



CITY COUNCIL
Tuesday, August 3, 2021, 7:30 PM
301 SYCAMORE STREET, BROOKVILLE, OHIO 45309
937-833-2135
www.brookvilleohio.com

<https://brookvilleoh.webex.com/brookvilleoh/j.php?MTID=m8f95e7b7d66811b034d50c3fc6f4d668>

Meeting number: 132 973 6870 Password: nWvkJ4kFG82

Join by phone: +1-415-655-0001 US Toll Access code: 132 973 6870

Agenda

I. Opening of Regular Council Meeting

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call

II. Adoption of Agenda

III. Approval of Minutes

- a. Approval of July 20, 2021 Regular Meeting Minutes

IV. Reports of Municipal Officers

- a. City Manager
- b. Finance Director
 - 1. Fund Balance of July 31, 2021
- c. Fire Chief
- d. Police Chief
- e. Law Director
- f. Mayor Chuck Letner

V. Old Business

- a. Second reading of proposed Resolution No. 21-22 entitled "A RESOLUTION AUTHORIZING THE CITY OF BROOKVILLE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED."

Mayor Chuck Letner • Vice Mayor James Zimmerlin
Council Members: Stephen Crane • JD Fowler • Jeff Requarth • Curt Schreier • Kim Wilder

- b. Second reading of proposed Resolution No. 21-23 entitled "A RESOLUTION AUTHORIZING THE CITY OF BROOKVILLE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED."
- c. Second reading of proposed Ordinance No. 2021-10 entitled "AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, SECTION 937.04 (b), FIXING THE USER FEES TO ALL STORMWATER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO."
- d. Second reading of proposed Ordinance No. 2021-11 entitled "AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3, SECTION 931.20 (a), FIXING THE USER FEES TO ALL WATER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO."
- e. Third reading of proposed Ordinance 2021-04 entitled "AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF PART LOT 1743 OF THE CITY OF BROOKVILLE FROM ITS PRESENT CLASSIFICATION OF R-1B (PD) URBAN RESIDENTIAL PLANNED DEVELOPMENT OVERLAY DISTRICT TO THE NEW CLASSIFICATION OF (PR) PLANNED RESIDENTIAL DISTRICT."
- f. Preliminary Plan Approval, Part Lot 1743 (County Auditor Parcel No. C05 00109 0020) located at 10400 Upper Lewisburg-Salem Road
- g. Memorandum of Understanding - Motion to authorize City Manager to sign

VI. New Business

- a. First reading of proposed Ordinance No. 2021-12 entitled "AN ORDINANCE ADOPTING SECTION 351.16 OF THE CODE OF ORDINANCES OF THE CITY OF BROOKVILLE, OHIO TO PROHIBIT PARKING DURING SNOW EMERGENCIES."
- b. First reading of proposed Ordinance No. 2021-13 entitled "AN ORDINANCE ADOPTING SECTION 505.21 OF THE CODE OF ORDINANCES OF THE CITY OF BROOKVILLE, OHIO TO PROVIDE REGULATIONS ON FERAL CATS."

VII. Reports of Boards and Commissions

- a. JD Fowler - Park Board Liaison
- b. Curt Schreier - Planning Commission Liaison

VIII. Public Comments (5 minutes per speaker)

IX. Motion for Adjournment



Please note: Council welcomes the comments and input of the public during Council Meetings. In order to provide an orderly fashion in which all interested parties have an opportunity to address Council, Council has adopted the following procedure for citizen's comments during any portion of the Council Meeting or Public Hearing.

Any citizen who wishes to address Council should state their name, address and then their comments. Speakers should not approach Council Members without first obtaining permission. After completion of their comments, Council would request that the speakers return to their seat so that any other interested persons could then be recognized and address Council.

The purpose of this procedure is to afford the maximum opportunity for citizen input without any type of disruption of the Council proceedings. While others are addressing Council from the podium, Council requests that audience members not make comments to Council or to other individuals to prevent any potential confusion or disruption.

Mayor Chuck Letner • Vice Mayor James Zimmerlin
Council Members: Stephen Crane • JD Fowler • Jeff Requarth • Curt Schreier • Kim Wilder

Brookville City Council
Regular Meeting
July 20, 2021

The Regular Meeting of the Brookville City Council was called to order by Mayor Letner at 7:30 p.m. on July 20, 2021. The meeting was held in the City Council Chambers and virtually using the Cisco Webex application. The Pledge of Allegiance was recited. Members Crane, Fowler, Schreier, Wilder and Zimmerlin; Manager Keaton, Finance Director Brandt, Law Director Stephan, Fire Chief Fletcher, Police Chief Jerome and Clerk Duncan were present.

Roll Call by Clerk Duncan.

Motion by Zimmerlin, second by Fowler to approve the Agenda as presented. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to approve the Work Session Meeting Minutes of June 22, 2021. All yeas, motion carried.

Motion by Schreier, second by Fowler to approve the Regular Meeting Minutes of July 5, 2021. All yeas, motion carried.

Gale Colston, of 205 N. Wolf Creek, requested approval of the Pink Ribbon Girls Breast Cancer Walk on September 25, 2021, beginning at 9:00 a.m. The route is the same as in previous years, beginning and ending at Brookville High School.

Motion by Zimmerlin, second by Fowler approve the Pink Ribbon Girls Breast Cancer Walk on September 25, 2021 as presented. All yeas, motion carried.

Ann Stammen, of Brookville Baseball Club, requested approval of the Annual Brookville Picnic 5k Run/Walk on July 24, 2021 at 8:00 a.m. Brookville Grille has donated pancakes for a pancake breakfast for the participants. The route is the same as in previous years, beginning and ending at Golden Gate Park.

Motion by Schreier, second by Zimmerlin to approve the Brookville Picnic 5k Run/Walk on July 24, 2021 as presented. All yeas, motion carried.

Dustin Holcomb, of Brookville Soccer Association, requested approval of the BSA Opening Day Parade on August 21, 2021, beginning at 9:00 a.m. The parade will begin at the VFW on Carr Drive and end at Westbrook Soccer Complex at 536 West Westbrook Road. There will be a short Opening Day Ceremony following the parade. Mr. Holcomb reported a record number of 356 kids have signed up for soccer this season.

Motion by Wilder, second by Crane to approve the BSA Opening Day Parade on August 21, 2021, as presented. Crane yea, Fowler abstained, Zimmerlin abstained, Schreier yea, Wilder yea, Letner yea. Motion passed with four yeas and two abstentions.

Manager Keaton reported the Golden Gate Park Walking Path is complete and it turned out well. Signs that read “NO MOTORIZED VEHICLES ALLOWED ON PATH” were installed today.

Manager Keaton reported the Johnsville-Brookville Sanitary Sewer Extension project is also complete.

Manager Keaton advised we are currently advertising for the Walnut Street Waterline Replacement project. Bids will be opened on August 2, and she hopes to award that project at the August 3 Council Meeting. Manager Keaton advised letters which provide an overview of the upcoming project, were mailed out to the property owners.

Manager Keaton reported the Brookville Booster Club is planning a fundraiser which involves painting a logo on driveway aprons. This project is different than the one previously proposed by the Pee Wee Football parents.

Member Zimmerlin asked how this is different from the proposed Pee Wee project?

Manager Keaton advised the Pee Wee project was to paint a devil logo on sidewalks in front of residences and businesses. This project is on the driveway aprons of residents only, and residents must sign up for it.

Mayor Letner called for a motion to allow the Brookville Booster Club to hold the “Show Your Pride” Driveway Painting Fundraiser.

Discussion followed. The consensus is to allow the fundraiser this year and evaluate the program before approving it again next year.

Motion by Zimmerlin, second by Schreier to allow the Brookville Booster Club to hold the “Show Your Pride” Driveway Painting Fundraiser in 2021. All yeas, motion carried.

Manager Keaton reported the 26-year-old air conditioning unit in the City Building recently quit running and had to be replaced.

Manager Keaton encouraged everyone to attend the 70th Annual Community Picnic this Thursday, Friday, and Saturday. The picnic will end on Saturday evening with a fireworks display at 10:00 p.m. sponsored by Crocs.

Manager Keaton advised proposed Resolution No. 21-13 is directing the Montgomery County Board of Elections to place on the November 2, 2021, ballot the question of an additional property tax levy at the annual rate of 3.85 mills for a period of five-years to be placed on the tax list for tax year 2021, collectable in calendar year 2022 for the general construction, reconstruction, resurfacing and repair of streets, roads, and bridges in the City of Brookville. This Resolution includes Exhibit A, which is the Certificate of Estimated Property Tax Revenue for this levy. Page 2 of the Exhibit displays the dollars generated at a 100% collection rate and the last column displays the dollars generated at a 95% collection rate. The Auditor uses the 95% collection rate as an average. The City of Brookville’s collection rate is just over 98%. Manager Keaton requested Council accept the first reading and dispense with the second and third reading and adopt proposed Resolution No. 21-13 that is on the Agenda this evening. This Resolution shall take effect immediately upon passage as provided in Section 4.07(A)(3) of the Charter of the City of Brookville. A certified copy of the adopted Resolution must be submitted to the Montgomery County Board of Elections by August 4 to place the levy on the November 2 ballot. Council also has a spreadsheet that displays what the levy will cost homeowners on an annual basis.

Motion by Fowler, second by Wilder to read proposed Resolution No. 21-13. All yeas, motion carried.

Motion by Schreier, second by Fowler to accept the first reading, dispense with the second and third reading and adopt Resolution No. 21-13 entitled “A RESOLUTION SUBMITTING TO THE ELECTORS OF THE CITY OF BROOKVILLE AT THE ELECTION OF NOVEMBER 2, 2021 THE QUESTION OF AN ADDITIONAL PROPERTY TAX LEVY AT THE ANNUAL RATE OF THREE AND EIGHTY-FIVE HUNDREDTHS (3.85) MILLS FOR A PERIOD OF FIVE YEARS TO BE PLACED ON THE TAX LIST AND DUPLICATE FOR TAX YEAR 2021 TO BE COLLECTED IN CALENDAR YEAR 2022, FOR THE GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING, AND REPAIR OF STREETS, ROADS AND BRIDGES IN THE CITY OF BROOKVILLE, PURSUANT TO OHIO REVISED CODE SECTION 5705.19(G), AND DIRECTING THE BOARD OF ELECTIONS OF MONTGOMERY COUNTY TO PLACE THE ISSUE ON THE BALLOT. All yeas, motion carried.

Manager Keaton advised proposed Resolution No. 21-14 through Resolution No. 21-21 are pay Resolutions that reflect the same percentage increase that was recently approved for the Police Union. These proposed Resolutions go into effect with the pay period that includes July 1, 2021.

Motion by Fowler, second by Wilder to read proposed Resolution No. 21-14. All yeas, motion carried.

Motion by Fowler, second by Schreier to accept the first reading, dispense with the second and third reading and adopt Resolution No. 21-14 entitled "A RESOLUTION ESTABLISHING A NEW WAGE SCALE FOR FULL-TIME HOURLY CITY EMPLOYEES, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Motion by Fowler, second by Wilder to read proposed Resolution No. 21-15. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to accept the first reading, dispense with the second and third reading and adopt Resolution No. 21-15 entitled "A RESOLUTION ESTABLISHING A NEW WAGE SCALE FOR SEASONAL AND/OR TEMPORARY, PERMANENT PART-TIME HOURLY CITY EMPLOYEES, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Motion by Zimmerlin, second by Schreier to read proposed Resolution No. 21-16. All yeas, motion carried.

Motion by Fowler, second by Schreier to accept the first reading, dispense with the second and third reading and adopt Resolution No. 21-16 entitled "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE CITY MANAGER, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Motion by Wilder, second by Fowler to read proposed Resolution No. 21-17. All yeas, motion carried.

Motion by Zimmerlin, second by Schreier to accept the first reading, dispense with the second and third reading and adopt Resolution No. 21-17 entitled "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE DIRECTOR OF FINANCE, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to read proposed Resolution No. 21-18. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to accept the first reading, dispense with the second and third reading and adopt Resolution No. 21-18 entitled "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE DIRECTOR OF FIRE, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to read proposed Resolution No. 21-19. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to accept the first reading, dispense with the second and third reading and adopt Resolution No. 21-19 entitled "A RESOLUTION ESTABLISHING THE COMPENSATION OF THE DIRECTOR OF POLICE, AND DECLARING IT AN EMERGENCY." All yeas, motion carried.

Motion by Zimmerlin, second by Wilder to read proposed Resolution No. 21-20. All yeas, motion carried.

Motion by Zimmerlin, second by Wilder to accept the first reading, dispense with the second and third reading and adopt Resolution No. 21-20 entitled "A RESOLUTION

ESTABLISHING THE COMPENSATION OF THE CLERK OF COUNCIL, AND DECLARING IT AN EMERGENCY.” All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to read proposed Resolution No. 21-21. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to accept the first reading, dispense with the second and third reading and adopt Resolution No. 21-21 entitled “A RESOLUTION ESTABLISHING THE COMPENSATION OF THE DIRECTOR OF LAW, AND DECLARING IT AN EMERGENCY.” All yeas, motion carried.

Manager Keaton advised proposed Resolution No. 21-22 and proposed Resolution No. 21-23 are on the Agenda this evening for a first reading. These Resolutions allow the City to prepare and submit applications to the Ohio Public Works Commission. Manager Keaton reported the Hay Avenue Project, Phase II will begin where Phase I leaves off just beyond Mulberry Street and will continue to the bikeway. The second application is to replace the 4” waterline on Jefferson Street with an 8” waterline, from Hay Avenue to Market Street. Manager Keaton advised she will provide Council with an update on how these projects will be submitted to OPWC at the next Council Meeting.

Motion by Zimmerlin, second by Wilder to read proposed Resolution No. 21-22. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to accept the first reading of Resolution No. 21-22. All yeas, motion carried.

Motion by Schreier, second by Fowler to read proposed Resolution No. 21-23. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to accept the first reading of Resolution No. 21-23. All yeas, motion carried.

Finance Director Brandt reported the 2022 Montgomery County Budget Commission Meeting will be held on August 25, 2021. Public entities need to complete and submit a form annually to the Auditor’s Office that indicates if they want to waive or request a hearing before the Montgomery County Budget Commission for the 2021/2022 Tax Information/Budget and/or Inside Millage. Finance Director Brandt requested Council waive the hearing before the Montgomery County Budget Commission for the 2021/2022 Tax Information/Budget and/or Inside Millage.

Motion by Fowler, second by Schreier to waive the hearing before the Montgomery County Budget Commission for the 2021/2022 Tax Information /Budget and/or Inside Millage. All yeas, motion carried.

Finance Director Brandt requested Council accept the first reading, dispense with the second and third reading and adopt proposed Resolution No. 21-24, which amends the 2021 Appropriations and Estimated Resources. This Resolution shall take effect immediately after passage of this Resolution as provided in 4.07(A)(1) of the Charter of the City.

Motion by Zimmerlin, second by Fowler to read proposed Resolution No. 21-24. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to accept the first reading, dispense with the second and third reading and adopt Resolution No. 21-24 entitled “A RESOLUTION AMENDING THE 2021 APPROPRIATIONS, AS SET FORTH BELOW, PURSUANT TO SECTION 5705.40 OF THE OHIO REVISED CODE, AND SECTION 12.35 OF THE OHIO ADMINISTRATIVE CODE AND APPROVING THE AMENDMENT TO THE CERTIFICATE OF ESTIMATED RESOURCES, AS SET FORTH BELOW.” All yeas, motion carried.

Finance Director Brandt reported proposed Ordinance No. 2021-10 increases the stormwater rates as discussed in the Council work session from \$2.25 a month to \$4.50 a month.

Motion by Fowler, second by Wilder to read proposed Ordinance No. 2021-10. All yeas, motion carried.

Motion by Fowler, second by Schreier to accept the first reading of proposed Ordinance No. 2021-10. All yeas, motion carried.

Finance Director Brandt reported proposed Ordinance No. 2021-11 increases the water rates 1.5% to help with future water projects.

Motion by Zimmerlin, second by Schreier to read proposed Ordinance No. 2021-11. All yeas, motion carried.

Motion by Zimmerlin, second by Fowler to accept the first reading of proposed Ordinance No. 2021-11. All yeas, motion carried.

Finance Director Brandt reported she posted the position for a part-time Administrative Position on our website, Facebook and LinkedIn. Applications for this position are due by July 30, 2021.

Fire Chief Fletcher reported the former ambulance that was assigned as the CERT vehicle is no longer being used and it does not make sense for the Fire Department to maintain it. Fire Chief Fletcher asked if Council would be interested in donating this vehicle to another entity with a CERT program. Fire Chief Fletcher stated the vehicle could also be sold on GovDeals with an estimated return of \$2,000-\$3,000.

Member Schreier asked if this would be an asset write-off if the vehicle was donated?

Law Director Stephan replied there is no asset write-off for government entities.

Member Zimmerlin stated if another entity could benefit from the vehicle, we should donate it.

Mayor Letner commented we need an I&I vehicle to inspect our sewers. This vehicle would be ideal for this use, as we could outfit it with a sewer camera. Mayor Letner stated we could put some feelers out to see if anyone has a use for the vehicle, but we should also consider keeping it to use as an I&I vehicle.

Fire Chief Fletcher reported the Fire Department recently responded to a fire call where a vehicle had struck a building. Unfortunately, the driver did not survive the collision, but from an emergency services operation, things went very well. Fire Chief Fletcher reported the closest hydrant was over a mile away and thanked the departments who provided mutual aid and assisted them in containing the fire to a quarter of the structure.

Police Chief Jerome reported there is a Federal Grant program available to help with the purchase of body cams. The grant is a one-to-one match, with an application window open through August 31. This grant will be competitive so the sooner we can apply, the better chance we will have of getting funded. We already have the media storage infrastructure in place. Police Chief Jerome reported he is waiting on an updated quote from Getack, but last year's quote was in the ballpark of \$33,000, with \$19,500 of that for a five-year storage plan. Police Chief Jerome stated he would rather pay for one year of media storage at a time, with a cost of approximately \$4,000 per year. Police Chief Jerome advised the bodycams are already in the budget this year, but this grant would allow us to spend much less than anticipated.

