City of BROOKVILLE

CITY COUNCIL MEETING
Tuesday, August 4, 2020, 7:30 PM
VIRTUAL MEETING
www.brookvilleohio.com
(937) 833-2135

Join Zoom Meeting: https://zoom.us/j/98915264220?pwd=RUVBNDcwWjN5d3huUjdVVVR1MkJhZz09
Meeting ID: 989 1526 4220 Passcode: 858658
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Agenda

I. Opening of Regular Council Meeting
   a. Call to Order
   b. Pledge of Allegiance
   c. Roll Call

II. Adoption of Agenda

III. Approval of Minutes
   a. Approval of July 21, 2020 Meeting Minutes

IV. Reports of Municipal Officers
   a. City Manager
   b. Finance Director
      1. Fund Balance of July 31, 2020
   c. Fire Chief
   d. Police Chief
   e. Law Director
   f. Mayor Chuck Letner

V. Old Business

a. Second Reading of Resolution No. 20-15 entitled "A RESOLUTION ADOPTING THE GENERAL FUND CARRYOVER POLICY FOR THE CITY OF BROOKVILLE, OHIO.

VI. New Business

VII. Reports of Boards and Commissions

a. JD Fowler - Park Board Liaison

b. Curt Schreier - Planning Commission Liaison

VIII. Public Comments (5 minutes per speaker)

IX. Motion for Adjournment

Please note: Council welcomes the comments and input of the public during Council Meetings. In order to provide an orderly fashion in which all interested parties have an opportunity to address Council, Council has adopted the following procedure for citizen's comments during any portion of the Council Meeting or Public Hearing.

Any citizen who wishes to address Council should state their name, address and then their comments. Speakers should not approach Council Members without first obtaining permission. After completion of their comments, Council would request that the speakers return to their seat so that any other interested persons could then be recognized and address Council.

The purpose of this procedure is to afford the maximum opportunity for citizen input without any type of disruption of the Council proceedings. While others are addressing Council from the podium, Council requests that audience members not make comments to Council or to other individuals to prevent any potential confusion or disruption.

Brookville City Council
Regular Meeting
July 21, 2020

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on July 21, 2020. The meeting was held virtually using the Zoom web application. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Swabb, Wilder and Zimmerlin; Manager Keaton, Finance Director Brandt, Law Director Stephan, Clerk Duncan, Fire Chief Fletcher and Police Chief Jerome were present.

Roll Call by Clerk Duncan.

Motion by Fowler, second by Schreier to approve the Agenda as presented. All yeas, motion carried.

Motion by Swabb, second by Fowler to approve the Regular Council Meeting Minutes of July 21, 2020. All yeas, motion carried.

Manager Keaton reported Clay Township has a 2.5 mill Fire/EMS renewal levy on the August 4, 2020 ballot. The current 2.5 mill levy expired in tax year 2019 collectable in 2020. Per our Fire/EMS Agreement with Clay Township, Brookville receives 60% of levy proceeds, of which 75% is receipted in the General Fund toward the Fire Department operating budget and 25% is receipted in the Fire Capital Improvement Fund toward capital purchases in the Fire Department. Manager Keaton advised Fire/EMS levy money is not used to pay debt service for the new Fire Station.

Manager Keaton reported proposals for our Front Office Renovation Project were received last week. Six Request for Proposals were sent out and we received proposals from all six firms. Proposals ranged from $48,250 to $72,690. Manager Keaton requested that Council accept the proposal of $48,250 submitted by Brumbaugh Construction, Inc. as the lowest and responsive proposal. Manager Keaton stated included in their proposal is approximately $15,060 for adding ballistic glass and panels at the Reception desk and ballistic film on the glass in the Vestibule. The ballistic items will be paid out of the Legislative Department in the General Fund, which has a $20,000 unencumbered balance. The remaining amount will be paid with CARES Act funding.

Motion by Swabb, second by Zimmerlin to accept the proposal of $48,250 submitted by Brumbaugh Construction, Inc. as the lowest and responsive proposal on the Front Office Renovation Project. All yeas, motion carried.

Manager Keaton advised as part of our Safe Routes to School Infrastructure project, the City's portion of the project is to obtain an ODOT prequalified firm to perform right-of-way acquisition services. Request for Proposals were sent out in May to three ODOT prequalified firms. We received one response from O.R. Colan Associates LLC, and their cost proposal was $41,000. Manager Keaton reported she and Law Director Stephan had a conference call with O.R. Colan Associates last Friday to see if we could negotiate a lower cost proposal, and O.R. Colan Associates submitted a revised cost proposal of $38,500. If discussions go well with the nine property owners along this project, the costs could be less; if they run into any problems, the cost could be more. Manager Keaton requested Council allow the City Manager to issue a Notice to Proceed to O.R. Colan Associates, LLC at a cost not to exceed $40,000.

Motion by Schreier, second by Zimmerlin authorize a Notice to Proceed to O.R. Colan Associates, LLC at a cost not to exceed $40,000 for the Safe Routes to School Project. All yeas, motion carried.

Manager Keaton stated included in our 2020 Street Fund Budget was the purchase of a dump truck and a pickup truck. With the current decline in revenue, purchasing these items new is out of the question. We continue to look at GovDeals and recently found a 2007, 8-ton dump truck. The dump truck comes with a plow and a salt spinner. Street Superintendent Homan and our mechanic, Blair Mullins, inspected the truck last week, and the dump truck is in good condition. Manager Keaton stated our intent is to remove one of our two 1997 International dump trucks as a plow truck and use it exclusively for watermain breaks. Currently during watermain repairs, they use one of our plow trucks to load road debris, spoils, and gravel. If the break occurs during a snow and/or ice event, it is very difficult to get the truck cleaned and ready for snow clearing and/or salt spreading. Manager Keaton requested Council allow the City to bid on this dump truck up to a maximum amount of $16,000. Manager Keaton advised if we are the successful bidder, there is an additional 5% buyer's premium.

Motion by Fowler, second by Wilder to authorize Manager Keaton to bid a maximum of $16,000 on the 2007 7400 8-ton dump truck with an additional 5% buyer's premium. All yeas, motion carried.

Manager Keaton reported Jobs Ohio recently provided us with 25 PPE Safety Tool Kits for Small Businesses with 100 or less employees. Zoning Officer Snedeker distributed the kits to some of our small businesses last Friday.

Manager Keaton reported that Montgomery County recently launched CARES Act Grants targeted at helping homeowners and renters that were impacted by the coronavirus pandemic. The qualifications and link to the application is posted on the City's website and Facebook page.

Manager Keaton reported Montgomery County also expanded the eligibility criteria for small businesses looking for COCID-19 relief. The grant is geared for businesses that are locally owned and located in Montgomery County and have fewer than 50 employees. The qualifications and a link to the application has been posted on the City's website and Facebook page.

Manager Keaton reported the fireworks display scheduled for July 25, 2020 has been postponed until a later date.

Member Zimmerlin inquired in reference to the Clay Township Renewal levy, is the Phillipsburg Fire Department still operational?

Manager Keaton replied Phillipsburg Fire is operational, and both the Phillipsburg and Verona Fire Departments are part of that fire contract.

Mayor Letner commented he likes Manager Keaton's idea of holding the fireworks when the weather is colder, with everyone sitting in their vehicles and blasting out the year 2020.

Mayor Letner inquired whether the City has seen an increase in delinquent accounts with the re-institution of water shut-offs?

Manager Keaton replied we only had two accounts to shut off, one of which is now paid. The other has entered into a payment arrangement.

Mayor Letner asked if we have heard from any landlords regarding renters who are behind and may be facing eviction?

Manager Keaton replied the front office has not received any feedback from our landlords.

Member Fowler inquired when the Freedom First Credit Union will resume their new building construction?

Manage Keaton replied they had to revise some building plans due to COVID-19 and they just received their final approvals. Construction should begin soon.

Member Fowler commented there is a bike rack near the skate park that could probably be moved over to Market Street near the ice cream shop as previously suggested by Member Zimmerlin.

Manager Keaton replied we just took delivery of a new bike rack and message board. Both will be installed in the next two weeks, along with park benches that were part of a Solid Waste Grant.
Finance Director Brandt reported the 2021 Montgomery County Budget Commission Meeting will be held on Wednesday, August 27, 2020. Annually all public entities need to complete and submit

a form to the Auditors Office that indicates if they want to waive or request a hearing before the Montgomery County Budget Commission for the 2020/2021 Tax Information/Budget and/or Inside Millage. Finance Director Brandt requested Council authorization to waive the hearing before the Montgomery County Budget Commission for the 2020/2021 Tax Information/Budget and/or Inside Millage.

Motion by Zimmerlin, second by Fowler to waive the hearing before the Montgomery County Budget Commission for the 2020/2021 Tax Information/Budget and/or Inside Millage. All yeas, motion carried.

Finance Director Brandt requested Council authorization to transfer $150,000 from the General Fund to the Street M&R Fund as appropriated.

Motion by Schreier, second by Fowler to authorize the transfer of $150,000 from the General Fund to the Street M&R Fund as appropriated. All yeas, motion carried.

Finance Director Brandt reported our 2019 Financial Audit Report has been released. The City had a clean audit with no comments or issues.

Mayor Letner stated he is proud that we once again had a clean audit and commended Finance Director Brandt on a job well done.

Fire Chief Fletcher advised the Fire Department has signs supporting the upcoming Clay Township levy renewal if anyone wants one for their yard. Fire Chief Fletcher stated without the support of this levy it would be difficult for the Fire Department to provide their current level of service.

Fire Chief Fletcher reported Horton Ambulance has finished our new medic ahead of schedule and we should take delivery of it next week. It will need to be lettered and all equipment transferred from the old medic to the new one. Fire Chief Fletcher stated if we are still observing social distancing once it is completed, he could give Council a video tour.

Fire Chief Fletcher commented the number of calls has increased three-fold since July 1. Overdoses are increasing across the region and currently people are using a mixture of fentanyl with methamphetamine. This mixture causes patients to be violent when they receive Narcan and regain consciousness, which leads to the need for chemical restraint to allow them to be compliant and protect their airway. Fire Chief Fletcher reported this volatile mixture increases the potential for our personnel to be exposed.

Fire Chief Fletcher commented the Fire Department responded to an accident last week where the driver fled the scene and hid in a creek bed for 24 hours.

Police Chief Jerome reported calls are definitely on the uptick for the Police Department as well.

Police Chief Jerome advised he has been in touch with Superintendent Hopkins and the school year is resuming on schedule with the SRO returning.

Police Chief Jerome advised he is pleased to report that Officer Creager has completed his EV technician training, which means all Brookville Officers are now certified EV Technicians.

Police Chief Jerome reported investigations are still running smoothly, with Captain Jacobs monitoring all misdemeanor investigations and Major Simon monitoring all felony investigations.

Police Chief Jerome reported the Police Department has received provisional certification on the latest Ohio Collaborative Certification IV. All Officers have completed the latest Duty to Intercede Webinar training.

Police Chief Jerome advised he is following the example of another entity and putting our Use of Force Policy online, so the public is familiar with our ideology.
Police Chief Jerome reported he regretfully had to cancel this year's Ghostly Night Out event. This event has been moved to the school the last three of five years. If the weather does not cooperate

again this year, it would be impossible to use the school for a back-up location and get it sanitized before school opens back up on Monday.

Mayor Letner asked Police Chief Jerome to comment on a recent Facebook post he read about Officer Creager that he found refreshing.

Police Chief Jerome advised Officer Creager was on patrol and saw a group of kids waiting on the ice cream truck, so he bought them all an ice cream. Police Chief Jerome reported his number one goal is community policing and commended Officer Creager for taking the initiative to make a positive impact on the kids and the community.

Law Director Stephan reported Planning Commission approved a Record Plan for Golden Gate Estates Section II-B, which subdivides Lot 2044 into two parts and combines it with the two adjacent lots.

Motion by Zimmerlin, second by Fowler to approve the Record Plan for Golden Gate Estates Section 2-B to subdivide Lot 2044. All yeas, motion carried.

Mayor Letner reported the City was contacted by Barton Mallow, the contractor building the DMAX building, regarding the possibility of a community service project in Brookville. The company has agreed to seal the exterior fence of our Golden Gate Castle. Mayor Letner encouraged everyone who is willing and able to help with the project on August 7, 2020.

Law Director Stephan commented that Resolutions 20-13 and 20-14, which are for the proposed property tax levies, must be submitted to the Board of Elections by August 5, 2020. If Council has two readings, this gives Staff less than 48 hours to get the paperwork properly filed and address any issues that may exist with the Board of Elections, or the Ohio Secretary of State. Law Director Stephan advised Council could dispense with the second and third reading of both Resolutions tonight. If Council opts not to do this, they will still have to dispense with the third reading in order to meet the filing deadline.

Motion by Swabb, second by Zimmerlin to read proposed Resolution No. 20-13. All yeas, motion carried.

Mayor Letner inquired whether the Resolutions should be passed as an emergency if we dispense with the second and third readings?

Law Director Stephan replied it cannot be passed as an emergency, however if Council dispenses with the second and third reading it will go into effect immediately, per our Charter.

Mayor Letner recommended Council accept the first reading and dispense with the second and third reading of Resolution No. 20-13.

Member Schreier commented Council discussed having a public hearing regarding these Resolutions and asked whether we could go ahead with a public hearing if we pass the Resolutions tonight?

Law Director Stephan advised once these are passed, the Resolutions are on the ballot and Staff is moving forward with it. If Council wants to have a public hearing, we can schedule a public hearing at the first Council meeting in August and then have a second reading of the Resolutions at that meeting after the public hearing.

Member Zimmerlin commented Council has been talking about this for some time and it has been well publicized. There have been multiple presentations which have been publicized on Facebook, the website and in the Brookville Star. This is a strategic vision that Council has for Brookville and at the end of the day, the residents will have a chance to vote either for or against the levy. Member Zimmerlin stated he wants to allow enough time for Staff to submit this properly. If there is public outcry, they can always file a referendum, but at this point the lack of comment by the public makes him feel comfortable with dispensing with the second and third reading.

Motion by Swabb, second by Zimmerlin to accept the first reading, dispense with the second and third reading and adopt Resolution No. 20-13 entitled "A RESOLUTION SUBMITTING TO THE ELECTORS OF THE CITY OF BROOKVILLE AT THE ELECTION OF NOVEMBER 3, 2020 THE QUESTION OF AN ADDITIONAL PROPERTY TAX LEVY AT THE ANNUAL RATE OF FOUR AND SIXTY-THREE HUNDREDTHS (4.63) MILLS TO GENERATE FIVE HUNDRED THOUSAND DOLLARS ($500,000.00) PER YEAR FOR A PERIOD OF FIVE YEARS TO BE PLACED ON THE TAX LIST AND DUPLICATE FOR TAX YEAR 2020 TO BE COLLECTED IN CALENDAR YEAR 2021, FOR THE GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING, AND REPAIR OF STREETS, ROADS, AND BRIDGES IN THE CITY OF BROOKVILLE, PURSUANT TO OHIO REVISED CODE SECTION 5705.19(G), AND DIRECTING THE BOARD OF ELECTIONS OF MONTGOMERY COUNTY TO PLACE THE ISSUE ON THE BALLOT." All yeas, motion carried.

Motion by Crane, second by Fowler to read proposed Resolution No. 20-14. All yeas, motion carried.

Motion by Zimmerlin, second by Crane to accept the first reading, dispense with the second and third reading and adopt Resolution No. 20-14 entitled "A RESOLUTION SUBMITTING TO THE ELECTORS OF THE CITY OF BROOKVILLE AT THE ELECTION OF NOVEMBER 3, 2020 THE QUESTION OF AN ADDITIONAL PROPERTY TAX LEVY AT THE ANNUAL RATE OF ONE AND SIXTEEN HUNDREDTHS (1.16) MILLS TO GENERATE ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS ($125,000.00) PER YEAR FOR A PERIOD OF FIVE YEARS TO BE PLACED ON THE TAX LIST AND DUPLICATE FOR TAX YEAR 2020 TO BE COLLECTED IN CALENDAR YEAR 2021, FOR PARKS AND RECREATIONAL PURPOSES IN THE CITY OF BROOKVILLE, PURSUANT TO OHIO REVISED CODE SECTION 5705.19(H), AND DIRECTING THE BOARD OF ELECTIONS OF MONTGOMERY COUNTY TO PLACE THE ISSUE ON THE BALLOT." All yeas, motion carried.

Motion by Swabb, second by Zimmerlin to read proposed Resolution No. 20-15. All yeas, motion carried.

Motion by Crane, second by Fowler accept the first reading of proposed Resolution No. 20-15. All yeas, motion carried.

Member Fowler, Park Board Liaison, had no report as Park Board did not meet this month.

Mayor Letner commented to Member Fowler they had some hard decisions with the cancellation of the Community Picnic and the fireworks, but he feels they made the right decisions.

Member Schreier, Planning Commission Liaison, reported Planning Commission reviewed the Record Plan for Golden Gate Estates Section 2-B that Council approved at this meeting. Planning Commission also approved a Special Use Permit for HR Holp & Sons to purchase the old Singer Catering property, combine it with their property and replat it all into one parcel. Member Schreier stated Planning Commission also reviewed a Special Use Permit submitted by Oakwood Investments to operate the Louisiana Chicken mobile food vendor. Planning Commission discussed this extensively and approved the permit as they had no specific evidence to overturn the application. Member Schreier reported Planning Commission was provided with a reasonable amount of material to review regarding allowing chickens within the city limits. Planning Commission will discuss this at the next meeting.

