

Brookville Board of Park Trustees
Regular Meeting
April 9, 2019

The Regular Meeting of the Brookville Board of Park Trustees was called to order by President Cordes at 7:30 p.m. on April 9, 2019 in the City Council Chambers. The Pledge of Allegiance was recited. Trustees Haney, Music and Vance; Council Liaison Fowler, Clerk Wheeler, and Acting City Manager/Finance Director Keaton were present.

President Cordes welcomed new Council Liaison JD Fowler.

Trustee Music informed the Cub Scouts are here tonight and would like to speak. He requested they be added to the Agenda.

Motion by Haney, second by Vance to approve the Agenda as amended. All yeas, motion carried.

Motion by Haney, second by Music to approve the March 12, 2019 Regular Meeting Minutes as presented. All yeas, motion carried.

Roger Hoover, of the Brookville Optimist Club, presented a check for \$500 to the Park Board. He informed Trustee Cordes and Haney recently came to an Optimist Club Meeting and updated their Members on some needed projects at the park. He informed the Optimist Club has also volunteered to assist with work that needs to be done at the park.

Members thanked Mr. Hoover and the Optimist Club.

President Cordes informed Park Board will be looking at types of projects that need to be done, the costs associated and a timeline to be done and will then let the Optimist Club know.

Mr. Hoover thanked Trustees Cordes and Haney for their help at the Adult Egg Scramble.

President Cordes informed she has volunteered to help color the eggs for the upcoming children's egg hunt.

Mr. Hoover reminded the Children's Easter Egg Hunt is Saturday morning April 20.

Corey Robertson, of Cub Scout Pack 47, informed his Troop would like to plant trees at the Soccer Park. He informed they are only in the preliminary planning stage and is asking for feedback. He stated they would also like to look into possible fundraiser ideas to help with the project.

President Cordes stated trees are definitely needed, especially at the Soccer Park. She suggested once ready to purchase trees, he should meet with the Service Superintendent to determine the best places to plant the trees.

Mr. Robertson informed there are six dens and they thought if they could get six trees then each den could plant a tree. He stated they would need time to fundraise and thought the fall would be a good time to plant the trees.

Trustee Haney asked if the Cub Scouts could plant the trees or if only Brown's Nursery is allowed to plant trees in the park?

Acting City Manager/Finance Director Keaton informed when Brown's Nursery plants a tree, they offer a one year warranty. She suggested discussing the project with Brown's.

Mr. Robertson informed he plans to talk with Brown's Nursery.

President Cordes stated it sounds like a great idea. She asked him to stay in touch and keep Park Board updated.

Mr. Robertson informed he will report back with more information on fundraising ideas. He stated he thought it would be a good community involvement type project.

President Cordes stated more trees would help to shade the Soccer Park.

Mr. Robertson informed the cub scouts plan to be at the Park Cleanup this Saturday.

President Cordes informed three local FFA groups have gotten together and are planning a Day for Dogs Event on Sunday, April 14, 2019. A flyer was provided to Members. She informed the event will offer a variety of activities.

Trustee Music asked where the dogs to be adopted will be from?

President Cordes informed Adopt a Pit Rescue.

Trustee Haney informed the event will be held from 2:00 to 5:00 p.m.

Motion by Music, second by Vance to approve the Day for Dogs event on April 14, 2019 from 2:00 to 5:00 p.m. at Golden Gate Park. All yeas, motion carried.

President Cordes informed the Special Wish Car Show is scheduled for Saturday, June 29. They have requested the use of Shelters 3 and 4 during their event.

Acting City Manager/Finance Director Keaton informed they have requested the use of the Shelters on Friday, June 28 in the evening for set up and then the event will be Saturday, June 29 from 9:00 a.m. to 4:00 p.m.

Motion by Haney, second by Vance to approve the Cruise the Gate Car Show on Saturday, June 29, 2019 from 9:00 a.m. to 4:00 p.m. and the use of Shelters 3 and 4 on Friday, June 28, 2019 for setup and Saturday, June 29, 2019 for the event at no charge. All yeas motion carried.

Acting City Manager/Finance Director Keaton reported the finance report.

Acting City Manager/Finance Director Keaton informed a donation was received from the Strausburg Endowment Fund for \$6,002.51. She reported with the money, the Park Board was able to purchase two ADA picnic tables, 2 park benches and 1 plaque for the Grove area.

Acting City Manager/Finance Director Keaton reported park permits were up \$3,600 year to date.

Acting City Manager/Finance Director Keaton reported she has issued a Purchase Order for the roof on the Leiber Center to be replaced. She informed she has received three quotes for the work. She stated the roof does have significant damage. The cost of the project will be approximately \$17,000 and is more than initially anticipated. She stated the project was not originally included in this year's budget because the roof problem was unknown until recently. She informed the Chamber of Commerce has announced they will be donating \$5,000 towards the project.

Acting City Manager/Finance Director Keaton reported she issued the check for the down payment of the horse and carriage for Christmas in the Park.

Trustee Vance asked if a local company will be doing the roof work?

Acting City Manager/Finance Director Keaton informed yes, the lowest bidder was Thrush and Son, which is a local company.

President Cordes asked if the awning is included?

Acting City Manager/Finance Director Keaton informed no, just the sheathing and shingles.

