

Brookville City Council
Special Meeting
May 5, 2026

The Special Meeting of the Brookville City Council was called to order by Mayor Letner at 6:30 p.m. on May 5, 2026. The meeting was held in the City Council Chambers. The Pledge of Allegiance was recited. Members Crane, Fowler, Hughes, Ledford, McNew and Piper; Manager Kuntz and Clerk Duncan were present.

Roll Call by Clerk Duncan.

Motion by Fowler, second by Piper to accept the Agenda with a date correction. All yeas, motion carried.

Motion by McNew, second by Piper to accept the April 21, 2026 Regular Meeting Minutes as presented. All yeas, motion carried.

Motion by Hughes, McNew to allow for five Park Board Trustees in Section 7.04 (A), with a minimum of four Trustees. All yeas, motion carried.

Motion by Ledford, second by Fowler to change Section 10.01 (B) to reflect the percentage of the signatures required for a referendum to be 10% of the number of votes in the last preceding gubernatorial election, in order to be consistent with the Ohio Revised Code. All yeas, motion carried. Piper yea, Crane yea, Fowler yea, Hughes nay, Ledford yea, McNew nay, Letner yea. Motion carried with five yeas and two nays.

Motion by Piper, second by Fowler to change the language in Section 10.02 (B) to reflect the percentage of the signatures required for a referendum to be 10% of the number of votes in the last preceding gubernatorial election, in order to be consistent with the Ohio Revised Code. Piper yea, Crane yea, Fowler yea, Hughes nay, Ledford yea, McNew nay, Letner yea. Motion carried with five yeas and two nays.

Motion by Ledford, second by Hughes to change the language in Section 10.03 (A) to reflect a member of the council can be recalled if the member has served for at least one year of their term to be consistent with the Ohio Revised Code. All yeas, motion carried.

Motion by Hughes, second by Fowler to amend Section 10.03 (B) to add language that the petition must be signed in the presence of the circulator. All yeas, motion carried.


Motion by Hughes, second by McNew to change the language in Section 10.03 (C) to match the lower threshold of 15% for gubernatorial elections, as provided for in the Ohio Revised Code. Ledford nay, Crane nay, Piper nay, Fowler nay, McNew yea, Hughes yea, Letner nay. Motion failed with five nays and two yeas.

Motion by Fowler, second by Hughes to make a change the language in Section 10.03 (C) from in the last regular municipal to the last regular gubernatorial election to remain consistent. All yeas, motion carried.

Motion by Hughes, second by McNew to add elected officials to Section 11.01 (A). All yeas, motion carried.

Mayor Letner thanked the Charter Review Committee, Manager Keaton and Law Director Stephan for all of their hard work in this process. The next step is for Law Director Stephan to craft the language to put the revisions on the ballot.

Motion by Hughes, second by Fowler to adjourn.



Kimberly Duncan, Clerk



Charles Letner, Mayor