Motion by Fowler, second by Zimmerlin to adjourn. All yeas, motion carried.

Kimberly Duncan, Clerk

Charles Letner, Mayor

To: Mayor & Council
From: Sonja M. Keaton, City Manager
RE: Manager's Report
Date: 8/3/2020

The City of Brookville has been participating in an Electric Generation Supply Agreement since 2011 for the City's electric accounts. The City participates in a consortium along with 26 entities through the Miami Valley Communication Council (MVCC). Our current contract expires in May 2021. A rate analysis was conducted early this year, prior to the COVID-19 pandemic and a recommendation was made to hold off and to maintain the existing rate structure through the expiration of our current contract. With the financial devastation to the energy markets related to the pandemic, MVCC decided to revisit the rate structure and it is now recommended we extend our current contract through May 2024. Our current rate is $0.04699, the renewal rate is $0.04387. Our approximate annual savings is $3,505.56, projected term savings is $13,730.11. I am requesting that Council authorize the City Manager to sign Amendment No. 5 to the General Supply Agreement that will provide lower rates and extend the Agreement to May 2024.

Southwest Ohio Purchasers for Government (SWOP4G) recently opened the 2020/2021 Rock Salt Bids and the lowest bidder for Brookville was Cargill, Inc. at a cost of $48.16 per ton, delivered price from August 1, 2020 through July 31, 2021. The bid also included a 12-month option to renew from August 1, 2021 through July 31, 2022 at a cost of $58.16 per ton. I will be requesting Council approval for the purchase of Rock Salt.

Resolution No. 2020-13 and Resolution No. 2020-14 were filed with the Montgomery County Board of Elections on July 22, 2020. The ballot language for both Resolutions was forwarded to the Secretary of State's Office for review and approval.

Work began on our 500,000-gallon water tank. Welding and installation of cathodic clips were completed over the weekend. This week the contractor will be power washing then painting the exterior tank. The contractor will begin the interior work once the exterior work is completed. The exterior lighting on the tank will be off during the project.

The Contract and Notice to Proceed was signed for the Front Office Renovation Project. Materials have been ordered and work should begin in late August, or early September.

We held a Zoom meeting with Karl Keith, Montgomery County Auditor, on the tentative results of the reappraisal that was done for Montgomery County. Overall, Brookville showed an increase of 6% in property values. Residential values increased 7.4% and Commercial values increased 4.0%. All new construction, including homes that were damaged or rebuilt following the tornado, will be evaluated later this year.

Over the last two weeks, the Service Department installed bollards at the WWTP, power washed the exterior fence at the Castle Playground, replaced a storm catch basin on E. Westbrook Road, trimmed the McKinley Street alley, continued edging and mowing in our parks, repaired two water valve boxes on Salem Street, installed the Message Board and bike rack on Market Street adjacent to the bikeway, repaired water service on Crosswell, and installed a new pump at the Mosier lift station.

City	Weather Normalized Annual Usage (kWh)	Current Rate	Proposed Renewal Term Jul-20 - May-24	Annual Savings	Projected Term Savings
City of Beavercreek	2,119,525	$0.04699	$0.04387	$6,612.92	$25,900.60
City of Bellbrook	777,428	$0.04699	$0.04387	$2,425.58	$9,500.17
City of Brookville	1,123,577	$0.04699	$0.04387	$3,505.56	$13,730.11
City of Centerville	2,318,692	$0.04699	$0.04387	$7,234.32	$28,334.42
City of Clayton	798,450	$0.04699	$0.04387	$2,491.16	$9,757.06
City of Eaton	3,592,465	$0.04699	$0.04387	$11,208.49	$43,899.92
City of Englewood	3,519,544	$0.04699	$0.04387	$10,980.98	$43,008.83
City of Fairborn	8,821,936	$0.04699	$0.04387	$27,524.44	$107,804.06
City of Germantown	679,357	$0.04699	$0.04387	$2,119.59	$8,301.74
City of Greenville	3,723,279	$0.04699	$0.04387	$11,616.63	$45,498.47
City of Huber Heights	1,648,003	$0.04699	$0.04387	$5,141.77	$20,138.60
City of Kettering	8,899,954	$0.04699	$0.04387	$27,767.86	$108,757.44
City of Miamisburg	7,772,694	$0.04699	$0.04387	$24,250.81	$94,982.32
City of Moraine	1,875,065	$0.04699	$0.04387	$5,850.20	$22,913.29
City of Oakwood	2,467,485	$0.04699	$0.04387	$7,698.55	$30,152.67
City of Riverside	470,273	$0.04699	$0.04387	$1,467.25	$5,746.74
City of Trotwood	1,203,939	$0.04699	$0.04387	$3,756.29	$14,712.13
City of Troy	10,928,743	$0.04699	$0.04387	$34,097.68	$133,549.24
City of Union	1,326,991	$0.04699	$0.04387	$4,140.21	$16,215.83
City of Urbana	4,039,472	$0.04699	$0.04387	$12,603.15	$49,362.35
City of Vandalia	4,197,955	$0.04699	$0.04387	$13,097.62	$51,299.01
City of West Carrollton	2,838,675	$0.04699	$0.04387	$8,856.67	$34,688.61
City of Xenia	7,274,834	$0.04699	$0.04387	$22,697.48	$88,898.47
MVCC	240,977	$0.04699	$0.04387	$751.85	$2,944.74
Villeage of Waynesville	576,857	$0.04699	$0.04387	$1,799.79	$7,049.19
Wright Memorial Public Library	226,191	$0.04699	$0.04387	$705.72	$2,764.05
	83,462,361			$ 260,402.57	$ 1,019,910.05

SWOP4G 2020/2021 ROCK SALT BID 20-009SWOP4G TABULATION

**N/B = No Bid

Yellow Highlight designates "Low Bid"

Item No.	Organization	Estimated Total Tons more or less	AMERICAN ROCK SALT CO. LLC		CARGILL INCORPORATED		COMPASS MINERALS AMERICA INC		DETROIT SALT COMPANY LC		MORTON SALT INC		OAKLEY FERTILIZER INC	
			2020-2021	2021-2022	2020-2021	2021-2022	2020-2021	2021-2022	2020-2021	2021-2022	2020-2021	2021-2022	2020-2021	2021-2022
1	Batavia Township Board of Trustees	700	$74.93	$78.68	$61.88	$71.88	$54.77		$65.81	$67.78	$64.65	$65.65	$80.00	$80.00
2	Bath Township	300	$66.44	$69.76	$46.16	$56.16	$63.09		$63.27	$65.17	$70.71	$71.71		
3	Beavercreek Township	1,200	$66.44	$69.76	$46.81	$56.81	$59.58		$63.27	$65.17	$68.29	$69.29	$85.00	$85.00
4	Beavercreek, City of	8,000	$66.44	$69.76	$43.14	$53.14	$59.58		$61.77	$63.62	$67.29	$68.29	$85.00	$85.00
5	Bellbrook, City of	500	$66.44	$69.76	$44.55	$54.55	$60.79		$63.27	$65.17	$68.70	$69.70	$85.00	$85.00
6	Bexley, City of	100	$61.41	$64.48	$44.95	$54.95	$69.75		$65.81	$67.78	$67.43	$68.43		
7	Blendon Township	200	$61.41	$64.48	$45.56	$55.56	$71.70		$65.81	$67.78	$61.32	$62.32		
8	Brookville, City of	350	$67.00	$70.35	$48.16	$58.16	$61.58		$63.27	$65.17	$69.29	$70.29		
9	Butler Township	500	$67.00	$70.35	$47.91	$57.91	$61.58		$63.27	$65.17	$69.75	$70.75	$80.00	$80.00
10	Cardington, Village of	75	$64.74	$67.98	$42.06	$52.06	$57.90		$68.73	$70.79	$56.32	$57.32		
11	Cedarville, Village of	175	$66.44	$69.76	$46.94	$56.94	$63.09		$63.27	$65.17	$70.71	$71.71		
12	Central Ohio Transit Authority (COTA)	600	$61.41	$64.48	$44.76	$54.76	$74.50		$65.81	$67.78	$53.48	$54.48	$90.00	$90.00
13	Clearcreek Township	1,800	$71.79	$75.38	$47.29	$57.29	$57.12		$61.77	$63.62	$65.13	$66.13	$85.00	$85.00
14	Clermont County Engineer's Office	5,000	$76.61	$80.44	$59.88	$69.88	$54.87		$65.81	$67.78	$62.67	$63.67	$80.00	$80.00
15	Clinton Township	250	$61.41	$64.48	$44.31	$54.31	$69.75		$65.81	$67.78	$64.55	$65.55		
16	Concord Township	750	$60.06	$63.06	$43.86	$53.86	$58.91		$68.73	$70.79	$52.86	$53.86	$90.00	$90.00
17	Dayton City Schools	300	$67.00	$70.35	$45.52	$55.52	$60.79		$63.27	$65.17	$68.79	$69.79		
18	Dayton, City of	9,000	$67.00	$70.35	$46.62	$56.62	$58.79		$61.77	$63.62	$66.79	$67.79	$85.00	$85.00
19	Dublin, City of	2,000	$61.41	$64.48	$43.49	$53.49	$71.70		$65.81	$67.78	$51.40	$52.40	$92.00	$92.00
20	Englewood, City of	1,200	$67.00	$70.35	$47.86	$57.86	$60.36		$63.27	$65.17	$68.71	$69.71	$85.00	$85.00
21	Farmersville, Village of	150	$67.00	$70.35	$44.91	$54.91	$60.03		$63.27	$65.17	$67.76	$68.76		
22	Gahanna, City of	2,800	$61.41	$64.48	$42.84	$52.84	$69.99		$65.81	$67.78	$54.79	$55.79	$90.00	$90.00
23	Genoa Township	400	$60.06	$63.06	$42.73	$52.73	$71.70		$68.73	$70.79	$53.33	$54.83		
24	Germantown, City of	400	$67.00	$70.35	$45.83	$55.83	$59.12		$63.27	$65.17	$67.76	$68.76	$80.00	$80.00
25	German Township	300	$67.00	$70.35	$45.46	$55.46	$59.12		$63.27	$65.17	$67.76	$68.76		
26	Gilead Township (Morrow County)	200	$67.00	$70.35	$42.49	$52.49	$57.46		$68.73	$70.79	$54.07	$55.07		
27	Glendale, Village of	300	$62.34	$65.46	$58.74	$68.74	$53.52		$65.81	$67.78	$63.33	$64.33		
28	Goshen Township	400	$71.78	$75.37	$62.77	$72.77	$55.37		$65.81	$67.78	$65.36	$66.36		
29	Grandview Heights, City of	750	$61.41	$64.48	$43.32	$53.32	$69.75		$65.81	$67.78	$63.55	$64.55	$90.00	$90.00
30	Greater Dayton RTA	100	$67.00	$70.35	$48.29	$58.29	$60.79		$63.27	$65.17	$68.79	$69.79		
31	Greene County Engineer	7,500	$66.44	$69.76	$46.20	$56.20	$59.58		$61.77	$63.62	$67.29	$68.29	$85.00	$85.00
32	Hamilton, City of	3,000	$75.00	$78.75	$58.77	$68.77	$53.52		$61.77	$63.62	$61.32	$62.32	$80.00	$80.00

SWOP4G 2020/2021 ROCK SALT BID 20-009SWOP4G TABULATION

**N/B = No Bid

Yellow Highlight designates "Low Bid"

Item No.	Organization	Estimated Total Tons more or less	AMERICAN ROCK SALT CO. LLC		CARGILL INCORPORATED		COMPASS MINERALS AMERICA INC		DETROIT SALT COMPANY LC		MORTON SALT INC		OAKLEY FERTILIZER INC	
33	Harlem Township	250	$60.06	$63.06	$44.39	$54.39	$71.70		$68.73	$70.79	$53.83	$54.83		
34	Harrison Township (Montgomery County)	1,000	$67.00	$70.35	$47.25	$57.25	$61.58		$63.27	$65.17	$67.29	$68.29	$82.00	$82.00
35	Hilliard, City of	1,500	$67.00	$70.35	$44.90	$54.90	$69.99		$65.81	$67.78	$61.90	$62.90	$90.00	$90.00
36	Huber Heights, City of	3,000	$67.00	$70.35	$46.98	$56.98	$60.36		$61.77	$63.62	$68.22	$69.22	$85.00	$85.00
37	Indian Hill, Village of	2,500	$62.34	$65.46	$58.49	$68.49	$54.29		$65.81	$67.78	$62.35	$63.35	$80.00	$80.00
38	Jackson Township	150	$67.00	$70.35	$46.21	$56.21	$60.03		$63.27	$65.17	$67.76	$68.76		
39	Jefferson Township	500	$67.00	$70.35	$47.28	$57.28	$60.79		$63.27	$65.17	$67.03	$68.03		
40	Kettering, City of	5,500	$67.00	$70.35	$46.80	$56.80	$58.79		$61.77	$63.62	$66.85	$67.85	$85.00	$85.00
41	Mad River Local Schools	110	$67.00	$70.35	$47.73	$57.73	$62.36		$63.27	$65.17	$68.18	$69.18		
42	Mason, City of	5,000	$71.93	$75.53	$47.22	$57.22	$54.60		$61.77	$63.62	$62.57	$63.57	$80.00	$80.00
43	Miami County Engineers Office	5,000			$48.84	$58.84	$67.70		$61.77	$63.62	$69.86	$70.86	$85.00	$85.00
44	Miami Township (Clermont County)	2,000	$75.42	$79.19	$61.52	$71.42	$54.29		$65.81	$67.78	$62.67	$63.67	$85.00	$85.00
45	Miami Township (Montgomery County)	3,000	$67.00	$70.35	$45.61	$55.61	$57.12		$61.77	$63.62	$65.13	$66.13	$85.00	$85.00
46	Miamisburg, City of	3,500	$67.00	$70.35	$45.99	$55.99	$57.12		$61.77	$63.62	$65.13	$66.13	$85.00	$85.00
47	Middletown, City of	4,500	$72.15	$75.76	$61.12	$71.12	$55.81		$61.77	$63.62	$63.36	$64.36	$85.00	$85.00
48	Milford, City of	400	$75.62	$79.40	$61.11	$71.11	$54.29		$65.81	$67.78	$64.67	$65.67		
49	Monroe, City of	3,000	$75.00	$78.75	$60.88	$70.88	$55.37		$61.77	$63.62	$62.88	$63.88	$85.00	$85.00
50	Montgomery County Engineer's Office	10,000	$67.00	$70.35	$45.22	$55.22	$58.79		$61.77	$63.62	$67.75	$68.75	$85.00	$85.00
51	Montgomery County Parks	100	$67.00	$70.35	$50.60	$60.60	$61.58		$63.27	$65.17	$68.71	$69.71		
52	Moraine, City of	1,500	$67.00	$70.35	$47.05	$57.05	$58.79		$61.77	$63.62	$65.85	$66.85	$85.00	$85.00
53	Mount Gilead, Village	100	$66.09	$69.39	$42.68	$52.68	$57.46		$68.73	$70.79	$54.07	$55.07		
54	New Albany, City of	200	$61.41	$64.48	$48.29	$58.29	$71.70		$65.81	$67.78	$63.26	$64.26		
55	New Carlisle, City of	300	$66.16	$69.74	$45.11	$55.11	$66.92		$63.27	$65.17	$66.85	$67.85		
56	New Jasper Township	300	$66.44	$69.76	$46.17	$56.17	$61.58		$63.27	$65.17	$69.29	$70.29		
57	Oakwood, City of	800	$67.00	$70.35	$44.98	$54.98	$60.79		$63.27	$65.17	$67.70	$68.70	$85.00	$85.00
58	Obetz, Village of	400	$61.41	$64.48	$45.60	$55.46	$67.96		$65.81	$67.78	$64.30	$65.30		
59	Perry Township (Franklin County)	200	$61.41	$64.48	$48.33	$58.33	$71.70		$65.81	$67.78	$62.61	$63.61		
60	Pierce Township	1,000	$75.61	$79.39	$48.19	$58.19	$54.29		$65.81	$67.78	$61.33	$62.33	$80.00	$80.00
61	Piqua, City of	2,500			$48.32	$58.32	$69.60		$61.77	$63.62	$71.73	$72.73	$90.00	$90.00
62	Powell, City of	1,000	$60.06	$63.06	$42.14	$52.14	$71.70		$68.73	$70.79	$51.40	$52.40	$85.00	$85.00
63	Riverside, City of	1,500	$67.00	$70.35	$47.17	$57.17	$60.36		$61.77	$63.62	$66.18	$67.18	$85.00	$85.00
64	Sharonville, City of	1,500	$62.35	$65.46	$57.77	$67.77	$53.52		$61.77	$63.62	$61.33	$62.33	$80.00	$80.00
65	Sidney, City of	1,200	$71.00	$74.55	$47.33	$57.33	$65.70		$63.27	$65.17	$73.41	$74.41	$90.00	$90.00

SWOP4G 2020/2021 ROCK SALT BID 20-009SWOP4G TABULATION

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Yellow Highlight designates "Low Bid"

