

Brookville City Council
Regular Meeting
February 2, 2021

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on February 2, 2021. The meeting was held virtually using the Cisco Webex application. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Swabb, Wilder and Zimmerlin; Manager Keaton, Finance Director Brandt, Law Director Stephan, Clerk Duncan, Fire Chief Fletcher and Police Chief Jerome were present.

Roll Call by Clerk Duncan.

Motion by Swabb, second by Zimmerlin to approve the Agenda as presented. All yeas, motion carried.

Motion by Schreier, second by Fowler to approve the Regular Council Meeting Minutes of January 19, 2021. All yeas, motion carried.

Manager Keaton reported the Ohio Public Works Commission recently released the State Capital Improvement Program, or SCIP Funding Slate. Our Walnut Street Waterline Replacement Project ranked 7th and our Hay Avenue Roadway Improvements Phase I Project ranked 13th out of 17 projects that should receive final approval by the District 4 Integrating Committee when they meet tomorrow afternoon. Manager Keaton gave the following summaries of the projects:

Walnut Street Waterline Replacement

- Removal of the 4" cast iron water main and the installation of 925' of 8" ductile iron water main, including the replacement of 3 fire hydrants
- Total Project Cost - \$199,987
- Requested a 50% Grant (\$99,993)
- Requested a 50% Loan (\$99,994 for 30-years @ zero percent, payments begin once the project is completed)
 - Water Fund - \$3,333 annual debt payments

Hay Avenue Roadway Improvements Phase I

- Phase 1 is approximately 550' of full depth roadway reconstruction, replacement of the storm sewer and water main, installation of new sidewalk and curb from Wolf Creek Street to Maple Street
- Total Project Cost - \$686,558
- Requested a 25% Grant (\$171,639)
- Requested a 75% Loan (\$514,919 for 30-years @ zero percent, payments begin once the project is completed)
 - Street Fund - \$10,340 annual debt payments
 - Storm Fund - \$ 3,774 annual debt payments
 - Water Fund - \$ 3,050 annual debt payments

Manager Keaton reported the Brookville Optimist Club recently canceled the Adult Egg Hunt that was scheduled for March 13. The youth Easter Egg Hunt is still scheduled for April 3 but is subject to cancellation depending on where things stand with the COVID-19 pandemic.

Manager Keaton reported the City applied, on behalf of the Leaf and Blossom Garden Club, for a \$1,000 Keep Montgomery County Beautiful Grant. Grant funds, if awarded, will go toward the purchase of the flowers that line Market Street. Manager Keaton advised we should learn about that grant in early May.

Manager Keaton advised this is the time of year that we are experiencing more water main breaks due to changes in ground temperature. Manager Keaton reported today we experienced our second break in two weeks. Our Service Department does its best to make all water main repairs as quickly as possible to keep the inconvenience to residents and businesses at a minimum. When a water main break occurs, water in the area must be temporarily shut-off. Once the break is repaired,

homeowners and businesses in the area may experience discolored water. To clear up the discolored water, let your faucets runs for a short period of time.

Manager Keaton advised the Demolition of the four-family structure at 306-312 S. Wolf Creek Street has begun. The contractor has removed the small trees in the front of the property, the sidewalks leading up to the apartments have been removed, and the asphalt parking lot in the rear has been removed. The remainder of the structure is scheduled to be demolished by February 19.

Manager Keaton reported this past Monday, we bid on a 2004 International dump truck that German Township was selling on GovDeals. Unfortunately, we were not the winning bidder. The truck sold for \$25,502.

Manager Keaton reported proposed Resolution No. 21-04 is directing the Montgomery County Board of Elections to place on the May 4, 2021 Primary ballot the question of an additional property tax levy at the annual rate of 3.85 mills for a period of five-years to be placed on the tax list for tax year 2021, collectable in calendar year 2022 for the general construction, reconstruction, resurfacing and repair of streets, roads, and bridges in the City of Brookville.

