



CITY COUNCIL
Tuesday, February 4, 2025, 7:30 PM
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309
937-833-2135
www.brookvilleohio.com

Agenda

I. Opening of Regular Council Meeting

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

II. Adoption of Agenda

III. Approval of Minutes

- a. Approval of the January 21, 2024 Regular Meeting Minutes

IV. Reports of Municipal Officers

- a. City Manager
- b. Finance Director
- c. Fire Chief
- d. Police Chief
- e. Law Director
- f. Mayor Chuck Letner

V. Old Business

VI. New Business

- a. First reading of Resolution No. 25-01 entitled "A RESOLUTION TO CONTINUE PARTICIPATION IN A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN IN CONJUNCTION WITH THE MONTGOMERY COUNTY OFFICE OF EMERGENCY MANAGEMENT."
- b. First reading of proposed Ordinance No. 2025-03 entitled "AN ORDINANCE LEVYING ASSESSMENTS FOR DELINQUENT UTILITY BILLS FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE, OHIO."

Mayor Chuck Letner • Vice Mayor James Zimmerlin
Council Members: Stephen Crane • JD Fowler • Dennis Piper • Curt Schreier • Kim Wilder



- c. First reading of proposed Ordinance No. 2025-04 entitled "AN ORDINANCE LEVYING ASSESSMENTS FOR THE CUTTING AND REMOVAL OF WEEDS, VINES, GRASS AND/OR OTHER VEGETATION DURING THE YEAR 2024 FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE, OHIO."

VII. Public Comments (5 minutes per speaker)

VIII. Council Comments

IX. Executive Session

- a. O.R.C. 121.22(G)(1) To consider the employment of a public employee or official.

X. Motion for Adjournment

Please note: We welcome comments which are important to us. Anyone who is interested in speaking, please stand, if you are able, and give your name and address for the public record. Each speaker will be given 5 minutes to provide your comments. Comments are welcome on general board business or specific agenda items. You may not donate your time to another speaker. Note, this time is for public comment, and we will not be entering into dialogue at this time. The purpose of this agenda item is for you, the public, to inform us the board about your views. If you have specific factual questions or complaints, please check in with our staff after the meeting. They are seated on the side and will be happy to assist you. We also welcome written questions and comments. We appreciate you attending the meeting and sharing your thoughts with us.

Brookville City Council
Regular Meeting
January 21, 2025

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on January 21, 2025. The meeting was held in the City Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Piper, Schreier, Wilder and Zimmerlin; Manager Kuntz, Law Director Stephan, Finance Director Brandt, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present.

Roll Call by Clerk Duncan.

Motion by Zimmerlin, second by Fowler to accept the Agenda as presented. All yeas, motion carried.

Motion by Fowler, second by Piper to accept the January 7, 2025 Regular Meeting Minutes as presented. Crane yea, Fowler yea, Piper yea, Schreier yea, Wilder yea, Zimmerlin abstained, Letner yea. Motion carried with six yeas and one abstention.

Manager Kuntz requested Council assign the MVRPC membership designees for 2025.

Motion by Zimmerlin, second by Schreier to re-appoint Mayor Letner as MVRPC Board member and Manager Kuntz as the alternate; and Manager Kuntz as the member and Law Director Stephan as the alternate to the MVRPC Technical Advisory Committee. Crane yea, Fowler yea, Piper yea, Schreier yea, Wilder yea, Zimmerlin yea, Letner abstained. Motion carried with six yeas and one abstention.

Manager Kuntz reported AT&T recently withdrew their filing request with the state's Public Utility Commission to give AT&T the ability to require government entities to pay the cost of relocating and undergrounding of existing AT&T communications facilities located in a public right of way.

Manager Kuntz requested Council approve the adoption of the 2024 Montgomery County Natural Hazard Mitigation Plan. Adoption of this plan by each jurisdiction is required to remain eligible for future hazard mitigation funding offered by FEMA.

Motion by Fowler, second by Wilder to approve the adoption of the 2024 Montgomery County Natural Hazard Mitigation Plan. Formal adoption of this plan will be completed by Resolution at the next Council meeting.

Manager Kuntz reported that Park Board has scheduled the annual Park Clean-up Event for March 22, 2025 from 10:00 a.m. until noon. Additional details will be released as the event approaches.

Manager Kuntz reported the utility bills were sent out last week. Included with the utility bills was the Winter Newsletter insert. Unfortunately, there was a mix-up with the vendor and the incorrect copy was mailed out to residents. A digital copy of the correct newsletter is available on the City of Brookville website. Hard copies are available at the city offices and various businesses throughout the city.

Manager Kuntz announced the first public meeting for the Comprehensive Land Use Plan Update project is scheduled for Monday, January 27, from 6:00 p.m. until 7:30 p.m. at the Brookville High School auditorium. The city will also be participating in the Brookville Area Chamber of Commerce's State of the City/Townships event on February 19 from 7:00 p.m. until 9:00 p.m. at the Brookville High School auditorium.

Manager Kuntz presented a Special Event Use request for the Miami Valley Boy Scout Council's 2025 Spring Camporee. Park Board heard the request at their regularly scheduled January meeting. Fire Chief Fletcher has reviewed the application and had some minor comments. Police Chief Jerome had no comments. Both believe this will be a good program and they welcome it to the community.

Amanda Schaedig, Scout Program Director, answered general questions from Council regarding the event.

Motion by Zimmerlin, second by Fowler to approve the use of Golden Gate Park for the Miami Valley Boy Scout Council's 2025 Spring Camporee. All yeas, motion carried.

Finance Director Brandt requested Council approve the December 31, 2024 Fund Balance as presented.

Motion by Piper, second by Wilder to approve the December 31, 2024 Fund Balance as presented.

Finance Director Brandt requested Council authorization to transfer \$200,000 to the Street Fund, \$90,000 to the Note Retirement Fund and \$374,400 to the Bond Retirement Fund from the General Fund. With the exception of the Bond Retirement Fund, each transfer is only a portion of the full amount appropriated.