Member Fowler stated we should apply for the grant as bodycams are necessary from a liability standpoint.

Discussion followed. The consensus is to authorize Police Chief Jerome to apply for the grant not to exceed \$15,000.

Motion by Fowler, second by Zimmerlin to authorize Police Chief Jerome to apply for a Federal Grant for the purchase of bodycams, not to exceed \$15,000. All yeas, motion carried.

Law Director Stephan reported tonight is the second reading of proposed Ordinance No. 2021-04, which amends the zoning classification of Part Lot 1743 from its current classification of R-1B Planned Development Overlay District to the new classification of Planned Residential District. Planning Commission unanimously approved a final recommendation to City Council to approve this rezoning ordinance at its last meeting. Law Director Stephan stated this is before Council tonight for a second reading and the third and final reading will be at the next City Council Meeting. At that time Council will also be acting on the Preliminary Development Plan.

Motion by Zimmerlin, second by Fowler to read proposed Ordinance No. 2021-04. All yeas, motion carried.

Motion Fowler, second by Zimmerlin to approve the second reading of proposed Ordinance No. 2021-04. All yeas, motion carried.

Mayor Letner encouraged everyone to attend the 70th Annual Brookville Community Picnic.

Mayor Letner commented the dedication of the new Gaga Ball Pit at Golden Gate Park went well. It is a nice addition to the park.

Member Fowler reported there have been several vandalism incidents in our parks recently. The Chamber of Commerce donated the money to repair a damaged crawl tunnel at the Castle Playground. Member Fowler encouraged everyone to attend the upcoming Community Picnic.

Member Schreier reported Planning Commission approved the Preliminary Plan for DDC Development and Special Use Permit for El Diablo grill to operate a mobile food truck in the municipal lot next to the bikeway and in private business lots with permission of the business owner.

Member Zimmerlin inquired where the designated areas are for food trucks within the city?

Law Director Stephan replied there are two designated areas. One is Brookside Plaza, and the other is the municipal parking lot at 700 Arlington Road. The Zoning Officer can administratively approve these designated areas. Planning Commission approved this Special Use permit with the additional locations of business parking lots, with written approval from the business owner.

Member Zimmerlin inquired if we had conversations regarding limiting the number of food trucks in order to support our local businesses?

Law Director Stephan replied there is not a specific limitation on the number of food trucks in the code. This same concern was expressed and discussed by both Planning Commission and City Council when the code was adopted to allow mobile food vendors. Law Director Stephan stated this code is certainly something that could be revisited.

Matt Yablonsky, of 14 Columbia Street, commented people are still driving the wrong way on the section of Columbia Street that is a one-way street. Mr. Yablonsky asked if the street could be painted as one-way only.

Mayor Letner replied he appreciates Mr. Yablonsky's concerns, and the city can re-evaluate this issue. Mayor Letner commented he does not think people will look at anything painted on the street, but the city may be able to enlarge the lettering on the one-way street sign.

Mayor Letner requested an Executive Session per ORC. 121.22(G)(2) to consider the appointment of a public official.

Motion by Zimmerlin, second by Wilder to go into Executive Session. All yeas, motion carried.

Mayor Letner called Council back into Regular Session.

Motion by Fowler, second by Zimmerlin to appoint Jeffrey Requarth to fill the unexpired term of Matthew Swabb through December 31, 2021. All yeas, motion carried.

Motion by Fowler, second by Zimmerlin to adjourn. All yeas, motion carried.

Kimberly Duncan, Clerk

Charles Letner, Mayor

To: Mayor & Council
From: Sonja M. Keaton, City Manager
RE: Manager's Report
Date: 8/2/2021

Pak-Rite Industries, Inc. is the new tenant in the building at 1 Collective Way, formerly the Payless building. Pak-Rite will be holding a job fair onsite on August 11 and August 12. Pak-Rite has 250+ open positions that need filled.

Update on the Walnut Street Waterline Replacement Project. We received nine bids. Bid packets are currently being reviewed. We reached out to the Ohio Public Works Commission and requested an extension on completion of this project. The approved completion date is May 13, 2022.

We submitted a grant with the SRT (Small Rural Tribal) Body Worn Camera Program on July 23. The grant would not cover the data storage costs associated with body-worn camera footage. The cost for 14 body-worn cameras and equipment totaled \$13,359 and we requested \$6,679.50 in grant funding.

The installation of the new roof at 401 Albert Road is complete.

Resolution No. 21-13 was filed with the Montgomery County Board of Elections. The ballot language was forwarded to the Secretary of State's Office for review and approval.

Hay Avenue Roadway Improvements, Phase II

- The Total Project Cost is \$754,740, which includes a 10% contingency, engineering, and advertising. We are submitting this application as a 25% grant (\$188,685) and a 75% loan (\$566,055) over a 29-year period at zero percent interest. Here is a breakdown of the estimated annual debt payment by Fund if this project receives approval.
 - Street Fund - \$518,808 - \$17,890 annually
 - Storm Fund - \$ 96,456 - \$ 3,326 annually
 - Water Fund - \$139,476 - \$ 4,810 annually

Jefferson Street Waterline Replacement

- The Total Project Cost is \$193,000, which includes a 10% contingency, engineering, and advertising. We are submitting this application as a 25% grant (\$48,250) and a 75% loan (\$144,750) over a 30-year period at zero percent interest. Here is a breakdown of the estimated annual debt payment for the Water Fund if this project receives approval.
 - Water Fund - \$144,750 - \$4,825 annually

Over the last two weeks, the Service Department completed setup and removal of traffic cones and barriers for the picnic fireworks, removed and replaced necessary parking blocks, repaired some minor tire ruts in the park, installed and removed temporary electric panels, assembled four recycled content picnic tables that we received as part of our Solid Waste grant, completed asphalt repairs at the intersection of Westbrook and Wolf Creek, Brookmoor, Studebaker Ct., Blue Pride Dr., and Jefferson at Vine Street.

Memo

To: Mayor and Council

From: Michelle Brandt, Finance Director

Date: August 3, 2021

Subject: Finance Report

→ Requesting Council accept the July 31, 2021 Fund Balance. Overall for July, MTD Revenues exceeded Expenses by \$343,370.

- General Fund Beginning Balance is down \$110,385 compared to 2020
 - General Fund YTD Revenue is up \$446,715 compared to last July
 - Income Tax is up \$472,980
 - EMS billing is up \$2,135
 - Motel Tax is up \$6,016
 - Local Government Funds are up \$12,635
 - Fire Protection Contracts are down \$9,552
 - Interest on Investments is down \$22,283
 - General Fund YTD Expenses are down \$101,057 compared to last July
 - Police Dispatched Calls are up \$10,180, police payroll is up \$17,146, fire department payroll is up \$14,682, Transfers Out are down \$185,889, Police Capital is up \$9,202, income tax sharing is down \$32,839
- Street M&R Fund Beginning Balance is down \$25,439 compared to 2020
 - Street M&R Fund YTD Revenue is down \$56,545 compared to last July
 - Motor Vehicle, Gas and Highway Taxes combined are up \$32,781
 - Transfers in from General Fund down \$200,000
 - Transfers in from FEMA Fund are up \$64,698
 - Service Center Reimbursements are up \$13,930
 - Sale of Equipment is up \$27,775
 - Street M&R Fund YTD Expenses are down \$85,925 compared to last July
 - Municipal Engineer is up \$20,290, Capital Improvement Streets is down \$176,450, Capital Improvements Equipment is up \$37,697, and Salt Supply is up \$5,198

- Park & Rec. Fund Beginning Balance is up \$5,196 compared to 2020
 - Park & Rec. Fund YTD Revenue is up \$30,442 compared to last July
 - Park Permits are up \$15,390
 - Donations are up \$11,606
 - League & Tourn Fees are up \$8,635
 - Park & Rec. Fund YTD Expenses are up \$16,603 compared to last July
 - Building and land maintenance is up \$3,657, Service Center Repairs are up \$3,469
- Water Fund Beginning Balance is up \$22,149 compared to 2020
 - Water Fund YTD Revenues are down \$6,117 compared to last July
 - Water sales are up \$8,513
 - Water tap permits down \$10,500
 - Water Fund YTD Expenses are up \$56,415 compared to last July
 - Debt Payments are up \$7,641, Water; Dayton is up \$24,080, Water Mun Engineer is up \$14,480
- Sewer Fund Beginning Balance is up \$194,883 compared to 2020
 - Sewer Fund YTD Revenue is down \$263,456 compared to last July
 - Sewer sales are down \$20,556
 - Sewer tap permits are up \$5,400
 - Miscellaneous Revenues are down \$257,774
 - Sewer Fund YTD Expenses are down \$66,894 compared to last July
 - Capital Improvement is down \$135,985 and debt payments are up \$49,364
- Stormwater Fund Beginning Balance is up \$20,982 compared to 2020
 - Stormwater Fund YTD Revenue is up \$4,423 compared to last July
 - Stormwater sales are up \$4,410
 - Stormwater Fund YTD Expenses are up \$11,926 compared to last July
 - Municipal Engineer is up \$ 11,562
- Refuse Fund Beginning Balance is up \$33,066 compared to 2020
 - Refuse Fund YTD Revenue is down \$5,036 compared to last July
 - Refuse sales are down \$2,799
 - Sales & Services are up \$189
 - Refuse Fund YTD Expenses are up 3,838 compared to last July
 - Refuse and Recycling Service is up \$2,553

City of Brookville

Statement of Cash Position with MTD Totals

From: 1/1/2021 to 7/31/2021

Include Inactive Accounts: No

Funds: A01 to E10

Page Break on Fund: No

Fund	Description	Beginning Balance	Net Revenue MTD	Net Revenue YTD	Net Expenses MTD	Net Expenses YTD	Unexpended Balance	Encumbrance YTD	Ending Balance
A01	GENERAL FUND	\$1,965,244.67	\$310,300.48	\$2,877,357.11	\$355,779.07	\$2,909,454.73	\$1,933,147.05	\$590,020.67	\$1,343,126.38
B01	STREET M. & R.	\$204,280.56	\$82,758.75	\$636,551.00	\$74,124.07	\$547,968.64	\$292,862.92	\$123,894.67	\$168,968.25
B04	PARK & RECREATION	\$53,178.70	\$8,112.00	\$155,145.67	\$28,720.36	\$116,534.23	\$91,790.14	\$30,234.13	\$61,556.01
B05	FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B09	LAND REUTILIZATION	\$39,266.96	\$0.00	\$0.00	\$0.00	\$0.00	\$39,266.96	\$0.00	\$39,266.96
B11	LOCAL CORONAVIRUS RELIEF FUND	\$42,650.59	\$0.00	\$0.00	\$0.00	\$42,650.59	\$0.00	\$0.00	\$0.00
B12	LOCAL FISCAL RECOVERY FUND	\$0.00	\$307,653.86	\$307,653.86	\$0.00	\$0.00	\$307,653.86	\$0.00	\$307,653.86
B13	LAW ENFORCEMENT	\$8,595.77	\$3,650.00	\$4,175.00	\$0.00	\$32.95	\$12,737.82	\$0.00	\$12,737.82
B16	FEMA	\$46,092.87	\$0.00	\$110,871.47	\$0.00	\$156,964.34	\$0.00	\$0.00	\$0.00
C01	BOND RETIREMENT	\$5,293.28	\$0.00	\$373,200.00	\$0.00	\$116,600.00	\$261,893.28	\$256,600.00	\$5,293.28
C03	NOTE RETIRE- NORTHBROOK	\$8,980.79	\$0.00	\$91,000.00	\$226.60	\$4,499.38	\$95,481.41	\$86,240.84	\$9,240.57
D03	CAPITAL IMPROVEMENT	\$169,508.34	\$0.00	\$80,752.44	\$6,884.19	\$59,680.83	\$190,579.95	\$535,398.38	(\$344,818.43)
D04	FIRE CAPITAL IMPROVEMENT	\$239,278.93	\$4,193.37	\$120,956.01	\$5,125.00	\$70,100.16	\$290,134.78	\$25,858.76	\$264,276.02
E01	WATER	\$403,996.66	\$134,963.96	\$821,855.01	\$27,201.17	\$605,832.88	\$620,018.79	\$272,802.78	\$347,216.01
E02	SANITARY SEWER	\$730,036.66	\$82,623.86	\$425,082.89	\$98,778.04	\$389,090.71	\$766,028.84	\$120,544.58	\$645,484.26
E08	STORMWATER	\$20,981.54	\$6,496.57	\$37,548.77	\$7,987.49	\$34,273.06	\$24,257.25	\$10,579.98	\$13,677.27
E10	REFUSE	\$195,393.75	\$46,040.64	\$274,149.37	\$38,597.59	\$251,028.49	\$218,514.63	\$157,818.09	\$60,696.54
Grand Total:		\$4,132,780.07	\$986,793.49	\$6,316,298.60	\$643,423.58	\$5,304,710.99	\$5,144,367.68	\$2,209,992.88	\$2,934,374.80

City of Brookville

Encumbrance Report by Account

Accounts: A01-01A1-2110 to E10-05F2-2530

As Of: 7/31/2021

Purchase Order Status: Open

Include Inactive Accounts: No

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
Fund: A01		GENERAL FUND								
POLICE DEPARTMENT										
A01-01A1-2122	2021	2021000002-001	01/03/2021	HEALTH INSURANCE	Open	06/22/2021	\$15,077.82	\$90,100.00	\$75,022.18	
A01-01A1-2124	2021	2021000167-001	03/02/2021	2020 TRUE-UP/2021 WOR	Open	04/09/2021	\$17,715.47	\$23,000.00	\$5,284.53	
A01-01A1-2310	2021	2021000013-001	01/04/2021	ELECTRIC DISTRIBUTIO	Open	05/18/2021	\$1,843.43	\$2,570.00	\$726.57	
A01-01A1-2310	2021	2021000015-001	01/04/2021	301 SYCAMORE	Open	06/18/2021	\$407.45	\$900.00	\$492.55	
A01-01A1-2310	2021	2021000029-001	01/04/2021	ELECTRIC GENERATION	Open	06/09/2021	\$1,948.75	\$3,100.00	\$1,151.25	
A01-01A1-2320	2021	2021000014-001	01/04/2021	CELL/DATA SERVICE	Open	06/09/2021	\$1,314.81	\$3,260.00	\$1,945.19	
A01-01A1-2323	2021	2021000012-001	01/04/2021	DISPATCHING SERVICE	Open	06/09/2021	\$39,403.11	\$75,000.00	\$35,596.89	
A01-01A1-2325	2021	2021000031-001	01/04/2021	RADIO USER FEES	Open	04/21/2021	\$4,540.00	\$5,800.00	\$1,260.00	
A01-01A1-2330	2021	2021000028-001	01/04/2021	COPIER LEASE	Open	06/09/2021	\$2,538.04	\$5,100.00	\$2,561.96	
A01-01A1-2340	2021	2021000004-001	01/03/2021	JANITORIAL SERVICES	Open	06/09/2021	\$5,040.00	\$8,640.00	\$3,600.00	
A01-01A1-2340	2021	2021000006-001	01/03/2021	OFFICE 365	Open	06/09/2021	\$922.68	\$1,845.36	\$922.68	
A01-01A1-2340	2021	2021000007-001	01/03/2021	ENTERPRISE SECURITY	Open	06/09/2021	\$966.60	\$1,933.20	\$966.60	
A01-01A1-2340	2021	2021000151-001	02/23/2021	WORK ON NEW CRUISE	Open	02/23/2021	\$421.50	\$421.50	\$0.00	
A01-01A1-2348	2021	2021000045-001	01/12/2021	PROSECUTOR SERVICE	Open	06/09/2021	\$6,000.00	\$11,000.00	\$5,000.00	
A01-01A1-2351	2021	2021000008-001	01/03/2021	IT SERVICES	Open	06/09/2021	\$3,960.00	\$7,920.00	\$3,960.00	
A01-01A1-2351	2021	2021000309-001	04/27/2021	ANNUAL HVAC SERVICE-	Open	06/09/2021	\$184.66	\$369.33	\$184.67	
A01-01A1-2390	2021	2021000009-001	01/03/2021	CAR WASHES	Open	06/09/2021	\$1,680.00	\$3,325.00	\$1,645.00	
A01-01A1-2421	2021	2021000026-001	01/04/2021	FUEL	Open	05/18/2021	\$12,458.62	\$25,000.00	\$12,541.38	
POLICE DEPARTMENT Totals:							\$116,422.94	\$269,284.39	\$152,861.45	
FIRE DEPARTMENT										
A01-01B1-2122	2021	2021000002-002	01/03/2021	HEALTH INSURANCE	Open	06/22/2021	\$1,118.14	\$7,000.00	\$5,881.86	
A01-01B1-2124	2021	2021000167-002	03/02/2021	2020 TRUE-UP/2021 WOR	Open	04/09/2021	\$12,179.81	\$16,000.00	\$3,820.19	
A01-01B1-2310	2021	2021000013-002	01/04/2021	ELECTRIC DISTRIBUTIO	Open	05/18/2021	\$12,908.31	\$14,970.00	\$2,061.69	
A01-01B1-2310	2021	2021000015-004	01/04/2021	775 E UPR-LEWISBURG	Open	06/18/2021	\$4,252.53	\$12,000.00	\$7,747.47	
A01-01B1-2310	2021	2021000029-002	01/04/2021	ELECTRIC GENERATION	Open	06/09/2021	\$8,120.14	\$12,000.00	\$3,879.86	

