

Brookville Board of Park Trustees  
Regular Meeting  
August 11, 2020

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Cordes at 7:30 p.m. on August 11, 2020 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Haney, Music and Vance; Council Liaison Fowler, Clerk Duncan and Manager Keaton were present.

Roll Call by Clerk Duncan.

Motion by Music, second by Vance to approve the Agenda as presented. All yeas, motion carried.

Motion by Haney, second by Music to approve the June 9, 2020 Regular Meeting Minutes as presented. All yeas, motion carried.

Ann Stammen, President of the Brookville Baseball Club (BBC), requested Park Board's permission to paint the BBC concession stand Brookville blue with white trim. The concession stand was vandalized a few years ago and needs re-painted. Ms. Stammen advised BBC had big hopes for more improvements this year, but they have lost a lot of money due to COVID-19.

President Cordes stated she has no problem with Brookville blue paint and asked if the City has any funds to help with the painting?

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Manager Keaton asked if BBC wants to paint it this fall, and if BBC would be open to splitting the cost of the paint?

Ms. Stammen replied BBC would like to paint this fall and would gladly split the cost of the paint.

Manager Keaton commented she asked BBC to come before Park Board with their request because traditionally the park buildings are painted brown to blend in with the park setting.

Member Music commented the Pee Wee building is painted blue and black.

The consensus of Park Board is to allow BBC to paint the Pee Wee concession stand Brookville blue with white trim.

Ms. Stammen asked if Park Board would object to BBC painting a logo on the concession stand?

Manager Keaton asked if the logo would be on the side facing Diamond #5?

Ms. Stammen agreed that would be the best location for it.

Member Music asked if BBC could present the design to Park Board for approval?

Ms. Stammen advised she will do so when BBC makes a decision on the logo.

Council Liaison Fowler advised Ms. Stammen he forwarded to her a grant application from Target that Brookville Soccer Association has received in the past.

Motion by Music, second by Haney to allow Brookville Baseball Club to paint the BBC concession stand Brookville blue with white trim with the paint cost to be split between BBC and the City of Brookville. All yeas, motion carried.

Ms. Stammen asked if BBC can purchase a sprayer and spray the weeds at the fields?

Manager Keaton advised the fields must be sprayed by licensed City employees. Manager Keaton stated the Service Department will take care of it and asked when the fall league will start?

Ms. Stammen advised the league will start in September and will be played on Sundays.

Manager Keaton stated she had reported at the June meeting that the painting of the Golden Gate Castle would not take place this year due to the recent decline in revenue. Since then, Barton Malow volunteered to do a community service project in the City of Brookville. On August 7, Barton Malow employees worked with local volunteers to get a large portion of the exterior fence painted. Manager Keaton reported Barton Malow has generously offered to come back on a Saturday in August or September to finish the painting. Manager Keaton thanked Barton Malow and all the volunteers that came to help with this project.

Manager Keaton reported Park Permits are down \$16,338 year-to-date. The City has issued \$6,192 in refunds this year, largely due to COVID-19.

Manager Keaton reported the summer adult softball program is wrapping up and interest is generating for fall leagues.

Manager Keaton reported the Pee Wee Football Board will let us know later this week if they plan to move forward with their 2020 season.

Manager Keaton reported the Service Department recently installed recycled plastic park benches and trash cans at Westbrook Park. These were purchased with a Solid Waste Grant. Manager Keaton reported cement pads were poured as a base for the benches and parking blocks were installed to prevent cars from parking on the newly poured pads.

The Service Department also installed a picnic table, bike rack, kiosk and bench along the bikeway in front of Old Hickory Restaurant. The kiosk and bench were also purchased with a Solid Waste Grant.

Member Music observed this kiosk area is beautiful and asked if it would benefit the City to designate this area as a Park?

Manager Keaton replied she is not aware of any benefit. All City owned properties are tax-exempt.

Manager Keaton advised we had a drinking fountain and seating there in the past but had issues with vandalism. Manager Keaton stated we are hopeful this will not happen again.

Member Vance asked if the City is putting a levy on the ballot for the parks?

Manager Keaton replied the City is putting a levy on the ballot for park maintenance. If the levy passes, it will eliminate the need for transferring money from the General Fund. Due to COVID-19, the City has taken a big hit on income tax revenue, which is the sole source of revenue for our General Fund.

Member Vance inquired whether the City could promote the levy?