Finance Director Brandt reported the City of Vandalia will be at the city building on Friday, March 28 from 8:00 a.m. until 4:30 p.m. and again on Saturday, March 29 from 8:00 a.m. until noon to help residents with their local income tax filing.

Fire Chief Fletcher reported a recent vehicle accident caused significant damage to gas infrastructure on Albert Road, prompting concern for immediate residents. Due to the extreme cold, Fire Station 76 was opened as an emergency shelter during the repairs, but few people sought shelter. Fire Chief Fletcher advised he will be working with the gas company to address collision protection for the gas infrastructure in the future. Fire Chief Fletcher emphasized the advantages of enrolling in the hyper-reach notification system for events like this.

Police Chief Jerome reported the police department towing contract was recently updated to be in line with surrounding jurisdictions.

Police Chief Jerome reported an arrest was made on the recent Brookville Schools break-ins and commended his officers for their investigative techniques. Chief Jerome also thanked the public for their tips which contributed to solving this crime.

Law Director Stephan had no report.

Mayor Letner reported the annual Prayer Breakfast was well attended and thanked everyone who participated.

Mayor Letner stated he recently had the pleasure of presenting a proclamation to Brookhaven resident Marge Leverage in recognition of her 100th birthday.

Member Fowler stated he would like to re-visit installing flock cameras throughout the city for possible inclusion in the 2026 budget.

Bruce Garber, 434 Sycamore Street commented on the results of the recent special election and the November election. Mr. Garber stated he would have liked to hear more Council discussion regarding the recent TIFFF legislation that was on the agenda.

Jared Ledford, 441 Meadow Glen, stated he appreciated all the work the Board of Elections did for the recent Special Election. Mr. Ledford stated it is time to get back to business as usual, and rally our residents come together as a community.

Motion by Fowler, second by Zimmerlin to go into Executive Session under O.R.C. 121.22 (G)(8) to consider the confidential information of an applicant for economic development assistance. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to go back into Regular Session. All yeas, motion carried.

Motion by Piper, second by Fowler to adjourn. All yeas, motion carried.

Kimberly Duncan, Clerk

Charles Letner, Mayor

To: Mayor & Council
From: Jack Kuntz, City Manager
RE: Manager's Report
Date: 01/29/2025

I'd like to start this evening by thanking everyone who came to the first public meeting for the Comprehensive Land Use Plan Update project. We had over 100 people attend and I believe we continue to receive valuable feedback and data for this project. Thank you to everyone from the City Council who attended, as well as the Planning Commission members who were able to attend, but more importantly, thank you to the residents who came out. Finally, I'd like to thank the Brookville Local Schools for giving us access to their facilities and being great hosts of the event. The community survey will continue to be open for participation through February 28. Interested residents can find a link to the survey on the city's website, on social media or they can contact the city offices for a hard copy. The city has also put a copy of the public meeting presentation from the Envision Group on the city's website and social media platforms, for those who were unable to attend but are interested in reviewing the material presented. The next public meeting for this project will be sometime this spring and we'll get those dates out as soon as it's scheduled.

At the previous meeting, the City Council approved, via voice vote, the 2024 Montgomery County Natural Hazard Mitigation Plan. Staff is requesting the City Council officially pass the Resolution for the city's approval of this plan. A copy of that Resolution is included with this packet.

The city's Service Department continues to be busy during the winter months. Below is a list of items they've been working on over the past few weeks:

- Plowing snow/salting, 3 different systems
- Hauled snow from uptown business district
- Watermain break at 135 Villa
- Watermain break at 195 Foothill
- Collected used oil
- Picked up new service truck
- Added gravel to watermain patches
- Cold patched potholes
- Hauled gravel to restock
- Had 150 tons of salt delivered
- Washed and cleaned all trucks after snow events

In the month of January, city staff and officials attended two ribbon cutting ceremonies for new city businesses. We'd like to welcome to Brookville, FiveStar Jewels and MJ Designs & More located at 515 Westbrook Road as well as the new Casey's General Store located at 945 Arlington Road. We're excited to support these and all Brookville businesses any way we can. With Valentine's Day around the corner, we'd also like to remind the community this is a great holiday to support locally owned small businesses. Brookville has great small businesses which

offer a variety of goods and services and supporting them throughout the year is imperative to helping them keep their doors open and the local economy strong.

Reminder the city will be participating in the Brookville Area Chamber of Commerce's State of the City/Townships event on February 19, 7-9pm, at the high school auditorium.

In between everything department heads are working on right now, they're also compiling information for the 2024 Annual Report. That report should be finalized by the end of March and the city will have it available for City Council and the public at the first meeting in April.

Finally, the City Council has requested staff provide them with some information regarding TIF's and it's use as an economic development tool for Brookville. Staff has put together a quick presentation highlighting some general information for Council and we'll be happy to answer any questions from the City Council at the end of the presentation.