Encumbrance Report by Account

As Of: 7/31/2021

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-01B1-2320	2021	2021000014-002	01/04/2021	DATA SERVICE	Open	06/09/2021	\$1,993.17	\$4,200.00	\$2,206.83	
A01-01B1-2323	2021	2021000012-002	01/04/2021	DISPATCHING SERVICE	Open	06/09/2021	\$20,934.50	\$40,170.00	\$19,235.50	
A01-01B1-2325	2021	2021000031-002	01/04/2021	RADIO USER FEES	Open	04/21/2021	\$9,060.00	\$12,000.00	\$2,940.00	
A01-01B1-2330	2021	2021000028-002	01/04/2021	COPIER LEASE	Open	06/09/2021	\$1,737.80	\$3,492.00	\$1,754.20	
A01-01B1-2340	2021	2021000006-002	01/03/2021	OFFICE 365	Open	06/09/2021	\$1,310.10	\$2,620.20	\$1,310.10	
A01-01B1-2340	2021	2021000007-002	01/03/2021	ENTERPRISE SECURITY	Open	06/09/2021	\$2,362.80	\$4,725.60	\$2,362.80	
A01-01B1-2340	2021	2021000018-001	01/04/2021	24/7 MONITORING	Open	06/09/2021	\$247.60	\$475.00	\$227.40	
A01-01B1-2347	2021	2021000011-001	01/04/2021	EMS BILLING SERVICES	Open	06/22/2021	\$11,313.92	\$26,000.00	\$14,686.08	
A01-01B1-2350	2021	2021000240-001	04/08/2021	SCBA CYLINDER HYDRO	Open	04/08/2021	\$1,704.00	\$1,704.00	\$0.00	
A01-01B1-2350	2021	2021000271-001	04/19/2021	HOSE, NOZZLES, AND A	Open	04/19/2021	\$10,000.00	\$10,000.00	\$0.00	
A01-01B1-2351	2021	2021000008-002	01/03/2021	IT SERVICES	Open	06/09/2021	\$3,960.00	\$7,920.00	\$3,960.00	
A01-01B1-2351	2021	2021000309-008	04/27/2021	ANNUAL HVAC SERVICE-	Open	06/09/2021	\$295.50	\$591.00	\$295.50	
A01-01B1-2390	2021	2021000009-002	01/03/2021	CAR WASHES	Open	06/09/2021	\$210.00	\$420.00	\$210.00	
A01-01B1-2391	2021	2021000308-001	04/26/2021	FIREFIGHTER II C. WILS	Open	04/26/2021	\$1,300.00	\$1,300.00	\$0.00	
A01-01B1-2421	2021	2021000026-002	01/04/2021	FUEL	Open	05/18/2021	\$11,490.75	\$19,000.00	\$7,509.25	
FIRE DEPARTMENT Totals:							\$116,499.07	\$196,587.80	\$80,088.73	
GOVN. & ADMIN. DEPT										
A01-07A2-2122	2021	2021000002-003	01/03/2021	HEALTH INSURANCE	Open	06/22/2021	\$6,237.04	\$21,300.00	\$15,062.96	
A01-07A2-2122	2021	2021000075-003	01/20/2021	HSA FUNDS	Open	05/10/2021	\$300.00	\$2,065.00	\$1,765.00	
A01-07A2-2124	2021	2021000167-003	03/02/2021	2020 TRUE-UP/2021 WOR	Open	04/09/2021	\$6,233.48	\$8,000.00	\$1,766.52	
A01-07A2-2310	2021	2021000013-003	01/04/2021	ELECTRIC DISTRIBUTIO	Open	05/18/2021	\$3,561.55	\$6,000.00	\$2,438.45	
A01-07A2-2310	2021	2021000015-002	01/04/2021	301 SYCAMORE	Open	06/18/2021	\$407.47	\$900.00	\$492.53	
A01-07A2-2310	2021	2021000015-003	01/04/2021	245 SYCAMORE	Open	06/18/2021	\$505.05	\$1,350.00	\$844.95	
A01-07A2-2310	2021	2021000015-006	01/04/2021	401 ALBERT	Open	06/18/2021	\$309.41	\$1,100.00	\$790.59	
A01-07A2-2310	2021	2021000029-003	01/04/2021	ELECTRIC GENERATION	Open	06/09/2021	\$1,974.68	\$6,000.00	\$4,025.32	
A01-07A2-2320	2021	2021000014-003	01/04/2021	CELL/IPAD SERVICE	Open	06/09/2021	\$752.64	\$1,600.00	\$847.36	
A01-07A2-2330	2021	2021000027-001	01/04/2021	POSTAGE MACHINE LEA	Open	06/09/2021	\$720.92	\$1,400.00	\$679.08	
A01-07A2-2330	2021	2021000028-003	01/04/2021	COPIER LEASE	Open	06/09/2021	\$2,538.04	\$5,100.00	\$2,561.96	
A01-07A2-2340	2020	2020000173-001	03/03/2020	2019 ASSET REPORTING	Open	03/03/2020	\$1,900.00	\$1,900.00	\$0.00	
A01-07A2-2340	2020	2020000555-001	07/29/2020	RIGHT OF WAY ACQUISI	Open	10/26/2020	\$25,300.00	\$38,500.00	\$13,200.00	
A01-07A2-2340	2021	2021000004-002	01/03/2021	JANITORIAL SERVICES	Open	06/09/2021	\$3,360.00	\$5,760.00	\$2,400.00	
A01-07A2-2340	2021	2021000006-003	01/03/2021	OFFICE 365	Open	06/09/2021	\$661.02	\$1,322.04	\$661.02	
A01-07A2-2340	2021	2021000007-003	01/03/2021	ENTERPRISE SECURITY	Open	06/09/2021	\$805.50	\$1,611.00	\$805.50	
A01-07A2-2340	2021	2021000073-001	01/20/2021	2020 AUDIT SERVICES	Open	04/09/2021	\$4,000.00	\$8,000.00	\$4,000.00	
A01-07A2-2340	2021	2021000074-001	01/20/2021	2020 BASIC FINANCIAL S	Open	05/10/2021	\$2,400.00	\$7,200.00	\$4,800.00	
A01-07A2-2341	2021	2021000019-001	01/04/2021	LAW DIRECTOR SERVIC	Open	06/09/2021	\$38,590.50	\$71,100.00	\$32,509.50	

Encumbrance Report by Account

As Of: 7/31/2021

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
A01-07A2-2342	2021	2021000017-001	01/04/2021	INCOME TAX ADMINISTR	Open	06/22/2021	\$66,860.10	\$137,000.00	\$70,139.90	
A01-07A2-2344	2021	2021000013-009	01/04/2021	ELECTRIC DISTRIBUTIO	Open	05/18/2021	\$1,419.50	\$1,900.00	\$480.50	
A01-07A2-2344	2021	2021000029-009	01/04/2021	ELECTRIC GENERATION	Open	06/09/2021	\$327.09	\$600.00	\$272.91	
A01-07A2-2344	2021	2021000032-001	01/04/2021	STREET LIGHTING	Open	06/09/2021	\$34,482.63	\$72,500.00	\$38,017.37	
A01-07A2-2346	2021	2021000316-001	05/03/2021	MEADOWS OF BROOKVI	Open	06/09/2021	\$1,502.50	\$4,150.00	\$2,647.50	
A01-07A2-2351	2021	2021000008-003	01/03/2021	IT SERVICES	Open	06/09/2021	\$3,960.00	\$7,920.00	\$3,960.00	
A01-07A2-2351	2021	2021000309-002	04/27/2021	ANNUAL HVAC SERVICE-	Open	06/09/2021	\$92.34	\$184.67	\$92.33	
A01-07A2-2351	2021	2021000309-003	04/27/2021	ANNUAL HVAC SERVICE-	Open	06/09/2021	\$64.50	\$129.00	\$64.50	
A01-07A2-2352	2021	2021000023-003	01/04/2021	ARLINGTON/UPPER LEW	Open	06/09/2021	\$625.71	\$1,095.00	\$469.29	
A01-07A2-2391	2021	2021000269-001	04/16/2021	CIVIC CLERK ANNUAL FE	Open	04/16/2021	\$7,938.00	\$7,938.00	\$0.00	
A01-07A2-2391	2021	2021000393-001	06/07/2021	ER NOTIFICATION SYST	Open	06/07/2021	\$4,950.00	\$4,950.00	\$0.00	
A01-07A2-2394	2021	2021000439-001	06/16/2021	LAND PRICE INCENTIVE-	Open	06/16/2021	\$20,000.00	\$20,000.00	\$0.00	
A01-07A2-2394	2021	2021000440-001	06/16/2021	PROJECT NORA INCENTI	Open	06/17/2021	\$125,000.00	\$125,000.00	\$0.00	
A01-07A2-2395	2021	2021000010-001	01/04/2021	INCOME TAX REVENUE	Open	01/04/2021	\$60,000.00	\$60,000.00	\$0.00	
A01-07A2-2420	2021	2021000320-002	05/06/2021	PICNIC TABLES/BENCHE	Open	05/06/2021	\$900.00	\$900.00	\$0.00	
A01-07A2-2421	2021	2021000026-003	01/04/2021	FUEL	Open	05/18/2021	\$928.69	\$1,300.00	\$371.31	
A01-07A2-2530	2021	2021000438-001	06/16/2021	METAL ROOF - 401 ALBE	Open	06/17/2021	\$11,000.00	\$11,000.00	\$0.00	
GOVN. & ADMIN. DEPT Totals:							\$440,608.36	\$646,774.71	\$206,166.35	
Fund: A01 Total							\$673,530.37	\$1,112,646.90	\$439,116.53	

Fund: B01

STREET M. & R.

GARAGE										
B01-06B2-2122	2021	2021000002-004	01/03/2021	HEALTH INSURANCE	Open	06/22/2021	\$1,639.14	\$9,900.00	\$8,260.86	
B01-06B2-2124	2021	2021000167-004	03/02/2021	2020 TRUE-UP/2021 WOR	Open	04/09/2021	\$1,117.03	\$1,500.00	\$382.97	
B01-06B2-2310	2021	2021000013-004	01/04/2021	ELECTRIC DISTRIBUTIO	Open	05/18/2021	\$1,188.16	\$2,040.00	\$851.84	
B01-06B2-2310	2021	2021000029-004	01/04/2021	ELECTRIC GENERATION	Open	06/09/2021	\$1,144.63	\$2,000.00	\$855.37	
GARAGE Totals:							\$5,088.96	\$15,440.00	\$10,351.04	
STREET DEPARTMENT										
B01-06B3-2122	2021	2021000002-005	01/03/2021	HEALTH INSURANCE	Open	06/22/2021	\$4,823.03	\$32,000.00	\$27,176.97	
B01-06B3-2124	2021	2021000167-005	03/02/2021	2020 TRUE-UP/2021 WOR	Open	04/09/2021	\$4,349.26	\$6,200.00	\$1,850.74	
B01-06B3-2310	2021	2021000013-005	01/04/2021	ELECTRIC DISTRIBUTIO	Open	05/18/2021	\$1,872.57	\$2,700.00	\$827.43	
B01-06B3-2310	2021	2021000029-005	01/04/2021	ELECTRIC GENERATION	Open	06/09/2021	\$1,031.19	\$1,250.00	\$218.81	

Encumbrance Report by Account

As Of: 7/31/2021

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
B01-06B3-2320	2021	2021000014-004	01/04/2021	IPAD SERVICE	Open	06/09/2021	\$124.60	\$265.00	\$140.40	
B01-06B3-2340	2021	2021000006-004	01/03/2021	OFFICE 365	Open	06/09/2021	\$51.51	\$193.32	\$141.81	
B01-06B3-2340	2021	2021000007-004	01/03/2021	ENTERPRISE SECURITY	Open	06/09/2021	\$107.40	\$214.80	\$107.40	
B01-06B3-2346	2021	2021000126-001	02/09/2021	HAY AVE RECONSTRUC	Open	06/09/2021	\$17,129.24	\$32,981.40	\$15,852.16	
B01-06B3-2351	2021	2021000008-004	01/03/2021	IT SERVICES	Open	06/09/2021	\$990.00	\$1,980.00	\$990.00	
B01-06B3-2352	2021	2021000023-002	01/04/2021	CARR/SAKURA RETENTI	Open	06/09/2021	\$454.29	\$795.00	\$340.71	
B01-06B3-2352	2021	2021000309-005	04/27/2021	ANNUAL HVAC SERVICE-	Open	06/09/2021	\$46.50	\$93.00	\$46.50	
B01-06B3-2420	2021	2021000392-001	06/07/2021	CONCRETE TANK FOR C	Open	06/07/2021	\$1,648.00	\$1,648.00	\$0.00	
B01-06B3-2421	2021	2021000026-004	01/04/2021	FUEL	Open	05/18/2021	\$8,494.91	\$15,000.00	\$6,505.09	
B01-06B3-2610	2021	2021000318-001	05/05/2021	MARKET STREET EXTEN	Open	05/10/2021	\$34,327.01	\$68,146.73	\$33,819.72	
B01-06B3-2620	2021	2021000318-002	05/05/2021	MARKET STREET EXTEN	Open	05/10/2021	\$22,498.17	\$45,503.63	\$23,005.46	
STREET DEPARTMENT Totals:							\$97,947.68	\$208,970.88	\$111,023.20	
Fund: B01 Total							\$103,036.64	\$224,410.88	\$121,374.24	

Fund: B04

PARK & RECREATION

PARK DEPARTMENT

B04-03B4-2122	2021	2021000002-006	01/03/2021	HEALTH INSURANCE	Open	06/22/2021	\$976.99	\$6,615.00	\$5,638.01	
B04-03B4-2124	2021	2021000167-006	03/02/2021	2020 TRUE-UP/2021 WOR	Open	04/09/2021	\$752.41	\$1,200.00	\$447.59	
B04-03B4-2310	2021	2021000013-006	01/04/2021	ELECTRIC DISTRIBUTIO	Open	06/18/2021	\$2,611.11	\$4,070.00	\$1,458.89	
B04-03B4-2310	2021	2021000015-007	01/04/2021	545 E UPR-LEWISBURG	Open	06/18/2021	\$326.18	\$1,400.00	\$1,073.82	
B04-03B4-2310	2021	2021000029-006	01/04/2021	ELECTRIC GENERATION	Open	06/09/2021	\$1,468.72	\$3,000.00	\$1,531.28	
B04-03B4-2320	2021	2021000014-005	01/04/2021	IPAD SERVICE	Open	06/09/2021	\$124.60	\$265.00	\$140.40	
B04-03B4-2340	2021	2021000006-005	01/03/2021	OFFICE 365	Open	06/09/2021	\$51.51	\$193.32	\$141.81	
B04-03B4-2340	2021	2021000007-005	01/03/2021	ENTERPRISE SECURITY	Open	06/09/2021	\$107.40	\$214.80	\$107.40	
B04-03B4-2340	2021	2021000391-001	06/03/2021	PARK CARETAKER	Open	06/09/2021	\$1,400.00	\$1,535.66	\$135.66	
B04-03B4-2351	2021	2021000008-005	01/03/2021	IT SERVICES	Open	06/09/2021	\$990.00	\$1,980.00	\$990.00	
B04-03B4-2351	2021	2021000309-006	04/27/2021	ANNUAL HVAC SERVICE-	Open	06/09/2021	\$323.00	\$646.00	\$323.00	
B04-03B4-2352	2021	2021000023-001	01/04/2021	GOLDEN GATE PARK PO	Open	06/09/2021	\$625.71	\$1,095.00	\$469.29	
B04-03B4-2352	2021	2021000310-002	04/29/2021	WALKWAY GROUND BO	Open	04/29/2021	\$7,716.50	\$7,716.50	\$0.00	
B04-03B4-2354	2021	2021000358-001	05/10/2021	PLAYGROUND REPLACE	Open	05/10/2021	\$1,715.81	\$1,715.81	\$0.00	
B04-03B4-2420	2021	2021000320-003	05/06/2021	PICNIC TABLES/BENCHE	Open	05/06/2021	\$4,803.71	\$4,803.71	\$0.00	
B04-03B4-2421	2021	2021000026-005	01/04/2021	FUEL	Open	05/18/2021	\$395.08	\$700.00	\$304.92	

Encumbrance Report by Account

As Of: 7/31/2021

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
PARK DEPARTMENT Totals:							\$24,388.73	\$37,150.80	\$12,762.07	
BALL DIAMONDS										
B04-03B5-2310	2021	2021000013-010	01/04/2021	ELECTRIC DISTRIBUTIO	Open	05/18/2021	\$498.46	\$550.00	\$51.54	
B04-03B5-2310	2021	2021000029-010	01/04/2021	ELECTRIC GENERATION	Open	06/09/2021	\$550.87	\$600.00	\$49.13	
B04-03B5-2340	2021	2021000005-001	01/03/2021	2021 BALL DIAMOND MA	Open	06/09/2021	\$1,650.00	\$3,400.00	\$1,750.00	
BALL DIAMONDS Totals:							\$2,699.33	\$4,550.00	\$1,850.67	
Fund: B04 Total							\$27,088.06	\$41,700.80	\$14,612.74	
Fund: B05 FEDERAL GRANTS										
CARE ACT										
CARE ACT Totals:							\$0.00	\$0.00	\$0.00	
Fund: B05 Total							\$0.00	\$0.00	\$0.00	
Fund: B09 LAND REUTILIZATION										
LAND REUTILIZATION										
LAND REUTILIZATION Totals:							\$0.00	\$0.00	\$0.00	
Fund: B09 Total							\$0.00	\$0.00	\$0.00	
Fund: B11 LOCAL CORONAVIRUS RELIEF FUND										
DEPARTMENT: 06A2										
DEPARTMENT: 06A2 Totals:							\$0.00	\$0.00	\$0.00	
Fund: B11 Total							\$0.00	\$0.00	\$0.00	
Fund: B13 LAW ENFORCEMENT										
LAW ENFORCEMENT										
LAW ENFORCEMENT Totals:							\$0.00	\$0.00	\$0.00	
Fund: B13 Total							\$0.00	\$0.00	\$0.00	
Fund: B16 FEMA										
FEMA MITIGATION #4360										
FEMA MITIGATION #4360 Totals:							\$0.00	\$0.00	\$0.00	
Fund: B16 Total							\$0.00	\$0.00	\$0.00	

