



CITY COUNCIL
Tuesday, February 3, 2026, 7:30 PM
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309
937-833-2135
www.brookvilleohio.com

Agenda

I. Opening of Regular Council Meeting

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

II. Adoption of Agenda

III. Approval of Minutes

- a. Approval of January 20, 2026 Regular Meeting Minutes

IV. Reports of Municipal Officers

- a. City Manager
- b. Finance Director
- c. Fire Chief
- d. Police Chief
- e. Law Director
- f. Mayor Chuck Letner

V. Old Business

- a. Second reading of proposed Ordinance No. 2026-03 entitled "AN ORDINANCE APPROVING CONSTRUCTION OF STREET LIGHTING IMPROVEMENTS IN AND TO ADOPT ASSESSMENTS FOR ANNUAL LIGHTING CHARGES UPON LOTS LOCATED WITHIN MEADOWLARK SUBDIVISION PHASE ONE IN THE CITY OF BROOKVILLE, OHIO."

VI. New Business

- a. First reading of proposed Ordinance No. 2026-04 entitled "AN ORDINANCE LEVYING ASSESSMENTS FOR DELINQUENT UTILITY BILLS FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE, OHIO."

Mayor Chuck Letner • Vice Mayor Dennis Piper
Council Members: Stephen Crane • JD Fowler • Mike Hughes • Jared Ledford • Darren McNew



- b. First reading of proposed Ordinance No. 2026-05 entitled "AN ORDINANCE LEVYING ASSESSMENTS FOR THE CUTTING AND REMOVAL OF WEEDS, VINES, GRASS AND/OR OTHER VEGETATION DURING THE YEAR 2025 FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE, OHIO."
- c. First reading of proposed Resolution No. 26-02 entitled "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE CITY MANAGER."
- d. Motion to designate Clerk Duncan as the public records manager and the authorized designee for elected officials to attend sunshine laws certification training.

VII. Public Comments (5 minutes per speaker)

VIII. Council Comments

IX. Motion for Adjournment

Please note: Now is time to hear from our community. We welcome comments which are important to us. Anyone who is interested in speaking, please stand, if you are able, and give your name and address for the public record. Each speaker will be given 5 minutes to provide your comments. Comments are welcome on general board business or specific agenda items. You may not donate your time to another speaker. Note, this time is for public comment, and we will not be entering into dialogue at this time. The purpose of this agenda item is for you, the public, to inform us the board about your views. If you have specific factual questions or complaints, please check in with our staff after the meeting. They are seated on the side and will be happy to assist you. We also welcome written questions and comments. We appreciate you attending the meeting and sharing your thoughts with us.

Brookville City Council
Regular Meeting
January 20, 2026

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on January 20, 2026. The meeting was held in the City Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Hughes, Ledford, McNew, Piper; Manager Kuntz, Finance Director Brandt, Law Director Stephan, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present.

Roll Call by Clerk Duncan.

Motion by Fowler, second by Piper to accept the Agenda as presented. All yeas, motion carried.

Motion by Hughes, second by Piper to accept the Special Meeting Minutes for January 6, 2025 as presented. All yeas, motion carried.

Motion by Fowler, second by Ledford to accept the Regular Meeting Minutes for January 6, 2025 as presented. All yeas, motion carried.

Mayor Letner called for a moment of silence for former Mayor/Council Member Bob Agpar and former Council Member Bruce Garber, who both recently passed away.

City Manager Kuntz requested City Council assign membership designees to Miami Valley Regional Planning Commission's (MVRPC) boards. Last year Mayor Letner served as MVRPC Board member and the City Manager as the alternate. Manager Kuntz served as member and the Law Director as the alternate to the MVRPC Technical Advisory Committee.

Motion by Piper, second by Ledford to appoint Mayor Letner as a MVRPC Board member and Manager Kuntz as the alternate and to appoint Manager Kuntz to the MVRPC Technical Advisory Committee as a member and Law Director Stephan as the alternate. All yeas, motion carried.

Manager Kuntz reported proposed Resolution No. 26-01 is the final legislation, as required per Ohio Revised Code Section 5705.41 and Chapter 5521, for the Westbrook Resurfacing Project. Manager Kuntz advised the legislation is required because the project is primarily funded via a state grant from MVRPC. Manager Kuntz requested that City Council pass this legislation as an emergency since the state requires it to be submitted no later than February 6 for the bid date of February 19, 2025.

Manager Kuntz reported the city received three bids on the McKinley Street Bridge Reconstruction Project at the bid opening on January 14. Brumbaugh Construction had the lowest and most responsive bid, in the amount of \$365,787. Choice One provided an original engineer's estimate for the project of \$392,473. The majority of the city's local match will come from the city's remaining ARPA funds.