City of **BROOKVILLE** **POLICE**

Chief Douglas Jerome

djerome@brookvilleohio.com



Council Meeting Agenda February 4, 2025

Reportable Incidents

01/01/2024 – 01/29/2024 = 26

01/01/2025 – 01/29/2025 = 53

Citations

01/01/2024 – 01/29/2024 = 55

01/01/2025 – 01/29/2025 = 46

Traffic Stops

January 2024 - 214

January 1, 2025 to date - 107

Brookville Police Department

Incident Arrest Blotter

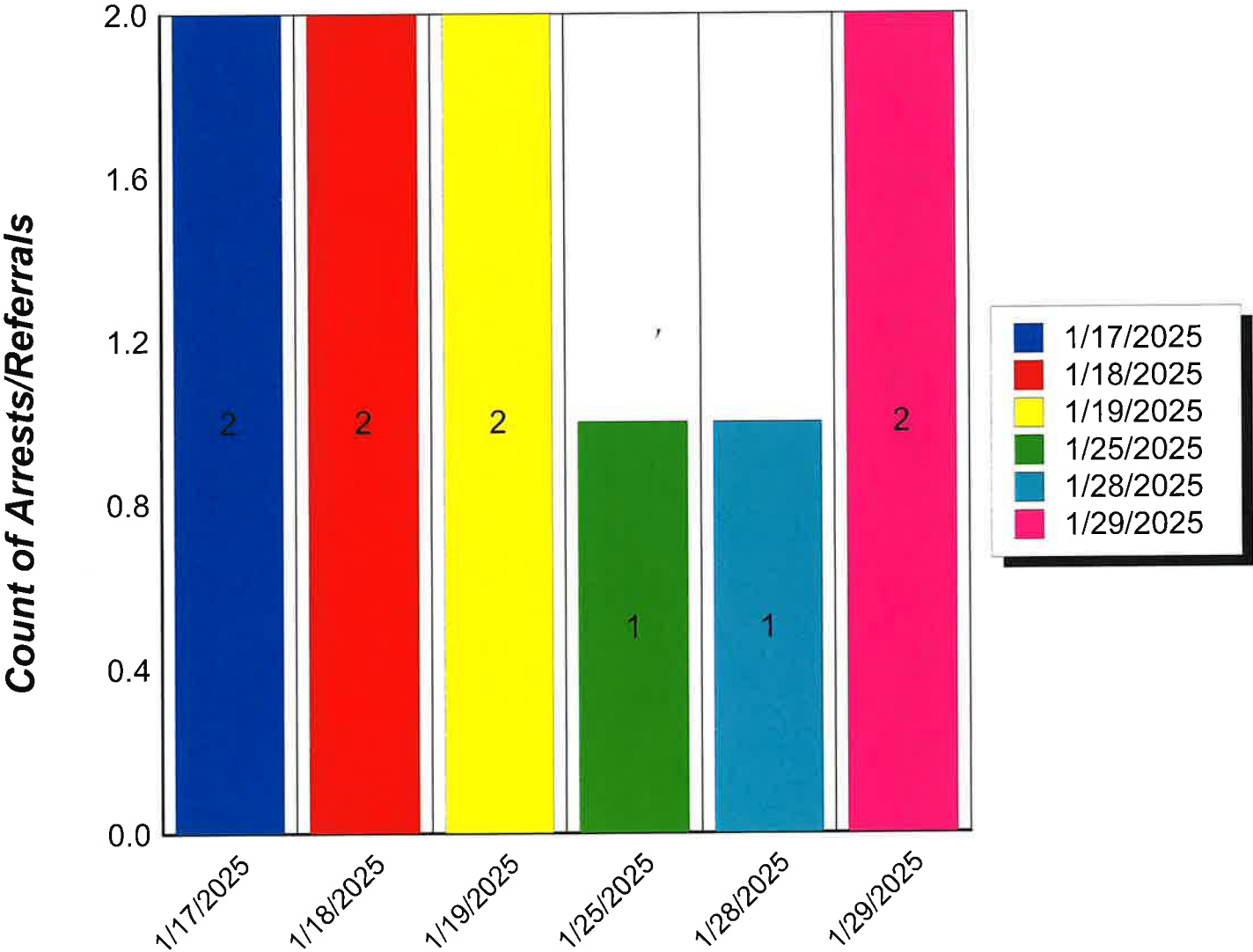
Arrest Date	Time	Suspect's Name	Address, Charges(s)	Incident ID
01/17/2025	01:15 PM	ROBIN L. STADLER	1340 S MARKET ST, TROY, OH 45373 35: WARRANT ARREST	2025-00032
01/17/2025	04:05 PM	** JUVENILE **	238 HAY, BROOKVILLE, OH 45309 291321A: Misuse of credit card	2025-00034
01/18/2025	07:30 AM	NOAH EDWARD BRUC	609 HAY AVE, BROOKVILLE, OH 45309 291113: Breaking and entering 290905B2: Vandalism - government entity 292324: Possessing criminal tools 291131: Safecracking 291302A1: Theft - without consent	2025-00010
		NOAH EDWARD BRUC	609 HAY AVE, BROOKVILLE, OH 45309 291113B: Breaking and entering - commit felony - premises o 291302A1: Theft - without consent 290905A: Vandalism - occupied structure 292324: Possessing criminal tools 291131: Safecracking 292511: Drug abuse - obtain, possess, use controlled subst 291351: Receiving stolen property 292313A3: Having weapons while disabled - drug related convi	2025-00037
01/19/2025	06:15 AM	** JUVENILE **	11942 MOSES DR, GERMANTOWN, OH 45325 430169E: NO UNDERAGE PERSON SHALL POSSESS OR CONSUME INTOX 292131: Obstructing official business	2025-00038
		** JUVENILE **	1209 RINGWALT DR, RIVERSIDE, OH 45432 430169E: NO UNDERAGE PERSON SHALL POSSESS OR CONSUME INTOX	2025-00038
01/25/2025	03:00 PM	BRIAN M. POYNTER	103 BAYVIEW AVE, BROOKVILLE, OH 45309 35: WARRANT ARREST	2025-00048
01/28/2025	01:40 PM	DALE A. PLEMONS	139 DOUGLAS DR, LEWISBURG, OH 45338 450702A1: NO OPERATORS LICENSE 451014: DRIVING UNDER ALS SUSPENSION	2025-00055
01/29/2025	12:59 AM	JESSE ALAN RAILSBA	2949 HOLLANDSBURG ARCANUM RD, NEW MADISON, O 451012: DRIVING WITHOUT VALID LICENSE 451016: FRA SUSPENSION	2025-00057
01/29/2025	10:30 AM	ROBERT J. SWAFFOR	AT LARGE, BROOKVILLE, OH 45309 291121A1: Criminal trespass - land/premises of another	2025-00056
Total Selected = 10				

Brookville Police Department

Arrest Log by Date

Arrest Date	Total Arrests
January 17, 2025	2
January 18, 2025	2
January 19, 2025	2
January 25, 2025	1
January 28, 2025	1
January 29, 2025	2
Total Selected = 10	