Manager Keaton replied a levy committee will have to be formed as the City cannot promote the levy. The committee could raise money, purchase signage and promote the levy.

Member Vance asked if Park Board could promote the levy?

Manager Keaton replied she does not think so, but she will look into it. Manager Keaton stated a Park Board member could be the secretary or the treasurer of park levy committee. Manager Keaton advised the levy verbiage is currently under review by the Secretary of State. The City has also submitted a street levy for review.

Member Music asked if it is fair to state the Park Fund will be cut tremendously next year if the levy does not pass?

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Manager Keaton replied everything will be cut tremendously due to the drop in income tax revenue.

Member Cordes asked what the complete cost was of the playset in the rear of the park near the ball fields?

Manager Keaton replied that playset was purchased as part of a Solid Waste Grant in 2012. To her recollection, the cost was roughly \$150,000 and \$5,000 to put it together.

Member Cordes asked if the base was an additional cost?

Manager Keaton replied the recycled rubber tire base is not included in that cost.

Member Cordes asked for additional information on the playset for a future meeting.

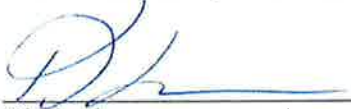
Member Haney stated the stain looks very nice on the Golden Gate Castle fencing.

Member Music had no report.

President Cordes had no report.

There was no Old Business.

Motion by Music, second by Vance to adjourn. All yeas, motion carried.

  
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Kimberly Duncan, Clerk

  
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Bonnie Cordes, President

Brookville Board of Park Trustees  
Work Session  
August 11, 2020

The Special Work Session of the Brookville Board of Park Trustees was called to order by President Cordes at 6:30 p.m. on August 11, 2020 in the City Council Chambers. Trustees Haney, Music and Vance; Council Liaison Fowler, Clerk Duncan and Manager Keaton were present.

President Cordes led the Work Session. She stated the purpose of the work session is to plan for the 2020 Christmas in the Park Event.

President Cordes announced the play cannot occur this year due to social distancing. The Theatre Board will be contacted regarding a refund of the money that was donated for the use of the facility. This money will then be donated to the Park Fund.

The first item discussed was whether to move forward with the event due to COVID-19. Discussion focused on how much effort, time and money should be put into planning an event that may or may not happen due to social distancing concerns, regulations and other restrictions. Concerns were voiced about getting help from outside groups that may not even be meeting due to social distancing. Concern was also raised that a lot of the workers are students and school may not be in session due to COVID-19. Discussion focused on how important the event is to the community as a whole. It is an uplifting event and promotes a general feeling of good will.

The general consensus is to move forward with planning the event but to keep everything outside and make it strictly a drive-through event. The only interior decorations will be in the Leiber Center, for people who rent the Leiber Center during the Christmas season to enjoy.

It was determined that the carriage rides and visit with Santa should not take place due to social distancing concerns. Suggestions were to reach out to businesses to bring their own trees out and line them up for visitors to drive by and enjoy. Goody bags containing commercial individually wrapped cookies or candy could be passed out to cars as visitors drive through to enjoy the event.

The consensus of Park Board is that most groups will still want to participate in this community event. Park Board will reach out to those that have participated in the past to determine whether they will be willing to help again this year. Decorating nights could be staggered in order to promote social distancing.

With the event being drive-thru only, it was suggested if a Walmart grant is awarded again this year, the funds could be used to purchase additional exterior decorations.

Brief discussion was held regarding combining the event with the Chamber Tree Lighting but it was decided to keep the events separate. Trustees did not want to draw people away from the Chamber's event.

Discussion was held regarding the date of the event. The consensus is to hold a kick-off night on December 4, 2020. Park Trustees and other volunteers will be present to pass out goody bags. Both the Police and Fire Department will be invited to participate in this Opening Night Kick-Off. The lights and decorations will remain up through the season, and all decorations will be taken down by January 3, 2021.

Park Board will put up the decorations they are responsible for on November 20-22, 2020.

Email invitations will be written and distributed by Trustee Haney and President Cordes to all businesses and groups who participated in the past and any new businesses that have opened since last Christmas.

Trustee Vance will design an event flyer to distribute to the school kids and local businesses.

There will be no luminaries since this is not a walk-through event.

Another Work Session will be held on October 13, 2020 at 6:30 p.m. to re-evaluate and finalize plans for the 2020 Christmas in the Park Event.

The meeting was adjourned at 7:28 p.m.