

Brookville City Council
Regular Meeting
April 18, 2023

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on April 18, 2023. The meeting was held in the City Council Chambers and virtually using the Cisco Webex application. The Pledge of Allegiance was recited. Members Crane, Fowler, Requarth, Schreier, Wilder and Zimmerlin; Manager Keaton, Finance Director Brandt, Law Director Stephan, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present.

Roll Call by Clerk Duncan.

Mayor Letner requested an addition to the Agenda to recognize the Brookville Police Department Officers of the Year.

Motion by Zimmerlin, second by Fowler to adopt the Agenda with an addition. All yeas, motion carried.

Motion by Zimmerlin, second by Requarth to approve the April 4, 2023 Regular Meeting Minutes. Crane abstained, Fowler yea, Zimmerlin yea, Schreier yea, Wilder yea, Requarth yea, Letner yea. Motion carried with six yeas and one abstention.

Police Chief Jerome presented the Brookville Police Department 2022 Officers of the Year to Officer Zach Snell and Officer Meryl Westerheide. In 2022, these Officers worked together to save the life of a Brookhaven employee. Police Chief Jerome reported Officer Westerheide has also been assisting with investigations and Officer Snell is instrumental in the Police Department's IT department.

Mayor Letner commented both Officers are very deserving of these awards and he could not be more proud. The Police Department Staff is vested in the City of Brookville and we are better off because of them.

Member Requarth commented that Officer Snell is a good presence in the schools as the School Resource Officer.

Manager Keaton announced the City received notification last week that the Keep Montgomery County Beautiful Grant that we applied for, on behalf of the Leaf & Blossom Club, was awarded. The Leaf & Blossom Club received a \$1,000 grant to purchase flowers to fill our planters in our Downtown Business District.

Manager Keaton reminded residents that our electric and natural gas aggregation is on the May 2nd Ballot. By voting YES for electric and natural gas aggregation, residents will allow Council to purchase electric and natural gas at a discounted rate for the City.

Manager Keaton reported the City recently placed an order for a new 4" chopper pump at a cost of \$12,500. That pump will replace the 2007 chopper pump in the Urban Lane lift station.

Manager Keaton reported Staff recently met with representatives of Arbor Homes and their contractor, who will soon begin moving dirt and installing infrastructure on the 18-acre site along Albert and E. Upper Lewisburg-Salem Roads.

Manager Keaton advised Associated Excavating is moving along on the Main Street Waterline Replacement Project. They ran into a couple issues on Wolf Creek Street which will likely generate a Change Order. It appears this project will be completed within the next two weeks, weather permitting.

Manager Keaton reported Wagner Paving will begin resurfacing E. Westbrook Road next week, weather permitting. Westbrook Road will be shut down between Wolf Creek and Albert Road

during working hours. The roadway will be opened to traffic in the evenings. The contractor hopes to complete that project over a four to five-day period.

Manager Keaton advised Staff is currently looking at what we need to do with the trees along Market Street, between Wolf Creek and Jefferson Streets. The trees have grown to the point where they are now raising the tree grates above the sidewalks which creates a trip factor, and several are brushing up against buildings.

Manager Keaton reported the inmate litter control crew was out last week picking up litter along our I-70 entrance/exit ramps. Manager Keaton thanked ODOT for scheduling that cleanup.

Manager Keaton reminded everyone that the Developing Brookville's Blueprint survey was recently included in our utility bills and is also available to complete and submit on our website if residents prefer. The deadline to submit the survey is May 5, 2023. To date we have received 55 hard copies in the office and 85 have completed the survey online.

Manager Keaton also reminded everyone that Brookville Baseball Club's Opening Day Parade is Saturday, April 29 at 10:00 a.m.

Member Zimmerlin inquired if the Meadows of Brookville development is close to being completed on the interior?

Manager Keaton replied there is one lot left on Litten Court that just sold and construction will begin soon. The developer will then put the second coat of asphalt on the roadway. They will also make repairs to the roadway on Brooke Woode.

Member Schreier asked if all the lots on Westbrook are sold?

Manager Keaton replied there is one lot left on Westbrook Road, which is sold but the permits have not been pulled yet.

Finance Director Brandt had no report.

Fire Chief Fletcher reported the Fire Department received a grant from the State Fire Marshall's Office for a little more than \$2,300. This reimburses the Fire Department for firefighter certification training completed in 2022.

Police Chief Jerome reported the Police Department will be participating in the DEA National Drug Takeback Day this Saturday, April 22, from 10:00 a.m. until 2:00 p.m. in the City Council Chambers. Police Chief Jerome reported we are exploring our options to dispose of illegal drugs properly, which will likely become an expense to us in the near future.

Police Chief Jerome reported Major Simon is in his third week of the FBI Academy and it is going well, with many new challenges.

Police Chief Jerome reported the Western Division of Montgomery County Municipal Court will be moving from New Lebanon to Trotwood effective May 1st.

Law Director Stephan had no report.

Mayor Letner reported he recently had the pleasure of attending a 100th birthday party celebration for Helen Hendrickson. He presented her with a Proclamation to recognize her special day.

Motion by Wilder, second by Zimmerlin to read proposed Resolution No. 23-08. All yeas, motion carried.

Motion by Requarth, second by Fowler to accept the third reading of Resolution No. 23-08 entitled "A RESOLUTION ENACTING LEGISLATION TO COOPERATE WITH THE

DIRECTOR OF TRANSPORTATION ON THE WOLF CREEK STREET RESURFACING PROJECT". All yeas, motion carried.

Member Fowler commented he would like Council to consider establishing a rainy-day fund to be used when businesses leave the City of Brookville.

Member Requarth asked if there is legislation regulating how much money the City could have in that fund?

Finance Director Brandt replied we already have something written into our appropriations about how much carry over we can have. She believes it is six months of expenditures in reserve, which we have not accumulated yet. Finance Director Brandt advised we should try to reach that amount first, before setting up a rainy-day fund.

Member Fowler commented we took a huge hit when we lost all those businesses a few years ago. It would be nice to plan for the future.

Member Fowler, Park Liaison, had no report.

Member Schreier, Planning Commission Liaison, had no report.

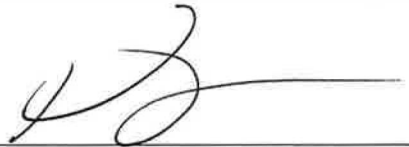
Motion by Zimmerlin, second by Schreier to go into Executive Session per O.R.C. 121.22(G)(1) to consider the discipline of a public employee. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to go into Executive Session per O.R.C. 121.22(G)(1) to consider the appointment of a public employee. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to go into Executive Session per O.R.C. 121.22(G)(1) to consider the compensation of public employees. All yeas, motion carried.

Motion by Zimmerlin, second by Requarth to go back into Regular Session. All yeas, motion carried.

Motion by Requarth, second by Wilder to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk



Charles Letner, Mayor

