

Brookville Board of Park Trustees
Regular Meeting
December 10, 2019

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Cordes at 7:30 p.m. on December 10, 2019 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Haney, Music and Vance; City Manager Keaton, Clerk Wheeler and Council Liaison Fowler were present.

Motion by Haney, second by Vance to approve the Agenda as presented. All yeas, motion carried.

Motion by Music, second by Vance to approve the November 12, 2019 Regular Meeting Minutes and the November 12, 2019 Special Work Session Minutes as presented. All yeas, motion carried.

President Cordes thanked Mayor Letner for attending tonight's Meeting.

Mayor Letner stated he is looking forward to the Christmas in the Park Event coming up.

Manager Keaton reported repairs have been made to the closet inside the Leiber Center.

Manager Keaton presented the finance report. She reported Park Permits were up \$8,200 year to date. She provided a recap on the Ball Diamond Program for 2019. She informed it looks as the program will have a short loss of \$21 for 2019. She described there was very little participation this fall and we will have to see how the leagues go next summer and fall.

Manager Keaton provided Park Board Members with a spreadsheet of current costs for the Christmas in the Park Event.

President Cordes informed one of the 60-inch round tables in the Leiber Center was recently destroyed and she had suggested Manager Keaton use some of the Wal-Mart grant money to buy a new one and so she did. She suggested once the Christmas event is over, using any left over grant funds to buy another round table or even a long rectangular table.

Trustee Haney reported a lot of work has gone into Christmas in the Park and it's really coming together. She thanked President Cordes for all her extra hard work on the event. She stated right now everyone is concentrating on this one event and after the first of the year, they can move onto to other items.

Trustee Vance thanked President Cordes and Trustee Haney for all the extra work they have done for the Christmas event.

Trustee Music informed the Chamber of Commerce will decorate their shelter at the park tomorrow evening.

Trustee Music described he just left the park and noticed how dark it was behind Shelter #4. He stated he noticed there are some lights, but they seem to be hidden in the trees and it is very dark for people renting the building at night.

Manager Keaton suggested installing motion lights on the building.

President Cordes reviewed a list of organizations that have volunteered to help during the event. She informed tonight the Girl Scouts are in the Leiber Center decorating. She stated the horse and carriage are taken care of and the Service Department will have the gate open at the garage the night of the event because Santa will ride the carriage from the Service Garage to the Leiber Center. She informed Sam's Club will donate 500 cookies. She stated lights in the shrubs around the large gazebo still need done. She informed they will have a couch for Santa inside the Leiber Center that will be borrowed from the Theatre. She stated there are just a few items inside the Leiber Center that still need done.

President Cordes stated they do still need napkins.

Manager Keaton stated she will donate napkins.

President Cordes informed someone will need to add the sand to the milk jugs for the luminaries.

Trustee Music stated he can fill the milk jugs with sand at his shop.

Trustee Vance asked if they will be doing handouts again this year to pass out to people when they park?

Trustee Haney stated a lot of people already know what the event is, but for those that just stop by, it could be helpful.

Council Liaison Fowler suggested having the flyers in the Leiber Center on a table.

President Cordes stated it is so cold outside and she is not sure if it's worth someone's time and effort to stand in the parking lot to hand out flyers.

Trustee Vance stated it has been helpful in the past to get a count of how many cars pulled in by handing out the flyers.

President Cordes informed Dave Monnin will run the fire pit and Dave Seagraves will do the music outside.

Trustee Haney asked about cleanup after the event?

President Cordes informed the decorations will stay up, so they mainly just need to clean up the kitchen after the event. She informed there are shelter rentals the next day.

Discussion of what will need cleaned up Friday night after the event.

President Cordes reminded Thursday night is the dress rehearsal at the Community Theatre at 7:00 p.m. She informed the play should last approximately 25 minutes. She informed the Police Department will be at the Event on Friday night handing out candy canes and they will also have no parking cones in front of the tennis courts to make sure the Boy Scouts light display can be seen.

Trustee Haney stated the Rotary Club worked on decorating their Shelter and it looks great.

There was no Old Business.

There was no New Business.

Motion by Music, second by Haney to adjourn. All yeas, motion carried.

Meghan Wheeler, Clerk

Bonnie Cordes, President

