

Brookville City Council
Regular Meeting
February 17, 2026

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on February 17, 2026. The meeting was held in the City Council Chambers. The Pledge of Allegiance was recited. Members Crane, Hughes, Ledford, McNew, Piper; Manager Kuntz, Finance Director Brandt, Law Director Stephan, Fire Captain Ferguson, Police Chief Jerome and Clerk Duncan were present. Member Fowler and Fire Chief Fletcher were absent.

Roll Call by Clerk Duncan.

Motion by Hughes, second by Piper to accept the Agenda as presented. All yeas, motion carried.

Motion by Hughes, second by Ledford to accept the Regular Meeting Minutes for February 3, 2026 as presented. All yeas, motion carried.

Rob Rutherford, Charter Review Chairperson, presented the Charter Review Commission's Executive Summary, which includes their recommended revisions to the current charter.

Manager Kuntz thanked Chairperson Rutherford and the entire commission for their work on the charter revisions. Manager Kuntz also thanked Law Director Stephan for his research and legal guidance throughout the process.

Manager Kuntz reported Park Board recently approved the Optimist Adult Egg Hunt on March 7, beginning at 8:00 p.m.; the annual Children's Egg Hunt on April 4 at 9:00 a.m. and the Pumpkin Walk on November 7, from 6:00 p.m. until 8:30 p.m. Park Board also approved the OATH Project's 2nd annual human trafficking awareness event at Golden Gate Park. OATH stands for "Ohioans Against Trafficking Humans." This event was approved for October 3, from 4:00 p.m. until 7:00 p.m.

Manager Kuntz requested City Council approval of a Special Event request from the Brookville Chamber of Commerce to hold the annual Brookville Community Picnic on July 23, 24 and 25 in Golden Gate Park. City staff will work with the Chamber as always to ensure the logistics of this event are successfully carried out.

Motion by Ledford, second by Hughes to approve the Special Event request to hold the annual Brookville Community Picnic on July 23, 24 and 25 in Golden Gate Park as presented. All yeas, motion carried.

Manager Kuntz reported department heads are currently working on the 2025 annual report, which will be available in March, with several presentations by department heads to Council in subsequent meetings.

Manager Kuntz gave a brief summary of the Service Department's activity over the past couple of weeks, which was mainly managing winter weather challenges, maintaining infrastructure and clearing snow efficiently.

Finance Director Brandt presented the January 31, 2026 Fund Balance.

Motion by Piper, second by McNew to accept the January 31, 2026 Fund Balance as presented. All yeas, motion carried.

Finance Director Brandt reminded everyone the City of Vandalia will be at the Brookville City Building to help residents with their income tax filings on Friday, March 27, 2026 from 8:00 a.m. until 4:30 p.m. and again on Saturday, March 28, 2026 from 8:00 a.m. until noon.

Fire Captain Ferguson had no report.

Police Chief Jerome had no report.

Law Director Stephan had no report.

Mayor Letner thanked Chairperson Rutherford and the entire commission for their diligence on the charter review. Mayor Letner stated Council hopes to get the charter on the November ballot.

Motion by McNew, second by Piper to read proposed Ordinance No. 2026-03. All yeas, motion carried.

Motion by Ledford, second by Crane to accept the third reading and adopt Ordinance No. 2026-03 entitled "AN ORDINANCE APPROVING CONSTRUCTION OF STREET LIGHTING IMPROVEMENTS IN AND TO ADOPT ASSESSMENTS FOR ANNUAL LIGHTING CHARGES UPON LOTS LOCATED WITHIN MEADOWLARK SUBDIVISION PHASE ONE IN THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

Motion by Hughes, second by McNew to read proposed Ordinance No. 2026-04. All yeas, motion carried.

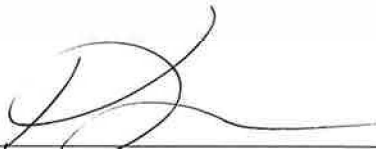
Motion by Piper, second by Ledford to accept the second reading of proposed Ordinance No. 2026-04. All yeas, motion carried.

Motion by McNew, second by Hughes to read proposed Ordinance No. 2026-05. All yeas, motion carried.

Motion by Ledford, second by Piper to accept the second reading of proposed Ordinance No. 2026-05. All yeas, motion carried.

Lucas Corder, 8923 National Road, expressed concerns about the lack of public notification of the Flock Safety presentation at the last Council meeting, and about the many entities opting out of the Flock Safety cameras in their communities. Mr. Corder once again encouraged Council to opt out of the Flock camera system after the trial period expires.

Motion by Ledford, second by Hughes to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk



Charles Letner, Mayor