



CITY COUNCIL
Tuesday, February 20, 2024, 7:30 PM
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309
937-833-2135
www.brookvilleohio.com

Join Online: <https://brookvilleoh.webex.com/brookvilleoh/j.php?MTID=m35fad1e4c41a9c2cd48d75288932c58f>

Meeting number: 2632 108 8237 Password: dNeJ73MWNb7

Join by phone: +1-415-655-0001 US Toll Access code: 263 210 88237

Agenda

I. Opening of Regular Council Meeting

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

II. Adoption of Agenda

III. Approval of Minutes

- a. Approval of February 6, 2024 Special Meeting Minutes
- b. Approval of February 6, 2024 Regular Meeting Minutes

IV. Reports of Municipal Officers

- a. City Manager
- b. Finance Director
- c. Fire Chief
- d. Police Chief
- e. Law Director
- f. Mayor Chuck Letner

V. Old Business

- a. Second reading of proposed Ordinance No. 2024-02 entitled "AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3, SECTION 935.14 (c)(1), FIXING THE USER FEES TO ALL SEWER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO.
- b. Second reading of proposed Ordinance No. 2024-03 entitled "AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3, SECTION 931.20 (a),

Mayor Chuck Letner • Vice Mayor James Zimmerlin
Council Members: Stephen Crane • JD Fowler • Dennis Piper • Curt Schreier • Kim Wilder



FIXING THE USER FEES TO ALL WATER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO."

VI. New Business

- a. First reading of proposed Ordinance No. 2024-04 entitled "AN ORDINANCE AMENDING THE COMPETITIVE BIDDING THRESHOLD OF THE CITY OF BROOKVILLE."
- b. Meadow Glen Subdivision B & Meadow Glen Subdivision C
- c. JLR Leasing Final Subdivision Plat

VII. Reports of Boards and Commissions

- a. JD Fowler - Park Board
- b. Curt Schreier - Planning Commission

VIII. Public Comments (5 minutes per speaker)

IX. Executive Session

X. Motion for Adjournment

Please note: Council welcomes the comments and input of the public during Council Meetings. In order to provide an orderly fashion in which all interested parties have an opportunity to address Council, Council has adopted the following procedure for citizen's comments during any portion of the Council Meeting or Public Hearing.

Any citizen who wishes to address Council should state their name, address and then their comments. Speakers should not approach Council Members without first obtaining permission. After completion of their comments, Council would request that the speakers return to their seat so that any other interested persons could then be recognized and address Council.

The purpose of this procedure is to afford the maximum opportunity for citizen input without any type of disruption of the Council proceedings. While others are addressing Council from the podium, Council requests that audience members not make comments to Council or to other individuals to prevent any potential confusion or disruption.

Brookville City Council
Special Meeting
February 6, 2024

The Special Meeting of the Brookville City Council was called to order by Mayor Letner at 6:45 p.m. on February 6, 2024. The meeting was held in the City Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Piper, Schreier, Wilder, Zimmerlin; and Clerk Duncan were present.

Roll Call by Clerk Duncan.

Motion by Zimmerlin, second by Fowler to adopt the Agenda as presented. All yeas, motion carried.

Motion by Zimmerlin, second by Schreier to go into Executive Session per O.R.C. 121.22(G)(1) to consider the appointment to an open Commission seat. All yeas, motion carried.

Motion by Fowler, second by Schreier to resume Regular Session.

Motion by Fowler, second by Piper to adjourn. All yeas, motion carried.

Kimberly Duncan, Clerk

Charles Letner, Mayor

Brookville City Council
Regular Meeting
February 6, 2024

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on February 6, 2024. The meeting was held in the City Council Chambers and virtually using the Cisco Webex application. The Pledge of Allegiance was recited. Members Crane, Fowler, Piper, Schreier, Wilder and Zimmerlin; Manager Keaton, Finance Director Brandt, Law Director Stephan, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present.

Roll Call by Clerk Duncan.

Motion by Zimmerlin, second by Wilder to accept the Agenda as presented. All yeas, motion carried.

Motion by Zimmerlin, second by Piper to accept the January 16, 2024 Regular Meeting Minutes as presented. Crane yea, Fowler yea, Zimmerlin yea, Schreier abstain, Wilder yea, Piper yea, Letner yea. Motion carried with six yeas and one abstention.

Manager Keaton reported last month, staff held two pre-construction meetings, one on the N. Wolf Creek Water Main Replacement Project and one on the Hay Avenue Reconstruction, Phase 2 Project. The N. Wolf Creek Water Main project will begin at Arlington Road and is scheduled to begin later this month and should be completed by the second week of June. The project runs from Arlington Road to Western Avenue. N. Wolf Creek Street will be open to traffic throughout the project. Manager Keaton encouraged residents to drive slowly in the construction zone. Once the N. Wolf Creek project is complete, that same section of roadway is scheduled for resurfacing in 2024. Work will begin the first week of March on the Hay Avenue, Phase 2 Project. That project runs from Mulberry Street to just past Cusick Avenue. Hay Avenue will be shut down during most of the project, just as it was during Phase 1.

Manager Keaton reported Frontier's fiber installation project recently began in Brookville. TripleD is the contractor installing Frontier's fiber. Most of their buildout will be completed by June of this year, but there are a few projects in the north end of Brookville that are currently scheduled for 2025 but may be done sooner. TripleD will be placing door hangers when they begin working in a neighborhood.

Manager Keaton advised last January, Council authorized her to submit a grant application to Ohio EPA to purchase a valve exerciser. Grants were being offered to reimburse the initial cost of valve exercising, leak detection and meter accuracy testing equipment in an amount not to exceed \$10,000. Our application was not approved during the first round of funding. The remaining applicants, who were not approved in the first round, have now been approved for funding. Manager Keaton advised as soon as all parties sign the Agreement, we can move forward with the purchase of a valve exerciser.

Manager Keaton reported all STP simple resurfacing applications that were submitted to MVRPC last Fall have been approved for funding, which means our Arlington Road Resurfacing Project will move forward in SFY 2028.

Manager Keaton announced our OEPA loan for the WWTP evaluation and analysis project was approved on January 25, 2024. That project will begin shortly.

Manager Keaton reported we received notification from the Ohio Division of Liquor Control that Mulberry and Main LLC has applied for a new D5 liquor permit for the building located at 130 Main Street. City Council has the ability to request a hearing on the advisability of issuing that permit, or they can choose not to request a hearing. Police Chief Jerome does not have any

concerns with the issuance of this permit. Manager Keaton recommended that Council choose not to request a hearing on the issuance of a D5 liquor permit for Mulberry and Main LLC.

Member Fowler inquired what type of liquor a D5 permit covers?

Manager Keaton replied a D5 permit is for spiritual liquor for on premise consumption, only beer, wine and mixed beverages for on premise or off premise in original sealed containers until 2:30 a.m.

Motion by Fowler, second by Zimmerlin to waive the right to a hearing on the issuance of a D5 liquor permit for Mulberry and Main LLC. All yeas, motion carried.

Manager Keaton reported we also received notification from the Ohio Division of Liquor Control that Ti Takos Mexican Restaurant LLC, dba Tik Takos, has applied for a new D1 and D3 permit for the building located at 209 Market Street. City Council has the same option to request a hearing on the advisability of issuing that permit or waive the right to a hearing. Police Chief Jerome does not have any concerns with the issuance of this permit. Manager Keaton recommended that Council choose not to request a hearing on the issuance of a D1 and D3 permit for Ti Takos Mexican Restaurant LLC. Manager Keaton advised a D1 permit is beer only for on premise consumption, or in original sealed containers for carry out only until 1:00 a.m. and a D3 is spiritual liquor for on premise consumption only until 1:00 a.m.

Motion by Zimmerlin, second by Piper to waive the right to a hearing on the issuance of a D1 and D3 permit for Ti Takos Mexican Restaurant LLC. All yeas, motion carried.

Manager Keaton advised last December, the consensus of Council was for the Manager to accept the Community Development Block Grant and Montgomery County Solid Waste Recycling Grant and move forward with the construction of an inclusive playground. Manager Keaton requested Council authorization to purchase our inclusive playground through Sourcewell Contract #010521-LTS, and to allow the City Manager to sign the Agreement for Delegation of Activities for Grant No. B-23-UC-39-0004. Sourcewell is a co-operative purchasing program, and Brookville has been a member since 2010.

Member Fowler asked where we are placing this playground?

Manager Keaton replied the playground will be placed on the other side of the bridge at Golden Gate Park, at the former BMX track location.

Motion by Schreier, second by Fowler to authorize Manager Keaton to sign the Agreement for Delegation of Activities for Grant No. B-23-UC-39-0004. All yeas, motion carried.

Manager Keaton requested Council adopt the new City of Brookville Personnel Policies and Procedures Manual. This manual includes a copy of the Ohio Ethics Law, Chapter 102 of the ORC. Council Members and all employees are subject to the requirements and restrictions of the Ohio Ethics Law.

Motion by Zimmerlin, second by Wilder to adopt the new City of Brookville Personnel Policies and Procedures Manual, which includes a copy of the Ohio Ethics Law, Chapter 102 of the ORC. All yeas, motion carried.

Member Schreier wished Manager Keaton the best in her retirement and thanked her for everything she has done for him during his tenure on Council and Planning Commission.

Mayor Letner stated it has been a great 31 years that Manager Keaton has been a city employee, and he has had the pleasure of serving 16 years on Council with her. Mayor Letner stated he cannot thank her enough for being so accommodating to him and his role on Council, especially as Mayor.

Mayor Letner thanked also thanked Manager Keaton for always keeping him informed about what was going on in the city, which made his job a lot easier. Manager Keaton is certainly leaving Brookville better than she found it.

Manager Keaton replied that she enjoyed her time with Brookville and thanked Council for having the trust in her to move her into the city manager position for almost five years.