Encumbrance Report by Account

As Of: 7/31/2021

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
Fund: C01		BOND RETIREMENT								
DEBT SERVICE										
C01-08A1-2610	2021	2021000021-001	01/04/2021	SERIES 2016 FIRE STATI	Open	01/04/2021	\$140,000.00	\$140,000.00	\$0.00	
C01-08A1-2620	2021	2021000021-002	01/04/2021	SERIES 2016 FIRE STATI	Open	05/10/2021	\$116,600.00	\$233,200.00	\$116,600.00	
DEBT SERVICE Totals:							\$256,600.00	\$373,200.00	\$116,600.00	
Fund: C01 Total							\$256,600.00	\$373,200.00	\$116,600.00	
Fund: C03		NOTE RETIRE-NORTHBROOK								
DEBT SERVICE										
C03-08A1-2610	2021	2021000022-001	01/04/2021	NORTHBROOK NOTE	Open	01/04/2021	\$73,000.00	\$73,000.00	\$0.00	
C03-08A1-2620	2021	2021000022-002	01/04/2021	NORTHBROOK NOTE	Open	06/18/2021	\$13,467.44	\$17,740.22	\$4,272.78	
DEBT SERVICE Totals:							\$86,467.44	\$90,740.22	\$4,272.78	
Fund: C03 Total							\$86,467.44	\$90,740.22	\$4,272.78	
Fund: D03		CAPITAL IMPROVEMENT								
CAPITAL IMPROVEMENT										
D03-07A4-2520	2021	2021000364-002	05/19/2021	1,000 GALLON WASTE OI	Open	05/19/2021	\$1,687.50	\$1,687.50	\$0.00	
D03-07A4-2520	2021	2021000460-001	07/01/2021	10 TON AIR CONDITIONE	Open	07/01/2021	\$19,517.00	\$19,517.00	\$0.00	
D03-07A4-2530	2021	2021000207-002	03/19/2021	GG PARK WALKING PAT	Open	06/22/2021	\$9,597.92	\$17,444.24	\$7,846.32	
D03-07A4-2530	2021	2021000441-001	06/17/2021	GG WALKING PATH - CD	Open	06/17/2021	\$29,997.33	\$29,997.33	\$0.00	
CAPITAL IMPROVEMENT Totals:							\$60,799.75	\$68,646.07	\$7,846.32	
GRANT FUNDS										
D03-07B6-2500	2021	2021000441-002	06/17/2021	GG WALKING PATH - CD	Open	06/17/2021	\$64,236.67	\$64,236.67	\$0.00	
D03-07B6-2503	2021	2021000115-001	02/01/2021	DMAX FACILITY-EDGE G	Open	02/01/2021	\$400,000.00	\$400,000.00	\$0.00	
D03-07B6-2504	2021	2021000320-001	05/06/2021	PICNIC TABLES/BENCHE	Open	05/06/2021	\$13,308.65	\$13,308.65	\$0.00	
D03-07B6-2504	2021	2021000364-001	05/19/2021	1,000 GALLON WASTE OI	Open	05/19/2021	\$3,937.50	\$3,937.50	\$0.00	
GRANT FUNDS Totals:							\$481,482.82	\$481,482.82	\$0.00	
Fund: D03 Total							\$542,282.57	\$550,128.89	\$7,846.32	
Fund: D04		FIRE CAPITAL IMPROVEMENT								
FIRE CAPITAL IMPROVMENT										
D04-07A5-2331	2021	2021000169-001	03/09/2021	LEASE PAYMENTS	Open	06/09/2021	\$25,858.76	\$51,717.52	\$25,858.76	
D04-07A5-2520	2021	2021000359-001	05/11/2021	LIGHT TOWER #311	Open	06/09/2021	\$5,125.00	\$10,250.00	\$5,125.00	
FIRE CAPITAL IMPROVMENT Totals:							\$30,983.76	\$61,967.52	\$30,983.76	
Fund: D04 Total							\$30,983.76	\$61,967.52	\$30,983.76	

Encumbrance Report by Account

As Of: 7/31/2021

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
Fund: E01		WATER								
WATER DEPARTMENT										
E01-05C2-2122	2021	2021000002-007	01/03/2021	HEALTH INSURANCE	Open	06/22/2021	\$2,174.19	\$14,900.00	\$12,725.81	
E01-05C2-2124	2021	2021000167-007	03/02/2021	2020 TRUE-UP/2021 WOR	Open	04/09/2021	\$2,228.93	\$3,100.00	\$871.07	
E01-05C2-2310	2021	2021000013-007	01/04/2021	ELECTRIC DISTRIBUTIO	Open	05/18/2021	\$381.80	\$1,000.00	\$618.20	
E01-05C2-2310	2021	2021000029-007	01/04/2021	ELECTRIC GENERATION	Open	06/09/2021	\$495.59	\$1,550.00	\$1,054.41	
E01-05C2-2320	2021	2021000014-006	01/04/2021	IPAD SERVICE	Open	06/09/2021	\$124.63	\$265.00	\$140.37	
E01-05C2-2340	2021	2021000006-006	01/03/2021	OFFICE 365	Open	06/09/2021	\$51.51	\$193.32	\$141.81	
E01-05C2-2340	2021	2021000007-006	01/03/2021	ENTERPRISE SECURITY	Open	06/09/2021	\$107.40	\$214.80	\$107.40	
E01-05C2-2340	2021	2021000008-006	01/03/2021	IT SERVICES	Open	06/09/2021	\$990.00	\$1,980.00	\$990.00	
E01-05C2-2340	2021	2021000024-001	01/04/2021	LAB FEES	Open	06/09/2021	\$1,559.72	\$2,000.00	\$440.28	
E01-05C2-2340	2021	2021000030-001	01/04/2021	LAB FEES	Open	06/09/2021	\$958.40	\$1,500.00	\$541.60	
E01-05C2-2346	2021	2021000125-001	02/09/2021	WALNUT STREET WATE	Open	06/09/2021	\$7,812.50	\$20,285.00	\$12,472.50	
E01-05C2-2346	2021	2021000126-002	02/09/2021	HAY AVE RECONSTRUC	Open	06/09/2021	\$4,831.34	\$9,729.07	\$4,897.73	
E01-05C2-2421	2021	2021000026-006	01/04/2021	FUEL	Open	05/18/2021	\$1,973.74	\$3,600.00	\$1,626.26	
E01-05C2-2610	2021	2021000046-001	01/12/2021	OPWC LOAN-CD27T	Open	06/09/2021	\$4,864.55	\$9,729.10	\$4,864.55	
E01-05C2-2610	2021	2021000046-003	01/12/2021	OPWC LOAN-CD04V	Open	06/09/2021	\$2,776.39	\$5,552.78	\$2,776.39	
E01-05C2-2610	2021	2021000047-001	01/12/2021	200,000-GALLON ELEVAT	Open	06/09/2021	\$17,527.13	\$34,778.24	\$17,251.11	
E01-05C2-2610	2021	2021000318-003	05/05/2021	MARKET STREET EXTEN	Open	05/10/2021	\$6,246.34	\$12,400.37	\$6,154.03	
E01-05C2-2620	2021	2021000047-002	01/12/2021	200,000-GALLON ELEVAT	Open	06/09/2021	\$13,510.20	\$27,296.42	\$13,786.22	
E01-05C2-2620	2021	2021000318-004	05/05/2021	MARKET STREET EXTEN	Open	05/10/2021	\$4,093.89	\$8,280.10	\$4,186.21	
WATER DEPARTMENT Totals:							\$72,708.25	\$158,354.20	\$85,645.95	
Fund: E01 Total							\$72,708.25	\$158,354.20	\$85,645.95	

Fund: E02 SANITARY SEWER

SANITARY SEWER DEPT

E02-05C3-2122	2021	2021000002-008	01/03/2021	HEALTH INSURANCE	Open	06/22/2021	\$2,611.60	\$17,700.00	\$15,088.40	
E02-05C3-2124	2021	2021000167-008	03/02/2021	2020 TRUE-UP/2021 WOR	Open	04/09/2021	\$2,723.67	\$3,750.00	\$1,026.33	
E02-05C3-2310	2021	2021000013-008	01/04/2021	ELECTRIC DISTRIBUTIO	Open	05/18/2021	\$13,699.87	\$21,910.00	\$8,210.13	
E02-05C3-2310	2021	2021000015-008	01/04/2021	610 S WOLF CREEK	Open	06/18/2021	\$1,024.37	\$4,500.00	\$3,475.63	
E02-05C3-2310	2021	2021000029-008	01/04/2021	ELECTRIC GENERATION	Open	06/09/2021	\$21,201.04	\$40,000.00	\$18,798.96	
E02-05C3-2320	2021	2021000014-007	01/04/2021	IPAD SERVICE	Open	06/09/2021	\$124.63	\$265.00	\$140.37	
E02-05C3-2340	2021	2021000006-007	01/03/2021	OFFICE 365	Open	06/09/2021	\$51.45	\$193.20	\$141.75	

Encumbrance Report by Account

As Of: 7/31/2021

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
E02-05C3-2340	2021	2021000007-007	01/03/2021	ENTERPRISE SECURITY	Open	06/09/2021	\$107.40	\$214.80	\$107.40	
E02-05C3-2340	2021	2021000008-007	01/03/2021	IT SERVICES	Open	06/09/2021	\$990.00	\$1,980.00	\$990.00	
E02-05C3-2340	2021	2021000024-002	01/04/2021	LAB FEES	Open	06/09/2021	\$11,332.17	\$17,500.00	\$6,167.83	
E02-05C3-2340	2021	2021000118-001	02/02/2021	ANNUAL ROOT CONTRO	Open	02/02/2021	\$3,572.44	\$3,572.44	\$0.00	
E02-05C3-2352	2021	2021000309-007	04/27/2021	ANNUAL HVAC SERVICE-	Open	06/09/2021	\$175.50	\$351.00	\$175.50	
E02-05C3-2421	2021	2021000026-007	01/04/2021	FUEL	Open	05/18/2021	\$1,973.74	\$3,600.00	\$1,626.26	
E02-05C3-2520	2021	2021000168-001	03/03/2021	FAIRBANKS 15HP PUMP	Open	03/03/2021	\$19,900.00	\$19,900.00	\$0.00	
E02-05C3-2560	2021	2021000363-001	05/19/2021	SEWER EXTENSION ON	Open	05/19/2021	\$35,985.00	\$35,985.00	\$0.00	
E02-05C3-2610	2021	2021000046-002	01/12/2021	OPWC LOAN-CD25Q	Open	06/09/2021	\$48,152.97	\$96,305.94	\$48,152.97	
E02-05C3-2610	2021	2021000046-004	01/12/2021	OPWC LOAN-CD04U	Open	06/09/2021	\$3,750.00	\$7,500.00	\$3,750.00	
E02-05C3-2610	2021	2021000318-005	05/05/2021	MARKET STREET EXTEN	Open	05/10/2021	\$3,788.60	\$7,521.21	\$3,732.61	
E02-05C3-2620	2021	2021000318-006	05/05/2021	MARKET STREET EXTEN	Open	05/10/2021	\$2,483.08	\$5,022.14	\$2,539.06	
SANITARY SEWER DEPT Totals:							\$173,647.53	\$287,770.73	\$114,123.20	
Fund: E02 Total							<u>\$173,647.53</u>	<u>\$287,770.73</u>	<u>\$114,123.20</u>	

Fund: E08

STORMWATER

DEPARTMENT: 05C5

E08-05C5-2122	2021	2021000002-009	01/03/2021	HEALTH INSURANCE	Open	06/22/2021	\$265.68	\$1,600.00	\$1,334.32	
E08-05C5-2124	2021	2021000167-009	03/02/2021	2020 TRUE-UP/2021 WOR	Open	04/09/2021	\$491.36	\$600.00	\$108.64	
E08-05C5-2340	2021	2021000201-001	03/16/2021	MS4 COMPLIANCE CONT	Open	04/09/2021	\$4,500.00	\$9,000.00	\$4,500.00	
E08-05C5-2346	2021	2021000126-003	02/09/2021	HAY AVE RECONSTRUC	Open	06/09/2021	\$6,474.42	\$12,039.53	\$5,565.11	
E08-05C5-2421	2021	2021000026-008	01/04/2021	FUEL	Open	05/18/2021	\$398.37	\$500.00	\$101.63	
DEPARTMENT: 05C5 Totals:							\$12,129.83	\$23,739.53	\$11,609.70	
Fund: E08 Total							<u>\$12,129.83</u>	<u>\$23,739.53</u>	<u>\$11,609.70</u>	

Fund: E10

REFUSE

REFUSE DEPARTMENT

E10-05F2-2122	2021	2021000002-010	01/03/2021	HEALTH INSURANCE	Open	06/22/2021	\$421.05	\$2,515.00	\$2,093.95	
E10-05F2-2124	2021	2021000167-010	03/02/2021	2020 TRUE-UP/2021 WOR	Open	04/09/2021	\$441.83	\$600.00	\$158.17	
E10-05F2-2343	2021	2021000016-001	01/04/2021	REFUSE/RECYCLING SE	Open	06/09/2021	\$185,669.06	\$375,000.00	\$189,330.94	

Encumbrance Report by Account

As Of: 7/31/2021

Account	Year	P.O. Number	PO Date	Description	Status	Enc. Date	Enc. Balance	P.O. Line Amt	Paid Amount	Error
E10-05F2-2392	2021	2021000020-001	01/04/2021	TIPPING FEES	Open	06/09/2021	\$1,068.98	\$2,000.00	\$931.02	
E10-05F2-2421	2021	2021000026-009	01/04/2021	FUEL	Open	05/18/2021	\$402.78	\$1,250.00	\$847.22	
REFUSE DEPARTMENT Totals:							\$188,003.70	\$381,365.00	\$193,361.30	
Fund: E10 Total							\$188,003.70	\$381,365.00	\$193,361.30	
Grand Total:							\$2,166,478.15	\$3,306,024.67	\$1,139,546.52	

City of Brookville

Check Report by Check Number

Bank: LCNB - LCNB - LCNB NATIONAL BANK

Payment Method: Checks, ACH, EFT

Vendors: A99000 to ZZ0600

Checks: All

Check Dates: 6/1/2021 to 6/30/2021

As Of Check Cashed Date: 1/1/1900 to 6/30/2021

Include Voids: No

Check Status: Cashed And Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: LCNB - LCNB - LCNB NATIONAL BANK								
0000058855	06/09/2021	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Cashed	06/10/2021	\$0.00	\$108,108.78
0000058856	06/09/2021	AA0118	ADVANCED TECHNICAL AQUATIC CONT	Check	Cashed	06/18/2021	\$0.00	\$426.43
0000058857	06/09/2021	AA0273	AIM MEDIA MIDWEST	Check	Cashed	06/17/2021	\$0.00	\$349.00
0000058858	06/09/2021	AA0545	AMAZON CAPITAL SERVICES	Check	Cashed	06/16/2021	\$0.00	\$118.00
0000058859	06/09/2021	BB0034	BATTERIES PLUS	Check	Cashed	06/15/2021	\$0.00	\$9.85
0000058860	06/09/2021	BB0500	BLUEPRINT CYBERENGINEERING	Check	Cashed	06/16/2021	\$0.00	\$3,983.60
0000058861	06/09/2021	BB0565	BOONE'S POWER EQUIPMENT	Check	Cashed	06/16/2021	\$0.00	\$302.33
0000058862	06/09/2021	BB0627	BROOKVILLE RENTAL & SALES	Check	Cashed	06/17/2021	\$0.00	\$298.86
0000058863	06/09/2021	BB0633	BROWN PEST CONTROL CORP	Check	Cashed	06/21/2021	\$0.00	\$720.00
0000058864	06/09/2021	CC0022	CASH, RICHARD A	Check	Cashed	06/15/2021	\$0.00	\$280.00
0000058865	06/09/2021	CC0130	CDW GOVERNMENT	Check	Cashed	06/18/2021	\$0.00	\$158.00
0000058866	06/09/2021	CC0296	CHANDLER, RON	Check	Cashed	06/10/2021	\$0.00	\$1,498.00
0000058867	06/09/2021	CC0297	CHASE ELECTRIC	Check	Cashed	06/17/2021	\$0.00	\$1,750.00
0000058868	06/09/2021	CC0340	CHOICE ONE ENGINEERING	Check	Cashed	06/16/2021	\$0.00	\$21,030.86
0000058869	06/09/2021	CC0361	CINTAS	Check	Cashed	06/17/2021	\$0.00	\$437.81
0000058870	06/09/2021	EE0556	CITY OF ENGLEWOOD	Check	Cashed	06/16/2021	\$0.00	\$10,311.08
0000058871	06/09/2021	CC0552	CONCENTRA HEALTH SERVICES INC	Check	Cashed	06/18/2021	\$0.00	\$60.00
0000058872	06/09/2021	DD0140	COX OHIO PUBLISHING	Check	Cashed	06/15/2021	\$0.00	\$898.56
0000058873	06/09/2021	CC0940	CUMMINS INC	Check	Cashed	06/23/2021	\$0.00	\$770.00
0000058874	06/09/2021	DD0055	DANCER, JACKIE SHANE	Check	Cashed	06/18/2021	\$0.00	\$300.00
0000058875	06/09/2021	DD0077	DAVE ARBOGAST FORD	Check	Cashed	06/16/2021	\$0.00	\$34.75
0000058876	06/09/2021	EE0380	E. J. PRESCOTT INC	Check	Cashed	06/18/2021	\$0.00	\$487.29
0000058877	06/09/2021	EE0035	EDISON STATE COMMUNITY COLLEGE	Check	Cashed	06/15/2021	\$0.00	\$304.94
0000058878	06/09/2021	FF0210	FERRELLGAS	Check	Cashed	06/21/2021	\$0.00	\$293.20
0000058879	06/09/2021	FF0290	FIFTH THIRD BANK	Check	Cashed	06/16/2021	\$0.00	\$193,418.36
0000058880	06/09/2021	FF0378	FISHEL DOWNEY ALBRECHT & RIEPENH	Check	Cashed	06/17/2021	\$0.00	\$146.25
0000058881	06/09/2021	GG0021	GALLS, LLC	Check	Cashed	06/15/2021	\$0.00	\$103.45
0000058882	06/09/2021	GG0650	GRAINGER	Check	Cashed	06/16/2021	\$0.00	\$160.92
0000058883	06/09/2021	II0060	IGS ENERGY	Check	Cashed	06/16/2021	\$0.00	\$5,005.52
0000058884	06/09/2021	JJ0014	JACKS AUTO WASH	Check	Cashed	06/22/2021	\$0.00	\$315.00
0000058885	06/09/2021	LL0034	LAWSON PRODUCTS	Check	Cashed	06/17/2021	\$0.00	\$155.34
0000058886	06/09/2021	MM0100	MECHANICAL SYSTEMS OF DAYTON	Check	Cashed	06/21/2021	\$0.00	\$1,182.00
0000058887	06/09/2021	MM0382	MIAMI VALLEY COMMUNICATIONS COUN	Check	Cashed	06/16/2021	\$0.00	\$15.00
0000058888	06/09/2021	MM0606	MIAMI VALLEY LIGHTING, LLC	Check	Cashed	06/16/2021	\$0.00	\$6,397.09
0000058889	06/09/2021	MM0396	MIDWEST SECURITY SERVICES	Check	Cashed	06/15/2021	\$0.00	\$37.90

