



REGULAR PARK BOARD MEETING
Tuesday, February 13, 2024, 7:30 PM
CITY HALL
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309
(937) 833-2135
www.brookvilleohio.com

Agenda

- I. Opening**
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call
- II. Adoption of Agenda**
- III. Approval of Minutes**
 - a. Approval of January 9, 2024 Regular Meeting Minutes
- IV. Public Comments (5 minutes per speaker)**
- V. Reports**
 - a. City Manager
- VI. Trustees' Reports**
 - a. Cordes
 - b. Haney
 - c. Wilson
- VII. President's Report**
- VIII. Old Business**
- IX. New Business**
- X. Adjournment**

President: Adam Blevins **Council Liaison:** JD Fowler
Park Board Trustees:
Bonnie Cordes, Carolyn Haney, Loren Wilson



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Brookville Board of Park Trustees
Regular Meeting
January 9, 2024

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Blevins at 7:30 p.m. on January 9, 2024 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Cordes, Haney and Wilson; Council Liaison Fowler, Manager Keaton and Clerk Duncan were present.

Roll call by President Blevins.

Motion by Wilson, second by Haney to approve the Agenda as presented. All yeas, motion carried.

Motion by Haney, second by Cordes to approve the December 12, 2023 Regular Meeting Minutes as presented. All yeas, motion carried.

Damian Kristof, of Dayton Metro Library, Brookville branch, requested permission to hold a Storytime in the Park event during the summer months. The Brookville library now has a children's librarian and a storytime librarian, and they are holding a daily storytime hour with themes for different age groups. The Storytime in the Park hour would be open to all the children's age groups. Mr. Kristof said the average number of children who attend the traditional children's Storytime hour is 30.

Discussion followed regarding where and when to hold the storytime hour in the park.

The consensus of Park Board is they are in favor of the Storytime in the Park event at Golden Gate Park in an outdoor shelter, weather permitting, with the possibility of using an indoor shelter as needed.

Manager Keaton reported Park Permits were down \$185.25 in 2023 compared to 2022. Receipts for park permits totaled over \$50,000 in both 2022 and 2023.

Manager Keaton reported Adult Softball League fees were up \$2,500 in 2023, compared to 2022.

Manager Keaton wished everyone a very Merry Christmas and a happy, healthy and safe 2024.

Manager Keaton reported letters were mailed out to BBC, BSA and Pee Wee Football requesting their signed 2024 agreements, list of Board Members, 2023 Financial Statement, 2024 season schedules and a copy of their Certificate of Liability Insurance, which lists the city as an additional insured on the policy. Manager Keaton stated she has requested a member from each of those organizations attend a Park Board meeting to keep us informed on their plans for the 2024 season.

Manager Keaton reported letters were also mailed to the various youth groups that use our buildings, requesting their 2024 schedules.

Manager Keaton reported Metronet made a \$500 donation to the 2024 Christmas in the Park event. We now have a balance just shy of \$1,300 for the annual event.

Manager Keaton reported some organizations have not removed their Christmas lights from Golden Gate Park and asked Park Trustees to reach out to their contacts to remove the lights before they are damaged.

Manager Keaton reported Ron Chandler will not be continuing as ball diamond manager for the 2024 season due to health reasons. He has recommended a replacement. Manager Keaton will reach out to this individual and Park Board will be updated at the next meeting.

Manager Keaton reported our current Park Caretaker has submitted her resignation for the end of May. Finance Director Brandt is accepting letters of interest for the position.

Manager Keaton reported the Optimist Club submitted Special Event Permits for the Optimist Egg Scramble on March 9 from 8:00-8:30 p.m., Children's Easter Egg Hunt on March 30 from 9:00-9:30 a.m. and the Pumpkin Walk on November 2 from 6:00-8:30 p.m.

Motion by Haney second by Wilson to approve the Optimist Adult Egg Scramble on March 9 from 8:00-8:30 p.m. at Golden Gate Park as presented. Haney yea, Wilson yea, Blevins yea, Cordes abstained. Motion carried with three yeas and one abstention.

Motion by Wilson, second by Haney to approve the Optimist Children's Easter Egg Hunt on March 30 from 9:00-9:30 a.m. at Golden Gate Park as presented. Haney yea, Wilson yea, Blevins yea, Cordes abstained. Motion carried with three yeas and one abstention.

Motion by Haney, second by Wilson to approve the Optimist Pumpkin Walk on November 2 from 6:00-8:30 p.m. at Golden Gate Park as presented. Haney yea, Wilson yea, Blevins yea, Cordes abstained. Motion carried with three yeas and one abstention.

Manager Keaton requested Park Board set the Community Park Clean-Up date. Brookville students will be on spring break from March 29 through April 5. If Park Board moves forward with a date now, Manager Keaton can go ahead and reserve the equipment trailer for clean-up.

President Blevins suggested March 23, 2024 for Community Park Clean-up Date.

Motion by Wilson, second by Cordes to set the Community Park Clean-Up date for March 23, 2024. All yeas, motion carried.

Manager Keaton advised this is her last Park Board meeting before she retires. Manager Keaton wished everyone the best and advised they will see her around as the parks are her gem.

President Blevins thanked Manager Keaton for all she has done for Park Board and for the City of Brookville.

Member Cordes had no report.

Member Haney had no report.

Member Wilson had no report.

President Blevins thanked everyone for their help with the Christmas in the Park event and thanked the community for their support.

Motion by Wilson, second by Cordes to adjourn. All yeas, motion carried.

Kimberly Duncan, Clerk

Adam Blevins, President