

Brookville City Council  
Regular Meeting  
September 1, 2020

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on September 1, 2020. The meeting was held virtually using the Zoom web application. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Swabb, Wilder and Zimmerlin; Manager Keaton, Finance Director Brandt, Law Director Stephan, Clerk Duncan, Fire Chief Fletcher and Police Chief Jerome were present.

Roll Call by Clerk Duncan.

Motion by Fowler, second by Swabb to approve the Agenda as presented. All yeas, motion carried.

Motion by Schreier, second by Swabb to approve the Regular Council Meeting Minutes of August 18, 2020. All yeas, motion carried.

Manager Keaton reported the wet and dry interior work has been completed on our Water Tank Project. The exterior painting was completed this past weekend and the logo and striping was completed today. The Contractor and Dixon Engineering are going through the punch list items and once that is completed the Contractor will move his equipment out and Dayton will begin filling and disinfecting the tank.

Manager Keaton advised work should begin the first week of October on our Front Office Renovation Project as delivery of materials are 6-7 weeks out.

Manager Keaton reported she has requested an extension to January 15, 2021 on the project to remove the fallen trees adjacent to our Wastewater Treatment Plant. The RFP, prepared by Natural Resources Conservation Service, is still under review. Manager Keaton commented as this is a federal project, their fiscal year ends on September 30.

Manager Keaton reported Five Rivers Metroparks is resuming their tree seedling giveaway that was postponed earlier this spring due to the COVID-19 pandemic. Brookville will receive 300 Ohio native trees that are available to distribute to our residents affected by the tornado and to plant in our parks. Manager Keaton stated the City will distribute those seedlings on Saturday, September 12 from 10:00 a.m. to noon in the parking lot of the City Building. Council Members are welcome to assist Staff with distributing these seedlings.

Manager Keaton advised the City is in the process of installing wireless, real-time alarm monitors on our seven sanitary sewer lift stations and two water towers. This monitoring system will allow personnel to monitor and respond to high flow, low flow, and pump offline alarms. Personnel will also be able to view data and reports using the included software.

Manager Keaton reported Ohio's response rate to the 2020 Census is on track to beat the state's response rate in 2010. By being counted, we can all help ensure that Ohio gets proper funding, representation, and opportunities for the next ten years. There is still time to make sure every Brookville resident is counted for in 2020. Residents have until September 30, 2020 to submit their response online at <https://2020census.gov/en.html>, or they can call 844-330-2020. The 2020 Census questionnaire takes about ten minutes to complete.

Manager Keaton reported the Service Department has been busy with striping faded crosswalks and paving where we had the water main breaks on Johnsville Brookville Road and on Mound Street. The Service Department also repaired a water valve on Brookside Drive and flail mowed the dead end of Caleb Drive, McKinley Street bridge and the City parking lot on Arlington Road. Crews also reset the Jersey barriers on Walker Court and performed water shutoffs and water resumes.

Manager Keaton reported under New Business, she is requesting Council accept the first reading of proposed Resolution No. 20-17 which allows the City to prepare and submit an Ohio Public Works Commission application for Hay Avenue Reconstruction, Phase I Project, which is a

resubmittal from last year, and to accept the first reading of proposed Resolution No. 20-18 that allows the City to prepare and submit an Ohio Public Works Commission application for Walnut Street Waterline Replacement Project, which replaces the 4" waterline between Main Street and the dead-end of Walnut Street, which has experienced six breaks since 2017.

Manager Keaton thanked all the citizen volunteers and Barton Malow volunteers for staining the remaining fence at the Castle Playground on Saturday, August 22. It really looks nice.

Motion by Swabb, second by Fowler to read proposed Resolution No. 20-17. All yeas, motion carried.

Motion by Swabb, second by Wilder to accept the first reading of proposed Resolution No. 20-17 entitled "A RESOLUTION AUTHORIZING THE CITY OF BROOKVILLE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED." All yeas, motion carried.

Motion by Fowler, second by Schreier to read proposed Resolution No. 20-18. All yeas, motion carried.

Motion by Fowler, second by Swabb to accept the first reading of proposed Resolution No. 20-18 entitled "A RESOLUTION AUTHORIZING THE CITY OF BROOKVILLE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED." All yeas, motion carried.

Mayor Letner encouraged everyone to fill out the 2020 Census. The City receives \$1,800 for each person counted.

Manager Keaton advised the City is promoting the Census on both our web page and our Facebook page. Manager Keaton reported the response rate for Montgomery County is currently at approximately 70%.

Finance Director Brandt presented the September 30, 2020 Fund Balance.

Motion by Schreier, second by Fowler to accept the September 30, 2020 Fund Balance as presented.

Finance Director Brandt advised we were notified last week that the Controlling Board approved the release of an additional \$175 million in federal coronavirus funds. These additional funds will be released to any Municipality that had already submitted a resolution for the original Cares Act funding, so we can expect to receive a little more than \$42,000 in additional CARES funds. This will minimize the amount we have to spend from our General Fund on PPE.