As Of Check Cashed Date: 1/1/1900 to 6/30/2021

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000058890	06/09/2021	MM0420	MILLER, PAMELA	Check	Cashed	06/24/2021	\$0.00	\$135.66
0000058891	06/09/2021	Z99999	BRIAN E. MENDENHALL& LISA A. MENDE	Check	Outstanding		\$0.00	\$300.00
0000058892	06/09/2021	Z99999	BREAVERCREEK TOWNSHIP FIRE DEPT	Check	Cashed	06/15/2021	\$0.00	\$400.00
0000058893	06/09/2021	MM0025	MOBILE ANALYTICAL SERVICES INC	Check	Cashed	06/17/2021	\$0.00	\$125.75
0000058894	06/09/2021	MM0553	MODERN ENTRANCE SYSTEMS, INC	Check	Cashed	06/15/2021	\$0.00	\$50.00
0000058895	06/09/2021	MM0600	MONTGOMERY COUNTY SHERIFF'S OFFI	Check	Cashed	06/18/2021	\$0.00	\$135.00
0000058896	06/09/2021	MM0593	MONTGOMERY COUNTY SOLID WASTE	Check	Cashed	06/17/2021	\$0.00	\$324.75
0000058897	06/09/2021	MM0826	MUSIC, SHELLY	Check	Cashed	06/11/2021	\$0.00	\$1,200.00
0000058898	06/09/2021	OO0233	OFFICE DEPOT	Check	Cashed	06/16/2021	\$0.00	\$59.99
0000058899	06/09/2021	OO0319	OHIO CAT	Check	Cashed	06/22/2021	\$0.00	\$497.32
0000058900	06/09/2021	OO0366	OHIO WATER DEVELOPMENT AUTHORIT	Check	Cashed	06/17/2021	\$0.00	\$31,037.33
0000058901	06/09/2021	PP0012	PACE ANALYTICAL SERVICES INC	Check	Cashed	06/16/2021	\$0.00	\$1,568.88
0000058902	06/09/2021	PP0017	PALMER TRUCKS	Check	Cashed	06/15/2021	\$0.00	\$4,873.09
0000058903	06/09/2021	PP0370	PITNEY BOWES GLOBAL FINANCIAL SER	Check	Cashed	06/18/2021	\$0.00	\$339.54
0000058904	06/09/2021	UU0765	POSTMASTER-BROOKVILLE	Check	Cashed	06/18/2021	\$0.00	\$238.00
0000058905	06/09/2021	RR0353	RITTER PLUMBING COMPANY INC	Check	Cashed	06/16/2021	\$0.00	\$1,086.00
0000058906	06/09/2021	SS0822	RODNEY L. STEPHAN	Check	Cashed	06/09/2021	\$0.00	\$4,946.50
0000058907	06/09/2021	RR0825	RUMPKE	Check	Cashed	06/17/2021	\$0.00	\$32,062.62
0000058908	06/09/2021	SS0066	SCARBERRY, SHAWN	Check	Cashed	06/22/2021	\$0.00	\$160.00
0000058909	06/09/2021	SS0110	SCOTTISSUE - A FLEXPAC COMPANY	Check	Cashed	06/16/2021	\$0.00	\$259.62
0000058910	06/09/2021	SS0739	SOUTHWEST BUCKEYE SERVICES	Check	Cashed	06/22/2021	\$0.00	\$640.00
0000058911	06/09/2021	SS0801	STAPLES BUSINESS ADVANTAGE	Check	Cashed	06/18/2021	\$0.00	\$203.05
0000058912	06/09/2021	SS0835	STOCKSLAGERS GREENHOUSE & GARD	Check	Cashed	06/16/2021	\$0.00	\$588.00
0000058913	06/09/2021	SS0905	SWIGART ELECTRIC MOTORS LLC	Check	Cashed	06/17/2021	\$0.00	\$575.00
0000058914	06/09/2021	TT0100	TERMINAL SUPPLY COMPANY	Check	Cashed	06/15/2021	\$0.00	\$135.00
0000058915	06/09/2021	SS0076	THOMAS SCHIFF	Check	Cashed	06/28/2021	\$0.00	\$1,000.00
0000058916	06/09/2021	TT0347	TIME WARNER CABLE	Check	Cashed	06/16/2021	\$0.00	\$129.96
0000058917	06/09/2021	TT0763	TREASURER, STATE OF OHIO	Check	Cashed	06/18/2021	\$0.00	\$59,543.91
0000058918	06/09/2021	UU0748	U.S. BANCORP GOVERNMENT LEASING	Check	Cashed	06/15/2021	\$0.00	\$12,929.38
0000058919	06/09/2021	MM0554	US BANK EQUIPMENT FINANCE	Check	Cashed	06/16/2021	\$0.00	\$1,157.06
0000058920	06/09/2021	VV0025	VALLEY ASPHALT CORP.	Check	Cashed	06/17/2021	\$0.00	\$322.14
0000058921	06/09/2021	VV0187	VERIZON WIRELESS	Check	Cashed	06/16/2021	\$0.00	\$863.70
0000058922	06/09/2021	VV0190	VERMEER	Check	Cashed	06/15/2021	\$0.00	\$59,280.00
0000058923	06/09/2021	WW0046	WASTE MANAGEMENT OF OHIO INC	Check	Cashed	06/16/2021	\$0.00	\$1,612.41
0000058924	06/09/2021	WW0050	WATCHGUARD VIDEO	Check	Cashed	06/21/2021	\$0.00	\$16.32
0000058925	06/18/2021	BB0603	BROOKVILLE AUTO PARTS	Check	Cashed	06/23/2021	\$0.00	\$627.67
0000058926	06/18/2021	CC0340	CHOICE ONE ENGINEERING	Check	Cashed	06/22/2021	\$0.00	\$1,635.00
0000058927	06/18/2021	TT0763	TREASURER, STATE OF OHIO	Check	Cashed	06/22/2021	\$0.00	\$767.67
0000058928	06/22/2021	AA0028	A BROWN & SONS NURSERY INC	Check	Cashed	06/30/2021	\$0.00	\$764.00
0000058929	06/22/2021	AA0274	AIRGAS USA, LLC	Check	Cashed	06/28/2021	\$0.00	\$20.20
0000058930	06/22/2021	AA0641	ANTHEM	Check	Outstanding		\$0.00	\$29,767.16
0000058931	06/22/2021	AA0642	ANTHEM LIFE	Check	Cashed	06/28/2021	\$0.00	\$493.00
0000058932	06/22/2021	BB0032	BARGE DESIGN SOLUTIONS, INC.	Check	Cashed	06/30/2021	\$0.00	\$6,750.99
0000058933	06/22/2021	CC0294	CHANGE HEALTHCARE	Check	Cashed	06/30/2021	\$0.00	\$1,671.70
0000058934	06/22/2021	VV0034	CITY OF VANDALIA	Check	Cashed	06/28/2021	\$0.00	\$11,790.24
0000058935	06/22/2021	EE0380	E. J. PRESCOTT INC	Check	Cashed	06/29/2021	\$0.00	\$360.00

As Of Check Cashed Date: 1/1/1900 to 6/30/2021

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000058936	06/22/2021	FF0291	FIFTH THIRD BANK	Check	Cashed	06/28/2021	\$0.00	\$203.04
0000058937	06/22/2021	FF0698	FRONTIER	Check	Cashed	06/29/2021	\$0.00	\$410.00
0000058938	06/22/2021	GG0590	GOVERNMENT FORMS AND SUPPLIES	Check	Cashed	06/29/2021	\$0.00	\$188.00
0000058939	06/22/2021	GG0661	GRAPHIC VILLAGE LLC	Check	Cashed	06/28/2021	\$0.00	\$500.66
0000058940	06/22/2021	HH0225	HERO'S SALUTE AWARDS COMPANY	Check	Outstanding		\$0.00	\$467.28
0000058941	06/22/2021	Z99999	BROOKVILLE FIRE DEPT ASSOCIATION	Check	Outstanding		\$0.00	\$53.50
0000058942	06/22/2021	MM0600	MONTGOMERY COUNTY SHERIFF'S OFFI	Check	Outstanding		\$0.00	\$135.00
0000058943	06/22/2021	MM0584	MTG CTY OFFICE OF EMERGENCY MAN	Check	Outstanding		\$0.00	\$1,176.80
0000058944	06/22/2021	SS0848	SUPERIOR DENTAL CARE	Check	Cashed	06/28/2021	\$0.00	\$1,512.22
0000058945	06/23/2021	PAYROL	MUNICIPALITY OF BROOKVILLE	Check	Cashed	06/24/2021	\$0.00	\$109,210.97
0000058946	06/23/2021	P99000	OHIO POLICE & FIRE PENSION FUND	Check	Outstanding		\$0.00	\$11,712.26
0000058947	06/23/2021	P99000	OHIO POLICE & FIRE PENSION FUND	Check	Outstanding		\$0.00	\$1,632.80
0000058948	06/23/2021	P99001	OPERS	Check	Outstanding		\$0.00	\$14,260.31
0201800332	06/03/2021	MM0580	MONTGOMERY COUNTY AUDITOR-KARL	EFT	Cashed	06/30/2021	\$0.00	\$3,887.54
0201800333	06/18/2021	LL0035	LCNB NATIONAL BANK	EFT	Cashed	06/30/2021	\$0.00	\$134.64
0201800334	06/18/2021	DD0155	DAYTON POWER & LIGHT COMPANY	EFT	Cashed	06/30/2021	\$0.00	\$21.06
0201800335	06/18/2021	TT0346	TIME WARNER CABLE-SWO DIVISION	EFT	Cashed	06/30/2021	\$0.00	\$1,139.95
0201800336	06/18/2021	TT0344	TIME WARNER CABLE	EFT	Cashed	06/30/2021	\$0.00	\$957.89
0201800337	06/18/2021	VV0180	CENTERPOINT ENERGY	EFT	Cashed	06/30/2021	\$0.00	\$953.84
0201800338	06/18/2021	II0348	INVOICE CLOUD	EFT	Cashed	06/30/2021	\$0.00	\$276.80
0201800339	06/18/2021	UU0749	U.S. BANK	EFT	Cashed	06/30/2021	\$0.00	\$3,129.99
LCNB - LCNB - LCNB NATIONAL BANK Total:							\$0.00	\$785,276.33
Grand Total:							\$0.00	\$785,276.33

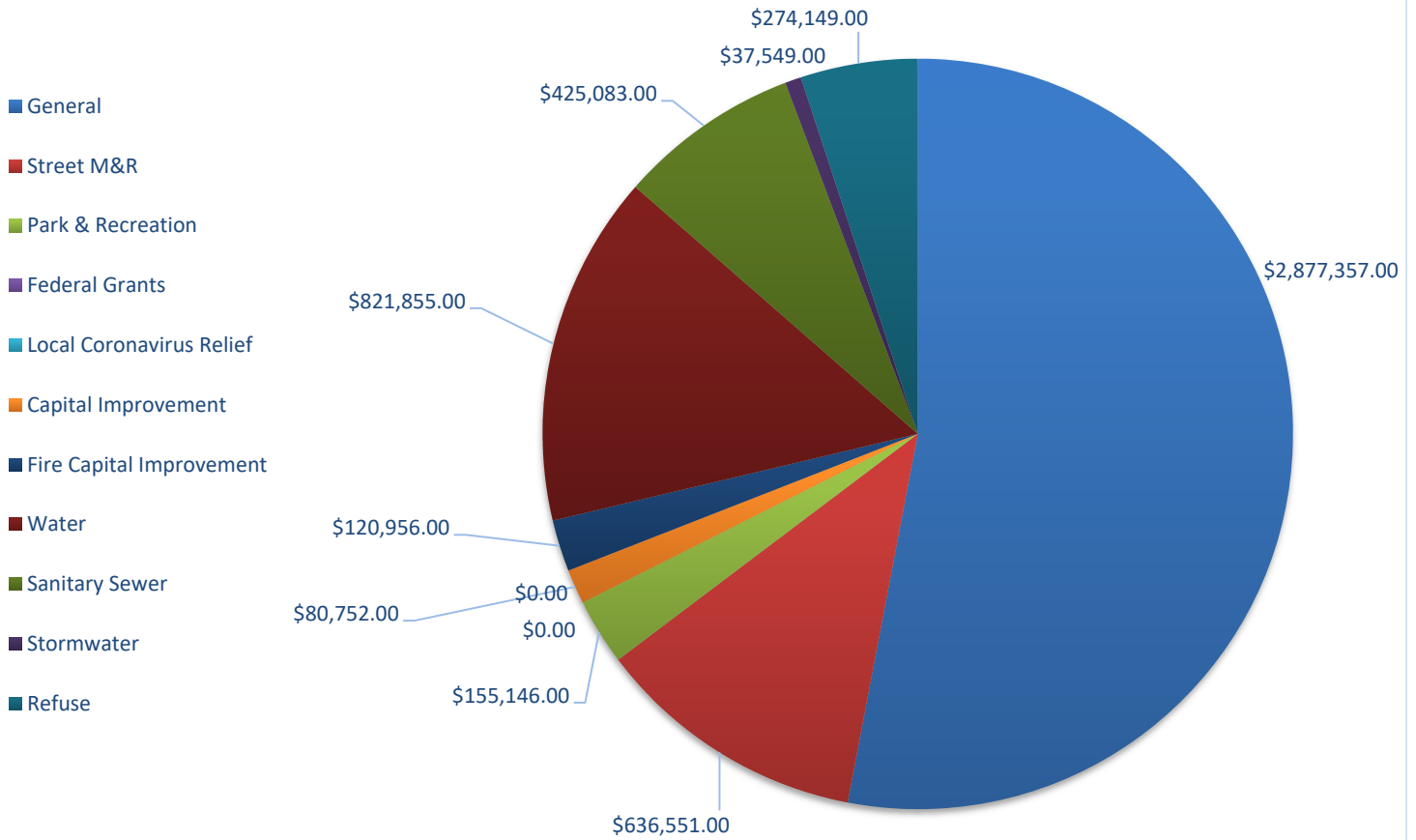
July Budget Comparison

	<u>2020 Y-T-D</u>	<u>2021 Y-T-D</u>	<u>SUM DIFF.</u>	<u>% DIFF.</u>
<u>GENERAL FUND</u>				
Beginning Balance	\$ 2,075,629.55	\$ 1,965,244.67	\$ (110,384.88)	-5.3%
Revenue	\$ 2,430,642.47	\$ 2,877,357.11	\$ 446,714.64	18.4%
Expenses	\$ 3,010,512.02	\$ 2,909,454.73	\$ (101,057.29)	-3.4%
Unexpended Balance	\$ 1,495,760.00	\$ 1,933,147.05	\$ 437,387.05	29.2%
Real Estate Taxes	\$ 79,476.69	\$ 135,917.72	\$ 56,441.03	71.0%
Income Tax	\$ 1,623,520.31	\$ 2,096,499.93	\$ 472,979.62	29.1%
Motel Tax	\$ 15,351.68	\$ 21,367.86	\$ 6,016.18	39.2%
Local Government	\$ 49,443.70	\$ 62,078.64	\$ 12,634.94	25.6%
EMS Billing	\$ 201,170.67	\$ 203,305.87	\$ 2,135.20	1.1%
Zoning Permits	\$ 4,140.45	\$ 4,735.00	\$ 594.55	14.4%
Interest on Investments	\$ 43,937.11	\$ 21,654.47	\$ (22,282.64)	-50.7%
Fire Protection Contract	\$ 213,039.47	\$ 203,487.19	\$ (9,552.28)	-4.5%
<u>STREET M&R FUND</u>				
Beginning Balance	\$ 229,719.67	\$ 204,280.56	\$ (25,439.11)	-11.1%
Revenue	\$ 693,095.77	\$ 636,551.00	\$ (56,544.77)	-8.2%
Expenses	\$ 633,893.30	\$ 547,968.64	\$ (85,924.66)	-13.6%
Unexpended Balance	\$ 288,922.14	\$ 292,862.92	\$ 3,940.78	1.4%
MV, Gas, Highway Taxes	\$ 223,285.74	\$ 256,066.80	\$ 32,781.06	14.7%
<u>PARK & REC. FUND</u>				
Beginning Balance	\$ 47,982.54	\$ 53,178.70	\$ 5,196.16	10.8%
Revenue	\$ 124,703.80	\$ 155,145.67	\$ 30,441.87	24.4%
Expenses	\$ 99,931.15	\$ 116,534.23	\$ 16,603.08	16.6%
Unexpended Balance	\$ 72,755.19	\$ 91,790.14	\$ 19,034.95	26.2%
Park Permits	\$ 11,130.50	\$ 26,520.00	\$ 15,389.50	138.3%
<u>CAPITAL IMPROV. FUND</u>				
Beginning Balance	\$ 165,398.38	\$ 169,508.34	\$ 4,109.96	2.5%
Revenue	\$ 6,214.56	\$ 80,752.44	\$ 74,537.88	1199.4%
Expenses	\$ 12,380.23	\$ 59,680.83	\$ 47,300.60	382.1%
Unexpended Balance	\$ 159,232.71	\$ 190,579.95	\$ 31,347.24	19.7%
Grant Funds	\$ -	\$ -	\$ -	#DIV/0!
Assessments	\$ 6,214.56	\$ 5,752.44	\$ (462.12)	-7.4%

