



CITY COUNCIL MEETING
Tuesday, March 3, 2020, 7:30 PM
CITY HALL
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309
(937) 833-2135
www.brookvilleohio.com

Agenda

I. Opening of Regular Council Meeting

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

II. Adoption of Agenda

III. Approval of Minutes

- a. Approval of Regular Council Meeting Minutes from February 18, 2020

IV. Brookville Baseball Club - Ann Stammen

- a. Opening Day Parade & Annual 5K Picnic Run

V. Firefighters & Company Federal Credit Union - Shannon O'Neil

VI. Reports of Municipal Officers

- a. City Manager
- b. Finance Director - Fund Balance
- c. Fire Chief
- d. Police Chief
- e. Law Director - Wenger Woods, Lot 2392 Record Plan
- f. Mayor Chuck Letner

VII. Old Business

- a. Second reading of Ordinance No. 2020-01 entitled "AN ORDINANCE LEVYING ASSESSMENTS FOR DELINQUENT UTILITY BILLS FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE, OHIO."

Mayor Chuck Letner • Vice Mayor James Zimmerlin
Council Members: Stephen Crane • JD Fowler • Curt Schreier • Matthew Swabb • Kim Wilder



- b. Second reading of proposed Ordinance No. 2020-02 entitled "AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3, SECTION 931.20(A) FIXING THE RATES AND CHARGES TO ALL WATER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO.

VIII. New Business

- a. First reading of Resolution 20-02, "A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO THE FINAL AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION ON THE STP PROJECT FOR THE ARLINGTON ROAD AND TRIGGS ROAD/UPPER LEWISBURG-SALEM ROAD INTERSECTION."

IX. Reports of Boards and Commissions

- a. JD Fowler - Park Board Liaison
- b. Curt Schreier - Planning Commission Liaison

X. Public Comments (5 minutes per speaker)

XI. Executive Session

- a. Per ORC 121.22 (G)(2) To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property.

XII. Motion for Adjournment

Please note: Council welcomes the comments and input of the public during Council Meetings. In order to provide an orderly fashion in which all interested parties have an opportunity to address Council, Council has adopted the following procedure for citizen's comments during any portion of the Council Meeting or Public Hearing.

Any citizen who wishes to address Council should state their name, address and then their comments. Speakers should not approach Council Members without first obtaining permission. After completion of their comments, Council would request that the speakers return to their seat so that any other interested persons could then be recognized and address Council.

The purpose of this procedure is to afford the maximum opportunity for citizen input without any type of disruption of the Council proceedings. While others are addressing Council from the podium, Council requests that audience members not make comments to Council or to other individuals to prevent any potential confusion or disruption.

Brookville City Council
Regular Meeting
February 18, 2020

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on February 18, 2020 in the Brookville Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Swabb, Wilder and Zimmerlin; Finance Director Brandt, Law Director Stephan, Clerk Duncan, Fire Chief Fletcher, Police Chief Jerome were present. Manager Keaton was absent.

Roll Call by Clerk Duncan.

Motion by Zimmerlin, second by Fowler to approve the Agenda as presented. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to approve the Regular Council Meeting Minutes of February 4, 2020. All yeas, motion carried.

Roger Hoover, of the Brookville Optimist Club, presented the Honoring America Flag Project, which the Optimist Club is seeking one time donations for, to place flags along Arlington Road from the I-70 overpass to Wolf Creek Street as well as approximately ten flags down the center of Terrace Park Boulevard. The flags would be displayed on Memorial Day, the Fourth of July, September 11 and on Veteran's Day. Mr. Hoover advised the second phase of the project is a flag subscription for local businesses and residents. The cost for this will be \$40 per year, with the Optimist Club installing flag sleeves in each subscriber's yard and prior to each holiday, placing a flag in the sleeve. After the holiday, members will return to remove the flags, properly clean them and then store the flags until the next holiday. Mr. Hoover advised the flags are American made and purchased from the All American Store in Brookville. Mr. Hoover reported the he has checked with the Service Department to make sure the program would not be disrupting any City services or interrupting the mowing schedule. Mr. Hoover reported a similar program in Troy now has over 1,600 flag subscriptions. Mr. Hoover stated the Optimists are aware of the manpower required to undertake this project and the plan is to use school groups, scouts or students seeking community service hours to carry out the installation, removal and storage of the flags. The Troy project has successfully enlisted the Booster Club to take on the labor in exchange for an annual donation to the Booster Club. Mr. Hoover stated the Optimist Club expects to make a profit on this project, which they would like to use to install local veterans' pennants throughout the City as seen in other communities. Mr. Hoover stated additional profits would be put back into the City for any other projects as needed.

Mayor Letner voiced concern over locating underground utilities before installing the flag sleeves.

Mr. Hoover replied the Optimist Club will request a utility locate on each location before installing the flag sleeves.

Mayor Letner asked if any pennants would be placed on utility poles?

Mr. Hoover replied no, the first pennants would be installed downtown where there are already pennant holders in place. After those are full, Optimists would work with Council to determine where to place additional pennants.

Member Zimmerlin commented the Village of New Lebanon had some issues with Dayton Power and Light regarding placing pennants on utility poles.

Mr. Hoover replied the issue in New Lebanon was quickly resolved and they were allowed to display the pennants on the power poles as installed.

Mr. Hoover stated the current sign ordinance does not allow flags up in the right-of-way, so Council would have to make an exception before the flags could be installed on Terrace Park Boulevard. Mr. Hoover commented there is an overgrown pine tree on the boulevard that could be removed at the same time.

Mayor Letner commented that pine tree is also becoming a traffic issue.

Mr. Hoover stated they would like to have the flags placed by Memorial Day, to commemorate the holiday as well as the Memorial Day tornado recovery.

Mayor Letner asked Law Director Stephan to comment on resolving the right-of-way issue.

Law Director Stephan stated the current Ordinance does not allow signs in the right-of-way. Law Director Stephan asked Mr. Hoover if they wanted to place the flags between the sidewalk and the curb on Arlington Road?

Mr. Hoover stated the flags would look best installed between the sidewalk and the curb, however they are willing to place them wherever Council will allow.

Law Director Stephan replied the best course is to review the proposed project with Manager Keaton and staff and come back to Council with a recommendation.

Police Chief Jerome stated he does not foresee any issues with the flags on Terrace Park Boulevard, however, installing the flags in the right of way on Arlington Road could cause a traffic hazard, particularly on a windy day.

Member Zimmerlin inquired whether they have discussed alternative locations for the flags?

Mr. Hoover replied as the project progresses, they would eventually like to install them in front of Golden Gate Park.

Mayor Letner commented it would be nice to see the flags all the way down the Market Street to the firehouse.

Mr. Hoover replied this is something they have also discussed as the project takes hold. Mr. Hoover also commented there are possibly some restrictions to work through with the various homeowner's associations, however they have contacted one local homeowner's association and they are very supportive of the project.

Mr. Hoover advised the Troy group he has spoken with stated their biggest concern with the flag program is figuring out how to spend the profit they have made. Mr. Hoover stated he hopes to have the same issue. Service Superintendent Homan has advised him the fence in front of Golden Gate Park needs replaced so that is a potential project.

Mayor Letner commented this is a good project and he looks forward to working with the Optimists to make it happen.

Mayor Letner reported in response to the residents' concerns raised at the last Council meeting, the Service Department will be replacing the old and outdated signage on Albert Road with new reflective signage and adding no engine braking and speed limit signs. Mayor Letner reported the Police Department has also shown a definite presence and will place the portable speed limit trailer out, weather permitting. Mayor Letner reported we are doing our due diligence as a City.

Finance Director Brandt requested Council authorization to transfer \$100,000 to the Park Fund, \$250,000 to the Street M&R Fund, \$80,000 to the Note Retirement Fund and \$374,000 to the Bond Retirement Fund from the General Fund as appropriated. Finance Director Brandt stated the Park, Street and Note fund transfers are partial and the Bond fund is a full transfer of the total amount appropriated.

Motion by Zimmerlin, second by Crane to authorize the transfer of \$100,000 to the Park Fund, \$250,000 to the Street M&R Fund, \$80,000 to the Note Retirement Fund and \$374,000 to the Bond Retirement Fund from the General Fund as appropriated. All yeas, motion carried.

Fire Chief Fletcher had no report.

Police Chief Jerome gave a brief overview of the 2019 Brookville Police Department Annual Report.

Law Director Stephan had no report.

Mayor Letner thanked Hardees for inviting City officials and staff to lunch on February 8, 2020.

Mayor Letner stated the trees have been removed along the lot line at 449 N. Wolf Creek Street where B Concrete removed the house and developed the lot.

Mayor Letner reported he stopped by the DMAX building site Friday. They have had two shifts working daily to complete the project and it is moving along quickly.

Motion by Fowler, second by Wilder to read proposed Resolution No. 20-01. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to accept the third reading and adopt Resolution No. 20-01 entitled "A RESOLUTION AUTHORIZING THE CITY MANGER TO DISPOSE OF SURPLUS PROPERTY EITHER AT A PUBLIC AUCTION, A PRIVATE SALE OR BY INTERNET AUCTION OR BY DONATION TO A GOVERNMENT ENTITY, OR TO A NON-PROFIT ORGANIZATION." All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to read proposed Ordinance No. 2020-01 entitled "AN ORDINANCE LEVYING ASSESSMENTS FOR DELINQUENT UTILITY BILLS FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to accept the first reading of proposed Ordinance No. 2020-01 entitled "AN ORDINANCE LEVYING ASSESSMENTS FOR DELINQUENT UTILITY BILLS FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

Motion by Zimmerlin, second by Schrier to read proposed Ordinance No. 2020-02 entitled "AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3, SECTION 931.20 (a) FIXING THE RATES AND CHARGES TO ALL WATER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

Mayor Letner commented before asking for a motion to approve proposed Ordinance No. 2020-02 he wants to make it known this a result of the City of Dayton raising our water rates. Mayor Letner stated the City cannot absorb a 5% increase, especially after losing water during the Dayton water main break in 2019 and also after the tornado. These incidents show the need for the City of Dayton to upgrade and unfortunately, we are paying the price for it.

Motion by Fowler, second by Swabb to accept the first reading of proposed Ordinance No. 2020-02 entitled "AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3, SECTION 931.20 (A) FIXING THE RATES AND CHARGES TO ALL WATER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO." All yeas, motion carried.

Member Fowler, Park Board Liaison, reported Roger Hoover also gave an overview of the Flag Program at the Park Board meeting. Member Fowler reported the Optimists will hold the annual Adult Egg Scramble on March 7 and the annual Children's Easter Egg Hunt on April 11, 2020.

Member Schreier, Planning Commission Liaison, had no report.

Matt Yablonsky, of 14 Columbia Street, thanked Council and the Brookville Police Department for taking his concerns seriously regarding the need for additional signage on Columbia Street to make drivers aware it is a one-way street.

Mayor Letner thanked Mr. Yablonsky for bringing it to Council's attention, commenting how easy it is to lose sight of something when you have lived in the same town for years.

Motion by Zimmerlin, second by Fowler to adjourn. All yeas, motion carried.

Kimberly Duncan, Clerk

Charles Letner, Mayor

To: Mayor & Council
From: Sonja M. Keaton, City Manager
RE: Manager's Report
Date: 2/28/2020

The Service Department completed painting the large side of the Christena Leiber Center and installed new LED wall lighting. The fine screen auger at the Wastewater Treatment Plant that was damaged during the Memorial Day tornado, is being installed.

We received a call from our Natural Resources Conservation Services representative that our project to remove the fallen trees adjacent to our Wastewater Treatment Plant was approved at the state level and is moving to the federal level for review. We should know by mid-March if funding is approved.

We had our annual surveillance review call with Moody's Investors Service this week. Once a credit rating is assigned, Moody's monitors it on a continuing basis for possible changes in absolute and relative creditworthiness. The surveillance framework includes three types of evaluations, screening reviews, analyst reviews and rating committees. There were four areas that we discussed with Moody's:

- Tax Base & Local Economy-Any changes to assessed values, impact of the Memorial Day tornado, Economic Developments, any material changes in property tax or income tax rates for 2020
- Financial Profile-General Fund operating deficit in fiscal year 2019, FEMA reimbursement for costs expended on the Memorial Day tornado, minimum level of reserves in General Fund at fiscal year-end, collective bargaining agreements
- Debt, Pensions, Capital Expenditures-anticipate GO bonds or notes in next 2-3 years, any changes to city's contributions to OPERS & OP&F
- Management & Governance-staffing/personnel trends, any litigation and cyber risk

FEMA approved our Category B, Emergency Protective Measures, costs associated with the Memorial Day tornado. Category B consisted of Police & Fire force account labor, equipment, portable restrooms and hand washing stations, Police mutual aid, Hyper-Reach notifications and supplies for the EOC. Total approved for Category B-\$25,004.92, FEMA (75%)-\$18,753.69, State of Ohio-\$3,125.62 and City-\$3,125.62. We hope the City's share will be covered by donations and volunteers received. Category A, Debris Removal, is still in the review process.

Chief Jerome, Chris Homan and I met with representatives of the Optimist Club today to see where they could place their US flags on Arlington Road. It was decided the flags would be placed 18" to 36" behind the sidewalks on Arlington Road.

City of Dayton met with a financial consultant last week. They hope to reach out to us by the end of March to go over the "Cost of Service" model and discuss a new agreement.

MVRPC's Annual Spring Dinner is scheduled for Thursday, April 16. If anyone on Council is interested in attending, please let Kim Duncan know by March 25.

I am requesting Council accept the first reading of proposed Resolution No. 20-02, which is the Final Resolution for upgrading the Arlington Road and Triggs/Upper Lewisburg-Salem Road intersection by removing the concrete island, realigning the crosswalks on the northwest corner, new pedestrian push buttons, upgraded truncated domes to the current standard, resurfacing of the intersection pavement, and replacing loop detectors. Council approved the Preliminary Legislation for this project last June. Proposed Resolution 20-02 includes a Fiscal Officer's Certificate that states the funds for this project have been lawfully appropriated. ODOT needs a copy of the adopted Resolution, Fiscal Officer's Certificate, Signed Contract and check by March 20, 2020.

Memo

To: Mayor and Council

From: Michelle Brandt, Finance Director

Date: March 3, 2020

Subject: Finance Report

→ Requesting Council accept the February 29, 2020 Fund Balance. Overall for February, MTD Revenues exceeded Expenditures by \$407,484.20.