Arrest Log by Date

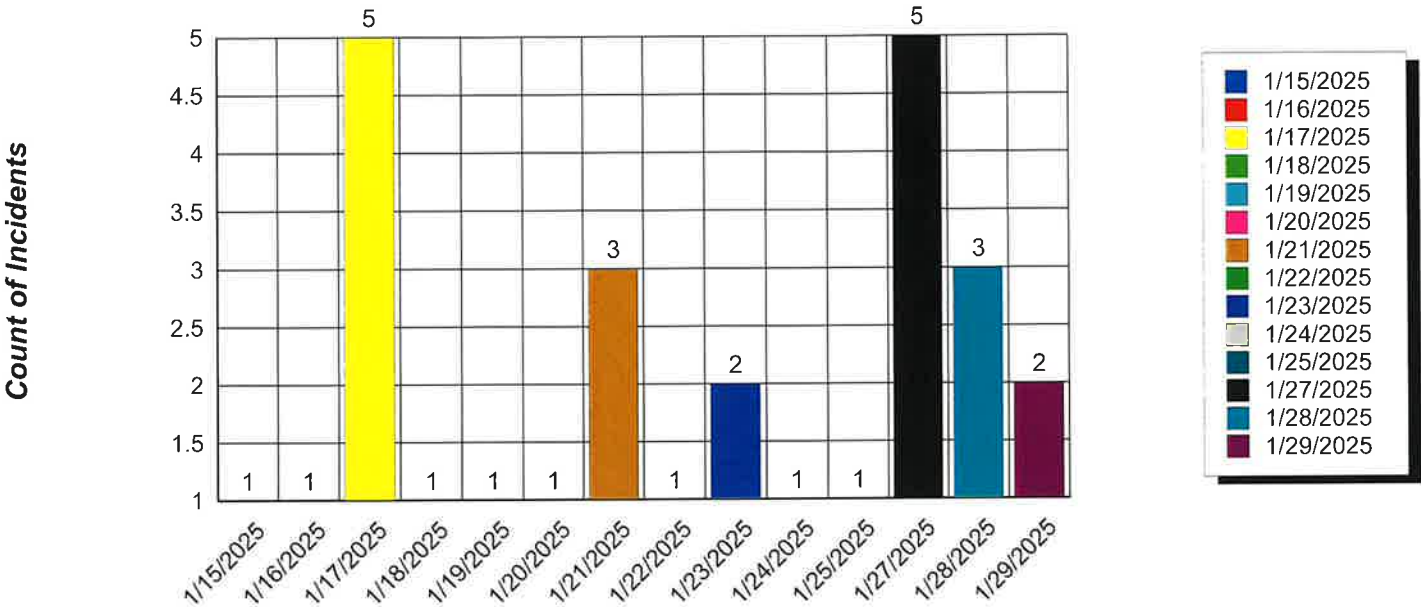


Brookville Police Department

Incident Log by Date Reported

Date Reported	Day of Week	Total Reported
01/15/2025	Wednesday	1
01/16/2025	Thursday	1
01/17/2025	Friday	5
01/18/2025	Saturday	1
01/19/2025	Sunday	1
01/20/2025	Monday	1
01/21/2025	Tuesday	3
01/22/2025	Wednesday	1
01/23/2025	Thursday	2
01/24/2025	Friday	1
01/25/2025	Saturday	1
01/27/2025	Monday	5
01/28/2025	Tuesday	3
01/29/2025	Wednesday	2
Total Selected = 28		

Incident Log by Date Reported



Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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January 15, 2025

2025-00030	939 CALMER ERNST BROOKVILLE PD	SIGNAL 261 - APPLICATION FOR EMERGENCY ADMISSION	01/15/2025	01/16/2025	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
 1 N/A 5122.10 - APPLICATION FOR EMERGENCY ADMISSION

Total Incidents Reported for Date: 1

January 16, 2025

2025-00031	761 MEADOW GLEN AVE BROOKVILLE PD	SIGNAL 46 - JUVENILE COMPLAINT	01/16/2025	01/16/2025	ARREST
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Offenses UCR Offense Description
 3 02 292131 - Obstructing official business
 02 2151022A - Juvenile - incorrigible, habitually disobedient
 02 2151022B - Juvenile - truant

Total Incidents Reported for Date: 1

January 17, 2025

2025-00032	ARLINGTON RD & MOUND ST BROOKVILLE PD	SIGNAL 35 - WARRANT	01/17/2025	01/17/2025	ARREST
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Offenses UCR Offense Description
 1 N/A 35 - WARRANT ARREST

2025-00033	1 COLLECTIVE WAY BROOKVILLE PD	SIGNAL 260 - TRESPASS	01/17/2025	01/17/2025	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
 1 02 291121A - Criminal trespass

2025-00034	799 ARLINGTON RD BROOKVILLE PD	SIGNAL 6A - FELONY THEFT	01/13/2025	01/23/2025	ARREST
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Offenses UCR Offense Description
 2 06 291302A1 - Theft - without consent
 01 291321A - Misuse of credit card

2025-00035	40 TRIGGS BROOKVILLE PD	SIGNAL 53 - HIT AND RUN	01/17/2025	01/17/2025	INACTIVE
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Offenses UCR Offense Description
 1 N/A 53H&R - HIT & RUN CRASH

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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January 17, 2025

2025-00036	WALKER CT & E CAMPUS BROOKVILLE PD	SIGNAL 55 - TRAFFIC VIOLATION	01/17/2025	01/17/2025	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
2	N/A	35103P - PARKING PROHIB ON ROADWAY OF FREE-EXPRESS-THRUWAY
02		292702 - Illegal distribution of cigarettes / other tobacco