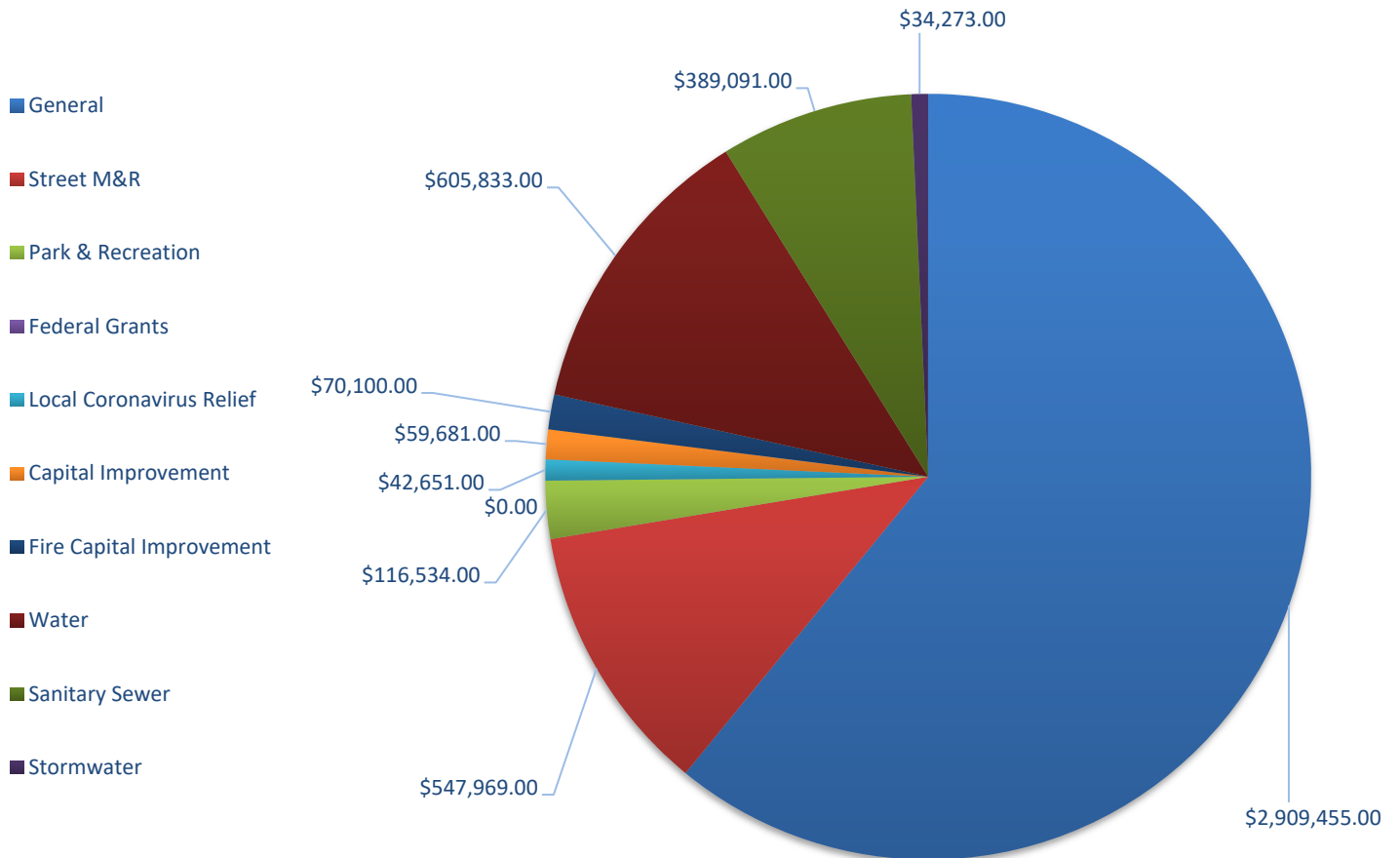
July Budget Comparison

	<u>2020 Y-T-D</u>	<u>2021 Y-T-D</u>	<u>SUM DIFF.</u>	<u>% DIFF.</u>
<u>FIRE CAP. IMPR. FUND</u>				
Beginning Balance	\$ 220,810.91	\$ 239,278.93	\$ 18,468.02	8.4%
Revenue	\$ 343,461.64	\$ 120,956.01	\$ (222,505.63)	-64.8%
Expenses	\$ 305,229.02	\$ 70,100.16	\$ (235,128.86)	-77.0%
Unexpended Balance	\$ 259,043.53	\$ 290,134.78	\$ 31,091.25	12.0%
EMS Billing	\$ 21,942.04	\$ 22,564.44	\$ 622.40	2.8%
Misc. Grants	\$ -	\$ -	\$ -	#DIV/0!
<u>WATER FUND</u>				
Beginning Balance	\$ 381,847.61	\$ 403,996.66	\$ 22,149.05	5.8%
Revenue	\$ 827,971.84	\$ 821,855.01	\$ (6,116.83)	-0.7%
Expenses	\$ 549,417.86	\$ 605,832.88	\$ 56,415.02	10.3%
Unexpended Balance	\$ 660,401.59	\$ 620,018.79	\$ (40,382.80)	-6.1%
Water Sales	\$ 781,820.20	\$ 790,332.74	\$ 8,512.54	1.1%
Tap Permits	\$ 31,500.00	\$ 21,000.00	\$ (10,500.00)	-33.3%
<u>SEWER FUND</u>				
Beginning Balance	\$ 535,153.66	\$ 730,036.66	\$ 194,883.00	36.4%
Revenue	\$ 688,538.43	\$ 425,082.89	\$ (263,455.54)	-38.3%
Expenses	\$ 455,984.86	\$ 389,090.71	\$ (66,894.15)	-14.7%
Unexpended Balance	\$ 767,707.23	\$ 766,028.84	\$ (1,678.39)	-0.2%
Sewer Sales	\$ 405,577.70	\$ 385,021.64	\$ (20,556.06)	-5.1%
Tap Permits	\$ 15,600.00	\$ 21,000.00	\$ 5,400.00	34.6%
<u>STORMWATER FUND</u>				
Beginning Balance	\$ -	\$ 20,981.54	\$ 20,981.54	#DIV/0!
Revenue	\$ 33,126.02	\$ 37,548.77	\$ 4,422.75	13.4%
Expenses	\$ 22,346.96	\$ 34,273.06	\$ 11,926.10	53.4%
Unexpended Balance	\$ 10,779.06	\$ 24,257.25	\$ 13,478.19	125.0%
Stormwater Sales	\$ 33,126.02	\$ 37,536.16	\$ 4,410.14	13.3%
<u>REFUSE FUND</u>				
Beginning Balance	\$ 162,327.38	\$ 195,393.75	\$ 33,066.37	20.4%
Revenue	\$ 279,185.34	\$ 274,149.37	\$ (5,035.97)	-1.8%
Expenses	\$ 247,190.09	\$ 251,028.49	\$ 3,838.40	1.6%
Unexpended Balance	\$ 194,322.63	\$ 218,514.63	\$ 24,192.00	12.4%
Refuse Sales	\$ 273,943.46	\$ 271,144.22	\$ (2,799.24)	-1.0%
Sales & Service	\$ 142.69	\$ 331.39	\$ 188.70	132.2%

YTD-Fund Revenues - 07/31/2021



YTD-Fund Expenditures - 07/31/2021





City of
BROOKVILLE
POLICE

Chief Douglas Jerome

djerome@brookvilleohio.com



Council Meeting Agenda
August 3, 2021

Reportable Incidents

1/1/2020 – 7/30/2020 = 349

1/1/2021 – 7/30/2021 = 437

Citations

1/1/2020 – 7/30/2020 = 196

1/1/2021 – 7/30/2021 = 550

Traffic Stops

July 2020- 171

July 2021 to date - 100

Brookville Police Department

Incident Arrest Blotter

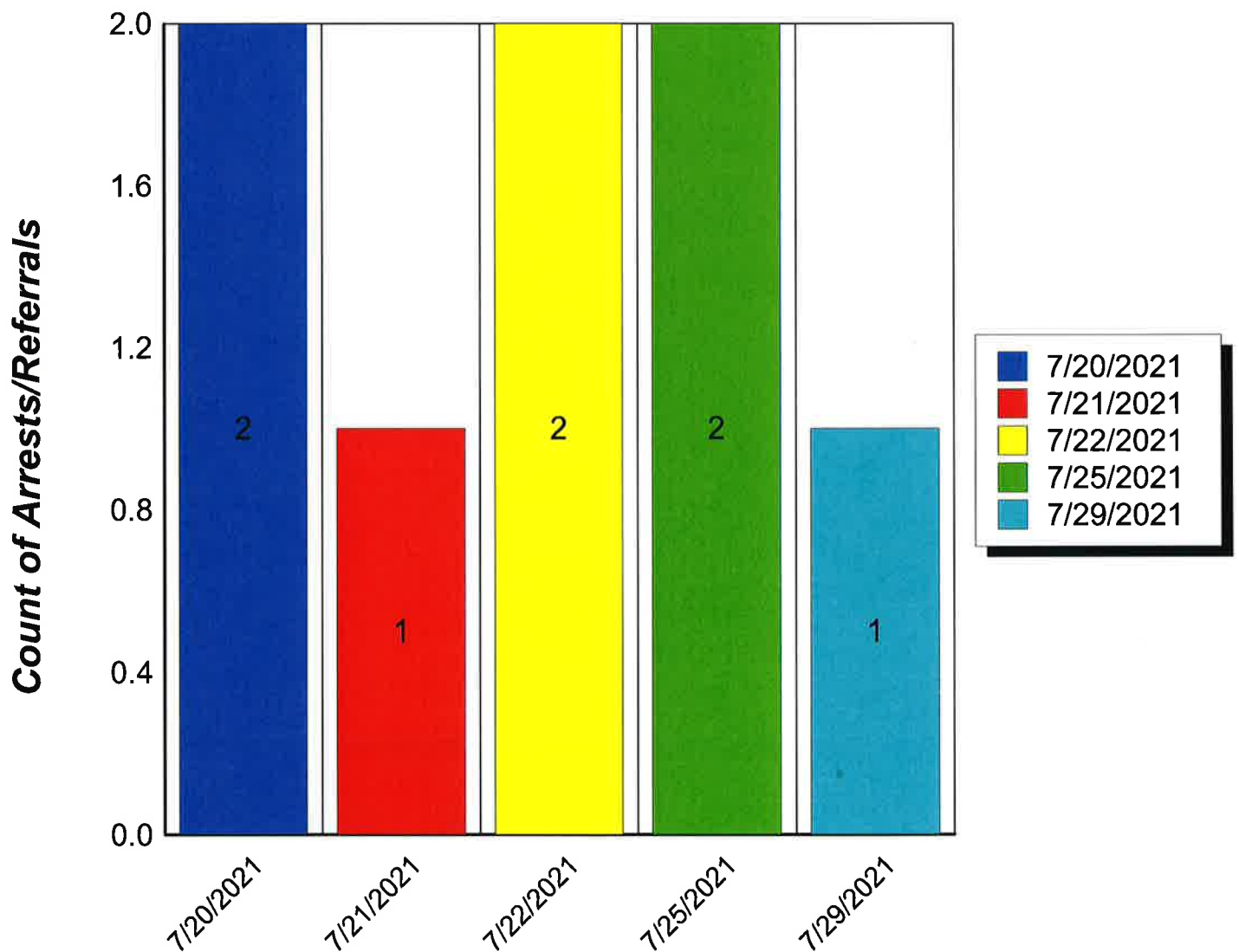
Arrest Date	Time	Suspect's Name	Address, Charges(s)	Incident ID
07/20/2021		SHERRI L. ROSS	9559 ST. RT. 28, NEW VIENNA, OH 45159 4511194: PHYSICAL CONTROL 292511: Drug abuse - obtain, possess, use controlled subst 292512: Possessing drug abuse instrument - obtain, use	2021-00427
		** JUVENILE **	6728 BARBARA DR, HUBER HEIGHTS, OH 45424 1519.04: Possession, sale or discharge of fireworks prohibited	2021-00430
07/21/2021		TIMOTHY M. VANCIL, Jr	541 ADRIAN CT, BROOKVILLE, OH 45309 35: WARRANT ARREST	2021-00429
07/22/2021		RACHAEL E. KEMP	2265 US ROUTE 40 E, LEWISBURG, OH 45338 35: WARRANT ARREST	2021-00431
		ADAM M. LAUX	427 E HORTON ST, BLUFFTON, IN 46714 292511C: Drug abuse - obtain, possess, use controlled subst 292512: Possessing drug abuse instrument - obtain, use	2021-00432
07/25/2021		BRENT T. MUSIC	8005 SWAMP CREEK, BROOKVILLE, OH 45309 291711A1: Disorderly conduct - fighting or threatening	2021-00437
		TIMOTHY L. BUTTS	101 OAK ST, TROTWOOD, OH 45426 291711A1: Disorderly conduct - fighting or threatening	2021-00437
07/29/2021		KRISTOPHER L. HAMP	165 ASHWOOD AVE, DAYTON, OH 45405 35: WARRANT ARREST	2021-00442
Total Selected = 8				

Brookville Police Department

Arrest Log by Date

Arrest Date	Total Arrests
July 20, 2021	2
July 21, 2021	1
July 22, 2021	2
July 25, 2021	2
July 29, 2021	1
Total Selected = 8	

Arrest Log by Date

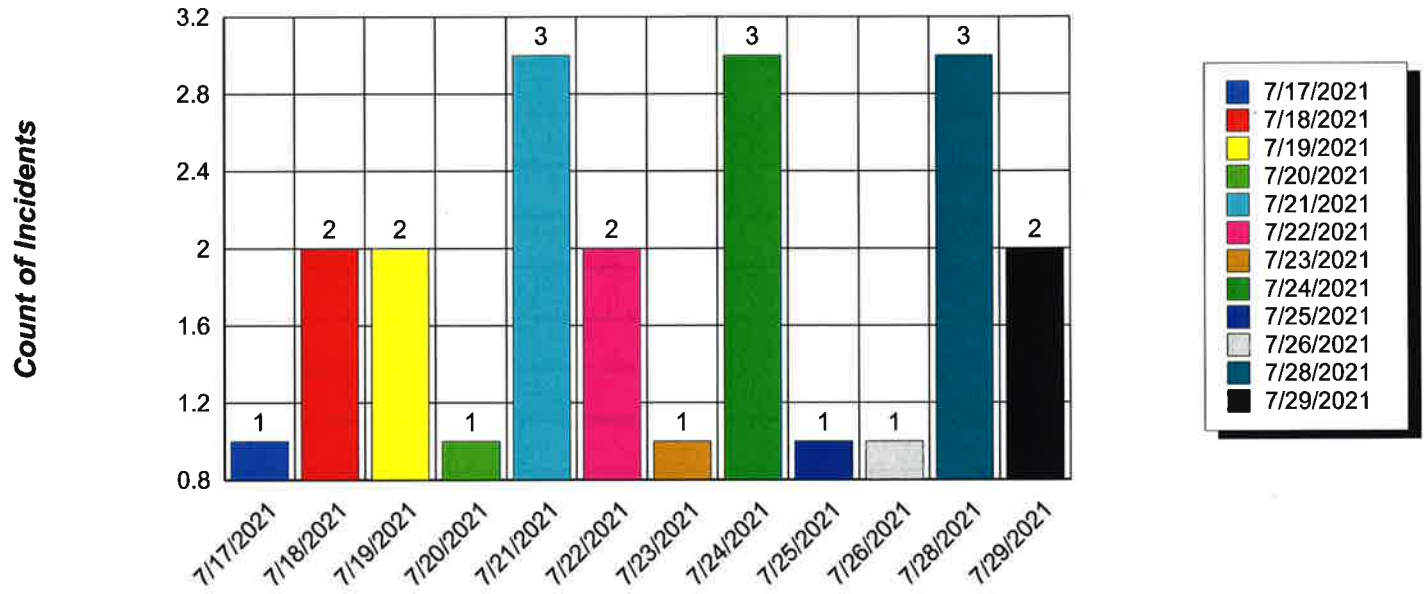


Brookville Police Department

Incident Log by Date Reported

Date Reported	Day of Week	Total Reported
07/17/2021	Saturday	1
07/18/2021	Sunday	2
07/19/2021	Monday	2
07/20/2021	Tuesday	1
07/21/2021	Wednesday	3
07/22/2021	Thursday	2
07/23/2021	Friday	1
07/24/2021	Saturday	3
07/25/2021	Sunday	1
07/26/2021	Monday	1
07/28/2021	Wednesday	3
07/29/2021	Thursday	2
Total Selected = 22		

Incident Log by Date Reported



Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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July 17, 2021

2021-00422	429 NORTH WOLF CREEK BROOKVILLE PD	SIGNAL 26I - PINK SLIP	07/17/2021	07/17/2021	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	02	26I - INFORMATION REPORT

Total Incidents Reported for Date: 1

July 18, 2021

2021-00423	621 VINE ST BROOKVILLE PD	SIGNAL 26DB - DEAD BODY	07/18/2021	07/18/2021	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	02	26DB - DEAD BODY

2021-00424	301 SYCAMORE STREET BROOKVILLE PD	SIGNAL 26I - FOUND PROPERTY	07/18/2021	07/18/2021	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	02	26I - INFORMATION REPORT

