send another Officer for training, but again that costs money. He informed they also need to send two officers to the First Line Supervision Course, which is almost \$500 per person. He stated they are watching everything they can, but some costs are just out of their control. Chief Jerome explained the Police Union Contract is up at the end of the year. He informed Manager Keaton is working with them to extend the renewal of the contract. He stated he does believe in a strong range program, Officers go to the range four times a year and the Department spends approximately \$4,000 per year in ammo. He stated since he has been Chief, there have been two shootings. He stated he truly believes a good range program is important. He stated every department is putting off as much as possible, but one thing the Police Department will not be able to put off for much longer is the purchase of new MDT's. He informed in 2021 the current MDT's in the cruisers are going to have to be replaced, which will be approximately \$20,000. He described the MDT's are their lifelines, everything comes through those computers. He stated they should be able to get through 2020 with the current MDT's, but they have almost met their life span and will have to be replaced in the near future.

Member Crane asked approximately how many miles per year go on a cruiser?

Police Chief Jerome stated on average 30,000-40,000 miles per year.

Member Zimmerlin asked if there are other models of cruisers available?

Police Chief Jerome stated not for the SUV. He informed they have looked before. He stated they have had no complaints on the Fords.

Manager Keaton presented the 2020 Fire Department Budget.

Fire Chief Fletcher informed his Department is very careful to prioritize their requests for spending money. He stated they have experienced a personnel challenge as it is hard to stay competitive. He informed he continues to be the only full-time employee in the Fire Department. He explained the Fire Department has been looking at hiring EMS trained personnel only instead of as in the past, hiring individuals trained in both EMS and as a Firefighter. He stated staff being cross trained helps to be prepared for whatever emergency they may come across. He stated being EMS trained only does not get a fire truck out the door, but it does help out in other aspects. He stated the Fire Department tries to be as efficient as possible when it comes to spending. He informed they participate in regional efforts to avoid duplicating services and they do a lot of in house maintenance and repairs to cut down on costs.

Fire Chief Fletcher informed dispatch costs have gone up, but by not having to have our own dispatch center has saved us millions. He stated we are currently with the regional dispatch center that offers us the best price and is the best option for us.

Member Zimmerlin asked how many part time staff members are a part of the Fire Department?

Fire Chief Fletcher informed he has 45 staff members and he is authorized and set up for 50. He stated Obama Care really threw a wrench into how they operated because of the amount of hours personnel are able to work to be considered full-time.

Member Zimmerlin asked the turnover rate in the Fire Department?

Fire Chief Fletcher stated he would say turnover is low. He explained their turnover is exclusive to part-time personnel getting full-time employment other places.

Manager Keaton presented the 2020 Government and Administration Budget.

Manager Keaton presented the 2020 Service Department Budget. She informed this includes the Street M&R, Park, Water, Sewer, Refuse and Stormwater Funds.

Service Superintendent Homan informed we did receive an STP grant, which means the Arlington Road/Triggs Road project will be primarily funded by the State. He stated he would like to do some resurfacing. He stated prior to 2015, resurfacing was done every year and he would like to do an annual resurfacing program because the more we let go, the more expensive it will be. He informed he receives complaints all the time about pot holes and some streets really are in poor condition. He described the smaller areas they can do themselves, but the larger areas will require a paver. He stated the Service Department tries to operate frugally with the use of older equipment and they try to keep maintained and make repairs themselves when needed. He stated they do try to do as much as possible in house to save money, but there are somethings they have to subcontract out. He stated he would like to try to be more preventative by doing things up front to extend the life of the equipment.

Manager Keaton presented the Fire Capital Improvement Fund. She informed a new Medic will need to be purchased in 2020 and she is looking into leasing a vehicle.

Fire Chief Fletcher explained the need for personal fire gear and the importance of rotating the gear.

Discussion of contract renewals for Fire and EMS services with Clay and Perry Townships.

Fire Chief Fletcher stated the current fire levies are not keeping up with the cost of doing business and the General Fund is eating the additional costs. He stated our Administration has tried to explain that to the townships and that there will have to be an increased percentage added to the upcoming proposed contract unless they can pass an increased Fire Levy to generate additional funds. He stated at some point, the General Fund will not be able to keep up and we cannot continue to depend on the General Fund. He stated there is no where in the Fire Department's Budget to cut thousands and thousands of dollars to make up for it and in reality the levies should be enough to run the Department, but the current ones are not. He stated this is the conversation Staff has been trying to have with both Townships.

Manager Keaton explained they have been reaching out to the Trustees of both Townships, and are currently looking at 90 day extensions on the contracts due to newly elected trustees in one Township and a recent re-elected Trustee in the other.

Manager Keaton presented the 2020 Water, Sewer and Refuse Budget. She explained there are no projected rate increases for next year. She informed the City of Dayton has assured her that there is no projected rate increase to us for 2020.

Member Zimmerlin asked if there are any five-year projections from the City of Dayton? He stated he would like to do smaller incremental increases over the years instead of a large rate increase at once.

Manager Keaton agreed. She stated she thought residents could use a break this next year since there was such a large increase last year. She informed the City of Dayton is looking into doing a five-year projection.

Service Superintendent Homan informed the water tower located in Golden Gate Park is due for some updates, cleaning and resurfacing. He stated water towers are typically due for maintenance work every ten years for exterior work including staying up to date with safety requirements. He stated he is trying to divide up the work needing done between interior work in 2020 and exterior work in 2021 or 2022. He informed an inspection done by an engineer last year is where the needed work to be done came from. He stated the contractors estimates could be less than the engineers.

Service Superintendent Homan explained the need for a heated building to house the sludge press machine at the WWTP. He informed phosphorus removal will also at some point become a requirement by the Ohio EPA, which is something we need to plan for now before it becomes a requirement. He informed Lewisburg has already received their letter of the new requirement, so it is only a matter of time for us.

Member Zimmerlin stated this project has been discussed in the past, but pushed back due to finances.

Service Superintendent Homan stated the engineering company that did the previous quote for this project seemed a bit excessive with a masonry building and he thinks the project could be done much cheaper and more reasonable by a different engineering firm.

Manager Keaton presented the Stormwater Fund. She informed this is a new fund that recently went into effect October 1, 2019. She stated nothing is planned for capital improvements out of this fund at this time.

Manager Keaton compared the projected 2020 Budget to the 2019 Budget totals and reviewed the 2019 Revenues and Expenditures.

Manager Keaton stated one thing she wanted to bring up for Council to discuss or at least think about and have a future conversation on is what would they like to do with Fire Station #1 on Mulberry Street? She stated it is a conversation she has been wanting to bring up.

Member Zimmerlin asked if there has been any discussion from Planning Commission on the topic?

Member Schreier stated no. He suggested if there were any ideas from Council, then Planning Commission could discuss those or add suggestions of their own.

Mayor Letner suggested starting with an appraisal and then assess what the needs are because at this time it is just storage.

Manager Keaton stated we are paying utilities on the building.

Fire Chief Fletcher stated he received questions all the time on the building and has received concerns from citizens about the building becoming another vehicle repair shop. He stated we need a big picture in mind for the downtown area and then whatever that building becomes could go along with it.

Manager Keaton stated the building is currently zoned Community District. She stated she wanted to get the path going of what Council would like to do and she could certainly move forward with an appraisal.

Mayor Letner asked if we want to continue to utilize Station #2?

Fire Chief Fletcher stated the Service Department uses Station #2 more than the Fire Department. He explained vehicles are now parked inside that used to have to be parked outside. He stated if repairs are going to be made to a building he would recommend investing in Station #2 over Station #1. He stated he does see value in having the building.

Manager Keaton informed recently she spoke with Service Superintendent Homan about Station #2 and the location is not ideal because it is not close to the Service Garage. She stated this would probably be our second building to look at and at some point it might be better to get rid of it also.

Mayor Letner stated if we are not utilizing the building to its full potential, then we don't need it.

Manager Keaton suggested maybe we could extend over at the Service Garage instead and get rid of the building to boost our revenue.

Member Zimmerlin stated it would be nice to have something go into Station #1 that would help support business growth in the downtown area.

Mayor Letner asked if the Station #1 building is ADA compliant?

Manager Keaton stated no.

Mayor Letner asked if there is any idea the cost to make the building ADA compliant?

Fire Chief Fletcher stated he recently saw the plans for the old school house building in Perry Township to be made ADA compliant and it was approximately a \$35,000 project.

Manager Keaton stated if Council has any questions over the budget presentation to please feel free to reach out to her. She would like to do the first reading of the Appropriations Resolution at the next Council Meeting and then we would have time for two readings.

Member Zimmerlin asked for a projection of carryovers in addition to 2020, maybe 2021 as a rough estimate would be helpful.

Member Schreier agreed. He stated all the carryover balances are dropping and will end up depleted.

Manager Keaton stated she is hoping with the addition of GM, other businesses will come and no others will leave. She stated next year we will have to look at what do we do for the future.

Motion by Zimmerlin, second by Fowler to adjourn. All yeas, motion carried.

Meghan Wheeler, Clerk

Charles Letner, Mayor

A RESOLUTION AUTHORIZING A TEN-YEAR PARTICIPATION AGREEMENT WITH THE MONTGOMERY COUNTY ECONOMIC DEVELOPMENT/GOVERNMENT EQUITY (ED/GE) PROGRAM.

WHEREAS, the Board of County Commissioners of Montgomery County, Ohio established the Economic Development/Government Equity (ED/GE) program in 1992 to spur economic growth as well as create regional cooperation between its jurisdictions; and

WHEREAS, cooperation and coordination between the County and the Program Members is intended to promote economic health and improve the economic opportunities of the people in Montgomery County by assisting in the establishment or expansion within the County of industrial, commercial, or research facilities and by creating and preserving job employment opportunities for the people of Montgomery County; and

WHEREAS, the Economic Development/Government Equity (ED/GE) program has been in effect since 1992 and is scheduled for another renewal for the period January 1, 2020 through December 31, 2029; and

WHEREAS, the Montgomery County program guarantees that no member jurisdiction will ever contribute more funding than it will receive; and

WHEREAS, the City of Brookville has received positive return on investment from participation to date in the ED/GE program, and anticipates many more worthwhile economic development projects forthcoming from continuing participation; and

WHEREAS, it is in the best interest of the City to enter into the ED/GE program participation agreement; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO:

SECTION I: The City Manager is authorized on behalf of the City to enter into an ED/GE Participation Agreement with Montgomery County for a 10-year period beginning January 1, 2020 through December 31, 2029, and to execute collateral agreements directly relating to such participation.

SECTION II: This Resolution shall therefore take effect and be enforced from and after its passage by the members of Council pursuant to the Charter of the City of Brookville, Ohio.

Passed this _____ day of _____ 2019.

ATTEST:

Meghan Wheeler, Clerk

Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio does hereby certify that the foregoing is a true and correct copy of Resolution No. 19-26 passed by the Council of said City on the ____ day of _____ 2019.

Meghan Wheeler, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of Council of the City of Brookville, Ohio, hereby certifies that the foregoing Resolution No. 19-26 was posted at the City Building, U.S. Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the ____ day of _____ 2019, to the ____ day of _____ 2019, both days inclusive.

Meghan Wheeler, Clerk

MEMORANDUM

To: Mayor & Council
From: Sonja M. Keaton, City Manager
Date: 12/2/19
Subject: City Manager Report

FEMA approved the Hazard Mitigation Grant for the property located at 306-312 S. Wolf Creek Street. Federal Funding was approved in an amount not to exceed \$200,475, State funding in an amount not to exceed \$33,413, with local funds totaling \$33,413. A meeting with our Mitigation Specialist will be scheduled in the near future for program implementation requirements.

The lights have been installed in the trees on Market Street in time for the Christmas tree lighting on Wednesday, December 4 at 6:30 p.m. Lights were also placed in the pine trees in Gateway Park. The Christmas tree that normally sits on top of the fountain at Gateway Park will not be installed this year, due to a short circuit in the pre-lit tree.

The Service Department will be extending leaf pickup for an additional two weeks.

Memo

To: Mayor and Council

From: Michelle Brandt, Finance Director

Date: December 3, 2019

Subject: Finance Report

→ Requesting Council accept the November 30, 2019 Fund Balance. Overall for November, MTD Expenditures exceeded Receipts by \$93,293.