Member Piper commented that not only the people in the City of Brookville recognize what Manager Keaton has done for the city, but many people outside of Brookville recognize what she has accomplished. The number of people who approached her at the recent Planning and Zoning Workshop at Sinclair College made it evident that she is recognized outside of the city for her leadership and we all should be grateful for that.

Member Zimmerlin stated promoting Sonja Keaton to City Manager was the easiest decision he has had to make during his time on Council.

Member Fowler commented he has called Manager Keaton with a lot of dumb questions, and she has always answered them all.

Finance Director Brandt presented the January 31, 2024 Fund Balance for Council review and approval.

Motion by Fowler, second by Schreier to accept the January 31, 2024 Fund Balance as presented. All yeas, motion carried.

Finance Director Brandt requested Council authorization to remove Gary Burkholder and Sonja Keaton as authorized signors on our Code Credit Union savings account and add Michelle Brandt and John Kuntz as authorized signors on the account.

Motion by Zimmerlin, second by Wilder to authorize the removal of former City Manager Gary Burkholder and Manager Sonja Keaton as authorized signors on our Code Credit Union savings account and add Finance Director Michelle Brandt and soon to be Manager John Kuntz as authorized signors on the account. All yeas, motion carried.

Finance Director Brandt requested Council approval to designate two of its members to sit on the Volunteer Firefighters' Dependents Fund for 2024. Members Letner and Wilder have served in the past and she is asking that Council approves them as legislative Board Members on this Fund again for 2024.

Motion by Zimmerlin, second by Piper to designate Members Letner and Wilder to sit on the Volunteer Firefighters' Dependents Fund for 2024. All yeas, motion carried.

Finance Director Brandt advised proposed Ordinance No. 2024-02 increases our sewer rates by 5% and proposed Ordinance No. 2024-03 increases our water rates by 2% as approved in the 2024 budget. The water rate increase is due to the increase in our water rates from the City of Dayton. The sewer rate increase is for the operation expenses of the wastewater treatment plant and for future capital projects.

Manager Keaton reported for Fire Chief Fletcher the Fire Department responded 129 EMS and 32 non-EMS incidents during the month of January. There were no dollar loss fires in our jurisdiction during the month of January. The Fire Department did assist our neighboring departments on 11 incidents and received mutual aid on 11 incidents. Covid and influenza related illnesses continue to be high percentage of our calls. The Fire Department continually trains on ice rescue, and they recently rescued a dog that fell through the ice at Brookhaven Nursing Home. The Fire Department has located a used pickup truck that was included in the 2024 budget. This will be converted into a brush truck.

Police Chief Jerome reported they have had complaints regarding parents parking on public streets and in the median waiting for their kids to get out of school. These parked cars are preventing the buses from picking students up. The Police Department has been working hard to enforce this and to educate the public to park in the back of the school.

Police Chief Jerome reported the cruiser they took delivery of last summer is now outfitted and in service. We have also taken delivery early of our new 2024 cruiser and it will be outfitted by mid-year, as the budget allows.

Police Chief Jerome reported he and Fire Chief Fletcher reviewed the plans for the Brookville Library Craft fair and came up with a good plan to block off the roadway safely, with no issues.

Police Chief Jerome reported it has been a pleasure to work with Manager Keaton, who has always been level-headed and understanding.

Law Director Stephan reported the Subdivision Record Plan for Brookville Industrial Park Section Two-B subdivides Lot 2752 into two new lots. Lot 2811 is a 6.014 acre lot that will be the location of the PEPCON Concrete Mixing Facility that received special use approval from Planning Commission at the November 2023 meeting. Lot 2812 is a 4.532-acre lot that would also be established by this subdivision plat. The Subdivision Record Plan meets all of the zoning and subdivision regulations for the 1-2 zoning district. Approval of this subdivision record plan is a necessary step in the proposed sale of Lot 2811 by Green Tokai Co. Ltd. for the PEPCON project. Planning Commission approved this Subdivision Record Plan at its January meeting. It is requested that City Council approve the Brookville Industrial Park, Section Two-B subdivision record plan.

Member Fowler inquired whether any concerns were raised about the amount of dust that would be created by this business, specifically for Brookhaven?

Law Director Stephan replied PEPCON made a presentation on how they will manage the dust and has a contractual arrangement with Green Tokai on dust management.

Member Fowler asked if this could be enforced?

Law Director Stephan stated the city could address it through zoning.

Member Fowler commented his only other concern would be the hours of operation with the traffic up and down Westbrook Road.

Law Director Stephan replied our zoning code outlines normal hours of operation as 7:00 a.m. until 7:00 p.m. The industrial park already generates industrial traffic during these hours. The only industrial traffic complaints we have received have been from Albert Road residents.

Member Wilder asked if the weight of the PEPCON trucks will damage our roads?

Law Director Stephan stated the trucks will not weigh more than the other industrial trucks traveling in the area. The roads in the industrial park are constructed to hold the weight of heavy trucks.

Motion by Zimmerlin, second by Schreier to approve the Brookville Industrial Park, Section Two-B Subdivision Record Plan as presented. All yeas, motion carried.

Law Director Stephan congratulated Manager Keaton on her retirement, stating they have worked together for thirty years, and he does not know where the time has gone. Law Director Stephan

commented that Manager Keaton has been a great leader, both as Finance Director and City Manager, and will be sorely missed.

Mayor Letner stated he is excited to see how the friendly competition between the Police and Fire Departments at the Cub Scouts Annual Pinewood Derby turns out.

Motion by Fowler, second by Zimmerlin to read proposed Resolution No. 24-01. All yeas, motion carried.

Motion by Piper, second by Wilder to accept the third reading and adopt Resolution No. 24-01 entitled "A RESOLUTION AUTHORIZING THE CITY MANAGER TO DISPOSE OF SURPLUS PROPERTY EITHER AT A PUBLIC AUCTION, A PRIVATE SALE, BY INTERNET AUCTION OR BY DONATION TO A GOVERNMENT ENTITY, OR TO A NON-PROFIT ORGANIZATION." All yeas, motion carried.

Mayor Letner called for a motion to approve the Employment Agreement with John F. Kuntz for the position of City Manager.

Motion by Fowler, second by Zimmerlin to approve the Employment Agreement with John F. Kuntz for the position of City Manager. All yeas, motion carried.

Motion by Zimmerlin, second by Schreier to read proposed Resolution No. 24-02. All yeas, motion carried.

Member Zimmerlin asked if the EMS rates are the same as last year?

Manager Keaton replied we have not adjusted anything this year. We switched to a new EMS billing company who required this Resolution as part of their Agreement.

Member Crane asked if the lift assistance language is a standard charge?

Fire Chief Fletcher replied this is a new addition to our billing, which gives us the ability to bill as we do for false alarms. This would be used if we received repeated calls to the same location in a 12-month period.

Motion by Zimmerlin, second by Fowler, to accept the first reading, dispense with the second and third reading and adopt Resolution No. 24-02 entitled "A RESOLUTION ESTABLISHING CHARGES AND COLLECTION POLICIES FOR EMERGENCY MEDICAL SERVICES (EMS) AS PROVIDED BY THE CITY OF BROOKVILLE FIRE AND EMS DEPARTMENT AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Motion by Piper, second by Zimmerlin to read proposed Resolution No. 24-03. All yeas, motion carried.

Motion by Zimmerlin, second by Schreier to accept the first reading, dispense with the second and third reading and adopt Resolution No. 24-03 entitled "A RESOLUTION APPOINTING MAYOR WILLIAM D. DUNCAN TO THE MONTGOMERY COUNTY 9-1-1 PROGRAM REVIEW COMMITTEE PURSUANT TO OHIO REVISED CODE SECTION 128.06(A)(5) AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to read proposed Resolution No. 24-04. All yeas, motion carried.

Motion by Schreier, second by Fowler to accept the first reading, dispense with the second and third reading and adopt Resolution No. 24-04 entitled "A RESOLUTION APPOINTING

JOHN F. KUNTZ CITY MANAGER AND ESTABLISHING THE COMPENSATION FOR THIS POSITION, AND DECLARING IT AN EMERGENCY.” All yeas, motion carried.

Motion by Zimmerlin, second by Piper to read proposed Resolution No. 24-05. All yeas, motion carried.

Motion by Fowler, second by Wilder to accept the first reading, dispense with the second and third reading and adopt Resolution No. 24-05 entitled “A RESOLUTION APPOINTING JOHN F. KUNTZ TO SERVE AS HOUSING OFFICER FOR THE COMMUNITY REINVESTMENT AREA #1 AND COMMUNITY REINVESTMENT AREA #2 OF THE CITY OF BROOKVILLE, OHIO AND DECLARING IT AN EMERGENCY.” All yeas, motion carried.

Motion by Zimmerlin, second by Wilder to read proposed Ordinance No. 2024-02. All yeas, motion carried.

Motion by Piper, second by Fowler to accept the first reading of proposed Ordinance No. 2024-02. All yeas, motion carried.

Motion by Zimmerlin, second by Schreier to read proposed Ordinance No. 2024-03. All yeas, motion carried.

Motion by Fowler, second by Wilder to accept the first reading of proposed Ordinance No. 2024-03. All yeas, motion carried.

Member Fowler, Park Board Liaison, had no report.

Member Schreier, Planning Commission Liaison, reported Planning Commission approved a Preliminary Plat for Bruns Apartments, Phase 2, to expand their apartments. Planning Commission also approved a Special Use Permit for a Home Occupation hair salon at 212 Johnsville Brookville Road and the PEPCON Subdivision Record Plan for Brookville Industrial Park, Section Two-B.