- General Fund Beginning Balance is down \$213,542 compared to 2019
 - General Fund YTD Revenue is down \$1,306 compared to last February
 - Income Tax is down \$18,653
 - EMS billing is down \$6,944
 - Interest on investments is up \$15,277
 - General Fund YTD Expenses are up \$349,371 compared to last February
 - Police department professional services are up \$8,840 and transfers are up \$339,000 since last February.
- Street M&R Fund Beginning Balance is up \$67,794 compared to 2019
 - Street M&R Fund YTD Revenue is up \$65,857 compared to last February
 - Motor Vehicle, Gas and Highway Taxes combined are up \$20,252
 - Street M&R Fund YTD Expenses are down \$23,655 compared to last February
 - Street M&R operating supplies were down \$1,770 and fuel is down \$1,369 since last February.
- Park & Rec. Fund Beginning Balance is down \$3,723 compared to 2019
 - Park & Rec. Fund YTD Revenue is down \$3,723 compared to last February
 - Park Permits are up \$738
 - Park & Rec. Fund YTD Expenses are up \$2,488 compared to last February
 - Park & Rec. payroll is up \$1,080 and Utilities are up \$685 since last February.
- Water Fund Beginning Balance is up \$203,833 compared to 2019
 - Water Fund YTD Revenue are down \$32,177 compared to last February
 - Water sales are up \$12,704

- Water Fund YTD Expenses are down \$40,593 compared to last February
 - Payroll is down \$1,181 and water system maintenance down \$866 since last February.
- Sewer Fund Beginning Balance is up \$109,812 compared to 2019
 - Sewer Fund YTD Revenue is up \$39,062 compared to last February
 - Sewer sales are down \$3,697
 - Sewer Fund YTD Expenses are up \$86,730 compared to last February
 - Sewer capital is up \$87,513 since last February.
- Refuse Fund Beginning Balance is up \$9,048 compared to 2019
 - Refuse Fund YTD Revenue is down \$6,578 compared to last February
 - Refuse sales are down \$6,557
 - Sales & Services are down \$21
 - Refuse Fund YTD Expenses are down \$5,507 compared to last February
 - Refuse / Recycling Services down \$1,255 since last February.

→ Requesting Council approval for the 2020 Brookville City Wide Garage Sale. A map and schedule has been provided to you in your packet.

City of Brookville
Statement of Cash Position with MTD Totals

From: 1/1/2020 to 2/29/2020

Include Inactive Accounts: No

Funds: A01 to E10

Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
A01	GENERAL FUND	\$2,075,629.55	\$391,094.21	\$562,856.88	\$1,106,751.42	\$1,372,369.29	\$1,266,117.14	\$958,672.44	\$307,444.70
B01	STREET M. & R.	\$229,719.67	\$289,536.92	\$322,657.35	\$54,679.57	\$103,079.93	\$449,297.09	\$118,715.41	\$330,581.68
B04	PARK & RECREATION	\$47,982.54	\$102,807.50	\$108,470.00	\$15,097.41	\$24,626.67	\$131,825.87	\$24,553.14	\$107,272.73
B09	LAND REUTILIZATION	\$39,266.96	\$0.00	\$0.00	\$0.00	\$0.00	\$39,266.96	\$0.00	\$39,266.96
B13	LAW ENFORCEMENT	\$11,864.56	\$0.00	\$25.00	\$0.00	\$1,534.35	\$10,355.21	\$0.00	\$10,355.21
C01	BOND RETIREMENT	\$4,893.28	\$374,000.00	\$374,000.00	\$0.00	\$0.00	\$378,893.28	\$373,600.00	\$5,293.28
C03	NOTE RETIRE- NORTHBROOK	\$2,473.50	\$80,000.00	\$80,000.00	\$477.44	\$961.45	\$81,512.05	\$63,548.20	\$17,963.85
D03	CAPITAL IMPROVEMENT	\$165,398.38	\$0.00	\$0.00	\$0.00	\$0.00	\$165,398.38	\$0.00	\$165,398.38
D04	FIRE CAPITAL IMPROVEMENT	\$220,810.91	\$3,361.19	\$6,917.37	\$37,956.40	\$37,956.40	\$189,771.88	\$0.00	\$189,771.88
E01	WATER	\$381,847.61	\$252,031.31	\$292,368.77	\$19,869.73	\$41,802.60	\$632,413.78	\$213,375.74	\$419,038.04
E02	SANITARY SEWER	\$535,153.66	\$172,647.90	\$196,287.97	\$77,763.08	\$146,068.23	\$585,373.40	\$249,933.34	\$335,440.06
E08	STORMWATER	\$0.00	\$7,779.66	\$9,305.66	\$2,170.88	\$4,147.01	\$5,158.65	\$3,494.42	\$1,664.23
E10	REFUSE	\$162,327.38	\$83,617.76	\$101,896.05	\$34,626.32	\$68,562.84	\$195,660.59	\$314,041.45	(\$118,380.86)
Grand Total:		\$3,877,368.00	\$1,756,876.45	\$2,054,785.05	\$1,349,392.25	\$1,801,108.77	\$4,131,044.28	\$2,319,934.14	\$1,811,110.14

February Budget Comparison

	<u>2019 Y-T-D</u>	<u>2020 Y-T-D</u>	<u>SUM DIFF.</u>	<u>% DIFF.</u>
<u>GENERAL FUND</u>				
Beginning Balance	\$ 2,289,471.44	\$ 2,075,929.55	\$ (213,541.89)	-9.3%
Revenue	\$ 564,163.07	\$ 562,856.88	\$ (1,306.19)	-0.2%
Expenses	\$ 1,022,997.84	\$ 1,372,369.29	\$ 349,371.45	34.2%
Unexpended Balance	\$ 2,268,887.59	\$ 1,266,417.14	\$ (1,002,470.45)	-44.2%
Income Tax	\$ 405,794.67	\$ 387,141.69	\$ (18,652.98)	-4.6%
Motel Tax	\$ 4,372.89	\$ 4,976.65	\$ 603.76	13.8%
Local Government	\$ 11,711.84	\$ 12,307.95	\$ 596.11	5.1%
EMS Billing	\$ 70,677.65	\$ 63,733.44	\$ (6,944.21)	-9.8%
Electric Permits	\$ -	\$ -	\$ -	#DIV/0!
Building Permits	\$ -	\$ -	\$ -	#DIV/0!
Zoning Permits	\$ 235.00	\$ 670.00	\$ 435.00	185.1%
Interest on Investments	\$ 11,451.50	\$ 11,846.52	\$ 395.02	3.4%
Real Estate Tax	\$ 44,490.96	\$ 59,768.15	\$ 15,277.19	34.3%
<u>STREET M&R FUND</u>				
Beginning Balance	\$ 161,925.57	\$ 229,719.67	\$ 67,794.10	41.9%
Revenue	\$ 256,799.89	\$ 322,657.35	\$ 65,857.46	25.6%
Expenses	\$ 126,735.39	\$ 103,079.93	\$ (23,655.46)	-18.7%
Unexpended Balance	\$ 134,055.17	\$ 449,297.09	\$ 315,241.92	235.2%
MV, Gas, Highway Taxes	\$ 49,692.50	\$ 69,944.15	\$ 20,251.65	40.8%
<u>PARK & REC. FUND</u>				
Beginning Balance	\$ 51,705.67	\$ 47,982.54	\$ (3,723.13)	-7.2%
Revenue	\$ 82,275.00	\$ 108,470.00	\$ 26,195.00	31.8%
Expenses	\$ 22,138.30	\$ 24,626.67	\$ 2,488.37	11.2%
Unexpended Balance	\$ 43,723.98	\$ 131,825.87	\$ 88,101.89	201.5%
Park Permits	\$ 6,932.50	\$ 7,670.00	\$ 737.50	10.6%
<u>CAPITAL IMPROV. FUND</u>				
Beginning Balance	\$ 309,125.66	\$ 165,398.38	\$ (143,727.28)	-46.5%
Revenue	\$ 1,536.38	\$ -	\$ (1,536.38)	-100.0%
Expenses	\$ 25,749.80	\$ -	\$ (25,749.80)	-100.0%
Unexpended Balance	\$ 310,373.09	\$ 165,398.38	\$ (144,974.71)	-46.7%
Grant Funds	\$ 1,247.43	\$ -	\$ (1,247.43)	-100.0%
Assessments	\$ -	\$ -	\$ -	#DIV/0!

February Budget Comparison

	<u>2019 Y-T-D</u>	<u>2020 Y-T-D</u>	<u>SUM DIFF.</u>	<u>% DIFF.</u>
<u>FIRE CAP. IMPR. FUND</u>				
Beginning Balance	\$ 115,454.67	\$ 220,810.91	\$ 105,356.24	91.3%
Revenue	\$ 12,560.11	\$ 6,917.37	\$ (5,642.74)	-44.9%
Expenses	\$ 15,380.88	\$ 37,956.40	\$ 22,575.52	146.8%
Unexpended Balance	\$ 119,530.00	\$ 189,771.88	\$ 70,241.88	58.8%
EMS Billing	\$ 7,853.03	\$ 6,917.37	\$ (935.66)	-11.9%
Misc. Grants	\$ 4,707.08	\$ -	\$ (4,707.08)	-100.0%
<u>WATER FUND</u>				
Beginning Balance	\$ 178,015.07	\$ 381,847.61	\$ 203,832.54	114.5%
Revenue	\$ 324,545.28	\$ 292,368.77	\$ (32,176.51)	-9.9%
Expenses	\$ 82,395.45	\$ 41,802.60	\$ (40,592.85)	-49.3%
Unexpended Balance	\$ 309,734.49	\$ 632,413.78	\$ 322,679.29	104.2%
Water Sales	\$ 280,596.92	\$ 293,300.58	\$ 12,703.66	4.5%
Tap Permits	\$ -	\$ -	\$ -	#DIV/0!
<u>SEWER FUND</u>				
Beginning Balance	\$ 425,341.67	\$ 535,153.66	\$ 109,811.99	25.8%
Revenue	\$ 157,226.13	\$ 196,287.97	\$ 39,061.84	24.8%
Expenses	\$ 59,338.64	\$ 146,068.23	\$ 86,729.59	146.2%
Unexpended Balance	\$ 485,644.38	\$ 585,373.40	\$ 99,729.02	20.5%
Sewer Sales	\$ 157,066.96	\$ 153,369.97	\$ (3,696.99)	-2.4%
Tap Permits	\$ -	\$ -	\$ -	#DIV/0!
<u>STORMWATER FUND</u>				
Beginning Balance	\$ -	\$ -	\$ -	#DIV/0!
Revenue	\$ -	\$ 9,305.66	\$ 9,305.66	#DIV/0!
Expenses	\$ -	\$ 4,147.01	\$ 4,147.01	#DIV/0!
Unexpended Balance	\$ -	\$ 5,158.65	\$ 5,158.65	#DIV/0!
Stormwater Sales	\$ -	\$ 9,305.66	\$ 9,305.66	#DIV/0!
Tap Permits	\$ -	\$ -	\$ -	#DIV/0!
<u>REFUSE FUND</u>				
Beginning Balance	\$ 153,279.70	\$ 162,327.38	\$ 9,047.68	5.9%
Revenue	\$ 108,473.89	\$ 101,896.05	\$ (6,577.84)	-6.1%
Expenses	\$ 74,069.43	\$ 68,562.84	\$ (5,506.59)	-7.4%
Unexpended Balance	\$ 172,990.82	\$ 195,660.59	\$ 22,669.77	13.1%
Refuse Sales	\$ 108,376.19	\$ 101,819.05	\$ (6,557.14)	-6.1%
Sales & Service	\$ 97.70	\$ 77.00	\$ (20.70)	-21.2%

City of Brookville Encumbrance Report by Account

Accounts: A01-01A1-2110 to E10-05F2-2530

As Of: 2/29/2020

Purchase Order Status: Open

Include Inactive Accounts: No

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
Fund: A01 GENERAL FUND										
POLICE DEPARTMENT										
A01-01A1-2122	2020	2020000001-001	01/03/2020	LIFE/AD&D INSURANCE	Open	02/25/2020	\$1,022.00	\$1,430.00	\$408.00	
A01-01A1-2122	2020	2020000028-001	01/03/2020	HEALTH INSURANCE	Open	02/25/2020	\$64,383.26	\$90,100.00	\$25,716.74	
A01-01A1-2122	2020	2020000072-001	01/23/2020	HSA FUNDS	Open	02/07/2020	\$1,350.00	\$3,150.00	\$1,800.00	
A01-01A1-2124	2020	2020000008-001	01/03/2020	2019 TRUE-UP/2020 WOR	Open	02/21/2020	\$21,727.29	\$23,000.00	\$1,272.71	
A01-01A1-2310	2020	2020000009-001	01/03/2020	301 SYCAMORE	Open	02/07/2020	\$677.17	\$900.00	\$222.83	
A01-01A1-2310	2020	2020000012-001	01/03/2020	ELECTRIC DISTRIBUTIO	Open	02/12/2020	\$2,267.36	\$2,570.00	\$302.64	
A01-01A1-2310	2020	2020000013-001	01/03/2020	ELECTRIC GENERATION	Open	02/07/2020	\$2,703.22	\$3,100.00	\$396.78	
A01-01A1-2320	2020	2020000031-001	01/03/2020	CELL/DATA SERVICE	Open	02/07/2020	\$2,587.64	\$3,100.00	\$512.36	
A01-01A1-2323	2020	2020000016-001	01/03/2020	DISPATCHING SERVICE	Open	02/21/2020	\$63,330.18	\$75,000.00	\$11,669.82	
A01-01A1-2325	2020	2020000024-001	01/03/2020	RADIO USER FEES	Open	02/21/2020	\$3,840.00	\$5,040.00	\$1,200.00	
A01-01A1-2330	2020	2020000030-001	01/03/2020	COPIER LEASE	Open	02/07/2020	\$4,142.09	\$5,000.00	\$857.91	
A01-01A1-2340	2020	2020000018-001	01/03/2020	JANITORIAL SERVICES	Open	02/07/2020	\$7,920.00	\$8,640.00	\$720.00	
A01-01A1-2340	2020	2020000036-001	01/09/2020	OFFICE 365	Open	02/21/2020	\$1,537.80	\$1,845.36	\$307.56	
A01-01A1-2340	2020	2020000037-001	01/09/2020	ENTERPRISE SECURITY	Open	02/21/2020	\$1,611.00	\$1,933.20	\$322.20	
A01-01A1-2348	2020	2020000005-001	01/03/2020	PROSECUTOR SERVICE	Open	02/07/2020	\$10,000.00	\$12,000.00	\$2,000.00	
A01-01A1-2351	2020	2020000038-001	01/09/2020	IT SERVICES	Open	02/21/2020	\$6,600.00	\$7,920.00	\$1,320.00	
A01-01A1-2352	2020	2020000106-001	01/30/2020	2 METAL DOORS, LOCKS	Open	01/30/2020	\$3,516.00	\$3,516.00	\$0.00	
A01-01A1-2390	2020	2020000073-001	01/24/2020	CAR WASHES	Open	02/07/2020	\$2,450.00	\$2,940.00	\$490.00	
A01-01A1-2420	2019	2019000833-001	10/22/2019	AMMO-RANGE TRAINING	Open	11/25/2019	\$288.10	\$3,998.40	\$3,710.30	
A01-01A1-2421	2020	2020000026-001	01/03/2020	FUEL	Open	02/25/2020	\$23,183.16	\$28,000.00	\$4,816.84	
A01-01A1-2520	2020	2020000070-001	01/22/2020	2020 FORD INTERCEPTO	Open	01/22/2020	\$40,457.00	\$40,457.00	\$0.00	
POLICE DEPARTMENT Totals:							\$265,593.27	\$323,639.96	\$58,046.69	
FIRE DEPARTMENT										
A01-01B1-2122	2020	2020000001-002	01/03/2020	LIFE/AD&D INSURANCE	Open	02/25/2020	\$86.00	\$120.00	\$34.00	
A01-01B1-2122	2020	2020000028-002	01/03/2020	HEALTH INSURANCE	Open	02/25/2020	\$5,001.86	\$7,000.00	\$1,998.14	
A01-01B1-2122	2020	2020000072-002	01/23/2020	HSA FUNDS	Open	02/07/2020	\$300.00	\$700.00	\$400.00	
A01-01B1-2124	2020	2020000008-002	01/03/2020	2019 TRUE-UP/2020 WOR	Open	02/21/2020	\$15,079.96	\$16,000.00	\$920.04	