Acting City Manager/Finance Director Keaton informed a Purchase Order has been issued to replace the cracks in the tennis court at Golden Gate Park. She informed the cost to fill the cracks is \$3,000. She informed she is looking at estimates to rehab the entire tennis court area and the possibility of a Nature Works Grant, which the application would be due June 1, 2019. She stated the nets are down and once the cracks are filled, they will be put back up.

Acting City Manager/Finance Director Keaton informed the exit signs at Shelter #3 were replaced and the outside lighting at the Leiber Center was recently replaced with LED lighting. She informed new exit signs will also be installed at Shelter #4.

Acting City Manager/Finance Director Keaton reminded the Annual Community Park Cleanup is scheduled for this Saturday, April 13. She informed the event will start at Shelter #3. She reported Montgomery County Solid Waste donated gloves and trash bags again this year. She informed participants can pick up gloves and trash bags at Shelter #3 and then go to any park they would like to clean up. She stated hotdogs and refreshments will be served in Shelter #3 at noon.

Acting City Manager/Finance Director Keaton reminded Opening Day for the Brookville Baseball Club (BBC) is Saturday, May 4. She informed the Adult Softball Program begins Sunday, April 28. She informed the City is still looking for someone to run the concession stand this year. She stated the concession stand will remain shut down until someone is found to run it.

Trustee Vance asked if the windows on the Caretaker's cabin at the park have been fixed?

Shelly Music, Park Caretaker, stated the last rain caused bad leaking.

Ms. Music stated the pine trees on each side of cabin are also dead.

Acting City Manager/Finance Director Keaton stated she will have the Service Department take a look at the trees.

Trustee Haney had no report.

President Cordes informed the FFA have been told it is a requirement to clean up after the dogs during their event.

Trustee Vance informed the Hubbs family was very appreciative for the usage of the Leiber Center for the recent fundraiser event. She stated the event was very successful.

President Cordes informed the event brought in \$6,100, but there is more money to still come in.

Trustee Vance stated the event demonstrated such great community support.

Trustee Vance reported she has done some research on tree playgrounds. She asked if there were a lot of trees that still needed to be removed and if they could possibly be used for such a project? She asked if there was a timeline to remove the dead trees and if this could be looked into further?

Acting City Manager/Finance Director Keaton informed there are still some trees to come down. She stated the focus now has been grinding stumps and then reseeding some of those areas. She stated she will have to get with the Service Superintendent on how many more trees are to come down and what will be done with the wood.

Trustee Vance suggested starting off with a simple project.

President Cordes asked if there is a specific type of wood recommended to construct the playground?

Trustee Vance stated she will look into it.

Trustee Music stated a majority of the trees coming down are probably ash trees rotted out from the emerald ash borer.

President Cordes suggested if this type of project is something Park Board would like to do, maybe citizens cutting down trees would like to donate their wood. She stated she would like to see this type of project done at the Soccer Park.

Trustee Vance stated at the last Park Board Meeting a photography contest was discussed. She informed she recently spoke with the owner of Amelle Photography, who loved the idea and would love to sponsor the event. She informed the owner suggested the top pictures could be put on canvases and then auctioned off. She also suggested doing the event in the spring or summer and the event should be for amateurs only and photos could be submitted online. Trustee Vance stated she is still looking into more information on the idea and the photographer has more information on the idea if Park Board is interested.

Trustee Music informed when the Chamber did the Christmas light contest last year, they set up voting online.

Trustee Vance asked if Park Board would like to move forward with the idea and when?

Trustee Music suggested late summer, early fall. He stated he would also like to see some pictures hang on the walls inside the shelter buildings.

President Cordes stated people may not need a lot of time to take pictures. She asked if it should be restricted to Brookville parks only?

Trustee Vance stated yes and there also needs to be a list of criteria or rules for the contest.

Trustee Music stated he thinks the idea should definitely be a fundraiser event.

Trustee Vance stated if held in the fall, the Community Picnic couldn't be used to help draw people in for the silent auction to sell the photos.

President Cordes suggested holding the auction during the Christmas in the Park Event.

Trustee Haney asked if Park Board is restricted from doing fundraisers?

Council Liaison Fowler stated Park Board would need a group to run the event and then donate the money. He suggested getting a community group together.

President Cordes suggested Members think about ideas.

Trustee Music asked if the school might be able to help orchestrate?

Trustee Vance stated she will check with Brookville Schools and Miami Valley CTC. She asked if everyone wants to have this done by the Community Picnic or wait until fall?

Trustee Music stated there are a lot of logistics to have done by the Community Picnic. He suggested waiting until the fall.

Further discussion on when to hold the contest and possible organizations to help coordinate the event.

Trustee Vance suggested tabling the idea for now and then prepare in advance for next spring to hold the contest. She stated she thinks the Community Picnic will have the best response for a silent auction.

Trustee Music informed he plans to reach out to Cargill to see if they would donate any trees to the parks.

President Cordes had no report.

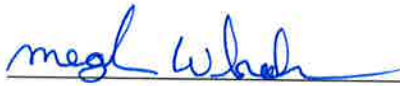
In Old Business,

Trustee Vance asked if Park Board Members are still having a Special Meeting after the Park Cleanup?

President Cordes informed yes, it will be after the Park Cleanup on Saturday, April 13. She informed they will start at Golden Gate Park and then travel to each park.

There was no New Business.

Motion by Haney, second by Vance to adjourn. All yeas, motion carried.



Meghan Wheeler, Clerk



Bonnie Cordes, President