Brookville Board of Park Trustees
Regular Meeting
June 8, 2021

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Haney at 7:30 p.m. on June 8, 2021 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Blevins, Cordes and Vance; Clerk Duncan and Manager Keaton were present. Council Liaison Fowler was absent.

Roll call by President Haney.

Motion by Blevins, second by Cordes to approve the Agenda as presented. All yeas, motion carried.

Motion by Cordes, second by Vance to approve the May 11, 2021 Regular Meeting Minutes as presented. All yeas, motion carried.

Manager Keaton reported Park Permits are up $13,623 through May 31, compared to this same time last year. Adult Softball League Fees are up $10,800 through this same time last year.

Manager Keaton reported the bid opening for the CDBG Golden Gate Walking Path Project was held on May 25, and the bid was awarded to Arcon Builders. The project must be completed by July 16, 2021.

Trustee Cordes asked how long the project will take?

Manager Keaton replied it should take about a week if the weather cooperates. It should not take longer than two weeks.

Manager Keaton reported contractors are waiting on the rain to stop in order to complete the electric upgrade project at Golden Gate Park. The electric service that is to be installed next to the pond is tentatively scheduled for July 6 and 7, weather permitting.

Manager Keaton reported the former Park Caretakers, Dan & Shelly Music, donated their last week of salary to the Park Board.

Manager Keaton reported the tunnel slide at the Castle Playground in Golden Gate Park was damaged and she is working on the best and most cost-effective way to repair it. She called the company we purchased the equipment from and is waiting on a quote. Manager Keaton stated she also priced sanitary pipe of the same size to possibly repair it with, but this size pipe is currently backordered.

Trustee Blevins advised the Chamber of Commerce could reach out to members who could contribute to the cost of the repairs if needed.

Manager Keaton reported parking on the grass has been out of control this year at Golden Gate Park. Additional signs were installed on the backside of the BBC fencing reminding park patrons of the no parking on the grass policy. Manager Keaton stated she first asked BBC to put the word out to parents, then the Police Department issued warnings, and finally they had to issue tickets. Manager Keaton stated they are hopeful the additional signage will be effective.

Manager Keaton reported the Cub Scouts have requested to set up a portable grill to sell s'mores during the Community Picnic. The portable grill they will use is used to teach fire safety to the scouts. Kids will take turns roasting the marshmallows and an adult will be present to help the Scouts take them off to prevent burns. Manager Keaton provided a map showing where they will set up along Upper Lewisburg Salem Road, near the Castle Playground. Manager Keaton reported our Codified Ordinance states that fires are permitted in the park only in a fireplace, a charcoal burner, or in special areas designated by Board of Park Trustees. Manager Keaton requested Park Board approval of this request so she can take it back to the Chamber of Commerce Picnic organizers. This will be a fundraiser for the Cub Scouts.

Motion by Cordes, second by Vance to allow the Cub Scouts to set up a portable grill in Golden Gate Park, at the area designated by Manager Keaton, to sell s'mores as a fundraiser during the Community Picnic. Cordes yea, Vance yea, Blevins abstained, Haney yea. Motion passed with three yeas and one abstention.

Manager Keaton reported she recently reviewed the park building rental rates, which is done every two or three years, and they are adjusted accordingly. Manager Keaton provided Park Board with a spreadsheet showing the current rental rates and the proposed increases for rentals beginning January 1, 2022, which includes a resident and non-resident rate. Manager Keaton provided Park Board with rental rate information from Englewood, Ohio and Richmond, Indiana regarding their rates as a comparison.

Trustee Blevins asked what constitutes a session?

Manager Keaton replied the sessions are seven hours each, from 9:00 a.m. until 4:00 p.m. and then 5:00 p.m. until midnight. The hour in between is used to clean the buildings.

Trustee Blevins inquired about charging a reservation fee for the open-air shelters? The shelters could be first-come, first-serve unless they are reserved.

Manager Keaton stated we could consider that in the future, but it would be difficult to control.

Motion by Blevins, second by Cordes to accept the new park rental rates as presented, effective for rentals in 2022. All yeas, motion carried.

Manager Keaton reported she intended to discuss the mobile food vendor issue and the areas Park Board needs to concentrate on. However, after discussing it with Fire Chief Fletcher, she found he is currently monitoring mobile food vendors and provides them with a list of things they need to follow. Manager Keaton advised there is also an eight-page State Fire Marshalls recommendation

that mobile food vendors need to follow which the Chief made her aware of. Manager Keaton stated she will work with Fire Chief Fletcher on this issue and report back to Park Board.

Trustee Blevins reported the Chamber of Commerce has received a lot of support for the Community Picnic from companies in the Brookville area. Trustee Blevins stated he thinks it will be a record year, short of any weather issues, as people want to be out socializing with other people again. Trustee Blevins reported the Chamber will have a fireworks show and they are working to secure a sponsor to fund it.

Trustee Cordes suggested installing a donation box with a clear front at Golden Gate Park. The box could be emptied daily. The plexiglass front would make it less likely for anyone to break into it because people could see it is emptied daily.

Discussion followed regarding installing a donation box, whether to have it up year-round or just during the events, and who would be responsible for emptying the box on a daily basis.

Trustee Blevins also suggested establishing a digital account, so that people could donate by text or online.

Manager Keaton stated she will look into the possibility of installing a donation box.

Trustee Vance had no report.

President Haney reported the Eagle Scout gaga ball pit project is moving forward. Fundraising is still going on and part of the materials have been ordered.

President Haney reported she received a compliment on Golden Gate Park from a Trotwood group of women who regularly meet in the park.

President Haney reported the Boy Scouts are putting up a permanent flagpole in front of their shelter to use for flag raising ceremonies. This will be a nice addition to their shelter.

Trustee Vance inquired if there will be a park levy on the November ballot?

Manager Keaton replied Council will discuss this in an upcoming Work Session.

Motion by Cordes, second by Vance to adjourn. All yeas, motion carried.

Kimberly Duncan, Clerk

Carolyn Haney, President