Eric Hummel, of 348 Leisure Drive, Apartment 1, Brookville, Ohio commented the new development looks nice, the drainage and streets look good. Mr. Hummel stated he worked for a builder in Colorado for a number of years and they put up 1,500 homes in two years. Mr. Hummel commented that the model home under construction looks nice, but the overhang could be wider in order to protect the siding. When he was a warrant representative for new homes in Colorado, he got this type of call often. Mr. Hummel stated Brookville has always had a good reputation for having a good wood chipper, snowplows and other equipment and he appreciates Manager Keaton and the city employees.

Angie Dull, of Brookville Chamber of Commerce, advised the Pallet of Threads women’s boutique will soon be opening at 112 Market Street. They are planning a grand opening for the first weekend in March, and would like to invite Council to their ribbon cutting on February 29 from 3:00 p.m. until 7:00 p.m. Refreshments will be served.

Damian Kristof, of 61 Oak Street, asked if there are any plans for the 150th anniversary of the incorporation of the City of Brookville? If the city does plan an event, the library would like to be involved.

Mayor Letner commented that the city has not planned anything yet, but the Historical Society is working on something.

Motion by Zimmerlin, second by Wilder to go into Executive Session per O.R.C. 121.22(G)(8) to consider confidential information of an applicant for economic development assistance that involves the extension of utility services that are directly related to an economic development project. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to resume Regular Session. All yeas, motion carried.

Motion by Piper, second by Schreier to appoint Jeff Wright to fill the open seat on Planning Commission that expires December 31, 2026. Piper yea, Wilder yea, Schreier yea, Zimmerlin yea, Fowler yea, Crane yea, Letner abstained. Motion carried with six yeas and one abstention.

Motion by Schreier, second by Fowler to appoint Damian Kristof to fill the open seat on Planning Commission that expires December 31, 2026. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to adjourn. All yeas, motion carried.

Kimberly Duncan, Clerk

Charles Letner, Mayor

To: Mayor & Council
From: Jack Kuntz, City Manager
RE: Manager's Report
Date: 02/15/24

Over the past several weeks, staff has continued working on several administrative items moving the city forward. Staff has taken on a more proactive social media presence marketing the local small business community, the city's various activities/partnerships in the community as well as upcoming projects which will impact traffic and other outreach programming for our community at large. Another possible new communication tool will be including a one page "Brookville Bulletin" in the quarterly utility bill updating the community about various projects across the city region. The city will continue fine tuning our message outreach ensuring communication with our local community, with both our residents and businesses alike, remains an important aspect of Brookville. Staff has also worked on onboarding a new zoning database system. iWorQ is a system which several Montgomery County communities presently use, and this new system will ensure additional tracking ability in both the code enforcement and zoning permit realms. Department heads are also reviewing their respective departmental pages on the city web site, and we'll be working on updating pertinent information over the next several months. Finally, staff has had discussions with the Montgomery County Land Bank and the Miami Valley Regional Planning Commission on moving an update of the Comprehensive Land Use Plan forward. The Montgomery County Land Bank has a planning grant which staff is currently reviewing which could assist funding a good portion of that project.

Another item which will make the city administrative functions more efficient is an item Council has previously been briefed on by City Manager Keaton. Governor DeWine recently signed a law increasing the minimum bid threshold from \$50,000 to \$75,000 for the purchase of goods and services. This increase will allow the city to purchase items previously already approved by Council via the budgetary process quicker than having to go through the bidding process for those items which meet this threshold. This will also allow city staff to research and find better deals for larger items including equipment and vehicles previously approved via the budget. The legislation before City Council changes nothing other than raising the threshold for goods and services by \$25,000. This measure will go into effect once the state's 90-day window from the Governor's signature expires.

City staff met with the engineering team at Hazen and Sawyer for the kickoff scope meeting for the city's Wastewater Treatment Facility Study. This project is scheduled to be completed by early fall to give staff an opportunity to apply for the second round of funding, which will be specific for the recommended infrastructure design/changes determined in the study.

The Wolfcreek Watermain Replacement Project is tentatively scheduled to begin on March 4th. Material was delivered the week of February 12th in anticipation of the project start date. Local traffic will be maintained during the entirety of this project. Flaggers will be used when needed to ensure safety continues to be maintained throughout the project. The project is scheduled to

be completed by late spring. The next phase of the Hay Avenue Road Resurfacing Project is tentatively scheduled to begin in mid-March-early April. This project will begin setting up soon and more information on this project will be sent out to the general public once we know more exact timeframes.

Over the last two weeks, the Service Department performed the following tasks:

- Maintained all watermain patches with gravel.
- Collected trash in all parks and uptown.
- Cleaned up dead limbs and sticks in all parks.
- Repaired two streetlights in the center of Market St.
- Installed new lift gate on service truck.
- Installed Sonja's plaque by her tree in GGP.
- Installed decals and lights on new service department truck.
- Repaired broken boards at the castle playground.
- Pothole patched throughout town.
- Collected 30 gal of used oil.

The administrative delegate agreement with Montgomery County has been signed for the CDBG grant which was awarded last year for the all-inclusive playground which will be located at Golden Gate Park. Staff will begin working on getting this equipment purchased so it can be scheduled to be installed later this year. Brookville's Park Board is also holding the annual Golden Gate Park cleanup day on Saturday, March 23rd from 10am-noon. The Park Board will once again be utilizing the Montgomery County Cleanup Trailer for this event.

Pallet of Threads Boutique, located at 112 Market Street is having their ribbon cutting ceremony on February 29th at 3 pm. I'd encourage all of City Council and staff to attend if you're able to do so.



City of **BROOKVILLE** **POLICE**

Chief Douglas Jerome

djerome@brookvilleohio.com



Council Meeting Agenda February 20, 2024

Reportable Incidents

1/1/2023 – 2/14/2023 = 57

1/1/2024 – 2/14/2024 = 37

Citations

1/1/2023 – 2/14/2023 = 44

1/1/2024 – 2/14/2024 = 66

Traffic Stops

February 2023 - 121

February 1, 2024 to date - 76

Brookville Police Department

Incident Arrest Blotter

Arrest Date	Time	Suspect's Name	Address, Charges(s)	Incident ID
02/13/2024	10:30 AM	STEVEN C. JOHNSON	5954 VERDI DR, WEST CARROLTON, OH 45449 35: WARRANT ARREST	2024-00037