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Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-01B1-2310	2020	2020000009-004	01/03/2020	775 E UPR-LEWISBURG	Open	02/07/2020	\$8,692.52	\$12,000.00	\$3,307.48	
A01-01B1-2310	2020	2020000012-002	01/03/2020	ELECTRIC DISTRIBUTIO	Open	02/12/2020	\$12,729.11	\$14,970.00	\$2,240.89	
A01-01B1-2320	2020	2020000031-002	01/03/2020	DATA SERVICE	Open	02/07/2020	\$3,217.20	\$3,860.00	\$642.80	
A01-01B1-2323	2020	2020000016-002	01/03/2020	DISPATCHING SERVICE	Open	02/21/2020	\$31,675.76	\$38,000.00	\$6,324.24	
A01-01B1-2325	2020	2020000024-002	01/03/2020	RADIO USER FEES	Open	02/21/2020	\$8,880.00	\$11,760.00	\$2,880.00	
A01-01B1-2330	2020	2020000030-002	01/03/2020	COPIER LEASE	Open	02/07/2020	\$1,673.18	\$2,000.00	\$326.82	
A01-01B1-2340	2020	2020000020-001	01/03/2020	24/7 MONITORING	Open	02/07/2020	\$399.20	\$475.00	\$75.80	
A01-01B1-2340	2020	2020000036-002	01/09/2020	OFFICE 365	Open	02/21/2020	\$2,183.50	\$2,620.20	\$436.70	
A01-01B1-2340	2020	2020000037-002	01/09/2020	ENTERPRISE SECURITY	Open	02/21/2020	\$3,938.00	\$4,725.60	\$787.60	
A01-01B1-2347	2020	2020000015-001	01/03/2020	EMS BILLING SERVICES	Open	02/07/2020	\$20,829.11	\$25,000.00	\$4,170.89	
A01-01B1-2351	2020	2020000038-002	01/09/2020	IT SERVICES	Open	02/21/2020	\$6,600.00	\$7,920.00	\$1,320.00	
A01-01B1-2391	2020	2020000035-001	01/06/2020	PARAMEDIC CLASS-ALB	Open	01/06/2020	\$1,315.36	\$1,315.36	\$0.00	
A01-01B1-2421	2020	2020000026-002	01/03/2020	FUEL	Open	02/25/2020	\$15,348.60	\$19,000.00	\$3,651.40	
FIRE DEPARTMENT Totals:							\$137,949.36	\$167,466.16	\$29,516.80	
GOVN. & ADMIN. DEPT										
A01-07A2-2122	2020	2020000001-003	01/03/2020	LIFE/AD&D INSURANCE	Open	02/25/2020	\$382.30	\$520.00	\$137.70	
A01-07A2-2122	2020	2020000028-003	01/03/2020	HEALTH INSURANCE	Open	02/25/2020	\$16,105.65	\$21,300.00	\$5,194.35	
A01-07A2-2122	2020	2020000072-003	01/23/2020	HSA FUNDS	Open	02/07/2020	\$885.00	\$2,082.80	\$1,197.80	
A01-07A2-2124	2020	2020000008-003	01/03/2020	2019 TRUE-UP/2020 WOR	Open	02/21/2020	\$7,574.55	\$8,000.00	\$425.45	
A01-07A2-2310	2020	2020000009-002	01/03/2020	301 SYCAMORE	Open	02/07/2020	\$677.18	\$900.00	\$222.82	
A01-07A2-2310	2020	2020000009-003	01/03/2020	245 SYCAMORE	Open	02/07/2020	\$917.40	\$1,300.00	\$382.60	
A01-07A2-2310	2020	2020000009-005	01/03/2020	20 MULBERRY	Open	02/07/2020	\$1,001.32	\$1,500.00	\$498.68	
A01-07A2-2310	2020	2020000012-003	01/03/2020	ELECTRIC DISTRIBUTIO	Open	02/12/2020	\$4,722.67	\$5,780.00	\$1,057.33	
A01-07A2-2310	2020	2020000013-002	01/03/2020	ELECTRIC GENERATION	Open	02/07/2020	\$5,342.61	\$6,500.00	\$1,157.39	
A01-07A2-2320	2020	2020000031-003	01/03/2020	CELL/IPAD SERVICE	Open	02/07/2020	\$1,391.89	\$1,600.00	\$208.11	
A01-07A2-2330	2020	2020000014-001	01/03/2020	POSTAGE MACHINE LEA	Open	01/03/2020	\$1,400.00	\$1,400.00	\$0.00	
A01-07A2-2330	2020	2020000030-003	01/03/2020	COPIER LEASE	Open	02/07/2020	\$6,651.85	\$8,000.00	\$1,348.15	
A01-07A2-2340	2018	2018000132-001	02/08/2018	VIP ANALYTICS SUITE B	Open	08/14/2018	\$10,000.00	\$15,000.00	\$5,000.00	
A01-07A2-2340	2019	2019000869-001	10/30/2019	RELOCATE & INSTALL SI	Open	10/30/2019	\$3,954.00	\$3,954.00	\$0.00	
A01-07A2-2340	2019	2019000869-002	10/30/2019	RELOCATE & INSTALL SI	Open	10/30/2019	\$3,954.00	\$3,954.00	\$0.00	
A01-07A2-2340	2020	2020000018-002	01/03/2020	JANITORIAL SERVICES	Open	02/07/2020	\$5,280.00	\$5,760.00	\$480.00	
A01-07A2-2340	2020	2020000019-001	01/03/2020	2019 BASIC FINANCIAL S	Open	02/07/2020	\$4,734.00	\$7,100.00	\$2,366.00	
A01-07A2-2340	2020	2020000036-003	01/09/2020	OFFICE 365	Open	02/21/2020	\$1,101.70	\$1,322.04	\$220.34	
A01-07A2-2340	2020	2020000037-003	01/09/2020	ENTERPRISE SECURITY	Open	02/21/2020	\$1,342.50	\$1,611.00	\$268.50	
A01-07A2-2340	2020	2020000068-001	01/21/2020	2020 GRANT-1/21/2020 C	Open	01/21/2020	\$7,500.00	\$7,500.00	\$0.00	

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Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-07A2-2341	2020	2020000025-001	01/03/2020	LAW DIRECTOR SERVIC	Open	02/07/2020	\$65,987.00	\$71,100.00	\$5,113.00	
A01-07A2-2342	2020	2020000004-001	01/03/2020	INCOME TAX ADMINISTR	Open	02/21/2020	\$106,075.03	\$128,500.00	\$22,424.97	
A01-07A2-2344	2020	2020000012-009	01/03/2020	ELECTRIC DISTRIBUTIO	Open	02/12/2020	\$1,648.58	\$1,900.00	\$251.42	
A01-07A2-2344	2020	2020000013-007	01/03/2020	ELECTRIC GENERATION	Open	02/07/2020	\$1,377.63	\$1,500.00	\$122.37	
A01-07A2-2344	2020	2020000022-001	01/03/2020	STREET LIGHTING	Open	02/07/2020	\$61,361.51	\$73,500.00	\$12,138.49	
A01-07A2-2351	2020	2020000038-003	01/09/2020	IT SERVICES	Open	02/21/2020	\$6,600.00	\$7,920.00	\$1,320.00	
A01-07A2-2352	2020	2020000065-003	01/13/2020	ARLINGTON/UPPER LEW	Open	01/13/2020	\$1,095.00	\$1,095.00	\$0.00	
A01-07A2-2394	2020	2020000142-001	02/07/2020	LAND PRICE INCENTIVE-	Open	02/07/2020	\$20,000.00	\$20,000.00	\$0.00	
A01-07A2-2394	2020	2020000143-001	02/07/2020	PROJECT NORA LAND IN	Open	02/07/2020	\$125,000.00	\$125,000.00	\$0.00	
A01-07A2-2395	2020	2020000010-001	01/03/2020	INCOME TAX REVENUE	Open	01/03/2020	\$80,000.00	\$80,000.00	\$0.00	
A01-07A2-2421	2020	2020000026-003	01/03/2020	FUEL	Open	02/25/2020	\$1,066.44	\$1,300.00	\$233.56	
GOVN. & ADMIN. DEPT Totals:							\$555,129.81	\$616,898.84	\$61,769.03	
Fund: A01 Total							\$958,672.44	\$1,108,004.96	\$149,332.52	

Fund: B01

STREET M. & R.

GARAGE

B01-06B2-2122	2020	2020000001-004	01/03/2020	LIFE/AD&D INSURANCE	Open	02/25/2020	\$86.00	\$120.00	\$34.00	
B01-06B2-2122	2020	2020000028-004	01/03/2020	HEALTH INSURANCE	Open	02/25/2020	\$7,080.66	\$9,900.00	\$2,819.34	
B01-06B2-2122	2020	2020000072-004	01/23/2020	HSA FUNDS	Open	02/07/2020	\$300.00	\$700.00	\$400.00	
B01-06B2-2124	2020	2020000008-004	01/03/2020	2019 TRUE-UP/2020 WOR	Open	02/21/2020	\$1,407.77	\$1,500.00	\$92.23	
B01-06B2-2310	2020	2020000012-004	01/03/2020	ELECTRIC DISTRIBUTIO	Open	02/12/2020	\$1,691.11	\$2,040.00	\$348.89	
B01-06B2-2310	2020	2020000013-003	01/03/2020	ELECTRIC GENERATION	Open	02/07/2020	\$1,782.49	\$2,300.00	\$517.51	

GARAGE Totals:

STREET DEPARTMENT

B01-06B3-2122	2020	2020000001-005	01/03/2020	LIFE/AD&D INSURANCE	Open	02/25/2020	\$406.12	\$570.00	\$163.88	
B01-06B3-2122	2020	2020000028-005	01/03/2020	HEALTH INSURANCE	Open	02/25/2020	\$22,824.53	\$32,000.00	\$9,175.47	
B01-06B3-2122	2020	2020000072-005	01/23/2020	HSA FUNDS	Open	02/07/2020	\$1,194.00	\$2,789.96	\$1,595.96	
B01-06B3-2124	2020	2020000008-005	01/03/2020	2019 TRUE-UP/2020 WOR	Open	02/21/2020	\$5,754.28	\$6,200.00	\$445.72	
B01-06B3-2310	2020	2020000009-006	01/03/2020	401 ALBERT	Open	02/07/2020	\$706.94	\$1,000.00	\$293.06	
B01-06B3-2310	2020	2020000012-005	01/03/2020	ELECTRIC DISTRIBUTIO	Open	02/12/2020	\$771.29	\$1,290.00	\$518.71	
B01-06B3-2310	2020	2020000013-004	01/03/2020	ELECTRIC GENERATION	Open	02/07/2020	\$529.66	\$800.00	\$270.34	
B01-06B3-2320	2020	2020000031-004	01/03/2020	IPAD SERVICE	Open	02/07/2020	\$200.82	\$241.00	\$40.18	

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Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
B01-06B3-2340	2020	2020000036-004	01/09/2020	OFFICE 365	Open	02/21/2020	\$161.10	\$193.32	\$32.22	
B01-06B3-2340	2020	2020000037-004	01/09/2020	ENTERPRISE SECURITY	Open	02/21/2020	\$179.00	\$214.80	\$35.80	
B01-06B3-2346	2019	2019000476-001	06/11/2019	ENGINEERING SERVICE	Open	02/21/2020	\$532.18	\$22,700.00	\$22,167.82	
B01-06B3-2351	2020	2020000038-004	01/09/2020	IT SERVICES	Open	02/21/2020	\$1,650.00	\$1,980.00	\$330.00	
B01-06B3-2352	2020	2020000065-002	01/13/2020	CARR/SAKURA RETENTI	Open	01/13/2020	\$795.00	\$795.00	\$0.00	
B01-06B3-2421	2020	2020000026-004	01/03/2020	FUEL	Open	02/25/2020	\$12,262.46	\$15,000.00	\$2,737.54	
B01-06B3-2550	2020	2020000170-001	02/24/2020	ARLINGTON/UPPER LEW	Open	02/24/2020	\$58,400.00	\$58,400.00	\$0.00	
STREET DEPARTMENT Totals:							\$106,367.38	\$144,174.08	\$37,806.70	
Fund: B01 Total							\$118,715.41	\$160,734.08	\$42,018.67	
Fund: B04 PARK & RECREATION										
PARK DEPARTMENT										
B04-03B4-2122	2020	2020000001-006	01/03/2020	LIFE/AD&D INSURANCE	Open	02/25/2020	\$100.22	\$140.00	\$39.78	
B04-03B4-2122	2020	2020000028-006	01/03/2020	HEALTH INSURANCE	Open	02/25/2020	\$4,678.49	\$6,600.00	\$1,921.51	
B04-03B4-2122	2020	2020000072-006	01/23/2020	HSA FUNDS	Open	02/07/2020	\$262.50	\$616.85	\$354.35	
B04-03B4-2124	2020	2020000008-006	01/03/2020	2019 TRUE-UP/2020 WOR	Open	02/21/2020	\$1,092.20	\$1,200.00	\$107.80	
B04-03B4-2310	2020	2020000009-007	01/03/2020	545 E UPR-LEWISBURG	Open	02/07/2020	\$950.40	\$1,400.00	\$449.60	
B04-03B4-2310	2020	2020000012-006	01/03/2020	ELECTRIC DISTRIBUTIO	Open	02/12/2020	\$3,312.01	\$4,070.00	\$757.99	
B04-03B4-2310	2020	2020000013-005	01/03/2020	ELECTRIC GENERATION	Open	02/07/2020	\$2,490.95	\$3,200.00	\$709.05	
B04-03B4-2320	2020	2020000031-005	01/03/2020	IPAD SERVICE	Open	02/07/2020	\$200.82	\$241.00	\$40.18	
B04-03B4-2340	2020	2020000003-001	01/03/2020	CARETAKER SERVICES	Open	02/07/2020	\$1,925.00	\$2,100.00	\$175.00	
B04-03B4-2340	2020	2020000036-005	01/09/2020	OFFICE 365	Open	02/21/2020	\$161.10	\$193.32	\$32.22	
B04-03B4-2340	2020	2020000037-005	01/09/2020	ENTERPRISE SECURITY	Open	02/21/2020	\$179.00	\$214.80	\$35.80	
B04-03B4-2351	2020	2020000038-005	01/09/2020	IT SERVICES	Open	02/21/2020	\$1,650.00	\$1,980.00	\$330.00	
B04-03B4-2352	2020	2020000065-001	01/13/2020	GOLDEN GATE PARK PO	Open	01/13/2020	\$1,095.00	\$1,095.00	\$0.00	
B04-03B4-2421	2020	2020000026-005	01/03/2020	FUEL	Open	02/25/2020	\$571.68	\$700.00	\$128.32	
PARK DEPARTMENT Totals:							\$18,669.37	\$23,750.97	\$5,081.60	
BALL DIAMONDS										
B04-03B5-2310	2020	2020000012-010	01/03/2020	ELECTRIC DISTRIBUTIO	Open	02/12/2020	\$448.50	\$500.00	\$51.50	
B04-03B5-2310	2020	2020000013-008	01/03/2020	ELECTRIC GENERATION	Open	02/07/2020	\$388.72	\$400.00	\$11.28	
B04-03B5-2340	2020	2020000002-001	01/06/2020	2020 BALL DIAMOND MA	Open	01/06/2020	\$3,400.00	\$3,400.00	\$0.00	