- General Fund Beginning Balance is down \$11,196 compared to 2018
 - General Fund YTD Revenue is down \$255,117 compared to last November
 - Income Tax is down \$306,338
 - EMS billing is up \$70,527
 - Interest on investments is up \$22,107.05
 - General Fund YTD Expenses are down \$110,696.35 compared to last November
 - Police department payroll is down 38,285, police department capital equipment is down 79,518, and Fire operating supplies down 37,938 since last November.
- Street M&R Fund Beginning Balance is down 38,725 compared to 2018
 - Street M&R Fund YTD Revenue is up \$123,980 compared to last November
 - Motor Vehicle, Gas and Highway Taxes combined are up \$29,471
 - Street M&R Fund YTD Expenses are down \$18,185 compared to last November
 - Street M&R operating supplies were down \$15,769, professional services down \$14,416, and payroll up \$22,164.
- Park & Rec. Fund Beginning Balance is down 13,538 compared to 2018
 - Park & Rec. Fund YTD Revenue is up \$20,782 compared to last November
 - Park Permits are up \$8,209
 - Park & Rec. Fund YTD Expenses are up \$13,153 compared to last November
 - Park & Rec. payroll is up \$22,668 and Building/Land Maintenance is up \$21,816 since last November.
- Water Fund Beginning Balance is up \$67,679 compared to 2018
 - Water Fund YTD Revenue is down \$473,716 compared to last November

- Water sales are up \$133,669
 - Tap permits are up \$1,500
- Water Fund YTD Expenses are down \$790,838 compared to last November
 - Water system maintenance down \$12,056 and Capital down \$5,855 since last November.
- Sewer Fund Beginning Balance is up \$53,277 compared to 2018
 - Sewer Fund YTD Revenue is up \$60,542 compared to last November
 - Sewer sales are up \$42,564
 - Tap permits are up \$6,071
 - Sewer Fund YTD Expenses are down \$18,250 compared to last November
 - Sewer Issue 2 expenses down \$141,478 and Capital up \$122,647 since last November.
- Refuse Fund Beginning Balance is up \$8,759 compared to 2018
 - Refuse Fund YTD Revenue is up \$13,515 compared to last November
 - Refuse sales are up \$11,533
 - Sales & Services are up \$314
 - Refuse Fund YTD Expenses are up \$12,540 compared to last November
 - Refuse / Recycling Services up \$39,709 since last November.

→ Request Council accept the first reading of proposed Resolution 19-27, Annual Appropriation Resolution for 2019.

- There have been no changes from the budget council meeting related to appropriations.

City of Brookville

Statement of Cash Position with MTD Totals

From: 1/1/2019 to 11/30/2019

Funds: A01 to E10

Include Inactive Accounts: No

Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
A01	GENERAL FUND	\$2,289,471.44	\$231,841.74	\$4,265,303.84	\$571,284.88	\$4,466,442.24	\$2,088,333.04	\$187,537.31	\$1,900,795.73
B01	STREET M. & R.	\$161,925.57	\$199,782.42	\$906,874.03	\$86,837.47	\$764,777.37	\$304,022.23	\$82,371.06	\$221,651.17
B04	PARK & RECREATION	\$51,705.67	\$29,402.50	\$231,763.50	\$23,624.98	\$223,021.95	\$60,447.22	\$7,371.69	\$53,075.53
B09	LAND REUTILIZATION	\$39,266.96	\$0.00	\$0.00	\$0.00	\$0.00	\$39,266.96	\$0.00	\$39,266.96
B13	LAW ENFORCEMENT	\$11,480.48	\$1,000.00	\$8,748.08	\$1,021.84	\$6,697.20	\$13,531.36	\$1,984.95	\$11,546.41
C01	BOND RETIREMENT	\$263,921.33	\$364.26	\$114,771.95	\$251,900.00	\$373,800.00	\$4,893.28	\$0.00	\$4,893.28
C03	NOTE RETIRE-NORTHBROOK	\$2,575.31	\$0.00	\$86,000.00	\$521.69	\$12,962.70	\$75,612.61	\$72,566.40	\$3,046.21
D03	CAPITAL IMPROVEMENT	\$309,125.66	\$0.00	\$112,613.48	\$0.00	\$181,594.80	\$240,144.34	\$72,700.00	\$167,444.34
D04	FIRE CAPITAL IMPROVEMENT	\$115,454.67	\$9,159.57	\$254,330.15	\$9,750.00	\$126,501.08	\$243,283.74	\$29,627.92	\$213,655.82
E01	WATER	\$178,015.07	\$197,542.42	\$1,375,489.61	\$26,076.52	\$917,853.16	\$635,651.52	\$253,571.48	\$382,080.04
E02	SANITARY SEWER	\$425,341.67	\$249,526.05	\$817,865.27	\$68,867.14	\$605,711.58	\$637,495.36	\$359,123.74	\$278,371.62
E08	STORMWATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E10	REFUSE	\$153,279.70	\$63,507.11	\$446,650.66	\$35,534.34	\$406,807.15	\$193,123.21	\$32,238.18	\$160,885.03
Grand Total:		<u>\$4,001,563.53</u>	<u>\$982,126.07</u>	<u>\$8,620,410.57</u>	<u>\$1,075,418.86</u>	<u>\$8,086,169.23</u>	<u>\$4,535,804.87</u>	<u>\$1,099,092.73</u>	<u>\$3,436,712.14</u>

City of Brookville

Encumbrance Report by Account

Accounts: A01-01A1-2110 to E10-05F2-2530

As Of: 11/30/2019

Purchase Order Status: Open

Include Inactive Accounts: No

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
Fund: A01		GENERAL FUND								
POLICE DEPARTMENT										
A01-01A1-2122	2019	2019000560-001	07/22/2019	LIFE/AD&D INSURANCE	Open	11/26/2019	\$204.00	\$1,224.00	\$1,020.00	
A01-01A1-2122	2019	2019000666-001	08/23/2019	HEALTH/DENTAL INSURA	Open	11/26/2019	\$13,009.19	\$71,600.00	\$58,590.81	
A01-01A1-2124	2019	2019000874-001	11/05/2019	2020 POLICY YEAR RENE	Open	11/05/2019	\$6,202.25	\$6,202.25	\$0.00	
A01-01A1-2140	2019	2019000777-001	09/27/2019	BALLISTIC VESTS & OUT	Open	09/27/2019	\$1,801.30	\$1,801.30	\$0.00	
A01-01A1-2140	2019	2019000778-001	10/01/2019	OUTER VEST CARRIERS	Open	10/01/2019	\$759.70	\$759.70	\$0.00	
A01-01A1-2310	2019	2019000006-001	01/03/2019	ELECTRIC DISTRIBUTIO	Open	11/13/2019	\$240.06	\$2,400.00	\$2,159.94	
A01-01A1-2310	2019	2019000010-001	01/03/2019	ELECTRIC GENERATION	Open	11/11/2019	\$297.92	\$2,800.00	\$2,502.08	
A01-01A1-2310	2019	2019000030-001	01/03/2019	301 SYCAMORE	Open	11/25/2019	\$70.89	\$755.59	\$684.70	
A01-01A1-2320	2019	2019000031-001	01/03/2019	CELL/DATA SERVICE	Open	11/11/2019	\$261.45	\$3,015.00	\$2,753.55	
A01-01A1-2323	2019	2019000007-001	01/03/2019	DISPATCHING SERVICE	Open	11/11/2019	\$7,363.27	\$71,700.00	\$64,336.73	
A01-01A1-2330	2019	2019000014-001	01/03/2019	COPIER LEASE	Open	11/11/2019	\$584.38	\$5,000.00	\$4,415.62	
A01-01A1-2340	2019	2019000019-001	01/03/2019	JANITORIAL SERVICES	Open	11/11/2019	\$1,440.00	\$8,640.00	\$7,200.00	
A01-01A1-2348	2019	2019000026-001	01/03/2019	PROSECUTOR SERVICE	Open	11/11/2019	\$1,000.00	\$12,000.00	\$11,000.00	
A01-01A1-2351	2019	2019000605-001	08/03/2019	IT SERVICES	Open	11/11/2019	\$660.00	\$2,640.00	\$1,980.00	
A01-01A1-2352	2019	2019000935-001	11/15/2019	2 OVERHEAD DOORS-24	Open	11/15/2019	\$990.00	\$990.00	\$0.00	
A01-01A1-2420	2019	2019000833-001	10/22/2019	AMMO-RANGE TRAINING	Open	11/25/2019	\$288.10	\$3,998.40	\$3,710.30	
A01-01A1-2420	2019	2019000964-001	11/26/2019	LENOVA THINKCENTRE-	Open	11/26/2019	\$670.95	\$670.95	\$0.00	
A01-01A1-2420	2019	2019000964-002	11/26/2019	MOBILE WORKSTATION-	Open	11/26/2019	\$1,555.97	\$1,555.97	\$0.00	
A01-01A1-2420	2019	2019000964-003	11/26/2019	MOBILE WORKSTATION-	Open	11/26/2019	\$1,555.97	\$1,555.97	\$0.00	
A01-01A1-2421	2019	2019000025-001	01/03/2019	FUEL	Open	11/25/2019	\$2,458.75	\$27,500.00	\$25,041.25	
A01-01A1-2520	2019	2019000934-001	11/13/2019	DROBO STORAGE UNITS	Open	11/13/2019	\$2,298.96	\$2,298.96	\$0.00	
POLICE DEPARTMENT Totals:							\$43,713.11	\$229,108.09	\$185,394.98	
FIRE DEPARTMENT										
A01-01B1-2122	2019	2019000560-002	07/22/2019	LIFE/AD&D INSURANCE	Open	11/25/2019	\$17.00	\$102.00	\$85.00	
A01-01B1-2122	2019	2019000666-002	08/23/2019	HEALTH/DENTAL INSURA	Open	11/25/2019	\$1,095.30	\$5,000.00	\$3,904.70	
A01-01B1-2124	2019	2019000874-002	11/05/2019	2020 POLICY YEAR RENE	Open	11/05/2019	\$4,296.25	\$4,296.25	\$0.00	

Encumbrance Report by Account

As Of: 11/30/2019

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-01B1-2140	2019	2019000936-001	11/19/2019	COATS, HATS, MISC UNI	Open	11/19/2019	\$4,960.00	\$4,960.00	\$0.00	
A01-01B1-2310	2019	2019000006-002	01/03/2019	ELECTRIC DISTRIBUTIO	Open	11/13/2019	\$1,344.24	\$18,100.00	\$16,755.76	
A01-01B1-2310	2019	2019000030-004	01/03/2019	775 E UPR-LEWISBURG	Open	11/25/2019	\$1,187.57	\$11,440.61	\$10,253.04	
A01-01B1-2320	2019	2019000031-002	01/03/2019	DATA SERVICE	Open	11/11/2019	\$321.40	\$3,535.00	\$3,213.60	
A01-01B1-2323	2019	2019000007-002	01/03/2019	DISPATCHING SERVICE	Open	11/11/2019	\$4,272.62	\$38,000.00	\$33,727.38	
A01-01B1-2330	2019	2019000014-002	01/03/2019	COPIER LEASE	Open	11/11/2019	\$233.73	\$2,000.00	\$1,766.27	
A01-01B1-2340	2019	2019000024-001	01/03/2019	24/7 MONITORING	Open	11/11/2019	\$37.90	\$454.80	\$416.90	
A01-01B1-2347	2019	2019000005-001	01/03/2019	EMS BILLING SERVICES	Open	11/11/2019	\$2,273.70	\$24,800.00	\$22,526.30	
A01-01B1-2351	2019	2019000605-002	08/03/2019	IT SERVICES	Open	11/11/2019	\$660.00	\$2,640.00	\$1,980.00	
A01-01B1-2351	2019	2019000747-001	09/13/2019	ANNUAL PUMP TESTS &	Open	10/25/2019	\$1,606.38	\$3,000.00	\$1,393.62	
A01-01B1-2360	2019	2019000880-001	11/09/2019	ACCIDENT/HEALTH INS-	Open	11/09/2019	\$2,625.00	\$2,625.00	\$0.00	
A01-01B1-2420	2019	2019000879-001	11/09/2019	ICE CONTROL	Open	11/09/2019	\$475.00	\$475.00	\$0.00	
A01-01B1-2420	2019	2019000938-001	11/19/2019	MDT AND DOCKING STA	Open	11/19/2019	\$3,511.00	\$3,511.00	\$0.00	
A01-01B1-2421	2019	2019000025-002	01/03/2019	FUEL	Open	11/25/2019	\$1,797.59	\$20,000.00	\$18,202.41	
FIRE DEPARTMENT Totals:							\$30,714.68	\$144,939.66	\$114,224.98	
GOVN. & ADMIN. DEPT										
A01-07A2-2122	2019	2019000560-003	07/22/2019	LIFE/AD&D INSURANCE	Open	11/26/2019	\$77.69	\$408.34	\$330.65	
A01-07A2-2122	2019	2019000666-003	08/23/2019	HEALTH/DENTAL INSURA	Open	11/26/2019	\$3,262.97	\$15,700.00	\$12,437.03	
A01-07A2-2124	2019	2019000874-003	11/05/2019	2020 POLICY YEAR RENE	Open	11/05/2019	\$2,085.50	\$2,085.50	\$0.00	
A01-07A2-2310	2019	2019000006-003	01/03/2019	ELECTRIC DISTRIBUTIO	Open	11/13/2019	\$746.77	\$7,700.00	\$6,953.23	
A01-07A2-2310	2019	2019000010-002	01/03/2019	ELECTRIC GENERATION	Open	11/11/2019	\$874.43	\$7,300.00	\$6,425.57	
A01-07A2-2310	2019	2019000030-002	01/03/2019	301 SYCAMORE	Open	11/25/2019	\$70.88	\$755.61	\$684.73	
A01-07A2-2310	2019	2019000030-003	01/03/2019	245 SYCAMORE	Open	11/25/2019	\$98.81	\$1,191.60	\$1,092.79	
A01-07A2-2310	2019	2019000030-005	01/03/2019	20 MULBERRY	Open	11/25/2019	\$108.24	\$1,517.72	\$1,409.48	
A01-07A2-2320	2019	2019000031-003	01/03/2019	CELL/IPAD SERVICE	Open	11/11/2019	\$104.65	\$1,387.00	\$1,282.35	
A01-07A2-2330	2019	2019000014-003	01/03/2019	COPIER LEASE	Open	11/11/2019	\$934.92	\$8,000.00	\$7,065.08	
A01-07A2-2330	2019	2019000021-001	01/03/2019	POSTAGE MACHINE LEA	Open	09/10/2019	\$381.38	\$1,400.00	\$1,018.62	
A01-07A2-2340	2018	2018000132-001	02/08/2018	VIP ANALYTICS SUITE B	Open	08/14/2018	\$10,000.00	\$15,000.00	\$5,000.00	
A01-07A2-2340	2019	2019000019-002	01/03/2019	JANITORIAL SERVICES	Open	11/11/2019	\$960.00	\$5,760.00	\$4,800.00	
A01-07A2-2340	2019	2019000138-001	02/08/2019	ASSET REPORTING/INSU	Open	02/08/2019	\$1,700.00	\$1,700.00	\$0.00	
A01-07A2-2340	2019	2019000869-001	10/30/2019	RELOCATE & INSTALL SI	Open	10/30/2019	\$3,954.00	\$3,954.00	\$0.00	
A01-07A2-2340	2019	2019000869-002	10/30/2019	RELOCATE & INSTALL SI	Open	10/30/2019	\$3,954.00	\$3,954.00	\$0.00	
A01-07A2-2340	2019	2019000873-001	11/04/2019	ANNUAL SUBSCRIPTION-	Open	11/04/2019	\$1,902.60	\$1,902.60	\$0.00	
A01-07A2-2341	2019	2019000027-001	01/03/2019	LAW DIRECTOR SERVIC	Open	11/11/2019	\$10,150.00	\$72,000.00	\$61,850.00	
A01-07A2-2342	2019	2019000029-001	01/03/2019	INCOME TAX ADMINISTR	Open	11/25/2019	\$10,766.78	\$128,875.00	\$118,108.22	