Item No.	Organization	Estimated Total Tons more or less	AMERICAN ROCK SALT CO. LLC		CARGILL INCORPORATED		COMPASS MINERALS AMERICA INC		DETROIT SALT COMPANY LC		MORTON SALT INC		OAKLEY FERTILIZER INC	
66	St. Bernard, Village of	600	$62.34	$65.46	$58.42	$68.42	$53.25		$65.81	$67.78	$61.76	$62.76	$80.00	$80.00
67	Stonelick Township	300	$75.49	$79.26	$62.41	$72.41	$54.77		$65.81	$67.78	$64.65	$65.65		
68	Sugarcreek Township	1,000	$66.16	$69.47	$46.52	$56.52	$58.79		$63.27	$65.17	$66.70	$67.70	$85.00	$85.00
69	Tate Township (Clermont County)	150	$75.56	$79.34	$63.55	$73.55	$55.94		$65.81	$67.78	$65.36	$66.36		
70	Trenton, City of	500	$82.30	$86.42	$61.33	$71.33	$54.60		$63.27	$65.17	$64.02	$65.02	$85.00	$85.00
71	Trotwood, City of	2,000	$67.00	$70.35	$47.69	$57.69	$59.58		$61.77	$63.62	$67.75	$68.75	$85.00	$85.00
72	Union Township Trustees	2,000	$64.39	$67.61	$58.47	$68.47	$54.29		$65.81	$67.78	$61.16	$62.16	$80.00	$80.00
73	Union, City of	600	$67.00	$70.35	$48.60	$58.60	$62.36		$63.27	$65.17	$69.71	$70.71	$80.00	$80.00
74	Vandalia, City of	2,000	$67.00	$70.35	$46.82	$56.82	$60.36		$61.77	$63.62	$67.75	$68.75	$87.00	$87.00
75	Washington Township	2,000	$67.00	$70.35	$45.91	$55.91	$58.03		$61.77	$63.62	$65.85	$66.85	$85.00	$85.00
76	Washington Township (Clermont County)	80	$78.86	$82.80	$63.45	$73.45	$55.54		$65.81	$67.78	$64.88	$65.88		
77	West Carrollton, City of	750	$67.00	$70.35	$44.75	$54.75	$60.03		$63.27	$65.17	$66.85	$67.85	$85.00	$85.00
78	West Jefferson, Village of	400	$64.92	$68.17	$43.22	$53.22	$69.99		$63.27	$65.17	$66.15	$67.15		
79	West Milton, Municipality of	300			$48.23	$58.23	$66.09		$63.27	$65.17	$71.19	$72.19		
80	Whitehall, City of	5,000	$61.41	$64.48	$46.66	$56.66	$69.75		$65.81	$67.78	$62.55	$63.55	$90.00	$90.00
81	Williamsburg Township	125	$75.28	$79.04	$63.91	$73.91	$56.11		$65.81	$67.78	$65.36	$66.36		
83	Worthington, City of	1,500	$61.41	$64.48	$47.32	$57.32	$69.99		$65.81	$67.78	$62.55	$63.55	$90.00	$90.00
82	Wright-Patterson AFB	2,100	$66.44	$69.76	$69.44	$79.44			$61.77	$63.62	$67.75	$68.75	$85.00	$85.00
84	Xenia, City of	1,500	$66.44	$69.76	$45.98	$55.98	$59.58		$61.77	$63.62	$67.29	$68.29	$82.00	$82.00
85	Xenia Township Board of Trustees	700	$66.44	$69.76	$46.23	$56.23	$61.58		$63.27	$65.17	$68.29	$69.29	$82.00	$82.00
86	Village of Yellow Springs	200	$66.44	$69.76	$47.13	$57.13	$63.09		$63.27	$65.17	$70.71	$71.71		

Storm Catch Basin Replacement on E. Westbrook Road

City of Brookville

Memo

To: Mayor and Council

From: Michelle Brandt, Finance Director

Date: August 4, 2020

Subject: Finance Report

→ Requesting Council accept the July 31, 2020 Fund Balance. Overall for July, MTD Expenditures exceeded Revenues by $340,697.

- General Fund Beginning Balance is down $213,542 compared to 2019
    - General Fund YTD Revenue is down $376,288 compared to last July
        - Income Tax is down $480,344
        - EMS billing is down $18,522
        - Real Estate Taxes are down $24,214
    - General Fund YTD Expenses are up $89,034 compared to last July
        - Police Payroll is down $31,992, police dispatched calls are down $10,209 and transfers are up $289,000 since last July
- Street M&R Fund Beginning Balance is up $67,794 compared to 2019
    - Street M&R Fund YTD Revenue is up $228,419 compared to last July
        - Motor Vehicle, Gas and Highway Taxes combined are up $53,724
    - Street M&R Fund YTD Expenses are up $199,335 compared to last July
        - Street M&R capital improvement is up $162,490, principal payments up $31,966, and interest payments are up $23,998 since last July.
- Park & Rec. Fund Beginning Balance is down $3,723 compared to 2019
    - Park & Rec. Fund YTD Revenue is down $3,723 compared to last July
        - Park Permits are down $16,338
    - Park & Rec. Fund YTD Expenses are down $49,607 compared to last July
        - Park & Rec. payroll is down $5,620.85 operating supplies & materials is down $8,677 and building and land maintenance is down $23,960 since last July
- Water Fund Beginning Balance is up $203,833 compared to 2019
    - Water Fund YTD Revenue are up $9,049 compared to last July

        - Water sales are up $61,042
        - Water Tap Permits are up $24,000
    - Water Fund YTD Expenses are down $66,657 compared to last July
        - City of Dayton expense is down $18,418, OWDA expenses are down $83,990, principal debt payments are up $15,045, and interest dept payments are up $18,692 since last July.
- Sewer Fund Beginning Balance is up $109,812 compared to 2019
    - Sewer Fund YTD Revenue is up $288,087 compared to last July
        - Sewer sales are up $15,424
        - Sewer tap permits are up $6,600
    - Sewer Fund YTD Expenses are up $119,761 compared to last July
        - Sewer capital is up $214,606, professional services are down $6,799 and principal debt payments are down $48,280 since last July.
- Refuse Fund Beginning Balance is up $9,048 compared to 2019
    - Refuse Fund YTD Revenue is up $12,699 compared to last July
        - Refuse sales are up $10,902
        - Sales & Services are down $959
    - Refuse Fund YTD Expenses are down $11,657 compared to last July
        - Rent & Lease expenses are down $16,609 and refuse and recycling services are up $4,916 since last July.

City of Brookville
Statement of Cash Position with MTD Totals

From: 1/1/2020 to 7/31/2020 — Include Inactive Accounts: No

Funds: A01 to E10 — Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
A01	GENERAL FUND	$2,075,629.55	$24,151.46	$2,430,642.47	$345,360.51	$3,010,512.02	$1,495,760.00	$739,570.30	$756,189.70
B01	STREET M. & R.	$229,719.67	$195,401.57	$693,095.77	$186,695.82	$633,893.30	$288,922.14	$110,606.61	$178,315.53
B04	PARK & RECREATION	$47,982.54	$2,520.00	$124,703.80	$18,270.38	$99,931.15	$72,755.19	$16,734.24	$56,020.95
B05	FEDERAL GRANTS	$0.00	$0.00	$9,894.21	$0.00	$9,894.21	$0.00	$0.00	$0.00
B09	LAND REUTILIZATION	$39,266.96	$0.00	$0.00	$0.00	$0.00	$39,266.96	$0.00	$39,266.96
B11	LOCAL CORONAVIRUS RELIEF FUND	$0.00	$0.00	$84,239.74	$4,627.67	$4,627.67	$79,612.07	$33,190.00	$46,422.07
B13	LAW ENFORCEMENT	$11,864.56	$25.00	$220.00	$0.00	$2,076.75	$10,007.81	$0.00	$10,007.81
B16	FEMA	$0.00	$0.00	$199,322.02	$2,850.00	$145,017.07	$54,304.95	$0.00	$54,304.95
C01	BOND RETIREMENT	$4,893.28	$0.00	$374,000.00	$0.00	$119,300.00	$259,593.28	$254,300.00	$5,293.28
C03	NOTE RETIRE-NORTHBROOK	$2,473.50	$0.00	$80,000.00	$270.44	$7,432.57	$75,040.93	$59,274.00	$15,766.93
D03	CAPITAL IMPROVEMENT	$165,398.38	$0.00	$6,214.56	$12,380.23	$12,380.23	$159,232.71	$400,000.00	($240,767.29)
D04	FIRE CAPITAL IMPROVEMENT	$220,810.91	$13,726.49	$343,461.64	$245,117.29	$305,229.02	$259,043.53	$26,013.76	$233,029.77
E01	WATER	$381,847.61	$190,243.76	$827,971.84	$23,708.09	$549,417.86	$660,401.59	$481,748.11	$178,653.48
E02	SANITARY SEWER	$535,153.66	$91,859.19	$688,538.43	$38,769.46	$455,984.86	$767,707.23	$95,243.03	$672,464.20
E08	STORMWATER	$0.00	$7,789.96	$33,126.02	$4,207.66	$22,346.96	$10,779.06	$3,563.96	$7,215.10
E10	REFUSE	$162,327.38	$53,347.18	$279,185.34	$37,504.23	$247,190.09	$194,322.63	$156,885.14	$37,437.49
Grand Total:		$3,877,368.00	$579,064.61	$6,174,615.84	$919,761.78	$5,625,233.76	$4,426,750.08	$2,377,129.15	$2,049,620.93

City of Brookville
Encumbrance Report by Account

Accounts: A01-01A1-2110 to E10-05F2-2530 | Purchase Order Status: Open
As Of: 7/31/2020 | Include Inactive Accounts: No

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
Fund: A01		**GENERAL FUND**								
POLICE DEPARTMENT										
A01-01A1-2122	2020	2020000517-001	07/17/2020	LIFE/AD&D INSURANCE	Open	07/24/2020	$1,020.00	$1,224.00	$204.00	
A01-01A1-2122	2020	2020000518-001	07/20/2020	HEALTH INSURANCE	Open	07/20/2020	$77,000.00	$77,000.00	$0.00	
A01-01A1-2124	2020	2020000008-001	01/03/2020	2019 TRUE-UP/2020 WOR	Open	04/17/2020	$15,525.02	$23,000.00	$7,474.98	
A01-01A1-2140	2020	2020000445-001	06/10/2020	BALLISTIC VEST & OUTE	Open	06/10/2020	$820.15	$820.15	$0.00	
A01-01A1-2310	2020	2020000009-001	01/03/2020	301 SYCAMORE	Open	07/10/2020	$348.07	$900.00	$551.93	
A01-01A1-2310	2020	2020000012-001	01/03/2020	ELECTRIC DISTRIBUTIO	Open	07/24/2020	$1,471.77	$2,570.00	$1,098.23	
A01-01A1-2310	2020	2020000013-001	01/03/2020	ELECTRIC GENERATION	Open	07/10/2020	$1,721.04	$3,100.00	$1,378.96	
A01-01A1-2320	2020	2020000031-001	01/03/2020	CELL/DATA SERVICE	Open	07/10/2020	$1,307.71	$3,100.00	$1,792.29	
A01-01A1-2323	2020	2020000016-001	01/03/2020	DISPATCHING SERVICE	Open	07/10/2020	$43,930.06	$75,000.00	$31,069.94	
A01-01A1-2325	2020	2020000024-001	01/03/2020	RADIO USER FEES	Open	05/08/2020	$900.00	$5,040.00	$4,140.00	
A01-01A1-2330	2020	2020000030-001	01/03/2020	COPIER LEASE	Open	07/10/2020	$2,050.03	$5,000.00	$2,949.97	
A01-01A1-2340	2020	2020000018-001	01/03/2020	JANITORIAL SERVICES	Open	07/10/2020	$4,320.00	$8,640.00	$4,320.00	
A01-01A1-2340	2020	2020000036-001	01/09/2020	OFFICE 365	Open	07/10/2020	$768.90	$1,845.36	$1,076.46	
A01-01A1-2340	2020	2020000037-001	01/09/2020	ENTERPRISE SECURITY	Open	07/10/2020	$805.50	$1,933.20	$1,127.70	
A01-01A1-2340	2020	2020000455-002	06/17/2020	TECH SERVICES/VIDEO	Open	06/17/2020	$3,300.00	$3,300.00	$0.00	
A01-01A1-2348	2020	2020000005-001	01/03/2020	PROSECUTOR SERVICE	Open	07/10/2020	$5,000.00	$12,000.00	$7,000.00	
A01-01A1-2351	2020	2020000038-001	01/09/2020	IT SERVICES	Open	07/10/2020	$3,300.00	$7,920.00	$4,620.00	
A01-01A1-2351	2020	2020000225-001	03/20/2020	ANNUAL HVAC SERVICE-	Open	06/08/2020	$172.38	$369.33	$196.95	
A01-01A1-2390	2020	2020000073-001	01/24/2020	CAR WASHES	Open	07/10/2020	$1,225.00	$2,940.00	$1,715.00	
A01-01A1-2391	2020	2020000455-001	06/17/2020	ANNUAL SOFTWARE AN	Open	06/17/2020	$1,475.00	$1,475.00	$0.00	
A01-01A1-2421	2020	2020000026-001	01/03/2020	FUEL	Open	07/24/2020	$15,046.53	$28,000.00	$12,953.47	
A01-01A1-2520	2020	2020000070-001	01/22/2020	2020 FORD INTERCEPTO	Open	01/22/2020	$40,457.00	$40,457.00	$0.00	
POLICE DEPARTMENT Totals:							$221,964.16	$305,634.04	$83,669.88	
FIRE DEPARTMENT										
A01-01B1-2122	2020	2020000517-002	07/17/2020	LIFE/AD&D INSURANCE	Open	07/24/2020	$85.00	$102.00	$17.00	
A01-01B1-2122	2020	2020000518-002	07/20/2020	HEALTH INSURANCE	Open	07/20/2020	$6,100.00	$6,100.00	$0.00	
A01-01B1-2124	2020	2020000008-002	01/03/2020	2019 TRUE-UP/2020 WOR	Open	04/17/2020	$10,783.81	$16,000.00	$5,216.19	

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-01B1-2140	2020	2020000259-001	04/02/2020	DUTY PANTS	Open	07/10/2020	$54.00	$955.40	$901.40	
A01-01B1-2140	2020	2020000259-002	04/02/2020	UNIFORM SHIRTS	Open	07/10/2020	$156.00	$515.00	$359.00	
A01-01B1-2310	2020	2020000009-004	01/03/2020	775 E UPR-LEWISBURG	Open	07/10/2020	$3,606.05	$12,000.00	$8,393.95	
A01-01B1-2310	2020	2020000012-002	01/03/2020	ELECTRIC DISTRIBUTIO	Open	07/24/2020	$6,651.81	$14,970.00	$8,318.19	
A01-01B1-2320	2020	2020000031-002	01/03/2020	DATA SERVICE	Open	07/10/2020	$1,609.98	$3,860.00	$2,250.02	
A01-01B1-2323	2020	2020000016-002	01/03/2020	DISPATCHING SERVICE	Open	07/10/2020	$15,647.58	$38,000.00	$22,352.42	
A01-01B1-2325	2020	2020000024-002	01/03/2020	RADIO USER FEES	Open	05/08/2020	$7,680.00	$11,760.00	$4,080.00	
A01-01B1-2330	2020	2020000030-002	01/03/2020	COPIER LEASE	Open	07/10/2020	$473.36	$2,000.00	$1,526.64	
A01-01B1-2340	2020	2020000020-001	01/03/2020	24/7 MONITORING	Open	07/10/2020	$209.70	$475.00	$265.30	
A01-01B1-2340	2020	2020000036-002	01/09/2020	OFFICE 365	Open	07/10/2020	$1,091.75	$2,620.20	$1,528.45	
A01-01B1-2340	2020	2020000037-002	01/09/2020	ENTERPRISE SECURITY	Open	07/10/2020	$1,969.00	$4,725.60	$2,756.60	
A01-01B1-2347	2020	2020000015-001	01/03/2020	EMS BILLING SERVICES	Open	07/10/2020	$9,283.21	$25,000.00	$15,716.79	
A01-01B1-2351	2020	2020000038-002	01/09/2020	IT SERVICES	Open	07/10/2020	$3,300.00	$7,920.00	$4,620.00	
A01-01B1-2351	2020	2020000225-008	03/20/2020	ANNUAL HVAC SERVICE-	Open	06/08/2020	$295.56	$591.00	$295.44	
A01-01B1-2415	2020	2020000222-001	03/13/2020	EMS SUPPLIES	Open	06/24/2020	$223.46	$3,106.64	$2,883.18	
A01-01B1-2421	2020	2020000026-002	01/03/2020	FUEL	Open	07/24/2020	$10,093.12	$19,000.00	$8,906.88	
FIRE DEPARTMENT Totals:							$79,313.39	$169,700.84	$90,387.45	
GOVN. & ADMIN. DEPT										
A01-07A2-2122	2020	2020000517-003	07/17/2020	LIFE/AD&D INSURANCE	Open	07/24/2020	$365.50	$438.60	$73.10	
A01-07A2-2122	2020	2020000518-003	07/20/2020	HEALTH INSURANCE	Open	07/20/2020	$16,800.00	$16,800.00	$0.00	
A01-07A2-2124	2020	2020000008-003	01/03/2020	2019 TRUE-UP/2020 WOR	Open	04/17/2020	$5,489.04	$8,000.00	$2,510.96	
A01-07A2-2310	2020	2020000009-002	01/03/2020	301 SYCAMORE	Open	07/10/2020	$348.09	$900.00	$551.91	
A01-07A2-2310	2020	2020000009-003	01/03/2020	245 SYCAMORE	Open	07/10/2020	$261.01	$1,300.00	$1,038.99	
A01-07A2-2310	2020	2020000009-005	01/03/2020	20 MULBERRY	Open	07/10/2020	$354.90	$1,500.00	$1,145.10	
A01-07A2-2310	2020	2020000012-003	01/03/2020	ELECTRIC DISTRIBUTIO	Open	07/24/2020	$2,092.34	$5,780.00	$3,687.66	
A01-07A2-2310	2020	2020000013-002	01/03/2020	ELECTRIC GENERATION	Open	07/10/2020	$2,935.81	$6,500.00	$3,564.19	
A01-07A2-2320	2020	2020000031-003	01/03/2020	CELL/IPAD SERVICE	Open	07/10/2020	$873.06	$1,600.00	$726.94	
A01-07A2-2330	2020	2020000014-001	01/03/2020	POSTAGE MACHINE LEA	Open	06/24/2020	$720.92	$1,400.00	$679.08	
A01-07A2-2330	2020	2020000030-003	01/03/2020	COPIER LEASE	Open	07/10/2020	$4,069.57	$8,000.00	$3,930.43	
A01-07A2-2340	2018	2018000132-001	02/08/2018	VIP ANALYTICS SUITE B	Open	08/14/2018	$10,000.00	$15,000.00	$5,000.00	
A01-07A2-2340	2019	2019000869-001	10/30/2019	RELOCATE & INSTALL SI	Open	10/30/2019	$3,954.00	$3,954.00	$0.00	
A01-07A2-2340	2019	2019000869-002	10/30/2019	RELOCATE & INSTALL SI	Open	10/30/2019	$3,954.00	$3,954.00	$0.00	
A01-07A2-2340	2020	2020000018-002	01/03/2020	JANITORIAL SERVICES	Open	07/10/2020	$2,880.00	$5,760.00	$2,880.00	
A01-07A2-2340	2020	2020000036-003	01/09/2020	OFFICE 365	Open	07/10/2020	$550.85	$1,322.04	$771.19	
A01-07A2-2340	2020	2020000037-003	01/09/2020	ENTERPRISE SECURITY	Open	07/10/2020	$671.25	$1,611.00	$939.75	
A01-07A2-2340	2020	2020000173-001	03/03/2020	2019 ASSET REPORTING	Open	03/03/2020	$1,900.00	$1,900.00	$0.00	