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Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
B04-03B5-2392	2020	2020000145-001	02/21/2020	2020 ADULT SOFTBALL-S	Open	02/21/2020	\$1,646.55	\$1,646.55	\$0.00	
BALL DIAMONDS Totals:							\$5,883.77	\$5,946.55	\$62.78	
Fund: B04 Total							\$24,553.14	\$29,697.52	\$5,144.38	
Fund: B09 LAND REUTILIZATION										
LAND REUTILIZATION										
LAND REUTILIZATION Totals:							\$0.00	\$0.00	\$0.00	
Fund: B09 Total							\$0.00	\$0.00	\$0.00	
Fund: B13 LAW ENFORCEMENT										
LAW ENFORCEMENT										
LAW ENFORCEMENT Totals:							\$0.00	\$0.00	\$0.00	
Fund: B13 Total							\$0.00	\$0.00	\$0.00	
Fund: C01 BOND RETIREMENT										
DEBT SERVICE										
C01-08A1-2610	2020	2020000007-001	01/03/2020	SERIES 2016 FIRE STATI	Open	01/03/2020	\$135,000.00	\$135,000.00	\$0.00	
C01-08A1-2620	2020	2020000007-002	01/03/2020	SERIES 2016 FIRE STATI	Open	01/03/2020	\$238,600.00	\$238,600.00	\$0.00	
DEBT SERVICE Totals:							\$373,600.00	\$373,600.00	\$0.00	
Fund: C01 Total							\$373,600.00	\$373,600.00	\$0.00	
Fund: C03 NOTE RETIRE-NORTHBROOK										
DEBT SERVICE										
C03-08A1-2610	2020	2020000021-001	01/03/2020	NORTHBROOK NOTE	Open	01/03/2020	\$55,000.00	\$55,000.00	\$0.00	
C03-08A1-2620	2020	2020000021-002	01/03/2020	NORTHBROOK NOTE	Open	01/03/2020	\$8,548.20	\$8,548.20	\$0.00	
DEBT SERVICE Totals:							\$63,548.20	\$63,548.20	\$0.00	
Fund: C03 Total							\$63,548.20	\$63,548.20	\$0.00	
Fund: D03 CAPITAL IMPROVEMENT										
CAPITAL IMPROVEMENT										
CAPITAL IMPROVEMENT Totals:							\$0.00	\$0.00	\$0.00	
GRANT FUNDS										
GRANT FUNDS Totals:							\$0.00	\$0.00	\$0.00	
Fund: D03 Total							\$0.00	\$0.00	\$0.00	

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Fund: D04 FIRE CAPITAL IMPROVEMENT										
FIRE CAPITAL IMPROVEMENT										
FIRE CAPITAL IMPROVEMENT Totals:							\$0.00	\$0.00	\$0.00	
Fund: D04 Total							\$0.00	\$0.00	\$0.00	
Fund: E01 WATER										
WATER DEPARTMENT										
E01-05C2-2122	2020	2020000001-007	01/03/2020	LIFE/AD&D INSURANCE	Open	02/25/2020	\$199.42	\$280.00	\$80.58	
E01-05C2-2122	2020	2020000028-007	01/03/2020	HEALTH INSURANCE	Open	02/25/2020	\$10,588.96	\$14,900.00	\$4,311.04	
E01-05C2-2122	2020	2020000072-007	01/23/2020	HSA FUNDS	Open	02/07/2020	\$568.50	\$1,330.85	\$762.35	
E01-05C2-2124	2020	2020000008-007	01/03/2020	2019 TRUE-UP/2020WVOR	Open	02/21/2020	\$2,890.22	\$3,100.00	\$209.78	
E01-05C2-2310	2020	2020000012-007	01/03/2020	ELECTRIC DISTRIBUTIO	Open	02/12/2020	\$435.80	\$970.00	\$534.20	
E01-05C2-2320	2020	2020000031-006	01/03/2020	IPAD SERVICE	Open	02/07/2020	\$200.83	\$241.00	\$40.17	
E01-05C2-2340	2020	2020000017-001	01/03/2020	LAB FEES	Open	02/07/2020	\$2,451.08	\$2,500.00	\$48.92	
E01-05C2-2340	2020	2020000027-001	01/03/2020	LAB FEES	Open	02/07/2020	\$1,407.15	\$1,500.00	\$92.85	
E01-05C2-2340	2020	2020000036-006	01/09/2020	OFFICE 365	Open	02/21/2020	\$161.10	\$193.32	\$32.22	
E01-05C2-2340	2020	2020000037-006	01/09/2020	ENTERPRISE SECURITY	Open	02/21/2020	\$179.00	\$214.80	\$35.80	
E01-05C2-2340	2020	2020000038-006	01/09/2020	IT SERVICES	Open	02/21/2020	\$1,650.00	\$1,980.00	\$330.00	
E01-05C2-2392	2020	2020000011-001	01/03/2020	4TH QUARTER WATER BI	Open	01/03/2020	\$189,728.06	\$189,728.06	\$0.00	
E01-05C2-2421	2020	2020000026-006	01/03/2020	FUEL	Open	02/25/2020	\$2,915.62	\$3,600.00	\$684.38	
WATER DEPARTMENT Totals:							\$213,375.74	\$220,538.03	\$7,162.29	
Fund: E01 Total							\$213,375.74	\$220,538.03	\$7,162.29	
Fund: E02 SANITARY SEWER										
SANITARY SEWER DEPT										
E02-05C3-2122	2020	2020000001-008	01/03/2020	LIFE/AD&D INSURANCE	Open	02/25/2020	\$235.82	\$330.00	\$94.18	
E02-05C3-2122	2020	2020000028-008	01/03/2020	HEALTH INSURANCE	Open	02/25/2020	\$12,596.13	\$17,700.00	\$5,103.87	
E02-05C3-2122	2020	2020000072-008	01/23/2020	HSA FUNDS	Open	02/07/2020	\$670.50	\$1,568.85	\$898.35	
E02-05C3-2124	2020	2020000008-008	01/03/2020	2019 TRUE-UP/2020 WOR	Open	02/21/2020	\$3,502.82	\$3,750.00	\$247.18	
E02-05C3-2310	2020	2020000009-008	01/03/2020	610 S WOLF CREEK	Open	02/07/2020	\$868.00	\$2,500.00	\$1,632.00	
E02-05C3-2310	2020	2020000012-008	01/03/2020	ELECTRIC DISTRIBUTIO	Open	02/12/2020	\$18,439.46	\$21,910.00	\$3,470.54	
E02-05C3-2310	2020	2020000013-006	01/03/2020	ELECTRIC GENERATION	Open	02/07/2020	\$28,041.80	\$34,500.00	\$6,458.20	

Encumbrance Report by Account

As Of: 2/29/2020

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
E02-05C3-2320	2020	2020000031-007	01/03/2020	IPAD SERVICE	Open	02/07/2020	\$200.83	\$241.00	\$40.17	
E02-05C3-2340	2020	2020000017-002	01/03/2020	LAB FEES	Open	02/07/2020	\$14,520.38	\$16,500.00	\$1,979.62	
E02-05C3-2340	2020	2020000036-007	01/09/2020	OFFICE 365	Open	02/21/2020	\$161.00	\$193.20	\$32.20	
E02-05C3-2340	2020	2020000037-007	01/09/2020	ENTERPRISE SECURITY	Open	02/21/2020	\$179.00	\$214.80	\$35.80	
E02-05C3-2340	2020	2020000038-007	01/09/2020	IT SERVICES	Open	02/21/2020	\$1,650.00	\$1,980.00	\$330.00	
E02-05C3-2346	2020	2020000146-001	02/21/2020	Wenger Woods Sanitary S	Open	02/21/2020	\$1,200.00	\$1,200.00	\$0.00	
E02-05C3-2351	2020	2020000033-001	01/06/2020	LEL TRANSMITTER	Open	01/06/2020	\$4,860.00	\$4,860.00	\$0.00	
E02-05C3-2421	2020	2020000026-007	01/03/2020	FUEL	Open	02/25/2020	\$2,915.62	\$3,600.00	\$684.38	
E02-05C3-2520	2020	2020000029-001	01/06/2020	MOSIER LS PUMP REPLA	Open	01/06/2020	\$9,076.54	\$9,076.54	\$0.00	
E02-05C3-2520	2020	2020000029-002	01/06/2020	FREIGHT COSTS	Open	01/06/2020	\$300.00	\$300.00	\$0.00	
E02-05C3-2560	2019	2019000664-001	08/22/2019	REPAIRS TO WWTP-TOR	Open	01/28/2020	\$34,141.94	\$126,291.49	\$92,149.55	
E02-05C3-2560	2019	2019000769-001	09/25/2019	HANDRAIL/DO PROBES/B	Open	02/07/2020	\$116,373.50	\$188,668.00	\$72,294.50	
SANITARY SEWER DEPT Totals:							\$249,933.34	\$435,383.88	\$185,450.54	
Fund: E02 Total							\$249,933.34	\$435,383.88	\$185,450.54	
Fund: E08 STORMWATER										
DEPARTMENT: 05C5										
E08-05C5-2122	2020	2020000001-009	01/03/2020	LIFE/AD&D INSURANCE	Open	02/25/2020	\$21.50	\$30.00	\$8.50	
E08-05C5-2122	2020	2020000028-009	01/03/2020	HEALTH INSURANCE	Open	02/25/2020	\$1,143.77	\$1,600.00	\$456.23	
E08-05C5-2122	2020	2020000072-009	01/23/2020	HSA FUNDS	Open	02/07/2020	\$60.00	\$140.40	\$80.40	
E08-05C5-2124	2020	2020000008-009	01/03/2020	2019 TRUE-UP/2020 WOR	Open	02/21/2020	\$561.91	\$600.00	\$38.09	
E08-05C5-2421	2020	2020000026-008	01/03/2020	FUEL	Open	02/25/2020	\$1,707.24	\$1,750.00	\$42.76	
DEPARTMENT: 05C5 Totals:							\$3,494.42	\$4,120.40	\$625.98	
Fund: E08 Total							\$3,494.42	\$4,120.40	\$625.98	
Fund: E10 REFUSE										
REFUSE DEPARTMENT										
E10-05F2-2122	2020	2020000001-010	01/03/2020	LIFE/AD&D INSURANCE	Open	02/25/2020	\$50.62	\$70.00	\$19.38	
E10-05F2-2122	2020	2020000028-010	01/03/2020	HEALTH INSURANCE	Open	02/25/2020	\$1,673.71	\$2,400.00	\$726.29	
E10-05F2-2122	2020	2020000072-010	01/23/2020	HSA FUNDS	Open	02/07/2020	\$109.50	\$259.85	\$150.35	
E10-05F2-2124	2020	2020000008-010	01/03/2020	2019 TRUE-UP/2020 WOR	Open	01/03/2020	\$600.00	\$600.00	\$0.00	
E10-05F2-2343	2020	2020000023-001	01/03/2020	REFUSE/RECYCLING SE	Open	02/07/2020	\$307,817.35	\$370,000.00	\$62,182.65	

City of Brookville

Check Report by Check Number

Bank: LCNB - LCNB - LCNB NATIONAL BANK
 Payment Method: Checks, ACH, Credit Card, EFT
 Vendors: A99000 to ZZ0600
 Checks: All

Check Dates: 2/1/2020 to 2/29/2020
 As Of Check Cashed Date: 1/1/1900 to 2/29/2020
 Include Voids: Yes
 Check Status: Cashed And Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: LCNB - LCNB - LCNB NATIONAL BANK								
0000057035	02/05/2020	F99000	MUN. OF BROOKVILLE-F.I.C.A.	Check	Outstanding		\$0.00	\$1,456.36
0000057036	02/05/2020	M99000	MUN. OF BROOKVILLE-MEDICARE	Check	Outstanding		\$0.00	\$1,522.43
0000057037	02/05/2020	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Outstanding		\$0.00	\$108,867.37
0000057038	02/07/2020	AA0092	ACTIVE911, INC	Check	Outstanding		\$0.00	\$625.00
0000057039	02/07/2020	AA0274	AIRGAS USA, LLC	Check	Outstanding		\$0.00	\$240.11
0000057040	02/07/2020	AA0545	AMAZON CAPITAL SERVICES	Check	Outstanding		\$0.00	\$740.64
0000057041	02/07/2020	AA0561	AMERICAN SAFETY & HEALTH INSTITUT	Check	Outstanding		\$0.00	\$521.75
0000057042	02/07/2020	BB0603	BROOKVILLE AUTO PARTS	Check	Outstanding		\$0.00	\$1,089.28
0000057043	02/07/2020	BB0627	BROOKVILLE RENTAL & SALES	Check	Outstanding		\$0.00	\$211.87
0000057044	02/07/2020	CC0294	CHANGE HEALTHCARE	Check	Outstanding		\$0.00	\$2,159.61
0000057045	02/07/2020	CC0418	CIVICA CMI	Check	Outstanding		\$0.00	\$6,280.64
0000057046	02/07/2020	CC0525	CODE CREDIT UNION	Check	Outstanding		\$0.00	\$7,639.56
0000057047	02/07/2020	CC0560	CONSOLIDATED PLASTICS COMPANY, IN	Check	Outstanding		\$0.00	\$1,180.42
0000057048	02/07/2020	DD0059	D & S AUTO PARTS, INC	Check	Outstanding		\$0.00	\$19.80
0000057049	02/07/2020	DD0077	DAVE ARBOGAST FORD	Check	Outstanding		\$0.00	\$243.06
0000057050	02/07/2020	DD0098	DAYTON DOOR SALES	Check	Outstanding		\$0.00	\$331.00
0000057051	02/07/2020	DD0230	DEVELOPMENT PROJECTS INC	Check	Outstanding		\$0.00	\$5,500.00
0000057052	02/07/2020	EE0380	E. J. PRESCOTT INC	Check	Outstanding		\$0.00	\$1,343.08
0000057053	02/07/2020	FF0210	FERRELLGAS	Check	Outstanding		\$0.00	\$290.35
0000057054	02/07/2020	FF0700	FRYMAN - KUCK GEN. CONTR. INC.	Check	Outstanding		\$0.00	\$47,513.00
0000057055	02/07/2020	II0060	IGS ENERGY	Check	Outstanding		\$0.00	\$5,234.30
0000057056	02/07/2020	II0371	IPMA	Check	Outstanding		\$0.00	\$149.00
0000057057	02/07/2020	JJ0014	JACKS AUTO WASH	Check	Outstanding		\$0.00	\$245.00
0000057058	02/07/2020	JJ0814	JULIAN & GRUBE, INC	Check	Outstanding		\$0.00	\$2,366.00
0000057059	02/07/2020	KK0002	K E ROSE COMPANY	Check	Outstanding		\$0.00	\$32.00
0000057060	02/07/2020	KK0198	KENDALL ELECTRIC INC	Check	Outstanding		\$0.00	\$62.72
0000057061	02/07/2020	KK0200	KENWORTH OF DAYTON	Check	Outstanding		\$0.00	\$205.12
0000057062	02/07/2020	MM0022	MARTIN MARIETTA AGGREGATES	Check	Outstanding		\$0.00	\$366.96
0000057063	02/07/2020	MM0025	MOBILE ANALYTICAL SERVICES INC	Check	Outstanding		\$0.00	\$92.85
0000057064	02/07/2020	MM0090	MCMACKEN'S IGA	Check	Outstanding		\$0.00	\$8.37
0000057065	02/07/2020	MM0385	MIAMI VALLEY REGIONAL CRIME LABOR	Check	Outstanding		\$0.00	\$7,659.00
0000057066	02/07/2020	MM0397	MIDWAY TRAILER SALES	Check	Outstanding		\$0.00	\$2,750.00
0000057067	02/07/2020	MM0554	MODERN LEASING	Check	Outstanding		\$0.00	\$1,225.58
0000057068	02/07/2020	MM0600	MONTGOMERY COUNTY SHERIFF'S OFFI	Check	Outstanding		\$0.00	\$45.00
0000057069	02/07/2020	MM0606	MIAMI VALLEY LIGHTING, LLC	Check	Outstanding		\$0.00	\$6,093.05