Encumbrance Report by Account

As Of: 11/30/2019

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-07A2-2344	2019	2019000006-009	01/03/2019	ELECTRIC DISTRIBUTIO	Open	11/13/2019	\$424.46	\$2,000.00	\$1,575.54	
A01-07A2-2344	2019	2019000010-007	01/03/2019	ELECTRIC GENERATION	Open	11/11/2019	\$373.86	\$1,200.00	\$826.14	
A01-07A2-2344	2019	2019000017-001	01/03/2019	STREET LIGHTING	Open	11/11/2019	\$6,484.37	\$73,500.00	\$67,015.63	
A01-07A2-2346	2019	2019000875-001	11/05/2019	REVIEW SITE PLAN-PRO	Open	11/05/2019	\$4,000.00	\$4,000.00	\$0.00	
A01-07A2-2351	2019	2019000605-003	08/03/2019	IT SERVICES	Open	11/11/2019	\$660.00	\$2,640.00	\$1,980.00	
A01-07A2-2352	2019	2019000935-002	11/15/2019	2 OVERHEAD DOORS-24	Open	11/15/2019	\$990.00	\$990.00	\$0.00	
A01-07A2-2395	2019	2019000004-001	01/03/2019	INCOME TAX REVENUE	Open	09/23/2019	\$40,179.28	\$126,000.00	\$85,820.72	
A01-07A2-2420	2019	2019000818-001	10/15/2019	BOOKCASES-KEATON	Open	10/15/2019	\$597.12	\$597.12	\$0.00	
A01-07A2-2420	2019	2019000872-001	11/01/2019	OFFICE FURNITURE-FIN	Open	11/01/2019	\$4,864.89	\$4,864.89	\$0.00	
A01-07A2-2421	2019	2019000025-003	01/03/2019	FUEL	Open	11/25/2019	\$102.96	\$1,300.00	\$1,197.04	
A01-07A2-2520	2019	2019000934-002	11/13/2019	DROBO STORAGE UNITS	Open	11/13/2019	\$2,298.96	\$2,298.96	\$0.00	
GOVN. & ADMIN. DEPT Totals:							\$113,109.52	\$499,982.34	\$386,872.82	
Fund: A01 Total							\$187,537.31	\$874,030.09	\$686,492.78	

Fund: B01

STREET M. & R.

GARAGE

B01-06B2-2122	2019	2019000560-004	07/22/2019	LIFE/AD&D INSURANCE	Open	11/25/2019	\$17.00	\$102.00	\$85.00	
B01-06B2-2122	2019	2019000666-004	08/23/2019	HEALTH/DENTAL INSURA	Open	11/25/2019	\$1,488.13	\$7,000.00	\$5,511.87	
B01-06B2-2124	2019	2019000874-004	11/05/2019	2020 POLICY YEAR RENE	Open	11/05/2019	\$378.75	\$378.75	\$0.00	
B01-06B2-2310	2019	2019000006-004	01/03/2019	ELECTRIC DISTRIBUTIO	Open	11/13/2019	\$400.76	\$2,100.00	\$1,699.24	
B01-06B2-2310	2019	2019000010-003	01/03/2019	ELECTRIC GENERATION	Open	10/09/2019	\$462.22	\$2,300.00	\$1,837.78	

GARAGE Totals:

\$2,746.86 \$11,880.75 \$9,133.89

STREET DEPARTMENT

B01-06B3-2122	2019	2019000560-005	07/22/2019	LIFE/AD&D INSURANCE	Open	11/26/2019	\$81.60	\$484.84	\$403.24	
B01-06B3-2122	2019	2019000666-005	08/23/2019	HEALTH/DENTAL INSURA	Open	11/26/2019	\$4,769.22	\$23,000.00	\$18,230.78	
B01-06B3-2124	2019	2019000874-005	11/05/2019	2020 POLICY YEAR RENE	Open	11/05/2019	\$1,660.75	\$1,660.75	\$0.00	
B01-06B3-2310	2019	2019000006-005	01/03/2019	ELECTRIC DISTRIBUTIO	Open	11/13/2019	\$372.12	\$3,250.00	\$2,877.88	
B01-06B3-2310	2019	2019000010-004	01/03/2019	ELECTRIC GENERATION	Open	11/11/2019	\$541.36	\$1,600.00	\$1,058.64	
B01-06B3-2310	2019	2019000030-006	01/03/2019	401 ALBERT	Open	11/25/2019	\$81.85	\$773.94	\$692.09	
B01-06B3-2320	2019	2019000031-004	01/03/2019	IPAD SERVICE	Open	11/11/2019	\$20.09	\$220.96	\$200.87	
B01-06B3-2340	2019	2019000209-001	03/11/2019	MS4 COMPLIANCE CONT	Open	03/26/2019	\$4,500.00	\$4,500.00	\$0.00	
B01-06B3-2340	2019	2019000698-001	09/04/2019	ANNUAL CONFLICT MONI	Open	09/04/2019	\$410.00	\$410.00	\$0.00	

Encumbrance Report by Account

As Of: 11/30/2019

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
B01-06B3-2340	2019	2019000873-002	11/04/2019	ANNUAL SUBSCRIPTION-	Open	11/04/2019	\$1,902.60	\$1,902.60	\$0.00	
B01-06B3-2346	2019	2019000476-001	06/11/2019	ENGINEERING SERVICE	Open	11/11/2019	\$3,612.38	\$22,700.00	\$19,087.62	
B01-06B3-2351	2019	2019000340-001	05/08/2019	STRIPING ROADWAYS	Open	11/25/2019	\$2,319.80	\$2,319.80	\$0.00	
B01-06B3-2351	2019	2019000605-004	08/03/2019	IT SERVICES	Open	11/11/2019	\$165.00	\$660.00	\$495.00	
B01-06B3-2420	2019	2019000964-004	11/26/2019	LENOVA THINKCENTRE-	Open	11/26/2019	\$247.69	\$247.69	\$0.00	
B01-06B3-2421	2019	2019000025-004	01/03/2019	FUEL	Open	11/25/2019	\$1,202.83	\$14,750.00	\$13,547.17	
B01-06B3-2610	2019	2019000059-001	01/10/2019	SIB LOAN	Open	03/28/2019	\$32,371.08	\$32,371.08	\$0.00	
B01-06B3-2610	2019	2019000260-001	04/05/2019	LOAN CD21M-WESTBRO	Open	06/24/2019	\$861.29	\$1,722.63	\$861.34	
B01-06B3-2620	2019	2019000059-002	01/10/2019	SIB LOAN	Open	03/28/2019	\$24,504.54	\$24,504.54	\$0.00	
STREET DEPARTMENT Totals:							\$79,624.20	\$137,078.83	\$57,454.63	
Fund: B01 Total							\$82,371.06	\$148,959.58	\$66,588.52	

Fund: B04

PARK & RECREATION

PARK DEPARTMENT

B04-03B4-2122	2019	2019000560-006	07/22/2019	LIFE/AD&D INSURANCE	Open	11/26/2019	\$20.06	\$119.00	\$98.94	
B04-03B4-2122	2019	2019000666-006	08/23/2019	HEALTH/DENTAL INSURA	Open	11/26/2019	\$1,222.99	\$5,500.00	\$4,277.01	
B04-03B4-2124	2019	2019000874-006	11/05/2019	2020 POLICY YEAR RENE	Open	11/05/2019	\$344.25	\$344.25	\$0.00	
B04-03B4-2310	2019	2019000006-006	01/03/2019	ELECTRIC DISTRIBUTIO	Open	11/13/2019	\$682.08	\$4,760.00	\$4,077.92	
B04-03B4-2310	2019	2019000010-005	01/03/2019	ELECTRIC GENERATION	Open	11/11/2019	\$520.89	\$3,800.00	\$3,279.11	
B04-03B4-2310	2019	2019000030-007	01/03/2019	545 E UPR-LEWISBURG	Open	11/25/2019	\$152.69	\$1,452.31	\$1,299.62	
B04-03B4-2320	2019	2019000031-005	01/03/2019	IPAD SERVICE	Open	11/11/2019	\$20.08	\$220.91	\$200.83	
B04-03B4-2340	2019	2019000018-001	01/03/2019	CARETAKER SERVICES	Open	11/11/2019	\$350.00	\$2,100.00	\$1,750.00	
B04-03B4-2340	2019	2019000873-003	11/04/2019	ANNUAL SUBSCRIPTION-	Open	11/04/2019	\$1,902.60	\$1,902.60	\$0.00	
B04-03B4-2351	2019	2019000605-005	08/03/2019	IT SERVICES	Open	11/11/2019	\$165.00	\$660.00	\$495.00	
B04-03B4-2420	2019	2019000868-001	10/28/2019	MEMORIAL PARK BENCH	Open	10/28/2019	\$1,400.00	\$1,400.00	\$0.00	
B04-03B4-2420	2019	2019000964-005	11/26/2019	LENOVA THINKCENTRE-	Open	11/26/2019	\$247.68	\$247.68	\$0.00	
B04-03B4-2421	2019	2019000025-005	01/03/2019	FUEL	Open	11/25/2019	\$74.73	\$700.00	\$625.27	
PARK DEPARTMENT Totals:							\$7,103.05	\$23,206.75	\$16,103.70	
BALL DIAMONDS										
B04-03B5-2310	2019	2019000006-010	01/03/2019	ELECTRIC DISTRIBUTIO	Open	11/13/2019	\$139.30	\$500.00	\$360.70	
B04-03B5-2310	2019	2019000010-008	01/03/2019	ELECTRIC GENERATION	Open	11/11/2019	\$129.34	\$400.00	\$270.66	