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-07A2-2340	2020	2020000457-001	06/19/2020	ARCHITECTURAL & ENGI	Open	07/24/2020	$3,451.50	$9,950.00	$6,498.50	
A01-07A2-2340	2020	2020000555-001	07/29/2020	RIGHT OF WAY ACQUISI	Open	07/29/2020	$38,500.00	$38,500.00	$0.00	
A01-07A2-2341	2020	2020000025-001	01/03/2020	LAW DIRECTOR SERVIC	Open	07/10/2020	$40,505.25	$71,100.00	$30,594.75	
A01-07A2-2342	2020	2020000004-001	01/03/2020	INCOME TAX ADMINISTR	Open	07/24/2020	$50,237.19	$128,500.00	$78,262.81	
A01-07A2-2344	2020	2020000012-009	01/03/2020	ELECTRIC DISTRIBUTIO	Open	07/24/2020	$1,089.58	$1,900.00	$810.42	
A01-07A2-2344	2020	2020000013-007	01/03/2020	ELECTRIC GENERATION	Open	07/10/2020	$1,215.33	$1,500.00	$284.67	
A01-07A2-2344	2020	2020000022-001	01/03/2020	STREET LIGHTING	Open	07/10/2020	$30,896.26	$73,500.00	$42,603.74	
A01-07A2-2351	2020	2020000038-003	01/09/2020	IT SERVICES	Open	07/10/2020	$3,300.00	$7,920.00	$4,620.00	
A01-07A2-2351	2020	2020000225-002	03/20/2020	ANNUAL HVAC SERVICE-	Open	06/08/2020	$86.19	$184.67	$98.48	
A01-07A2-2351	2020	2020000225-003	03/20/2020	ANNUAL HVAC SERVICE-	Open	06/08/2020	$55.14	$129.00	$73.86	
A01-07A2-2351	2020	2020000225-004	03/20/2020	ANNUAL HVAC SERVICE-	Open	06/08/2020	$202.59	$498.00	$295.41	
A01-07A2-2351	2020	2020000458-001	06/19/2020	ANALYTICS ANNUAL SOF	Open	06/19/2020	$2,200.00	$2,200.00	$0.00	
A01-07A2-2352	2020	2020000065-003	01/13/2020	ARLINGTON/UPPER LEW	Open	07/10/2020	$469.28	$1,095.00	$625.72	
A01-07A2-2394	2020	2020000142-001	02/07/2020	LAND PRICE INCENTIVE-	Open	02/07/2020	$20,000.00	$20,000.00	$0.00	
A01-07A2-2394	2020	2020000143-001	02/07/2020	PROJECT NORA LAND IN	Open	02/07/2020	$125,000.00	$125,000.00	$0.00	
A01-07A2-2395	2020	2020000010-001	01/03/2020	INCOME TAX REVENUE	Open	06/24/2020	$47,160.75	$80,000.00	$32,839.25	
A01-07A2-2421	2020	2020000026-003	01/03/2020	FUEL	Open	07/24/2020	$643.35	$1,300.00	$656.65	
A01-07A2-2530	2020	2020000553-002	07/28/2020	FRONT OFFICE RENOVA	Open	07/28/2020	$15,060.00	$15,060.00	$0.00	
GOVN. & ADMIN. DEPT Totals:							$438,292.75	$664,056.31	$225,763.56	
Fund: A01 Total							$739,570.30	$1,139,391.19	$399,820.89	

Fund: B01 **STREET M. & R.**

GARAGE

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
B01-06B2-2122	2020	2020000517-004	07/17/2020	LIFE/AD&D INSURANCE	Open	07/24/2020	$85.00	$102.00	$17.00	
B01-06B2-2122	2020	2020000518-004	07/20/2020	HEALTH INSURANCE	Open	07/20/2020	$8,500.00	$8,500.00	$0.00	
B01-06B2-2124	2020	2020000008-004	01/03/2020	2019 TRUE-UP/2020 WOR	Open	04/17/2020	$1,029.03	$1,500.00	$470.97	
B01-06B2-2310	2020	2020000012-004	01/03/2020	ELECTRIC DISTRIBUTIO	Open	07/24/2020	$899.28	$2,040.00	$1,140.72	
B01-06B2-2310	2020	2020000013-003	01/03/2020	ELECTRIC GENERATION	Open	06/08/2020	$967.02	$2,300.00	$1,332.98	
GARAGE Totals:							$11,480.33	$14,442.00	$2,961.67	

STREET DEPARTMENT

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
B01-06B3-2122	2020	2020000517-005	07/17/2020	LIFE/AD&D INSURANCE	Open	07/24/2020	$406.30	$487.56	$81.26	
B01-06B3-2122	2020	2020000518-005	07/20/2020	HEALTH INSURANCE	Open	07/20/2020	$27,200.00	$27,200.00	$0.00	

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
B01-06B3-2124	2020	2020000008-005	01/03/2020	2019 TRUE-UP/2020 WOR	Open	04/17/2020	$4,093.58	$6,200.00	$2,106.42	
B01-06B3-2310	2020	2020000009-006	01/03/2020	401 ALBERT	Open	07/10/2020	$242.72	$1,000.00	$757.28	
B01-06B3-2310	2020	2020000012-005	01/03/2020	ELECTRIC DISTRIBUTIO	Open	07/24/2020	$631.22	$2,290.00	$1,658.78	
B01-06B3-2310	2020	2020000013-004	01/03/2020	ELECTRIC GENERATION	Open	07/10/2020	$57.19	$800.00	$742.81	
B01-06B3-2320	2020	2020000031-004	01/03/2020	IPAD SERVICE	Open	07/10/2020	$100.37	$241.00	$140.63	
B01-06B3-2340	2020	2020000036-004	01/09/2020	OFFICE 365	Open	07/10/2020	$80.55	$193.32	$112.77	
B01-06B3-2340	2020	2020000037-004	01/09/2020	ENTERPRISE SECURITY	Open	07/10/2020	$89.50	$214.80	$125.30	
B01-06B3-2351	2020	2020000038-004	01/09/2020	IT SERVICES	Open	07/10/2020	$825.00	$1,980.00	$1,155.00	
B01-06B3-2352	2020	2020000065-002	01/13/2020	CARR/SAKURA RETENTI	Open	07/10/2020	$340.72	$795.00	$454.28	
B01-06B3-2352	2020	2020000219-013	03/10/2020	ISLAND AT ARLINGTON &	Open	03/10/2020	$197.50	$197.50	$0.00	
B01-06B3-2352	2020	2020000225-005	03/20/2020	ANNUAL HVAC SERVICE-	Open	03/20/2020	$93.00	$93.00	$0.00	
B01-06B3-2421	2020	2020000026-004	01/03/2020	FUEL	Open	07/24/2020	$7,943.46	$15,000.00	$7,056.54	
B01-06B3-2610	2020	2020000410-001	05/22/2020	MARKET STREET EXTEN	Open	06/08/2020	$33,319.91	$66,147.42	$32,827.51	
B01-06B3-2620	2020	2020000410-002	05/22/2020	MARKET STREET EXTEN	Open	06/08/2020	$23,505.26	$47,502.93	$23,997.67	
STREET DEPARTMENT Totals:							$99,126.28	$170,342.53	$71,216.25	
Fund: B01 Total							$110,606.61	$184,784.53	$74,177.92	

Fund: B04 **PARK & RECREATION**

PARK DEPARTMENT

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
B04-03B4-2122	2020	2020000517-006	07/17/2020	LIFE/AD&D INSURANCE	Open	07/24/2020	$95.20	$114.24	$19.04	
B04-03B4-2122	2020	2020000518-006	07/20/2020	HEALTH INSURANCE	Open	07/20/2020	$5,800.00	$5,800.00	$0.00	
B04-03B4-2124	2020	2020000008-006	01/03/2020	2019 TRUE-UP/2020 WOR	Open	04/17/2020	$905.93	$1,200.00	$294.07	
B04-03B4-2310	2020	2020000009-007	01/03/2020	545 E UPR-LEWISBURG	Open	07/10/2020	$345.03	$1,400.00	$1,054.97	
B04-03B4-2310	2020	2020000012-006	01/03/2020	ELECTRIC DISTRIBUTIO	Open	07/24/2020	$1,856.07	$4,070.00	$2,213.93	
B04-03B4-2310	2020	2020000013-005	01/03/2020	ELECTRIC GENERATION	Open	07/10/2020	$1,392.22	$3,200.00	$1,807.78	
B04-03B4-2320	2020	2020000031-005	01/03/2020	IPAD SERVICE	Open	07/10/2020	$100.37	$241.00	$140.63	
B04-03B4-2340	2020	2020000003-001	01/03/2020	CARETAKER SERVICES	Open	07/10/2020	$1,050.00	$2,100.00	$1,050.00	
B04-03B4-2340	2020	2020000036-005	01/09/2020	OFFICE 365	Open	07/10/2020	$80.55	$193.32	$112.77	
B04-03B4-2340	2020	2020000037-005	01/09/2020	ENTERPRISE SECURITY	Open	07/10/2020	$89.50	$214.80	$125.30	
B04-03B4-2351	2020	2020000038-005	01/09/2020	IT SERVICES	Open	07/10/2020	$825.00	$1,980.00	$1,155.00	
B04-03B4-2351	2020	2020000225-006	03/20/2020	ANNUAL HVAC SERVICE-	Open	06/08/2020	$276.70	$646.00	$369.30	
B04-03B4-2352	2020	2020000065-001	01/13/2020	GOLDEN GATE PARK PO	Open	07/10/2020	$469.28	$1,095.00	$625.72	
B04-03B4-2352	2020	2020000219-012	03/10/2020	GOLD GATE MAIN GAZE	Open	03/10/2020	$687.50	$687.50	$0.00	

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
B04-03B4-2421	2020	2020000026-005	01/03/2020	FUEL	Open	07/24/2020	$369.22	$700.00	$330.78	
PARK DEPARTMENT Totals:							$14,342.57	$23,641.86	$9,299.29	
BALL DIAMONDS										
B04-03B5-2310	2020	2020000012-010	01/03/2020	ELECTRIC DISTRIBUTIO	Open	07/24/2020	$371.75	$500.00	$128.25	
B04-03B5-2310	2020	2020000013-008	01/03/2020	ELECTRIC GENERATION	Open	07/10/2020	$369.92	$400.00	$30.08	
B04-03B5-2340	2020	2020000002-001	01/06/2020	2020 BALL DIAMOND MA	Open	07/20/2020	$1,650.00	$3,400.00	$1,750.00	
BALL DIAMONDS Totals:							$2,391.67	$4,300.00	$1,908.33	
Fund: B04 Total							$16,734.24	$27,941.86	$11,207.62	
Fund: B05		**FEDERAL GRANTS**								
CARE ACT										
CARE ACT Totals:							$0.00	$0.00	$0.00	
Fund: B05 Total							$0.00	$0.00	$0.00	
Fund: B09		**LAND REUTILIZATION**								
LAND REUTILIZATION										
LAND REUTILIZATION Totals:							$0.00	$0.00	$0.00	
Fund: B09 Total							$0.00	$0.00	$0.00	
Fund: B11		**LOCAL CORONAVIRUS RELIEF FUND**								
DEPARTMENT: 06A2										
B11-06A2-2530	2020	2020000553-001	07/28/2020	FRONT OFFICE RENOVA	Open	07/28/2020	$33,190.00	$33,190.00	$0.00	
DEPARTMENT: 06A2 Totals:							$33,190.00	$33,190.00	$0.00	
Fund: B11 Total							$33,190.00	$33,190.00	$0.00	
Fund: B13		**LAW ENFORCEMENT**								
LAW ENFORCEMENT										
LAW ENFORCEMENT Totals:							$0.00	$0.00	$0.00	
Fund: B13 Total							$0.00	$0.00	$0.00	
Fund: B16		**FEMA**								
FEMA MITIGATION #4360										
FEMA MITIGATION #4360 Totals:							$0.00	$0.00	$0.00	

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
Fund: B16 Total							$0.00	$0.00	$0.00	
Fund: C01		**BOND RETIREMENT**								
DEBT SERVICE										
C01-08A1-2610	2020	2020000007-001	01/03/2020	SERIES 2016 FIRE STATI	Open	01/03/2020	$135,000.00	$135,000.00	$0.00	
C01-08A1-2620	2020	2020000007-002	01/03/2020	SERIES 2016 FIRE STATI	Open	05/08/2020	$119,300.00	$238,600.00	$119,300.00	
DEBT SERVICE Totals:							$254,300.00	$373,600.00	$119,300.00	
Fund: C01 Total							$254,300.00	$373,600.00	$119,300.00	
Fund: C03		**NOTE RETIRE-NORTHBROOK**								
DEBT SERVICE										
C03-08A1-2610	2020	2020000021-001	01/03/2020	NORTHBROOK NOTE	Open	01/03/2020	$55,000.00	$55,000.00	$0.00	
C03-08A1-2620	2020	2020000021-002	01/03/2020	NORTHBROOK NOTE	Open	06/30/2020	$4,274.00	$8,548.20	$4,274.20	
DEBT SERVICE Totals:							$59,274.00	$63,548.20	$4,274.20	
Fund: C03 Total							$59,274.00	$63,548.20	$4,274.20	
Fund: D03		**CAPITAL IMPROVEMENT**								
CAPITAL IMPROVEMENT										
CAPITAL IMPROVEMENT Totals:							$0.00	$0.00	$0.00	
GRANT FUNDS										
D03-07B6-2503	2020	2020000224-001	03/17/2020	DMAX FACILITY-EDGE G	Open	03/17/2020	$400,000.00	$400,000.00	$0.00	
GRANT FUNDS Totals:							$400,000.00	$400,000.00	$0.00	
Fund: D03 Total							$400,000.00	$400,000.00	$0.00	
Fund: D04		**FIRE CAPITAL IMPROVEMENT**								
FIRE CAPITAL IMPROVMENT										
D04-07A5-2331	2020	2020000412-001	05/27/2020	LEASE PAYMENTS	Open	06/08/2020	$25,858.76	$38,788.14	$12,929.38	
D04-07A5-2520	2020	2020000258-001	04/02/2020	STRUCTURAL FIRE GEA	Open	06/08/2020	$155.00	$1,467.00	$1,312.00	
FIRE CAPITAL IMPROVMENT Totals:							$26,013.76	$40,255.14	$14,241.38	
Fund: D04 Total							$26,013.76	$40,255.14	$14,241.38	
Fund: E01		**WATER**								
WATER DEPARTMENT										
E01-05C2-2122	2020	2020000517-007	07/17/2020	LIFE/AD&D INSURANCE	Open	07/24/2020	$197.20	$236.64	$39.44	
E01-05C2-2122	2020	2020000518-007	07/20/2020	HEALTH INSURANCE	Open	07/20/2020	$12,900.00	$12,900.00	$0.00	