Total Incidents Reported for Date: 5

January 18, 2025

2025-00037	1 BLUE PRIDE DR BROOKVILLE PD	SIGNAL 5 - BURGLARY	01/18/2025	01/18/2025	ARREST
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Offenses	UCR	Offense Description
9	05	291113B - Breaking and entering - commit felony - premises o
	06	291302A1 - Theft - without consent
	01	290905A - Vandalism - occupied structure
	02	292324 - Possessing criminal tools
	05	291131 - Safecracking
	01	292511 - Drug abuse - obtain, possess, use controlled subst
	01	291351 - Receiving stolen property
	01	292313A3 - Having weapons while disabled - drug related convi
	01	292313A3 - Having weapons while disabled - drug related convi

Total Incidents Reported for Date: 1

January 19, 2025

2025-00038	181 W WESTBROOK ROAD BROOKVILLE PD	SIGNAL 22 - UNDERAGE CONSUMPTION	01/19/2025		OPEN CASE
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Offenses	UCR	Offense Description
10	02	430169E - NO UNDERAGE PERSON SHALL POSSESS OR CONSUME INTOX
	02	430169E - NO UNDERAGE PERSON SHALL POSSESS OR CONSUME INTOX
	02	292131 - Obstructing official business
	02	430169B - Offenses Involving Underage Persons
	02	430169A - Sale of liquor to underage person - sell to / buy
	02	291924 - Contribution to the unruliness/delinquency of a ch
	02	291924A - Contribution to the unruliness/delinquency of a ch
	02	430169A - Sale of liquor to underage person - sell to / buy
	02	291924 - Contribution to the unruliness/delinquency of a ch
	02	291924A - Contribution to the unruliness/delinquency of a ch

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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Total Incidents Reported for Date: 1

January 20, 2025

2025-00039	HARPER CREEK @ AUTUMN MAPLE BROOKVILLE PD	SIGNAL 55 - PARKING COMPLAINT	01/20/2025	01/20/2025	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
1 N/A 33510 - LICENSE PLATES UNOBSTRUCTED

Total Incidents Reported for Date: 1

January 21, 2025

2025-00040	419 MARKET STREET APT 4 BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	01/21/2025	01/21/2025	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
1 02 26I - INFORMATION REPORT

2025-00041	ARLINGTON ROAD & IR-70 BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	01/21/2025	01/21/2025	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
2 N/A 451011 - DRIVING UNDER SUSPENSION
N/A 451012 - DRIVING WITHOUT VALID LICENSE

2025-00042	606 RAMBLEWOOD BROOKVILLE PD	SIGNAL 180 - DRUG OVERDOSE	01/21/2025	01/21/2025	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
2 01 180 - DRUG OVERDOSE
N/A 5122.10 - APPLICATION FOR EMERGENCY ADMISSION

Total Incidents Reported for Date: 3

January 22, 2025

2025-00043	379 ALBERT ROAD BROOKVILLE PD	SIGNAL 14 - VANDALISM	01/22/2025		OPEN CASE
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Offenses UCR Offense Description
1 01 290905B1 - Vandalism - business property

Total Incidents Reported for Date: 1

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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January 23, 2025

2025-00044	301 SYCAMORE STREET BROOKVILLE PD	SIGNAL 26O - CRIMINAL TRESPASS		01/23/2025	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
1 02 291121A - Criminal trespass

2025-00046	866 Salem Street BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	01/23/2025	01/23/2025	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
1 02 26I - INFORMATION REPORT

Total Incidents Reported for Date: 2

January 24, 2025

2025-00047	1 BLUE PRIDE DRIVE BROOKVILLE PD	SIGNAL 46 - JUVENILE COMPLAINT	01/24/2025	01/24/2025	ARREST
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Offenses UCR Offense Description
1 N/A 215187 - Juv. tobacco prohibition:

Total Incidents Reported for Date: 1

January 25, 2025

2025-00048	103 BAYVIEW AVE BROOKVILLE PD	SIGNAL 35 - WARRANT	01/25/2025	01/25/2025	ARREST
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Offenses UCR Offense Description
1 N/A 35 - WARRANT ARREST

Total Incidents Reported for Date: 1

January 27, 2025

2025-00049	1 COLLECTIVE WAY BROOKVILLE PD	SIGNAL 26I- TRESPASS WARNING	01/27/2025	01/27/2025	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
1 02 26I - INFORMATION REPORT

2025-00050	210 CARR DRIVE BROOKVILLE PD	SIGNAL 26O - PASSING BAD CHECKS	01/15/2025		OPEN CASE
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Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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January 27, 2025

Offenses UCR Offense Description
 2 01 291311 - Passing bad checks
 06 291302A1 - Theft - without consent

2025-00052	403 MARKET STREET APT 4 BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	01/27/2025		OPEN CASE
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Offenses UCR Offense Description
 1 02 26I - INFORMATION REPORT

2025-00053	403A MARKET STREET BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	01/27/2025		OPEN CASE
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Offenses UCR Offense Description
 1 02 26I - INFORMATION REPORT

2025-00051	1 Blue Pride Drive BROOKVILLE PD	Signal 9 - Assault	01/27/2025	01/27/2025	ARREST
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Offenses UCR Offense Description
 1 04 290313 - Assault

Total Incidents Reported for Date: 5

January 28, 2025

2025-00054	2 BLUE PRIDE DRIVE BROOKVILLE PD	SIGNAL 26O - MAKING FALSE ALARMS	01/28/2025		OPEN CASE
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Offenses UCR Offense Description
 3 02 291732A1 - Making false alarms - initiate report or warning
 02 291732A1 - Making false alarms - initiate report or warning
 02 291732A2 - Making false alarms - to emergency agency

2025-00056	801 ARLINGTON ROAD BROOKVILLE PD	SIGNAL 26O - CRIMINAL TRESPASS	01/28/2025		OPEN CASE
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Offenses UCR Offense Description
 2 02 291121A1 - Criminal trespass - land/premises of another
 02 291121A1 - Criminal trespass - land/premises of another

2025-00055	N WOLF CREEK ST & KARRLAND ST BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	01/28/2025	01/28/2025	ARREST
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Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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January 28, 2025

Offenses UCR Offense Description
 3 N/A 450702A1 - NO OPERATORS LICENSE
 N/A 451014 - DRIVING UNDER ALS SUSPENSION
 02 430162B4 - Open container liquor - operator or passenger of v