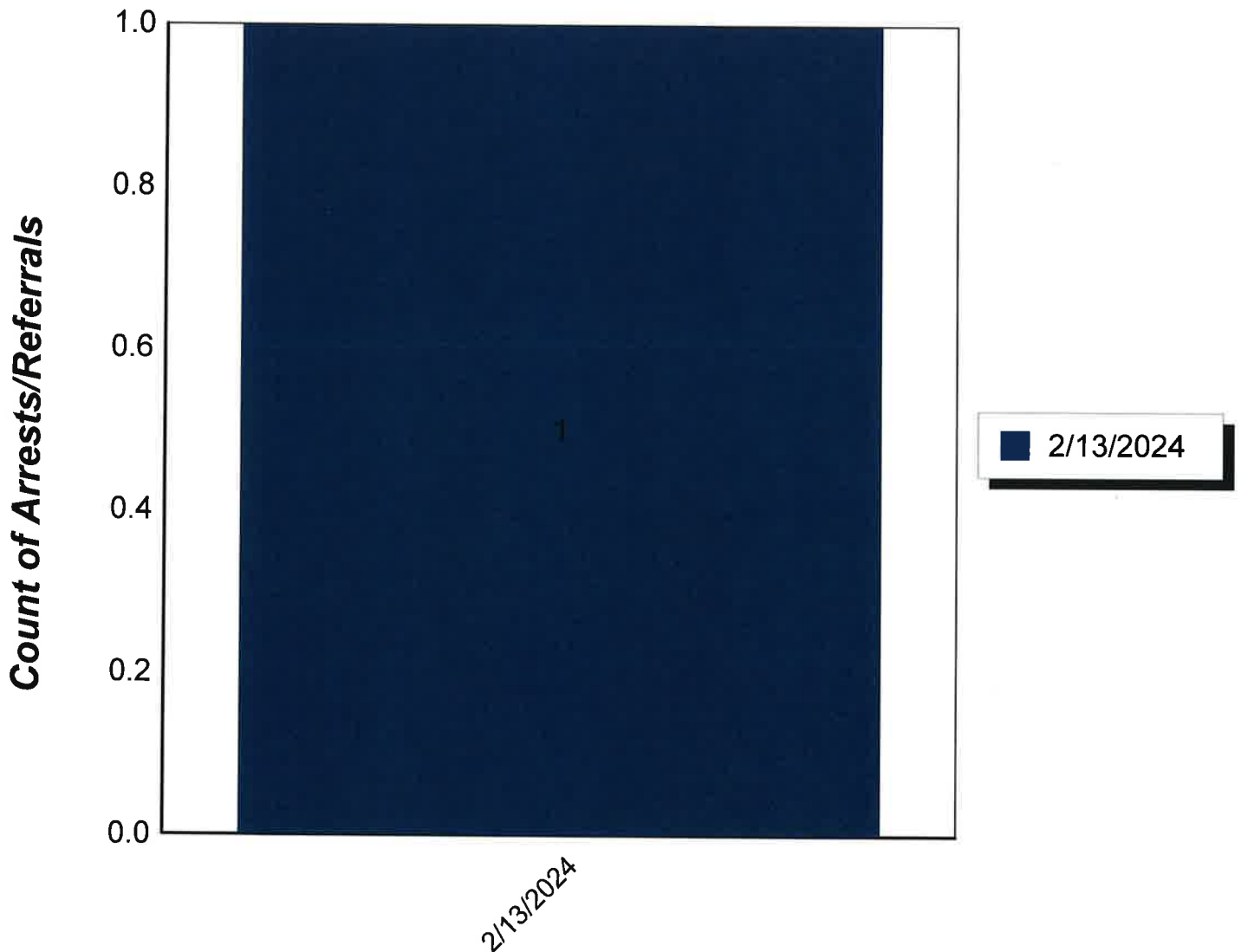
Total Selected = 1

Brookville Police Department

Arrest Log by Date

Arrest Date	Total Arrests
February 13, 2024	1
Total Selected = 1	

Arrest Log by Date

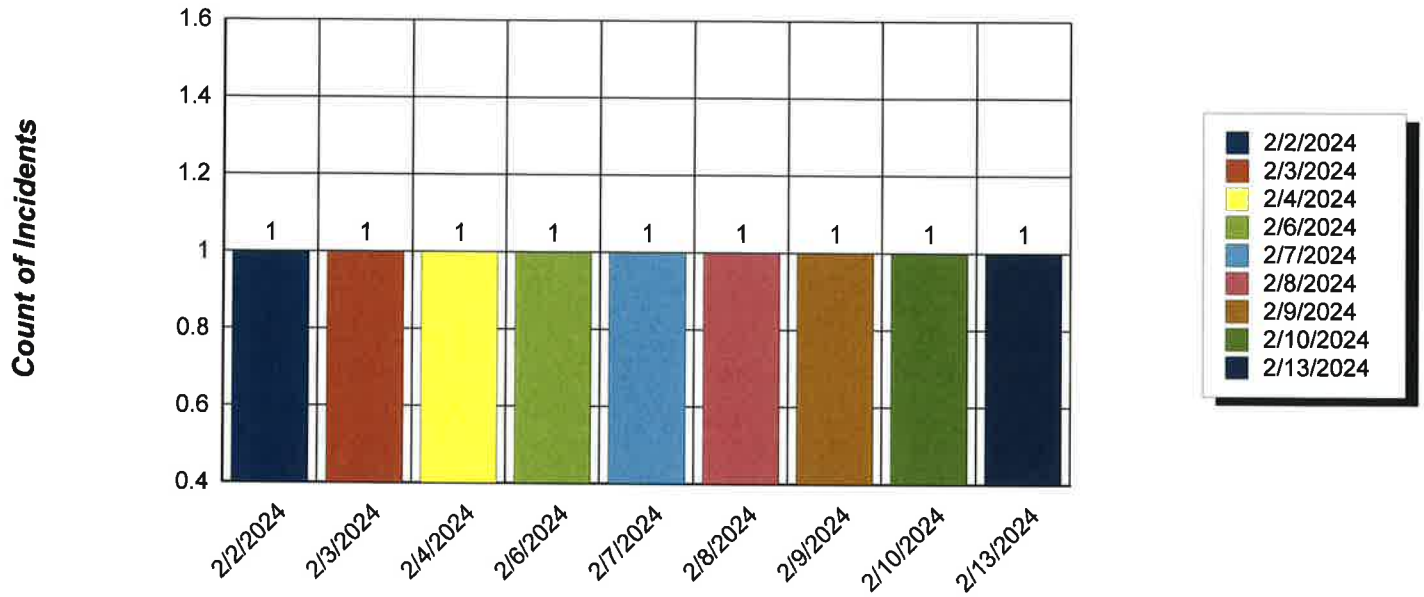


Brookville Police Department

Incident Log by Date Reported

Date Reported	Day of Week	Total Reported
02/02/2024	Friday	1
02/03/2024	Saturday	1
02/04/2024	Sunday	1
02/06/2024	Tuesday	1
02/07/2024	Wednesday	1
02/08/2024	Thursday	1
02/09/2024	Friday	1
02/10/2024	Saturday	1
02/13/2024	Tuesday	1
Total Selected = 9		

Incident Log by Date Reported



Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
February 02, 2024					
2024-00029	2 BLUE PRIDE DRIVE BROOKVILLE PD	SIGNAL 46 - JUVENILE COMPLAINT	02/02/2024	02/02/2024	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 02 26I - INFORMATION REPORT					
Total Incidents Reported for Date: 1					
February 03, 2024					
2024-00030	124 June Pl BROOKVILLE PD	SIGNAL 11- FRAUD	02/03/2024	02/03/2024	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 06 291349A - Taking identity of another					
Total Incidents Reported for Date: 1					
February 04, 2024					
2024-00031	910 Pleasent Ct BROOKVILLE PD	Signal - 6B PETTY THEFT	02/04/2024		OPEN CASE
Offenses UCR Offense Description 1 06 291302A - Theft					
Total Incidents Reported for Date: 1					
February 06, 2024					
2024-00032	303 Woodfield Dr BROOKVILLE PD	SIGNAL 46 - JUVENILE COMPLAINT	02/06/2024	02/06/2024	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 02 215102 - Juvenile offenses					
Total Incidents Reported for Date: 1					
February 07, 2024					
2024-00033	720 MOUND BROOKVILLE PD	SIGNAL 53A - PROPERTY DAMAGE CRASH	02/07/2024	02/07/2024	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 N/A 53A - PROPERTY DAMAGE TRAFFIC CRASH					

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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Total Incidents Reported for Date: 1

February 08, 2024

2024-00034	I-70 EB RAMP @ ARLINGTON RD BROOKVILLE PD	SIGNAL 53A - PROPERTY DAMAGE CRASH	02/08/2024	02/08/2024	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
1	N/A	53A - PROPERTY DAMAGE TRAFFIC CRASH			

Total Incidents Reported for Date: 1

February 09, 2024

2024-00035	2 BLUE PRIDE DRIVE BROOKVILLE PD	SIGNAL 46 - JUVENILE COMPLAINT	02/09/2024	02/09/2024	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
1	02	26I - INFORMATION REPORT			

Total Incidents Reported for Date: 1

February 10, 2024

2024-00036	926 ARLINGTON BROOKVILLE PD	SIGNAL 26O - CRIMINAL TRESPASS	02/10/2024	02/10/2024	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
1	02	291121A4 - Criminal trespass - fail to leave; negligently			

Total Incidents Reported for Date: 1

February 13, 2024

2024-00037	120 BLUE PRIDE BROOKVILLE PD	SIGNAL 35M - MISDEMEANOR WARRANT ARREST	02/13/2024	02/13/2024	ARREST
Offenses UCR Offense Description					
1	N/A	35 - WARRANT ARREST			

Total Incidents Reported for Date: 1

Total Selected = 9

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2024-02 Passed , 20

AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3, SECTION 935.14 (c)(1), FIXING THE USER FEES TO ALL SEWER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO, THAT:

SECTION I: Section 935.14 (c)(1) of the Code of Ordinances is hereby amended to read as follows:

The following shall be the quarterly rates charged by the City for services to be rendered by its sanitary sewage system to it and to its inhabitants and others, based on water consumption. The Rate schedule shall apply effective on the March 2024 billing for sewer usage as follows on:

- (1) Domestic strength wastewater
 - A. First minimum charge for 1,000 cubic feet or less per quarter: Forty dollars and fifty-five cents (\$40.55).
 - B. Second: Charge for each 100 cubic feet or any part thereof, in excess of 1,000 cubic feet, but less than 10,000 cubic feet: Four dollars and six cents (\$4.06).
 - C. Third: Charge for each 100 cubic feet, or any part thereof in excess of 10,000 cubic feet: Three dollars and two cents (\$3.02).
 - D. Fourth: There will be a twenty-five percent (25%) additional fee for consumers living outside of the municipal corporation limits.

SECTION II: This Ordinance shall revoke and rescind all Ordinances, and parts of Ordinances and Resolutions, and parts of Resolutions that are in conflict herewith and shall be enforced from and after the earliest period allowed by law.

PASSED this day of 2024.

Kimberly Duncan, Clerk Charles Letner, Mayor

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2024-02 Passed _____, 20____

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2024-02, passed by the Council of the City of Brookville, Ohio, on the _____ day of _____ 2024.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 2024-02 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the _____ day of _____ 2024 to the _____ day of _____ 2024, both days inclusive.

Kimberly Duncan, Clerk

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2024-03 Passed , 20

AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3, SECTION 931.20 (a), FIXING THE USER FEES TO ALL WATER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO, THAT:

SECTION I: Section 931.20 (a) of the Code of Ordinances is hereby amended to read as follows:

There shall be a minimum charge for water, billed quarterly. The minimum charge is to cover investment, overhead expenses, and the cost of being ready to serve with water. These minimum charges will be payable quarterly as due, at the following rates for the various sized meters.

MINIMUM CHARGES PER QUARTER

5/8	inch meter	\$ 57.00
3/4	inch meter	\$ 69.50
1	inch meter	\$ 111.50
1½	inch meter	\$ 186.50
2	inch meter	\$ 311.50
3	inch meter	\$ 625.25
4	inch meter	\$ 942.25
6	inch meter	\$1,623.25
8	inch meter	\$2,228.00
10	inch meter	\$3,712.50
12	inch meter	\$5,122.75

The following shall be additional charges per thousand cubic feet per quarter for the:

First	10,000 cubic feet	\$ 42.12
Next	90,000 cubic feet	\$ 39.83
Next	400,000 cubic feet	\$ 37.49
Next	500,000 cubic feet	\$ 30.70

These rates shall start and be in effect with the March 2024 billing for water consumed during the previous quarter of December 2023 through February 2024.

SECTION II: This Ordinance shall revoke and rescind all Ordinances, and parts of Ordinances and Resolutions, and parts of Resolutions that are in conflict herewith and shall be enforced from and after the earliest period allowed by law.

PASSED this day of 2024.

Kimberly Duncan, Clerk

Charles Letner, Mayor

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2024-03 Passed _____, 20____

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2024-03, passed by the Council of the City of Brookville, Ohio, on the _____ day of _____ 2024.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 2024-03 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the _____ day of _____ 2024 to the _____ day of _____ 2024, both days inclusive.