Encumbrance Report by Account

As Of: 11/30/2019

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
BALL DIAMONDS Totals:							\$268.64	\$900.00	\$631.36	
Fund: B04 Total							\$7,371.69	\$24,106.75	\$16,735.06	
Fund: B09 LAND REUTILIZATION										
LAND REUTILIZATION										
LAND REUTILIZATION Totals:							\$0.00	\$0.00	\$0.00	
Fund: B09 Total							\$0.00	\$0.00	\$0.00	
Fund: B13 LAW ENFORCEMENT										
LAW ENFORCEMENT										
B13-07F3-2390	2019	2019000776-001	09/27/2019	OUTER VEST CARRIERS	Open	09/27/2019	\$467.10	\$467.10	\$0.00	
B13-07F3-2390	2019	2019000933-001	11/13/2019	OUTER CARRIER VESTS	Open	11/13/2019	\$1,517.85	\$1,517.85	\$0.00	
LAW ENFORCEMENT Totals:							\$1,984.95	\$1,984.95	\$0.00	
Fund: B13 Total							\$1,984.95	\$1,984.95	\$0.00	
Fund: C01 BOND RETIREMENT										
DEBT SERVICE										
DEBT SERVICE Totals:							\$0.00	\$0.00	\$0.00	
Fund: C01 Total							\$0.00	\$0.00	\$0.00	
Fund: C03 NOTE RETIRE-NORTHBROOK										
DEBT SERVICE										
C03-08A1-2610	2019	2019000028-001	01/03/2019	NORTHBROOK NOTE	Open	01/03/2019	\$67,000.00	\$67,000.00	\$0.00	
C03-08A1-2620	2019	2019000028-002	01/03/2019	NORTHBROOK NOTE	Open	06/21/2019	\$5,566.40	\$11,132.80	\$5,566.40	
DEBT SERVICE Totals:							\$72,566.40	\$78,132.80	\$5,566.40	
Fund: C03 Total							\$72,566.40	\$78,132.80	\$5,566.40	
Fund: D03 CAPITAL IMPROVEMENT										
CAPITAL IMPROVEMENT										
D03-07A4-2552	2019	2019000775-001	09/27/2019	LAND PRICE INCENTIVE	Open	09/27/2019	\$72,700.00	\$72,700.00	\$0.00	
CAPITAL IMPROVEMENT Totals:							\$72,700.00	\$72,700.00	\$0.00	
GRANT FUNDS										
GRANT FUNDS Totals:							\$0.00	\$0.00	\$0.00	
Fund: D03 Total							\$72,700.00	\$72,700.00	\$0.00	

Encumbrance Report by Account

As Of: 11/30/2019

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
Fund: D04		FIRE CAPITAL IMPROVEMENT								
FIRE CAPITAL IMPROVMENT										
D04-07A5-2520	2019	2019000934-003	11/13/2019	DROBO STORAGE UNITS	Open	11/26/2019	\$4,597.92	\$4,597.92	\$0.00	
D04-07A5-2520	2019	2019000937-001	11/19/2019	5 SETS OF PPE GEAR	Open	11/19/2019	\$15,245.00	\$15,245.00	\$0.00	
D04-07A5-2521	2019	2019000817-001	10/15/2019	QUANTIFIT RESPIRATOR	Open	10/15/2019	\$9,785.00	\$9,785.00	\$0.00	
FIRE CAPITAL IMPROVMENT Totals:							\$29,627.92	\$29,627.92	\$0.00	
Fund: D04 Total							\$29,627.92	\$29,627.92	\$0.00	
Fund: E01		WATER								
WATER DEPARTMENT										
E01-05C2-2122	2019	2019000560-007	07/22/2019	LIFE/AD&D INSURANCE	Open	11/26/2019	\$39.10	\$233.24	\$194.14	
E01-05C2-2122	2019	2019000666-007	08/23/2019	HEALTH/DENTAL INSURA	Open	11/26/2019	\$2,399.83	\$10,800.00	\$8,400.17	
E01-05C2-2124	2019	2019000874-007	11/05/2019	2020 POLICY YEAR RENE	Open	11/05/2019	\$809.00	\$809.00	\$0.00	
E01-05C2-2310	2019	2019000006-007	01/03/2019	ELECTRIC DISTRIBUTIO	Open	11/13/2019	\$219.99	\$1,650.00	\$1,430.01	
E01-05C2-2320	2019	2019000031-006	01/03/2019	IPAD SERVICE	Open	11/11/2019	\$20.09	\$220.93	\$200.84	
E01-05C2-2340	2019	2019000013-001	01/03/2019	LAB FEES	Open	11/11/2019	\$121.15	\$1,000.00	\$878.85	
E01-05C2-2340	2019	2019000020-001	01/03/2019	LAB FEES	Open	11/11/2019	\$152.52	\$1,940.00	\$1,787.48	
E01-05C2-2340	2019	2019000605-006	08/03/2019	IT SERVICES	Open	11/11/2019	\$165.00	\$660.00	\$495.00	
E01-05C2-2340	2019	2019000873-004	11/04/2019	ANNUAL SUBSCRIPTION-	Open	11/04/2019	\$1,902.60	\$1,902.60	\$0.00	
E01-05C2-2340	2019	2019000966-001	11/29/2019	PUBLIC WATER SYSTEM	Open	11/29/2019	\$4,617.60	\$4,617.60	\$0.00	
E01-05C2-2351	2019	2019000965-001	11/29/2019	4' BURY HYDRANT	Open	11/29/2019	\$2,150.00	\$2,150.00	\$0.00	
E01-05C2-2392	2019	2019000746-001	09/12/2019	3RD QUARTER WATER B	Open	09/12/2019	\$191,424.50	\$191,424.50	\$0.00	
E01-05C2-2420	2019	2019000964-006	11/26/2019	LENOVA THINKCENTRE-	Open	11/26/2019	\$247.69	\$247.69	\$0.00	
E01-05C2-2421	2019	2019000025-006	01/03/2019	FUEL	Open	11/25/2019	\$315.33	\$3,650.00	\$3,334.67	
E01-05C2-2610	2019	2019000059-003	01/10/2019	SIB LOAN	Open	03/28/2019	\$5,867.32	\$5,867.32	\$0.00	
E01-05C2-2610	2019	2019000260-002	04/05/2019	LOAN CD04V-ARLINGTO	Open	06/24/2019	\$2,776.39	\$5,552.78	\$2,776.39	
E01-05C2-2610	2019	2019000260-003	04/05/2019	LOAN CD27T-MAPLE WA	Open	06/24/2019	\$4,864.55	\$9,729.10	\$4,864.55	
E01-05C2-2610	2019	2019000867-001	10/22/2019	200,000-GALLON ELEVAT	Open	10/22/2019	\$16,448.87	\$16,448.87	\$0.00	
E01-05C2-2620	2019	2019000059-004	01/10/2019	SIB LOAN	Open	03/28/2019	\$4,441.49	\$4,441.49	\$0.00	
E01-05C2-2620	2019	2019000867-002	10/22/2019	200,000-GALLON ELEVAT	Open	10/22/2019	\$14,588.46	\$14,588.46	\$0.00	
WATER DEPARTMENT Totals:							\$253,571.48	\$277,933.58	\$24,362.10	
Fund: E01 Total							\$253,571.48	\$277,933.58	\$24,362.10	

Encumbrance Report by Account

As Of: 11/30/2019

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
SANITARY SEWER DEPT										
E02-05C3-2122	2019	2019000560-008	07/22/2019	LIFE/AD&D INSURANCE	Open	11/26/2019	\$45.90	\$274.04	\$228.14	
E02-05C3-2122	2019	2019000666-008	08/23/2019	HEALTH/DENTAL INSURA	Open	11/26/2019	\$2,687.28	\$12,700.00	\$10,012.72	
E02-05C3-2124	2019	2019000874-008	11/05/2019	2020 POLICY YEAR RENE	Open	11/05/2019	\$939.75	\$939.75	\$0.00	
E02-05C3-2310	2019	2019000006-008	01/03/2019	ELECTRIC DISTRIBUTIO	Open	11/13/2019	\$2,217.60	\$23,900.00	\$21,682.40	
E02-05C3-2310	2019	2019000010-006	01/03/2019	ELECTRIC GENERATION	Open	11/11/2019	\$3,333.89	\$35,500.00	\$32,166.11	
E02-05C3-2310	2019	2019000030-008	01/03/2019	610 S WOLF CREEK	Open	11/25/2019	\$49.06	\$3,235.02	\$3,185.96	
E02-05C3-2320	2019	2019000031-007	01/03/2019	IPAD SERVICE	Open	11/11/2019	\$20.08	\$220.94	\$200.86	
E02-05C3-2340	2019	2019000020-002	01/03/2019	LAB FEES	Open	11/11/2019	\$1,500.90	\$16,030.00	\$14,529.10	
E02-05C3-2340	2019	2019000605-007	08/03/2019	IT SERVICES	Open	11/11/2019	\$165.00	\$660.00	\$495.00	
E02-05C3-2340	2019	2019000779-001	10/03/2019	2019 ANNUAL DISCHARG	Open	10/03/2019	\$2,600.00	\$2,600.00	\$0.00	
E02-05C3-2340	2019	2019000873-005	11/04/2019	ANNUAL SUBSCRIPTION-	Open	11/04/2019	\$1,902.60	\$1,902.60	\$0.00	
E02-05C3-2420	2019	2019000964-007	11/26/2019	LENOVA THINKCENTRE-	Open	11/26/2019	\$247.69	\$247.69	\$0.00	
E02-05C3-2421	2019	2019000025-007	01/03/2019	FUEL	Open	11/25/2019	\$311.92	\$3,600.00	\$3,288.08	
E02-05C3-2520	2019	2019000553-001	07/11/2019	HVAC REPAIRS TO WWT	Open	10/16/2019	\$2,918.00	\$48,634.00	\$45,716.00	
E02-05C3-2560	2019	2019000554-001	07/12/2019	INSTALL LIGHTING FIXTU	Open	11/01/2019	\$44,000.00	\$44,000.00	\$0.00	
E02-05C3-2560	2019	2019000664-001	08/22/2019	REPAIRS TO WWTP-TOR	Open	09/10/2019	\$74,141.94	\$126,291.49	\$52,149.55	
E02-05C3-2560	2019	2019000769-001	09/25/2019	HANDRAIL/DO PROBES/B	Open	11/25/2019	\$163,886.50	\$188,668.00	\$24,781.50	
E02-05C3-2610	2019	2019000059-005	01/10/2019	SIB LOAN	Open	03/28/2019	\$3,558.74	\$3,558.74	\$0.00	
E02-05C3-2610	2019	2019000260-004	04/05/2019	LOAN CD25Q-WWTP, PH	Open	06/24/2019	\$48,152.97	\$96,305.94	\$48,152.97	
E02-05C3-2610	2019	2019000260-005	04/05/2019	LOAN CD04U-WWTP, PH	Open	06/24/2019	\$3,750.00	\$7,500.00	\$3,750.00	
E02-05C3-2620	2019	2019000059-006	01/10/2019	SIB LOAN	Open	03/28/2019	\$2,693.92	\$2,693.92	\$0.00	
SANITARY SEWER DEPT Totals:							\$359,123.74	\$619,462.13	\$260,338.39	
Fund: E02 Total							\$359,123.74	\$619,462.13	\$260,338.39	

Fund: E10

REFUSE

REFUSE DEPARTMENT

E10-05F2-2122	2019	2019000560-009	07/22/2019	LIFE/AD&D INSURANCE	Open	11/26/2019	\$7.65	\$44.54	\$36.89	
E10-05F2-2122	2019	2019000666-009	08/23/2019	HEALTH/DENTAL INSURA	Open	11/25/2019	\$471.39	\$1,600.00	\$1,128.61	
E10-05F2-2124	2019	2019000874-009	11/05/2019	2020 POLICY YEAR RENE	Open	11/05/2019	\$158.00	\$158.00	\$0.00	
E10-05F2-2343	2019	2019000023-001	01/03/2019	REFUSE/RECYCLING SE	Open	11/11/2019	\$31,301.82	\$369,500.00	\$338,198.18	
E10-05F2-2392	2019	2019000016-001	01/03/2019	TIPPING FEES	Open	11/11/2019	\$150.91	\$2,135.00	\$1,984.09	

Encumbrance Report by Account

As Of: 11/30/2019

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
E10-05F2-2421	2019	2019000025-008	01/03/2019	FUEL	Open	11/25/2019	\$148.41	\$1,700.00	\$1,551.59	
REFUSE DEPARTMENT Totals:							\$32,238.18	\$375,137.54	\$342,899.36	
Fund: E10 Total							\$32,238.18	\$375,137.54	\$342,899.36	
Grand Total:							\$1,099,092.73	\$2,502,075.34	\$1,402,982.61	

