



REGULAR PARK BOARD MEETING
Tuesday, March 11, 2025, 7:30 PM
CITY HALL
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309
(937) 833-2135
www.brookvilleohio.com

Agenda

- I. Opening**
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call
- II. Adoption of Agenda**
- III. Approval of Minutes**
 - a. Approval of February 11, 2025 Meeting Minutes
- IV. Reports**
 - a. City Manager
- V. Trustees' Reports**
 - a. Copley
 - b. Ledford
 - c. Wilson
- VI. President's Report**
- VII. Old Business**
- VIII. New Business**
- IX. Adjournment**

President: Adam Blevins **Council Liaison:** JD Fowler
Park Board Trustees:
Kaelie Copley, Jared Ledford, Loren Wilson



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Brookville Board of Park Trustees
Regular Meeting
February 11, 2025

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Blevins at 7:30 p.m. on February 11, 2025 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Copley, Ledford and Wilson; Council Liaison Fowler, Manager Kuntz and Clerk Duncan were present.

Roll call by President Blevins.

Motion by Wilson, second by Copley to approve the Agenda as presented. All yeas, motion carried.

Motion by Ledford, second by Wilson to approve the January 14, 2025 Regular Meeting Minutes as presented. All yeas, motion carried.

Todd Clemmons, Brookville Soccer Association, proposed installing lights at Westbrook Park for nighttime sports activities. The estimated cost is \$60,000, with \$30,000 in BSA reserves currently available. The lights would be installed on Field 2 and could potentially be used for other areas as well.

President Blevins stated any matching funds for the proposed project would have to be approved by City Council. Schematics and/or the estimates would need to be brought to City Council for review. President Blevins also observed we would have to ensure the park has the electrical capacity to handle the lighting. City Council would also have to consider how it would affect residents who live adjacent to Westbrook Park.

Motion by Wilson, second by Copley to recommend the Westbrook Park lighting proposal be presented to City Council for consideration. All yeas, motion carried.

Tim Moler, Troop 47, presented a detailed design for his Eagle Scout project which consists of installing permanent, programable LED lighting on the Pavilion/Stage at Golden Gate Park. The proposed cost is \$11,000, which will be funded by donations and fundraisers.

Motion by Wilson, second by Ledford to approve the design for the Pavilion/Stage LED lighting project at Golden Gate Park. All yeas, motion carried.

Ryan Clemmons, Troup 47, presented an update on the proposed Eagle Scout Amphitheater Project. The plan has been updated to an all-concrete seating area for longevity and lower maintenance. The cost estimate for the concrete and excavation, which is the majority of the cost is \$50,434. The Scouts are working with the VFW to secure some funding. They have also met with City Manager Kuntz regarding securing any grant opportunities.

President Blevins suggested they consider fundraising ideas such as selling bricks with donor names. He also suggested contacting Pepcon, the new concrete manufacturer in Brookville to inquire about potential donations or discounted materials.

Manager Kuntz reported park permits for 2024 totaled \$54,518 compared to \$50,314 in 2023.

Manager Kuntz expressed his thanks to Park Board and all of the volunteers who worked to make Christmas in the Park possible. Manager Kuntz also thanked Park Board for their dedication to the parks and the Brookville community throughout the year.

Manager Kuntz presented a Special Event application from the Miami Valley Scouting America Council, to hold a Spring Camporee on April 4-6 at Golden Gate Park. The Scouts are requesting use of all open-air shelters for activities, grassy areas for camping, and access to two or three enclosed shelters in case of emergency/hazardous weather. The event will host 300+ campers.

Amanda Schaedig, Scout Program Director, answered general questions from Park Board regarding the event.

The consensus of Park Board is to recommend approval of the Scout Camporee to City Council, upon review and any recommendations of the Police and Fire Chief.

Manager Kuntz advised it is time to set the date for the annual Park Clean-up Day.

Park Board set the Park Clean-up Day as March 22, 2025, with a rain date of April 12. Manager Kuntz will request the use of the Montgomery County Environmental Services clean-up trailer.

Manager Kuntz reported letters have been mailed out to the various organizations that use the park to update their agreements and insurance information. Letters were also mailed out to the non-profits that use the park facilities so their reservations can be secured.

Manager Kuntz reported the third Age Friendly Luncheon will be held on March 13 at noon in the Leiber Center at Golden Gate Park. Reservations should be made by March 7 by calling Ronda Dittrick at 937-833-2001 or emailing rdittrick@brookvilleohio.com.

Manager Kuntz encouraged everyone to attend the Comprehensive Land Use Plan meeting on January 27 at 6:30 p.m. at the Brookville High School Auditorium. Manager Kuntz advised all city and township residents are encouraged to take the Land Use survey.

Member Copley had no report.

Member Ledford had no report.

Member Wilson had no report.

Motion by Wilson, second by Ledford to adjourn.

Kimberly Duncan, Clerk

Adam Blevins, President