Kimberly Duncan, Clerk

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2024-04 Passed, 20

AN ORDINANCE AMENDING THE COMPETITIVE BIDDING THRESHOLD OF THE CITY OF BROOKVILLE.

WHEREAS, Section 105.01(a) of the Code of Ordinances of the City of Brookville provides that "All contracts for goods and services, other than the compensation of persons employed by the City, in an amount in excess of fifty thousand dollars (\$50,000) which are not exempt from competitive bidding by City Charter Section 8.02(B), shall first be authorized by motion of City Council after completion of the competitive procedure as herein provided."; and

WHEREAS, Ohio Revised Code Section 9.17 now provides a competitive bidding threshold of Seventy-Five Thousand Dollars (\$75000.00) through calendar year 2024, and for each calendar year thereafter, the amount for the previous calendar year increased by three per cent as determined and published by the director of commerce.

WHEREAS, City Council desires to amend the competitive bidding threshold for the City of Brookville to be consistent with the competitive bidding threshold established in Ohio Revised Code Section 9.17;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO

SECTION I: Section 105.01(a) of the Code of Ordinances of the City of Brookville is hereby amended as follows:

All contracts for goods and services, other than the compensation of persons employed by the City or contracts exempt from competitive bidding under the City of Brookville Charter Section 8.02(B), in an amount in excess of the competitive bidding threshold amount established in Ohio Revised Code Section 9.17 of seventy-five thousand dollars (\$75000.00) for calendar year 2024, and increasing by three percent (3%) per year thereafter, shall first be authorized by motion of Council after the completion of the competitive procedure as herein provided.

SECTION II: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION III: This Ordinance shall take effect thirty (30) days after passage by the Council of the City of Brookville as provided by the Charter of the City of Brookville.

PASSED THIS day of, 2024.

ATTEST:

Kimberly Duncan, Clerk

Charles Letner, Mayor

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

CERTIFICATE

The undersigned, Clerk of the City of Brookville, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2024-04, passed by the Council of the City of Brookville, Ohio, on the _____ day of _____, 2024.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No, 2024-04 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the _____ day of _____, 2024 to the _____ day of _____, 2024, both days inclusive.

Kimberly Duncan, Clerk

MEMORANDUM:

DATE: FEBRUARY 16, 2024

TO: CITY OF BROOKVILLE CITY COUNCIL

FROM: RODNEY L. STEPHAN, LAW DIRECTOR

RE: MEADOW GLEN SUBDIVISION-B AND MEADOW GLEN SUBDIVISION-C

Meadow Glen Subdivision-B and Meadow Glen Subdivision-C are final subdivision plats before City Council for final approval. Both final subdivision plats were approved by Planning Commission at their February 15, 2024 meeting. Meadow Glen Subdivision-B provides for the extension of Bruns Dr. and the establishment of a new street to be known as Fledgling Way. Meadow Glen Subdivision-C will replat the existing Bruns Dr. as a public street. Public sidewalks will be installed in both new subdivisions.

These subdivisions are being submitted as a necessary step in the Bruns Apartments, Phase 2 project. The Phase 2 project will create 19 four-unit buildings and 2 two-unit buildings along the extension of Bruns Dr. and Fledgling Way. Planning Commission approved the preliminary plat for the Bruns Apartments, Phase 2 project at its January 18, 2024 meeting. A copy of the preliminary plat is attached.

It is requested that City Council approve the final subdivision plan for Meadow Glen Subdivision-B and Meadow Glen Subdivision-C subject to final approval of the construction plans by the City Manager and City Engineer and submission of a performance bond to insure completion of the public improvements.

MEADOW GLEN SUBDIVISION-B

BEING A REPLAT OF ALL OF LOT 2394 OF THE CONSECUTIVE LOT NUMBERS OF THE CITY OF BROOKVILLE
AND ACROSS SECTION 36 AS RECORDED IN PLAT BOOK 204 PAGE 31 AND
PART OF LOT 2893 AND ALL OF LOT 2861 OF THE CONSECUTIVE LOT NUMBERS OF THE CITY OF BROOKVILLE
AS RECORDED IN PLAT BOOK 204 PAGE 31 AND
ACROSS SECTION 36 AS RECORDED IN PLAT BOOK 235 PAGE 36
SITUATE IN SECTION 35, TOWN 6, RANGE 4 E., FIRST MERIDIAN, MONTGOMERY COUNTY, CITY OF BROOKVILLE, OHIO

13.369 ACRES TOTAL

1.857 ACRES IN NIGHT-OF-WAY.



THE BEARINGS ARE BASED ON THE SOUTH LINE OF LOT #2559 OF THE MEADOW GLN SUBDIVISION-2 AS RECORDED IN PLAT BOOK



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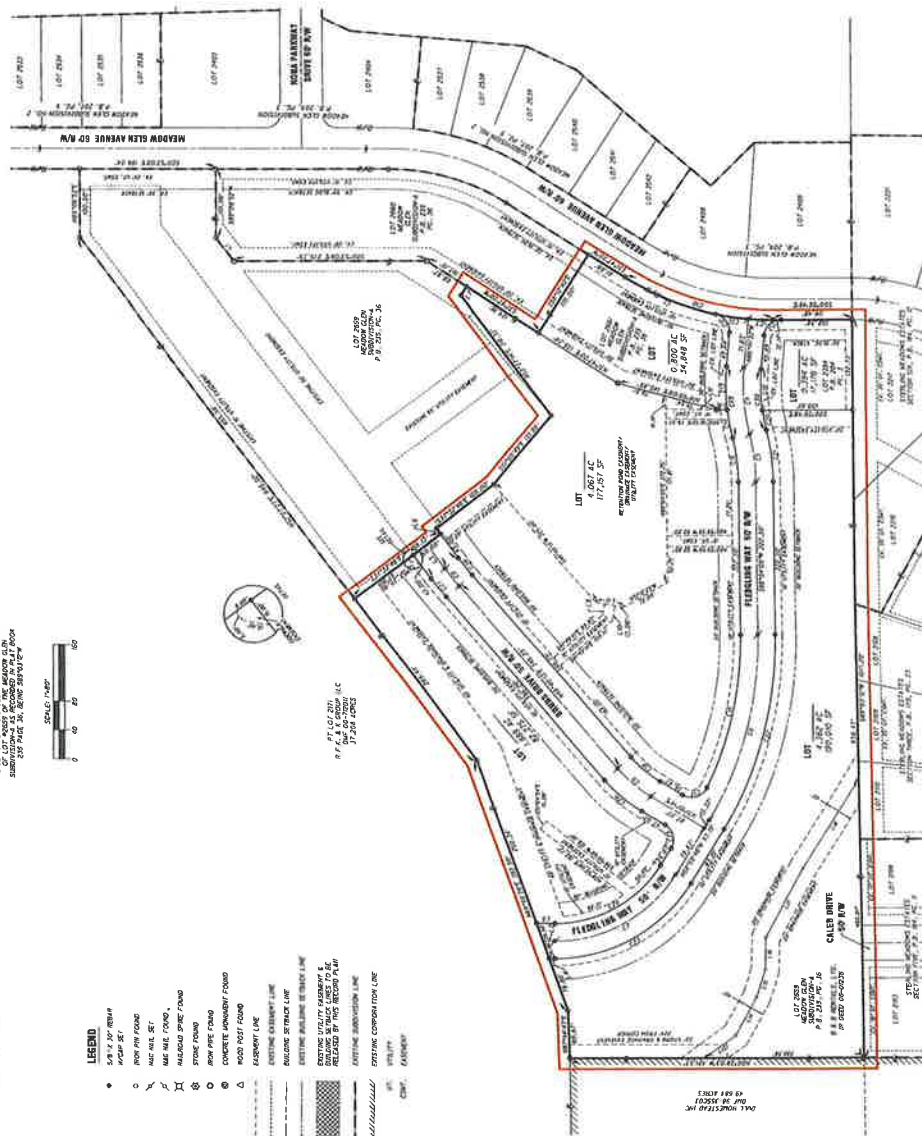
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AREA SUMMARY	
5 BUILDING LOTS	11.512 ACRES
DEDICATED STREET R/W	1.857 ACRES
TOTAL	13.369 ACRES

EXISTING LIST SUMMARY - KONGA		
LOT	DEVELOPED AC	TOTAL AC
2784	9.702 AC	9.787 AC
2815	1.813 AC	18.211 AC
2840	8.262 AC	8.264 AC

TIME	LONGITUDE	ALTITUDE
1.00	10.00	10.00
2.00	20.00	20.00
3.00	30.00	30.00
4.00	40.00	40.00
5.00	50.00	50.00
6.00	60.00	60.00
7.00	70.00	70.00
8.00	80.00	80.00
9.00	90.00	90.00
10.00	100.00	100.00
11.00	110.00	110.00
12.00	120.00	120.00
13.00	130.00	130.00
14.00	140.00	140.00
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16.00	160.00	160.00
17.00	170.00	170.00
18.00	180.00	180.00
19.00	190.00	190.00
20.00	200.00	200.00
21.00	210.00	210.00
22.00	220.00	220.00
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24.00	240.00	240.00
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46.00	460.00	460.00
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67.00	670.00	670.00
68.00	680.00	680.00
69.00	690.00	690.00
70.00	700.00	700.00
71.00	710.00	710.00
72.00	720.00	720.00
73.00	730.00	730.00
74.00	740.00	740.00
75.00	750.00	750.00
76.00	760.00	760.00
77.00	770.00	770.00
78.00	780.00	780.00
79.00	790.00	790.00
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82.00	820.00	820.00
83.00	830.00	830.00
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86.00	860.00	860.00
87.00	870.00	870.00
88.00	880.00	880.00
89.00	890.00	890.00
90.00	900.00	900.00
91.00	910.00	910.00
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97.00	970.00	970.00
98.00	980.00	980.00
99.00	990.00	990.00
100.00	1000.00	1000.00