Manager Kuntz reported the Brookville Charter Review Commission recently met for their last time and finalized their list of recommendations for City Council. The final draft of suggested edits will be provided to City Council in strikethrough form. Chairperson Rob Rutherford will make a presentation with an overview of the suggestions to City Council.

The consensus is to hear the Charter Review Commission's recommendations at the February 17, 2025 Council Meeting.

Manager Kuntz reported one year ago we announced the first public meeting for the Comprehensive Land Use Plan. Tonight, we are holding the final public hearing. Manager Kuntz thanked Envision Group, the Steering Committee, Law Director Stephan and the citizens who came out to public hearings and/or participated in the community surveys. Manager Kuntz stated everyone's participation directly impacted this plan and we are excited to use it as one of the city's tools in determining land use and strategic growth potential over the next ten to twenty years.

Manager Kuntz reported the Brookville Baseball Club has submitted a Special Event Permit application for their annual opening day parade on April 25, 2025. BBC expects to have approximately 40 vehicles included with the parade. The fire, police and service departments have reviewed the application and have no concerns or comments.

Motion by Fowler, second by Hughes to approve the Special Event Permit application submitted by Brookville Baseball Club for their annual opening day parade on April 25, 2025, beginning at 10:00 a.m. as presented. All yeas, motion carried.

Manager Kuntz reported that Park Board has scheduled the annual park cleanup event for April 11, from 10:00 a.m. until noon. Additional details will be released as we get closer to the event.

Manager Kuntz commented that utility bills recently went out with the Winter newsletter insert included in the mailing. Newsletter copies are also available in the city's lobby as well as at the Brookville Buildings & Savings, the Brookville Library and Brookhaven Retirement Community. Residents who have not yet received a utility bill should contact our office.

Manager Kuntz remembered former Council Members Bruce Garber and Bob Apgar for the countless lives they touched, stating their dedication to the city will never be forgotten.

Finance Director Brandt presented the December 31, 2025 Fund Balance Report.

Motion by Piper, second by McNew accept the December 31, 2025 Fund Balance Report as presented. All yeas, motion carried.

Finance Director Brandt requested Council authorization to transfer funds from the General Fund to the following funds as appropriated: \$200,000 to the Capital Improvement Fund, \$377,800 to the Bond Retirement Fund, \$200,000 to the Street Fund, \$200,000 to the Park Fund as appropriated.

Motion by Ledford, second by Fowler to authorize the transfer of \$200,000 to the Capital Improvement Fund, \$377,800 to the Bond Retirement Fund, \$200,000 to the Street Fund, \$200,000 to the Park Fund from the General Fund as appropriated. All yeas, motion carried.

Finance Director Brandt reported the City of Vandalia will be at the City Building on Friday, March 27th from 8:00 a.m. to 4:30 p.m. and again on Saturday, March 28th from 8:00 a.m. until 12:00 p.m. to help residents with their local income tax filing.

Fire Chief Fletcher reported he is working with Finance Director Brandt and support staff to change over from the Hyper Reach mass notification program to the mass notification program through Civic Plus, the company that maintains the city's website. The new enhanced program will have more features and will allow users to select what type of notifications they want to receive.

Police Chief Jerome stated he is proud to announce he has received notification from the School Resource Officer (SRO) Association that SRO Officer Snell will receive his Master SRO certification in July.

Police Chief Jerome announced upcoming community policing events include Coffee with the Cop at McDonalds, a free catalytic converter engraving event in May, and the library will hold another Pizza with the Police event in July. The National Veterans Awareness Ride will come through town on May 20. Flock camera will have a representative present at the next Council meeting to answer questions from Council and the public. The City has opted into a transparency portal for public access to data from Flock's system.

Law Director Stephan reported proposed Ordinance No. 2026-03 is to approve the construction of street lighting improvements and adopt assessments in the Meadowlark Subdivision Phase One.

Motion by Ledford, second by Piper to read proposed Ordinance No. 2026-03. All yeas, motion carried.

Motion by Fowler, second by Piper to accept the first reading of proposed Ordinance No. 2026-03. All yeas, motion carried.

Motion by Fowler, second by Hughes to go out of Regular Session and start the Public Hearing. All yeas, motion carried.

Clerk Duncan announced the Public Hearing is to consider proposed Ordinance No. 2025-16, AN ORDINANCE ADOPTING A NEW COMPREHENSIVE LAND USE PLAN FOR THE CITY OF BROOKVILLE, A Legal Notice was published on the City of Brookville website and in the December 24, 2025 edition of the Register Herald advising of the Public Hearing. The City Office did not receive any inquiries regarding the Public Hearing.

Clerk Duncan inquired whether any Council Member or Planning Commission Member needed to abstain from participating in this Public Hearing. No one indicated the need to abstain.