Total Incidents Reported for Date: 3

January 29, 2025

2025-00057	ARLINGTON & I 70 BROOKVILLE PD	SIGNAL 18 - DRUG ABUSE	01/29/2025	01/29/2025	ARREST
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Offenses UCR Offense Description
 6 01 292512 - Possessing drug abuse instrument - obtain, use
 N/A 451012 - DRIVING WITHOUT VALID LICENSE
 N/A 451016 - FRA SUSPENSION
 N/A 4513241 - WINDOW TINT
 N/A 451323 - REAR VIEW MIRRORS
 N/A 4511203 - Wrongful entrustment of a motor vehicle

2025-00058	VINE ST BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	01/29/2025		OPEN CASE
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Offenses UCR Offense Description
 1 N/A 451121 - SPEEDING

Total Incidents Reported for Date: 2

Total Selected = 28

RESOLUTION 25-01

A RESOLUTION TO CONTINUE PARTICIPATION IN A MULTIJURISDICTIONAL HAZARD MITIGATION PLAN IN CONJUNCTION WITH THE MONTGOMERY COUNTY OFFICE OF EMERGENCY MANAGEMENT.

WHEREAS, there currently exists between the City of Brookville, Ohio and the Board of Commissioners of Montgomery County, Ohio, an agreement that the County, through its Office of Emergency Management, shall provide emergency management for the City in conjunction with a countywide coordinated program; and

WHEREAS, through this countywide coordinated program, the Montgomery County Office of Emergency Management has developed the 2024 Montgomery County Natural Hazard Mitigation Plan that includes all hazards to which Montgomery County and its municipalities are susceptible as per Section 322 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

WHEREAS, goals, objectives and strategies to mitigate against the hazards that have been identified in the County, including the City of Brookville, have been developed; and

WHEREAS, mitigation measures for the City and surrounding areas have been analyzed and prioritized; and

WHEREAS, Montgomery County stakeholders have reviewed the 2024 Montgomery County Natural Hazard Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BROOKVILLE, STATE OF OHIO:

That this Council hereby adopts and plans to implement the actions prescribed in the 2024 Montgomery County Natural Hazard Mitigation Plan, which is on file in the Office of the Director, Montgomery County Office of Emergency Management.

Section I: This Resolution shall take effect and be in force thirty (30) days after passage as provided by the Charter of the City of Brookville.

PASSED this _____ day of _____, 2025.

ATTEST:

KIMBERLY DUNCAN, CLERK

CHARLES LETNER, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, does hereby certify that the foregoing is a true and correct copy of Resolution No. 25-01, passed by the Council of the City of Brookville, Ohio, on the _____ day of _____, 2025.

KIMBERLY DUNCAN, CLERK

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Resolution No. 25-01 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the _____ day of _____, 2025, to the _____ day of _____, 2025, both days inclusive.

KIMBERLY DUNCAN, CLERK

ORDINANCE 2025-03

AN ORDINANCE LEVYING ASSESSMENTS FOR DELINQUENT UTILITY BILLS FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE, OHIO.

WHEREAS, pursuant to Section 931.21(g), 935.14(f), 937.04(b) and 957.07(c) of the Code of Ordinances of the City of Brookville, Ohio, the City may certify to the County Auditor assessments for water, sewer, stormwater, and refuse bills which have been delinquent for more than forty-five days from date of billing, and said assessments shall become a lien against the property served and shall be collected as general taxes; and

WHEREAS, these charges remain unpaid more than forty-five days after the notice of charges were sent to the property owner by the Director of Finance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO THAT:

SECTION I: City Council hereby approves and authorizes the Director of Finance to certify to the County Auditor assessments for delinquent water, sewer, stormwater and refuse charges, said assessments being set forth in Exhibit A - \$4,105.40, Exhibit B – Sewer \$2,051.16, Exhibit C – Stormwater \$643.51, and Exhibit D – Refuse \$3,394.79, respectively, and attached hereto and incorporated herein by reference and aggregating in the amount of \$10,194.86 for all services and broken-down totals for each service as shown above, all of which do not include County Fees.

SECTION II: The Director of Finance shall certify to the County Auditor the unpaid assessments within thirty (30) days after passage of this Ordinance.

SECTION III: This Ordinance shall take effect and be in force thirty (30) days after passage as provided by the Charter of the City of Brookville.

PASSED this _____ day of _____ 2025.

Kimberly Duncan, Clerk

Chuck Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2025-03 passed by the Council of the City of Brookville, Ohio, on the _____ day of _____ 2025.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 2025-03 as posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the _____ day of _____ 2025 to the _____ day of _____ 2025, both days inclusive.