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
E01-05C2-2124	2020	2020000008-007	01/03/2020	2019 TRUE-UP/2020WOR	Open	04/17/2020	$2,081.18	$3,100.00	$1,018.82	
E01-05C2-2320	2020	2020000031-006	01/03/2020	IPAD SERVICE	Open	07/10/2020	$100.38	$241.00	$140.62	
E01-05C2-2340	2020	2020000017-001	01/03/2020	LAB FEES	Open	07/10/2020	$1,889.72	$2,500.00	$610.28	
E01-05C2-2340	2020	2020000027-001	01/03/2020	LAB FEES	Open	07/10/2020	$661.60	$1,300.00	$638.40	
E01-05C2-2340	2020	2020000036-006	01/09/2020	OFFICE 365	Open	07/10/2020	$80.55	$193.32	$112.77	
E01-05C2-2340	2020	2020000037-006	01/09/2020	ENTERPRISE SECURITY	Open	07/10/2020	$89.50	$214.80	$125.30	
E01-05C2-2340	2020	2020000038-006	01/09/2020	IT SERVICES	Open	07/10/2020	$825.00	$1,980.00	$1,155.00	
E01-05C2-2346	2020	2020000315-001	04/24/2020	WATER TOWER MAINT	Open	07/16/2020	$37,000.00	$44,500.00	$7,500.00	
E01-05C2-2392	2020	2020000511-001	07/10/2020	2ND QTR WATER BILLIN	Open	07/10/2020	$179,709.54	$179,709.54	$0.00	
E01-05C2-2421	2020	2020000026-006	01/03/2020	FUEL	Open	07/24/2020	$1,835.87	$3,600.00	$1,764.13	
E01-05C2-2560	2020	2020000556-001	07/29/2020	WATER TOWER REPAINT	Open	07/29/2020	$129,000.00	$129,000.00	$0.00	
E01-05C2-2560	2020	2020000556-002	07/29/2020	EXTERIOR OVERCOAT-A	Open	07/29/2020	$74,000.00	$74,000.00	$0.00	
E01-05C2-2610	2020	2020000389-001	05/19/2020	200,000-GALLON ELEVAT	Open	06/08/2020	$16,979.45	$33,691.50	$16,712.05	
E01-05C2-2610	2020	2020000410-003	05/22/2020	MARKET STREET EXTEN	Open	06/08/2020	$6,063.09	$12,036.57	$5,973.48	
E01-05C2-2620	2020	2020000389-002	05/19/2020	200,000-GALLON ELEVAT	Open	06/08/2020	$14,057.88	$28,383.16	$14,325.28	
E01-05C2-2620	2020	2020000410-004	05/22/2020	MARKET STREET EXTEN	Open	06/08/2020	$4,277.15	$8,643.91	$4,366.76	
WATER DEPARTMENT Totals:							$481,748.11	$536,230.44	$54,482.33	
Fund: E01 Total							$481,748.11	$536,230.44	$54,482.33	

Fund: E02 **SANITARY SEWER**

SANITARY SEWER DEPT

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
E02-05C3-2122	2020	2020000517-008	07/17/2020	LIFE/AD&D INSURANCE	Open	07/24/2020	$231.20	$277.44	$46.24	
E02-05C3-2122	2020	2020000518-008	07/20/2020	HEALTH INSURANCE	Open	07/20/2020	$15,200.00	$15,200.00	$0.00	
E02-05C3-2124	2020	2020000008-008	01/03/2020	2019 TRUE-UP/2020 WOR	Open	04/17/2020	$2,563.18	$3,750.00	$1,186.82	
E02-05C3-2310	2020	2020000009-008	01/03/2020	610 S WOLF CREEK	Open	07/10/2020	$330.09	$4,500.00	$4,169.91	
E02-05C3-2310	2020	2020000012-008	01/03/2020	ELECTRIC DISTRIBUTIO	Open	07/24/2020	$9,479.49	$21,910.00	$12,430.51	
E02-05C3-2310	2020	2020000013-006	01/03/2020	ELECTRIC GENERATION	Open	07/10/2020	$11,924.88	$34,500.00	$22,575.12	
E02-05C3-2320	2020	2020000031-007	01/03/2020	IPAD SERVICE	Open	07/10/2020	$100.38	$241.00	$140.62	
E02-05C3-2340	2020	2020000017-002	01/03/2020	LAB FEES	Open	07/10/2020	$7,852.98	$16,500.00	$8,647.02	
E02-05C3-2340	2020	2020000036-007	01/09/2020	OFFICE 365	Open	07/10/2020	$80.50	$193.20	$112.70	
E02-05C3-2340	2020	2020000037-007	01/09/2020	ENTERPRISE SECURITY	Open	07/10/2020	$89.50	$214.80	$125.30	
E02-05C3-2340	2020	2020000038-007	01/09/2020	IT SERVICES	Open	07/10/2020	$825.00	$1,980.00	$1,155.00	
E02-05C3-2340	2020	2020000513-001	07/16/2020	ANNUAL ROOT CONTRO	Open	07/16/2020	$3,400.00	$3,400.00	$0.00	

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
E02-05C3-2352	2020	2020000225-007	03/20/2020	ANNUAL HVAC SERVICE-	Open	06/08/2020	$166.35	$351.00	$184.65	
E02-05C3-2420	2020	2020000293-001	04/16/2020	THINKCENTRE -WW	Open	04/16/2020	$749.99	$749.99	$0.00	
E02-05C3-2421	2020	2020000026-007	01/03/2020	FUEL	Open	07/24/2020	$1,835.87	$3,600.00	$1,764.13	
E02-05C3-2560	2019	2019000664-001	08/22/2019	REPAIRS TO WWTP-TOR	Open	01/28/2020	$34,141.94	$126,291.49	$92,149.55	
E02-05C3-2610	2020	2020000410-005	05/22/2020	MARKET STREET EXTEN	Open	06/08/2020	$3,677.45	$7,300.55	$3,623.10	
E02-05C3-2620	2020	2020000410-006	05/22/2020	MARKET STREET EXTEN	Open	06/08/2020	$2,594.23	$5,242.80	$2,648.57	
SANITARY SEWER DEPT Totals:							$95,243.03	$246,202.27	$150,959.24	
Fund: E02 Total							$95,243.03	$246,202.27	$150,959.24	

Fund: E08 STORMWATER

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
DEPARTMENT: 05C5										
E08-05C5-2122	2020	2020000517-009	07/17/2020	LIFE/AD&D INSURANCE	Open	07/24/2020	$20.40	$24.48	$4.08	
E08-05C5-2122	2020	2020000518-009	07/20/2020	HEALTH INSURANCE	Open	07/20/2020	$1,500.00	$1,500.00	$0.00	
E08-05C5-2124	2020	2020000008-009	01/03/2020	2019 TRUE-UP/2020 WOR	Open	04/17/2020	$403.82	$600.00	$196.18	
E08-05C5-2421	2020	2020000026-008	01/03/2020	FUEL	Open	07/24/2020	$1,639.74	$1,750.00	$110.26	
DEPARTMENT: 05C5 Totals:							$3,563.96	$3,874.48	$310.52	
Fund: E08 Total							$3,563.96	$3,874.48	$310.52	

Fund: E10 REFUSE

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
REFUSE DEPARTMENT										
E10-05F2-2122	2020	2020000517-010	07/17/2020	LIFE/AD&D INSURANCE	Open	07/24/2020	$44.20	$53.04	$8.84	
E10-05F2-2122	2020	2020000518-010	07/20/2020	HEALTH INSURANCE	Open	07/20/2020	$2,300.00	$2,300.00	$0.00	
E10-05F2-2124	2020	2020000008-010	01/03/2020	2019 TRUE-UP/2020 WOR	Open	04/17/2020	$441.91	$600.00	$158.09	
E10-05F2-2343	2020	2020000023-001	01/03/2020	REFUSE/RECYCLING SE	Open	07/10/2020	$151,380.96	$370,000.00	$218,619.04	
E10-05F2-2392	2020	2020000006-001	01/03/2020	TIPPING FEES	Open	07/10/2020	$1,482.53	$2,500.00	$1,017.47	
E10-05F2-2421	2020	2020000026-009	01/03/2020	FUEL	Open	07/24/2020	$1,235.54	$1,750.00	$514.46	
REFUSE DEPARTMENT Totals:							$156,885.14	$377,203.04	$220,317.90	
Fund: E10 Total							$156,885.14	$377,203.04	$220,317.90	
Grand Total:							$2,377,129.15	$3,426,221.15	$1,049,092.00	

City of Brookville
Check Report by Check Number

Bank: LCNB - LCNB - LCNB NATIONAL BANK — Check Dates: 7/1/2020 to 7/31/2020
Payment Method: Checks, ACH, EFT — As Of Check Cashed Date: 1/1/1900 to 7/31/2020
Vendors: A99000 to ZZ0600 — Include Voids: No
Checks: All — Check Status: Cashed And Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: LCNB - LCNB - LCNB NATIONAL BANK								
0000057622	07/02/2020	Z99999	SHEILA CURTIS	Check	Outstanding		$0.00	$150.00
0000057623	07/02/2020	Z99999	BESSE COBBINS	Check	Outstanding		$0.00	$390.00
0000057624	07/20/2020	MM0398	MIDWEST INDUSTRIAL TANKS	Check	Outstanding		$0.00	$7,700.00
0000057625	07/08/2020	F99000	MUN. OF BROOKVILLE-F.I.C.A.	Check	Outstanding		$0.00	$1,269.61
0000057626	07/08/2020	M99000	MUN. OF BROOKVILLE-MEDICARE	Check	Outstanding		$0.00	$1,405.38
0000057627	07/08/2020	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Outstanding		$0.00	$103,274.51
0000057628	07/10/2020	AA0118	ADVANCED TECHNICAL AQUATIC CONT	Check	Outstanding		$0.00	$426.43
0000057629	07/10/2020	AA0485	ALL AMERICAN STORE LLC	Check	Outstanding		$0.00	$17.98
0000057630	07/10/2020	AA0561	AMERICAN SAFETY & HEALTH INSTITUT	Check	Outstanding		$0.00	$627.55
0000057631	07/10/2020	AA0659	APPRAISAL STREAM, LLC	Check	Outstanding		$0.00	$2,850.00
0000057632	07/10/2020	BB0500	BLUEPRINT CYBERENGINEERING	Check	Outstanding		$0.00	$3,947.48
0000057633	07/10/2020	BB0548	BOB SUMEREL TIRE COMPANY	Check	Outstanding		$0.00	$509.20
0000057634	07/10/2020	BB0565	BOONE'S POWER EQUIPMENT	Check	Outstanding		$0.00	$1,244.23
0000057635	07/10/2020	BB0572	BOUND TREE MEDICAL LLC	Check	Outstanding		$0.00	$33.56
0000057636	07/10/2020	BB0603	BROOKVILLE AUTO PARTS	Check	Outstanding		$0.00	$1,448.91
0000057637	07/10/2020	BB0627	BROOKVILLE RENTAL & SALES	Check	Outstanding		$0.00	$255.76
0000057638	07/10/2020	CC0022	CASH, RICHARD A	Check	Outstanding		$0.00	$315.00
0000057639	07/10/2020	CC0294	CHANGE HEALTHCARE	Check	Outstanding		$0.00	$1,857.57
0000057640	07/10/2020	EE0556	CITY OF ENGLEWOOD	Check	Outstanding		$0.00	$7,018.52
0000057641	07/10/2020	CC0420	CIVICPLUS	Check	Outstanding		$0.00	$7,560.00
0000057642	07/10/2020	VV0390	CODE CREDIT UNION	Check	Outstanding		$0.00	$555.11
0000057643	07/10/2020	DD0140	COX OHIO PUBLISHING	Check	Outstanding		$0.00	$2,972.16
0000057644	07/10/2020	DD0178	DAYTON QUALITY STARTER	Check	Outstanding		$0.00	$15.88
0000057645	07/10/2020	DD0371	DIXON ENGINEERING-INSPECTION SERV	Check	Outstanding		$0.00	$1,000.00
0000057646	07/10/2020	FF0516	FLORY LANDSCAPING & LAWN CARE	Check	Outstanding		$0.00	$105.00
0000057647	07/10/2020	GG0650	GRAINGER	Check	Outstanding		$0.00	$665.45
0000057648	07/10/2020	HH0950	HYLANT	Check	Outstanding		$0.00	$76,474.00
0000057649	07/10/2020	II0060	IGS ENERGY	Check	Outstanding		$0.00	$4,097.59
0000057650	07/10/2020	JJ0014	JACKS AUTO WASH	Check	Outstanding		$0.00	$245.00
0000057651	07/10/2020	JJ0016	JACKSON-HIRSH INC.	Check	Outstanding		$0.00	$123.39
0000057652	07/10/2020	SS0805	JEFFREY P. STARTZMAN	Check	Outstanding		$0.00	$1,000.00
0000057653	07/10/2020	JJ0814	JULIAN & GRUBE, INC	Check	Outstanding		$0.00	$2,367.00
0000057654	07/10/2020	MM0030	MAYS-SHEDD SALES CO.	Check	Outstanding		$0.00	$1,302.05
0000057655	07/10/2020	MM0100	MECHANICAL SYSTEMS OF DAYTON	Check	Outstanding		$0.00	$2,335.43
0000057656	07/10/2020	MM0606	MIAMI VALLEY LIGHTING, LLC	Check	Outstanding		$0.00	$6,093.05

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000057657	07/10/2020	Z99999	LIBERTY SERVICES	Check	Outstanding		$0.00	$400.00
0000057658	07/10/2020	MM0025	MOBILE ANALYTICAL SERVICES INC	Check	Outstanding		$0.00	$125.75
0000057659	07/10/2020	MM0554	MODERN LEASING	Check	Outstanding		$0.00	$1,141.00
0000057660	07/10/2020	MM0600	MONTGOMERY COUNTY SHERIFF'S OFFI	Check	Outstanding		$0.00	$45.00
0000057661	07/10/2020	MM0593	MONTGOMERY COUNTY SOLID WASTE	Check	Outstanding		$0.00	$59.67
0000057662	07/10/2020	MM0725	MSD ENVIRONMENTAL SERVICES, INC	Check	Outstanding		$0.00	$869.50
0000057663	07/10/2020	MM0825	MUSIC, DANNY	Check	Outstanding		$0.00	$175.00
0000057664	07/10/2020	MM0826	MUSIC, SHELLY	Check	Outstanding		$0.00	$1,200.00
0000057665	07/10/2020	PP0645	P&R COMMUNICATIONS	Check	Outstanding		$0.00	$410.00
0000057666	07/10/2020	PP0012	PACE ANALYTICAL SERVICES INC	Check	Outstanding		$0.00	$2,007.32
0000057667	07/10/2020	PP0298	PHOENIX SAFETY OUTFITTERS	Check	Outstanding		$0.00	$3,915.40
0000057668	07/10/2020	SS0822	RODNEY L. STEPHAN	Check	Outstanding		$0.00	$5,113.00
0000057669	07/10/2020	RR0825	RUMPKE	Check	Outstanding		$0.00	$32,585.65
0000057670	07/10/2020	SS0035	SAM'S CLUB	Check	Outstanding		$0.00	$231.43
0000057671	07/10/2020	SS0110	SCOTTISSUE - A FLEXPAC COMPANY	Check	Outstanding		$0.00	$1,003.07
0000057672	07/10/2020	SS0149	SECURITY CENTRAL	Check	Outstanding		$0.00	$37.90
0000057673	07/10/2020	SS0364	SITEONE LANDSCAPE SUPPLY	Check	Outstanding		$0.00	$2.75
0000057674	07/10/2020	SS0801	STAPLES BUSINESS ADVANTAGE	Check	Outstanding		$0.00	$399.71
0000057675	07/10/2020	TT0347	TIME WARNER CABLE	Check	Outstanding		$0.00	$129.96
0000057676	07/10/2020	TT0664	TRACTOR SUPPLY CREDIT PLAN	Check	Outstanding		$0.00	$51.98
0000057677	07/10/2020	TT0763	TREASURER, STATE OF OHIO	Check	Outstanding		$0.00	$31,550.00
0000057678	07/10/2020	VV0025	VALLEY ASPHALT CORP.	Check	Outstanding		$0.00	$1,258.14
0000057680	07/10/2020	VV0187	VERIZON WIRELESS	Check	Outstanding		$0.00	$761.42
0000057681	07/10/2020	WW0046	WASTE MANAGEMENT OF OHIO INC	Check	Outstanding		$0.00	$2,024.22
0000057682	07/16/2020	Z99999	JANE FRANCIS	Check	Outstanding		$0.00	$90.00
0000057683	07/16/2020	Z99999	MELANIE METZGER	Check	Outstanding		$0.00	$125.00
0000057684	07/16/2020	Z99999	ELIECE HOWELL NEVIN	Check	Outstanding		$0.00	$240.00
0000057685	07/20/2020	CC0296	CHANDLER, RON	Check	Outstanding		$0.00	$1,243.00
0000057686	07/20/2020	DD0055	DANCER, JACKIE SHANE	Check	Outstanding		$0.00	$300.00
0000057687	07/20/2020	SS0066	SCARBERRY, SHAWN	Check	Outstanding		$0.00	$180.00
0000057688	07/20/2020	WW0017	WAGNER PAVING INC	Check	Outstanding		$0.00	$86,500.00
0000057689	07/22/2020	F99000	MUN. OF BROOKVILLE-F.I.C.A.	Check	Outstanding		$0.00	$1,276.84
0000057690	07/22/2020	M99000	MUN. OF BROOKVILLE-MEDICARE	Check	Outstanding		$0.00	$1,392.10
0000057691	07/22/2020	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Outstanding		$0.00	$102,488.06
0000057692	07/22/2020	P99000	OHIO POLICE & FIRE PENSION FUND	Check	Outstanding		$0.00	$11,322.01
0000057693	07/22/2020	P99000	OHIO POLICE & FIRE PENSION FUND	Check	Outstanding		$0.00	$1,632.80
0000057694	07/22/2020	P99001	OPERS	Check	Outstanding		$0.00	$13,874.59
0000057695	07/24/2020	AA0274	AIRGAS USA, LLC	Check	Outstanding		$0.00	$17.63
0000057696	07/24/2020	AA0482	ALL AMERICAN FIRE EQUIPMENT INC	Check	Outstanding		$0.00	$1,608.26
0000057697	07/24/2020	AA0545	AMAZON CAPITAL SERVICES	Check	Outstanding		$0.00	$179.19
0000057698	07/24/2020	AA0574	AMS SUPPLY	Check	Outstanding		$0.00	$59.50
0000057699	07/24/2020	AA0642	ANTHEM LIFE	Check	Outstanding		$0.00	$510.00
0000057700	07/24/2020	AA0645	APP ARCHITECTURE, INC	Check	Outstanding		$0.00	$6,974.23
0000057701	07/24/2020	BB0108	BEAVER, TIMOTHY	Check	Outstanding		$0.00	$425.00
0000057702	07/24/2020	BB0572	BOUND TREE MEDICAL LLC	Check	Outstanding		$0.00	$453.33
0000057703	07/24/2020	CC0018	CARGILL, INC	Check	Outstanding		$0.00	$12,429.23