Manager Keaton advised proposed Resolution No. 21-05 is directing the Montgomery County Board of Elections to place on the May 4, 2021 Primary ballot the question of an additional property tax levy at the annual rate of .96 mills for a period of five-years to be placed on the tax list for tax year 2021, collectable in calendar year 2022 for parks and recreational purposes in the City of Brookville.

Manager Keaton advised both Resolutions contain an Exhibit A, which is the Certificate of Estimated Property Tax Revenue for each levy. Page 2 of the Exhibit displays the dollars generated at a 100% collection rate and the last column displays the dollars generated at a 95% collection rate. The Auditor uses the 95% collection rate as an average. The City of Brookville's collection rate is between 98% and 99%.

Manager Keaton requested Council accept the first reading and dispense with the second and third reading and adopt proposed Resolution No. 21-04 and proposed Resolution No. 21-05 that is on the Agenda this evening. These Resolutions shall take effect immediately upon passage as provided in Section 4.07(A)(3) of the Charter of the City of Brookville. A certified copy of the adopted Resolutions must be submitted to the Montgomery County Board of Elections tomorrow to place the levies on the May 4 ballot.

Member Zimmerlin inquired if there is a pre-payment penalty on the OPWC loan?

Manager Keaton replied there is no pre-payment penalty.

Member Zimmerlin asked if the sidewalk and curb will be assessed to the property owner on Hay Avenue?

Manager Keaton replied it is in our Codified Ordinances to assess curb and sidewalk to the property owners.

Motion by Swabb, second by Zimmerlin to read proposed Resolution No. 21-04. All yeas, motion carried.

Motion by Fowler, second by Swabb to accept the first reading, dispense with the second and third reading and adopt Resolution No. 21-04 entitled "A RESOLUTION SUBMITTING TO THE ELECTORS OF THE CITY OF BROOKVILLE AT THE ELECTION OF MAY 4, 2021 THE QUESTION OF AN ADDITIONAL PROPERTY TAX LEVY AT THE ANNUAL RATE OF THREE AND EIGHTY-FIVE HUNDREDTHS (3.85) MILLS FOR A PERIOD OF FIVE YEARS TO BE PLACED ON THE TAX LIST AND DUPLICATE FOR TAX YEAR 2021 TO BE COLLECTED IN CALENDAR YEAR 2022, FOR THE GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING, AND REPAIR OF STREETS, ROADS, AND BRIDGES IN THE CITY OF BROOKVILLE, PURSUANT TO OHIO REVISED CODE SECTION 5705.19(G), AND DIRECTING THE BOARD OF ELECTIONS OF

MONTGOMERY COUNTY TO PLACE THE ISSUE ON THE BALLOT.” All yeas, motion carried.

Motion by Swabb, second by Zimmerlin to read proposed Resolution No. 21-05. All yeas, motion carried.

Motion by Fowler, second by Wilder to accept the first reading, dispense with the second and third reading and adopt Resolution No. 21-05 entitled “A RESOLUTION SUBMITTING TO THE ELECTORS OF THE CITY OF BROOKVILLE AT THE ELECTION OF MAY 4, 2021 THE QUESTION OF AN ADDITIONAL PROPERTY TAX LEVY AT THE ANNUAL RATE OF NINETY-SIX HUNDREDTHS (.96) MILLS FOR A PERIOD OF FIVE YEARS TO BE PLACED ON THE TAX LIST AND DUPLICATE FOR TAX YEAR 2021 TO BE COLLECTED IN CALENDAR YEAR 2022, FOR PARKS AND RECREATIONAL PURPOSES IN THE CITY OF BROOKVILLE, PURSUANT TO OHIO REVISED CODE SECTION 5705.19(H), AND DIRECTING THE BOARD OF ELECTIONS OF MONTGOMERY COUNTY TO PLACE THE ISSUE ON THE BALLOT.” All yeas, motion carried.

Finance Director presented the January 31, 2021 Fund Balance.

Motion by Swabb, second by Zimmerlin to accept the January 31, 2021 Fund Balance as presented. All yeas, motion carried.

Finance Director Brandt advised the assessment total may change on proposed Ordinance No. 2021-01 if payments are received before the third reading.