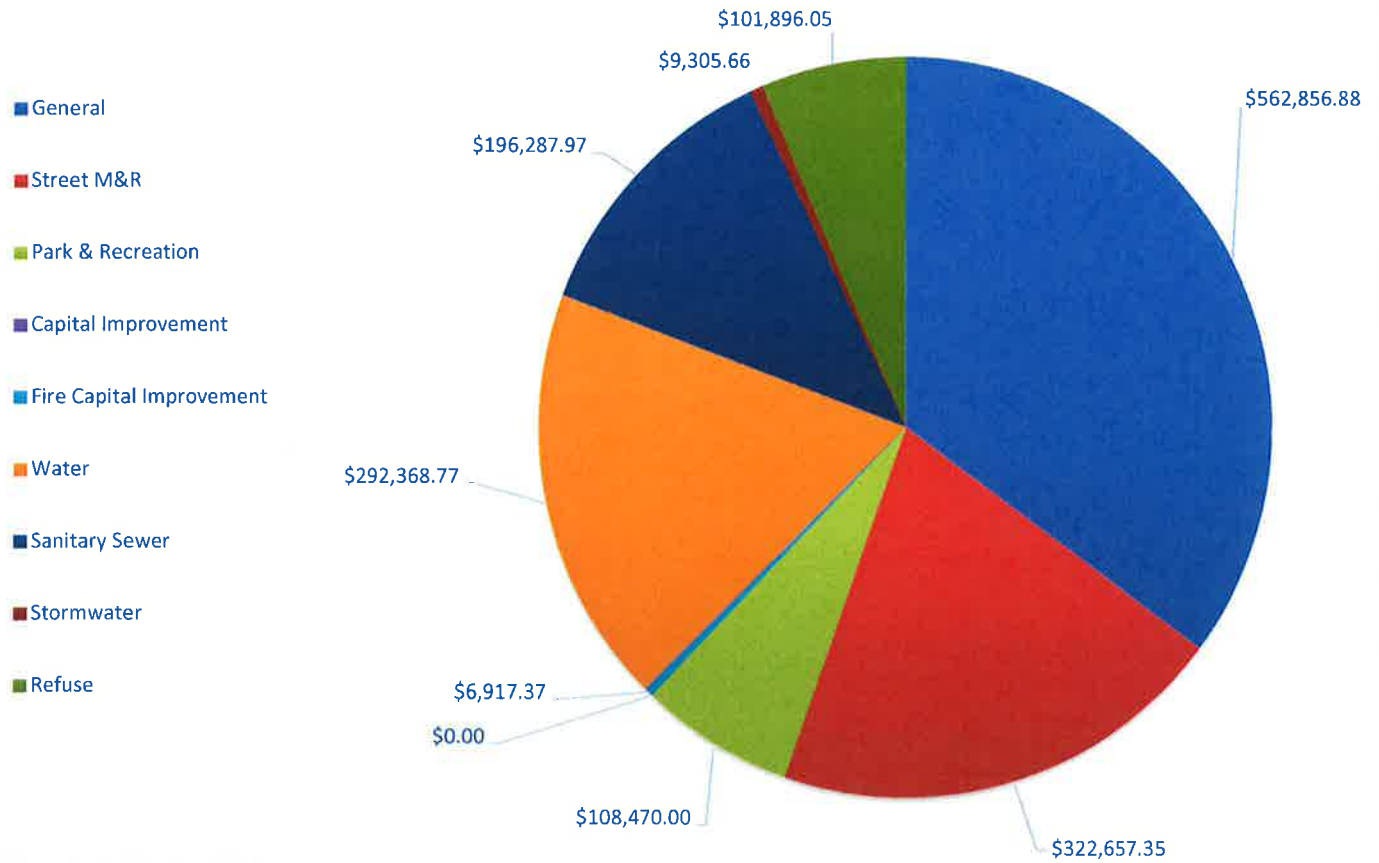
As Of Check Cashed Date: 1/1/1900 to 2/29/2020

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000057070	02/07/2020	MM0800	MUN. OF BROOKVILLE	Check	Outstanding		\$0.00	\$2,346.38
0000057071	02/07/2020	MM0825	MUSIC, DANNY	Check	Outstanding		\$0.00	\$175.00
0000057072	02/07/2020	MM0826	MUSIC, SHELLEY	Check	Outstanding		\$0.00	\$1,200.00
0000057073	02/07/2020	OO0315	OHIO ASSOCIATION CHIEFS OF POLICE I	Check	Outstanding		\$0.00	\$195.00
0000057074	02/07/2020	OO0319	OHIO CAT	Check	Outstanding		\$0.00	\$142.23
0000057075	02/07/2020	PP0012	PACE ANALYTICAL SERVICES INC	Check	Outstanding		\$0.00	\$1,393.20
0000057076	02/07/2020	PP0330	PICKREL BROTHERS INC.	Check	Outstanding		\$0.00	\$76.86
0000057077	02/07/2020	RR0825	RUMPKE	Check	Outstanding		\$0.00	\$31,875.18
0000057078	02/07/2020	SS0075	SCHWAAB, INC.	Check	Outstanding		\$0.00	\$195.87
0000057079	02/07/2020	SS0110	SCOTTISUE - A FLEXPAC COMPANY	Check	Outstanding		\$0.00	\$845.65
0000057080	02/07/2020	SS0149	SECURITY CENTRAL	Check	Outstanding		\$0.00	\$37.90
0000057081	02/07/2020	SS0200	SEIM'S HARDWARE & WELDING LLC	Check	Outstanding		\$0.00	\$111.88
0000057082	02/07/2020	SS0575	SOFTWARE SOLUTIONS INC.	Check	Outstanding		\$0.00	\$19,262.25
0000057083	02/07/2020	SS0801	STAPLES BUSINESS ADVANTAGE	Check	Outstanding		\$0.00	\$151.18
0000057084	02/07/2020	SS0805	JEFFREY P. STARTZMAN	Check	Outstanding		\$0.00	\$1,000.00
0000057085	02/07/2020	SS0822	RODNEY L. STEPHAN	Check	Outstanding		\$0.00	\$5,113.00
0000057086	02/07/2020	TT0313	THE CENTER FOR LOCAL GOVERNMENT	Check	Outstanding		\$0.00	\$3,825.00
0000057087	02/07/2020	TT0664	TRACTOR SUPPLY CREDIT PLAN	Check	Outstanding		\$0.00	\$237.87
0000057088	02/07/2020	VV0180	VECTREN ENERGY DELIVERY	Check	Outstanding		\$0.00	\$3,965.74
0000057089	02/07/2020	VV0187	VERIZON WIRELESS	Check	Outstanding		\$0.00	\$761.76
0000057090	02/07/2020	VV0390	CODE CREDIT UNION	Check	Outstanding		\$0.00	\$857.21
0000057091	02/07/2020	VV0050	WATCHGUARD VIDEO	Check	Outstanding		\$0.00	\$30.00
0000057092	02/10/2020	TT0763	TREASURER, STATE OF OHIO	Check	Outstanding		\$0.00	\$9,971.19
0000057093	02/12/2020	DD0155	DAYTON POWER & LIGHT COMPANY	Check	Outstanding		\$0.00	\$5,038.74
0000057094	02/12/2020	GG0023	GANLEY CHEVROLET OF AURORA LLC	Check	Outstanding		\$0.00	\$37,956.40
0000057095	02/12/2020	MM0595	MONTGOMERY COUNTY TREASURER	Check	Outstanding		\$0.00	\$13,213.23
0000057096	02/12/2020	SS0035	SAM'S CLUB	Check	Outstanding		\$0.00	\$915.14
0000057097	02/19/2020	F99000	MUN. OF BROOKVILLE-F.I.C.A.	Check	Outstanding		\$0.00	\$1,353.62
0000057098	02/19/2020	M99000	MUN. OF BROOKVILLE-MEDICARE	Check	Outstanding		\$0.00	\$1,445.32
0000057099	02/19/2020	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Outstanding		\$0.00	\$106,425.90
0000057100	02/21/2020	II0060	IGS ENERGY	Check	Outstanding		\$0.00	\$4,169.86
0000057101	02/21/2020	AA0125	A.E. DAVID & CO.	Check	Outstanding		\$0.00	\$23.90
0000057102	02/21/2020	AA0545	AMAZON CAPITAL SERVICES	Check	Outstanding		\$0.00	\$212.05
0000057103	02/21/2020	BB0032	BARGE DESIGN SOLUTIONS, INC.	Check	Outstanding		\$0.00	\$3,080.20
0000057104	02/21/2020	BB0500	BLUEPRINT CYBERENGINEERING	Check	Outstanding		\$0.00	\$5,603.88
0000057105	02/21/2020	CC0340	CHOICE ONE ENGINEERING	Check	Outstanding		\$0.00	\$350.00
0000057106	02/21/2020	CC0361	CINTAS	Check	Outstanding		\$0.00	\$1,295.77
0000057107	02/21/2020	EE0556	CITY OF ENGLEWOOD	Check	Outstanding		\$0.00	\$8,977.62
0000057108	02/21/2020	VV0034	CITY OF VANDALIA	Check	Outstanding		\$0.00	\$11,146.60
0000057109	02/21/2020	FF0290	FIFTH THIRD BANK	Check	Outstanding		\$0.00	\$4,295.99
0000057110	02/21/2020	FF0291	FIFTH THIRD BANK	Check	Outstanding		\$0.00	\$181.52
0000057111	02/21/2020	FF0378	FISHEL DOWNEY ALBRECHT & RIEPENH	Check	Outstanding		\$0.00	\$195.00
0000057112	02/21/2020	FF0698	FRONTIER	Check	Outstanding		\$0.00	\$662.86
0000057113	02/21/2020	GG0205	GLASS AMERICA	Check	Outstanding		\$0.00	\$240.94
0000057114	02/21/2020	GG0585	GOVDEALS INC	Check	Outstanding		\$0.00	\$15.00
0000057115	02/21/2020	GG0590	GOVERNMENT FORMS AND SUPPLIES	Check	Outstanding		\$0.00	\$640.63

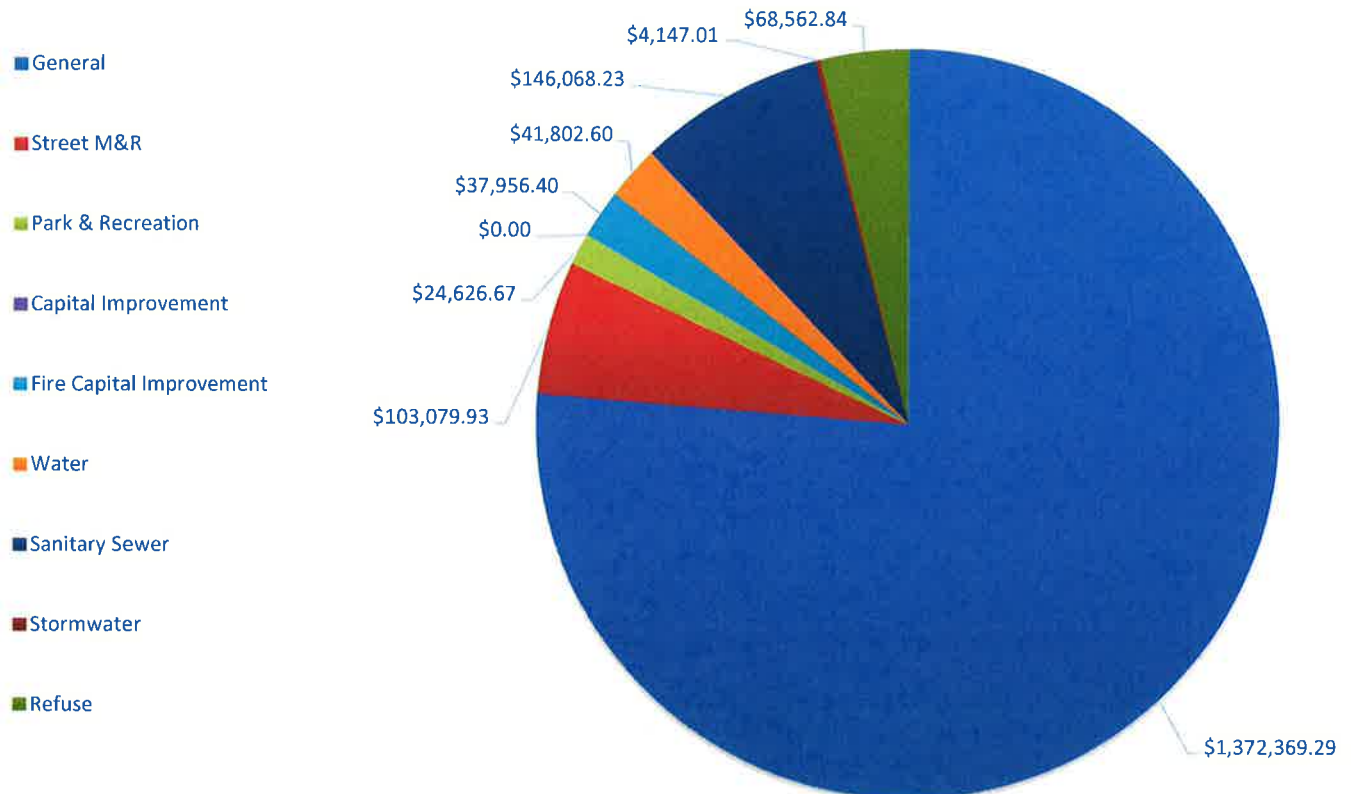
As Of Check Cashed Date: 1/1/1900 to 2/29/2020