City of Brookville

Check Report by Check Number

Bank: LCNB - LCNB - LCNB NATIONAL BANK

Payment Method: Checks, ACH, EFT

Vendors: A99000 to ZZ0600

Checks: All

Check Dates: 11/1/2019 to 11/30/2019

As Of Check Cashed Date: 1/1/1900 to 12/31/2019

Include Voids: No

Check Status: Cashed And Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: LCNB - LCNB - LCNB NATIONAL BANK								
0000056666	11/06/2019	MM0800	MUN. OF BROOKVILLE	Check	Cashed	11/06/2019	\$0.00	\$4,238.20
0000056667	11/11/2019	AA0116	ADVANCE AUTO PARTS	Check	Cashed	11/18/2019	\$0.00	\$30.80
0000056668	11/11/2019	AA0561	AMERICAN SAFETY & HEALTH INSTITUT	Check	Cashed	11/19/2019	\$0.00	\$1,556.60
0000056669	11/11/2019	BB0032	BARGE DESIGN SOLUTIONS, INC.	Check	Cashed	11/19/2019	\$0.00	\$6,410.00
0000056670	11/11/2019	BB0500	BLUEPRINT CYBER ENGINEERING	Check	Cashed	11/18/2019	\$0.00	\$3,947.48
0000056671	11/11/2019	BB0548	BOB SUMEREL TIRE COMPANY	Check	Cashed	11/18/2019	\$0.00	\$759.20
0000056672	11/11/2019	BB0594	BROOKS PIPING & PLUMBING CO. LLC	Check	Cashed	11/18/2019	\$0.00	\$550.00
0000056673	11/11/2019	BB0603	BROOKVILLE AUTO PARTS	Check	Cashed	11/18/2019	\$0.00	\$1,095.03
0000056674	11/11/2019	BB0605	BROOKVILLE AREA CHAMBER OF COMM	Check	Outstanding		\$0.00	\$150.00
0000056675	11/11/2019	BB0627	BROOKVILLE RENTAL & SALES	Check	Cashed	11/20/2019	\$0.00	\$208.40
0000056676	11/11/2019	BB0630	BROOKVILLE STAR	Check	Cashed	11/21/2019	\$0.00	\$98.00
0000056677	11/11/2019	BB0633	BROWN PEST CONTROL CORP	Check	Cashed	11/18/2019	\$0.00	\$60.00
0000056678	11/11/2019	BB0851	BUSINESS MANAGEMENT DAILY	Check	Cashed	11/18/2019	\$0.00	\$159.00
0000056679	11/11/2019	CC0005	C & C OUTDOOR POWER EQUIPMENT	Check	Cashed	11/14/2019	\$0.00	\$6.25
0000056680	11/11/2019	CC0022	CASH, RICHARD A	Check	Cashed	11/18/2019	\$0.00	\$105.00
0000056681	11/11/2019	CC0294	CHANGE HEALTHCARE	Check	Cashed	11/25/2019	\$0.00	\$2,000.20
0000056682	11/11/2019	CC0340	CHOICE ONE ENGINEERING	Check	Cashed	11/18/2019	\$0.00	\$1,282.50
0000056683	11/11/2019	CC0525	CODE CREDIT UNION	Check	Cashed	11/21/2019	\$0.00	\$189.15
0000056684	11/11/2019	CC0549	CONCENTRA HEALTH SERVICES, INC	Check	Cashed	11/15/2019	\$0.00	\$887.50
0000056685	11/11/2019	CC0605	CORE & MAIN LP	Check	Cashed	11/20/2019	\$0.00	\$311.56
0000056686	11/11/2019	DD0680	WALTER H. DRANE CO.	Check	Cashed	11/29/2019	\$0.00	\$4,116.29
0000056687	11/11/2019	EE0380	E. J. PRESCOTT INC	Check	Cashed	11/21/2019	\$0.00	\$179.22
0000056688	11/11/2019	EE0556	CITY OF ENGLEWOOD	Check	Cashed	11/18/2019	\$0.00	\$8,568.78
0000056689	11/11/2019	EE0559	ENGLEWOOD TRUCK TOWING & RECOV	Check	Cashed	11/22/2019	\$0.00	\$1,035.00
0000056690	11/11/2019	EE0715	ESO SOLUTIONS INC	Check	Cashed	11/18/2019	\$0.00	\$6,866.00
0000056691	11/11/2019	EE0730	EVERGREEN COUNSELING ASSOCIATES	Check	Cashed	11/18/2019	\$0.00	\$140.00
0000056692	11/11/2019	FF0360	FINLEY FIRE EQUIPMENT CO INC	Check	Cashed	11/15/2019	\$0.00	\$643.91
0000056693	11/11/2019	FF0378	FISHEL DOWNEY ALBRECHT & RIEPENH	Check	Cashed	11/20/2019	\$0.00	\$97.50
0000056694	11/11/2019	GG0205	GLASS AMERICA	Check	Cashed	11/15/2019	\$0.00	\$225.00
0000056695	11/11/2019	GG0740	GREEN VELVET SOD FARMS	Check	Cashed	11/15/2019	\$0.00	\$80.00
0000056696	11/11/2019	II0060	IGS ENERGY	Check	Cashed	11/18/2019	\$0.00	\$4,124.17
0000056697	11/11/2019	II0345	INTERSTATE BATTERY SYSTEMS OF EA	Check	Cashed	11/18/2019	\$0.00	\$1,452.91
0000056698	11/11/2019	JJ0014	JACKS AUTO WASH	Check	Cashed	11/18/2019	\$0.00	\$245.00
0000056699	11/11/2019	KK0198	KENDALL ELECTRIC INC	Check	Cashed	11/15/2019	\$0.00	\$89.63
0000056700	11/11/2019	KK0460	KLEEM INC.	Check	Cashed	11/18/2019	\$0.00	\$900.72

As Of Check Cashed Date: 1/1/1900 to 12/31/2019

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000056701	11/11/2019	KK0600	JAMES KOHN (SNAP-ON TOOLS)	Check	Cashed	11/18/2019	\$0.00	\$134.01
0000056702	11/11/2019	LL0440	LOWES BUSINESS ACCT/SYNCB	Check	Cashed	11/18/2019	\$0.00	\$374.43
0000056703	11/11/2019	MM0025	MOBILE ANALYTICAL SERVICES INC	Check	Cashed	11/15/2019	\$0.00	\$121.55
0000056704	11/11/2019	MM0030	MAYS-SHEDD SALES CO.	Check	Cashed	11/15/2019	\$0.00	\$1,943.25
0000056705	11/11/2019	MM0090	MCMAKEN'S IGA	Check	Cashed	11/15/2019	\$0.00	\$13.98
0000056706	11/11/2019	MM0554	MODERN LEASING	Check	Cashed	11/15/2019	\$0.00	\$1,204.27
0000056707	11/11/2019	MM0579	MONTGOMERY COUNTY	Check	Cashed	11/20/2019	\$0.00	\$18,175.56
0000056708	11/11/2019	MM0593	MONTGOMERY COUNTY SOLID WASTE	Check	Cashed	11/15/2019	\$0.00	\$11.10
0000056709	11/11/2019	MM0600	MONTGOMERY COUNTY SHERIFF'S OFFI	Check	Cashed	11/20/2019	\$0.00	\$842.94
0000056710	11/11/2019	MM0606	MIAMI VALLEY LIGHTING, LLC	Check	Cashed	11/15/2019	\$0.00	\$6,093.05
0000056711	11/11/2019	MM0825	MUSIC, DANNY	Check	Cashed	11/13/2019	\$0.00	\$175.00
0000056712	11/11/2019	MM0826	MUSIC, SHELLY	Check	Cashed	11/13/2019	\$0.00	\$1,200.00
0000056713	11/11/2019	OO0233	OFFICE DEPOT	Check	Cashed	11/15/2019	\$0.00	\$302.01
0000056714	11/11/2019	OO0580	ONE EYED JACKS	Check	Cashed	11/18/2019	\$0.00	\$600.00
0000056715	11/11/2019	PP0012	PACE ANALYTICAL SERVICES INC	Check	Cashed	11/15/2019	\$0.00	\$2,529.77
0000056716	11/11/2019	RR0825	RUMPKE	Check	Cashed	11/18/2019	\$0.00	\$31,479.49
0000056717	11/11/2019	SS0035	SAM'S CLUB	Check	Cashed	11/18/2019	\$0.00	\$607.90
0000056718	11/11/2019	SS0110	SCOTTISSUE - A FLEXPAC COMPANY	Check	Cashed	11/18/2019	\$0.00	\$1,122.31
0000056719	11/11/2019	SS0149	SECURITY CENTRAL	Check	Cashed	11/19/2019	\$0.00	\$37.90
0000056720	11/11/2019	SS0200	SEIM'S HARDWARE & WELDING LLC	Check	Cashed	11/15/2019	\$0.00	\$87.16
0000056721	11/11/2019	SS0312	THE SHERWIN-WILLIAMS COMPANY	Check	Cashed	11/18/2019	\$0.00	\$267.42
0000056722	11/11/2019	SS0575	SOFTWARE SOLUTIONS INC.	Check	Cashed	11/14/2019	\$0.00	\$6,500.00
0000056723	11/11/2019	SS0650	SMARTBILL, LTD.	Check	Cashed	11/19/2019	\$0.00	\$1,130.10
0000056724	11/11/2019	SS0801	STAPLES BUSINESS ADVANTAGE	Check	Cashed	11/21/2019	\$0.00	\$1,204.02
0000056725	11/11/2019	SS0805	JEFFREY P. STARTZMAN	Check	Cashed	11/15/2019	\$0.00	\$1,000.00
0000056726	11/11/2019	SS0822	RODNEY L. STEPHAN	Check	Cashed	11/12/2019	\$0.00	\$4,873.00
0000056727	11/11/2019	SS0900	SWANK MOTION PICTURES, INC	Check	Cashed	11/20/2019	\$0.00	\$423.00
0000056728	11/11/2019	TT0056	TASK FORCE TIPS	Check	Cashed	11/15/2019	\$0.00	\$669.71
0000056729	11/11/2019	TT0664	TRACTOR SUPPLY CREDIT PLAN	Check	Cashed	11/18/2019	\$0.00	\$210.40
0000056730	11/11/2019	TT0763	TREASURER, STATE OF OHIO	Check	Cashed	11/15/2019	\$0.00	\$55.00
0000056731	11/11/2019	VV0025	VALLEY ASPHALT CORP.	Check	Cashed	11/18/2019	\$0.00	\$630.24
0000056732	11/11/2019	VV0033	VANCE OUTDOORS, INC	Check	Cashed	11/15/2019	\$0.00	\$2,230.95
0000056733	11/11/2019	VV0180	VECTREN ENERGY DELIVERY	Check	Cashed	11/15/2019	\$0.00	\$919.42
0000056734	11/11/2019	VV0184	THE VERDIN COMPANY	Check	Cashed	11/15/2019	\$0.00	\$630.00
0000056735	11/11/2019	VV0187	VERIZON WIRELESS	Check	Cashed	11/18/2019	\$0.00	\$985.94
0000056736	11/11/2019	VV0190	VERMEER	Check	Cashed	11/15/2019	\$0.00	\$685.11
0000056737	11/11/2019	VV0390	CODE CREDIT UNION	Check	Cashed	11/21/2019	\$0.00	\$2,085.02
0000056738	11/11/2019	WW0010	WAGGONER IMPROVEMENTS	Check	Cashed	11/15/2019	\$0.00	\$1,250.00
0000056739	11/11/2019	WW0046	WASTE MANAGEMENT OF OHIO INC	Check	Cashed	11/15/2019	\$0.00	\$763.75
0000056740	11/11/2019	Z99999	BUTLER COUNTY ENGINEER'S OFFICE	Check	Outstanding		\$0.00	\$15.00
0000056741	11/11/2019	Z99999	RO-DA-O FARM	Check	Cashed	11/18/2019	\$0.00	\$300.00
0000056742	11/12/2019	Z99999	DOCENT ELECTRONICS	Check	Outstanding		\$0.00	\$415.00
0000056743	11/13/2019	F99000	MUN. OF BROOKVILLE-F.I.C.A.	Check	Cashed	11/14/2019	\$0.00	\$1,340.68
0000056744	11/13/2019	M99000	MUN. OF BROOKVILLE-MEDICARE	Check	Cashed	11/14/2019	\$0.00	\$1,468.43
0000056745	11/13/2019	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Cashed	11/14/2019	\$0.00	\$107,896.73
0000056746	11/13/2019	DD0155	DAYTON POWER & LIGHT COMPANY	Check	Cashed	11/20/2019	\$0.00	\$5,526.69