Year	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	2052	2053	2054	2055	2056	2057	2058	2059	2060	2061	2062	2063	2064	2065	2066	2067	2068	2069	2070	2071	2072	2073	2074	2075	2076	2077	2078	2079	2080	2081	2082	2083	2084	2085	2086	2087	2088	2089	2090	2091	2092	2093	2094	2095	2096	2097	2098	2099	2100	2101	2102	2103	2104	2105	2106	2107	2108	2109	2110	2111	2112	2113	2114	2115	2116	2117	2118	2119	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136	2137	2138	2139	2140	2141	2142	2143	2144	2145	2146	2147	2148	2149	2150	2151	2152	2153	2154	2155	2156	2157	2158	2159	2160	2161	2162	2163	2164	2165	2166	2167	2168	2169	2170	2171	2172	2173	2174	2175	2176	2177	2178	2179	2180	2181	2182	2183	2184	2185	2186	2187	2188	2189	2190	2191	2192	2193	2194	2195	2196	2197	2198	2199	2200	2201	2202	2203	2204	2205	2206	2207	2208	2209	2210	2211	2212	2213	2214	2215	2216	2217	2218	2219	2220	2221	2222	2223	2224	2225	2226	2227	2228	2229	2230	2231	2232	2233	2234	2235	2236	2237	2238	2239	2240	2241	2242	2243	2244	2245	2246	2247	2248	2249	2250	2251	2252	2253	2254	2255	2256	2257	2258	2259	2260	2261	2262	2263	2264	2265	2266	2267	2268	2269	2270	2271	2272	2273	2274	2275	2276	2277	2278	2279	2280	2281	2282	2283	2284	2285	2286	2287	2288	2289	2290	2291	2292	2293	2294	2295	2296	2297	2298	2299	2300	2301	2302	2303	2304	2305	2306	2307	2308	2309	2310	2311	2312	2313	2314	2315	2316	2317	2318	2319	2320	2321	2322	2323	2324	2325	2326	2327	2328	2329	2330	2331	2332	2333	2334	2335	2336	2337	2338	2339	2340	2341	2342	2343	2344	2345	2346	2347	2348	2349	2350	2351	2352	2353	2354	2355	2356	2357	2358	2359	2360	2361	2362	2363	2364	2365	2366	2367	2368	2369	2370	2371	2372	2373	2374	2375	2376	2377	2378	2379	2380	2381	2382	2383	2384	2385	2386	2387	2388	2389	2390	2391	2392	2393	2394	2395	2396	2397	2398	2399	2400	2401	2402	2403	2404	2405	2406	2407	2408	2409	2410	2411	2412	2413	2414	2415	2416	2417	2418	2419	2420	2421	2422	2423	2424	2425	2426	2427	2428	2429	2430	2431	2432	2433	2434	2435	2436	2437	2438	2439	2440	2441	2442	2443	2444	2445	2446	2447	2448	2449	2450	2451	2452	2453	2454	2455	2456	2457	2458	2459
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5383P 189 6P
1055P 95 JND
JVI 07315270H 7V

ACCEPTED BY

ChoiceOne
Engineering

10077, Old 1st #7500
Owensboro, KY 42301-2034

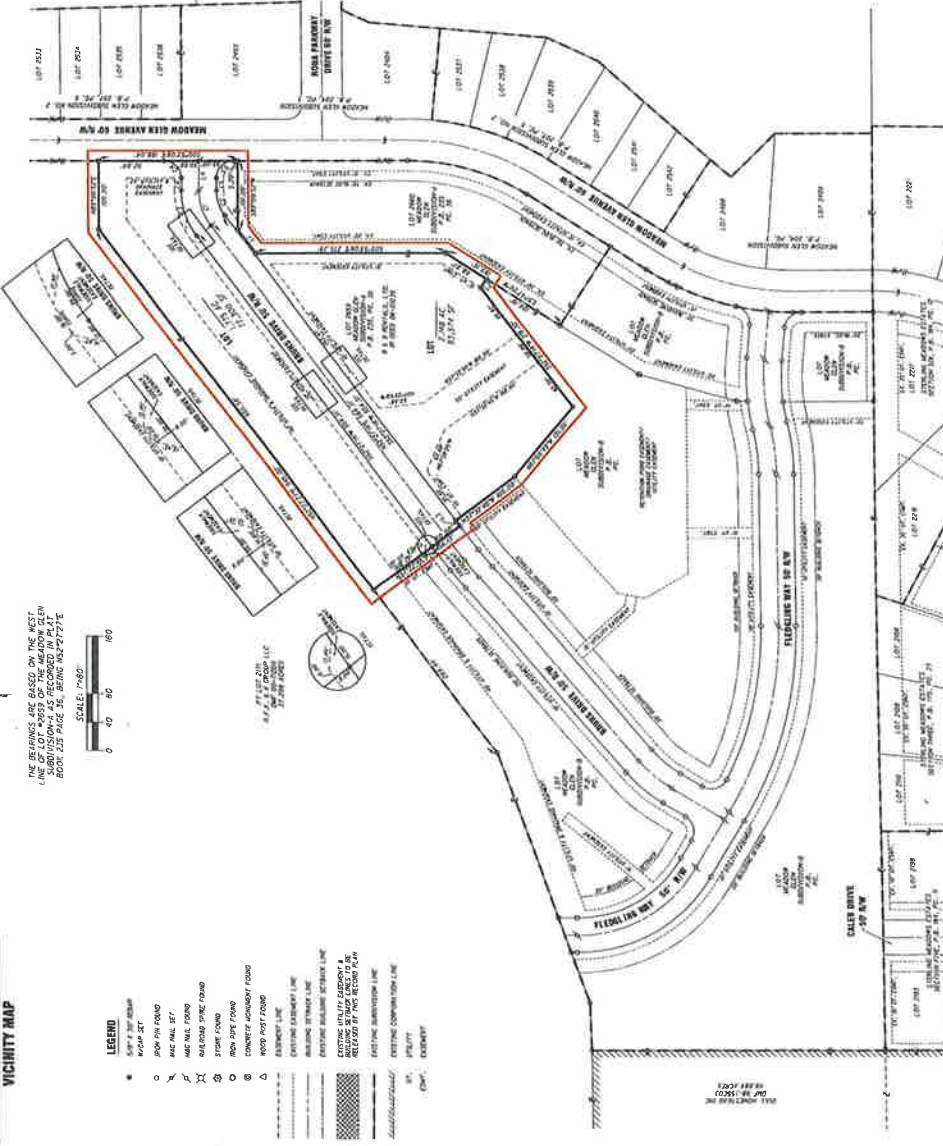
SUBMITTED
FOR REVIEW

DATE	62-02-2024
DRAWN BY:	6072
JOB NUMBER	6072620214
SHEET NUMBER	2 of 2

RECORD PLAN

MEADOW GLEN SUBDIVISION-C

BEING A REPLAT OF PART OF LOT 2859 OF THE CONSECUTIVE LOT NUMBERS OF THE CITY OF BROOKVILLE
 AKA MEADOW GLEN SUBDIVISION-A AS RECORDED IN PLAT BOOK 235 PAGE 56
 SITUATE IN SECTION 33, TOWN 6, RANGE 4 E, FIRST MERIDIAN, MONTGOMERY COUNTY, CITY OF BROOKVILLE, OHIO
4.890 ACRES TOTAL
0.767 ACRES IN RIGHT-OF-WAY
 FEBRUARY OF 2024



AREA SUMMARY

3 BUILDING LOTS
 200' x 100' STREET R/W
0.767 ACRES
4.890 ACRES

EXISTING LOT NUMBER	ADJACENT
LOT 2859	LOT 2860
LOT 2860	LOT 2861
LOT 2861	LOT 2862
LOT 2862	LOT 2863
LOT 2863	LOT 2864
LOT 2864	LOT 2865
LOT 2865	LOT 2866
LOT 2866	LOT 2867
LOT 2867	LOT 2868
LOT 2868	LOT 2869
LOT 2869	LOT 2870
LOT 2870	LOT 2871
LOT 2871	LOT 2872
LOT 2872	LOT 2873
LOT 2873	LOT 2874
LOT 2874	LOT 2875
LOT 2875	LOT 2876
LOT 2876	LOT 2877
LOT 2877	LOT 2878
LOT 2878	LOT 2879
LOT 2879	LOT 2880
LOT 2880	LOT 2881
LOT 2881	LOT 2882
LOT 2882	LOT 2883
LOT 2883	LOT 2884
LOT 2884	LOT 2885
LOT 2885	LOT 2886
LOT 2886	LOT 2887
LOT 2887	LOT 2888
LOT 2888	LOT 2889
LOT 2889	LOT 2890
LOT 2890	LOT 2891
LOT 2891	LOT 2892
LOT 2892	LOT 2893
LOT 2893	LOT 2894
LOT 2894	LOT 2895
LOT 2895	LOT 2896
LOT 2896	LOT 2897
LOT 2897	LOT 2898
LOT 2898	LOT 2899
LOT 2899	LOT 2900
LOT 2900	LOT 2901
LOT 2901	LOT 2902
LOT 2902	LOT 2903
LOT 2903	LOT 2904
LOT 2904	LOT 2905
LOT 2905	LOT 2906
LOT 2906	LOT 2907
LOT 2907	LOT 2908
LOT 2908	LOT 2909
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LOT 2942	LOT 2943
LOT 2943	LOT 2944
LOT 2944	LOT 2945
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LOT 2949	LOT 2950
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LOT 2986	LOT 2987
LOT 2987	LOT 2988
LOT 2988	LOT 2989
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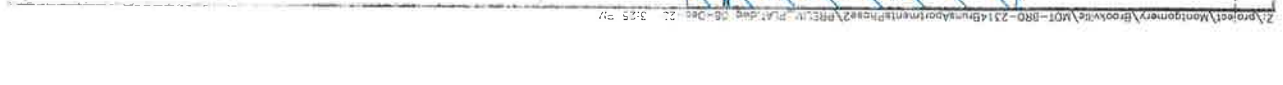
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3	10.00	S 89° 00' 00" E
4	10.00	S 89° 00' 00" E
5	10.00	S 89° 00' 00" E
6	10.00	S 89° 00' 00" E
7	10.00	S 89° 00' 00" E
8	10.00	S 89° 00' 00" E
9	10.00	S 89° 00' 00" E
10	10.00	S 89° 00' 00" E
11	10.00	S 89° 00' 00" E
12	10.00	S 89° 00' 00" E
13	10.00	S 89° 00' 00" E
14	10.00	S 89° 00' 00" E
15	10.00	S 89° 00' 00" E