Police Chief Jerome reported the Ohio Department of Job and Family Services has reported a large fraud scam where unemployment benefits have been collected by individuals using identity theft. Our officers have taken reports from four Brookville residents who found they are victims of this scam when they received a 1099G in the mail for unemployment benefits they did not file for or receive.

Police Chief Jerome reported he recently had the opportunity to participate as a judge in a statewide high school contest entitled We the People. Police Chief Jerome congratulated Findlay High School as the State winner who will move on to the national contest.

Police Chief Jerome reported he also participated as an interview panelist for the Girls State candidates from Brookville High School. He stated it was a difficult selection process as they had to choose four out of ten very talented candidates.

Police Chief Jerome reported the Police Department recently issued a citation under the new golf cart ordinance. Police Chief Jerome advised beginning in March, the Police Department plans to start educating the public about the new ordinance.

Fire Chief Fletcher reported the Fire Department continues to see a significant downturn in COVID related calls. Unfortunately, there is an uptick in heroin and opioid related calls. Fire Chief Fletcher reported this uptick is happening nationwide and much of it is being attributed to the pandemic.

Fire Chief Fletcher stated there are over 500 fire hydrants in the City and asked citizens to adopt a fire hydrant near them after a snow event. A clear, three-foot circle around a hydrant could mean the difference in what they are able to do for your home or your neighbor’s home in the event of a fire.

Law Director Stephan had no report.

Mayor Letner thanked the Service Department for doing such a good job recently with the snow and ice events we have had. Mayor Letner commented our streets are great compared to neighboring cities.

Mayor Letner recognized Becky Dill as the February Citizen of the Month for her community service in sewing and distributing over 9,000 masks during the pandemic. Mayor Letner advised

he hoped Ms. Dill would be present this evening but she had a scheduling conflict as she teaches a fitness class on Tuesday nights.

Motion by Zimmerlin, second by Schreier to read proposed Resolution No. 21-01. All yeas, motion carried.

Motion by Wilder, second by Schreier to accept the third reading and adopt Resolution No. 21-01 entitled "A RESOLUTION AUTHORIZING THE CITY MANAGER TO DISPOSE OF SURPLUS PROPERTY EITHER AT A PUBLIC AUCTION, A PRIVATE SALE, OR BY INTERNET AUCTION OR BY DONATION TO A GOVERNMENT ENTITIY, OR TO A NON-PROFIT ORGANIZATION." All yeas, motion carried.

Motion by Zimmerlin, second by Swabb to read proposed Ordinance 2021-01. All yeas, motion carried.

Motion by Fowler, second by Swabb to accept the first reading of proposed Ordinance 2021-01. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to read proposed Ordinance 2021-02. All yeas, motion carried.

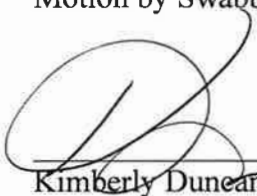
Motion by Schreier, second by Swabb to accept the first reading of proposed Ordinance 2021-02 with a correction. All yeas, motion carried.

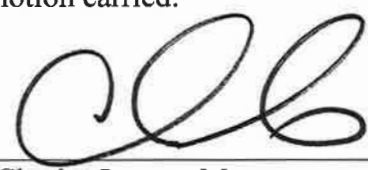
Member Fowler, Park Board Liaison, reported Carolyn Haney was voted in as Park Board President. The Brookville Soccer Association dates were announced for the 2021 season. Member Fowler reported the City also received a 70% funded grant for a sidewalk from Golden Gate Park to the Community Theatre. Member Fowler also reported concrete was removed at Greunig Park for the planting of a Christmas Tree.

Mayor Letner reported he recently attended the Cub Scout Pinewood Derby at the Leiber Center. It was a big success, with over 40 participants. Social distancing was practiced.

Member Schreier, Planning Commission Liaison, had no report.

Motion by Swabb, second by Fowler to adjourn. All yeas, motion carried.



Kimberly Duncan, Clerk

Charles Letner, Mayor