

Brookville Board of Park Trustees
Regular Meeting
March 10, 2020

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Cordes at 7:30 p.m. on March 10, 2020 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Haney, Music and Vance; Clerk Duncan, Council Liaison Fowler and Manager Keaton were present.

Roll Call by Clerk Duncan.

Motion by Haney, second by Vance to approve the Agenda as presented. All yeas, motion carried.

Motion by Music, second by Vance to approve the February 11, 2020 Regular Meeting Minutes as presented. All yeas, motion carried.

Ann Stammen, of Brookville Baseball Club (BBC), reported BBC is running smoothly. Ms. Stammen advised registration is down by about 20 children and is technically closed, but a few are still trickling in. Ms. Stammen stated practice begins the first week of April and Opening Day will be held on May 2, 2020. BBC has started maintenance work on the ball fields and the pitching mounds. Ms. Stammen also advised a Capital Committee has been created.

Nick Tipton, Brookville Baseball Club Treasurer, reported the BBC Board just approved establishing a capital budget, which includes permanent improvements to the Park. Their plan is to move any budget surplus at the end of the year into that fund. In January of this year, the BBC board allocated \$3,600 - \$3,800 toward the Capital Fund. Mr. Tipton advised BBC is in the process of putting together a list of improvements and prioritizing it. Some of the items are the roof and siding on the concession stand, ball diamond maintenance, ball field drainage and dugouts for shade. Mr. Tipton stated he had hoped to bring more of a complete list, but they have been busy with registration.

Ms. Stammen commented BBC has discussed the possibility of corporate sponsors to help with larger improvements.

President Cordes advised that Five Rivers Metro Parks is launching a reforestation initiative this year and giving away seedlings. President Cordes stated maybe some of the seedlings could be planted near the ball fields. President Cordes also suggested contacting nurseries to donate trees or purchasing trees at a discount from Brown's Nursery during their annual wholesale auction.

Christa Fore, Brookville Elementary PTA President, reported the elementary students recently completed an initiative where they collected plastic caps and lids for a project called the Buddy Bench. The caps and lids were used to make recycled plastic benches, which are placed on school playgrounds. Students are educated that the premise of the program is to sit on the bench if you don't have anyone to play with. The children are taught to be aware that if they see a child on the Buddy Bench, they should invite them to play. Ms. Fore reported that, on average, a child sits on

the bench 45 seconds or less before other children come and invite them to play. Ms. Fore advised the idea was presented to them by Perry Township Trustee Jason Hartshorn. The elementary students embraced it and collected a record amount of 600 pounds in just eight weeks. Ms. Fore stated the goal originally was to get just one bench, but they reached that so quickly they changed the goal to two benches. Ms. Fore reported that in the end they collected enough to get three benches and they would like to donate one of the benches to Golden Gate Park. Ms. Fore stated they would like to have the bench placed in the playground near the rear concession stand.

President Cordes thanked the Brookville Elementary PTA for their generous donation to the park and suggested they have a short dedication of the bench on Community Park Clean-Up Day, which is scheduled for March 28, 2020. It was agreed that the Service Department will prep the area for installation of the bench on that day.

Adam Blevins, Brookville Chamber of Commerce President, thanked Park Board for their dedication to the parks and their commitment to the beautification of the City. Mr. Blevins advised he would like to formally request the use of Golden Gate Park on July 23, 24 and 25, 2020 for the Brookville Community Picnic. Mr. Blevins thanked Park Board for their continued dedication to that event and stated it is the Chamber's big fundraiser to give back to the City of Brookville. Mr. Blevins advised the Chamber is very excited and has big plans for the Picnic's 70th Anniversary. Mr. Blevins stated the Chamber has increased the music budget by 50% so there will be some bigger bands this year. Mr. Blevins also stated the Chamber has some funds they plan to give to the City for park beatification.

Manager Keaton presented the Finance Report, which shows Park Permits are up \$737.50 compared to 2019 for the month of February. The bulk of the funds generated was the transfer from the General Fund to the Park Fund in the amount of \$100,000. The City wrote \$2,800 in Park Permits in the month of February.

Manager Keaton reported the Service Department did an excellent job of painting the Leiber Center and installing new wall lighting. Manager Keaton reported the air return vents are an odd size and she is waiting on an estimate to replace those.

Manager Keaton reported she has received the Brookville Soccer Association 2020 Agreement, Certificate of Liability Insurance, Financial Report, Spring and Fall Schedules, Concession Schedule and price list. Miami Valley Youth Soccer has also submitted their 2020 Agreements for both the Spring and Fall seasons. Brookville Baseball Club has submitted their 2020 Agreement, Certificate of Liability Agreement, 2019 Financial Report and a list of Board Members for 2020. Manager Keaton advised this completes all the 2020 Agreements except for Pee Wee Football, whose season is farther out.

Manager Keaton reminded everyone of the Community Park Clean-Up Day scheduled for March 28, 2020 from 10 am until noon. Manager Keaton stated the day does not have to be extended for any additional work to be done on the open-air shelters.