LINE	LENGTH	BEARING
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2	10.00	S 89° 00' 00" E
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11	10.00	S 89° 00' 00" E
12	10.00	S 89° 00' 00" E
13	10.00	S 89° 00' 00" E
14	10.00	S 89° 00' 00" E
15	10.00	S 89° 00' 00" E

DATE: 02-27-2024
 DRAWN BY: [Signature]
 CHECKED BY: [Signature]
 PROJECT: MEADOW GLEN SUBDIVISION-C
 SHEET NUMBER: 2 of 2

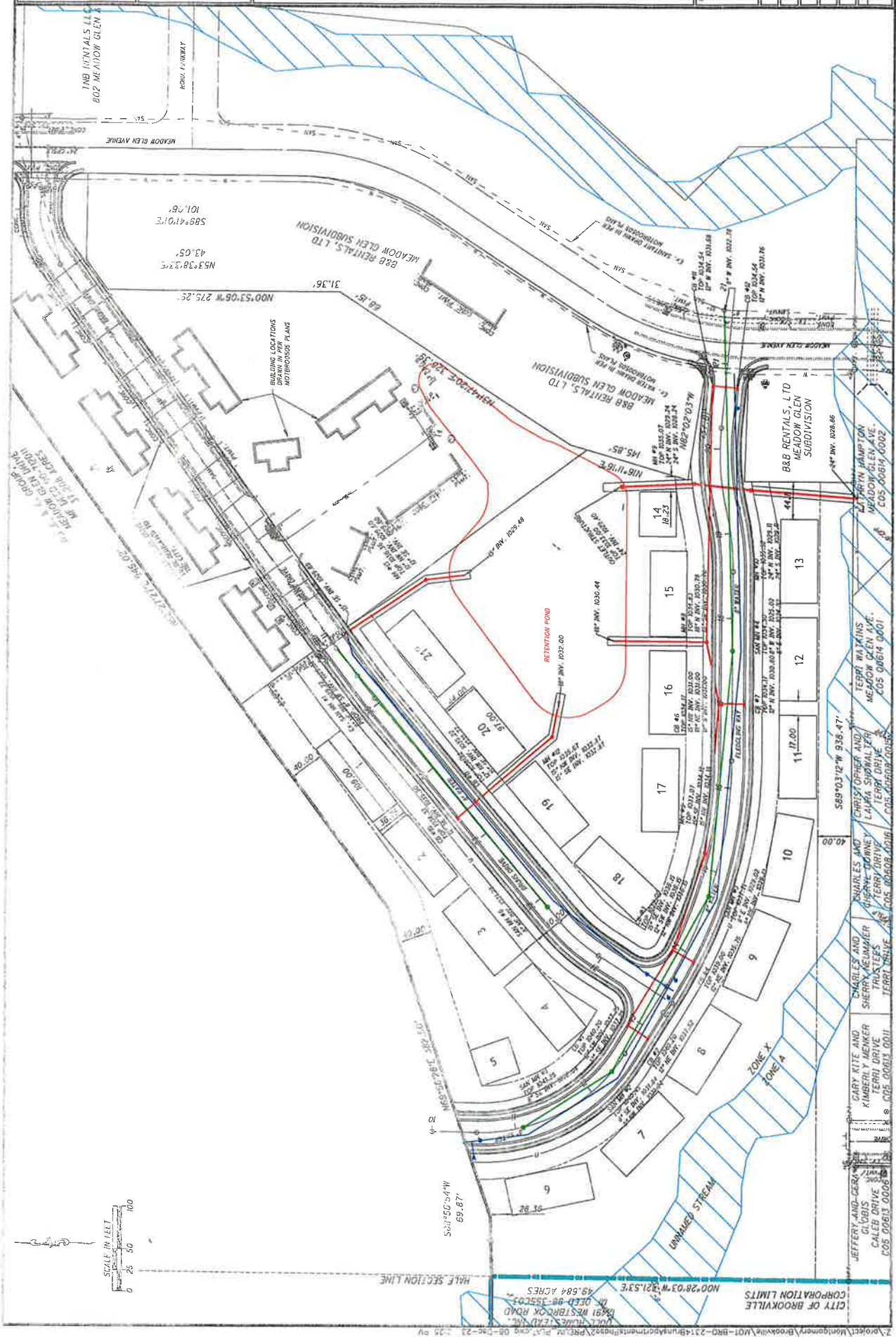
ChoiceOne
 Engineering
 10000 N. HIGHWAY 100, SUITE 100
 BROOKVILLE, OHIO 45309

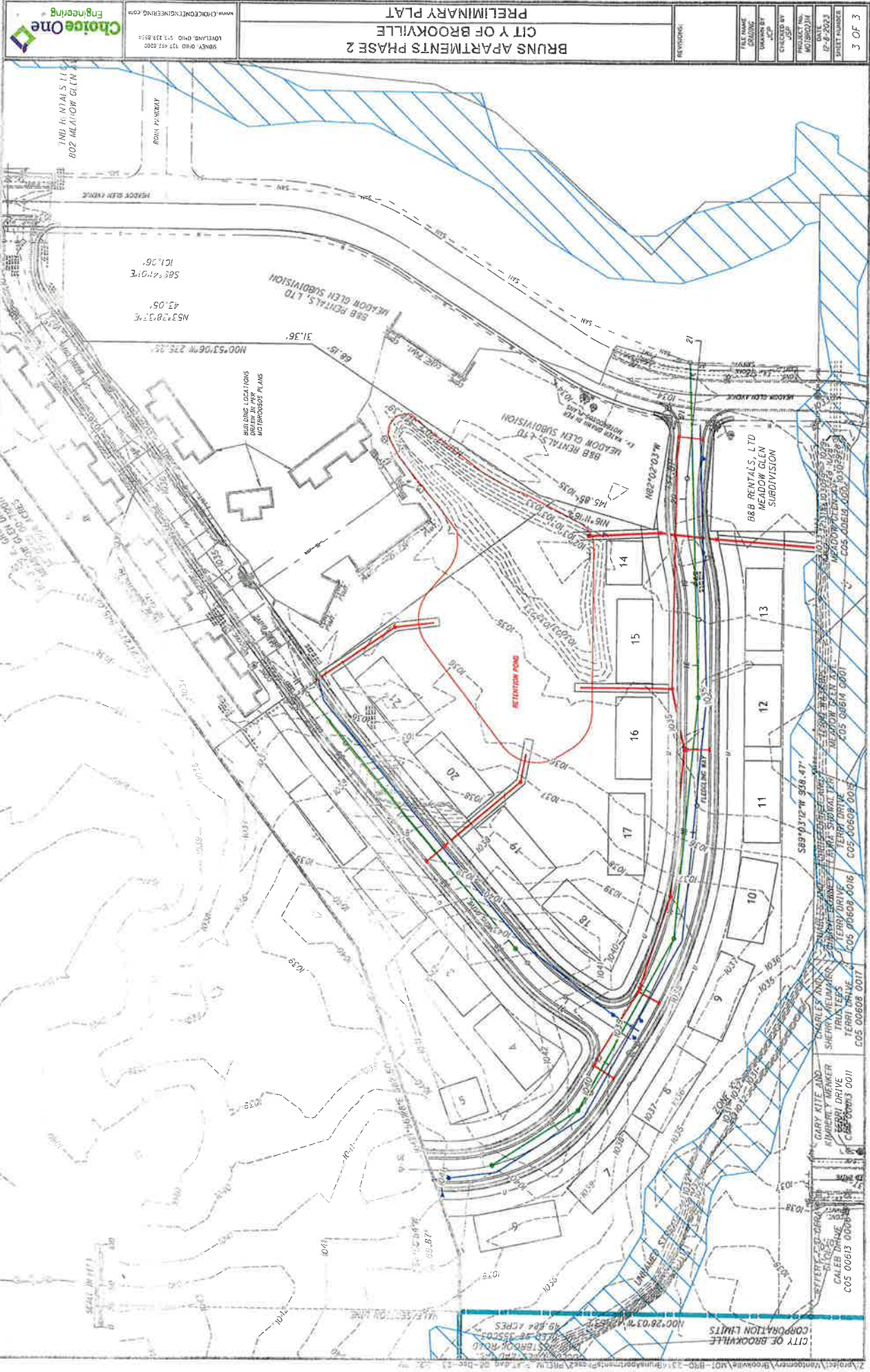
FOR REVIEW
 [Stamp]



BRUNS APARTMENTS PHASE 2
CITY OF BROOKVILLE
PRELIMINARY PLAT

6020 267 216 OIHO A3NDIS





MEMORANDUM:

DATE: FEBRUARY 16, 2024

TO: CITY OF BROOKVILLE CITY COUNCIL

FROM: RODNEY L. STEPHAN, LAW DIRECTOR

RE: JLR LEASING PLAT

The JLR Leasing Final Subdivision plat is before City Council for final subdivision approval. This plat creates a 5.696 acre lot at 201 Heckthorn Rd. that will be the site for the Homestead Gathering Place, which will be a meeting facility for the Old German Baptist Church. Planning Commission did approve the special use application for this project at its February 16, 2024, and also approved the JLR Leasing Final Subdivision Plat for this project.

