

Brookville Board of Park Trustees  
Regular Meeting  
November 11, 2025

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Blevins at 7:30 p.m. on November 11, 2025 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Copley, Ledford and Wilson; Manager Kuntz and Clerk Duncan were present. Council Liaison Fowler was absent.

Roll Call by President Blevins.

Motion by Wilson, second by Ledford to accept the Agenda as presented. All yeas, motion carried.

Motion by Copley, second by Wilson to accept the October 14, 2025 Meeting Minutes as presented. All yeas, motion carried.

Manager Kuntz reported the Brookville Corvette Club recently made a donation to the park in the amount of \$500, bringing the total donations for the year to \$600.

Manager Kuntz presented an increase in park shelter rental rates for 2026 as requested by staff. The proposed rental rates will increase the rate by approximately \$10.00 per session. This is the first increase since 2024.

Motion by Ledford, second by Wilson to approve the new park rental rates as presented. All yeas, motion carried.

Manager Kuntz presented a Special Event Permit application for the Christmas Tree Lighting event on December 3, 2025 at Gruenig Park. Manager Kuntz advised he will request that Council extend the DORA district hours to include Wednesday, December 3 for this event.

Motion by Wilson, second by Copley to approve the Special Use Permit for the Christmas Tree Lighting event on December 3, 2025 at Gruenig Park, and to recommend Council extend the DORA district hours to include Wednesday, December 3 for this event. Blevins abstained, Copley yea, Ledford yea, Wilson yea. All yeas, motion carried.

Manager Kuntz reported staff is advertising for the Park Board vacancy that will be created when Trustee Ledford assumes his new role as City Council Member. Interested parties should submit a letter of interest to Clerk Duncan by November 28, 2025.

Manager Kuntz reported the overgrowth clearing at Gateway Park has been completed. The remaining pear trees will be removed and replaced with smaller evergreens and other landscaping.

Manager Kuntz reported the Boy Scouts will be using the Leiber Center and Shelter 3 on February 14, 2026 with an expected attendance of 200 scouts. The Cub Scouts will hold their Pinewood Derby in the Leiber Center on February 28, 2026.

Manager Kuntz advised the city will need to enter into an agreement with the Brookville Chamber of Commerce if we are running any Christmas in the Park donations through the Chamber's non-profit status.

President Blevins stated the Chamber is willing to participate.

Trustee Wilson inquired about the tree at Gruenig Park for the Tree Lighting.

President Blevins replied the City owns an 18' artificial tree that will be used for the event.

Trustee Copley had no report.

Trustee Ledford had no report.

Trustee Wilson had no report.

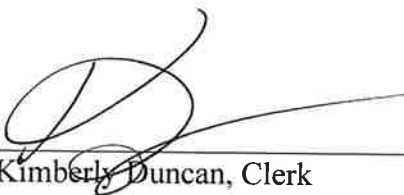
President Blevins stated Gateway Park looks amazing and thanked the Service Department for clearing the overgrowth so that the memorials are visible.

President Blevins reported the Christmas in the Park flyers have been distributed to the schools and opened the floor for discussion of the Christmas in the Park event.

Discussion included using donations to order lights, cords and goodie bag supplies, contacting the community groups involved with decorating and volunteering at the event and dates for set-up and take down.

Trustee Ledford announced his resignation from Park Board due to his appointment to Brookville City Council.

Motion by Wilson, second by Ledford to adjourn. All yeas, motion carried.

  
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Kimberly Duncan, Clerk

  
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Adam Blevins, President