

Brookville Board of Park Trustees
Regular Meeting
January 10, 2023

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Blevins at 7:30 p.m. on January 10, 2023 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Cordes, Haney and Wilson; Manager Keaton and Clerk Duncan were present. Council Liaison Fowler was absent.

Roll call by President Blevins.

Motion by Haney, second by Wilson to nominate Adam Blevins as Park Board President for 2023. All yeas, motion carried.

Motion by Haney, second by Cordes to nominate Loren Wilson as Vice President for 2023. All yeas, motion carried.

Motion by Haney, second by Cordes to approve the Agenda as presented. All yeas, motion carried.

Motion by Haney, second by Cordes to approve the December 13, 2022 Regular Meeting Minutes as presented. All yeas, motion carried.

Manager Keaton reported in 2022, Park Permits were up \$4,861 and donations were up \$9,255 compared to 2021.

Manager Keaton thanked everyone who participated in taking the decorations down from the Christmas in the Park event. There are still a few organizations that need to remove some decorations.

Manager Keaton reported letters were mailed out to Brookville Baseball Club, Brookville Soccer Association and Pee Wee Football requesting a signed 2023 Agreement, a list of their Board Members, a copy of their 2022 Financial Statement, 2023 season schedules, and a copy of their Certificate of Liability Insurance policy that lists the City as an additional insured. Manager Keaton advised she also requested that a representative of each organization attend a future Park Board Meeting to provide Park Board with an overview of their 2022 season and an update of their 2023 season. Manager Keaton advised letters were also mailed out to the various youth groups that use our buildings, requesting their 2023 schedule.

Manager Keaton reported our Park Caretaker, Diana Slade, recently painted the kitchen side of the Leiber Center and plans to paint the foyer area between the two sides. Caretaker Slade is very ambitious and likes to keep busy.

Manager Keaton reported the Brookville Optimist Club submitted Special Event Forms for the Optimist Adult Egg Scramble on March 11 from 8:00 p.m. until 8:30 p.m., the Optimist Children's Easter Egg Hunt on Saturday, April 8 from 9:00 a.m. until 9:30 a.m. and the Optimist Pumpkin

Walk on November 4 from 6:00 p.m. until 8:30 p.m. Manager Keaton advised Park Board needs to approve these events.

Motion by Haney, second by Wilson to approve the Optimist Adult Egg Scramble on March 11 from 8:00 p.m. until 8:30 p.m., the Optimist Children's Easter Egg Hunt on April 8 from 9:00 a.m. until 9:30 a.m. and the Optimist Pumpkin Walk on November 4 from 6:00 p.m. until 8:30 p.m. Wilson yea, Cordes abstained, Haney yea, Blevins yea. Motion carried with three yeas and one abstention.

Manager Keaton reported the 2022 Adult Softball Season showed a profit of just over \$100. Manager Keaton reported she has a conference call scheduled with Ron Chandler to see if he would like to continue in his role as Ball Diamond Manager for 2023.

Manager Keaton presented the 2023 projected revenue and expenditures for our parks. Manager Keaton reported last year, she applied for a Montgomery County Solid Waste Incentive Grant to purchase rubber mulch to go under the play equipment in the park. Rubber mulch is required under all play equipment by our insurance risk management audit. Manager Keaton reported this grant was recently approved. The mulch will be ordered and installed this spring. The total project cost is \$41,404, with 70% funded by the grant. The City is responsible for \$12,421, or 30%, of the cost.

Manager Keaton reported we were recently approved for a Community Development Block Grant to extend sidewalks in Golden Gate Park and in Westbrook Park. The solid surface walks will assist with access to the baseball diamonds and bike path at Golden Gate Park and access to the open air shelter at Westbrook Park. The total project cost for these walkways will be \$185,370 with CDBG funding totaling \$141,870 and the City contributing \$43,500.

Manager Keaton stated there is not a lot of park revenue other than from park permits and transfers from the General Fund. Manager Keaton commented we have not been successful in passing park levies so we will just keep pounding away at what we are doing.

Manager Keaton advised it is time to set the annual Park Clean-up Day.

Discussion followed regarding spring break dates and when Easter falls this year.

Motion by Cordes, second by Wilson to set March 25, 2023 from 10:00 a.m. until noon as the Park Clean-up Day, with April 1 as a rain date. All yeas, motion carried.

President Blevins thanked Manager Keaton for continuing to push for park improvements.

Trustee Haney reported the Sorority has taken down the Christmas Trees and donated two new seven foot trees for next year.

Trustee Cordes presented a plan for organizing and protecting the Christmas decorations in the storage shed. Trustee Cordes commented we need to be mindful of mice and other critters that may get into the shed and chew up decorations.

President Blevins stated we cannot poison the mice as other animals may eat the poisoned mice and become sick and die. President Blevins stated we need to pull everything out of the storage shed in the spring, when the weather is warmer, and come up with better storage solutions at that time.

Discussion followed. The consensus is to wait for the weather to break and then schedule a date to meet at the storage shed.

Trustee Wilson commented the crosswalk signal on Arlington near the bike path is not working properly.

Manager Keaton replied due to the recent accident where a car crashed into that pole, the mast arm and other parts need to be replaced. The parts are ordered but due to supply chain issues, many of the parts are backordered.

President Blevins reported all the groups that still have Christmas lights up at the park have been contacted and will be removing their displays soon.

President Blevins thanked everyone for their hard work and dedication to the Christmas in the Park event.

Motion by Haney, second by Wilson to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk

Adam Blevins, President