As Of Check Cashed Date: 1/1/1900 to 12/31/2019

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000056747	11/25/2019	R99999	MARY LORAH	Check	Outstanding		\$0.00	\$82.76
0000056748	11/25/2019	R99999	JOYCE NOBLE	Check	Outstanding		\$0.00	\$979.28
0000056749	11/25/2019	R99999	DEANNA WEAVER	Check	Outstanding		\$0.00	\$80.00
0000056750	11/25/2019	AA0125	A.E. DAVID & CO.	Check	Cashed	11/29/2019	\$0.00	\$151.70
0000056751	11/25/2019	AA0274	AIRGAS USA, LLC	Check	Outstanding		\$0.00	\$15.66
0000056752	11/25/2019	AA0641	ANTHEM	Check	Outstanding		\$0.00	\$28,092.27
0000056753	11/25/2019	AA0642	ANTHEM LIFE	Check	Cashed	11/27/2019	\$0.00	\$510.00
0000056754	11/25/2019	BB0500	BLUEPRINT CYBER ENGINEERING	Check	Outstanding		\$0.00	\$2,386.59
0000056755	11/25/2019	BB0572	BOUND TREE MEDICAL LLC	Check	Outstanding		\$0.00	\$10,081.16
0000056756	11/25/2019	BB0640	BRUBAKER GRAIN & CHEMICAL INC.	Check	Outstanding		\$0.00	\$18.00
0000056757	11/25/2019	CC0296	CHANDLER, RON	Check	Cashed	11/25/2019	\$0.00	\$825.00
0000056758	11/25/2019	CC0297	CHASE ELECTRIC	Check	Cashed	11/27/2019	\$0.00	\$4,265.66
0000056759	11/25/2019	CC0361	CINTAS	Check	Outstanding		\$0.00	\$1,493.42
0000056760	11/25/2019	CC0552	CONCENTRA HEALTH SERVICES INC	Check	Outstanding		\$0.00	\$60.00
0000056761	11/25/2019	CC0930	CTPM	Check	Outstanding		\$0.00	\$389.00
0000056762	11/25/2019	DD0025	D.J.L. MATERIAL & SUPPLY	Check	Outstanding		\$0.00	\$1,777.26
0000056763	11/25/2019	DD0077	DAVE ARBOGAST FORD	Check	Outstanding		\$0.00	\$1,123.54
0000056764	11/25/2019	FF0291	FIFTH THIRD BANK	Check	Cashed	11/29/2019	\$0.00	\$211.85
0000056765	11/25/2019	FF0698	FRONTIER	Check	Cashed	11/29/2019	\$0.00	\$651.69
0000056766	11/25/2019	FF0700	FRYMAN - KUCK GEN. CONTR. INC.	Check	Outstanding		\$0.00	\$24,781.50
0000056767	11/25/2019	GG0650	GRAINGER	Check	Cashed	11/29/2019	\$0.00	\$68.08
0000056768	11/25/2019	II0329	INDIANA OXYGEN	Check	Outstanding		\$0.00	\$103.65
0000056769	11/25/2019	KK0002	K E ROSE COMPANY	Check	Outstanding		\$0.00	\$198.08
0000056770	11/25/2019	MM0022	MARTIN MARIETTA AGGREGATES	Check	Outstanding		\$0.00	\$545.40
0000056771	11/25/2019	MM0100	MECHANICAL SYSTEMS OF DAYTON	Check	Cashed	11/29/2019	\$0.00	\$1,347.90
0000056772	11/25/2019	MM0584	MTG CTY OFFICE OF EMERGENCY MAN	Check	Outstanding		\$0.00	\$1,176.80
0000056773	11/25/2019	MM0699	MR PLOW	Check	Cashed	11/29/2019	\$0.00	\$177.69
0000056774	11/25/2019	MM0725	MSD ENVIRONMENTAL SERVICES, INC	Check	Outstanding		\$0.00	\$4,810.00
0000056775	11/25/2019	OO0350	OHIO PEACE OFFICER TRAINING ACADE	Check	Outstanding		\$0.00	\$460.00
0000056776	11/25/2019	SS0075	SCHWAAB, INC.	Check	Outstanding		\$0.00	\$16.75
0000056777	11/25/2019	SS0575	SOFTWARE SOLUTIONS INC.	Check	Outstanding		\$0.00	\$271.63
0000056778	11/25/2019	SS0745	SUPERFLEET MASTERCARD PROGRAM	Check	Outstanding		\$0.00	\$7,380.47
0000056779	11/25/2019	TT0100	TERMINAL SUPPLY COMPANY	Check	Cashed	11/29/2019	\$0.00	\$453.29
0000056780	11/25/2019	TT0327	THOMSON REUTERS - WEST	Check	Outstanding		\$0.00	\$369.00
0000056781	11/25/2019	TT0344	TIME WARNER CABLE	Check	Outstanding		\$0.00	\$2,038.48
0000056782	11/25/2019	TT0351	TIPP STONE INC	Check	Outstanding		\$0.00	\$80.00
0000056783	11/25/2019	TT0685	TRIAD TECHNOLOGIES LLC	Check	Cashed	11/29/2019	\$0.00	\$424.42
0000056784	11/25/2019	TT0763	TREASURER, STATE OF OHIO	Check	Outstanding		\$0.00	\$100.00
0000056785	11/25/2019	VV0033	VANCE OUTDOORS, INC	Check	Cashed	11/29/2019	\$0.00	\$3,139.65
0000056786	11/25/2019	VV0034	CITY OF VANDALIA	Check	Cashed	11/29/2019	\$0.00	\$10,676.12
0000056787	11/25/2019	ZZ0230	ZIONS BANK	Check	Cashed	11/29/2019	\$0.00	\$251,900.00
0000056788	11/25/2019	LL0035	LCNB NATIONAL BANK	Check	Cashed	11/29/2019	\$0.00	\$45.00
0000056789	11/27/2019	F99000	MUN. OF BROOKVILLE-F.I.C.A.	Check	Cashed	11/29/2019	\$0.00	\$1,455.09
0000056790	11/27/2019	M99000	MUN. OF BROOKVILLE-MEDICARE	Check	Cashed	11/29/2019	\$0.00	\$1,810.31
0000056791	11/27/2019	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Cashed	11/29/2019	\$0.00	\$131,227.53
0000056792	11/27/2019	P99000	OHIO POLICE & FIRE PENSION FUND	Check	Outstanding		\$0.00	\$1,608.66

As Of Check Cashed Date: 1/1/1900 to 12/31/2019

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000056793	11/27/2019	P99000	OHIO POLICE & FIRE PENSION FUND	Check	Outstanding		\$0.00	\$11,652.78
0000056794	11/27/2019	P99001	OPERS	Check	Outstanding		\$0.00	\$13,512.59
0201800144	11/04/2019	AA0788	AUDITOR, STATE OF OHIO	EFT	Cashed	11/30/2019	\$0.00	\$4.54
0201800145	11/11/2019	II0348	INVOICE CLOUD	EFT	Cashed	11/30/2019	\$0.00	\$212.20
0201800146	11/11/2019	LL0035	LCNB NATIONAL BANK	EFT	Cashed	11/30/2019	\$0.00	\$50.00
0201800147	11/15/2019	LL0035	LCNB NATIONAL BANK	EFT	Cashed	11/30/2019	\$0.00	\$103.00
0201800148	11/18/2019	LL0035	LCNB NATIONAL BANK	EFT	Cashed	11/30/2019	\$0.00	\$101.46
0201800149	11/22/2019	RR0215	REIMBURSEMENTS	EFT	Cashed	11/30/2019	\$0.00	\$14,838.90
0201800150	11/26/2019	TT0344	TIME WARNER CABLE	EFT	Cashed	11/30/2019	\$0.00	\$0.00
0201800151	11/27/2019	UU0749	U.S. BANK	EFT	Cashed	11/30/2019	\$0.00	\$521.69
LCNB - LCNB - LCNB NATIONAL BANK Total:							\$0.00	\$804,197.79
Grand Total:							\$0.00	\$804,197.79

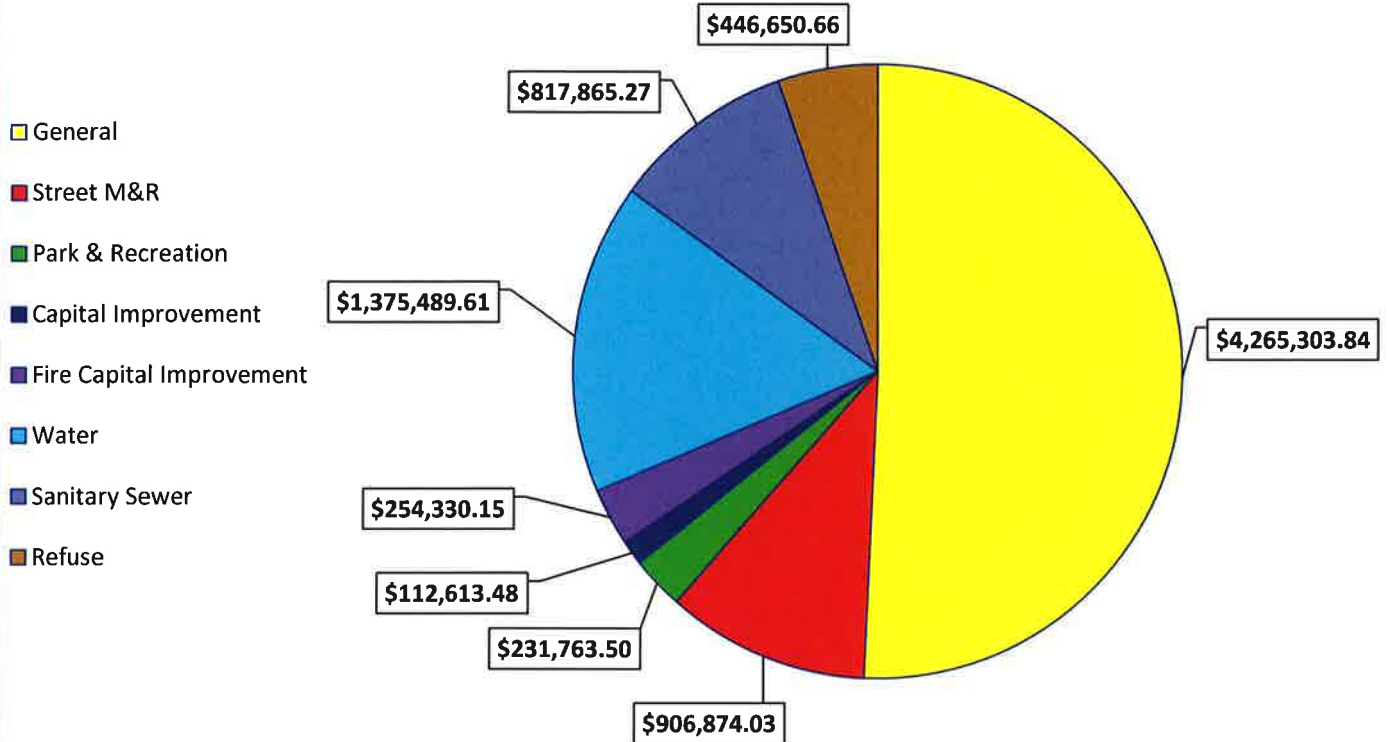
November Budget Comparison

	<u>2018 Y-T-D</u>	<u>2019 Y-T-D</u>	<u>SUM DIFF.</u>	<u>% DIFF.</u>
<u>GENERAL FUND</u>				
Beginning Balance	\$ 2,300,666.96	\$ 2,289,471.44	\$ (11,195.52)	-0.5%
Revenue	\$ 4,520,420.89	\$ 4,265,303.84	\$ (255,117.05)	-5.6%
Expenses	\$ 4,577,138.59	\$ 4,466,442.24	\$ (110,696.35)	-2.4%
Unexpended Balance	\$ 2,243,949.26	\$ 2,088,333.04	\$ (155,616.22)	-6.9%
Income Tax	\$ 3,371,465.73	\$ 3,065,127.73	\$ (306,338.00)	-9.1%
Motel Tax	\$ 45,905.78	\$ 45,828.18	\$ (77.60)	-0.2%
Local Government	\$ 60,381.05	\$ 72,034.68	\$ 11,653.63	19.3%
EMS Billing	\$ 277,180.49	\$ 347,707.36	\$ 70,526.87	25.4%
Electric Permits	\$ 8,866.70	\$ -	\$ (8,866.70)	-100.0%
Building Permits	\$ 9,405.22	\$ -	\$ (9,405.22)	-100.0%
Zoning Permits	\$ 4,300.00	\$ 3,795.00	\$ (505.00)	-11.7%
Interest on Investments	\$ 50,531.80	\$ 72,638.85	\$ 22,107.05	43.7%
Fire Protection Contract	\$ 381,941.57	\$ 386,599.59	\$ 4,658.02	1.2%
<u>STREET M&R FUND</u>				
Beginning Balance	\$ 200,650.37	\$ 161,925.57	\$ (38,724.80)	-19.3%
Revenue	\$ 782,894.31	\$ 906,874.03	\$ 123,979.72	15.8%
Expenses	\$ 782,962.00	\$ 764,777.37	\$ (18,184.63)	-2.3%
Unexpended Balance	\$ 200,582.68	\$ 304,022.23	\$ 103,439.55	51.6%
MV, Gas, Highway Taxes	\$ 277,228.50	\$ 306,699.52	\$ 29,471.02	10.6%
<u>PARK & REC. FUND</u>				
Beginning Balance	\$ 65,243.92	\$ 51,705.67	\$ (13,538.25)	-20.8%
Revenue	\$ 210,981.64	\$ 231,763.50	\$ 20,781.86	9.9%
Expenses	\$ 209,869.28	\$ 223,021.95	\$ 13,152.67	6.3%
Unexpended Balance	\$ 66,356.28	\$ 60,447.22	\$ (5,909.06)	-8.9%
Park Permits	\$ 33,229.50	\$ 41,438.50	\$ 8,209.00	24.7%
<u>CAPITAL IMPROV. FUND</u>				
Beginning Balance	\$ 222,518.79	\$ 309,125.66	\$ 86,606.87	38.9%
Revenue	\$ 359,868.97	\$ 112,613.48	\$ (247,255.49)	-68.7%
Expenses	\$ 323,891.93	\$ 181,594.80	\$ (142,297.13)	-43.9%
Unexpended Balance	\$ 258,495.83	\$ 240,144.34	\$ (18,351.49)	-7.1%
Grant Funds	\$ 177,376.11	\$ 30,626.23	\$ (146,749.88)	-82.7%
Assessments	\$ 7,132.86	\$ 6,698.30	\$ (434.56)	-6.1%