Law Director Stephan advised public questions and comments would be taken after the presentation. Anyone wishing to speak would need to be sworn in. After the Public Hearing, the plan will go back before Planning Commission for any final recommendations, then on to City Council for two final readings before the plan is adopted.

Emil N. Liszniansky of Envision Group gave a presentation on the updated Comprehensive Land Use Plan. The public hearing was recorded and is available for viewing on the city's website.

There were no public comments.

Motion by Ledford, second by Piper to go back into Regular Session. All yeas, motion carried.

Law Director Stephan reported in 2024, City Council passed Ordinance No. 2024-09 to establish the cultivation, processing and laboratory testing of medical marijuana and adult use cannabis as permitted use in the 1-2 General Industrial District, subject to the limitation of that only one (1) zoning permit would be issued for this use. Ordinance No. 2024-09 prohibited the issuance of any permits for retail dispensaries for medical marijuana and adult use cannabis. At the request of Council Member Michael Hughes, proposed Ordinance No. 2026-02 has been prepared and submitted to City Council to amend the zoning code and establish a total ban on any permits for cultivation, processing and laboratory testing of medical marijuana and adult use cannabis and maintaining the ban on retail dispensaries for medical marijuana and adult use cannabis.

Discussion followed. Several members commented this issue should be addressed when Council looks at reforming our zoning code, using the updated Comprehensive Land Use Plan. Council expressed a willingness to hear community feedback on marijuana cultivation and its potential impact on the community.

Motion by Piper, second by Ledford to table proposed Ordinance No. 2026-02. Hughes nay, McNew nay, Ledford yea, Crane nay, Piper yea, Fowler yea, Letner nay. Motion failed with four nays and three yeas.

Motion by Ledford, second by McNew to read proposed Ordinance No. 2026-02. All yeas, motion carried.

Motion by Hughes, second by McNew to accept the first reading of proposed Ordinance No. 2026-02. Ledford nay, Crane yea, Piper nay, Fowler nay, Hughes yea, McNew yea, Letner nay. Motion failed with four nays and three yeas.

Mayor Letner thanked the Brookville Area Chamber of Commerce for holding another successful Prayer Breakfast.

Motion by Piper, second by Fowler to read proposed Resolution No. 25-15. All yeas, motion carried.

Motion by Ledford, second by Fowler to accept the third reading and adopt Resolution No. 25-15 entitled "A RESOLUTION AUTHORIZING THE REQUEST FOR AN ADVANCE OF TAXES COLLECTED IN 2026 FOR TAX YEAR 2025." All yeas, motion carried.

Motion by Fowler, second by Ledford to appoint citizen Christine Thomas to the open five-year term on the Board of Zoning Appeals, ending December 31, 2030. All yeas, motion carried.

Motion by McNew, second by Ledford to read proposed Resolution No. 26-01. All yeas, motion carried.

Motion by Piper, second by Fowler to accept the first reading, dispense with the second and third reading and declare an emergency to adopt Resolution No. 26-01 "FOR THE FINANCING OF THE WESTBROOK ROAD RESURFACING PROJECT." All yeas, motion carried.

Dylan Newsome, 509 Salem Street expressed concerns about local pharmacies' availability amidst population growth and encouraged staff to recruit larger pharmacies. Mr. Newsome stated he used to live in Yellow Springs, where there is a marijuana cultivation facility. Mr. Newsome stated Yellow Springs has not had any issues with the facility, and he feels a cultivation facility in Brookville would bring high-tech jobs and needed revenue into the city.

Amy Fidler, 9742 Brookville Phillipsburg Road, announced there are some citizens in the northern part of Clay Township who are circulating petitions to break off into a new township and move to a different school district. There is a meeting this Thursday, January 22, at the Clay Township Offices if anyone wants to attend.

Adrian Angel, 8 Larry Court, expressed concerns about the Flock safety cameras invading the freedom and privacy of our citizens. He also related details of a civil case where an officer abused the Flock system to track a former girlfriend. Mr. Angel suggested regular town hall meetings for direct citizen engagement with council members.

Adam Blevins, 260 Doyle Avenue, advised this is the 75th year for the Brookville Community Picnic and encouraged community and staff involvement to make this year a special event for the entire community.

Member Ledford thanked Fire Chief Fletcher and Finance Director Brandt for working to bring the new notification system to our citizens.

Motion by Fowler, second by Ledford to adjourn. All yeas, motion carried.

