

Brookville Planning Commission
Regular Meeting
March 21, 2019

The Regular Meeting of the Brookville Planning Commission was called to order by Chairperson Henderson at 7:30 p.m. on March 21, 2019 in the City Council Chambers. The Pledge of Allegiance was recited. Members Boose, Claggett, Cordes, Schreier and Sievers; Acting Manager/Finance Director Keaton, Law Director Stephan, Zoning Officer Snedeker and Clerk Wheeler were present. Mayor Seagraves was absent.

Roll Call by Clerk Wheeler.

Chairperson Henderson reminded the Meeting is being recorded.

Motion by Schreier, second by Sievers to approve the Agenda as presented. All yeas, motion carried.

Motion by Claggett, second by Cordes to approve the minutes of the February 21, 2019 Regular Planning Commission Meeting. All yeas, motion carried.

Zoning Officer Snedeker informed Tom McCoy of McCoy Homes would like to split the parcel located at 300 East Westbrook Road to be able to sell portions of the property to surrounding neighbors. He provided Members with a map detailing the lot split. He informed all four lots involved in the lot split would meet the R-1A Zoning Requirements.

Chairperson Henderson stated Mr. McCoy did a nice job putting this all together and organizing it and it seems all parties involved will be happy.

Member Boose stated last time Mr. McCoy came to Planning Commission, there was a lot of push back from his neighbors. He asked if everyone seems ok now with the split?

Mr. McCoy stated as far as he knows this shouldn't change or affect anyone else's land. He stated it seems to be a perfect fit.

Law Director Stephan advised this has to be approved by City Council next and then once signed by all parties involved, it will go to Montgomery County.

Motion by Claggett, second by Schreier to approve lot split MS-19-01 located at 300 East Westbrook Road. All yeas, motion carried.

Zoning Officer Snedeker reported building permit applications and maintenance violations for February 2019 to mid-March 2019.

Member Schreier asked where the homes are being built that permits were applied for?

Zoning Officer Snedeker informed one in Arlington Woods and one on Meadow Glen.

Acting City Manager/Finance Director Keaton had no report.

Law Director Stephan reported an update on the property at 692 Vine Street. He informed the City obtained a court order authorizing us to remove the accessory buildings that are a nuisance on the site. He informed this process prompted Tax Ease Ohio to move forward with tax foreclosure and the property has been sold in a tax foreclosure sale. He stated hopefully the City will see the property be cleaned up and eventually lived in. He informed Zoning Officer Snedeker has spoken with the new owners.

In Old Business,

Zoning Officer Snedeker informed he has been looking into prices for different types of signs to place on Market Street. He stated he was surprised at the cost for some of the sign types previously discussed. He informed he and Acting City Manager/Finance Director Keaton have discussed the idea of applying for a Solid Waste Recycling Grant to help cover the cost for a sign made of recycled material. He provided pictures of a three sided sign made of recycled material. He suggested papers with various information or events could be placed on any of the three sides of the sign and then be updated when needed. He also provided examples of a map that MVRPC could do to go in the sign. He stated his goal is to first get something in the downtown area on Market Street and then move on by placing signs in various other places throughout town. He stated this type of sign would be an easier and more cost effective fix.

Member Schreier stated a three sided sign would be nice to have to list more information and if things change, this type of sign would make it much easier to make changes.

Acting City Manager/Finance Director Keaton informed the deadline to apply for the Montgomery County Solid Waste Recycling Grant is March 29, 2019 and then recipients are usually awarded in May.

Motion by Sievers, second by Boose to allow Acting City Manager/Finance Director Keaton to apply for a Montgomery County Solid Waste Recycling Grant. All yeas, motion carried.

Member Schreier asked about new LED light bulbs on Market Street?

Zoning Officer Snedeker informed two new LED light bulbs have been installed and are currently being tested on Market Street. He stated they do not seem to be noticeably brighter, but they are conserving energy.

Acting City Manager/Finance Director Keaton informed new LED light bulbs have been ordered to replace all of the existing light bulbs on Market Street.

There was no New Business.

Motion by Claggett, second by Cordes to adjourn. All yeas, motion carried.



Meghan Wheeler, Clerk



Ryan Henderson, Chairperson