Finance Director Brandt reported the Bureau of Workers' Compensation will be giving cities a 10% decrease in rates for 2021.

Fire Chief Fletcher reported some corrections in our reporting system reflect the Fire Department responded to a record number of EMS calls in July and nearly reached the record number of EMS calls in August, with COVID-19 being a large contributor to the activity. Fire Chief Fletcher reported due to the large number of Fire Department employees who are employed full-time with other entities, the stress and strains of the pandemic continues to make staffing a challenge. Fire Chief Fletcher advised he is working with the City Manager to address these staffing challenges.

Fire Chief Fletcher reported we have taken delivery of the new ambulance, which replaces a 13-year old ambulance. Fire Chief Fletcher said he is thrilled to report the Fire Department is in a good position with our ambulance fleet and barring any unforeseen circumstances, will be for years to come. Fire Chief Fletcher reported the delivery of this ambulance has allowed us to fulfil a 3-

year ambulance safety equipment project funded by a BWC grant. Fire Chief Fletcher stated he and his staff appreciate the support of the City Manager, Mayor and Council in providing them with state-of-the art equipment to perform their Fire and EMS duties.

Fire Chief Fletcher reported they are still receiving questions about the pumper they have staged at the pond on West Upper Lewisburg Salem Road. The pumper is there as a contingency if they need water for firefighting. This weekend he was reminded we are doing the right thing when a semi-truck struck a Jersey barrier near Speedway. Prior to building the second water tower, a semi-truck struck a fire hydrant and emptied our large tower in 20 minutes. Fire Chief Fletcher stated had the semi-truck hit a hydrant this weekend we would have been in a similar position. That is why it is so important to have our plans in place and having that pumper there until the tower comes back online is the right thing to do.

Mayor Letner thanked Fire Chief Fletcher and his staff, stating with their heavy call volume they are proving they are up to the task and are very much appreciated.

Police Chief Jerome reported the Police Department has continued to heavily enforce traffic on Albert Road and Westbrook Road. They are continuing to use the speed trailer daily and have issued quite a few citations.

Police Chief Jerome reported calls are up for the Police Department as well. Recent activity has included our Officers witnessing some suspicious activity in the middle of the night, which turned into a pursuit. Arrests were made and it has evolved into major theft case. On Sunday afternoon, one of our Officers was assaulted and went to the hospital with non-life-threatening injuries. That same evening, there was a suspected overdose at the Brookville Inn which resulted in death. On Wednesday morning, there was an OVI crash at Westbrook Road and Wolf Creek Pike that resulted in a power outage, which included the school. The crash occurred in the middle of the night, and DP&L did a remarkable job repairing the pole and restored the power with only a 2-hour delay for the school. On Thursday morning, a car flipped on its side at Terrace Park and Bayview. The Fire Department did an amazing job cutting off the top of a mini-van to remove a person who was trapped in the vehicle.

Police Chief Jerome reported the Police Department received a grant to purchase a bullet proof vest for one of our new officers as part of the Ohio Law Enforcement Body Armor Program through the Bureau of Workers' Comp. This grant paid for 75% of the body armor.

Police Chief Jerome reported Dr. Foward has received and acknowledged our response to the eight-point strategy between the NAACP and the Montgomery County Chiefs of Police.

Police Chief Jerome stated our Police Officers have concerns about golf carts driving on our streets with small children on board who are not wearing seat belts. It is only a matter of time before a small child falls off and gets hurt or killed. Some communities only allow golf carts on roadways with a 25-mph speed limit or less. Police Chief Jerome reported he plans to review this closely with the City Manager and will likely suggest some changes for citizen safety.

Mayor Letner asked how the car rolled in Terrace Park with a speed limit of 25-mph?

Police Chief Jerome replied he did not think the accident was caused by a high rate of speed. The accident is still under investigation, but he thinks it hit the other car at just the right angle that it rolled. It was a freak accident that could probably not be duplicated.

Law Director Stephan had no report.

Mayor Letner thanked everyone who participated in painting the Castle Playground fence. Barton Malow and the crew of City staff and volunteers saved us quite a bit of money.

Mayor Letner encouraged everyone to spend time with family over the Labor Day weekend. With Fall upon us, we have a lot of big things going on and he appreciates everyone's help in our endeavors.

There was no Old Business.

There was no New Business.

Park Liaison Fowler had no report.

Member Schreier reported Planning Commission recently heard a preliminary presentation by Fisher Homes for potential zero-lot line homes, which would require some re-zoning in the Meadows of Brookville. Planning Commission also discussed a Special Use for an individual selling produce and designated two areas that are pre-approved for selling produce in the City. Those areas are the Municipal lot by the City garage and the Brookside Plaza lot. Planning Commission also discussed the permit cost for selling produce.

Member Schreier reported Planning Commission had a second discussion regarding allowing chickens within the City limits. Planning Commission chose not to move forward with a recommendation for Council at this time.

Motion by Fowler, second by Zimmerlin to adjourn. All yeas, motion carried.

  
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Kimberly Duncan, Clerk  
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Charles Letner, Mayor