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000057704	07/24/2020	CC0361	CINTAS	Check	Outstanding		$0.00	$1,140.94
0000057705	07/24/2020	VV0034	CITY OF VANDALIA	Check	Outstanding		$0.00	$11,205.76
0000057706	07/24/2020	CC0552	CONCENTRA HEALTH SERVICES INC	Check	Outstanding		$0.00	$414.50
0000057707	07/24/2020	DD0098	DAYTON DOOR SALES	Check	Outstanding		$0.00	$3,276.00
0000057708	07/24/2020	DD0155	DAYTON POWER & LIGHT COMPANY	Check	Outstanding		$0.00	$5,186.93
0000057709	07/24/2020	EE0380	E. J. PRESCOTT INC	Check	Outstanding		$0.00	$220.00
0000057710	07/24/2020	FF0291	FIFTH THIRD BANK	Check	Outstanding		$0.00	$188.35
0000057711	07/24/2020	FF0698	FRONTIER	Check	Outstanding		$0.00	$649.05
0000057712	07/24/2020	GG0021	GALLS, LLC	Check	Outstanding		$0.00	$185.81
0000057713	07/24/2020	HH0032	HANSON, JOHN	Check	Outstanding		$0.00	$425.00
0000057714	07/24/2020	II0329	INDIANA OXYGEN	Check	Outstanding		$0.00	$117.85
0000057715	07/24/2020	JJ0017	JACOBS, JASON	Check	Outstanding		$0.00	$425.00
0000057716	07/24/2020	KK0003	K & G BIKE CENTER	Check	Outstanding		$0.00	$457.87
0000057717	07/24/2020	KK0002	K E ROSE COMPANY	Check	Outstanding		$0.00	$37.00
0000057718	07/24/2020	KK0198	KENDALL ELECTRIC INC	Check	Outstanding		$0.00	$219.45
0000057719	07/24/2020	KK0360	KIRBY BUILT	Check	Outstanding		$0.00	$7,752.33
0000057720	07/24/2020	LL0440	LOWES BUSINESS ACCT/SYNCB	Check	Outstanding		$0.00	$473.74
0000057721	07/24/2020	MM0028	MAYOR'S ASSOCIATION OF OHIO	Check	Outstanding		$0.00	$100.00
0000057722	07/24/2020	MM0421	MILLER, MARK	Check	Outstanding		$0.00	$425.00
0000057723	07/24/2020	Z99999	OHIO SCHOOL RESOURCE OFFICERS AS	Check	Outstanding		$0.00	$49.00
0000057724	07/24/2020	MM0600	MONTGOMERY COUNTY SHERIFF'S OFFI	Check	Outstanding		$0.00	$326.70
0000057725	07/24/2020	MM0646	MORGAN, MICHAEL	Check	Outstanding		$0.00	$425.00
0000057726	07/24/2020	MM0800	MUN. OF BROOKVILLE	Check	Outstanding		$0.00	$2,183.28
0000057727	07/24/2020	SS0349	SIMON, THOMAS	Check	Outstanding		$0.00	$425.00
0000057728	07/24/2020	SS0695	SNELL, ZACHARY	Check	Outstanding		$0.00	$425.00
0000057729	07/24/2020	SS0745	SUPERFLEET MASTERCARD PROGRAM	Check	Outstanding		$0.00	$4,427.72
0000057730	07/24/2020	TT0344	TIME WARNER CABLE	Check	Outstanding		$0.00	$2,062.32
0000057731	07/24/2020	TT0351	TIPP STONE INC	Check	Outstanding		$0.00	$200.00
0000057732	07/24/2020	TT0763	TREASURER, STATE OF OHIO	Check	Outstanding		$0.00	$150.00
0000057733	07/24/2020	VV0033	VANCE OUTDOORS, INC	Check	Outstanding		$0.00	$874.00
0000057734	07/24/2020	WW0395	WILSON SHANNON & SNOW INC	Check	Outstanding		$0.00	$2,400.00
0000057735	07/27/2020	AA0719	ARTHUR, TAYLOR	Check	Outstanding		$0.00	$346.47
0000057736	07/27/2020	CC0618	CREAGER, BLAKE	Check	Outstanding		$0.00	$138.59
0000057737	07/27/2020	HH0611	HORTON EMERGENCY VEHICLES	Check	Outstanding		$0.00	$245,117.29
0000057738	07/27/2020	WW0364	WESTERHEIDE, MERYL	Check	Outstanding		$0.00	$265.63
0000057739	07/29/2020	Z99999	MABLE SIMPSON	Check	Outstanding		$0.00	$260.00
0000057740	07/29/2020	Z99999	RACHEL ALLEY-MCLAUGHLIN	Check	Outstanding		$0.00	$150.00
0000057741	07/29/2020	Z99999	UMR	Check	Outstanding		$0.00	$174.17
0000057742	07/29/2020	Z99999	JOYCE E NOBLE	Check	Outstanding		$0.00	$48.77
0000057743	07/29/2020	Z99999	SHIRLEY BUSH	Check	Outstanding		$0.00	$178.78
0000057744	07/29/2020	Z99999	HAZEL M CRAWFORD	Check	Outstanding		$0.00	$278.33
0000057745	07/29/2020	Z99999	VELMA E BLOOM	Check	Outstanding		$0.00	$15.01
0000057746	07/29/2020	Z99999	JOHN W SHEPHERD	Check	Outstanding		$0.00	$97.98
0000057747	07/29/2020	EE0715	ESO SOLUTIONS INC	Check	Outstanding		$0.00	$1,127.85
0000057748	07/30/2020	VV0180	VECTREN ENERGY DELIVERY	Check	Outstanding		$0.00	$904.21
0201800207	07/13/2020	II0348	INVOICE CLOUD	EFT	Outstanding		$0.00	$200.40

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0201800208	07/13/2020	LL0035	LCNB NATIONAL BANK	EFT	Outstanding		$0.00	$42.08
0201800209	07/13/2020	LL0035	LCNB NATIONAL BANK	EFT	Outstanding		$0.00	$50.00
0201800210	07/16/2020	RR0215	REIMBURSEMENTS	EFT	Outstanding		$0.00	$11,306.20
0201800211	07/20/2020	AA0545	AMAZON CAPITAL SERVICES	EFT	Outstanding		$0.00	$0.00
0201800212	07/20/2020	BB0572	BOUND TREE MEDICAL LLC	EFT	Outstanding		$0.00	$0.00
0201800213	07/20/2020	AA0545	AMAZON CAPITAL SERVICES	EFT	Outstanding		$0.00	$0.00
0201800214	07/30/2020	UU0749	U.S. BANK	EFT	Outstanding		$0.00	$270.44
LCNB - LCNB - LCNB NATIONAL BANK Total:							$0.00	$878,292.24
Grand Total:							$0.00	$878,292.24

July Budget Comparison

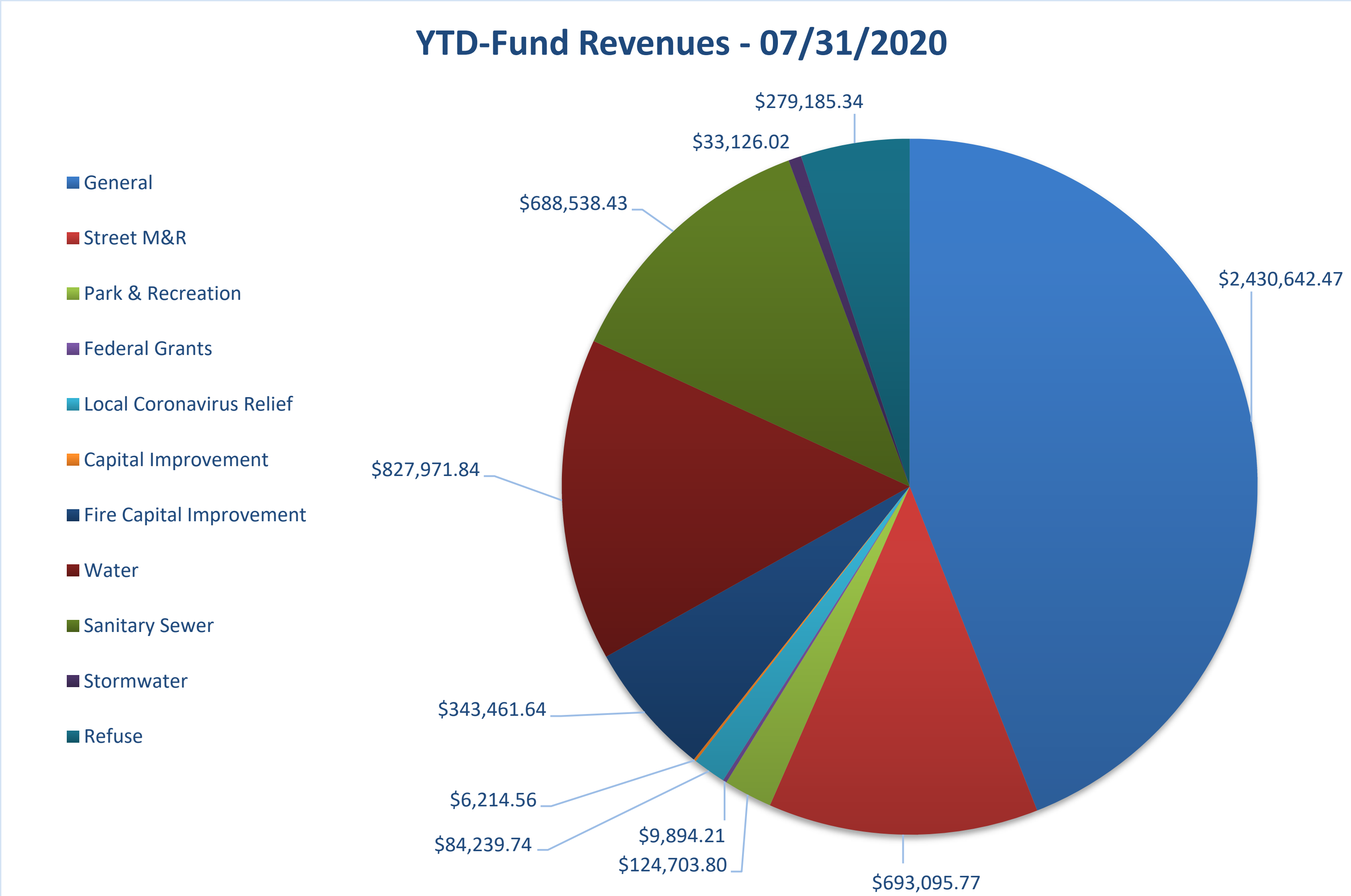
	2019 Y-T-D	2020 Y-T-D	SUM DIFF.	% DIFF.
GENERAL FUND				
Beginning Balance	$ 2,289,471.44	$ 2,075,629.55	**$ (213,841.89)**	-9.3%
Revenue	$ 2,806,930.43	$ 2,430,642.47	**$ (376,287.96)**	-13.4%
Expenses	$ 2,921,478.21	$ 3,010,512.02	**$ 89,033.81**	3.0%
Unexpended Balance	$ 2,174,923.66	$ 1,495,760.00	**$ (679,163.66)**	-31.2%
Real Estate Taxes	$ 103,690.72	$ 79,476.69	**$ (24,214.03)**	-23.4%
Income Tax	$ 2,103,863.89	$ 1,623,520.31	**$ (480,343.58)**	-22.8%
Motel Tax	$ 25,399.11	$ 15,351.68	**$ (10,047.43)**	-39.6%
Local Government	$ 41,557.93	$ 49,443.70	**$ 7,885.77**	19.0%
EMS Billing	$ 219,692.56	$ 201,170.67	**$ (18,521.89)**	-8.4%
Zoning Permits	$ 1,890.00	$ 4,140.45	**$ 2,250.45**	119.1%
Interest on Investments	$ 49,197.34	$ 43,937.11	**$ (5,260.23)**	-10.7%
Fire Protection Contract	$ 208,155.16	$ 213,039.47	**$ 4,884.31**	2.3%
STREET M&R FUND				
Beginning Balance	$ 161,925.57	$ 229,719.67	**$ 67,794.10**	41.9%
Revenue	$ 464,677.24	$ 693,095.77	**$ 228,418.53**	49.2%
Expenses	$ 434,557.89	$ 633,893.30	**$ 199,335.41**	45.9%
Unexpended Balance	$ 192,044.92	$ 288,922.14	**$ 96,877.22**	50.4%
MV, Gas, Highway Taxes	$ 169,561.58	$ 223,285.74	**$ 53,724.16**	31.7%
PARK & REC. FUND				
Beginning Balance	$ 51,705.67	$ 47,982.54	**$ (3,723.13)**	-7.2%
Revenue	$ 186,849.45	$ 124,703.80	**$ (62,145.65)**	-33.3%
Expenses	$ 149,538.05	$ 99,931.15	**$ (49,606.90)**	-33.2%
Unexpended Balance	$ 89,017.07	$ 72,755.19	**$ (16,261.88)**	-18.3%
Park Permits	$ 27,468.50	$ 11,130.50	**$ (16,338.00)**	-59.5%
FEDERAL GRANTS				
Beginning Balance	$ -	$ -	**$ -**	#DIV/0!
Revenue		$ 9,894.21	**$ 9,894.21**	#DIV/0!
Expenses		$ 9,894.21	**$ 9,894.21**	#DIV/0!
Unexpended Balance	$ -	$ -	**$ -**	#DIV/0!
Grant Funds		$ 9,894.21	**$ 9,894.21**	#DIV/0!

