

Brookville City Council
Regular Meeting
December 3, 2019

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on December 3, 2019 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Swabb, Wilder and Zimmerlin; Manager Keaton, Finance Director Brandt, Law Director Stephan, Clerk Wheeler, Fire Chief Fletcher, Police Chief Jerome and Service Superintendent Homan were present.

Roll Call by Clerk Wheeler.

Manager Keaton requested the addition of an Executive Session per ORC 121.22 (G)(1) to consider the appointments of various Boards and Commissions and per ORC 121.22 (G)(4) to review negotiations or bargaining sessions with public employees concerning compensation or other terms and conditions of employment.

Motion by Swabb, second by Zimmerlin to approve the Agenda as amended. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to approve the Regular Council Meeting Minutes of November 19, 2019. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to approve the Special Budget Work Session Meeting Minutes of November 26, 2019. All yeas, motion carried.

Mayor Letner introduced from Montgomery County, Erik Collins, the Director of Community and Economic Development and Dan Bish, Community and Economic Development Specialist.

Erik Collins presented a Power Point Presentation on the renewal process for the Economic Development/Government Equity (ED/GE) Program. Copy of Power Point Presentation attached to Meeting Minutes.

Mayor Letner stated the ED/GE Program has made a big difference here in Brookville from Green Tokai to the new General Motors facility, it has been very beneficial for us.

Motion by Swabb, second by Zimmerlin to read proposed Resolution No. 19-26. All yeas, motion carried.

Motion by Fowler, second by Crane to accept the first reading of Resolution No. 19-26 entitled, "A Resolution authorizing a ten-year participation agreement with the Montgomery County Economic Development/Government Equity (ED/GE) Program." All yeas, motion carried.

Manager Keaton reported FEMA has approved the Hazard Mitigation Grant for the property located at 306-312 S. Wolf Creek Street. She informed Federal funding was approved in an amount not to exceed \$200,475, State funding in an amount not to exceed \$33,413, and with local funds totaling \$33,413. She stated a meeting with our Mitigation Specialist will be scheduled in the near future for program implementation requirements. She informed this process is estimated to take approximately six to eight months.

Manager Keaton informed lights have been installed in the trees on Market Street in time for the Christmas tree lighting on Wednesday, December 4 at 6:30 p.m. She described lights were also placed in the pine trees in Gateway Park. She informed the Christmas tree that normally sits on top of the fountain at Gateway Park will not be installed this year, due to a short circuit in the pre-lit tree.

Manager Keaton reported the Service Department will be extending leaf pickup for an additional two weeks.

Finance Director Brandt presented the November 30, 2019 Fund Balance.

Motion by Zimmerlin, second by Fowler to approve the November 30, 2019 Fund Balance as presented. All yeas, motion carried.

Finance Director Brandt requested Council approve the first reading of proposed Resolution No. 19-27, the Annual Appropriation Resolution. She informed there have been no changes to the Appropriations since the Budget Work Session.

Motion by Schreier, second by Zimmerlin to read proposed Resolution No. 19-27. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to accept the first reading of proposed Resolution No. 19-27 entitled, "A RESOLUTION TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF BROOKVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2020." All yeas, motion carried.

Fire Chief Fletcher presented the November Operations Report. He stated November was a busy month including an uptick in overdoses both in the City and the Townships.

Mayor Letner stated the highway can either help us or hurt us and we've seen both, but we'll deal with it.

Fire Chief Fletcher stated we are also located adjacent to an area where a lot of drugs are available and people stop here because we are in between Dayton and Indianapolis. He stated this is the reason both Police and Fire work hard to take the proper precautions to protect the community.

Police Chief Jerome reported the Brookville Police Department handled 629 Incidents year-to-date, compared to 677 during this same time last year. Police Chief Jerome reported Citations were down a total of 106 Citations year-to-date, for a total of 421 Citations issued year-to-date. There were 200 Traffic Stops for November compared to 198 during November 2018.

Police Chief Jerome informed last week, there were three overdoses in one day. He stated the problem is not going anywhere, which is why it's important to keep our staff and keep them as trained as possible.