Kimberly Duncan, Clerk

Charles Letner, Mayor

To: Mayor & Council
From: Jack Kuntz, City Manager
RE: Manager's Report
Date: 01/28/2026

I'd like to start my report by thanking the Brookville Service Department. I didn't ask them for their monthly report this time because these guys have been swamped around the clock for the last several days, responding to the snowstorm and repairing multiple broken water mains in the middle of the night during this snap of frigid weather. There's a lot that goes into these events and it's not just plowing snow and dropping salt. There is vehicle maintenance, material loading, maintaining appropriate safety measures and ensuring their day-to-day responsibilities are taken care of. After events, they still have snow to move in parking lots, post-storm vehicle maintenance and getting the city back in order, all the while ensuring the entire city's infrastructure is running as smoothly as possible. We only have 12 full-time employees, and I believe they often do the work of at least twice that number. Thank you to the entire Service Department for their outstanding work over the last couple of weeks.

I'd also like to thank the police and fire departments for all their work during the storm. There have been several examples of them going over and beyond to help residents and businesses here in Brookville. Their call to service and helping their fellow person is great to see and we're a better community because of them. Finally, to all the admin staff that worked behind the scenes. January is often one of the busiest times of the year for several of our departments, and our staff has done a great job of putting in extra work to keep things on schedule and the city moving forward. We have a great staff across the board, and these events demonstrate everyone's hard work and dedication to the City of Brookville. We're very lucky to have everyone and I personally don't take any of them for granted. We have a great team, and this past storm really pushed that to the forefront.

Chairperson Rob Rutherford of the Brookville Charter Review Commission has confirmed he'll be giving a presentation and submitting the final draft of recommendations to City Council at the February 17 City Council meeting.

February's Age Friendly Lunch and Learn is scheduled for February 18 at noon at the Lieber Center. Adam Blevins will be the guest speaker and will discuss Brookville Area Chamber of Commerce and the Park Board with the group. BrookHaven Retirement Community is the event sponsor. Please RSVP to Ronda by February 16.

Finally, just a reminder that the City of Vandalia will be at the Brookville City Council Chambers, to help residents with their income tax filings on Friday, 3/27/26 from 8 am -4:30pm and Saturday, 3/28/26 from 8am-Noon.



City of
BROOKVILLE
POLICE



Chief Douglas Jerome

djerome@brookvilleohio.com

Council Meeting Agenda
February 3, 2026

Reportable Incidents

01/01/2025 – 01/28/2025 = 53

01/01/2026 – 01/28/2026 = 49

Citations

01/01/2025 – 01/28/2025 = 42

01/01/2026 – 01/28/2026 = 71

Traffic Stops

January 2025 - 125

January 1, 2026 to date - 147

Brookville Police Department

Incident Arrest Blotter

Arrest Date	Time	Suspect's Name	Address, Charges(s)	Incident ID
01/14/2026	01:40 PM	** JUVENILE **	913 GOLDEN BEECH DR, BROOKVILLE, OH 45309 292511C3: Drug abuse - marijuana	2026-00026
01/14/2026	02:48 PM	STEVEN CLAY GIBSON	100 N PARKVIEW, BROOKVILLE, OH 45309 450702A1: NO OPERATORS LICENSE	2026-00027

