

Brookville Board of Park Trustees
Regular Meeting
November 14, 2023

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Blevins at 7:30 p.m. on November 14, 2023 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Cordes, Haney and Wilson; Council Liaison Fowler, Manager Keaton and Clerk Duncan were present.

Roll call by President Blevins.

Motion by Haney, second by Wilson to approve the Agenda as presented. All yeas, motion carried.

Motion by Wilson, second by Haney to approve the October 10, 2023 Regular Meeting Minutes as presented. All yeas, motion carried.

Nicole Warner, Brookville Area Chamber of Commerce Director, presented Park Board with a \$1,000 donation for the Christmas in the Park event and thanked Park Board for their dedication to the community.

Scout Oliver Wells, of 21 Heckathorn Road, stated he and several other scouts are present this evening to fulfill the requirements to earn their Citizenship and Community Merit Badge.

Manager Keaton reported Park Permits are up \$3,203 and donations are down \$15,683 compared to October 2022.

Manager Keaton reported she recently received a call from Vogel's Nursery who advised they are going out of business and all remaining inventory is marked down 60%. Manager Keaton stated she went to the nursery with two Service Department personnel, and they picked out eight maple trees, one oak tree, and five Norway Spruce trees. These trees have been planted in Golden Gate Park.

Manager Keaton reported after the last Park Board meeting, she met with Scoutmasters Todd Clemmons and Matt Moler at the site where the scouts want to build the amphitheater. The location of the amphitheater is north of the storm drain, so that location is not an issue. Park Board has been provided a picture of the location of the proposed amphitheater.

Manager Keaton stated she is disappointed to report that our Walmart Community Grant was not approved this year. Materials have been ordered for the goody bags that will be distributed on Opening Night using the balance of \$595.56 from the 2022 Christmas in the Park event.

Manager Keaton reported the Community Development Block Grant, Sidewalk Improvement Project, is complete, except for the bollards that need to be installed at Golden Gate Park. The project extended a sidewalk adjacent to the cluster of BBC diamonds to the BBC storage shed, and the wide gravel driveway is now a cement driveway in Golden Gate Park. Two new sidewalks were installed in Westbrook Park. Park Board has also been provided with pictures of that project.

Manager Keaton reported she and Finance Director Brandt reviewed our current park building rental rates, which are reviewed every two years to see if adjustments are needed. Building rental rates were reviewed from surrounding communities. Manager Keaton proposed increasing the rates from \$5-\$10 per building rental and provided Park Board with a copy of the proposed rates. Manager Keaton explained rental sessions are from 9:00 a.m. to 4:00 p.m. and from 5:00 p.m. to midnight. The time between 4:00 p.m. and 5:00 p.m. is used to clean the buildings.

Motion by Wilson, second by Haney to increase the Park Shelter Rental Rates for 2024 as presented by Manager Keaton. All yeas, motion carried.

Manager Keaton reported the Service Department trimmed the pine trees situated south of the Pee Wee Football field. By trimming up the pine trees, we will be able to place picnic tables under the trees for people to use.

Manager Keaton reported as a follow-up to Mr. Schwab's inquiry last month about the walking paths in Golden Gate Park, she walked the entire wooded pathway, which is quite wide. She provided Park Board with pictures of the area that was cleared for the Cross-Country Invitational and is also known as Hollywood. Currently the pathway is lined with leaves and some of it with grass. Manager Keaton advised she reached out to the Cross-Country Coach to get his thoughts on what was discussed at the October Park Board meeting. He is ok if the wooded area is lined with wood chips, but he is not in favor of paved paths because that would prohibit the annual Cross-Country Invitational from being held in our park. Manager Keaton advised the Service Department maintains this area for the Cross-Country Invitational and can do it more often if needed. Manager Keaton stated the City could possibly put a brochure together that shows the walking areas available in Brookville. Manager Keaton advised sidewalks were recently added to connect the parking lots at the park, but her opinion is the rest of the park should remain a park setting.

Manager Keaton reported the toddler swing set had to be removed from Ward Park because the posts were in bad shape. She has gotten a few quotes and hopes to put a new toddler swing set into the 2024 budget.

Trustee Wilson commented some local mothers are willing to raise money for a new swing set if needed.

Manager Keaton replied donations for the parks and playground equipment are always accepted.

Mark Schwab, of 127 Blue Pride Drive, asked if Manager Keaton is saying she does not think there should be a marked trail?

Manager Keaton stated right now she is looking into marking the trails and possibly putting a brochure together that shows the walking areas available in Brookville. Marking the trails is not in the budget this year.

Member Cordes had no report.

Member Haney had no report.

Member Wilson had no report.

President Blevins thanked the Brookville Area Chamber of Commerce for their generous donation to the Christmas in the Park event.

President Blevins reminded everyone that Park Board is to meet on November 18 at 10:00 a.m. to begin setting up for the Christmas in the Park event. He will meet with some of the Teen Advisory Board students from the Brookville library on Wednesday to pull the decorations out of storage. This allows the students to earn community service hours.

President Blevins listed the groups that are participating in the Christmas in the Park event. He then went over the schedule for set-up, the Kick-Off event on December 1, and tear-down on January 5, 2024.

Discussion followed.

Motion by Wilson, second by Cordes to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk

Adam Blevins, President