Kimberly Duncan, Clerk

EXHIBIT A

PARCEL ID	PROJECT CODE	TAX YEAR	CERTIFIED AMOUNT	
C05 00101 0015	31102	2025	\$	147.32
C05 00102 0005	31102	2025	\$	207.25
C05 00102 0007	31102	2025	\$	311.96
C05 00102 0027	31102	2025	\$	44.74
C05 00102 0028	31102	2025	\$	142.63
C05 00102 0052	31102	2025	\$	9.91
C05 00102 0059	31102	2025	\$	12.02
C05 00104 0023	31102	2025	\$	132.44
C05 00105 0003	31102	2025	\$	8.65
C05 00105 0004	31102	2025	\$	9.58
C05 00110 0025	31102	2025	\$	61.16
C05 00111 0009	31102	2025	\$	38.80
C05 00112 0040	31102	2025	\$	11.18
C05 00112 0063	31102	2025	\$	13.70
C05 00112 0091	31102	2025	\$	6.27
C05 00118 0008	31102	2025	\$	12.44
C05 00201 0041	31102	2025	\$	288.22
C05 00203 0021	31102	2025	\$	15.81
C05 00205 0065	31102	2025	\$	45.31
C05 00209 0005	31102	2025	\$	65.53
C05 00209 0036	31102	2025	\$	12.02
C05 00214 0016	31102	2025	\$	171.61
C05 00214 0017	31102	2025	\$	63.31
C05 00301 0012	31102	2025	\$	15.35
C05 00315 0036	31102	2025	\$	6.96
C05 00317 0005	31102	2025	\$	69.07
C05 00401 0005	31102	2025	\$	14.12
C05 00409 0020	31102	2025	\$	12.44
C05 00415 0057	31102	2025	\$	98.76
C05 00416 0002	31102	2025	\$	51.96
C05 00416 0003	31102	2025	\$	298.82
C05 00416 0007	31102	2025	\$	253.99
C05 00505 0002	31102	2025	\$	11.18
C05 00525 0008	31102	2025	\$	13.70
C05 00605 0014	31102	2025	\$	11.58
C05 00605 0026	31102	2025	\$	134.77
C05 00610 0012	31102	2025	\$	10.50
C05 00625 0028	31102	2025	\$	159.92
C05 00626 0043	31102	2025	\$	191.48
C05 51109 0033	31102	2025	\$	9.49
C05 51109 0040	31102	2025	\$	68.47
L54 00217 0015	31102	2025	\$	123.37
L54 00217 0071	31102	2025	\$	35.00
L54 00306 0003	31102	2025	\$	159.89
L54 00306 0021	31102	2025	\$	12.86
L54 00307 0017	31102	2025	\$	165.73
L54 00308 0011	31102	2025	\$	112.48
L54 00309 0013	31102	2025	\$	35.00
L54 00309 0017	31102	2025	\$	11.18
L54 00310 0005	31102	2025	\$	35.00
L54 00310 0010	31102	2025	\$	10.44
L54 00311 0010	31102	2025	\$	35.00
L54 00408 0029	31102	2025	\$	80.98
L54 00417 0006	31102	2025	\$	12.03
L54 00609 0019	31102	2025	\$	12.02
			\$	4,105.40

EXHIBIT B

PARCEL ID	PROJECT CODE	TAX YEAR	CERTIFIED AMOUNT
C05 00101 0015	31100	2025	92.82
C05 00102 0005	31100	2025	83.56
C05 00102 0007	31100	2025	204.28
C05 00102 0027	31100	2025	28.84
C05 00102 0028	31100	2025	98.40
C05 00102 0052	31100	2025	4.06
C05 00102 0059	31100	2025	6.08
C05 00104 0023	31100	2025	68.50
C05 00105 0003	31100	2025	4.06
C05 00105 0004	31100	2025	6.35
C05 00110 0025	31100	2025	42.20
C05 00111 0009	31100	2025	27.61
C05 00112 0040	31100	2025	5.27
C05 00112 0063	31100	2025	7.71
C05 00112 0091	31100	2025	3.65
C05 00118 0008	31100	2025	6.49
C05 00201 0041	31100	2025	147.69
C05 00203 0021	31100	2025	9.74
C05 00205 0065	31100	2025	7.33
C05 00209 0005	31100	2025	31.64
C05 00209 0036	31100	2025	6.08
C05 00214 0016	31100	2025	93.77
C05 00214 0017	31100	2025	36.04
C05 00301 0012	31100	2025	9.31
C05 00315 0036	31100	2025	4.06
C05 00317 0005	31100	2025	47.67
C05 00401 0005	31100	2025	8.12
C05 00409 0020	31100	2025	6.49
C05 00415 0057	31100	2025	42.52
C05 00416 0002	31100	2025	16.00
C05 00416 0003	31100	2025	150.80
C05 00416 0007	31100	2025	110.20
C05 00505 0002	31100	2025	5.27
C05 00525 0008	31100	2025	7.71
C05 00605 0014	31100	2025	4.46
C05 00605 0026	31100	2025	44.61
C05 00610 0012	31100	2025	4.49
C05 00625 0028	31100	2025	83.80
C05 00626 0043	31100	2025	81.98
C05 51109 0033	31100	2025	4.06
C05 51109 0040	31100	2025	44.41
L54 00217 0015	31100	2025	59.93
L54 00306 0003	31100	2025	75.70
L54 00306 0021	31100	2025	6.90
L54 00307 0017	31100	2025	87.45
L54 00308 0011	31100	2025	68.03
L54 00309 0017	31100	2025	5.27
L54 00310 0010	31100	2025	4.47
L54 00408 0029	31100	2025	30.64
L54 00417 0006	31100	2025	8.56
L54 00609 0019	31100	2025	6.08
			2,051.16

EXHIBIT C

PARCEL ID	PROJECT CODE	TAX YEAR	CERTIFIED AMOUNT
C05 00101 0015	31103	2025	30.90
C05 00102 0005	31103	2025	27.81
C05 00102 0007	31103	2025	68.95
C05 00102 0027	31103	2025	16.00
C05 00102 0028	31103	2025	34.40
C05 00102 0052	31103	2025	1.35
C05 00102 0059	31103	2025	1.35
C05 00104 0023	31103	2025	17.40
C05 00105 0003	31103	2025	0.22
C05 00105 0004	31103	2025	0.35
C05 00110 0025	31103	2025	3.70
C05 00111 0009	31103	2025	9.19
C05 00112 0033	31103	2025	34.22
C05 00112 0040	31103	2025	1.35
C05 00112 0063	31103	2025	1.35
C05 00112 0091	31103	2025	1.22
C05 00118 0008	31103	2025	1.35
C05 00201 0041	31103	2025	81.90
C05 00203 0021	31103	2025	1.35
C05 00205 0065	31103	2025	4.08
C05 00209 0005	31103	2025	10.53
C05 00209 0036	31103	2025	1.35
C05 00214 0016	31103	2025	17.70
C05 00214 0017	31103	2025	12.00
C05 00301 0012	31103	2025	1.35
C05 00315 0036	31103	2025	1.35
C05 00317 0005	31103	2025	16.65
C05 00401 0005	31103	2025	1.35
C05 00409 0020	31103	2025	1.35
C05 00415 0057	31103	2025	24.75
C05 00416 0002	31103	2025	2.67
C05 00416 0003	31103	2025	25.30
C05 00416 0007	31103	2025	25.20
C05 00505 0002	31103	2025	1.35
C05 00525 0008	31103	2025	1.35
C05 00605 0014	31103	2025	1.35
C05 00605 0026	31103	2025	14.85
C05 00610 0012	31103	2025	1.49
C05 00625 0028	31103	2025	6.98
C05 00626 0043	31103	2025	27.15
C05 51109 0033	31103	2025	0.68
C05 51109 0040	31103	2025	7.76
L54 00217 0015	31103	2025	17.25
L54 00306 0003	31103	2025	25.20
L54 00306 0021	31103	2025	1.35
L54 00307 0017	31103	2025	18.30
L54 00308 0011	31103	2025	22.65
L54 00309 0017	31103	2025	1.35
L54 00310 0010	31103	2025	1.49
L54 00408 0029	31103	2025	10.20
L54 00417 0006	31103	2025	1.42
L54 00609 0019	31103	2025	1.35
			643.51