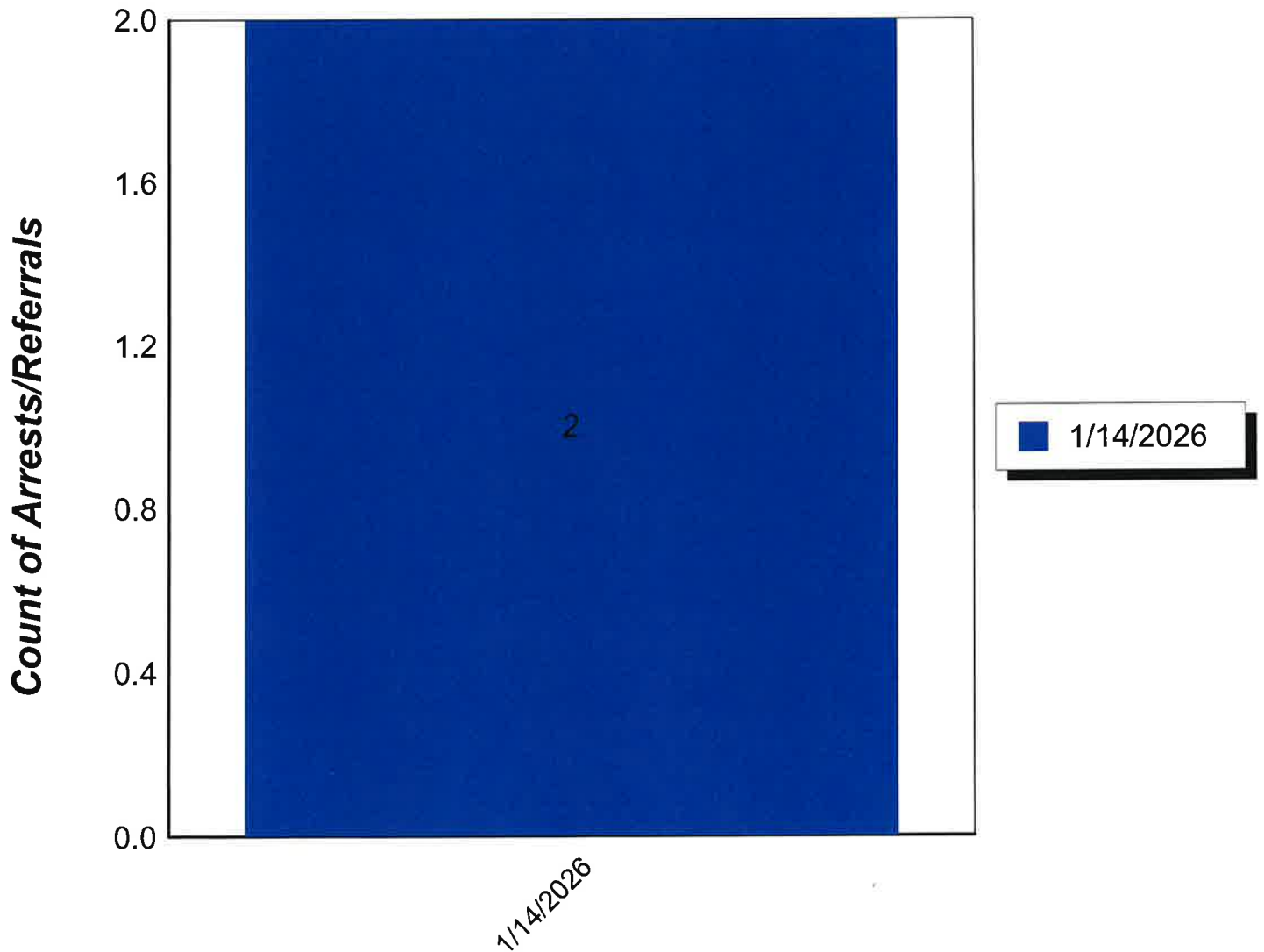
Total Selected = 2

Brookville Police Department

Arrest Log by Date

Arrest Date	Total Arrests
January 14, 2026	2
Total Selected = 2	

Arrest Log by Date

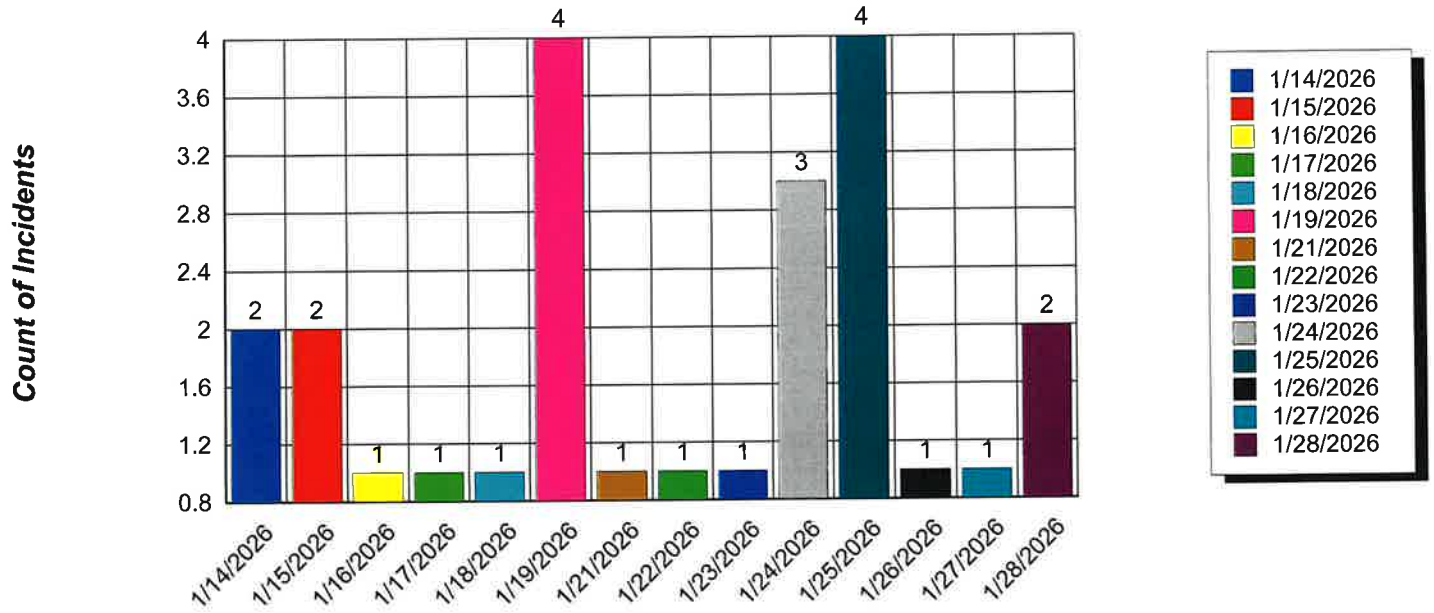


Brookville Police Department

Incident Log by Date Reported

Date Reported	Day of Week	Total Reported
01/14/2026	Wednesday	2
01/15/2026	Thursday	2
01/16/2026	Friday	1
01/17/2026	Saturday	1
01/18/2026	Sunday	1
01/19/2026	Monday	4
01/21/2026	Wednesday	1
01/22/2026	Thursday	1
01/23/2026	Friday	1
01/24/2026	Saturday	3
01/25/2026	Sunday	4
01/26/2026	Monday	1
01/27/2026	Tuesday	1
01/28/2026	Wednesday	2
Total Selected = 25		

Incident Log by Date Reported



Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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January 14, 2026

2026-00026	2 BLUE PRIDE DRIVE BROOKVILLE PD	SIGNAL 18 - POSSESSION OF DRUGS	01/14/2026	01/14/2026	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	01	292511C3 - Drug abuse - marijuana

2026-00027	450 N WOLF CREEK ST BROOKVILLE PD	SIGNAL 55 - TRAFFIC VIOLATION	01/14/2026	01/14/2026	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
6	N/A	450702A1 - NO OPERATORS LICENSE
	N/A	33721 - REAR VIEW MIRROR-CLEAR VIEW TO FRONT & SIDES
	N/A	451002B6 - NON COMPLIANCE SUSPENSION
	N/A	451007 - LICENSE FORFEITURE SUSPENSION
	N/A	33727B1 - SEAT BELTS REQUIRED-OPERATOR
	N/A	450319 - Expired registration

Total Incidents Reported for Date: 2

January 15, 2026

2026-00028	12 CORONADO BROOKVILLE PD	SIGNAL - 55 - TRAFFIC VIOLATION	01/15/2026	01/15/2026	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	N/A	30308A2 - ABANDONED JUNK MOTOR VEHICLE

2026-00029	316 HAY BROOKVILLE PD	SIGNAL 06A - GRAND THEFT	01/06/2026		OPEN CASE
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Offenses	UCR	Offense Description
1	06	291302 - Theft

Total Incidents Reported for Date: 2

January 16, 2026

