

Brookville Board of Park Trustees
Regular Meeting
November 10, 2020

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Cordes at 7:00 p.m. on November 10, 2020 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Haney and Vance; Council Liaison Fowler, Clerk Duncan and Manager Keaton were present.

Roll call by President Cordes.

Motion by Haney, second by Vance to approve the Agenda as presented. All yeas, motion carried.

President Cordes stated in the October 13, 2020 Meeting Minutes, she reported the Boy Scouts were planning to participate in the Christmas in the Park event. President Cordes stated she was mistaken; it is actually the Cub Scouts who are participating. This is noted for the record.

Motion by Haney, second by Vance to approve the October 13, 2020 Regular Meeting Minutes as presented. All yeas, motion carried.

President Cordes asked the Trustees to comment on their ideas for the Christmas in the Park event.

Trustee Vance advised she is working with the Brookville Elementary Latchkey kids to assemble goodie bags to hand out to the kids at the Christmas in the Park event. Social distancing, masks and hand sanitizing procedures will be followed during the assembly. Trustee Vance asked how many goodie bags the kids should make?

Trustee Haney stated 125 children visited Santa at last year's event.

Council Liaison Fowler asked how many kids came through the Trick or Treat Drive Thru Event at the Fire Station?

Manager Keaton replied she did not have an exact number, but the count was down compared to last year. There was quite a bit of leftover candy that can be used for the Christmas in the Park Event.

Trustee Haney suggested they make goodie bags for 200 children.

Manager Keaton suggested some goodie bag items such as stickers, pencils and erasers she found on the Dollar Tree website.

Council Liaison Fowler suggested they give out face masks and said he would contact Becky Dill regarding making them for the kids.

Trustee Vance stated she could contact Dave Seagraves regarding music for the event.

Trustee Vance provided a draft of the flyer to promote the event.

Council Liaison Fowler advised parking areas should be taped off to prevent people from parking and getting out of their cars.

Trustee Vance stated she is concerned about a line of traffic backing up.

Council Liaison Fowler advised the cars could be directed to loop around in the back of the park, near the back of the baseball fields.

Manager Keaton agreed if traffic backs up, we could move the pylons and have the Police Department direct them to loop around through the back parking lot if necessary.

President Cordes listed the groups who are participating in the event and discussed which pavilions or areas they are decorating. President Cordes stated ARO Landscaping will be participating but have not been assigned an area yet. President Cordes reported the Girl Scouts also want to participate and asked for suggestions on an area for them to decorate.

Council Liaison Fowler suggested they decorate the bridge or The Grove.

President Cordes replied there is no electric near the bridge but we could easily run electric to the Grove.

President Cordes reported the Sorority has volunteered to decorate Christmas trees to place in the windows of the Lieber Center.

President Cordes reported Vickie Mills donated a dozen Christmas inflatables and asked for suggestions on where to place them throughout the park. Each inflatable will require electricity and possibly spotlights.

Manager Keaton recommended the inflatables be placed in the center of the park, similar to the Community Picnic as that is where all the electric panels are.

Adam Blevins, of the Brookville Chamber of Commerce, suggested they place the inflatables along the fence, so as people are leaving it would look like a big finale. Electricity is available there and the inflatables could be secured to the fence.

Trustee Haney asked what the time frame is for the workdays on November 20 and 21?

President Cordes stated these are the days Park Board will be there working, but if any group or organization cannot come on the scheduled days, she can meet them out there whenever they need her to.

The Cub Scouts representatives indicated they would come out on the November 22 as that works out better for the kids. They also inquired about the power source for their display.

President Cordes stated she would meet the Cub Scouts at the park to go over their designated location and show them where to access electricity. President Cordes discussed where various other organizations set up their displays.

Trustee Vance asked if Shelter 4 would be decorated?

President Cordes stated Shelter 4 cannot be seen from the road so it will not be decorated.

President Cordes stated there will be spotlights available for the various groups to use. They will be solar lights so no electricity will be required.

President Cordes asked if any of the groups or organizations had further questions?

Rachel Osswald, of ARO Landscaping indicated she would like to speak with President Cordes after the meeting.

President Cordes thanked the various groups and organizations for coming.

Zach Music, of Brookville Chamber of Commerce, stated the Chamber will decorate their pavilion with lights and their new sign donated by Cabinets Plus.

Mr. Music stated the Chamber would also like to remove four squares of sidewalk in Gruenig Park and plant a live tree. A few bushes and nuisance trees will need to be removed as well.

Manager Keaton confirmed she has discussed removing these trees with Superintendent Chris Homan and stated she would have the Service Department remove the sidewalk squares.

Mr. Music stated a tree in Gruenig Park could be viewed from three sides, making it a better location than the Spitler House.

President Cordes asked what kind of tree they want to plant?

Mr. Music replied it would be some type of spruce tree that could be decorated with lights. The electricity would likely come from the old LCNB sign location. This comes in from the church next door. The Chamber is working out something with the church to use their electricity.

Mr. Blevins stated the Chamber will either have it metered separately or take care of the church's electricity bill for the month of December. The lights will be LED, which do not use much electricity.

Trustee Vance asked who would plant the tree?

Mr. Blevins stated the Chamber would hire it done.

Manager Keaton indicated the Service Department could also plant it if necessary.

Motion by Haney, second by Vance to approve the planting of a spruce tree in Gruenig Park by the Brookville Chamber of Commerce during 2021. All yeas, motion carried.

Manager Keaton reported the City had two levies on the November 3rd ballot but unfortunately both levies were defeated. The Park Levy was defeated by a slim margin of 96 votes. This count has yet to be certified to us. Manager Keaton stated this is very disappointing to say the least and we have yet to see what direction we will go.

Manager Keaton reported Park Permits are down \$18,517.50 year to date compared to this same time last year.

Manager Keaton stated the Walmart store manager has confirmed our Walmart grant application has been approved, however we have not yet received the check.

Manager Keaton reported she received a letter of interest for the open Park Board seat, which she will present to Council and schedule an interview process.

Manager Keaton reported three memorial trees were recently planted in Ward Park.

Manager Keaton advised the Service Department is continuing to mow in the parks to mulch the leaves.

Manager Keaton reported both the Police and Fire Department have indicated an interest in participating in the Christmas in the Park Event. The Fire Department will need to be placed in a location that will allow them to make a quick exit if necessary. Several locations were discussed which will be presented to the Fire Chief.

Member Haney inquired if the levy yard signs should be returned to the City?

Manager Keaton replied they should be returned to the City. It is likely the levy numbers will stay the same if we put it back on the ballot, so the signs can be reused.

Trustee Vance had no report.

Trustee Haney had no report.

President Cordes thanked Vickie Mills for donating the inflatables in memory of her husband Richard. President Cordes also thanked Jo and Ray Wilder for donating some Christmas lights to the event.

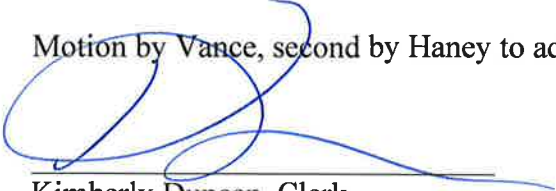
Manager Keaton asked if the Cub Scouts will still be using Building 4?

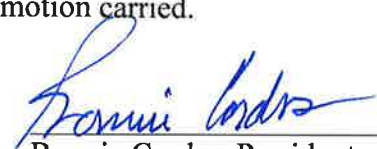
President Cordes indicated that is correct.

There was no Old Business.

There was no New Business.

Motion by Vance, second by Haney to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk

Bonnie Cordes, President