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000057116	02/21/2020	LL0440	LOWES BUSINESS ACCT/SYNCB	Check	Outstanding		\$0.00	\$2,307.04
0000057117	02/21/2020	MM0018	MAJESTIC NURSERY CO	Check	Outstanding		\$0.00	\$775.00
0000057118	02/21/2020	MM0022	MARTIN MARIETTA AGGREGATES	Check	Outstanding		\$0.00	\$471.24
0000057119	02/21/2020	Z99999	PUBLIC HEALTH DAYTON & MONTGOME	Check	Outstanding		\$0.00	\$264.50
0000057120	02/21/2020	MM0579	MONTGOMERY COUNTY	Check	Outstanding		\$0.00	\$4,080.00
0000057121	02/21/2020	MM0593	MONTGOMERY COUNTY SOLID WASTE	Check	Outstanding		\$0.00	\$147.27
0000057122	02/21/2020	OO0233	OFFICE DEPOT	Check	Outstanding		\$0.00	\$21.85
0000057123	02/21/2020	SS0072	SCHENCK B E & ASSOCIATES	Check	Outstanding		\$0.00	\$1,500.00
0000057124	02/21/2020	SS0650	SMARTBILL, LTD.	Check	Outstanding		\$0.00	\$1,143.98
0000057125	02/21/2020	SS0801	STAPLES BUSINESS ADVANTAGE	Check	Outstanding		\$0.00	\$46.08
0000057126	02/21/2020	SS0312	THE SHERWIN-WILLIAMS COMPANY	Check	Outstanding		\$0.00	\$363.42
0000057127	02/21/2020	TT0344	TIME WARNER CABLE	Check	Outstanding		\$0.00	\$2,053.00
0000057128	02/21/2020	VW0875	WYSONG GRAVEL CO.	Check	Outstanding		\$0.00	\$27.86
0000057129	02/25/2020	AA0641	ANTHEM	Check	Outstanding		\$0.00	\$30,083.18
0000057130	02/25/2020	AA0642	ANTHEM LIFE	Check	Outstanding		\$0.00	\$527.00
0000057131	02/25/2020	SS0745	SUPERFLEET MASTERCARD PROGRAM	Check	Outstanding		\$0.00	\$6,075.15
0000057132	02/26/2020	OO0342	OHIO MUNICIPAL LEAGUE	Check	Outstanding		\$0.00	\$75.00
0000057133	02/26/2020	LL0190	LEADS ONLINE	Check	Outstanding		\$0.00	\$2,128.00
0000057134	02/28/2020	RR0228	RESERVE ACCOUNT	Check	Outstanding		\$0.00	\$2,000.00
0201800164	02/10/2020	LL0035	LCNB NATIONAL BANK	EFT	Outstanding		\$0.00	\$50.00
0201800165	02/20/2020	II0348	INVOICE CLOUD	EFT	Outstanding		\$0.00	\$228.00
0201800166	02/20/2020	LL0035	LCNB NATIONAL BANK	EFT	Outstanding		\$0.00	\$64.92
0201800167	02/25/2020	RR0215	REIMBURSEMENTS	EFT	Outstanding		\$0.00	\$2,654.21
0201800169	02/27/2020	M99000	MUN. OF BROOKVILLE-MEDICARE	EFT	Outstanding		\$0.00	\$0.00
0201800170	02/28/2020	UU0749	U.S. BANK	EFT	Outstanding		\$0.00	\$477.44
LCNB - LCNB - LCNB NATIONAL BANK Total:							\$0.00	\$563,084.94
Grand Total:							\$0.00	\$563,084.94

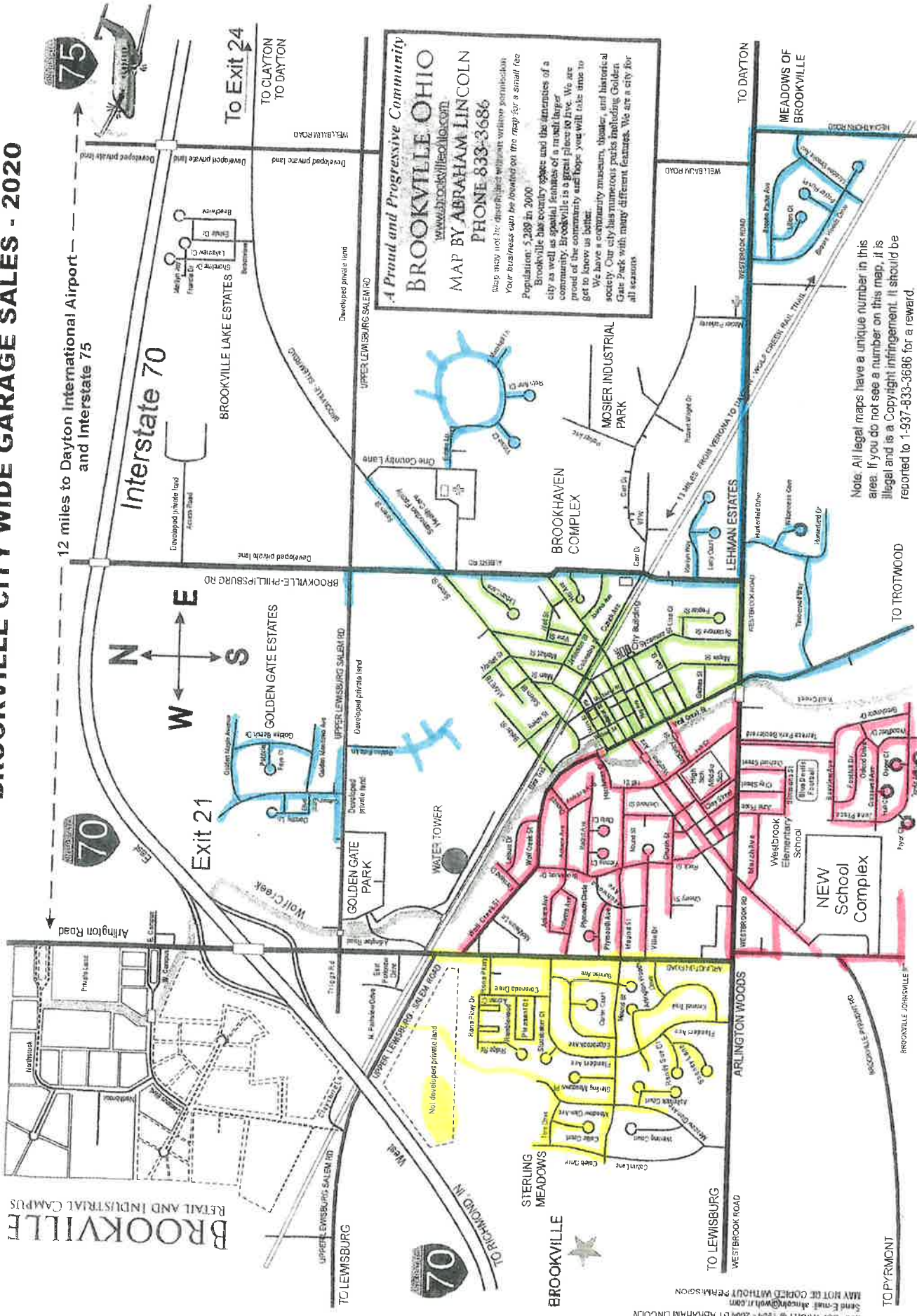
YTD-Fund Revenues - 02/29/2020



YTD-Fund Expenditures - 02/29/2020



BROOKVILLE CITY WIDE GARAGE SALES - 2020



JUNE 4, 5, 6

JUNE 11, 12, 13

JUNE 18, 19, 20

JUNE 25, 26, 27

Brookville City Wide Garage Sales - 2020

June 4, 5, 6
Arlington Rd.
Arlington Woods Dr.
Kimmel Tr.
Flanders Ave.
Shaney Ln.
Randy Sue Ct.
Ashmark Ct.
300 - 815 Mound St.
Meadow Glen Ave.
Terri Dr.
Callie Ct.
Caleb Dr.
Bruns Dr.
Jessica Ct.
Sterling Meadows Pl.
Edgebrook Ave.
Carter Ct.
Sunrise Ave.
Studebaker Ct.
Coronado Dr.
Rona Pkwy.
Pleasant Ct.
Adrian Ct.
Ramblewood Ct.
Ridge Rd.

June 18, 19, 20
Baker St.
106 - 866 Salem St.
Main St.
Walnut St.
Mulberry St.
Market St.
Hay Ave.
Vine St.
Jefferson St.
Columbia St.
Wall St.
Urban Ln.
Joanna St.
Cusick Ave.
Sycamore St.
E. McKinley St.
Oak St.
Maple St.
Gaines St.
Poplar St.
Lisa Ct.
32 - 248 E. Westbrook Rd.
5 - 325 S. Wolf Creek St.
15 - 25 N. Wolf Creek St.

June 11, 12, 13
100 - 464 N. Wolf Creek St.
Karrland Dr.
Leisure Dr.
Ankara Ave.
Brookside Dr.
Durwell Dr.
Antwerp Ave.
Plymouth Circle
Plymouth Ave.
Madrid Ave.
Vienna Ct.
Olso Ct.
Harshman St.
Beechwood Ave.
30-250 Mound St.
Orchard St.
Villa Dr.
Villa Circle
Church St.
Cherry St.
Rock St.
Osage Alley
Western Ave.
W. McKinley Street
Hill St.
Clay St.
March Ave.
Simmons St.
25 - 730 W. Westbrook Rd.
Blue Pride Dr.
213 Brookville- Pyrmont Rd.
11 - 278 Johnsville-Brookville Rd.
Charlie Ct.
Terrace Park Blvd.
Bayview Ave.
June Pl.
Foothill Dr.
Ostend Dr.
Crosswell Ave.
Woodfield Dr.
Hull Ct.
Deger Ct.
Pryor Ct.
Doyle Ave.
Brookmoor Dr.

June 25, 26, 27
Golden Maple Ave.
Golden Beech Dr.
Patricia Faye Ct.
Golden Meadows Ave.
Calmer Ernst Blvd.
Dorothy Lane
Hunters Run Dr.
Mallard Ct.
Quail Hollow
Moose Ct.
Elk Ct.
E. Upper Lewisburg- Salem Rd.
903 - 950 Salem St.
Albert Rd.
Brookhaven Estates Ln.
Estates Lane
Vinnie Ct.
Ruth Ann Ct.
Marshall Ln.
Glenna Ct.
Leiber Lane
Marilyn Way
Larry Ct.
Hunterfield Dr.
Wilderness Cove
Timberwolf Way
401 - 670 S. Wolf Creek St.
300 - 455 E. Westbrook Rd.
Brooke Parke Ave
Poplar Run Pl.
Meadow Brooke Ave.
Brooke Woode Dr.
Heckathorn Rd.



City of **BROOKVILLE** ***POLICE***

Chief Douglas Jerome

djerome@brookvilleohio.com



Council Meeting Agenda March 3, 2020

Reportable Incidents

1/1/2019 – 2/28/2019 = 96
1/1/2020 – 2/28/2020 = 113

Citations

1/1/2019 – 2/28/2019 = 85
1/1/2020 – 2/28/2020 = 69

Traffic Stops

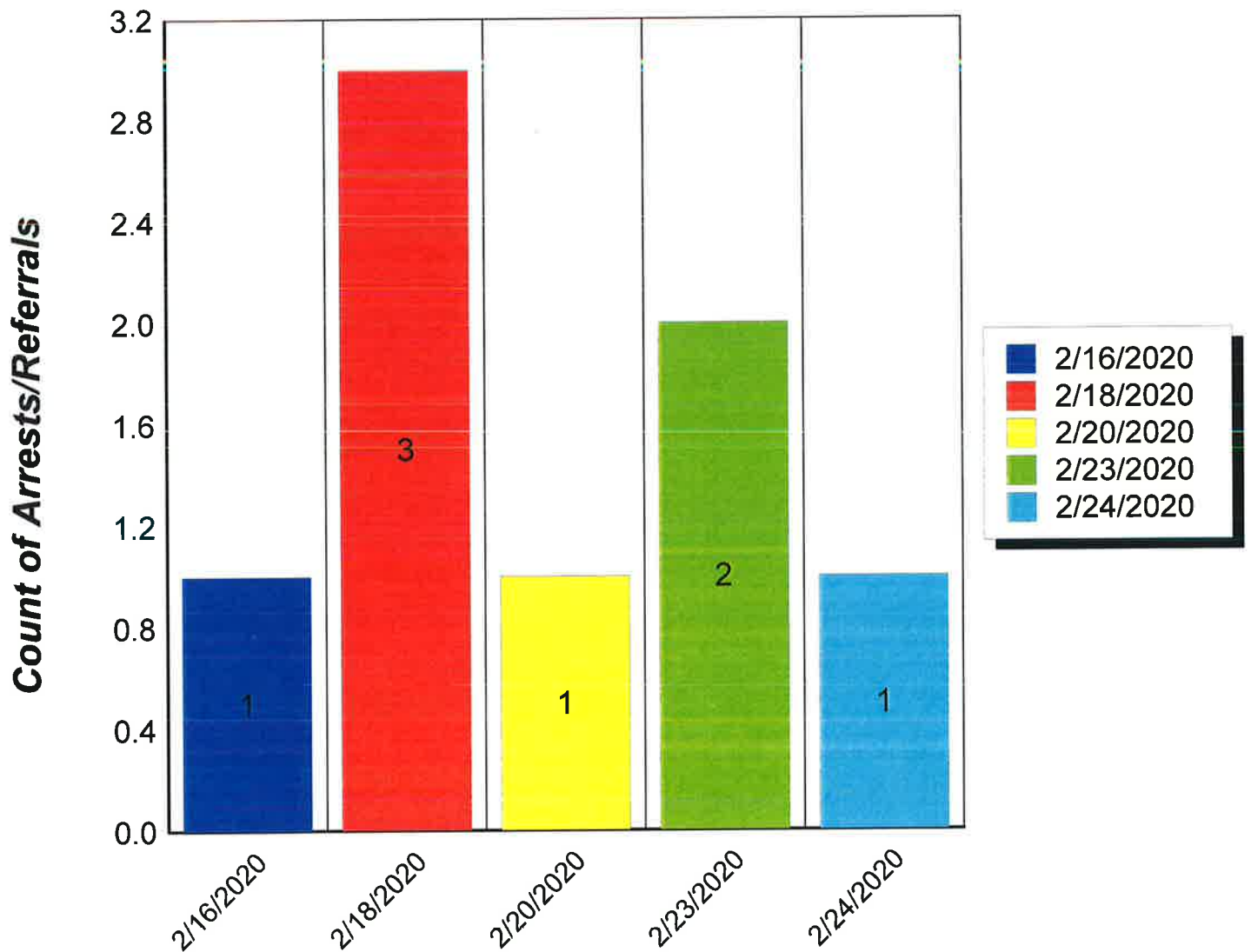
February 2019- 145
February 2020 to date- 126