2026-00030	926 ARINGTON BROOKVILLE PD	SIGNAL 26I - APPLICATION FOR EMERGENCY ADMISSION	01/16/2026	01/16/2026	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	N/A	5122.10 - APPLICATION FOR EMERGENCY ADMISSION

Total Incidents Reported for Date: 1

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
January 17, 2026					
2026-00031	W CAMPUS @ ARLINGTON BROOKVILLE PD	SIGNAL 55 - TRAFFIC VIOLATION	01/17/2026	01/17/2026	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
2 N/A 450311A - Expired Registration					
N/A 4509101 - OPERATION WITHOUT PROOF OF FINANCIAL RESPONSIBILITY					
<i>Total Incidents Reported for Date: 1</i>					
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January 18, 2026					
2026-00032	SALEM @ VINE BROOKVILLE PD	SIGNAL 53A - PROPERTY DAMAGE CRASH	01/18/2026	01/18/2026	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
1 N/A 4511202 - REASONABLE CONTROL					
<i>Total Incidents Reported for Date: 1</i>					
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January 19, 2026					
2026-00033	300 CROSSWELL BROOKVILLE PD	SIGNAL 46 - JUVENILE COMPLAINT	01/19/2026	01/19/2026	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
1 02 2151022A - Juvenile - incorrigible, habitually disobedient					
2026-00034	375 BAKER BROOKVILLE PD	SIGNAL 26DB - DEAD BODY	01/19/2026	01/19/2026	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
1 02 26DB - DEAD BODY					
2026-00035	913 GOLDEN BEECH BROOKVILLE PD	SIGNAL 46 - JUVENILE COMPLAINT	01/19/2026	01/19/2026	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
2 02 26M - MISSING ADULT/JUVENILE					
02 2151022A - Juvenile - incorrigible, habitually disobedient					
2026-00036	913 GOLDEN BEECH BROOKVILLE PD	SIGNAL 26CP - CHILD PORNOGRAPHY	01/19/2026	01/27/2026	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
1 02 2907321 - Pandering obscenity involving minor					

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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Total Incidents Reported for Date: 4