Police Chief Jerome informed he attended a senior citizen lunch today at the school and the students did a wonderful job. He informed he and Clay Township Police Chief VanGundy attended the viewing in Arcanum for the Ohio State Patrol Officer recently killed.

Police Chief Jerome reminded tomorrow is the Chamber's Christmas tree lighting; this Saturday is the Rotary Club's Breakfast with Santa; and Christmas in the Park is scheduled for Friday, December 13.

Police Chief Jerome informed he is already working on the 2019 Annual Report for his Department. He described three Officers are carrying the new outer vests and the new patches have been ordered for the new vests thanks to the money donated from Am Vets. He stated the Officers are very excited about these new vests.

Law Director Stephan had no report.

Mayor Letner reminded Christmas in the Park is scheduled for December 13.

Mayor Letner informed he was recently out at the new construction site for DMAX and the Site Superintendent was praising the two Chiefs and Service Superintendent Homan for their hard work on monitoring the truck traffic near the interstate. Mayor Letner informed he also asked the Site Superintendent how many employees they have working on site and was informed approximately 85 per day through the week, which will help our tax base as long as they are there more than 21 days.

Mayor Letner reminded the Chamber's Annual Christmas tree lighting is tomorrow.

In Old Business,

Motion by Zimmerlin, second by Swabb to read proposed Resolution No. 19-24. All yeas, motion carried.

Motion by Fowler, second by Schreier to accept the second reading of proposed Resolution No. 19-24 entitled, "A RESOLUTION AUTHORIZING THE REQUEST FOR AN ADVANCE OF TAXES COLLECTED IN 2020 FOR TAX YEAR 2019." All yeas, motion carried.

Mayor Letner stated New Business was covered tonight in the Finance Director's report.

JD Fowler, Park Board Liaison, reported Park Board has been very busy planning for the upcoming Christmas in the Park Event and have already started decorating the park.

Bonnie Cordes, of the Brookville Park Board, stated there has been a lot of community activity at the park helping to decorate for the Christmas in the Park Event. She informed the Boy Scouts were out last night helping with decorations at the tennis courts. She stated she is just amazed at the support they have received. She informed Park Board will be having a Work Day at Golden Gate Park on Saturday, December 7. She thanked Sam's Club for their donations and Wal-Mart for the funding they provided in a grant. She informed Santa will be at the event and she hopes everyone comes out, it should be a lot of fun.

Member Schreier informed the November Planning Commission Meeting was cancelled and the next Meeting is scheduled for December 19.

Rodney Creech, of 5062 Bantas Creek Road in West Alexandria, informed he is running for State Representative and will be having a Meet and Greet next Tuesday at Golden Gate Park from 5:30-7:30 p.m. He stated he has been working hard in the district and really wants to get to know the community. He informed he is currently a County Commissioner for Preble County.

Motion by Zimmerlin, second by Fowler to go into Executive Session per ORC 121.22 (G)(1) to consider the appointments of various Boards and Commissions and per ORC 121.22 (G)(4) to review negotiations or bargaining sessions with public employees concerning compensation or other terms and conditions of employment. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to go back into Regular Session. All yeas, motion carried.

Manager Keaton informed the Agreement between the City of Brookville and the Ohio Patrolmen's Benevolent Association (our Police Union) expires December 31, 2019. She requested a Motion by Council to extend the expiring Agreement between the City of Brookville and the Ohio Patrolmen's Benevolent Association from January 1, 2020 through June 30, 2020 with a modification to allow a 1.5% wage increase effective with the pay period that includes January 1, 2020.

Motion by Zimmerlin, second by Fowler to approve an extension of the Agreement between the City of Brookville and the Ohio Patrolmen's Benevolent Association from January 1, 2020 through June 30, 2020 with a modification to allow a 1.5% wage increase effective with the pay period that includes January 1, 2020. All yeas motion carried

Motion by Fowler, second by Swabb to adjourn. All yeas, motion carried.


Meghan Wheeler, Clerk


Charles Letner, Mayor