EXHIBIT D

PARCEL ID	PROJECT CODE	TAX YEAR	CERTIFIED AMOUNT
C05 00101 0015	31850	2025	202.75
C05 00102 0005	31850	2025	131.76
C05 00102 0007	31850	2025	306.31
C05 00102 0027	31850	2025	52.15
C05 00102 0028	31850	2025	341.80
C05 00102 0052	31850	2025	6.75
C05 00102 0059	31850	2025	7.50
C05 00104 0023	31850	2025	153.33
C05 00110 0025	31850	2025	72.95
C05 00111 0009	31850	2025	50.21
C05 00112 0040	31850	2025	6.75
C05 00112 0063	31850	2025	6.75
C05 00112 0091	31850	2025	5.40
C05 00118 0008	31850	2025	6.75
C05 00201 0041	31850	2025	298.56
C05 00203 0021	31850	2025	7.35
C05 00205 0065	31850	2025	18.15
C05 00209 0005	31850	2025	52.75
C05 00209 0036	31850	2025	6.00
C05 00214 0016	31850	2025	78.00
C05 00214 0017	31850	2025	59.25
C05 00301 0012	31850	2025	5.99
C05 00315 0036	31850	2025	6.75
C05 00317 0005	31850	2025	73.33
C05 00401 0005	31850	2025	6.00
C05 00409 0020	31850	2025	6.75
C05 00415 0057	31850	2025	73.50
C05 00416 0002	31850	2025	26.20
C05 00416 0003	31850	2025	235.26
C05 00416 0007	31850	2025	125.25
C05 00505 0002	31850	2025	6.00
C05 00525 0008	31850	2025	6.75
C05 00605 0014	31850	2025	6.00
C05 00605 0026	31850	2025	74.25
C05 00610 0012	31850	2025	6.64
C05 00625 0028	31850	2025	138.00
C05 00626 0043	31850	2025	120.00
C05 51109 0033	31850	2025	6.00
C05 51109 0040	31850	2025	76.80
L54 00217 0015	31850	2025	85.50
L54 00306 0003	31850	2025	125.25
L54 00306 0021	31850	2025	6.00
L54 00307 0017	31850	2025	110.92
L54 00308 0011	31850	2025	112.50
L54 00309 0017	31850	2025	6.00
L54 00310 0010	31850	2025	7.43
L54 00408 0029	31850	2025	50.25
L54 00417 0006	31850	2025	14.25
L54 00609 0019	31850	2025	6.00
			3,394.79

ORDINANCE 2025-04

AN ORDINANCE LEVYING ASSESSMENTS FOR THE CUTTING AND REMOVAL OF WEEDS, VINES, GRASS AND/OR OTHER VEGETATION DURING THE YEAR 2024 FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE, OHIO.

WHEREAS, pursuant to Section 503.03 of the Code of Ordinances of the City of Brookville, Ohio, the City may assess the cost of cutting and removal of weeds, vines, grass or other vegetation, plus a two percent (2%) administrative fee; and

WHEREAS, under Section 503.04 of the Code of Ordinances, the Director of Finance has given notice of such assessment to the owner of the lot or land from which the weeds, vines, grass and/or other vegetation was removed, either in person or sent by regular United States Mail, postage prepaid; and

WHEREAS, the assessments remain unpaid more than thirty (30) days after the notice of assessment was sent to the owner by the Director of Finance; and

WHEREAS, under Section 503.04, the Director of Finance, after approval by Council, may certify unpaid assessments to the County Auditor to be placed on the tax duplicate and collected as other taxes are collected.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO THAT:

SECTION I: The Council hereby approves and authorizes the Director of Finance to certify to the County Auditor the unpaid assessments for the cutting and removal of such weeds, vines, grass and/or other vegetation during the year 2024 for said assessments being set forth in Exhibit A attached hereto and incorporated herein by reference and aggregating in the amount of \$2,919.06, which includes City of Brookville Administrative Fees.

SECTION II: The Director of Finance shall certify to the County Auditor the unpaid assessments within thirty (30) days after passage of this Ordinance.

SECTION III: This Ordinance shall take effect and be in force thirty (30) days after passage as provided by the Charter of the City of Brookville.

PASSED this _____ day of _____ 2025.

Kimberly Duncan, Clerk

Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2025-04 passed by the Council of the City of Brookville, Ohio, on the _____ day of _____ 2025.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 2025-04 as posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the _____ day of _____ 2025 to the _____ day of _____ 2025, both days inclusive.

Kimberly Duncan, Clerk

EXHIBIT A

PARCEL ID	PROJECT CODE	TAX YEAR	CERTIFICATION TOTAL
C05 00208 0050	31500	2025	153.00
C05 00213 0038	31500	2025	1,071.00
C05 00215 0011	31500	2025	1,071.00
L54 00217 0047	31500	2025	12.06
L54 00403 0031	31500	2025	612.00
			2,919.06