January 21, 2026

2026-00037	566 W WESTBROOK RD BROOKVILLE PD	SIGNAL 260 - ALL OTHER CRIMINAL OFFENSES	01/21/2026	01/21/2026	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
	1	N/A 50510 - DOG/CAT BITE			

Total Incidents Reported for Date: 1

January 22, 2026

2026-00038	70 RIDGE BROOKVILLE PD	SIGNAL 20 - DOMESTIC VIOLENCE	01/22/2026	01/22/2026	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
	2	02 291923A - Interference with custody			
		02 291923B - Interference with custody - influence child to lea			

Total Incidents Reported for Date: 1

January 23, 2026

2026-00039	W UPPER LEWISBURG SALEM @ PARKVIEW BROOKVILLE PD	SIGNAL 55 - TRAFFIC VIOLATION	01/23/2026	01/23/2026	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
	2	N/A 451002B6 - NON COMPLIANCE SUSPENSION			
		N/A 451143A - FAILED TO STOP AT POSTED STOP SIGN			

Total Incidents Reported for Date: 1

January 24, 2026

2026-00040	WALKER @ CAMPUS BROOKVILLE PD	SIGNAL 55 - TRAFFIC VIOLATION	01/24/2026	01/24/2026	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
	2	N/A 451011 - DRIVING UNDER SUSPENSION			
		N/A 451112 - OBEYING TRAFFIC CONTROL DEVICES			
2026-00041	82 MEADOW BROOKE BROOKVILLE PD	SIGNAL 261 - INFORMATION REPORT	01/22/2026	01/24/2026	EXCEPTIONALLY CLEARED

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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January 24, 2026

Offenses UCR Offense Description
 1 02 26I - INFORMATION REPORT

2026-00042	701 VINNIE BROOKVILLE PD	26O- CRIMINAL TRESPASS	01/24/2026	01/24/2026	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
 1 02 291121 - Criminal trespass

Total Incidents Reported for Date: 3

January 25, 2026

2026-00043	MARKET @ JEFFERSON BROOKVILLE PD	SIGNAL 55 - TRAFFIC VIOLATION	01/25/2026	01/27/2026	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
 1 N/A 35116 - SNOW EMERGENCY PARKED

2026-00044	MARKET @ COLUMBIA BROOKVILLE PD	SIGNAL 55 - TRAFFIC VIOLATION	01/25/2026	01/25/2026	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
 1 N/A 35116 - SNOW EMERGENCY PARKED

2026-00045	MARKET @ COLUMBIA BROOKVILLE PD	SIGNAL 55 - TRAFFIC VIOLATION	01/25/2026	01/25/2026	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
 1 N/A 35116 - SNOW EMERGENCY PARKED

2026-00046	25 S CLAY BROOKVILLE PD	SIGNAL 26DB - DEAD BODY	01/25/2026	01/25/2026	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
 1 02 26DB - DEAD BODY

Total Incidents Reported for Date: 4

January 26, 2026

2026-00047	RONA @ ADRIAN BROOKVILLE PD	SIGNAL 55 - TRAFFIC VIOLATION	01/26/2026	01/26/2026	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
 1 N/A 35116 - SNOW EMERGENCY PARKED

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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Total Incidents Reported for Date: 1

January 27, 2026

2026-00048	334 WESTERN AVENUE BROOKVILLE PD	SIGNAL 260 - AGGRAVATED MENACING	01/27/2026		OPEN CASE
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Offenses UCR Offense Description
 1 04 290321 - Aggravated menacing

Total Incidents Reported for Date: 1

January 28, 2026

2026-00049	1 COLLECTIVE BROOKVILLE PD	SIGNAL 55 - TRAFFIC VIOLATION	01/28/2026	01/28/2026	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
 2 N/A 451012 - DRIVING WITHOUT VALID LICENSE
 N/A 451016 - FRA SUSPENSION

2026-00050	MOSIER @ CARR BROOKVILLE PD	SIGNAL 55 - TRAFFIC VIOLATION	01/28/2026	01/28/2026	EXCEPTIONALLY CLEARED
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Offenses UCR Offense Description
 4 N/A 451012 - DRIVING WITHOUT VALID LICENSE
 N/A 450311A - Expired Registration
 N/A 450705 - DID OPERATE VEHICLE W/O A LICENSED DRIVER
 N/A 4513241 - WINDOW TINT

Total Incidents Reported for Date: 2

Total Selected = 25

ORDINANCE 2026-03

AN ORDINANCE APPROVING CONSTRUCTION OF STREET LIGHTING IMPROVEMENTS IN AND TO ADOPT ASSESSMENTS FOR ANNUAL LIGHTING CHARGES UPON LOTS LOCATED WITHIN MEADOWLARK SUBDIVISION-PHASE ONE IN THE CITY OF BROOKVILLE, OHIO.