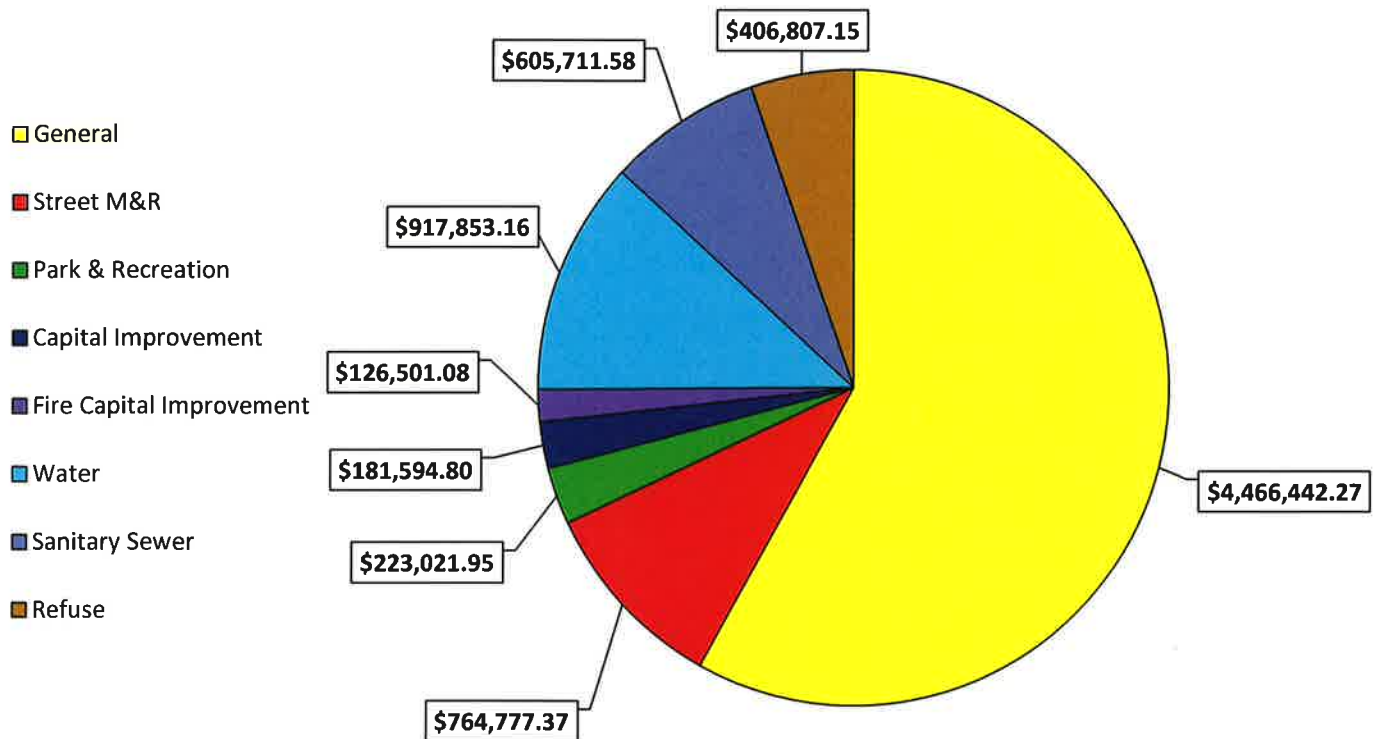
November Budget Comparison

	<u>2018 Y-T-D</u>	<u>2019 Y-T-D</u>	<u>SUM DIFF.</u>	<u>% DIFF.</u>
<u>FIRE CAP. IMPR. FUND</u>				
Beginning Balance	\$ 2,914,143.02	\$ 115,454.67	\$ (2,798,688.35)	-96.0%
Revenue	\$ 340,988.09	\$ 254,330.15	\$ (86,657.94)	-25.4%
Expenses	\$ 3,101,833.18	\$ 126,501.08	\$ (2,975,332.10)	-95.9%
Unexpended Balance	\$ 153,297.93	\$ 243,283.74	\$ 89,985.81	58.7%
EMS Billing	\$ 30,797.58	\$ 38,634.03	\$ 7,836.45	25.4%
Donations	\$ 92.14	\$ 1,207.79	\$ 1,115.65	1210.8%
<u>WATER FUND</u>				
Beginning Balance	\$ 110,335.71	\$ 178,015.07	\$ 67,679.36	61.3%
Revenue	\$ 1,849,205.75	\$ 1,375,489.61	\$ (473,716.14)	-25.6%
Expenses	\$ 1,708,690.75	\$ 917,853.16	\$ (790,837.59)	-46.3%
Unexpended Balance	\$ 250,850.71	\$ 635,651.52	\$ 384,800.81	153.4%
Water Sales	\$ 1,097,520.40	\$ 1,231,189.45	\$ 133,669.05	12.2%
Tap Permits	\$ 9,000.00	\$ 10,500.00	\$ 1,500.00	16.7%
<u>SEWER FUND</u>				
Beginning Balance	\$ 372,064.78	\$ 425,341.67	\$ 53,276.89	14.3%
Revenue	\$ 757,323.64	\$ 817,865.27	\$ 60,541.63	8.0%
Expenses	\$ 623,961.46	\$ 605,711.58	\$ (18,249.88)	-2.9%
Unexpended Balance	\$ 505,426.96	\$ 637,495.36	\$ 132,068.40	26.1%
Sewer Sales	\$ 610,801.20	\$ 653,365.05	\$ 42,563.85	7.0%
Tap Permits	\$ 7,500.00	\$ 13,571.10	\$ 6,071.10	80.9%
<u>REFUSE FUND</u>				
Beginning Balance	\$ 144,521.18	\$ 153,279.70	\$ 8,758.52	6.1%
Revenue	\$ 433,135.97	\$ 446,650.66	\$ 13,514.69	3.1%
Expenses	\$ 394,266.96	\$ 406,807.15	\$ 12,540.19	3.2%
Unexpended Balance	\$ 183,390.19	\$ 193,123.21	\$ 9,733.02	5.3%
Refuse Sales	\$ 429,726.40	\$ 441,259.38	\$ 11,532.98	2.7%
Sales & Service	\$ 2,735.35	\$ 3,049.19	\$ 313.84	11.5%
			Variance of	
			3% or more	

YTD-Fund Revenues - 11/30/2019



YTD-Fund Expenditures - 11/30/2019





City of **BROOKVILLE** ***POLICE***

Chief Douglas Jerome

djerome@brookvilleohio.com



Council Meeting Agenda December 3, 2019

Reportable Incidents

1/1/2018 – 12/2/2018 = 677

1/1/2019 – 12/2/2019 = 629

Citations

1/1/2018 – 12/2/2018 = 527

1/1/2019 – 12/2/2019 = 421

Traffic Stops

November 2018- 198

November 2019- 200

Incident Log by Date Reported

Date Reported	Day of Week	Total Reported
11/19/2019	Tuesday	2
11/20/2019	Wednesday	2
11/21/2019	Thursday	2
11/22/2019	Friday	1
11/23/2019	Saturday	1
11/24/2019	Sunday	1
11/25/2019	Monday	3
11/26/2019	Tuesday	1
11/27/2019	Wednesday	2
11/28/2019	Thursday	1
11/29/2019	Friday	4
11/30/2019	Saturday	1
Total Selected = 21		

Arrest Log by Date

Arrest Date	Total Arrests
November 19, 2019	1
November 20, 2019	1
November 22, 2019	1
November 25, 2019	1
November 30, 2019	2
Total Selected = 6	

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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November 19, 2019

2019-00609	SALEM @ MAIN BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	11/19/2019	11/19/2019	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	N/A	451016 - FRA SUSPENSION

2019-00610	ARLINGTON RD @ W. UPPER LEWISBURG S BROOKVILLE PD	SIGNAL 18 - DRUG LAWS	11/19/2019	11/19/2019	ARREST
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Offenses	UCR	Offense Description
6	N/A	4510.111 - CHILD SUPPORT SUSPENSION
	N/A	451305 - NO TAIL LIGHTS
	N/A	4513263B - SEAT BELT
	N/A	35 - WARRANT ARREST
02		292514C1 - Illegal use or possession of drug paraphernalia
01		292511C1 - Drug abuse - sched. I or II substance

Total Incidents Reported for Date: 2

November 20, 2019

2019-00611	124 WESTERN AVE BROOKVILLE PD	SIGNAL 20 - DOMESTIC VIOLENCE	11/20/2019	11/20/2019	ARREST
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Offenses	UCR	Offense Description
1	02	291925A - Domestic violence - knowingly cause physical harm

2019-00612	12 OSLO CT BROOKVILLE PD	SIGNAL 05 - ATTEMPTED BURGLARY	11/20/2019		OPEN CASE
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Offenses	UCR	Offense Description
1	05	291112 - Burglary

Total Incidents Reported for Date: 2

November 21, 2019

2019-00613	705 ARLINGTON RD BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	11/21/2019	11/21/2019	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
2	N/A	454908 - FICTICIOUS PLATES
	N/A	450311A - Expired Registration

2019-00614	ROBERT WRIGHT @ CARR DRIVE	SIGNAL 55 - TRAFFIC STOP	11/21/2019	11/21/2019	
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Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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November 21, 2019

BROOKVILLE PD

EXCEPTIONALLY CLEARED

Offenses UCR Offense Description
 3 N/A 451021 - FAILURE TO REINSTATE
 N/A 451016 - FRA SUSPENSION
 N/A 450311A - Expired Registration

Total Incidents Reported for Date: 2

November 22, 2019

2019-00615 799 ARLINGTON RD SIGNAL 55 - TRAFFIC VIOLATION
 BROOKVILLE PD

11/22/2019 11/22/2019
 ARREST

Offenses UCR Offense Description
 5 N/A 450702 - NON COMPLIANCE
 N/A 450321 - FAILURE TO DISPLAY REGISTRATION
 N/A 451181 - FAILURE TO RESTRAIN CHILD
 N/A 4510.111 - CHILD SUPPORT SUSPENSION
 N/A 35 - WARRANT ARREST

Total Incidents Reported for Date: 1

November 23, 2019

2019-00616 926 ARLINGTON RD SIGNAL 26I - INFORMATION REPORT
 BROOKVILLE PD

11/23/2019 11/23/2019
 EXCEPTIONALLY CLEARED

Offenses UCR Offense Description
 1 02 26I - INFORMATION REPORT

Total Incidents Reported for Date: 1

November 24, 2019

2019-00617 21 WALNUT STREET SIGNAL 06B - THEFT
 BROOKVILLE PD

11/24/2019 11/25/2019
 EXCEPTIONALLY CLEARED

Offenses UCR Offense Description
 1 06 291302A1 - Theft - without consent

Total Incidents Reported for Date: 1

November 25, 2019

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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November 25, 2019

2019-00618	434 Western Ave BROOKVILLE PD	SIGNAL 20- DOMESTIC VIOLENCE	11/25/2019	11/25/2019	ARREST
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Offenses	UCR	Offense Description
2	02	291922 - Endangering children
	02	291925 - Domestic violence

2019-00619	799 ARLINGTON BROOKVILLE PD	SIGNAL 18HO - HEROIN OVERDOSE	11/25/2019	11/25/2019	ARREST
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Offenses	UCR	Offense Description
2	01	292511 - Drug abuse - obtain, possess, use controlled subst
	02	291731 - Inducing panic

2019-00620	16 WALNUT STREET BROOKVILLE PD	SIGNAL 18HO - HEROIN OVERDOSE	11/25/2019	11/25/2019	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	01	18HO - HEROIN OVERDOSE

Total Incidents Reported for Date: 3

November 26, 2019

2019-00621	1 BLUE PRIDE DRIVE BROOKVILLE PD	SIGNAL 24 - DISORDERLY CONDUCT	11/26/2019	11/26/2019	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	02	26I - INFORMATION REPORT

Total Incidents Reported for Date: 1

November 27, 2019

2019-00622	E. WESTBROOK RD. AT ALBERT RD. BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	11/27/2019		OPEN CASE
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Offenses	UCR	Offense Description
2	N/A	451012 - DRIVING WITHOUT VALID LICENSE
	N/A	4513071 - STOP LIGHTS

2019-00623	639 SALEM ST BROOKVILLE PD	SIGNAL 53HR - HIT AND RUN CRASH	11/27/2019		OPEN CASE
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Offenses	UCR	Offense Description
1	N/A	53H&R - HIT & RUN CRASH

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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Total Incidents Reported for Date: 2

November 28, 2019

2019-00624	1 MCMAKEN LN BROOKVILLE PD	SIGNAL 46 - JUVENILE COMPLAINT	11/28/2019		OPEN CASE
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Offenses UCR Offense Description
1 02 26I - INFORMATION REPORT