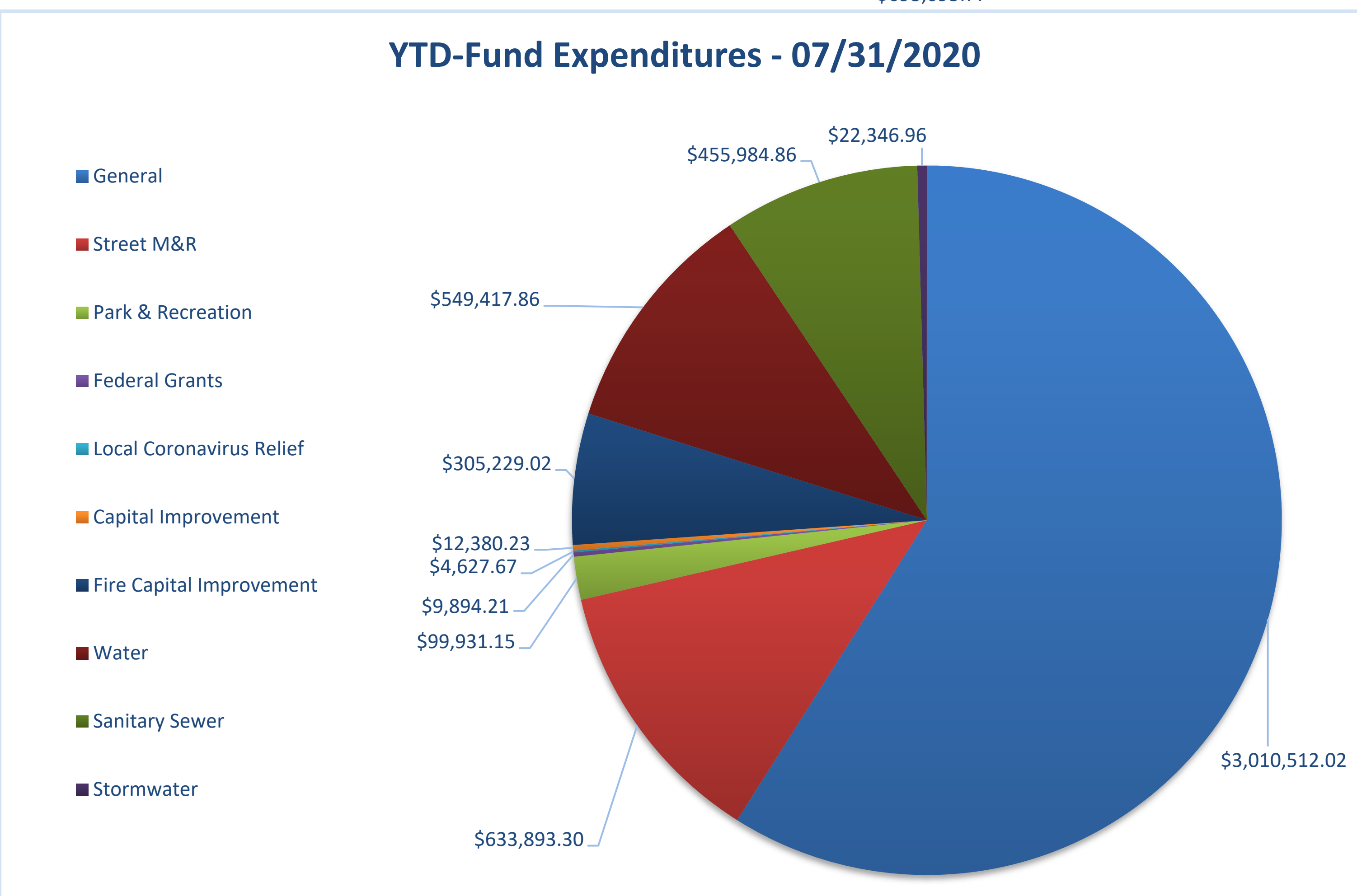
July Budget Comparison

	2019 Y-T-D	2020 Y-T-D	SUM DIFF.	% DIFF.
LOCAL CORONAVIRUS RELIEF				
Beginning Balance	$ -	$ -	**$ -**	#DIV/0!
Revenue	$ -	$ 84,239.74	**$ 84,239.74**	#DIV/0!
Expenses	$ -	$ 4,627.67	**$ 4,627.67**	#DIV/0!
Unexpended Balance	$ -	$ 79,612.07	**$ 79,612.07**	#DIV/0!
Grant Funds	$ -	$ 84,239.74	**$ 84,239.74**	#DIV/0!
FEMA				
Beginning Balance	$ -	$ -	**$ -**	#DIV/0!
Revenue		$ 199,322.02	**$ 199,322.02**	#DIV/0!
Expenses		$ 145,017.07	**$ 145,017.07**	#DIV/0!
Unexpended Balance	$ -	$ 54,304.95	**$ 54,304.95**	#DIV/0!
Grant Funds			**$ -**	#DIV/0!
CAPITAL IMPROV. FUND				
Beginning Balance	$ 309,125.66	$ 165,398.38	**$ (143,727.28)**	-46.5%
Revenue	$ 10,701.66	$ 6,214.56	**$ (4,487.10)**	-41.9%
Expenses	$ 30,934.80	$ 12,380.23	**$ (18,554.57)**	-60.0%
Unexpended Balance	$ 288,892.52	$ 159,232.71	**$ (129,659.81)**	-44.9%
Grant Funds	$ 3,997.23	$ -	**$ (3,997.23)**	-100.0%
Assessments	$ 6,415.48	$ 6,214.56	**$ (200.92)**	-3.1%
FIRE CAP. IMPR. FUND				
Beginning Balance	$ 115,454.67	$ 220,810.91	**$ 105,356.24**	91.3%
Revenue	$ 179,087.82	$ 343,461.64	**$ 164,373.82**	91.8%
Expenses	$ 101,991.08	$ 305,229.02	**$ 203,237.94**	199.3%
Unexpended Balance	$ 192,551.41	$ 259,043.53	**$ 66,492.12**	34.5%
EMS Billing	$ 24,410.15	$ 21,942.04	**$ (2,468.11)**	-10.1%
Misc. Grants	$ 707.79	$ -	**$ (707.79)**	-100.0%

July Budget Comparison

	2019 Y-T-D	2020 Y-T-D	SUM DIFF.	% DIFF.
WATER FUND				
Beginning Balance	$ 178,015.07	$ 381,847.61	**$ 203,832.54**	114.5%
Revenue	$ 818,922.67	$ 827,971.84	**$ 9,049.17**	1.1%
Expenses	$ 616,075.19	$ 549,417.86	**$ (66,657.33)**	-10.8%
Unexpended Balance	$ 380,862.55	$ 660,401.59	**$ 279,539.04**	73.4%
Water Sales	$ 720,777.75	$ 781,820.20	**$ 61,042.45**	8.5%
Tap Permits	$ 7,500.00	$ 31,500.00	**$ 24,000.00**	320.0%
SEWER FUND				
Beginning Balance	$ 425,341.67	$ 535,153.66	**$ 109,811.99**	25.8%
Revenue	$ 400,451.23	$ 688,538.43	**$ 288,087.20**	71.9%
Expenses	$ 336,223.86	$ 455,984.86	**$ 119,761.00**	35.6%
Unexpended Balance	$ 489,569.04	$ 767,707.23	**$ 278,138.19**	56.8%
Sewer Sales	$ 389,854.16	$ 405,577.70	**$ 15,723.54**	4.0%
Tap Permits	$ 9,000.00	$ 15,600.00	**$ 6,600.00**	73.3%
STORMWATER FUND				
Beginning Balance	$ -	$ -	**$ -**	#DIV/0!
Revenue	$ -	$ 33,126.02	**$ 33,126.02**	#DIV/0!
Expenses	$ -	$ 22,346.96	**$ 22,346.96**	#DIV/0!
Unexpended Balance	$ -	$ 10,779.06	**$ 10,779.06**	#DIV/0!
Stormwater Sales	$ -	$ 33,126.02	**$ 33,126.02**	#DIV/0!
REFUSE FUND				
Beginning Balance	$ 153,279.70	$ 162,327.38	**$ 9,047.68**	5.9%
Revenue	$ 266,486.00	$ 279,185.34	**$ 12,699.34**	4.8%
Expenses	$ 258,846.75	$ 247,190.09	**$ (11,656.66)**	-4.5%
Unexpended Balance	$ 160,918.95	$ 194,322.63	**$ 33,403.68**	20.8%
Refuse Sales	$ 263,041.62	$ 273,943.46	**$ 10,901.84**	4.1%
Sales & Service	$ 1,102.29	$ 142.69	**$ (959.60)**	-87.1%
			Variance of	
			3% or more	


YTD-Fund Revenues - 07/31/2020
General
Street M&R
Park & Recreation
Federal Grants
Local Coronavirus Relief
Capital Improvement
Fire Capital Improvement
Water
Sanitary Sewer
Stormwater
Refuse
$279,185.34
$33,126.02
$688,538.43
$2,430,642.47
$827,971.84
$343,461.64
$6,214.56
$84,239.74
$9,894.21
$124,703.80
$693,095.77


YTD-Fund Expenditures - 07/31/2020
General
Street M&R
Park & Recreation
Federal Grants
Local Coronavirus Relief
Capital Improvement
Fire Capital Improvement
Water
Sanitary Sewer
Stormwater
$22,346.96
$455,984.86
$549,417.86
$305,229.02
$12,380.23
$4,627.67
$9,894.21
$99,931.15
$3,010,512.02
$633,893.30

FROM THE DESK OF...
RONALD E. FLETCHER, OFE
DIRECTOR OF FIRE / FIRE CHIEF

August 3, 2020

TO: Mayor and Council

CC: Sonja Keaton, City Manager

FROM: Ronald Fletcher, Fire Chief

REF: **Operations Report for July 2020**

Fire Department personnel responded to **163 EMS** and **26 Fire** incidents during July. This was 28 more EMS/Rescue calls and 2 more Fire/Service calls than one year ago. Both EMS/Rescue calls and Fire calls were above the typical July average.

We received mutual aid assistance on **5** EMS calls. Three were due to simultaneous calls in our district; one due to the second medic being out of service for maintenance; and one due to a lack of staffing which resulted in the second medic being browned-out. We provided mutual aid to our neighbors on **4** fire calls: two to New Lebanon, one to Clayton, and one to Englewood. We assisted our neighbors on **5** EMS calls: one to Clayton, one to New Lebanon, two to Phillipsburg, and one to Trotwood.

There was a single dollar-loss fires in the district in July. A vehicle fire caused an estimated $2,500 loss on National Road in Clay Township.

To date for 2020 we have responded to **35** Fire Incidents (3.29%); **2** Excessive Heat Incidents (0.18%); **879** Rescue & EMS Incidents (82.84%); **21** Hazardous Condition Incidents (1.97%); **20** Service Calls (1.88%); **46** Good Intent Calls (4.33%); and **58** False Calls (5.46%).

COVID-19 protective measures have again put a halt to standard fire safety inspections within commercial occupancies. We still are in conservation mode with our PPE and are limiting non-priority interaction with the public.

We are taking the opportunity to move into the annual testing of our hose and equipment and completing other activities that do not require us to be with the public.

LEFT: A bizarre crash on Interstate 70 at Arlington Road left fire and police crews searching for a van's driver after he struck a fuel tanker, then ran off and hid in the woods for 24 hours. This occurred on July 13th.

RIGHT: Brookville Engine/Tanker 77 is seen pumping at a fire on W. Main Street in New Lebanon. The fire was back a long lane, requiring this engine to pump water back several hundred feet to a Farmersville Engine/Tanker, which then relayed the water to the New Lebanon engine attacking the fire.

Calls for the Month by District - 189

City of Brookville 130 total; 117 EMS Incidents; 13 Fire Incidents
Incorporated Clay Twp 117 total; 105 EMS Incidents; 12 Fire Incidents
Incorporated Perry Twp 13 total; 12 EMS Incidents; 1 Fire Incident

Unincorporated Clay Township 36 total; 31 EMS Incidents; 5 Fire Incidents

Unincorporated Perry Township 16 total; 14 EMS Incidents; 2 Fire Incidents

Mutual Aid Given: 9 total; 3 EMS Incidents; 6 Fire Incidents

Calls for the Year by District – 1061 (1248 – 2019 total)

Brookville 755 total (841 – '19); 665 EMS Incidents (629 - '19); 90 Fire Incidents (212 – '19)
Incorporated Clay Twp 678 total (623 – '19); 598 EMS Incidents (561 – '19); 80 Fire Incidents (62 – '19)
Incorporated Perry Twp 77 total (218 – '19); 67 EMS Incidents (68 – '19); 10 Fire Incidents (150 – '19)

Unincorp. Clay Twp 185 total (219 – '19); 144 EMS Incidents (179 – '19); 41 Fire Incidents (40 – '19)

Unincorp. Perry Twp 78 total (127 – '19); 56 EMS Incidents (71 – '19); 22 Fire Incidents (56 – '19)

Mutual Aid: 43 total (61 – 2019); 14 EMS Incidents (31 – 2019); 29 Fire Incidents (30 – 2019)

City of
BROOKVILLE
POLICE
Chief Douglas Jerome
djerome@brookvilleohio.com

Council Meeting Agenda
August 4, 2020

Reportable Incidents

1/1/2019 – 7/30/2019 = 403
1/1/2020 – 7/30/2020 = 349

Citations

1/1/2019 – 7/30/2019 = 266
1/1/2020 – 7/30/2020 = 194

Traffic Stops

July 2019- 90
July 2020 to date- 153

301 Sycamore Street Brookville, Ohio 45309 937-833-2001 937-833-4837

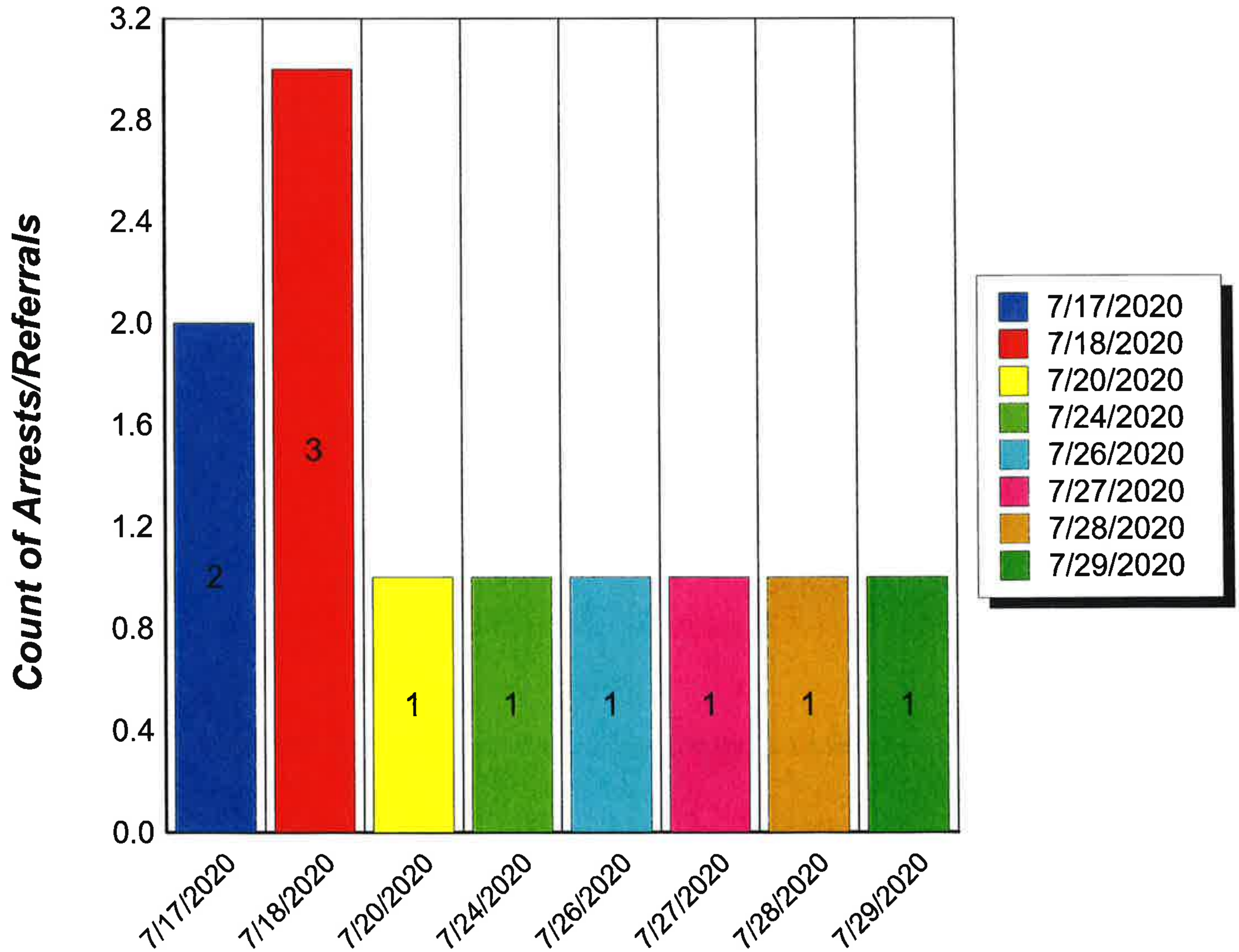
Brookville Police Department

Arrest Log by Date

Arrest Date	Total Arrests
July 17, 2020	2
July 18, 2020	3
July 20, 2020	1
July 24, 2020	1
July 26, 2020	1
July 27, 2020	1
July 28, 2020	1
July 29, 2020	1

Total Selected = 11

Arrest Log by Date



Brookville Police Department

Incident Arrest Blotter

Arrest Date Time	Suspect's Name	Address, Charges(s)	Incident ID
07/17/2020	ERIC R. GEARHART	95 MADRID, BROOKVILLE, OH 45309 291925C: Domestic violence - knowingly force, threat of	2020-00327
	ROBERT N. FLEMING, .	310 S. 2ND ST, MIAMISBURG, OH 45342 35: WARRANT ARREST	2020-00328
07/18/2020	BRADLEY K. SPENCER	223 E WASHINGTON ST, RICHMOND, IN 47302 291302: Theft	2020-00320
	ANNA L. MILLER	1652 SCHEYHING RD, LEWISBURG, OH 45338 451119A1: DUI - alcohol/drugs	2020-00329
	DENISE R. ARDEN	500 GREENWOOD CT, NEW LEBANON, OH 45345 292511: Drug abuse - obtain, possess, use controlled subst 35: WARRANT ARREST	2020-00330
07/20/2020	AMANDA M. SMITH	2792 UNION PIKE, RICHMOND, IN 47374 291302: Theft	2020-00320
07/24/2020	SHANE L. BROWN	7464 MARILYN JOY DR, BROOKVILLE, OH 45309 291711B2: Disorderly conduct - intoxicated create risk of ha	2020-00342
07/26/2020	KATHY A. HOLLON	275 CROSSWELL, BROOKVILLE, OH 45309 291302A1: Theft - without consent	2020-00345
07/27/2020	THOMAS C. HENDRICK	25 SHORELINE DR, BROOKVILLE, OH 45309 292316B: Improper handling firearms in vehicle- trans. load 292511: Drug abuse - obtain, possess, use controlled subst	2020-00347
07/28/2020	DAVIN L. STEARNS	1101 CREIGHTON AVE, DAYTON, OH 45402 291925A: Domestic violence - knowingly cause physical harm	2020-00348
07/29/2020	BRANDY S. WOOLUM	47 BURKHARDT AVE APT 4, DAYTON, OH 45401 451012: DRIVING WITHOUT VALID LICENSE	2020-00351

