

Brookville Board of Park Trustees
Regular Meeting
February 13, 2024

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Blevins at 7:30 p.m. on February 13, 2024 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Cordes, Haney and Wilson; Council Liaison Fowler, Manager Kuntz and Clerk Duncan were present.

Roll call by President Blevins.

Motion by Haney, second by Cordes to approve the Agenda as presented. All yeas, motion carried.

Motion by Wilson, second by Cordes to approve the January 9, 2024 Regular Meeting Minutes as presented. All yeas, motion carried.

Manager Kuntz reported Park Permits were up \$900 in January when compared to 2023. We received \$0 in donations for the parks in both 2023 and 2024.

Manager Kuntz reported we have a Special Event Permit application for the Golden Gate Leiber Center, specifically for the Huffman Spring Classic, which has been held here in the past. The application has been forwarded to Fire, Police and Public works for review as well. In the past the Park Board approved a reduced rate of \$50 for this event. Manager Kuntz inquired whether Park Board wants to consider the reduced rate this year?

Motion by Haney, second by Wilson to approve the Dayton Cycling Club's use of the Christena Leiber Center on May 19, 2024 from 7:00 a.m. until 4:00 p.m. at a reduced rate of \$50.00.

Manager Kuntz reported we have received the Miami Valley Youth Soccer Association 2024 agreements. The Brookville Soccer Association has been advised to submit their agreement with a copy of their insurance and schedule in the near future. The MVYSA still needs to submit a copy of their insurance information as well. Letters were mailed out to the other sports organizations who use our fields in December, and we continue to wait for those agreements to be submitted to our office. Manager Kuntz advised if we do not hear from them by the end of February, we will follow up with their organizations to ensure those agreements are submitted.

Manager Kuntz reported the CDBG grant agreement between the city and Montgomery County was signed this morning for the new all-inclusive playground at Golden Gate Park. Staff will begin working with Sourcewell to move this project forward and get material ordered and scheduled to be installed this year.

Manager Kuntz advised the annual Golden Gate Park cleanup event is scheduled for March 23, from 10 a.m. until noon. The Montgomery County cleanup trailer has been reserved for this event and will be dropped off the Friday before the event.

Manager Kuntz reported staff has met with Jessica Mullins about being the new Ball Diamond Manager and we are waiting for her agreement to be signed to handle these responsibilities. Her mother is also interested in managing the concession stand operations. We are waiting for a contract to be signed for this role as well. Manager Kuntz reported Ms. Mullins asked staff to consider increasing the umpire rates to better accommodate their ability to get umpires to work games. Finance Director Brandt researched this request and recommend increasing the rate \$5 per game due to our rate being lower than surrounding areas and not being increased for a number of years.

Manager Kuntz advised staff continues to advertise for a new park caretaker. We have received several letters of interest and resumes for this position. Staff anticipates beginning to hold interviews for this new position in March and hope to have a new person hired soon thereafter.

Member Cordes had no report.

Member Haney had no report.

Member Wilson inquired when the toddler swing will be installed at Ward Park.

Manager Kuntz reported the toddler swing has been ordered, we are just waiting for it to come in.

President Blevins read a thank you note from Jeanine Garber for allowing her to use the Leiber Center to host her line dancing class for seniors.

President Blevins requested Park Board approval on a Special Event Permit Application submitted by the Brookville Area Chamber of Commerce to hold the Brookville Community Picnic at Golden Gate Park on July 25 through July 27.

Motion by Haney, second by Wilson to approve the Special Event Permit Application submitted by the Brookville Area Chamber of Commerce to hold the Brookville Community Picnic at Golden Gate Park on July 25 through July 27. Haney yea, Wilson yea, Cordes yea, Blevins abstained. Motion carried with three yeas and one abstention.

President Blevins asked Manager Kuntz if he would have the Service Department check for an electrical issue in the area south of the tennis courts. The Christmas lights will not stay on in this area when it gets wet.

Manager Kuntz replied he will have the Service Department will look into this issue.

Motion by Wilson, second by Cordes to adjourn. All yeas, motion carried.


Kimberly Duncan, Clerk
Adam Blevins, President