Total Incidents Reported for Date: 2

July 19, 2021

2021-00425	301 SYCAMORE STREET BROOKVILLE PD	SIGNAL 11 - FRAUD	07/19/2021	07/19/2021	INACTIVE
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Offenses	UCR	Offense Description
1	06	291349A - Taking identity of another

2021-00426	348 LEISURE DR APT 2 BROOKVILLE PD	SIGNAL 14 - CRIMINAL DAMAGING	07/19/2021	07/19/2021	ARREST
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Offenses	UCR	Offense Description
1	01	290906A1 - Criminal damaging/endangering - knowingly, any mea

Total Incidents Reported for Date: 2

July 20, 2021

2021-00427	799 ARLINGTON ROAD BROOKVILLE PD	SIGNAL 21 - PHYSICAL CONTROL	07/20/2021	07/20/2021	ARREST
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Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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July 20, 2021

Offenses	UCR	Offense Description
3	N/A	4511194 - PHYSICAL CONTROL
01		292511 - Drug abuse - obtain, possess, use controlled subst
01		292512 - Possessing drug abuse instrument - obtain, use

Total Incidents Reported for Date: 1

July 21, 2021

2021-00428	545 E UPPER LEWISBURG SALEM BROOKVILLE PD	SIGNAL 26I - FOUND PROPERTY	07/21/2021	07/21/2021	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	02	26I - INFORMATION REPORT

2021-00429	430 N. WOLF CREEK ST. BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	07/21/2021	07/21/2021	ARREST
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Offenses	UCR	Offense Description
1	N/A	35 - WARRANT ARREST

2021-00430	780 ARLINGTON RD BROOKVILLE PD	SIGNAL 25 - FIREWORKS	07/21/2021	07/21/2021	ARREST
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Offenses	UCR	Offense Description
1	N/A	1519.04 - Possession, sale or discharge of fireworks prohibited

Total Incidents Reported for Date: 3

July 22, 2021

2021-00431	6566 SR 503 BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	07/22/2021	07/22/2021	ARREST
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Offenses	UCR	Offense Description
1	N/A	35 - WARRANT ARREST

2021-00432	ARLINGTON @ W.NATIONAL BROOKVILLE PD	SIGNAL 18 - DRUG ABUSE	07/22/2021	07/22/2021	ARREST
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Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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July 22, 2021

Offenses	UCR	Offense Description
6	01	292511C - Drug abuse - obtain, possess, use controlled subst
	02	292514 - Drug paraphernalia
	N/A	451322 - EXCESSIVE SMOKE
	N/A	451011 - DRIVING UNDER SUSPENSION
	N/A	451012 - DRIVING WITHOUT VALID LICENSE
	01	292512 - Possessing drug abuse instrument - obtain, use

Total Incidents Reported for Date: 2

July 23, 2021

2021-00433	424 N WOLF CREEK STREET UNIT 10 BROOKVILLE PD	SIGNAL 260 - CRIMINAL TRESPASS	07/23/2021		OPEN CASE
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Offenses	UCR	Offense Description
3	02	291121 - Criminal trespass
	02	291721 - Telephone harassment
	01	290906 - Criminal damaging/endangering

Total Incidents Reported for Date: 1

July 24, 2021

2021-00434	700 ARLINGTON ROAD BROOKVILLE PD	SIGNAL 53A - PROPERTY DAMAGE	07/24/2021		OPEN CASE
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Offenses	UCR	Offense Description
1	N/A	53A - PROPERTY DAMAGE TRAFFIC CRASH

2021-00435	47 W. WESTBROOK BROOKVILLE PD	SIGNAL 26I - CRIMINAL TRESPASS	07/24/2021	07/24/2021	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	02	291121 - Criminal trespass

2021-00436	715 ARLINGTON BROOKVILLE PD	SIGNAL 10 - COUNTERFEIT	07/24/2021	07/24/2021	EXCEPTIONALLY CLEARED
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Offenses	UCR	Offense Description
1	N/A	291330 - COUNTERFEITING

Total Incidents Reported for Date: 3

Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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July 25, 2021

2021-00437	545 UPPERLEWISGBURG-SALEM RD BROOKVILLE PD	SIGNAL 24 - DISORDERLY CONDUCT	07/25/2021	07/25/2021	ARREST
Offenses UCR Offense Description					
2	02	291711A1 - Disorderly conduct - fighting or threatening			
	02	291711A1 - Disorderly conduct - fighting or threatening			

Total Incidents Reported for Date: 1

July 26, 2021

2021-00438	799 ARLINGTON ROAD BROOKVILLE PD	SIGNAL 53A - PROPERTY DAMAGE	07/26/2021	07/26/2021	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
1	N/A	53A - PROPERTY DAMAGE TRAFFIC CRASH			

Total Incidents Reported for Date: 1

July 28, 2021

2021-00439	313 ARLINGTON RD BROOKVILLE PD	SIGNAL 06B - PETTY THEFT	07/28/2021	07/28/2021	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
1	06	291302 - Theft			
2021-00440	301 SYCAMORE ST BROOKVILLE PD	SIGNAL 26I - INFORMATION REPORT	07/28/2021	07/28/2021	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
1	02	26I - INFORMATION REPORT			
2021-00441	127 BRUNS DR BROOKVILLE PD	SIGNAL 06B - PETTY THEFT	07/28/2021	07/28/2021	EXCEPTIONALLY CLEARED
Offenses UCR Offense Description					
1	06	291302A1 - Theft - without consent			

Total Incidents Reported for Date: 3

July 29, 2021

2021-00442	365 CARR DR BROOKVILLE PD	SIGNAL 35 - WARRANT ARREST	07/29/2021	07/29/2021	ARREST
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Brookville Police Department

Incident Log by Date Reported

Incident ID	Location, Area	Description	Date Occurred	Cleared Date	Status
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July 29, 2021

Offenses UCR Offense Description
1 N/A 35 - WARRANT ARREST

2021-00443	ARLINGTON @ 70 BROOKVILLE PD	SIGNAL 53 - HIT AND RUN	07/29/2021	OPEN CASE
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Offenses UCR Offense Description
1 N/A 454902 - STOPPING AFTER ACCIDENT

Total Incidents Reported for Date: 2

Total Selected = 22

No.

RESOLUTION NO. 21-22

Passed

Yr.

A RESOLUTION AUTHORIZING THE CITY OF BROOKVILLE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

WHEREAS, the City of Brookville is planning to make capital improvements to the Hay Avenue Reconstruction, Phase II Project; and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the Ohio Public Works Commission (OPWC) programs.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO, THAT:

SECTION I: The City Manager is hereby authorized to apply to the OPWC for funds as described above.

SECTION II: The City Manager is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

SECTION III: This Resolution shall take effect and be in force thirty (30) days after passage as provided by the Charter of the City of Brookville.

PASSED this _____ day of _____ 2021.

ATTEST:

Kimberly Duncan, Clerk

Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio does hereby certify that the foregoing is a true and correct copy of Resolution No. 21-22, passed by the Council of said City on the _____ day of _____ 2021.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio hereby certifies that the foregoing Resolution No. 21-22 was posted at the City Building, U.S. Post Office, and the Brookville Branch of the Montgomery County Library, Brookville, Ohio on the _____ day of _____ 2021 to the _____ day of _____ 2021, both days inclusive.

Kimberly Duncan, Clerk

No.

RESOLUTION NO. 21-23

Passed

Yr.

A RESOLUTION AUTHORIZING THE CITY OF BROOKVILLE TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

WHEREAS, the City of Brookville is planning to make capital improvements to the Jefferson Street Waterline Replacement Project; and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the Ohio Public Works Commission (OPWC) programs.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO, THAT:

SECTION I: The City Manager is hereby authorized to apply to the OPWC for funds as described above.

SECTION II: The City Manager is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

SECTION III: This Resolution shall take effect and be in force thirty (30) days after passage as provided by the Charter of the City of Brookville.

PASSED this _____ day of _____ 2021.

ATTEST:

Kimberly Duncan, Clerk

Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio does hereby certify that the foregoing is a true and correct copy of Resolution No. 21-23, passed by the Council of said City on the _____ day of _____ 2021.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio hereby certifies that the foregoing Resolution No. 21-23 was posted at the City Building, U.S. Post Office, and the Brookville Branch of the Montgomery County Library, Brookville, Ohio on the _____ day of _____ 2021 to the _____ day of _____ 2021, both days inclusive.

Kimberly Duncan, Clerk

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2021-10 Passed, 20

AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3, SECTION 937.04 (b), FIXING THE USER FEES TO ALL STORMWATER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO, THAT:

SECTION I: Section 937.04(b) of the Code of Ordinances is hereby amended to read as follows:

The user fee for the classes of structures shall be as follows:

- (1) Class A-Residential Structure \$ 4.50 per month
- (2) Class B-Mixed Use Structure \$ 7.50 per month
- (3) Class C-Commercial Structure \$ 7.50 per month
- (4) Class D-Industrial Structure \$10.50 per month
- (5) Class E-Governmental or Non-Profit Structure \$ 4.50 per month

These user fees shall be in effect with the December 2021 quarterly billing.

SECTION II: This Ordinance shall revoke and rescind all Ordinances, and parts of Ordinances and Resolutions, and parts of Resolutions that are in conflict herewith and shall be enforced from and after the earliest period allowed by law.

PASSED this day of 2021.

Kimberly Duncan, Clerk Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2021-10, passed by the Council of the City of Brookville, Ohio, on the day of 2021.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 2021-10 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the day of 2021 to the day of 2021, both days inclusive.

Kimberly Duncan, Clerk

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2021-11 Passed, 20

AN ORDINANCE AMENDING THE CODE OF ORDINANCES PART 9, TITLE 3, SECTION 931.20 (a), FIXING THE USER FEES TO ALL WATER CUSTOMERS IN THE CITY OF BROOKVILLE, OHIO.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO, THAT:

SECTION I: Section 931.20 (a) of the Code of Ordinances is hereby amended to read as follows:

There shall be a minimum charge for water, billed quarterly. The minimum charge is to cover investment, overhead expenses, and the cost of being ready to serve with water. These minimum charges will be payable quarterly as due, at the following rates for the various sized meters.

MINIMUM CHARGES PER QUARTER

5/8	inch meter	\$ 56.00
3/4	inch meter	\$ 68.25
1	inch meter	\$ 109.25
1½	inch meter	\$ 182.75
2	inch meter	\$ 305.50
3	inch meter	\$ 613.00
4	inch meter	\$ 923.75
6	inch meter	\$1,591.50
8	inch meter	\$2,184.25
10	inch meter	\$3,639.75
12	inch meter	\$5,022.25

The following shall be additional charges per thousand cubic feet per quarter for the:

First	10,000 cubic feet	\$ 41.29
Next	90,000 cubic feet	\$ 39.05
Next	400,000 cubic feet	\$ 36.75
Next	500,000 cubic feet	\$ 30.10

These rates shall start and be in effect with the December 2021 billing for water consumed during the previous quarter of September 2021 through November 2021.

SECTION II: This Ordinance shall revoke and rescind all Ordinances, and parts of Ordinances and Resolutions, and parts of Resolutions that are in conflict herewith and shall be enforced from and after the earliest period allowed by law.

PASSED this day of 2021.

Kimberly Duncan, Clerk

Charles Letner, Mayor

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2021-11 Passed , 20

CERTIFICATE

The undersigned, Clerk of the City of Brookville, Ohio, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2021-11, passed by the Council of the City of Brookville, Ohio, on the day of 2021.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 2021-11 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the day of 2021 to the day of 2021, both days inclusive.

Kimberly Duncan, Clerk

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2021-04 Passed _____, 20____

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF PART LOT 1743 OF THE CITY OF BROOKVILLE FROM ITS PRESENT CLASSIFICATION OF R-1B (PD) URBAN RESIDENTIAL PLANNED DEVELOPMENT OVERLAY DISTRICT TO THE NEW CLASSIFICATION OF (PR) PLANNED RESIDENTIAL DISTRICT.

WHEREAS, Part Lot 1743 (Montgomery County Auditor Parcel No. C05 0019 0020) in the City of Brookville, being approximately 18.631 acres, and further described in Exhibit A attached hereto, located at 10400 Upper Lewisburg-Salem Road in the City of Brookville is currently zoned R-1B (PD) Urban Residential Planned Development Overlay District; and

WHEREAS, after public hearing on this amendment to the zoning classification of the property as required by Section 4.11 of the Charter, and upon recommendation of the Planning Commission, Council hereby adopts this Ordinance to amend the zoning classification of the property from its present classification of R-1B (PD) Urban Residential Planned Development District to its new classification of (PR) Planned Residential District.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO THAT:

SECTION I: The zoning classification of Lot 1743 (Montgomery County Auditor Parcel No.C05 00109 0020) of the City of Brookville, being approximately 18.631 acres, and further described in Exhibit "A" attached hereto and incorporated herein by reference, is hereby amended from its present zoning classification of R-1B (PD) Urban Residential Planned Development Overlay District to the new classification of (PR) Planned Residential District.

SECTION II: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION III: This Ordinance shall take effect thirty (30) days after passage by the Council of the City of Brookville as provided by the Charter of the City of Brookville.

PASSED this _____ day of _____ 2021.

ATTEST:

Kimberly Duncan, Clerk

Charles Letner, Mayor

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2021-04 Passed , 20

CERTIFICATE

The undersigned, Clerk of the City of Brookville, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2021-04, passed by the Council of the City of Brookville, Ohio, on the day of 2021.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

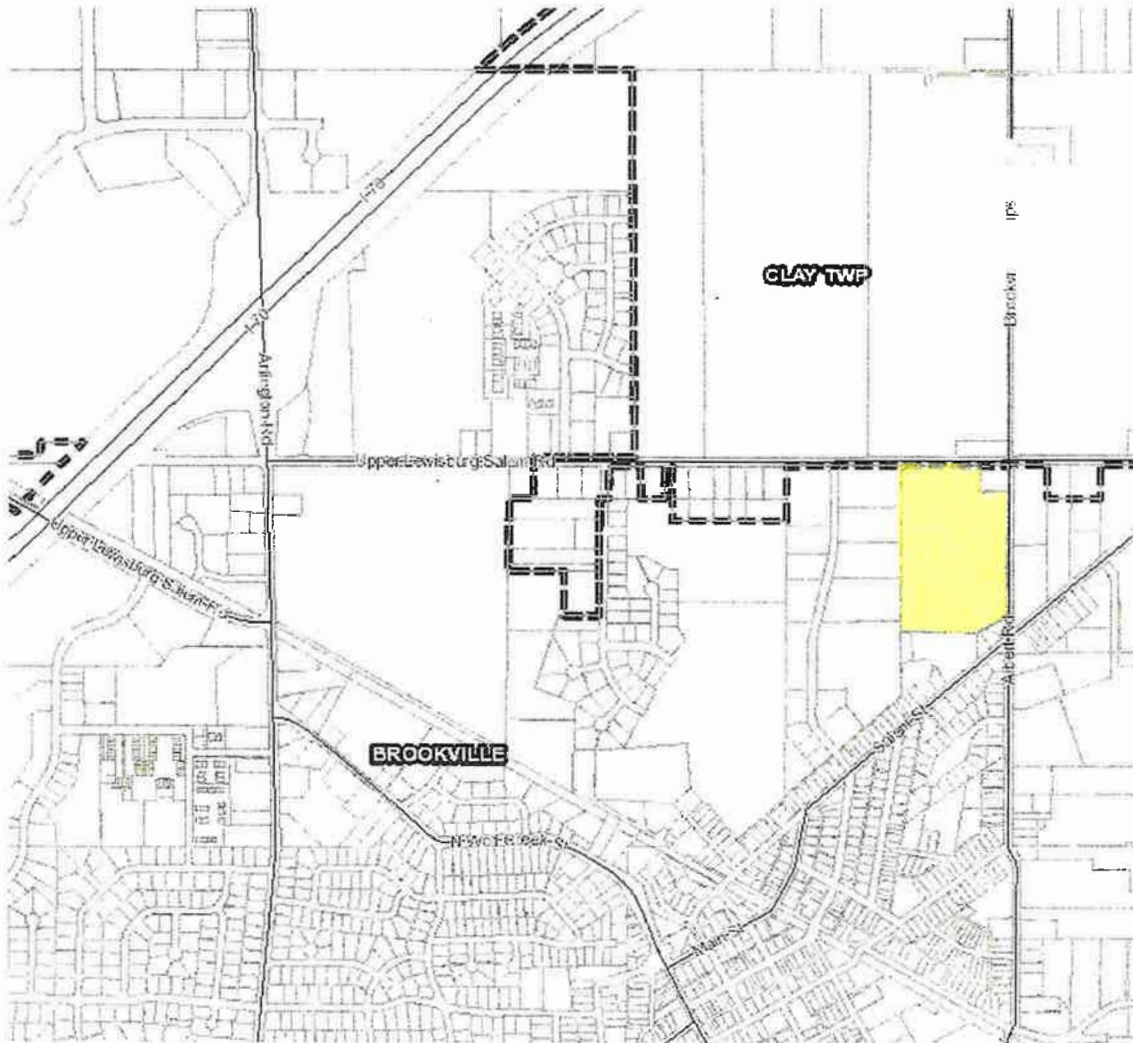
The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 2021-04 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the day of 2021, to the day of 2021, both days inclusive.

Kimberly Duncan, Clerk

EXHIBIT "A"

Situate in the State of Ohio, County of Montgomery, and City of Brookville, and being Part Lot Number 1743 of the revised and consecutive numbers of lots of the City of Brookville, Ohio, and further described in the attached legal description.