Brookville Police Department

Arrest Log by Date

Arrest Date	Total Arrests
February 16, 2020	1
February 18, 2020	3
February 20, 2020	1
February 23, 2020	2
February 24, 2020	1
Total Selected = 8	

Arrest Log by Date



Brookville Police Department

Incident Arrest Blotter

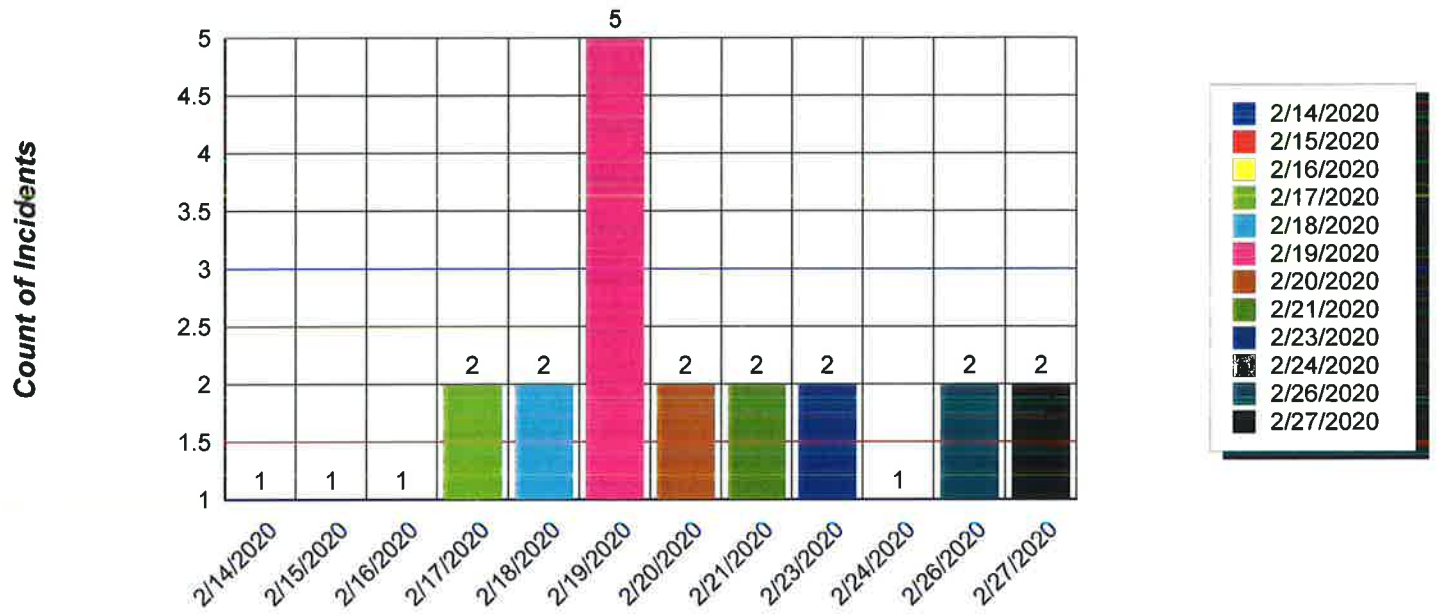
Arrest Date	Time	Suspect's Name	Address, Charges(s)	Incident ID
02/16/2020		DUSTIN B. TAYLOR	521 N WOLFCREEK ST, BROOKVILLE, OH 45309 35: WARRANT ARREST	2020-00093
02/18/2020		BRANDIE R. ROARK	425 WILLOW DR, EATON, OH 45320 4510037: POINTS SUSPENSION 451014: DRIVING UNDER ALS SUSPENSION	2020-00096
		MALIC M. ROBERTSON	6572 RAINER WAY APT D, INDIANAPOLIS, IN 46214 2903.13 (C)(5): ASSAULT ON A PEACE OFFICER 451012: DRIVING WITHOUT VALID LICENSE 4511202: REASONABLE CONTROL 451121: SPEEDING 4511201: Reckless operation on private property 451143A: FAILED TO STOP AT POSTED STOP SIGN 2921331: Failure to comply with order or signal of P.O.	2020-00097
		NYDIA L. SAYLES	8413 GARNI CT, INDIANAPOLIS, IN 46227 292511: Drug abuse - obtain, possess, use controlled subst	2020-00097
02/20/2020		JACOB C. WEAVER	76 TERRACE PARK BLVD, BROOKVILLE, OH 45309 451119: DUI - ALCOHOL OR DRUGS	2020-00104
02/23/2020		NICHELE L. HARTMAN	75 RIDGE APT 47, BROOKVILLE, OH 45309 291711B2: Disorderly conduct - intoxicated create risk of ha	2020-00108
		KEVIN E. FASICK	6541 PHILLIPSBURG UNION RD, ENGLEWOOD, OH 4532 291731A3: Inducing panic - commit offense with reckless disr	2020-00107
02/24/2020		JOSIAH O.L. RANDALL	4654 CRUMRINE RD, GREENVILLE, OH 45331 35: WARRANT ARREST	2020-00109
Total Selected = 8				

Brookville Police Department

Incident Log by Date Reported

Date Reported	Day of Week	Total Reported
02/14/2020	Friday	1
02/15/2020	Saturday	1
02/16/2020	Sunday	1
02/17/2020	Monday	2
02/18/2020	Tuesday	2
02/19/2020	Wednesday	5
02/20/2020	Thursday	2
02/21/2020	Friday	2
02/23/2020	Sunday	2
02/24/2020	Monday	1
02/26/2020	Wednesday	2
02/27/2020	Thursday	2
Total Selected = 23		

Incident Log by Date Reported



Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
February 14, 2020					
2020-00091	200 CARR DR BROOKVILLE PD	SIGNAL 26O - CRIMINAL TRESPASS	02/14/2020	02/14/2020	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 02 291121 - Criminal trespass					
Total Incidents Reported for Date: 1					
February 15, 2020					
2020-00092	1001 ESTATES LN BROOKVILLE PD	SIGNAL 53HR - HIT SKIP CRASH	02/15/2020	02/15/2020	UNFOUNDED
Offenses UCR Offense Description 1 N/A 53H&R - HIT & RUN CRASH					
Total Incidents Reported for Date: 1					
February 16, 2020					
2020-00093	450 NORTH WOLF CREEK BROOKVILLE PD	SIGNAL 35- WARRANT	02/16/2020	02/16/2020	ARREST
Offenses UCR Offense Description 2 N/A 35 - WARRANT ARREST N/A 451303 - LIGHTED LIGHTS REQUIRED					
Total Incidents Reported for Date: 1					
February 17, 2020					
2020-00094	301 SYCAMORE STREET BROOKVILLE PD	SIGNAL 26I - PINK SLIP	02/17/2020	02/17/2020	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 02 26I - INFORMATION REPORT					
2020-00095	45 W. MCKINLEY ST APT A BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	02/17/2020	02/17/2020	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 02 26I - INFORMATION REPORT					
Total Incidents Reported for Date: 2					

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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February 18, 2020

2020-00096	ARLINGTON@I-70 WB BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	02/18/2020	02/18/2020	ARREST
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Offenses	UCR	Offense Description
2	N/A	4510037 - POINTS SUSPENSION
	N/A	451014 - DRIVING UNDER ALS SUSPENSION

2020-00097	1 MCMACKEN LN BROOKVILLE PD	SIGNAL 4 - FELONIOUS ASSAULT ON A POLICE OFFICER	02/18/2020	02/18/2020	ARREST
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Offenses	UCR	Offense Description
8	N/A	2903.13 (C)(5) - ASSAULT ON A PEACE OFFICER
	01	292511 - Drug abuse - obtain, possess, use controlled subst
	N/A	451012 - DRIVING WITHOUT VALID LICENSE
	N/A	4511202 - REASONABLE CONTROL
	N/A	451121 - SPEEDING
	N/A	4511201 - Reckless operation on private property
	N/A	451143A - FAILED TO STOP AT POSTED STOP SIGN
	02	2921331 - Failure to comply with order or signal of P.O.

Total Incidents Reported for Date: 2

February 19, 2020

2020-00098	33 WILDERNESS COVE BROOKVILLE PD	SIGNAL 26I - PINK SLIP	02/19/2020	02/19/2020	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	02	26I - INFORMATION REPORT

2020-00099	301 SYCAMORE BROOKVILLE PD	SIGNAL 06A - THEFT	01/21/2020		OPEN CASE
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Offenses	UCR	Offense Description
1	06	291302A1 - Theft - without consent

2020-00100	70 MEADOW BROOKE BROOKVILLE PD	SIGNAL 11 - FRAUD	02/19/2020	02/19/2020	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	01	291321 - Misuse of credit card

2020-00101	415 MARKET BROOKVILLE PD	SIGNAL 09 - ASSAULT	02/19/2020		OPEN CASE
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Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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February 19, 2020

Offenses UCR Offense Description 1 04 290313A - Assault - knowingly harm victim					
2020-00102	301 SYCAMORE BROOKVILLE PD	SIGNAL 06A - THEFT	02/18/2020		OPEN CASE
Offenses UCR Offense Description 1 06 291302A1 - Theft - without consent					
Total Incidents Reported for Date: 5					

February 20, 2020

2020-00103	ALBERT RD @ SALEM RD BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	02/20/2020	02/20/2020	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 2 N/A 451121 - SPEEDING N/A 451016 - FRA SUSPENSION					
2020-00104	7 S. WOLF CREEK ST BROOKVILLE PD	SIGNAL 21 - OVI	02/20/2020	02/21/2020	ARREST
Offenses UCR Offense Description 3 02 451119 - DUI - ALCOHOL OR DRUGS N/A 450321 - FAILURE TO DISPLAY REGISTRATION N/A 451322 - EXCESSIVE SMOKE					
Total Incidents Reported for Date: 2					

February 21, 2020

2020-00105	16 WALNUT ST BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	02/21/2020	02/26/2020	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 02 26I - INFORMATION REPORT					
2020-00106	428 N. WOLFCREEK STREET BROOKVILLE PD	SIGNAL 260 - ILLEGAL DUMPING	02/21/2020	02/21/2020	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description 1 02 376732B - ILLEGAL USE OF DUMPSTER ON PUB/PRIV PROP					
Total Incidents Reported for Date: 2					

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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February 23, 2020

2020-00108	75 RIDGE APT 47 BROOKVILLE PD	SIGNAL 24 - DISORDERLY CONDUCT	02/23/2020	02/23/2020	ARREST
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Offenses	UCR	Offense Description
1	02	291711B2 - Disorderly conduct - intoxicated create risk of ha

2020-00107	775 E UPPER LEWISBURG SALEM ROAD BROOKVILLE PD	SIGNAL 18HO - HEROIN OVERDOSE	02/23/2020	02/23/2020	ARREST
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Offenses	UCR	Offense Description
1	04	291731A3 - Inducing panic - commit offense with reckless disr

Total Incidents Reported for Date: 2

February 24, 2020

2020-00109	7824 STATE RT 49 BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	02/24/2020	02/24/2020	ARREST
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Offenses	UCR	Offense Description
1	N/A	35 - WARRANT ARREST

Total Incidents Reported for Date: 1

February 26, 2020

2020-00110	801 ARLINGTON RD BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	02/26/2020		OPEN CASE
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2020-00111	625 MARKET ST. BROOKVILLE PD	SIGNAL 46 - JUVENILE COMPLAINT	02/26/2020	02/26/2020	ARREST
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Offenses	UCR	Offense Description
1	02	2151022A - Juvenile - incorrigible, habitually disobedient

Total Incidents Reported for Date: 2

February 27, 2020

2020-00112	926 ARLINGTON ROAD BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	02/27/2020	02/27/2020	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	N/A	451016 - FRA SUSPENSION

2020-00113	205 JESSICA	SIGNAL 26DB - DEAD BODY	02/27/2020		
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Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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February 27, 2020

BROOKVILLE PD

OPEN CASE

Offenses	UCR	Offense Description
1	02	26DB - DEAD BODY

Total Incidents Reported for Date: 2

Total Selected = 23

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2020-01 Passed, 20

AN ORDINANCE LEVYING ASSESSMENTS FOR DELINQUENT UTILITY BILLS FOR CERTAIN PROPERTIES IN THE CITY OF BROOKVILLE, OHIO.

WHEREAS, pursuant to Section 931.21(g), 935.14(f) and 957.07(c) of the Code of Ordinances of the City of Brookville, Ohio, the City may certify to the County Auditor assessments for water, sewer and refuse bills which have been delinquent for more than forty-five days from date of billing, and said assessments shall become a lien against the property served and shall be collected as general taxes; and

WHEREAS, these charges remain unpaid more than forty-five days after the notice of charges were sent to the property owner by the Director of Finance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO THAT:

SECTION I: City Council hereby approves and authorizes the Director of Finance to certify to the County Auditor assessments for delinquent water, sewer and refuse charges, said assessments being set forth in Exhibit A attached hereto and incorporated herein by reference and aggregating in the amount of \$9,027.76, which includes County Fees.

SECTION II: The Director of Finance shall certify to the County Auditor the unpaid assessments within thirty (30) days after passage of this Ordinance.

SECTION III: This Ordinance shall take effect and be in force thirty (30) days after passage as provided by the Charter of the City of Brookville.

PASSED this day of 2020.

Kimberly Duncan, Clerk

Chuck Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2020-01 passed by the Council of the City of Brookville, Ohio, on the day of 2020.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 2020-01 as posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the day of 2020 to the day of 2020, both days inclusive.

Kimberly Duncan, Clerk

RECORD OF ORDINANCES

Ordinance No. 2020-02 Passed , 20

AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3, SECTION 931.20(a) FIXING THE RATES AND CHARGES TO ALL WATER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO, THAT:

SECTION I: Section 931.20(a) of the Code of Ordinances is hereby amended to read as follows:

There shall be a minimum charge for water, billed quarterly. The minimum charge is to cover investment, overhead expenses and the cost of being ready to serve with water. These minimum charges will be payable quarterly as due, at the following rates for the various sized meters.