Manager Keaton reported the City has entered into an Agreement with Ron Chandler to continue as the Adult Softball Manager for 2020. Manager Keaton reported softball league registration is currently underway. The concession stand will be handled by the same individual as last year.

Manager Keaton reported she will soon begin to get quotes to rehab the tennis courts at Golden Gate Park and Westbrook Park. One of the courts at Westbrook Park will be converted to a pickle ball court.

Manager Keaton stated she is meeting with our Risk Management Firm next month and will have them review the signs she has drafted for the Skate Park. Once the signs are approved, they can be made in house and installed.

President Cordes asked about the no parking signs that were requested by Brookville Soccer Association for Westbrook Park?

Manager Keaton advised Street Superintendent Homan has looked at it and determined there used to be lines and no parking painted on the asphalt but when we resurfaced the lot a few years ago it was not repainted. The Service Department will repaint the lines and signage when the weather warms up a bit.

Trustee Vance asked we are moving forward with installing new swings at Ward Park?

Manager Keaton advised she has reached out for pricing from a few companies we have used in the past. The swings are expensive so she is looking for the best price.

Manager Keaton reported all the smaller pieces of equipment at the Skate Park are painted and reinstalled at the skate park. The larger pieces will be sanded and painted as the weather permits.

President Cordes commented the work that has been done really looks very nice.

Trustee Haney stated the Leiber Center looks wonderful with the fresh paint and lighting. Trustee Haney commented that some of the speed bumps in Golden Gate Park have deteriorated and need repaired.

Manager Keaton replied the repairs cannot be done until the weather warms enough that the asphalt plants re-open.

Trustee Vance reported the teachers have decided on a date of May 21, 2020 from 1:00 p.m. until 2:30 p.m. for the Multi-Age Ward Park Project. She has arranged for the petting zoo to be present. The plan is to bring a grill and cook hot dogs for the kids.

Manager Keaton asked if they have set a rain date?

Trustee Vance replied they are not setting a rain date. Trustee Vance commented it would be nice if the new swings could be installed by then.

Trustee Vance advised she has reached out to the four women who originally headed up the Golden Gate Castle Playground Project about the upcoming 20th anniversary of the project. She has not received any responses on whether they want to participate.

President Cordes commented the logo for this year's Community Picnic is very attractive and seems appropriate because it includes the Castle Playground.

Trustee Music replied the Chamber reached out to the Graphic Design Class at CTC who made designing a picnic logo their class project. Trustee Music advised each student created a design and the Chamber chose the top design.

Trustee Vance asked Chamber President Blevins if they could have a simple recognition of the Castle Anniversary at the Community Picnic? Trustee Vance stated Park Board has discussed a fundraiser by selling engraved pickets or pavers. Trustee Vance said the shelter next to the Castle Playground is the only one that does not have a sidewalk leading to it and the pavers might be a nice addition.

Manager Keaton advised she reached out to our Law Director and the picket project could be structured as a donation with a picket installed for every donation. Manager Keaton stated the sidewalks to the other shelters were installed with funds donated by the Brookville Corvette Club.

Trustee Vance advised she would be willing to donate some hours to manning a booth at the Community Picnic to sell pavers or pickets.

Trustee Haney advised the other Park Trustees have prior commitments to other projects during the Picnic.

President Cordes stated they should pick either the pickets or the pavers, not both.

Shelly Music volunteered to count how many blank pickets there are.

Trustee Vance stated maybe they could find a group that wants to sell the pickets as a fundraiser.

Trustee Music advised he is still checking into prices of making the corners for gaga ball. Discussion followed regarding how the gaga ball pit is constructed.

Trustee Music reported he reached out to another entity regarding frisbee golf. There is plenty of room for a 9-hole course in Golden Gate Park. Discussion followed on how to play the game and where a course could be located.

President Cordes suggested getting a sponsor for each hole on the frisbee golf course to cover the installation costs.

President Cordes presented a request from FFA Advisor Nick Wright to hold the Dog Day in the Park on April 19, 2020.

Motion by Haney, second by Music to approve a Dog Day in the Park on April 19, 2020 pending the receipt of a Special Event Permit application. All yeas, motion carried.

President Cordes reported the Optimist Adult Egg Scramble was a huge success and read a letter thanking Park Board for allowing them to hold the Adult Egg Scramble. President Cordes reported the Optimists presented Park Board with \$305.00 in proceeds from the 50/50 drawing.

President Cordes encouraged everyone to participate in the Optimist Honoring America Flag Project presented at the last Park Board meeting.

Manager Keaton advised she received a request from Global Youth Service Day to help with a project in our park. Manager Keaton stated the group will be helping to hand out the seedlings from Five Rivers Metro Parks and also helping with Community Park Clean-up Day.

President Cordes inquired whether the Trustees had looked over the Christmas in the Park lists that were distributed at the last meeting?

Trustee Music indicated he had not looked at the list. Trustee Vance indicated she has worked on reorganizing the list.

President Cordes suggested they hold a work session to finalize the lists of responsibilities for the Christmas in the Park event. The consensus was to schedule a work session on April 14, 2020 at 6:30 p.m.

There was no New Business.

Motion by Music, second by Haney to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk

Bonnie Cordes, President