Total Selected = 11

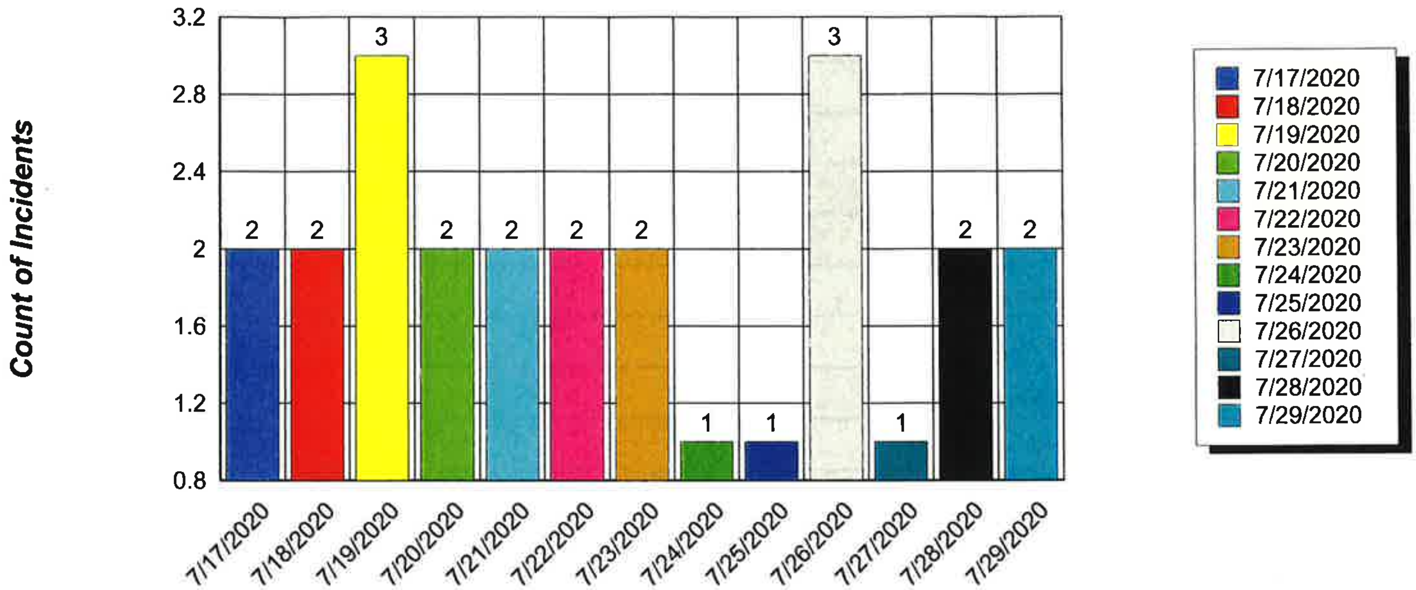
Brookville Police Department

Incident Log by Date Reported

Date Reported	Day of Week	Total Reported
07/17/2020	Friday	2
07/18/2020	Saturday	2
07/19/2020	Sunday	3
07/20/2020	Monday	2
07/21/2020	Tuesday	2
07/22/2020	Wednesday	2
07/23/2020	Thursday	2
07/24/2020	Friday	1
07/25/2020	Saturday	1
07/26/2020	Sunday	3
07/27/2020	Monday	1
07/28/2020	Tuesday	2
07/29/2020	Wednesday	2

Total Selected = 25

Incident Log by Date Reported



Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status

July 17, 2020

2020-00327	95 MADRID AVE BROOKVILLE PD	SIGNAL 20 - DOMESTIC VIOLENCE	07/17/2020	07/17/2020	ARREST

Offenses	UCR	Offense Description
1	02	291925C - Domestic violence - knowingly force, threat of

2020-00328	SALEM ST @ ALBERT RD BROOKVILLE PD	SIGNAL 18 - DRUG ABUSE	07/17/2020	07/17/2020	ARREST

Offenses	UCR	Offense Description
2	01	292512 - Possessing drug abuse instrument - obtain, use
	N/A	35 - WARRANT ARREST

Total Incidents Reported for Date: 2

July 18, 2020

2020-00329	IR70 @ MM21 BROOKVILLE PD	SIGNAL 21 - OVI	07/18/2020	07/18/2020	ARREST

Offenses	UCR	Offense Description
2	02	451119A1 - DUI - alcohol/drugs
	N/A	5122.10 - APLICATION FOR EMERGENCY ADMISSION

2020-00330	428 N. WOLF CREEK ST BROOKVILLE PD	SIGNAL 18 - DRUG ABUSE	07/18/2020	07/18/2020	ARREST

Offenses	UCR	Offense Description
2	01	292511 - Drug abuse - obtain, possess, use controlled subst
	N/A	35 - WARRANT ARREST

Total Incidents Reported for Date: 2

July 19, 2020

2020-00331	75 MEADOW BROOKE BROOKVILLE PD	SIGNAL 14 - CRIMINAL DAMAGING	07/19/2020	07/19/2020	EXCEPTIONALY CLEARED

Offenses	UCR	Offense Description
1	01	290906 - Criminal damaging/endangering

2020-00332	203 MAIN ST BROOKVILLE PD	SIGNAL 5 - BREAKING AND ENTERING	07/19/2020		OPEN CASE

Offenses	UCR	Offense Description
1	05	291113 - Breaking and entering

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status

July 19, 2020

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00333	WOLF CREEK @ GAINES BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	07/19/2020	07/19/2020	EXCEPTIONALY CLEARED

Offenses	UCR	Offense Description
1	02	26I - INFORMATION REPORT

Total Incidents Reported for Date: 3

July 20, 2020

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00334	54 S CLAY STREET BROOKVILLE BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	07/20/2020	07/20/2020	EXCEPTIONALY CLEARED

Offenses	UCR	Offense Description
1	02	26I - INFORMATION REPORT

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00335	MARKET @ E UPPER LEWISBURG SALEM BROOKVILLE PD	SIGNAL 53A - CRASH (PROPERTY DAMAGE)	07/20/2020	07/20/2020	EXCEPTIONALY CLEARED

Offenses	UCR	Offense Description
1	N/A	4511202 - REASONABLE CONTROL

Total Incidents Reported for Date: 2

July 21, 2020

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00336	1139 PREBLE DR BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	07/21/2020	07/21/2020	ARREST

Offenses	UCR	Offense Description
1	N/A	35 - WARRANT ARREST

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00337	206 E WESTBROOK BROOKVILLE PD	SIGNAL 26O- RECIEVING STOLEN PROPERTY	07/21/2020	07/21/2020	EXCEPTIONALY CLEARED

Offenses	UCR	Offense Description
1	02	26O - ALL OTHER CRIMINAL OFFENSES

Total Incidents Reported for Date: 2

July 22, 2020

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00339	MAPLE STREET & MCKINLEY STREET BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	07/22/2020	07/22/2020	EXCEPTIONALY CLEARED

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status

July 22, 2020

Offenses	UCR	Offense Description
2	N/A	451021 - FAILURE TO REINSTATE
	N/A	451012 - DRIVING WITHOUT VALID LICENSE

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00338	434 WESTERN AVE BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	07/22/2020	07/22/2020	EXCEPTIONALY CLEARED

Offenses	UCR	Offense Description
1	02	26I - INFORMATION REPORT

Total Incidents Reported for Date: 2

July 23, 2020

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00340	MARKET @ JEFFERSON BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	07/23/2020	07/23/2020	EXCEPTIONALY CLEARED

Offenses	UCR	Offense Description
1	N/A	4507.08 - Restrictions on issuance of license or temporary instruction permit.

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00341	21 MULBERY ST BROOKVILLE PD	SIGNAL 26O- DOG BITE	07/23/2020	07/23/2020	EXCEPTIONALY CLEARED

Offenses	UCR	Offense Description
1	02	26O - ALL OTHER CRIMINAL OFFENSES

Total Incidents Reported for Date: 2

July 24, 2020

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00342	95 PARKVIEW DRIVE NORTH BROOKVILLE PD	SIGNAL 24 - DISORDERLY CONDUCT	07/24/2020	07/24/2020	ARREST

Offenses	UCR	Offense Description
1	02	291711B2 - Disorderly conduct - intoxicated create risk of ha

Total Incidents Reported for Date: 1

July 25, 2020

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00343	95 PARKVIEW DR NORTH BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	07/25/2020	07/25/2020	EXCEPTIONALY CLEARED

Offenses	UCR	Offense Description
1	02	26I - INFORMATION REPORT

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status

Total Incidents Reported for Date: 1

July 26, 2020

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00344	301 SYCAMORE STREET BROOKVILLE PD	SIGNAL 02 - RAPE	07/26/2020		OPEN CASE

Offenses	UCR	Offense Description
1	02	290702 - Rape

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00345	715 ARLINGTON RD BROOKVILLE PD	SIGNAL 06A - PETTY THEFT	07/26/2020	07/26/2020	ARREST

Offenses	UCR	Offense Description
1	06	291302A1 - Theft - without consent

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00346	686 KIMMEL TRAIL BROOKVILLE PD	SIGNAL 14 - CRIMINAL DAMAGING	07/26/2020	07/26/2020	INACTIVE

Offenses	UCR	Offense Description
1	01	290906 - Criminal damaging/endangering

Total Incidents Reported for Date: 3

July 27, 2020

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00347	SALEM ST @ VINE ST BROOKVILLE PD	SIGNAL 15 - IMPROPER HANDLING FIREARMS IN A MOTOR VEHICLE	07/27/2020	07/27/2020	ARREST

Offenses	UCR	Offense Description
2	01	292316B - Improper handling firearms in vehicle- trans. load
	01	292511 - Drug abuse - obtain, possess, use controlled subst

Total Incidents Reported for Date: 1

July 28, 2020

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00348	100 PARKVIEW DR. NORTH RM 114 BROOKVILLE PD	SIGNAL 20 - DOMESTIC VIOLENCE	07/28/2020	07/28/2020	ARREST

Offenses	UCR	Offense Description
1	02	291925A - Domestic violence - knowingly cause physical harm

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00349	799 ARLINGTON RD BROOKVILLE PD	SIGNAL 55 - TRAFFIC STOP	07/28/2020	07/28/2020	EXCEPTIONALY CLEARED

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status

July 28, 2020

Offenses	UCR	Offense Description
5	N/A	451322 - EXCESSIVE SMOKE
	N/A	4510.111 - CHILD SUPPORT SUSPENSION
	N/A	451011 - DRIVING UNDER SUSPENSION
	N/A	451016 - FRA SUSPENSION
	N/A	451012 - DRIVING WITHOUT VALID LICENSE

Total Incidents Reported for Date: 2

July 29, 2020

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00350	100 PAEKVIEW DRIVE NORTH BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	07/29/2020		OPEN CASE

Offenses	UCR	Offense Description
1	02	26I - INFORMATION REPORT

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
2020-00351	456 WESTERN AVE BROOKVILLE PD	SIGNAL 53A - PROPERTY DAMAGE CRASH	07/29/2020	07/29/2020	ARREST

Offenses	UCR	Offense Description
5	N/A	451143A - FAILED TO STOP AT POSTED STOP SIGN
	N/A	4511202 - REASONABLE CONTROL
	N/A	4510.111 - CHILD SUPPORT SUSPENSION
	N/A	451012 - DRIVING WITHOUT VALID LICENSE
	N/A	451021 - FAILURE TO REINSTATE

Total Incidents Reported for Date: 2

Total Selected = 25

OHIO COLLABORATIVE
LAW ENFORCEMENT AGENCY CERTIFICATION

July 08, 2020

Chief Douglas Jerome
Brookville Police Department
301 Sycamore Street,
Brookville, OH - 45309

Congratulations on achieving Provisional Ohio Collaborative Law Enforcement Agency Certification status on Group 4 (Vehicular Pursuit) standards. Enclosed you will find your provisional certificate to serve as a reminder of your agency's commitment to law enforcement and the community it serves.

We would like to obtain your feedback of your experience with the Agency Self Certification process. At your convenience, please complete the survey located at https://www.surveymonkey.com/r/SelfCertificationSurvey

Within 60 days, you can expect an onsite review from an assessor which will cover the standards noted above plus future standards your agency has complied with.

In the meantime, if you have any questions, please feel free to contact Ed Burkhammer at 614.466.5996.

Sincerely,

Karhlton F. Moore, Executive Director
Office of Criminal Justice Services

OHIO COLLABORATIVE
LAW ENFORCEMENT AGENCY CERTIFICATION

Provisional Certification

Brookville Police Department

Vehicular Pursuit

has been deemed provisionally compliant with the above standards as established by the Ohio Collaborative Community-Police Advisory Board

July 08, 2020

Karhlton F. Moore, Executive Director

RESOLUTION NO. 20-15

No. ______________ Passed ______________ Yr. ______

A RESOLUTION ADOPTING THE GENERAL FUND CARRYOVER POLICY FOR THE CITY OF BROOKVILLE, OHIO.

WHEREAS, the Finance Director of the City of Brookville has recommended that the City Council adopt a general fund carryover policy for the City of Brookville.

WHEREAS, the purpose of this policy is to reinforce the proactive approach to financial management in the City of Brookville; and,

WHEREAS, a General Fund Carryover Balance Policy assists the City in maintaining long-term financial stability through the development of an adequate fund balance and appropriate reserve account.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO, THAT:

SECTION 1: After thoroughly discussing revenue shortfalls of the City of Brookville, that City Council hereby adopts the General Fund Carryover Balance Policy attached hereto as Exhibit A.

SECTION 2: This Resolution shall be in full force and effective immediately upon its adoption and approval.

PASSED this _________ day of ________________, 2020.

ATTEST:

______________________________ ______________________________

Kimberly Duncan, Clerk Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio does hereby certify that the foregoing is a true and correct copy of Resolution No. 20-15, passed by the Council of said City on the _______ day of ____________________, 2020.

____

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio hereby certifies that the foregoing Resolution No. 20-15 was posted at the City Building, U.S. Post Office, and the Brookville Branch of the Montgomery County Library, Brookville, Ohio on the _______ day of ________________, 2020 to the _______ day of ________________, 2020, both days inclusive.

____

Kimberly Duncan, Clerk

Exhibit A

CITY OF BROOKVILLE, OHIO
GENERAL FUND
CARRYOVER BALANCE POLICY

A. Purpose

The purpose of this policy is to ensure the financial stability and security of the General Fund of the City of Brookville and to guard against cyclical changes in revenue and expenditures by taking a proactive approach to the financial management of the City.

B. Policy

The City's General Fund Carryover Balance shall equal or exceed six months of the previous year's operating expenses.

C. Definitions

1. **General Fund Carryover Balance – The amount of money left in the primary operating fund of the City (the General Fund) at the end of the fiscal year after the revenue has been received and the expenditures have been paid.**

2. **Estimated Beginning Fund Balance – The estimated unencumbered fund balance for the beginning of the fiscal year. This is calculated at the time the annual budget is prepared.**

3. **Anticipated Revenues – The amount of revenue the City of Brookville expects to receive in the upcoming fiscal year to fund annual appropriations.**

4. **Appropriations – The total amount appropriated for expenditure.**

5. **Estimated Ending Fund Balance – An amount equal to the Estimated Beginning Fund Balance plus Anticipated Revenues less Appropriations. The estimated ending fund balance is calculated at the time the budget is prepared and presented to City Council.**

D. Scope

This policy applies to the General Fund, which is the primary operating fund for the City of Brookville.

E. Application

The estimated ending fund balance will be calculated at the time of annual budget preparation. Estimated ending fund balance will be calculated by taking the budget year's projected beginning fund balance, plus anticipated revenues, less appropriations. As necessary, annual appropriations shall be adjusted for additional revenue sources identified to ensure that the estimated ending fund balance complies with the General Fund Carryover Balance established in Section B of this policy.

F. Monitoring

The General Fund Balance will be monitored on a month-to-month basis by the Finance Director. The fund balance may drop temporarily below the minimum level due to current operations or emergencies.

G. Compliance

There may be circumstances where the fund balance falls below the minimum level due to unforeseen emergencies. Corrective action will be taken in the next annual budget, and no later than over a two-year period, to reduce appropriations or increase revenue to bring the fund balance into compliance with this policy.

If during the annual budget discussions the Administration and/or City Council determine that the City cannot meet the requirements of this policy, then they will include in the annual appropriations ordinance a concise statement explaining the decision to waive the policy. The statement should include the present financial status of the City, a specified timetable for returning to compliance with the policy, and the reason(s) given for overriding the policy.

This policy shall be reviewed at least once every five (5) years with the City Council to determine if it is consistent with the financial needs of the City of Brookville.