Parcel No. C05 00109 0020



MEMORANDUM OF UNDERSTANDING

This **MEMORANDUM OF UNDERSTANDING** ("MOU") is entered into this _____ day of _____, 2021, by and between the City of Brookville, Ohio (the "City"), an Ohio municipal corporation, and DDC Management, LLC, its affiliates or assigns (the "Developer"), an Ohio Limited Liability Company;

WHEREAS, the Developer seeks to develop 59 single family homes on approximately 18.072 acres in the City of Brookville (the "Project"); and

WHEREAS, the City has determined that the Project would provide increased housing opportunities for current and future residents of the City of Brookville; and

WHEREAS, the Developer and City desire to enter into this MOU to outline the general terms and conditions upon which the Developer and City will cooperate on development of the Project, subject to final approval of rezoning of the property where the Project will be located and execution of a final development agreement that will incorporate the mutual understandings of the City and Development set forth in this MOU.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the City and Developer hereto agree to proceed as follows:

1. **PROJECT:** The Developer intends to construct 59 single family homes on approximately 18.072 acres on part lot 1743 (County Auditor Parcel No. C05 00109 0020) located at 10400 Upper Lewisburg-Salem Rd. A copy of the proposed Preliminary Development Plan is attached hereto as Exhibit "A". This project will include the construction by the Developer of all appropriate public infrastructure improvements to support said housing project, including, but not limited to streets, sidewalks, curb, gutter, lighting, water lines, sanitary sewer lines, fire hydrants, storm water retention facilities and other storm water infrastructure, and any other infrastructure deemed necessary and appropriate by the City.

2. **FINANCING OF THE PROJECT:** The Developer intends to finance a portion of the costs of the Project through the Dayton-Montgomery County Port Authority. The City intends to enact tax increment financing legislation to assist the Developer in financing a portion of the costs of the Project. The City shall adopt Tax Increment Financing legislation to provide for

twenty (20) year tax increment financing to provide service payments in lieu of taxes to finance a portion of the cost of the Project with the following TIF Structure:

- a. In years 1-10, exempt 100% of City of Brookville and Montgomery County
- b. In years 1-10, exempt 75% of Brookville Local School District and Miami Valley CTC
- c. In years 11-20, exempt 100% of City of Brookville
- d. In years 11-20, exempt 50% of Montgomery County
- e. In years 11-20, exempt 0% of Brookville Local School and Miami Valley CTC

The City and Developer shall execute and deliver all necessary documents to provide for this tax increment financing for the Project, and to cooperate with financing of the Project provided by the Dayton-Montgomery County Port Authority.

3. **SANITARY SEWER EASEMENT**: To assist the Developer in this Project, the City shall seek to obtain a sanitary sewer easement located on Lot Number 2637 owned by Beverly J. McGregor, said easement being further described in Exhibit "B". The City shall engage in negotiations with the property owner to acquire the easement, and if necessary, the City shall proceed with appropriation proceedings under Ohio law to acquire the easement by eminent domain. The Developer shall construct, at its sole expense, a sanitary sewer line from Market Street to the Project within the sanitary sewer easement to provide sanitary sewer services for the Project. In the event that the City is unable to acquire the sanitary sewer easement located on Lot Number 2637 and described in Exhibit "B", then in that event the City and Developer shall cooperate on establishing a sanitary sewer easement on Lot 2614 that is owned by the City and is adjacent to Lot Number 2637. In the event that the sanitary sewer easement is located on Lot 2614, the Developer shall be responsible for all costs associated with removal and replacement of any portion of the existing parking lot that may be affected by the construction of the sanitary sewer line within an easement located on Lot 2614.

4. **CONSTRUCTION OF PROJECT**: The Developer shall bear the sole responsibility and obligation to fund and construct the public infrastructure for the Project described in Section 1 above. Such construction shall be upon the review and approval of the City, and any other public agency that is required to review and approve said infrastructure.

5. **INCORPORATION OF MOU INTO FINAL DEVELOPMENT AGREEMENT**: This Memorandum of Understanding sets forth mutual understandings of the City and the Developer that may be incorporated in a final development agreement to be negotiated and executed between the City and the Developer to provide for the development of the Project. The final development agreement shall be executed upon approval of the rezoning of the Property to Planned Residential and approval of the Preliminary Planned Development Plan for the Project. This Memorandum of Understanding shall not be deemed to be a legally binding document between the City and Developer. Nothing in this Memorandum of Understanding shall mandate or require the City Planning Commission or City Council to approve the rezoning of the Property for this project or to approve the Planned Development Preliminary Plan as presented by the Developer.

IN WITNESS WHEREOF, the City and Developer have executed this Memorandum of Understanding by their duly authorized representatives, all as of the date first written above.

CITY OF BROOKVILLE

DDC MANAGEMENT, LLC, its affiliates or assigns

By: _____
SONJA M. KEATON

By: _____

Its: CITY MANAGER

Its: _____

MEMORANDUM:

JULY 30, 2021

TO: BROOKVILLE CITY COUNCIL

FROM: RODNEY L. STEPHAN, LAW DIRECTOR

RE: PLANNED RESIDENTIAL DEVELOPMENT-ALBERT RD. AND UPPER LEWISBURG-SALEM RD.

Ordinance 2021-04 is on the agenda of the August 3, 2021 City Council Meeting for the third and final reading. Approval of Ordinance 2021-04 will rezone part lot 1743 (Parcel C05 00109 0020), being approximately 18.072 acres at 10400 Upper Lewisburg Salem Rd. from its present classification of R-1(B) (PD) Urban Residential Development Overlay District to the new classification of (PR) Planned Residential District.

Also on the agenda is approval of the Preliminary Development Plan for the proposed single family housing project to be developed within the Planned Residential District established by Ordinance 2021-04. The plan will establish 59 lots for single family homes. The lot width is 55 feet. The side yard setbacks are 7.5 feet for a total of 15 feet between structures as required in 1151.10(f) of the Code of Ordinances. The plan meets the open space requirement of 25% as required in 1151.10(j). The density for the proposed project is 3.26 units per acre, which is below the maximum of six (6) dwelling units per acre permitted in 1151.10(d)(1). The streets in the subdivision will meet the requirements of the City of Brookville Subdivision Code. The project proposes a thirty (30) foot setback around the perimeter of the development which was approved by Planning Commission as permitted under 1151.10(i). Planning Commission also recommended landscaping be required in the setback area along Albert Road. The proposed plan is consistent with the Comprehensive Land Use Plan of the City of Brookville which provides for single family housing in this area. Planning Commission did vote unanimously at its June 17, 2021 meeting to recommend approval of this Preliminary Development Plan.

In the event that City Council does approve Ordinance 2021-04 and approves the Preliminary Development Plan, the developer will then be required to submit a Final Development Plan that substantially conforms to the Preliminary Development Plan for approval by Planning Commission and City Council.

Attached to this memorandum is a proposed memorandum of understanding (MOU) between the City of Brookville and DDC Management, LLC. This memorandum of understanding sets forth certain affirmative actions the City will take to assist in the development of this project. In particular, the MOU outlines the proposed structure for Tax Increment Financing to assist with the costs of the project. While the MOU is non-binding, the City Staff and DDC Management, LLC will be moving forward with the actions outlined in the MOU after approval of the rezoning ordinance and the Preliminary Development Plan on August 3 with the intention of presenting TIF legislation to City Council in conjunction with approval of the Final Development Plan. Therefore, it is requested that City Council adopt a motion authorizing the City Manager to execute the MOU with DDC Management, LLC.

EXHIBIT "B"

EASEMENT FOR SANITARY SEWER

KNOW ALL MEN BY THESE PRESENTS: That **BEVERLY J. MCGREGOR**, unmarried, the Grantor herein, for valuable consideration paid, does hereby grant and convey to the **CITY OF BROOKVILLE**, an Ohio municipal corporation, its successors and assigns, a sanitary sewer easement, being the right and easement for the construction, operation, maintenance, repair, replacement or removal of a sanitary sewer, for the right to remove any and all trees and other obstructions to the free use of said sanitary sewer, and for providing ingress and egress to the property for said purposes, to be maintained as such forever and perpetually, upon, through and under the following described property:

SEE EXHIBIT "A" AND EXHIBIT "B" ATTACHED HERETO AND INCORPORATED
HEREIN BY REFERENCE.

PRIOR INSTRUMENT REFERENCE: DEED 08-009391 of the Deed Records of Montgomery County, Ohio.

To have and to hold said easement unto said City of Brookville, its successors and assigns, forever.

The City of Brookville, and its employees, agents, contractors, successors and assigns, may enter upon the property described above to construct, operate, maintain, repair, replace or remove said sanitary sewer, and shall have perpetual ingress and egress to the property for said purposes.

IN WITNESS WHEREOF, the Grantor has executed this Easement, this _____
day of _____, 2020.

BEVERLY J. MCGREGOR

STATE OF OHIO
COUNTY OF MONTGOMERY, SS:

BE IT REMEMBERED, that on this _____ day of _____, 2020,
before me, the subscriber, a Notary Public in and for said state and county, personally
appeared BEVERLY J. MCGREGOR, unmarried, the Grantor in the foregoing Easement,
and acknowledged that the signing thereof to be their voluntary act and deed.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my
official seal on the day and year last aforesaid.

Notary Public

This instrument prepared by:
Rodney L. Stephan (0021386)
Attorney at Law
245 Sycamore St. Ste. 200
Brookville, OH 45309

EXHIBIT A

EASEMENT DESCRIPTION

Containing 0.1981 Total Acres

Situated in the City of Brookville, County of Montgomery, State of Ohio and located in Section 34, Town 6, Range 4 East, and being part of the land owned by Beverly J. McGregor as recorded by I.R. Deed 2017-00023361 of the Montgomery County Recorder's Office and more particularly described as follows:

Point of Beginning at a point in the easterly right-of-way line of Market Street, said point also being the southwest corner of Lot 2614 of the McGregor Subdivision as recorded in Plat Book 214, Page 16A, a 3.513-acre parcel owned by the City of Brookville, Ohio as recorded in I.R. Deed 08-009391 of the Montgomery County Recorder's Office, said point also being the northwest corner of Lot 2637 of the McGregor Subdivision Section 2 as recorded in Plat Book 229, Page 067, of said Beverly J. McGregor parcel;

Thence, leaving said right-of-way line, along the common line between said City of Brookville parcel and McGregor's parcel, North 89°36'12" East a distance of 431.53 feet to a point in the westerly line of a parcel of land owned by Karen Wombold, Trustee as recorded in I.R. 14-055115, and being Lot 1743 of the City of Brookville;

Thence, along said westerly line of said Wombold parcel, South 00°04'08" West a distance of 20.00 feet to a point;

Thence, leaving said westerly line of said Wombold parcel, through the lands of said Beverly J. McGregor, South 89°36'12" West a distance of 431.37 feet to a point in the easterly right-of-way line on said Market Street;

Thence along said easterly right-of-way line North 00°23'48" West a distance of 20.00 feet to the **Point of Beginning** containing 0.1981 acres of land more or less, subject to all highways and easements of records.

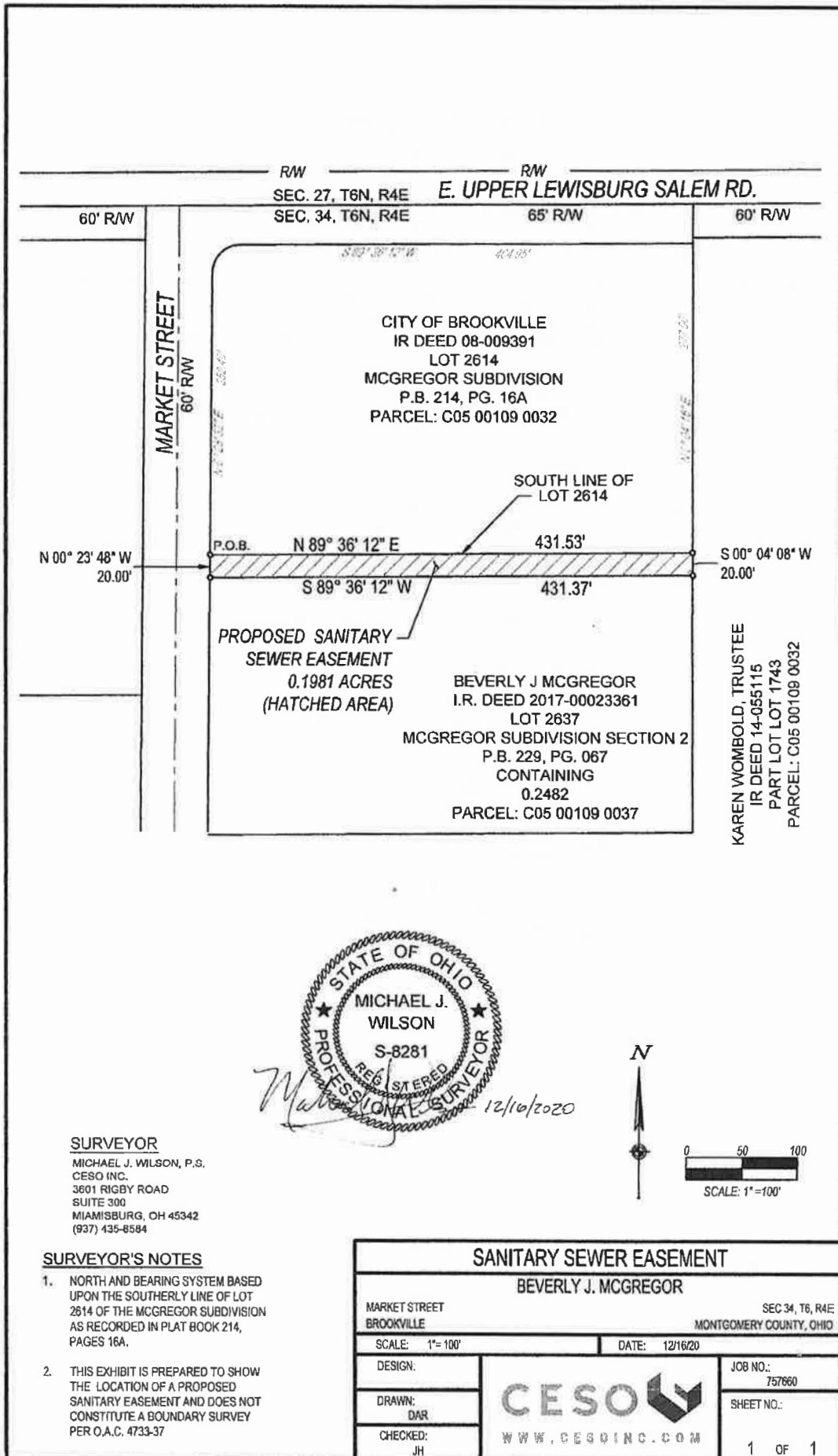
North and bearing systems based upon the southerly line of Lot 2614 (North 89°36'12" East) as shown on the Record Plan of the McGregor Subdivision as recorded in Plat Book 214, Page 16A.



CESO, Inc.

 12/16/2020
Michael J. Wilson, PS Date
Registered Surveyor No. 8281

EXHIBIT B



RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2021-12 Passed, 20

AN ORDINANCE ADOPTING SECTION 351.16 OF THE CODE OF ORDINANCES OF THE CITY OF BROOKVILLE, OHIO TO PROHIBIT PARKING DURING SNOW EMERGENCIES.

WHEREAS, parking on public streets during snow emergencies makes snow removal more difficult and hazardous for city employees; and

WHEREAS, City Council desires to adopt this ordinance to restrict parking on public streets during snow emergencies within the City of Brookville;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BROOKVILLE, OHIO THAT:

SECTION I: The City Council hereby adopts the following Section 351.16 to address parking on public streets during snow emergencies within the City of Brookville:

351.16 PARKING DURING SNOW EMERGENCIES

- (a) No person shall park any vehicle on any street or roadway during a snow emergency. A snow emergency shall exist when three or more inches of snow have fallen in the City of Brookville or in a section thereof. The snow emergency shall continue until snow plowing operations in the City are complete. The City Manager shall announce the commencement of the snow emergency, and the termination of the snow emergency. However, the dissemination of this announcement of a snow emergency shall not relieve owners or operators of motor vehicles of the duty to ascertain the existence of weather conditions requiring the removal of parked vehicles from the streets or roadways of the City.
- (b) Any police officer may immediately order into storage any vehicle parked in violation of this section. The owner or any lienholder of a vehicle ordered into storage may claim the vehicle upon presentation of proof of ownership, which may be evidenced by a certificate of title to the vehicle, and payment of all expenses, charges and fines incurred as a result of the removal and storage of the vehicle.
- (c) Whoever violates this section is guilty of a minor misdemeanor. If the offender previously has been convicted of a violation of this section within one year of a new violation of this section, the offender shall be guilty of a misdemeanor of the fourth degree.

SECTION II: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION III: This Ordinance shall take effect thirty (30) days after passage by the Council of the City of Brookville as provided by the Charter of the City of Brookville.

PASSED this day of 2021.

ATTEST:

Kimberly Duncan, Clerk Charles Letner, Mayor

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2021-12 Passed , 20

CERTIFICATE

The undersigned, Clerk of the City of Brookville, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2021-12, passed by the Council of the City of Brookville, Ohio, on the day of 2021.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 2021-12 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the day of 2021, to the day of 2021, both days inclusive.

Kimberly Duncan, Clerk

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

SECTION II: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council were in meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

RECORD OF ORDINANCES

BEAR GRAPHICS 800-325-8094 FORM NO. 30043

Ordinance No. 2021-13 Passed , 20

SECTION III: This Ordinance shall take effect thirty (30) days after passage by the Council of the City of Brookville as provided by the Charter of the City of Brookville.

PASSED this day of , 2021.

ATTEST:

Kimberly Duncan, Clerk Charles Letner, Mayor

CERTIFICATE

The undersigned, Clerk of the City of Brookville, does hereby certify that the foregoing is a true and correct copy of Ordinance No. 2021-13, passed by the Council of the City of Brookville, Ohio, on the day of , 2021.

Kimberly Duncan, Clerk

CERTIFICATE OF POSTING

The undersigned, Clerk of the City of Brookville, Ohio, hereby certifies that the foregoing Ordinance No. 2021-13 was posted at the City Building, US Post Office and the Brookville Branch of the Montgomery County Public Library, Brookville, Ohio, on the day of , 2021, to the day of , 2021, both days inclusive.

Kimberly Duncan, Clerk