Brookville Planning Commission
Regular Meeting
April 20, 2023

The Regular Meeting of the Brookville Planning Commission was called to order by Chairperson Henderson at 7:30 p.m. on April 20, 2023. The meeting was held in the City Council Chambers and virtually using Webex. The Pledge of Allegiance was recited. Mayor Letner, Members Claggett, Dittrick, Kristof and Schreier; Law Director Stephan and Clerk Duncan were present. Manager Keaton was absent.

Roll call by Chairperson Henderson.

Chairperson Henderson requested a motion to adopt the Agenda with an addition to add a Special Use Permit for El Diablo Grill.

Motion by Kristof, second by Claggett to adopt the Agenda with an addition. All yeas, motion carried.

Motion by Claggett, second by Kristof to approve the minutes of the March 16, 2023 Planning Commission Meeting. All yeas, motion carried.

Law Director Stephan advised Planning Commission previously approved a Special Use Permit for Cali-OH Eats, LLC, a pizza mobile food truck, to locate at What's The Scoop on Market Street. They have now requested approval for two other sites. One site would be the Municipal Parking Lot off Arlington Road, where the City of Brookville has permitted other mobile food trucks to locate. The other location would be in front of JR Fixit at 60 West Westbrook Road. The mobile food truck would be operating a few days per month at each site. Under 1163.03(b)(26), Planning Commission may approve a Special Use Permit for a mobile food vendor at these locations. Law Director Stephan requested that the Special Use Permit for Cali-OH Eats, LLC, be amended to include the Municipal Parking Lot at Arlington Road and public parking at 60 West Westbrook Road in front of the JR Fixit Shop.

Member Claggett asked if the Cali-OH Eats food truck would park on the street in front of JR Fixit?

Law Director Stephan replied that is correct.

Mayor Letner asked what the hours of operation would be?

Law Director Stephan replied the hours of operation at the Municipal Parking Lot would be would be afternoon and early evening several days a week and the lunch hour one day a week in front of JR Fixit.

Motion by Claggett, second by Dittrick to amend the Special Use Permit issued to Cali-OH Eats, LLC to include the additional sights in front of 60 West Westbrook Road and the Municipal Parking Lot on Arlington Road. All yeas, motion carried.

Law Director Stephan reported S & K Operations, dba El Diablo Grill has applied to renew their Special Use Permit to operate a mobile food truck in the Municipal Parking Lot on Arlington Road. Their hours of operation would be each Wednesday, from 11:00 a.m. until 2:00 p.m. and 4:00 p.m. until 8:00 p.m.

Mayor Letner stated he does not see either of these food trucks pulling business away from our brick and mortar restaurants.

Motion by Kristof, second by Schreier to approve the renewal of the Special Use Permit for S & K Operations, dba El Diablo Grill, to operate a mobile food truck in the Municipal Parking Lot on Arlington Road each Wednesday, from 11:00 a.m. until 2:00 p.m. and 4:00 p.m. until 8:00 p.m. All yeas, motion carried.

Law Director Stephan reported Arbor Homes will begin construction soon on the housing project on Upper Lewisburg Salem Road in the near future.

Member Claggett commented he is glad to see the old car wash on Market Street is being rehabbed.

Member Claggett also commented he saw the windows have been boarded up at the old Brookville Lube and Service building on the corner of Wolf Creek Street and Western Avenue.

Law Director Stephan advised the City boarded up the windows at the request of a City Council Member. The City is still working through the legal process to demolish the building.

Mayor Letner commented that the City purchased the old Brookville National Bank Building on Hay Avenue. The plan is to tear it down and put in a parking lot for patrons of the Market Street businesses.

Motion by Claggett, second by Kristof to adjourn. All yeas, motion carried.

Kimberly Duncan, Clerk

Ryan Henderson, Chairperson