MINIMUM CHARGES
PER QUARTER

5/8 inch meter	\$ 55.15
3/4 inch meter	\$ 67.25
1 inch meter	\$ 107.75
1½ inch meter	\$ 180.10
2 inch meter	\$ 301.10
3 inch meter	\$ 604.00
4 inch meter	\$ 910.00
6 inch meter	\$1,568.00
8 inch meter	\$2,152.00
10 inch meter	\$3,586.00
12 inch meter	\$4,948.00

The following shall be additional charges per thousand cubic feet per quarter for the:

First 10,000 cubic feet	\$ 40.68
Next 90,000 cubic feet	\$ 38.47
Next 400,000 cubic feet	\$ 36.21
Next 500,000 cubic feet	\$ 29.65

These rates shall start and be in effect with the June 2020 billing for water consumed during the previous quarter of March 2020 through May 2020.

SECTION II: This Ordinance shall revoke and rescind all Ordinances, and parts of Ordinances and Resolutions, and parts of Resolutions that are in conflict herewith.

SECTION III: This Ordinance shall take effect thirty (30) days after passage as provided in the Charter of the City of Brookville.

PASSED this day of 2020.

Kimberly Duncan, Clerk

Charles Letner, Mayor

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. _____ Passed _____, 20____

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2020-02, passed by the Council of the City of Brookville, Ohio, on the _____ day of _____ 2020.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 2020-02 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the _____ day of _____ 2020 to the _____ day of _____ 2020, both days inclusive.

Kimberly Duncan, Clerk

FINAL RESOLUTION

The following Final Resolution enacted by the City of Brookville, Ohio, hereinafter referred to as the Legislative Authority/Local Public Agency or "LPA", in the matter of the stated described project.

WHEREAS, on the **16th day of July 2019**, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

The project consists of upgrading the Arlington Road and Triggs Road/Upper Lewisburg-Salem Road intersection by removing the concrete island, realigning the crosswalks on the northwest corner, new pedestrian push buttons, upgraded truncated domes to the current standard, resurfacing of the intersection pavement, and replacing loop detectors, lying within the City of Brookville; and

WHEREAS, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

The City agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement within the city limits, less the amount of Federal-Aid funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U. S. Department of Transportation.

The share of the cost of the LPA is now estimated in the amount of **Fifty-Eight Thousand Four Hundred and - - - 00/100 Dollars, (\$58,400.00)**, but said estimated amount is to be adjusted in order that the LPA's ultimate share of said improvement shall correspond with said percentages of actual costs when said actual costs are determined; and

WHEREAS, The Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above described highway and has transmitted copies of the same to this legislative authority; and

WHEREAS, The LPA desires the Director of Transportation to proceed with the aforesaid highway improvement.

NOW, THEREFORE, be it resolved:

- I. That the estimated sum, of **Fifty-Eight Thousand Four Hundred and - - - - 00/100 Dollars, (\$58,400.00)** is hereby appropriated for the improvement described above and the fiscal officer is hereby authorized and directed to issue an order on the treasurer for said sum upon the requisition of the Director of Transportation to pay the cost and expense of said improvement. We hereby agree to assume in the first instance, the share of the cost and expense over and above the amount to be paid from **Federal** funds.
- II. That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.
- III. That the LPA enter into a contract with the State, and that the **City Manager** be, and is hereby authorized to execute said contract, providing for the payment of the LPA the sum of money set forth herein above for improving the described project.
- IV. That the LPA transmit to the Director of Transportation a fully executed copy of this Resolution.

This is to certify that we have compared the foregoing copy of Resolution with the original record thereof, found in the record of the proceedings of the LPA, and which Resolution was duly passed by the LPA on the _____ day of _____, 20____ and that the same is a true and correct copy of the record of said Resolution and the action of said LPA thereon.

We further certify that said Resolution and the action of said LPA thereon is recorded in the journal of said LPA in Volume _____, at Page _____, and under date of _____, 20 _____

Legislative Authority of the
City of Brookville, Ohio

Mayor

SEAL
(If Applicable)

Clerk (Secretary Ex-Officio)

FISCAL OFFICER'S CERTIFICATE
(Chapter 5521 and Section 5705.41, Ohio Revised Code)

I hereby certify to that the money, to wit: **\$58,400.00** required for the payment of the cost other than that thereof assumed by the **Federal** Government, for the improvement of that portion of **Arlington Road/Upper Lewisburg-Salem Road**, lying within the corporate limits of the City of Brookville, more particularly described as follows:

The project consists of upgrading the Arlington Road and Triggs Road/Upper Lewisburg-Salem Road intersection by removing the concrete island, realigning the crosswalks on the northwest corner, new pedestrian push buttons, upgraded truncated domes to the current standard, resurfacing of the intersection pavement, and replacing loop detectors, lying within the City of Brookville; and

has been lawfully appropriated for such purpose and is in the treasury to the credit of, or has been levied placed on the duplicate and in process of collection for the appropriate fund, and not appropriated for any other purpose; or is being obtained by sale of bonds issued on account of said improvement, which bonds are sold and in process of delivery.

I further certify that this certificate was made, sealed and filed with the legislative authority of the City of Brookville, Ohio, after said legislative authority passed the final resolution in connection with the within described project; and that this certificate was forthwith recorded in the record of the proceedings of said legislative authority, namely:

Legislative Authority's Journal, Volume N/A, at Page N/A,

IN WITNESS WHEREOF, I have hereunto set my hand and official seal as said fiscal officer, this 3rd day of March, 2020.

(Fiscal Officer's Seal)
(If Applicable)



Fiscal Officer of the City of
Brookville, Ohio

C O N T R A C T
(Chapter 5521, Ohio Revised Code)

This contract is made by and between the State of Ohio, Department of Transportation, acting through its director (hereinafter referred to as the "STATE"), 1980 West Broad Street, Columbus, Ohio 43223, and the City of Brookville, (hereinafter referred to as the legislative authority/Local Public Agency or "LPA").

WITNESSTH:

WHEREAS, Chapter 5521 of the Ohio Revised Code provides that the legislative authority may cooperate with the STATE in a highway project made by and under the supervision of the Director of Transportation; and

WHEREAS, through the enactment of preliminary legislation, the LPA and the STATE have agreed to cooperate in the highway project described below; and

WHEREAS, through the enactment of final legislation, the LPA has committed to pay an estimated amount of money as its share of the total estimated cost and expense of the highway project described below; and

WHEREAS, the fiscal officer of the LPA has filed with the LPA a certificate stating that sufficient moneys are available, as required by Chapter 5521 and Section 5705.41 of the Ohio Revised Code. A duplicate certificate is attached hereto; and

WHEREAS, in accordance with the final legislation, the LPA hereby enters into this contract with the STATE to provide for payment of the agreed portion of the cost of the highway project and any additional obligations for the highway project described below.

NOW, THEREFORE, in consideration of the premises and the performances of mutual covenants hereinafter set forth, it is agreed by parties hereto as follows:

SECTION I: **RECITALS**

The foregoing recitals are hereby incorporated as a material part of this contract.

SECTION II: **PURPOSE**

The purpose of this contract is to set forth requirements associated with the highway project described below (hereinafter referred to as the "PROJECT") and to establish the responsibilities for the administration of the PROJECT by the LPA and the STATE.

SECTION III: LEGAL REFERENCES

This contract is established pursuant to Chapter 5521 of the Ohio Revised Code.

SECTION IV: SCOPE OF WORK

The work to be performed under this contract shall consist of the following:

The project consists of upgrading the Arlington Road and Triggs Road/Upper Lewisburg-Salem Road intersection by removing the concrete island, realigning the crosswalks on the northwest corner, new pedestrian push buttons, upgraded truncated domes to the current standard, resurfacing of the intersection pavement, and replacing loop detectors, lying within the City of Brookville.

SECTION V: FINANCIAL PARTICIPATION

1. The STATE agrees to provide the necessary funds as enumerated in this section and allowed by law for the financing of this project.
2. The STATE may allocate the money contributed by the LPA in whatever manner it deems necessary in financing the cost of construction, right-of-way, engineering, and incidental expenses, notwithstanding the percentage basis of contribution by the LPA.
3. The total cost and expenses for the project are only an estimate and the total cost and expenses may be adjusted by the STATE. If any adjustments are required, payment of additional funds shall correspond with the percentages of actual costs when said actual costs are determined, and as requested, by the Director of Transportation.
4. The LPA agrees to pay to the STATE its share of the total estimated cost expense for the above highway project in the amount of **Fifty-Eight Thousand Four Hundred and - - - 00/100 Dollars, (\$58,400.00).**
5. **The City agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement within the city limits, less the amount of Federal-Aid funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U. S. Department of Transportation.**
6. The LPA agrees to assume and bear One Hundred Percent (100%) of the cost of any construction items required by the LPA on the entire project, which are not necessary for the improvement, as determined by the State and Federal Highway Administration.
7. The LPA agrees that change orders and extra work contracts required fulfilling the construction contracts shall be processed as needed. The STATE shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.

SECTION VI: RIGHT-OF-WAY AND UTILITIES

1. The LPA agrees that all right-of-way required for the described project will be acquired and/or made available in accordance with current State and Federal regulations. The LPA also understands that right-of-way costs include eligible utility costs.
2. The LPA agrees that all utility accommodation, relocation, and reimbursement will comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual, including that:
 - A. Arrangements have been or will be made with all utilities where facilities are affected by the described PROJECT, that the utilities have agreed to make all necessary removals and/or relocations to clear any construction called for by the plans of this PROJECT, and that the utilities have agreed to make the necessary removals and/or relocations after notification by the LPA or STATE.
 - B. The LPA shall, at its own expense, make all removals and/or relocations of publicly-owned utilities which do not comply with the reimbursement provisions of the ODOT Utilities Manual. Publicly-owned facilities which do comply with the reimbursement provisions of the ODOT Utilities Manual will be removed and/or relocated at project expense, exclusive of betterments.
 - C. The removals and/or relocation of all utilities shall be done in such a manner as not to interfere with the operation of the contractor constructing the PROJECT and that the utility removals and/or relocations shall be approved by the STATE and performed in accordance with the provisions of the ODOT Construction and Materials Specifications.

SECTION VII: ADDITIONAL PROJECT OBLIGATIONS

1. The STATE shall initiate the competitive bid letting process and award the PROJECT in accordance with ODOT's policies and procedures.
2. The LPA agrees:
 - A. To keep said highway open to traffic at all times;
 - B. To maintain the PROJECT in accordance with the provisions of the statutes relating thereto,
 - C. To make ample financial and other provisions for such maintenance of the PROJECT after its completion;
 - D. To maintain the right-of-way and keep it free of obstructions in a manner satisfactory to the STATE and hold said right-of-way inviolate for public highway purposes;

- E. To place and maintain all traffic control devices conforming to the Ohio Manual of Uniform Traffic Control Devices on the project in compliance with the provisions of Section 4511.11 of the Ohio Revised Code;
- F. To regulate parking in accordance with Section 4511.66 of the Ohio Revised Code, unless otherwise controlled by local ordinance or resolution.

SECTION VIII: DISPUTES

In the event that any disputes arise between the STATE and LPA concerning interruption of or performance pursuant to this contract, such disputes shall be resolved solely and finally by the Director of Transportation.

SECTION IX: NOTICE

Notice under this contract shall be directed as follows:

City of Brookville
301 Sycamore Street
Brookville, Ohio
45309

Ohio Department of Transportation
Office of Estimating
1980 West Broad Street, 1st Floor
Columbus, Ohio 43223

SECTION X: FEDERAL REQUIREMENTS

1. In carrying out this contract, LPA shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, disability, or age. LPA will ensure that applicants are hired and that employees are treated during employment without regard to their race, religion, color, sex, national origin (ancestry), disability, genetic information, or age (40 years or older), sexual orientation, or military status (past, present, future). Such action shall include, but not be limited to, the following: Employment, Upgrading, Demotion, or Transfer; Recruitment or Recruitment Advertising; Layoff or Termination; Rates of Pay or other forms of Compensation; and Selection for Training including Apprenticeship.
2. To the extent necessary under Ohio law, LPA agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. LPA will, in all solicitations or advertisements for employees placed by or on behalf of LPA, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, national origin (ancestry), disability, genetic information, age (40 years or older), sexual orientation, or military status (past, present, future). If applicable, the LPA shall incorporate the foregoing requirements of this paragraph in all of its contracts for any of the work prescribed herein (other than subcontracts for standard commercial supplies or raw materials) and will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontracts for such work.

3. LPA agrees to fully comply with Title VI of the Civil Rights Act of 1964, 42 USC Sec. 2000. LPA shall not discriminate on the basis of race, color, or national origin in its programs or activities. The Director of Transportation may monitor the Contractor's compliance with Title VI.

SECTION XI: GENERAL PROVISIONS

1. This contract constitutes the entire contract between the parties. All prior discussions and understandings between the parties are superseded by this contract.
2. Neither this contract nor any rights, duties or obligations described herein shall be assigned by either party hereto without the prior express written consent of the other party.
3. Any change to the provisions of this contract must be made in a written amendment executed by both parties.
4. This contract and any claims arising out of this contract shall be governed by the laws of the State of Ohio. Any provision of this contract prohibited by the law of Ohio shall be deemed void and of no effect. Any litigation arising out of or relating in any way to this contract or the performance thereunder shall be brought only in the courts of Ohio, and the LPA hereby irrevocably consents to such jurisdiction. To the extent that the STATE is a party to any litigation arising out of or relating in any way to this contract or the performance thereunder, such an action shall be brought only in a court of competent jurisdiction in Franklin County, Ohio.
5. All financial obligations of the State of Ohio, as provided in this contract, are subject to the provisions of Section 126.07 of the Ohio Revised Code. The financial obligations of the State of Ohio shall not be valid and enforceable unless funds are appropriated by the Ohio General Assembly and encumbered by the STATE. Additionally, it is understood that this financial obligation of the LPA shall not be valid and enforceable unless funds are appropriated by the LPA's legislative body.
6. This contract shall be deemed to have been substantially performed only when fully performed according to its terms and conditions and any modification thereof.
7. LPA agrees that it is currently in compliance and will continue to adhere to the requirements of Ohio Ethics law as provided by Section 102.03 and 102.04 of the Ohio Revised Code.

SECTION XII: SIGNATURES

Any person executing this contract in a representative capacity hereby warrants that he/she has been duly authorized by his/her principal to execute this contract on such principal behalf.

Any party hereto may deliver a copy of its counterpart signature page to this Agreement via fax or e-mail. Each party hereto shall be entitled to rely upon a facsimile signature on any other party delivered in such a manner as if such signature were an original.

IN WITNESS THEREOF, the parties hereto have caused this contract to be duly executed in duplicate.

SEAL
(If Applicable)

**OHIO DEPARTMENT OF
TRANSPORTATION**

**LOCAL PUBLIC AGENCY
City of Brookville**

Director of Transportation

City Manager

Date

Date

Approved:
Dave Yost
Attorney General of Ohio

By: _____
Stephen H. Johnson
Chief, Transportation Section

Date: _____

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2020-02, passed by the Council of said City on the _____ day of _____ 2020.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of Council of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 2020-02 was posted at the City Building, U.S. Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio on the _____ day of _____ 2020 to the _____ day of _____ 2020, both days inclusive.

Kimberly Duncan, Clerk