WHEREAS, by Resolution 25-18, enacted January 6, 2026, (“Resolution of Necessity”) and in accordance with Ohio Revised Code 727.12, Council declared the necessity of constructing street lighting improvements in Meadowlark Subdivision-Phase One; and

WHEREAS, the owner of the land included within Meadowlark Subdivision-Phase One has executed a petition requesting street lighting improvements and waiving notice of the passage of the Resolution of Necessity under Ohio Revised Code Section 727.13 and the filing of the estimated assessment under Ohio Revised Code Section 727.12; and

WHEREAS, no objections were made or requests for the creation of an Assessment Equalization Board under Ohio Revised Code Section 727.16 nor have claims been received pursuant to Ohio Revised Code Section 727.18 by any owner of a lot or parcel of land asserting that the owner will sustain damages by reason of the proposed improvements; and

WHEREAS, Council desires and hereby declares its intent to proceed with approval of the construction of the street lighting improvements in accordance with the provisions of the Resolution of Necessity and impose the required assessments for said improvements.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO THAT:

SECTION I: The City hereby approves construction of the street lighting improvements in Meadowlark Subdivision -Phase One, in accordance with the plans, specifications and assessments, rates and charges provided for in the Resolution of Necessity duly enacted by Council on January 6, 2026, under the authority of Ohio Revised Code Chapter 727.

SECTION II: The assessments prepared and filed in accordance with the Resolution of Necessity passed under Ohio Revised Code Chapter 727.12 and on file in the offices of the City of Brookville are hereby ratified, confirmed and adopted.

SECTION III: No claims for damages were filed in accordance with Ohio Revised Code Section 727.18, and pursuant to that Section of the Code, such claims are deemed waived and therefore barred.

SECTION IV: Council hereby declares it necessary for the preservation and promotion of the public health and welfare, for the reasons set forth in the preambles hereof, to enter into an agreement with AES/Miami Valley Lighting LLC for full service lighting and to assess the

accumulated annual charge estimated to be \$816.12 against the lots in Meadowlark Subdivision-Phase One.

SECTION V: The lots or parcels of land to be assessed for the Meadowlark Subdivision-Phase One Street Lighting Improvement Project are Lots 2880-2909, Meadowlark Subdivision-Phase One, located in City of Brookville, Montgomery County, Ohio. A copy of said Meadowlark Subdivision-Phase One is attached hereto as Exhibit A.

SECTION VI: The Meadowlark Subdivision-Phase One, Street Lighting Improvement Project is estimated to consist of four (4) light poles and fixtures at a developers' cost of \$46927.00 and total annual lighting charges for said five (5) poles and fixtures of \$816.12 to be assessed and delineated herein with no portion of the improvement to be paid by the City.

SECTION VII: The boundaries of the areas to be assessed include all of the land within Meadowlark Subdivision-Phase One.

SECTION VIII: The Improvements are more particularly described and set out in the plans, specifications, estimates of cost, rates, and tentative assessments which are on file at the City of Brookville offices, 301 Sycamore Street, Brookville, Ohio 45309, where they can be examined and which plans, specifications, estimates of costs, rates, charges and tentative assessments are hereby approved.

SECTION IX: The total annual lighting charge is estimated to be \$993.48 and shall be funded as follows: The portion to be specially assessed to property owners on an annual basis totals \$993.48, being \$29.22 per lot, as adjusted to reflect increases in future years, in an equal amount against each benefited lot, the amount to be determined by dividing the total cost per semiannual installment by the number of benefited lots in the district.

SECTION X: The City does not intend to issue securities in anticipation of the levy of the assessments. The City does not intend to issue securities in anticipation of the collection of the assessments.

SECTION XI: The assessments against each parcel of property subject to assessment shall be prepared and filed in the office of the Clerk of Council and shall be open for inspection during regular business hours.

SECTION XII: Notice of the passage of this Ordinance shall, after the assessment has been made and filed as provided be served by the Clerk of Council, or a person designated by the clerk, upon the owners of the lots or parcels of land to be assessed for the Improvements, by certified mail, return receipt requested, addressed to such owner at his or her last known address or to the address to which the property tax bills are sent.

SECTION XIII: A certified copy of this Ordinance shall be filed with the Montgomery County Auditor.

SECTION XIV: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION XV: This Ordinance shall take effect thirty (30) days after passage by the Council of the City of Brookville as provided by the Charter of the City of Brookville.

PASSED this _____ day of _____, 2026.

ATTEST:

Kimberly Duncan, Clerk

Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2026-03, passed by the Council of the City of Brookville, Ohio, on the _____ day of _____, 2026.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 2026-03 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the _____ day of _____, 2026, to the _____ day of _____, 2026, both days inclusive.

Kimberly Duncan, Clerk