It is requested that City Council approve the record plan for the JLR Leasing Final Subdivision Plat.



RECORD PLAN
JLR LEASING PLAT
BEING A PART OF LOT 2803 OF THE CONSECUTIVE LOT
NUMBERS OF THE CITY OF BROOKVILLE, MONTGOMERY COUNTY, OHIO
LOCATED IN SECTION 2, TOWN 5, RANGE 4 E,
CONTAINING 5.807 ACRES TOTAL
DECEMBER, 2023

VICINITY MAP

- LEGEND
- 5/8" x 30" REBAR
W/ CAP SET
 - 5/8" IRON PIN FOUND
 - 5/8" MAG NAIL SET
 - 5/8" MAG NAIL FOUND
 - ✱ RAILROAD SPIKE FOUND
 - ✱ MONUMENT BOX W/ IP FOUND
 - ✱ MAG SPIKE FOUND

THE BEARING OF MONUMENT ALONG THE
CENTERLINE OF WESTBROOK ROAD W/2 PAS'D
CROSSING THE CORNER OF THE
CITY OF BROOKVILLE, OHIO



APPROVED FOR DESCRIPTION ONLY
FILE # 2023-01809

MONTGOMERY COUNTY ENGINEER

CHECKED BY

DATE

APPROVED THIS DAY OF 20 BY THE
PLANNING COMMISSION OF THE CITY OF BROOKVILLE, OHIO

CHAIRMAN

APPROVED AND ACCEPTED THIS DAY OF
BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO

MAYOR

CLERK

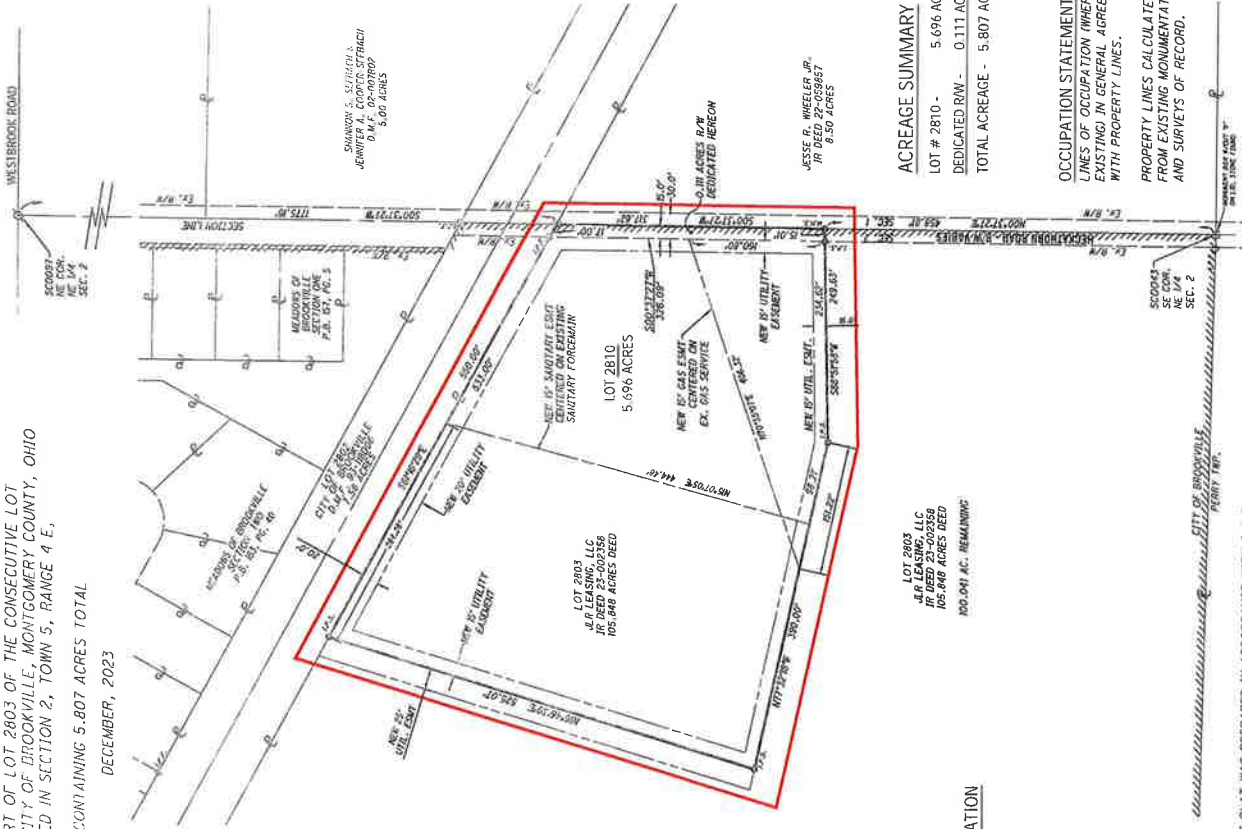
PERTINENT INFORMATION

- PLAT BOOK 157, PAGE 5
- PLAT BOOK 157, PAGE 10
- PLAT BOOK 187, PAGE 31
- PLAT BOOK 242, PAGE 4
- LAND SURVEY 2001-0602
- LAND SURVEY 2006-0508
- LAND SURVEY 2008-0081
- LAND SURVEY 2015-0089
- LAND SURVEY 2015-0090
- LAND SURVEY 2021-0086
- IR DEED 23-002358
- D.M.F. 93-180206

SUPERIMPOSED AREA



CERTIFICATION
I HEREBY CERTIFY THIS PLAT WAS PREPARED IN ACCORDANCE WITH O.A.C.
CHAPTER 4733.37 STANDARDS OF PLAT OF SURVEYS AND ALSO CONFORMS
WITH THE REQUIREMENTS OF CHAPTER 171 FOR RECORD PLANS AND WAS CONDUCTED
UNDER MY DIRECT SUPERVISION AND BASED ON ACTUAL FIELDWORK PERFORMED
IN JUNE, 2023. ALL MEASUREMENTS ARE CORRECT AND MONUMENTS ARE SET
OR TO BE SET AS SHOWN.



ACREAGE SUMMARY
LOT # 2810 - 5.696 ACRES
DEDICATED R/W - 0.111 ACRES
TOTAL ACRES - 5.807 ACRES

OCCUPATION STATEMENT
LINES OF OCCUPATION WHERE
EXISTING IN GENERAL AGREE
WITH PROPERTY LINES.
PROPERTY LINES CALCULATED
FROM EXISTING MONUMENTATION
AND SURVEYS OF RECORD.

DEDICATION

BE, THE UNDERSIGNED, BEING ALL OWNERS OF THE LANDS HEREIN
SHOWN, DO HEREBY VOLUNTARILY AND DEED, DO HEREBY REDDIT
THEIR FULL RIGHT OF EASY AND RESERVE THE EASEMENTS AS SHOWN TO THE
PUBLIC USE FOREVER.

THE IR DERIVATION OF THE EASEMENTS SHOWN ON THE PLAT ARE FOR THE
CONSTRUCTION, OPERATION, MAINTENANCE, REPAIR, REPLACEMENT, OR
REMOVAL OF WATER, GAS, ELECTRIC, TELEPHONE, OR OTHER UTILITY
LINES OR SERVICES, AND FOR THE EXPRESS PRIVILEGE OF REMOVING ANY
UTILITY LINES OR SERVICES FROM THE PROPERTY FOR THE FREE USE OF SAID
UTILITIES FOR SAID PURPOSES, AND ARE TO BE MAINTAINED, REPAIR, RECONSTRUCT,
FOREVER, ALSO, AN EASEMENT TO INSTALL, CONSTRUCT, RECONSTRUCT,
OPERATE, MAINTAIN, REPAIR, SUPPLEMENT, AND REMOVE AT ANY TIME OR
TIMES HEREIN, UNDERGROUND COMMUNICATIONS SERVICE CABLE
FACILITIES, AND/OR ELECTRIC POWER CABLES AND APPURTENANCES IN,
UNDER, AND UPON THE UTILITY EASEMENTS SHOWN ON THE PLAT.
AND UNLESS THE RIGHT AT ALL TIMES, OF INGRESS TO AND EGRESS FROM
SAID LAND, AND THE RIGHT OF EGRESS TO AND EGRESS FROM SAID LAND,
AND THE RIGHT OF EGRESS TO AND EGRESS FROM SAID LAND, AND
CONSTRUCTIONS, SO AS TO KEEP FACILITIES CLEAR THEREOF.

SIGNED AND ACKNOWLEDGED JLR LEASING, LLC
IN THE PRESENCE OF:

AUTHORIZED SIGNATURE

TITLE

STATE OF OHIO
COUNTY OF _____, SS:

BE IT REMEMBERED THAT ON THIS DAY OF 20
BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID STATE AND COUNTY,
PERSONALLY CAME _____,
LEASING, LLC AND ACKNOWLEDGED THE SIGNING OF THIS INSTRUMENT
TO BE HIS VOLUNTARY ACT AND DEED.

IN TESTIMONY WHEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL
SEAL ON THE DAY AND YEAR ABOVE WRITTEN.

NOTARY PUBLIC

PREPARED BY:

DATE:

DRAWN BY:

JOB NUMBER:

SHEET NUMBER

1 OF 1



ChoiceOne
Engineering

ENGINEER
STATE OF OHIO
NO. 8254
LOVELAND, OHIO 43138-8554
WWW.CHOICEONEENGINEERING.COM

DATE

WESLEY D. GOUBEUX, P.S. #8254