



CITY COUNCIL
Tuesday, May 5, 2026, 6:30 PM
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309
937-833-2135
www.brookvilleohio.com

Agenda

- I. Opening of Regular Council Meeting**
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call
- II. Adoption of Agenda**
- III. Approval of Minutes**
 - a. Approval of April 21, 2026 Special Meeting Minutes
- IV. Old Business**
 - a. Charter Review recommendation discussion
- V. New Business**
- VI. Motion for Adjournment**

Please note: Now is time to hear from our community. We welcome comments which are important to us. Anyone who is interested in speaking, please stand, if you are able, and give your name and address for the public record. Each speaker will be given 5 minutes to provide your comments. Comments are welcome on general board business or specific agenda items. You may not donate your time to another speaker. Note, this time is for public comment, and we will not be entering into dialogue at this time. The purpose of this agenda item is for you, the public, to inform us the board about your views. If you have specific factual questions or complaints, please check in with our staff after the meeting. They are seated on the side and will be happy to assist you. We also welcome written questions and comments. We appreciate you attending the meeting and sharing your thoughts with us.

Mayor Chuck Letner • Vice Mayor Dennis Piper
Council Members: Stephen Crane • JD Fowler • Mike Hughes • Jared Ledford • Darren McNew

Brookville City Council
Special Meeting
April 21, 2026

The Special Meeting of the Brookville City Council was called to order by Mayor Letner at 6:30 p.m. on April 21, 2026. The meeting was held in the City Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Hughes, Ledford, McNew and Piper; Manager Kuntz and Clerk Duncan were present.

Roll Call by Clerk Duncan.

Motion by Fowler, second by Hughes to accept the Agenda as presented. All yeas, motion carried.

Motion by Piper, second by Ledford to accept the April 7, 2026 Special Meeting Minutes as presented. All yeas, motion carried.

Mayor Letner announced Council will resume reviewing the Charter Review Commission's recommendations with Section 4.04 of the charter.

Annexation was debated regarding its exemption from emergency legislation requirements. Current standards allow for legislative decisions on annexations without declaring emergencies under certain conditions. The importance of public input during the annexation decision-making process was emphasized. Flexibility in declaring emergencies for annexations was acknowledged as necessary for economic development opportunities.

Motion by Hughes, second by McNew to not declare an emergency when reading a final resolution to accept an annexation until the second reading, if needed. Piper yea, Crane yea, Fowler yea, Hughes yea, Ledford nay, McNew yea, Letner nay. Motion carried with five yeas and two nays.

Motion by Fowler, second by Piper to change Section 4.11 to reflect that for changes to the zoning code there will be one reading before Council, followed by a public hearing, then reviewed by Planning Commission, then back before Council for a second reading. All yeas, motion carried.

Motion by Fowler, second by McNew to add digital to the charter language as a priority for all notices and postings. All yeas, motion carried.

Discuss regarding changes to the city manager compensation structure in the event of termination or resignation.

Motion by Ledford, second by Hughes to require a super majority for city manager removal without cause and guaranteed platform for the city manager to speak before removal decisions. All yeas, motion carried.

Motion by Piper, second by Ledford to adjourn. All yeas, motion carried.

Kimberly Duncan, Clerk

Charles Letner, Mayor