Total Incidents Reported for Date: 1

November 29, 2019

2019-00625	I-70 WB OFF RAMP @ ARLINGTON RD BROOKVILLE PD	SIGNAL 53A - PROPERTY DAMAGE CRASH	11/29/2019		OPEN CASE
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Offenses UCR Offense Description
1 N/A 451121A - ASSURED CLEAR DISTANCE AHEAD

2019-00626	N.WOLF CREEK ST @ MARKET ST BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	11/29/2019		OPEN CASE
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Offenses UCR Offense Description
1 N/A 35 - WARRANT ARREST

2019-00627	8134 OLD TROY PIKE, HUBER HEIGHTS CITY	SIGNAL 35 - WARRANT ARREST	11/29/2019		OPEN CASE
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Offenses UCR Offense Description
1 N/A 35 - WARRANT ARREST

2019-00628	40 TRIGGS BROOKVILLE PD	SIGNAL 22 - UNDERAGE CONSUMPTION	11/29/2019	11/30/2019	ARREST
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Offenses UCR Offense Description
2 02 430169E - NO UNDERAGE PERSON SHALL POSSESS OR CONSUME INTOX
02 430169E - NO UNDERAGE PERSON SHALL POSSESS OR CONSUME INTOX

Total Incidents Reported for Date: 4

November 30, 2019

2019-00629	799 ARLINGTON ROAD BROOKVILLE PD	SIGNAL 27 - SUSPICIOUS ACTIVITY	11/30/2019		OPEN CASE
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Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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Total Incidents Reported for Date: 1

Total Selected = 21

Incident Arrest Blotter

Arrest Date	Time	Suspect's Name	Address, Charges(s)	Incident ID
11/19/2019		MICHELLE L. KELLEY	130 SOLAR DR, TIPP CITY, OH 45371 35: WARRANT ARREST	2019-00610
11/20/2019		JOSHUA T. MOWEN	1800 STILLWATER RD, HOUSTON, OH 45333 291925A: Domestic violence - knowingly cause physical harm	2019-00611
11/22/2019		DARECK M. RUSSO	305 EAST ST, GORDON, OH 45329 35: WARRANT ARREST	2019-00615
11/25/2019		AMBER R. HOWETT	434 WESTERN AVE, BROOKVILLE, OH 45309 291922: Endangering children 291925: Domestic violence	2019-00618
11/30/2019		ASA J. OYLER	5621 OXFORD GETTYSBURG RD, EATON, OH 45320 430169E: NO UNDERAGE PERSON SHALL POSSESS OR CONSUME INTOX	2019-00628
		ETHAN F. FLICK	198 EMRICK RD, NEW MADISON, OH 45346 430169E: NO UNDERAGE PERSON SHALL POSSESS OR CONSUME INTOX	2019-00628

Total Selected = 6

**A RESOLUTION AUTHORIZING THE REQUEST FOR AN ADVANCE OF
TAXES COLLECTED IN 2020 FOR TAX YEAR 2019.**

WHEREAS: It is in the best interest of the citizens of the City of Brookville, Ohio that a request be made for advance taxes collected in 2020 for year 2019.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
BROOKVILLE, OHIO THAT:**

Section I: Authorization is granted to the Director of Finance of the City of Brookville, Ohio to make a request for advance taxes collected by the Treasurer of Montgomery County, Ohio, not to exceed the amount allotted by the Ohio Revised Code for the year 2019.

Section II: This Resolution shall therefore take effect and be enforced from and after its passage by the members of Council pursuant to the Charter of the City of Brookville, Ohio.

Passed this _____ day of _____ 2019.

ATTEST:

Meghan Wheeler, Clerk

Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio does hereby certify that the foregoing is a true and correct copy of Resolution No. 19-24 passed by the Council of said City on the ____ day of _____ 2019.

Meghan Wheeler, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of Council of the City of Brookville, Ohio, hereby certifies that the foregoing Resolution No. 19-24 was posted at the City Building, U.S. Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the ____ day of _____ 2019, to the ____ day of _____ 2019, both days inclusive.

Meghan Wheeler, Clerk

Resolution No. 19-27

ANNUAL APPROPRIATION RESOLUTION.

A Resolution to make appropriations for the Current Expenses and other Expenditures of the City of Brookville, State of Ohio, during the fiscal year ending December 31, 2020.

SECTION 1. BE IT RESOLVED by the Council of the City of Brookville, State of Ohio, that, to provide for the current expenses and other expenditures of the said City of Brookville, during the fiscal year ending December 31, 2020, the following sums be and they are hereby set aside and appropriated as follows, viz.

SECTION 2. That there be appropriated from the GENERAL FUND:

POLICE DEPARTMENT:

211	Salaries/Wages	\$ <u>1,045,000</u>	
212	Employee Benefits	\$ <u>470,000</u>	
230	Contractual Services	\$ <u>227,600</u>	
240	Supplies and Materials	\$ <u>53,200</u>	
250	Capital Outlay	\$ <u>40,700</u>	
	Other (Uniforms & Travel)	\$ <u>16,500</u>	
	TOTAL POLICE DEPARTMENT:		\$ <u>1,853,000</u>

FIRE DEPARTMENT:

211	Salaries/Wages	\$ <u>664,300</u>	
212	Employee Benefits	\$ <u>112,500</u>	
230	Contractual Services	\$ <u>283,600</u>	
240	Supplies and Materials	\$ <u>55,500</u>	
	Other (Uniforms & Travel)	\$ <u>19,100</u>	
	TOTAL FIRE DEPARTMENT:		\$ <u>1,135,000</u>

GOVERNMENT & ADMINISTRATIVE DEPARTMENT:

211	Salaries/Wages	\$ <u>340,000</u>
212	Employee Benefits	\$ <u>113,900</u>
230	Contractual Services	\$ <u>912,200</u>
240	Supplies and Materials	\$ <u>25,800</u>
250	Capital Outlay	\$ <u>20,000</u>
271	Transfers	\$ <u>1,189,000</u>
	Other (Uniforms & Travel)	\$ <u>1,100</u>

TOTAL GOVERNMENT & ADMINISTRATIVE DEPARTMENT: \$ 2,602,000

SECTION 3. That there be appropriated from the GENERAL FUND for contingencies for purposes not otherwise provided for, to be expended in accordance with the provisions of Section 5705.40 R.C., the sum of

\$ 5,000

GRAND TOTAL GENERAL FUND APPROPRIATION: \$ 5,595,000**SECTION 4.****STREET MAINTENANCE & REPAIR FUND:**

211	Salaries/Wages	\$ <u>407,000</u>
212	Employee Benefits	\$ <u>169,000</u>
230	Contractual Services	\$ <u>122,900</u>
240	Supplies and Materials	\$ <u>136,600</u>
250	Capital Outlay	\$ <u>253,000</u>
	Other (Uniforms & Travel)	\$ <u>3,800</u>
260	Debt Service	\$ <u>113,700</u>

TOTAL STREET MAINTENANCE & REPAIR FUND: \$ 1,206,000

SECTION 5.

PARK & RECREATION FUND:

211	Salaries/Wages	\$ <u>80,500</u>	
212	Employee Benefits	\$ <u>32,700</u>	
230	Contractual Services	\$ <u>107,400</u>	
240	Supplies and Materials	\$ <u>23,500</u>	
250	Capital Outlay	\$ <u>22,200</u>	
	Other (Uniforms & Travel)	\$ <u>1,700</u>	
TOTAL PARK & RECREATION FUND:			\$ <u>268,000</u>

SECTION 6.

LAND REUTILIZATION FUND:

230	Contractual Services	\$ <u>0</u>	
240	Supplies and Materials	\$ <u>0</u>	
260	Debt Service	\$ <u>0</u>	
TOTAL LAND REUTILIZATION FUND:			\$ <u>0</u>

SECTION 7.

LAW ENFORCEMENT FUND:

Other (Law Enforcement Misc., D.U.I. & R.I.F.)	\$ <u>5,000</u>	
TOTAL LAW ENFORCEMENT FUND:		\$ <u>5,000</u>

SECTION 8.

BOND RETIREMENT FUND:

260	Debt Service	\$ <u>374,000</u>	
TOTAL BOND RETIREMENT FUND:			\$ <u>374,000</u>

SECTION 9.

NOTE RETIREMENT-NORTHBROOK FUND:

260	Debt Service	\$ <u>90,000</u>	
TOTAL NOTE RETIREMENT-NORTHBROOK FUND:			\$ <u>90,000</u>

SECTION 10.**CAPITAL IMPROVEMENT FUND:**

250	Capital Outlay	\$ <u>570,000</u>	
TOTAL CAPITAL IMPROVEMENT FUND:			\$ <u>570,000</u>

SECTION 11.**FIRE CAPITAL IMPROVEMENT FUND:**

230	Contractual Services	\$ <u>50,000</u>	
250	Capital Outlay	\$ <u>416,000</u>	
TOTAL FIRE CAPITAL IMPROVEMENT FUND:			\$ <u>466,000</u>

SECTION 12.**WATER FUND:**

211	Salaries/Wages	\$ <u>165,000</u>	
212	Employee Benefits	\$ <u>73,600</u>	
230	Contractual Services	\$ <u>864,000</u>	
240	Supplies and Materials	\$ <u>10,100</u>	
250	Capital Outlay	\$ <u>170,500</u>	
	Other (Uniforms & Travel)	\$ <u>1,700</u>	
260	Debt Service	\$ <u>98,100</u>	
TOTAL WATER FUND:			\$ <u>1,383,000</u>

SECTION 13.**SANITARY SEWER FUND:**

211	Salaries/Wages	\$ <u>195,000</u>	
212	Employee Benefits	\$ <u>82,500</u>	
230	Contractual Services	\$ <u>230,500</u>	
240	Supplies and Materials	\$ <u>15,500</u>	
250	Capital Outlay	\$ <u>265,000</u>	
	Other (Uniforms & Travel)	\$ <u>1,700</u>	
260	Debt Service	\$ <u>116,800</u>	
TOTAL SANITARY SEWER FUND:			\$ <u>907,000</u>

SECTION 14.**STORMWATER FUND:**

211	Salaries/Wages	\$ <u>19,000</u>	
212	Employee Benefits	\$ <u>10,500</u>	
230	Contractual Services	\$ <u>24,500</u>	
240	Supplies and Materials	\$ <u>2,500</u>	
250	Capital Outlay	\$ <u>2,000</u>	
	Other (Uniforms & Travel)	\$ <u>1,500</u>	
260	Debt Service	\$ <u>0</u>	
	TOTAL STORMWATER FUND:		\$ <u>60,000</u>

SECTION 15.**REFUSE FUND:**

211	Salaries/Wages	\$ <u>35,000</u>	
212	Employee Benefits	\$ <u>15,700</u>	
230	Contractual Services	\$ <u>385,500</u>	
240	Supplies and Materials	\$ <u>3,500</u>	
	Other (Uniforms & Travel)	\$ <u>300</u>	
	TOTAL REFUSE FUND:		\$ <u>440,000</u>

GRAND TOTAL ALL APPROPRIATIONS: \$11,364,000

SECTION 16.

This Resolution shall take effect immediately after passage of this Resolution as provided in 4.07(A)(1) of the Charter of the City of Brookville, Ohio.

And the Director of Finance is hereby authorized to draw warrants on the City Treasury for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore, approved by the board or officers authorized by law to approve the same, or an ordinance or resolution of council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or Ordinance. Provided further that the appropriations for contingencies can only be expended upon appeal or two-thirds vote of Council for items of expense constituting a legal obligation against the city, and for purposes other than those covered by other specific appropriations herein made.

Passed _____

Approved:

Charles Letner, Mayor

Attest:

Meghan Wheeler,
Clerk of Council

CERTIFICATE

Section 5705.39, R.C. – “No appropriation measure shall become effective until the county auditor files with the appropriation authority.....a certificate that the total appropriations from each fund taken together with all other outstanding appropriations, do not exceed such official estimate or amended official estimate. When the appropriation does not exceed such official estimate, the county auditor shall give such certificate forthwith upon receiving from the appropriating authority a certified copy of the appropriation measure.....”

The State of Ohio Montgomery County, ss.

I Michelle Brandt, Director of Finance of the City of Brookville in said County, and in whose custody the Files, Journals, and Records are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing Annual Appropriation Resolution is taken and copied from the original Resolution now on file with said City, that the foregoing Resolution has been compared by me with the said original and that the same is a true and correct copy thereof.

Witness my signature, this _____ day of _____ 2019.

Director of Finance of the City of
Brookville, Montgomery County,
Ohio

CERTIFICATE OF POSTING

The undersigned, Clerk of Council of the City of Brookville, Ohio, hereby certifies that the foregoing Resolution No. 19-27 was posted at the City Building, U.S. Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio on the _____ day of _____ 2019 to the _____ day of _____ 2020 both days inclusive.

Meghan Wheeler
Clerk of Council